

# University of Pretoria

## Undergraduate Faculty Brochure

### Education

#### 2014/15



UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA

Denkleiers • Leading Minds • Dikgopolo tša Dihlalefi

2014/15

[www.up.ac.za](http://www.up.ac.za)



## Message from the Dean

The Faculty of Education on the Groenkloof Campus attracts the best and brightest students who have the potential to exert a significant impact on the South African educational landscape.

Our students are leaders who are full of confidence and are equipped with a superb set of educational and professional skills. Their 'set of skills' is, however, not their most important attribute as graduates of the Faculty of Education. Their inclination towards critical scholarship, their subject expertise, their fully engaged citizenship and high scientific literacy are the attributes that will enable them to make a difference in education.

The Groenkloof Campus is home to more than 3 500 undergraduate education students and, from this group, approximately 500 to 800 of our students graduate to enter the teaching profession annually. It is clear that education is a high priority in a country in which some studies have shown that only 7% of matriculants enter public higher education, 12% enter other forms of further and higher education, 30% acquire a job and a total of 51% of the youth are unemployed.

The Faculty of Education therefore takes its responsibility to deliver top-quality graduates for the education sector seriously. We live in a time in which the age-old principles of effective education have become even more crucial to progress and development – and our graduates are vital in promoting and applying these principles.

To achieve this, teaching is by far the most meaningful way to occupy our time and it is the shortest route to long-term success for any nation, community, family or individual. As a professional field, it is one of those treasured sectors in which one can have a true sense of being able to influence the future on a daily basis. In addition, the field of education has the ability to span all scientific fields known in the world.

This is the one sector that will make an impression on the lives of future doctors, engineers, accountants, lawyers, teachers, philosophers, artists, musicians, sport heroes, presidents and royalty. This means that we have to seek excellence in everything we do.

We believe that, as a Faculty, we have much to offer in order to strengthen education in this country, to facilitate access to education for students and to deliver inspirational, caring and expert teachers.

**Prof Irma Eloff**  
**Dean: Faculty of Education**



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“ Groenkloof Campus! How can one even attempt to mention all the good memories of that place? The Education Campus has to be the most convenient, warm and comfortable campus at which one can study. Here I made friends, obtained my qualification and found out who I am. The Faculty of Education received me with open arms after registration and soon became my home away from home. The ladies in the administrative block were always willing to help and answer questions, and the lecturers are good at what they do, and taught us so much about our chosen career. I had wanted to study education for a very long time, and have absolutely no regret about my choice; it is indeed the most satisfying job to work with children. One assists in their development and teaches them more than only your field. I obtained my BEd degree in the Further Education and Training (FET) Phase, majoring in Mathematics and Life Science, cum laude. I also received the Vice-Chancellor and Principal’s Award and the highest marks in the field of natural sciences. At the moment I am a teacher at Hoërskool Oos-Moot and I teach Maths to Grade 8 learners. I still think I made the right decision to work with older learners. I am planning to continue my studies and obtain my honours degree in Mathematics and Science. Education is my passion and not my job, and the Faculty of Education helped me realise this. ”

**Amor Etsebeth**  
*Vice-Chancellor and Principal's Award and BEd (Further Education and Training) (Natural Sciences)*



# Undergraduate study programmes



## Faculty of Education

### Important information on undergraduate study programmes for 2015

• In order to register for degree programmes, NSC/IEB/Cambridge candidates must comply with the minimum requirements for degree studies as well as the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS. • Prospective students with an APS of 22-25 must write the National Benchmark Test (NBT). Final admission is determined by the Admissions Committee of the Faculty and is based on the results of the NBT. • As soon as candidates are admitted to the BEd degree, they will be informed that they must register at the University in January of the following year. It is in the interest of prospective students to apply as soon as possible, particularly in respect of financial support and/or residence placement.

