University of Pretoria Yearbook 2016

BAdmin Option: Public Administration (07131172)

Duration of study	3 years
Total credits	362
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Programme information

Formal selection takes place and work experience is required.

The option is directed towards the candidates already active within the field of public administration. Candidates from national, provincial and local spheres of government will obtain entry into the programme. Candidates will gain in-depth knowledge of the administrative and management functions, from a South African and comparative perspective. Emphasis is placed on the three spheres of government with reference to aspects such as public resources management, policy studies, public sector ethics, organisation studies and the role of the state.

Admission requirements

- To be able to register NSC candidates must comply with the minimum requirements for degree studies as well as with the minimum requirements for the relevant study programme.
- Life Orientation is excluded when calculating the APS.
- The requirement is an NSC with access to degree studies.
- Three years' working experience is required.

Other programme-specific information

Note: See the alphabetical list of modules for prerequisites of all modules.

Specialisation modules: PAD 312, 322

"Major subject"
To be considered a "major subject" the equivalent of four 14-week modules, including two at 300-level, must be passed provided that:

- the following modules which are offered at 300-level only, are also considered "major subjects": Labour law 311 (ABR 311), Labour relations 320 (ABV 320), and International business management 359 and 369 (OBS 359 and 369);
- only two 14-week modules, or the equivalent thereof, that are not preceded by the 100- and 200-level modules, may be taken for degree purposes. In other words, at least four 14-week modules must be taken at 300-level that are preceded by the 100- and 200-level, except for modules offered on 200- and 300-level only.

Promotion to next study year

According to General Regulation G.3 students have to comply with certain requirements as set by the Faculty Board.

a. A student must pass at least 4 core semester or 2 core year modules to be admitted to the subsequent year of study.
b. If a student has passed less than the required minimum of 4 core semester or 2 core year modules, he/she will not be readmitted to the Faculty of Economic and Management Sciences. Such a student may apply in writing to the Faculty's Admissions Committee to be readmitted conditionally – with the proviso that the Admissions Committee may set further conditions with regards to the student's academic progress. The Faculty's Admissions Committee may deny a student's application for readmission.
c. If a student has been readmitted conditionally, his/her academic progress will be monitored after the first semester examinations to determine whether he/she has complied with the requirements set by the Admissions Committee. If not, his/her studies will be suspended.
d. A student whose studies have been suspended because of his/her poor academic performance has the right to appeal against the decision of the Faculty's Admissions Committee.
e. A student may be refused promotion to a subsequent year of study if the prescribed tuition fees are not paid.
f. A student may be refused admission to the examination, or promotion to a subsequent year of study or promotion in a module (if applicable) if he/ she fails to fulfil the attendance requirements. Class attendance in all modules and for the full duration of all programmes is compulsory for all students.

Pass with distinction

a. A degree may be awarded with distinction provided the candidate meets the following criteria:

i. Completes the degree within three years;
ii. Obtains a Cumulative Grade Point Average CGPA) of 75%;
iii. Repeated passed modules will not be considered. The initial pass mark of module will be used when calculating the GPA.

b. Transferees from other faculties and from other universities who still complete their bachelor degrees (including credits transferred and recognised from the degrees they registered for originally) within three years will be considered as exceptional cases by the Dean.
c. The GPA will be not be rounded up to a whole number.
d. Exceptional cases will be considered by the Dean.

General information

Minimum requirements for bachelor's degrees; semester and year modules; new regulations

1. Students who commenced their studies before 2015 must complete the programme in terms of the curriculum of the year in which they commenced their studies, or in terms of the curriculum of the year in which they switched to their current field of specialisation. Students who prefer to do so may, however, apply to change over to the latest curriculum, but then they should comply with all the requirements thereof and they may not revert to the regulations of an earlier year.
2. Students who are registering for a degree programme for the first time in 2015 must take the modules indicated under the particular field of specialisation.

Please note: Only two 14-week modules, or the equivalent thereof, that are not preceded by the 100- and 200-level modules, may be taken for degree purposes. In other words, at least four 14-week modules must be taken at 300-level that are preceded by the 100- and 200-level, except for modules offered on 200- and 300-level only. It is thus the responsibility of students to ensure before registration, that their curricula comply with all the requirements of the applicable regulations.

Curriculum: Year 1

Minimum credits: 122

Fundamental modules

Academic information management 101 (AIM 101) - Credits: 6.00
Academic literacy for Economic and Management Sciences 124 (ALL 124) - Credits: 6.00
Academic orientation 107 (UPO 107) - Credits: 0.00

Core modules

Public organisation studies 110 (ODM 110) - Credits: 18.00
Public management 110 (OPB 110) - Credits: 18.00
Public resource management 110 (PUF 110) - Credits: 18.00
Public information management 120 (PUM 120) - Credits: 18.00
Public people management 120 (PUT 120) - Credits: 18.00
Public administration 112 (PAD 112) - Credits: 10.00
Public administration 122 (PAD 122) - Credits: 10.00

Curriculum: Year 2

Minimum credits: 120

Core modules

Public management 210 (OPB 210) - Credits: 22.00
Public resource management 210 (PUF 210) - Credits: 22.00
Public resource management 220 (PUF 220) - Credits: 22.00
Public people management 220 (PUT 220) - Credits: 22.00
Public administration 212 (PAD 212) - Credits: 16.00
Public administration 222 (PAD 222) - Credits: 16.00

Curriculum: Final year

Minimum credits: 120

Core modules

Public management 310 (OPB 310) - Credits: 24.00
Public practices 320 (PBP 320) - Credits: 32.00
Public resource management 310 (PUF 310) - Credits: 24.00
Public administration 312 (PAD 312) - Credits: 20.00
Public administration 322 (PAD 322) - Credits: 20.00

The information published here is subject to change and may be amended after the publication of this information. The General Regulations (G Regulations) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the General Rules section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.