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# University of Pretoria Yearbook 2021

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## Legal practice 220 (RPK 220)

<b>Qualification</b>	Undergraduate
<b>Faculty</b>	<a href="#">Faculty of Law</a>
<b>Module credits</b>	10.00
<b>NQF Level</b>	06
<b>Programmes</b>	<a href="#">LLB</a>
<b>Prerequisites</b>	Admission to the relevant programme.
<b>Contact time</b>	2 lectures per week
<b>Language of tuition</b>	Module is presented in English
<b>Department</b>	Procedural Law
<b>Period of presentation</b>	Semester 2

### Module content

\*For LLB

- a. Practice management
- b. Taking of instructions
- c. Bookkeeping for legal practices
- d. Aspects of trial advocacy
- e. Practical application
- f. Research skills
- g. Writing skills (letter of advice to client; office memorandum; heads of argument)

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