University of Pretoria website: [www.up.ac.za/edu](http://www.up.ac.za/edu)

National Benchmark Test website: [www.nbt.ac.za](http://www.nbt.ac.za)

Study programme Duration Closing dates Careers	Minimum requirements for 2015												APS
	Achievement level												
	Afrikaans or English												
	NSC/IEB	HIGCSE	AS-Level	A-Level	NSC/IEB	HIGCSE	AS-Level	A-Level	NSC/IEB	HIGCSE	AS-Level	A-Level	
BEd (Early Childhood Development and Foundation Phase) – Pre-primary to Grade 3 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in pre-primary or primary schools	4	3	D	D	4	3	D	D	4	3	D	D	26 (22–25 admission based on the NBT)
BEd (Intermediate Phase) – Grades 4 to 6 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in primary schools	4	3	D	D	4	3	D	D	4	3	D	D	26 (22–25 admission based on the NBT)
BEd (Senior Phase) – Grades 7 to 9 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in primary or secondary schools	4	3	D	D	4	3	D	D	4	3	D	D	26 (22–25 admission based on the NBT)
BEd (FET) (General) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in secondary schools	4	3	D	D	4	3	D	D	4	3	D	D	26 (22–25 admission based on the NBT)
BEd (FET) (Human Movement Sciences and Sport Management) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in secondary schools	4	3	D	D	4	3	D	D	4	3	D	D	26 (22–25 admission based on the NBT)

Study programme Duration Closing dates Careers	Minimum requirements for 2015												APS
	Achievement level												
	Afrikaans or English				Mathematics				Physical Science				
	NSC/IEB	HIGCSE	AS-Level	A-Level	NSC/IEB	HIGCSE	AS-Level	A-Level	NSC/IEB	HIGCSE	AS-Level	A-Level	
BEd (FET) (Natural Sciences) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in secondary schools	4	3	D	D	5	3	C	C	4	3	D	D	26 (22–25 admission based on the NBT)
BEd (FET) (Economic and Management Sciences) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August  Careers: Teachers and training officials in secondary schools	4	3	D	D	4	3	D	D	-	-	-	-	26 (22–25 admission based on the NBT)



“ I am a top achiever and received the award for the best performance in the BEd (Further Education and Training) (General). I am currently doing my honours in Education Management, Law and Policy. Studying at the Faculty of Education is like becoming part of a family. With the support of everyone at the Faculty and a bit of hard work you can achieve your goals. ”

**Venise Joubert**  
BEd (Further Education and Training) (General)

## Faculty of Education

The Faculty of Education at the University of Pretoria continues to develop into one of the largest and most diverse units in South Africa for the initial and advanced training of education professionals from across the world. A distinguishing characteristic of the Faculty is that it not only trains pre-service teachers, but also educational psychologists, principals, researchers, programme evaluators, curriculum designers, computer education and training experts, assessment specialists, education policy analysts, community development workers and education law advisors working in national and international agencies and organisations.

## Purpose of the Bachelor of Education degree

The purpose of the qualification is to produce teachers who are competent to teach in the particular phase as further specified by the respective qualifiers.

## Preparation for a career in education

The future of South Africa lies in the education of its people. A career in education is not only challenging and rewarding, but also crucial for the growth and development of the nation. In order to prepare teachers, educational psychologists, managers and policy-makers for this huge challenge, the Faculty of Education at the University of Pretoria offers qualifications that are both innovative and relevant.

Students are equipped to face new challenges when practising the profession. Few careers are as rewarding as education, and there is no better place to embark on your future career than at the Faculty of Education at the University of Pretoria. Exciting undergraduate study programmes for teacher training are offered.

## Undergraduate study programmes: Baccalaureus Educationis (BEd)

### Fundamental modules for all study programmes

- Academic Service Learning
- Academic Information Management
- Literacies in Education

### Early Childhood Development and Foundation Phase

Core modules	Elective modules One language elective up to second-year level
<ul style="list-style-type: none"> <li>• Education</li> <li>• Early Childhood Development and Foundation Phase Studies</li> <li>• Learning Support</li> <li>• Life Skills modules</li> <li>• Literacy modules</li> <li>• Numeracy modules</li> <li>• Research Methodology</li> <li>• Teaching Practice</li> </ul>	<ul style="list-style-type: none"> <li>• IsiZulu</li> <li>• Sepedi</li> <li>• IsiNdebele</li> <li>• Afrikaans</li> <li>• English</li> </ul>



“I have just obtained my BEd degree in the Senior Phase cum laude at Tukkies, and I have received an academic award for the best student in the phase. At the moment I am studying towards the BedHons in Curriculum and Instructional Design and Development. I am privileged to have the opportunity to study at Tukkies. The respect with which staff of the Faculty of Education treat their students and the support they give us are things I will always remember. The Faculty is an inspiration for anyone who wants to succeed! It will be a privilege to become a part of the Faculty one day, and to do the best I can to make a difference in the field of education.”

