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Next start date

**30 June 2025**

Module duration

**8, 16 or multiples of 8 weeks\***

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Multiple start dates - 100% Online - Pay per module - \*Duration depends on module

## **PGDip in Public Management (UPOnline)**

- [University of Pretoria](#)
- [Study at UP](#)
- PGDip in Public Management (UPOnline)

Faculty of Economic and Management Sciences

Department: School of Public Management and Administration

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Programme Code: 07220041

SAQA ID: 115924

NQF level: 08

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### **Faculty Notes**

The Faculty of Economic and Management Sciences aspires to be at the cutting edge of economic, financial and management education, as well as research and community engagement within the national, African and global context. Our mission is to advance relevant knowledge and develop employable, innovative and diverse graduates to co-create value for society.

- [Programme information](#)
  - [Curriculum](#)
  - [Tuition Fees](#)
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## Programme Information

The Postgraduate Diploma consists of compulsory modules at NQF level 8. The modules are worth 20 credits each. The student must complete all the compulsory modules to meet the 120 credits requirement for the qualification.

### Information on UPOne:

- The programmes presented by UPOne are part-time and fully online.
  - Online programmes allow access to programme material on any device provided that a stable internet connection is available.
  - The UPOne modules have dedicated facilitators and contactable staff ready to help, motivate and assist students with any queries they may have.
  - UPOne programmes have been designed to provide a highly interactive learning environment which may include live chats, discussion forums and online video communication.
  - These programmes are structured with six enrolment opportunities per year where a student will enrol for a single module of either 8,16 or 52 weeks at a time.
  - Payment can be made per module.
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### Minimum duration of study

2 years fully online

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### Total credits

120

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## Admission Requirements

1. Advanced Diploma in Public Administration (NQF Level 7) **or** Advanced Diploma in Public Management (NQF Level 7) **or** Relevant Advanced Diploma (NQF Level 7) **or** Relevant Bachelor's degree (NQF Level 7) and
2. A minimum of 3 years of appropriate work experience in the public sector

### Application and closing dates:

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1. Students can apply any time of the year to enrol for a UPOne programme
2. UP Online programmes have multiple start dates throughout the year
3. Applications must be submitted two weeks before a start date. Any applications received after this deadline will be considered for the subsequent start date
4. A prospective student should complete only one online application per programme
5. The relevant departments will process the applications as they are received

## **Additional Requirements**

Any prospective student wishing to make claims of equivalence will have to produce written evidence of their competence to undertake a programme at this level (written entrance assignment set by the University) in accordance with the University's RPL Policy and rules.

## **Computer literacy**

The University of Pretoria makes use of Blackboard, branded as clickUP, which is an online system that provides a workspace for students, providing students with the information and the connections needed. ClickUP contains study material as well as a simple, convenient, and reliable web conferencing and virtual classroom solutions specifically built for education and training. ClickUP is accessible via a web browser mobile device, or tablet and has a useful student guide.

Students are required to have some technical and digital literacy skills such as the ability to:

- navigate the University's eLearning environment (ClickUP);
- use the email service in the LMS;
- manage digital files: create, store, upload and attach files to assignment submissions (using applications such as MS Word, MS Excel, MS PowerPoint);
- use the Library website or databases for research and make use of proper referencing techniques;
- use a webcam, upload videos or audio files, use social media for communication or to collaborate electronically; and
- download and install software and applications.

## **Other programme-specific information**

Exam entry in all subjects requires a minimum 40%. In order to continue on the programme, all students must receive exam entry in every module. Students cannot be registered on the programme more than two years.



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## Pass with Distinction

Obtain a Cumulative Grade Point Average (GPA) of at least 75% and the Diploma must be completed within the minimum period of time.

## Minimum credits: 120

- This programme is structured with six enrolment opportunities per year where a student will enrol for a single module of 16 weeks at a time.
- A 16 week module typically consists of 14 weeks of teaching and 2 weeks of recess.
- The full curriculum is displayed below.

### Core modules

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<b>Prerequisites</b>	No prerequisites.
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<b>Period of presentation</b>	UPOnline Long Intake
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<b>Period of presentation</b>	UPOnline Long Intake
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[PMA 707Governance, public management and African leadership 707Credits: 20.00](#) Module content: •



[PMA 708Public sector transformation and reform 708Credits: 20.00](#) Module content:

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[PMA 709Programme and project management in the public sector 709Credits: 20.00](#) Module content:

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[PMA 710Advanced human resource management in the public sector 710Credits: 20.00](#) Module content:

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[PMA 711Advanced public financial management and budgeting 711Credits: 20.00](#) Module content: •

[PMA 712Public sector planning, monitoring and evaluation 712Credits: 20.00](#) Module content: •

### **Annual Increase and Payment Information:**

- Module pricing is subject to change at the start of each year without prior notice.
- UPOnline tuition fees will increase annually by approximately 5%.
- The annual increase applies from the March intake, which is the second intake of the year.
- If the programme fee is paid in full upfront, the student remains responsible for the difference between the initial payment and the increased amount until programme completion.
- Any payments made will first be applied to settle any outstanding debt owed to the University of Pretoria.
- The total programme cost is all-inclusive.
- Always quote your student number (EMPLID) when making payments.
- UPOnline follows a 'Pay as you study' model - you pay only for the module(s) you register for.
- Tuition fees are divided into equal payments per module and must be paid upon registration before the start of the module to ensure continued access to study resources.
- UPOnline students are not eligible for discounts on tuition fees, and no payment arrangements can be made.

