

# University of Pretoria Yearbook 2023

## BComHons (Human Resource Management and Labour Relations) (07240146)

**Department** Human Resource Management

**Minimum duration of study** 1 year

**Total credits** 120

**NQF level** 08

### Programme information

Programme will consists of eight modules from which four modules are full year modules, two modules will be presented in the first semester, and two will be presented in the second semester.

Candidates are required to familiarise themselves with the General Regulations regarding the maximum period of registration and other requirements for honours degrees.

### Admission requirements

1. Relevant BCom degree
2. Labour Relations and Business Law (or equivalent) at final-year level
3. Weighted average of at least 65% for Industrial Psychology and/or Human Resource Management and Labour Relations at final-year level
4. At least 65% for the research component at undergraduate level

#### Plan-specific admission requirements:

BTech degrees are not accepted

### Additional requirements

#### Registration for a second field of study

With reference to General Academic Regulation G23, a student who has already completed a bachelor of honours degree at this or another university, may, with the permission of the Dean, register for another degree, subject to the regulations applicable to the field of study in question and to any other stipulations the Dean may prescribe on the condition that there shall be no overlap in the course content of the first degree and the second degree. Such a concession may be withdrawn by the dean/deans if the student does not perform satisfactorily.

#### Recognition of modules

1. Subject to the stipulations of General Academic Regulation G23 and the Joint Statute, a dean may acknowledge modules passed at another tertiary institution or at this university in a department other than

that in which the honours study is undertaken for the honours degree – provided that at least half of the required modules for the degree in question are attended and passed at this university.

2. If there is overlap in the course content of the degree for which the student wishes to enrol or is enrolled and a degree already conferred, the Dean may not acknowledge any modules that form part of the degree already conferred.

## Examinations and pass requirements

Subject to the provisions of General Academic Regulation G26, a head of department determines, in consultation with the Dean when the honours examinations in his/her department will take place, provided that:

- honours examinations which do not take place before the end of the academic year must take place before the closing date of the special exam period in the beginning of the following academic year, and all examination results must be submitted to Student Administration before the closing date of submission of marks; and
- honours examinations which do not take place before the end of the first semester may take place no later than the closing date of the exam period, and all examination results must be submitted to Student Administration on or before the closing date of submission of marks.

The head of the department determines:

- whether a candidate will be admitted to a supplementary examination, provided that a supplementary examination is granted, only once in a maximum of two prescribed semester modules or once in one year module.
- the manner in which research reports are prepared and examined in his/her department.

Supplementary examinations (if granted) cover the same subject matter as was the case for the examinations.

A student may not enrol for the same module more than once, unless the dean has approved a second enrolment based on an application supported by a valid reason or motivation. Also refer to General Academic Regulation G18.3.

**NB:** Full details are published in each department's postgraduate information brochure, which is available from the relevant head of department. The minimum pass mark for a research report is 50%.

Subject to the provisions of G26, the subminimum required in subdivisions of modules is published in the study guides, which are available from the relevant head of department.

## Pass with distinction

In order to be awarded the degree with distinction, a student must meet the following criteria:

- Obtain a Grade Point Average of at least 75% including at least 75% in the Research Report;
- Complete the degree within the minimum period prescribed;
- Only the final mark of the first attempt to pass the modules or dissertation will be considered and
- The GPA will be not be rounded up to a whole number.

## General information

### **University of Pretoria Programme Qualification Mix (PQM) verification project**

*The higher education sector has undergone an extensive alignment to the Higher Education Qualification Sub-Framework (HEQF) across all institutions in South Africa. In order to comply with the HEQSF, all institutions are legally required to participate in a national initiative led by regulatory bodies such as the Department of Higher*

*Education and Training (DHET), the Council on Higher Education (CHE), and the South African Qualifications Authority (SAQA). The University of Pretoria is presently engaged in an ongoing effort to align its qualifications and programmes with the HEQSF criteria. Current and prospective students should take note that changes to UP qualification and programme names, may occur as a result of the HEQSF initiative. Students are advised to contact their faculties if they have any questions.*



## Curriculum: Final year

Minimum credits: 120

### Core modules

#### Research report 700 (HRC 700)

Module credits	30.00
NQF Level	08
Prerequisites	No prerequisites.
Contact time	30 Hours
Language of tuition	Module is presented in English
Department	Human Resource Management
Period of presentation	Year

##### Module content

This module requires the student to demonstrate their ability to conduct independent research by conducting research on a topic in either the Human Resource Management or Labour Relations Management field and submit a research report.

