

## University of Pretoria Yearbook 2017

## Business management 310 (OBS 310)

| Qualification          | Undergraduate  |
|------------------------|--|
| Faculty                | Faculty of Economic and Management Sciences                          |
| Module credits         | 20.00  |
| Programmes             | BAdmin Public Management   |
|                        | BCom   |
|                        | BCom Business Management   |
|                        | BCom Entrepreneurship  |
|                        | BCom Informatics Information Systems                                 |
|                        | BCom Law   |
|                        | BCom Recreation and Sports Management                                |
|                        | BCom Supply Chain Management   |
|                        | BSc Information and Knowledge Systems                                |
| Service modules        | Faculty of Engineering, Built Environment and Information Technology |
|                        | Faculty of Education   |
| Prerequisites          | OBS 114 or 124 with admission to the examination in the other        |
| Contact time           | 3 lectures per week  |
| Language of tuition    | Separate classes for Afrikaans and English                           |
| Academic organisation  | Business Management  |
| Period of presentation | Semester 1   |

## **Module content**

Human resource management and development

The environment in which human resource management takes place; job analysis; strategic human resource planning; equal employment opportunities; planning and management of training; development and careers; functioning in a global environment.

Negotiation and collective bargaining

The nature of negotiation; preparation for negotiation; negotiating for purposes of climate creation; persuasive communication; handling conflict and aggression; specialised negotiation and collective bargaining in the South African context.

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