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Code	Module	Duration	Credits	Cost
<b>Core modules</b>				
PMA 707	Governance, public management and African leadership 707	16 weeks fully online	20.00	R7,984.00
PMA 708	Public sector transformation and reform 708	16 weeks fully online	20.00	R7,984.00
PMA 709	Programme and project management in the public sector 709	16 weeks fully online	20.00	R7,984.00
PMA 710	Advanced human resource management in the public sector 710	16 weeks fully online	20.00	R7,984.00
PMA 711	Advanced public financial management and budgeting 711	16 weeks fully online	20.00	R7,984.00
PMA 712	Public sector planning, monitoring and evaluation 712	16 weeks fully online	20.00	R7,984.00
<b>Totals</b>			<b>120.00</b>	<b>R47,904.00</b>

## Enquiries about the programme

### UPOnline Call Center

**Email:** [enquiries@online.up.ac.za](mailto:enquiries@online.up.ac.za)

**Tel:** Toll Free: 0800233720 International: +27121400041



## Resources



[Multiple Start Dates](#) Plan your day, month and year.

[FAQ's](#) Is there something you are unsure of?

[Yearbooks](#) Get help in choosing the correct modules for your degree.

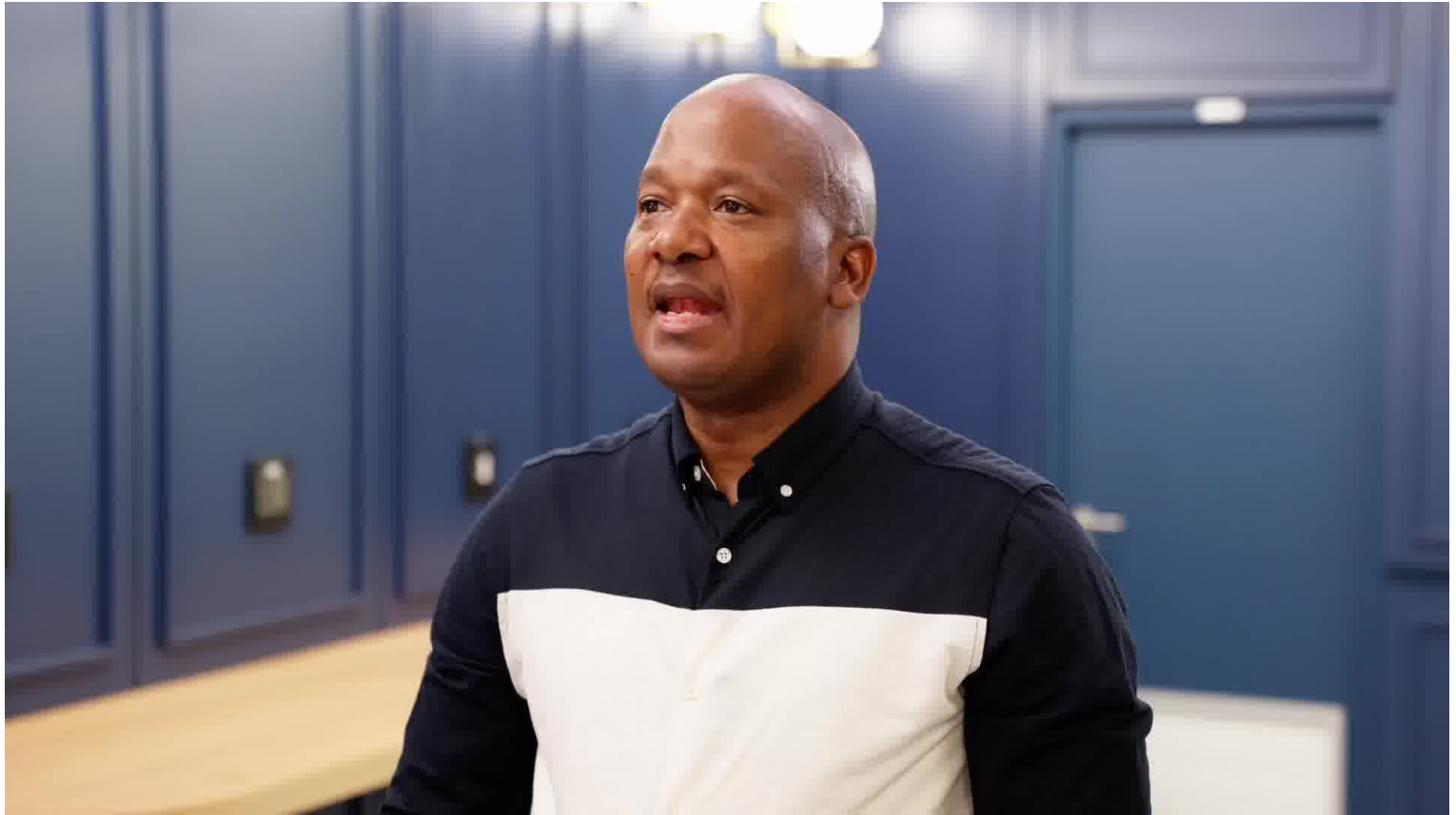
## How to apply



# Online Application









Note: Also consult General Rules and Information on the Yearbook website for additional information.

Disclaimer: Due to the continuous restructuring of the Faculty and this website, some of the information displayed here may not fully reflect the most recent developments in the Faculty. Any discrepancies that are experienced may be taken up with Student Administration of the Faculty.