



# University of Pretoria Yearbook 2021

## BAdmin Public Management and International Relations (07131175)

**Department** School of Public Management and Administration

**Minimum duration of study** 3 years

**Total credits** 401

**NQF level** 07

### Programme information

This programme is directed towards the study of Public Administration that will equip the candidate for a career in the broad public sector. Candidates will gain in-depth knowledge of certain administrative and management practices in the South African and international public sectors. Emphasis is placed on the three spheres of government with reference to aspects such as resources management, international administration and management, policy, accountability and ethics, the role of the state, intergovernmental relations and administrative justice.

Students who achieved 70% and above in English Home Language (an A or a B), and 80% and above in English First Additional Language (only an A) in the NSC (or equivalent) will be exempted from ALL 124 and therefore do not have to register and pass this module to complete their degrees. Students who achieved 69% and below in English Home Language (a C and below), and 79% and below in English First Additional Language (a B and below) have to register for ALL 124 and pass this module in order to be awarded their degrees.

### Admission requirements

- The closing date is an administrative admission guideline for non-selection programmes. Once a non-selection programme is full and has reached the institutional targets, then that programme will be closed for further admissions, irrespective of the closing date. However, if the institutional targets have not been met by the closing date, then that programme will remain open for admissions until the institutional targets are met.
- The following persons will be considered for admission: Candidates who are in possession of a certificate that is deemed by the University to be equivalent to the National Senior Certificate (NSC) with admission to bachelor's degree studies; candidates who are graduates from other tertiary institutions or have been granted the status of graduates of such institutions; and candidates who are graduates of another faculty at the University of Pretoria.
- Life Orientation is excluded when calculating the APS.

#### **Transferring students**

##### **Candidates previously registered for the BCom – Extended programme**

The Admissions Committee of the faculty considers applications of candidates who were previously registered for the BCom – Extended programme according to specific guidelines as stipulated in the Transfer Guide of the



Faculty of Economic and Management Sciences as published on the EMS Faculty website.

### **Candidates previously registered at UP or at another university**

The Admissions Committee of the faculty considers applications of candidates who have already completed the final NSC or equivalent qualification and/or were previously registered at UP or at another university according to specific guidelines as stipulated in the Transfer Guide of the Faculty of Economic and Management Sciences as published on the EMS Faculty website. A complete academic record, as well as the final school leaving results, are required for such applications.

**NB:** Candidates who are still registered at another university must submit an academic record of their studies to the faculty as soon as possible after their final examinations. The closing date for these applications is **30 September**.

### **Qualifications from countries other than South Africa**

- Citizens from countries other than South Africa and South African citizens with foreign qualifications must comply with all the other admission requirements and the prerequisites for subjects/modules.
- In addition to meeting the admission requirements, it may be expected from candidates to write the SAT, if required.
- Candidates must have completed the National Senior Certificate with admission to degree studies or a certificate of conditional exemption on the basis of a candidate's foreign qualifications, the so-called "Immigrant" or "Foreign Conditional Exemption". The only condition for the "Foreign Conditional Exemption" that is accepted is: 'completion of the degree course'. The exemption certificate is obtainable from Universities South Africa (USAf). Detailed information is available on the website at [click here](#)

**University of Pretoria website:** [click here](#)

#### **Minimum requirements**

##### **Achievement level**

##### **English Home Language or English First Additional Language**

		<b>Mathematics</b>		<b>APS</b>
NSC/IEB	AS Level	NSC/IEB Mathematics	AS Level	
5	C	3 or Mathematical Literacy 4	D	<b>28</b>

\* Cambridge A level candidates who obtained at least a D and International Baccalaureate (IB) HL candidates who obtained at least a 4 in the required subjects, will be considered for admission.

**Note:** Accountancy is not a subject requirement for any of the BCom or BAdmin programmes.

## **Other programme-specific information**

Note: See the alphabetical list of modules for prerequisites of all modules.

Language (German, English, French, Arabic, Mandarin, Russian, Spanish)

Please note: Candidates who did not obtain at least 4 (50-59%) in Mathematics in Grade 12, or who did not pass Statistics 113, 123, may not include EKN 120, 214, 234, 310, 320 and STK 110, 120 in their curriculum. Refer also to faculty prerequisites for these modules.

Specialisation modules for this degree are PAD 312 and 322

### **"Major subject"**

To be considered a "major subject" the equivalent of four 14-week modules, including two at 300-level, must be passed provided that only two 14-week modules, or the equivalent thereof, that are not preceded by the 100- and 200-level modules, may be taken for degree purposes. In other words, at least four 14-week modules must be taken at 300-level that are preceded by the 100- and 200-level, except for modules offered on 200- and 300-level only.

## Promotion to next study year

According to General Regulation G.3 students have to comply with certain requirements as set by the Faculty Board.