#### Research Methodology 701 (HRC 701)

Module credits	12.00
NQF Level	08
Prerequisites	No prerequisites.
Contact time	21 Hours
Language of tuition	Module is presented in English
Department	Human Resource Management
Period of presentation	Year

##### Module content

This module requires students to identify research problems/gaps, formulate a problem statement and literature study and develop research objectives/questions/hypotheses within the fields of Industrial Psychology, Human Resource Management and Labour Relations. Qualitative and quantitative methodologies will be learned and applied, and students need to apply knowledge in order to gather information (articles, books etc), referencing, data collection and data analyses.

#### Human resource management and Labour relations practicum 702 (HRC 702)

Module credits	15.00
NQF Level	08
Prerequisites	No prerequisites.

<b>Contact time</b>	1 practical per week
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Human Resource Management
<b>Period of presentation</b>	Year

#### Module content

Compile a portfolio concerning practicums pertaining to collective bargaining, and dispute resolutions, as well as organisational-, personnel- and career psychology.

### Personnel and career psychology 703 (HRC 703)

<b>Module credits</b>	12.00
<b>NQF Level</b>	08
<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	21 contact hours per semester
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Human Resource Management
<b>Period of presentation</b>	Semester 1 or Semester 2

#### Module content

To understand and develop insight regarding personnel psychology, career dynamics; career development and the framework in which career management, and personnel psychology can be pursued.

### Employee health and safety 704 (HRC 704)

<b>Module credits</b>	12.00
<b>NQF Level</b>	08
<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	21 contact hours per semester
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Human Resource Management
<b>Period of presentation</b>	Semester 1 or Semester 2

#### Module content

Understand and apply the legal aspects of the Health and Safety Act 85 of 1993, and what is meant with 'health' and 'safety' in the work context. Have knowledge based on the content of an Employee Aid Programme (EAP) and how to deal with HIV/Aids, alcohol and drug dependence, psychological and physical health, traditional healers, and workplace psychopathology in the work context.

### Organisational psychology and diversity management 705 (HRC 705)

<b>Module credits</b>	12.00
<b>NQF Level</b>	08



<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	21 contact hours per semester
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Human Resource Management
<b>Period of presentation</b>	Semester 1 or Semester 2

#### Module content

Know and apply theories pertaining to group dynamics, leadership and group functioning and how to utilise groups in decision-making, problem-solving and reaching organisational objectives. Students must understand the paradigm shifts in the development of historically disadvantaged employees and phasing in of historically disadvantaged employees in the organisation to retain and generate organisational effectiveness. Student should apply knowledge pertaining to the nature and future changes that could impact on organisations, as well as the strategies that organisations can use to address these organisational changes.

### Collective bargaining and negotiation 701 (LAM 701)

<b>Module credits</b>	15.00
<b>NQF Level</b>	08
<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	21 contact hours per semester
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Education Management and Policy Studies
<b>Period of presentation</b>	Semester 1 or Semester 2

#### Module content

In this module students should know and understand national and international trends and developments pertaining to collective bargaining and negotiation. Students should describe the collective bargaining role players (including trade unions), and what is meant with organised labour. Pertaining to negotiation, know and apply relevant negotiation skills and how to obtain the optimal outcomes in a negotiation situation.

### Dispute resolutions 702 (LAM 702)

<b>Module credits</b>	12.00
<b>NQF Level</b>	08
<b>Prerequisites</b>	No prerequisites.
<b>Contact time</b>	18 contact hours per semester
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Human Resource Management
<b>Period of presentation</b>	Semester 1 or Semester 2

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## Module content

Students should know, understand and apply best practices pertaining to labour disputes, with particular focus on processes and relevant legislation.

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### Regulations and rules

The regulations and rules for the degrees published here are subject to change and may be amended after the publication of this information.

The [General Academic Regulations \(G Regulations\)](#) and [General Student Rules](#) apply to all faculties and registered students of the University, as well as all prospective students who have accepted an offer of a place at the University of Pretoria. On registering for a programme, the student bears the responsibility of ensuring that they familiarise themselves with the General Academic Regulations applicable to their registration, as well as the relevant faculty-specific and programme-specific regulations and information as stipulated in the relevant yearbook. Ignorance concerning these regulations will not be accepted as an excuse for any transgression, or basis for an exception to any of the aforementioned regulations.

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