University of Pretoria Yearbook 2021

PGDip in Public Management (UPOnline) (07220041)

Department	School of Public Management and Administration
Minimum duration of study	2 years
Total credits	120
NQF level	08

Programme information

The Postgraduate Diploma consists of compulsory modules at NQF level 8. The modules are worth 20 credits each. The student must complete all the compulsory modules to meet the 120 credits requirement for the qualification.

Information on UPOnline:

- The programmes presented by UPOnline are part-time and fully online
- Online programmes allow access to programme material on any device provided that a stable internet connection is available.
- The UPOnline modules have dedicated facilitators and contactable staff ready to help, motivate and assist students with any queries they may have.
- UPOnline programmes have been designed to provide a highly interactive learning environment which may include live chats, discussion forums and online video communication.
- These programmes are structured with six enrolment opportunities per year where a student will enrol for a single module of either 8 or 16 weeks at a time.
- Payment can be made per module.

Admission requirements

1. Advanced Diploma in Public Administration (NQF level 7)
   or
   Advanced Diploma in Public Management (NQF level 7)
   or
   relevant advanced diploma (NQF level 7)
   or
   relevant bachelor's degree (NQF level 7)
   and
2. A minimum of 3 years appropriate work experience in the public sector

Additional requirements

Any prospective student wishing to make claims of equivalence will have to produce written evidence of their competence to undertake a programme at this level (written entrance assignment set by the University) in accordance with the University's RPL Policy and rules.

Computer literacy

The University of Pretoria makes use of Blackboard, branded as clickUP, which is an online system that provides a workspace for students, providing students with the information and the connections needed. ClickUP contains study material as well as a simple, convenient, and reliable web conferencing and virtual classroom solutions specifically built for education and training. ClickUP is accessible via a web browser mobile device, or tablet and has a useful student guide.

Students are required to have some technical and digital literacy skills such as the ability to:

- navigate the University's eLearning environment (ClickUP);
- use the email service in the LMS;
- manage digital files: create, store, upload and attach files to assignment submissions (using applications such as MS Word, MS Excel, MS PowerPoint);
- use the Library website or databases for research and make use of proper referencing techniques;
- use a webcam, upload videos or audio files, use social media for communication or to collaborate electronically; and
- download and install software and applications.

Other programme-specific information

Exam entry in all subjects requires a minimum 40%. In order to continue on the programme, all students must receive exam entry in every module. Students cannot be registered on the programme more than two years.

Pass with distinction

Obtain a Cumulative Grade Point Average (GPA) of at least 75% and the Diploma must be completed within the minimum period of time.

Curriculum: Year 1

Minimum credits: 120

- This programme is structured with six enrolment opportunities per year where a student will enrol for a single module of 16 weeks at a time.
- A 16 week module typically consists of 14 weeks of teaching and 2 weeks of recess.
- The full curriculum is displayed below.

Core modules

Governance, public management and African leadership 707 (PMA 707) - Credits: 20.00
Public sector transformation and reform 708 (PMA 708) - Credits: 20.00
Programme and project management in the public sector 709 (PMA 709) - Credits: 20.00
Advanced human resource management in the public sector 710 (PMA 710) - Credits: 20.00
Advanced public financial management and budgeting 711 (PMA 711) - Credits: 20.00
Public sector planning, monitoring and evaluation 712 (PMA 712) - Credits: 20.00

Curriculum: Final year

Minimum credits: 120

- This programme is structured with six enrolment opportunities per year where a student will enrol for a single module of 16 weeks at a time.
- A 16 week module typically consists of 14 weeks of teaching and 2 weeks of recess.
- The full curriculum is displayed below.

Core modules

Governance, public management and African leadership 707 (PMA 707) - Credits: 20.00
Public sector transformation and reform 708 (PMA 708) - Credits: 20.00
Programme and project management in the public sector 709 (PMA 709) - Credits: 20.00
Advanced human resource management in the public sector 710 (PMA 710) - Credits: 20.00
Advanced public financial management and budgeting 711 (PMA 711) - Credits: 20.00
Public sector planning, monitoring and evaluation 712 (PMA 712) - Credits: 20.00

The information published here is subject to change and may be amended after the publication of this information. The General Regulations (G Regulations) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the General Rules section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.