- a. A student must pass at least 4 core semester or 2 core year modules to be admitted to the subsequent year of study.
- b. If a student has passed less than the required minimum of 4 core semester or 2 core year modules, he/she will not be readmitted to the Faculty of Economic and Management Sciences. Such a student may apply in writing to the Faculty's Admissions Committee to be readmitted conditionally – with the proviso that the Admissions Committee may set further conditions with regards to the student's academic progress. The Faculty's Admissions Committee may deny a student's application for readmission.
- c. If a student has been readmitted conditionally, his/her academic progress will be monitored after the first semester examinations to determine whether he/she has complied with the requirements set by the Admissions Committee. If not, his/her studies will be suspended.
- d. A student whose studies have been suspended because of his/her poor academic performance has the right to appeal against the decision of the Faculty's Admissions Committee.
- e. A student may be refused promotion to a subsequent year of study if the prescribed tuition fees are not paid.
- f. A student may be refused admission to the examination, or promotion to a subsequent year of study or promotion in a module (if applicable) if he/ she fails to fulfil the attendance requirements. Class attendance in all modules and for the full duration of all programmes is compulsory for all students.

## Pass with distinction

- a. A degree may be awarded with distinction provided the candidate meets the following criteria:
  - i. Completes the degree within three years;
  - ii. Obtains a Cumulative Grade Point Average (CGPA) of 75%;
  - iii. Repeated passed modules will not be considered. The initial pass mark of module will be used when calculating the GPA.
- b. A degree will only be awarded with distinction to transferees from other degrees in the Faculty of Economic and Management Sciences, other faculties and from other universities who still complete their bachelor degrees within three years (including the years registered for the other degree and credits transferred and recognised).
- c. The GPA will be not be rounded up to a whole number.
- d. Exceptional cases will be considered by the Dean.



# Curriculum: Year 1

## Minimum credits: 120

\* The admission requirement for EKN 120 is at least 60% in STK 113 and STK 123 or Maths Grade 12 symbol 4. If EKN is included, STK 113 and 123 must be chosen as elective modules for students who do not comply with the Gr 12 requirement. Alternatively, students who do not comply, must register for BDO 121.

## Fundamental modules

Academic information management 111 (AIM 111) - Credits: 4.00

Academic information management 121 (AIM 121) - Credits: 4.00

Academic literacy for Economic and Management Sciences 124 (ALL 124) - Credits: 6.00

Academic orientation 107 (UPO 107) - Credits: 0.00

## Core modules

Economics 110 (EKN 110) - Credits: 10.00

Public administration 112 (PAD 112) - Credits: 10.00

Public administration 122 (PAD 122) - Credits: 10.00

Politics 101 (PTO 101) - Credits: 24.00

Public resource management 110 (PUF 110) - Credits: 18.00

## Elective modules

German for beginners 104 (DTS 104) - Credits: 24.00

Economics 120 (EKN 120) - Credits: 10.00

English 110 (ENG 110) - Credits: 12.00

English for specific purposes 118 (ENG 118) - Credits: 12.00

English 120 (ENG 120) - Credits: 12.00

French for beginners 104 (FRN 104) - Credits: 24.00

Informatics 112 (INF 112) - Credits: 10.00

Statistics 110 (STK 110) - Credits: 13.00

Statistics 113 (STK 113) - Credits: 11.00

Statistics 120 (STK 120) - Credits: 13.00

Statistics 123 (STK 123) - Credits: 12.00



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## Curriculum: Year 2

### Minimum credits: 141

On second year level, students should choose either Political Science **or** International Relations.

### Core modules

International relations 210 (IPL 210) - Credits: 20.00

International relations 220 (IPL 220) - Credits: 20.00

Public administration 212 (PAD 212) - Credits: 16.00

Public administration 222 (PAD 222) - Credits: 16.00

Political science 210 (STL 210) - Credits: 20.00

Political science 220 (STL 220) - Credits: 20.00

### Elective modules

Industrial and organisational psychology 214 (BDO 214) - Credits: 16.00

Industrial and organisational psychology 224 (BDO 224) - Credits: 16.00

Economics 214 (EKN 214) - Credits: 16.00

Economics 234 (EKN 234) - Credits: 16.00

Public management 210 (OPB 210) - Credits: 22.00

Public Law 210 (PBL 210) - Credits: 10.00

Public Law 220 (PBL 220) - Credits: 10.00



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## Curriculum: Final year

### Minimum credits: 140

On third year level, students should choose either Political Science **or** International Relations.

### Core modules

International relations 310 (IPL 310) - Credits: 30.00

International relations 320 (IPL 320) - Credits: 30.00

Public administration 312 (PAD 312) - Credits: 20.00

Public administration 322 (PAD 322) - Credits: 20.00

Political science 310 (STL 310) - Credits: 30.00

Political science 320 (STL 320) - Credits: 30.00

### Elective modules

Industrial and organisational psychology 319 (BDO 319) - Credits: 20.00

Industrial and organisational psychology 329 (BDO 329) - Credits: 20.00

Economics 310 (EKN 310) - Credits: 20.00

Economics 320 (EKN 320) - Credits: 20.00

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The information published here is subject to change and may be amended after the publication of this information. The [General Regulations \(G Regulations\)](#) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the [General Rules](#) section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.