**Herné Labuschagne**  
BEd (Senior Phase)



### Intermediate Phase

Core modules	Elective modules Two first-year modules, of which one is taken up to second-year level	Additional electives Taken from second year
<ul style="list-style-type: none"> <li>• Education</li> <li>• Learning Support</li> <li>• Professional Studies</li> <li>• Research Methodology</li> <li>• Teaching Practice</li> </ul>	<ul style="list-style-type: none"> <li>• One of three African languages/ English/Afrikaans</li> <li>• Mathematics (score of at least 4 in Grade 12 required)</li> <li>• Geography/History</li> <li>• Psychology</li> <li>• Religion Studies</li> <li>• Physics (prerequisite for Natural Science and Design and Technology)</li> <li>• Chemistry (prerequisite for Natural Science and Design and Technology)</li> </ul>	<ul style="list-style-type: none"> <li>• Art Education</li> <li>• Music Education</li> <li>• Life Orientation</li> <li>• Natural Science</li> <li>• Design and Technology</li> <li>• Intermediate Mathematics</li> <li>• Literacy Practices</li> </ul>

### Senior Phase

Core modules	Elective modules Three first-year modules, of which two are taken up to second-year level	Additional electives Taken from second year
<ul style="list-style-type: none"> <li>• Education</li> <li>• Learning Support</li> <li>• Professional Studies</li> <li>• Research Methodology</li> <li>• Teaching Practice</li> </ul>	<ul style="list-style-type: none"> <li>• One of three African languages/ English/Afrikaans</li> <li>• Mathematics (score of at least 4 in Grade 12 required)</li> <li>• Geography</li> <li>• History</li> <li>• Religion Studies</li> <li>• Psychology</li> <li>• Physics (prerequisite for Natural Science and Design and Technology)</li> <li>• Chemistry (prerequisite for Natural Science and Design and Technology)</li> <li>• Computer Science and Informatics (prerequisite for Computer Application Technology)</li> <li>• Graphic Communication and Mathematics (prerequisite for Engineering Graphics and Design)</li> </ul>	<ul style="list-style-type: none"> <li>• Art Education</li> <li>• Music Education</li> <li>• Life Orientation</li> <li>• Computer Application Technology</li> <li>• Natural Science</li> <li>• Design and Technology</li> <li>• Literacy Practices</li> <li>• Engineering Graphics and Design</li> <li>• Molecular and Cell Biology</li> <li>• Zoology and Entomology</li> <li>• Botany</li> </ul>



“ I am proud to say that I am currently an MEd student at the University of Pretoria. When I entered the Faculty of Education as an undergraduate in 2008, I would never have believed that I could come this far.

With the support and help of the inspiring lecturers in the Faculty, I was able to complete my honours degree in just one year, with distinction. I am also grateful to have been awarded bursaries for my honours as well as my master’s degree. The nature of this Faculty with its character and passion allowed me to thoroughly enjoy pushing myself to limits that I did not think were achievable. It took a lot of effort, time and patience, but the feeling I got when I received my honours with distinction made it all worthwhile.

I aim to complete my master’s degree on disenfranchised grief in the Foundation Phase and to use this as a springboard for making a difference in the lives of as many children as possible. I am thankful to the University of Pretoria and the Faculty of Education for having given me the opportunity to fulfil my dream of making a difference in children’s lives. Last, but not least, it is with the help of God that I have achieved all that I have and continue to pursue.

“ **Fatima Aboobaker**  
MEd



**Further Education and Training (FET)**

<b>Core modules</b>	<b>Degree choices and elective modules</b> Three first-year modules, of which two are taken up to second-year level and one up to third-year level	<b>Additional electives</b> Taken from second year
<ul style="list-style-type: none"> <li>• Education</li> <li>• Teaching Practice</li> <li>• Professional Studies</li> <li>• Research Methodology</li> </ul>	<b>General (GEN)</b> <ul style="list-style-type: none"> <li>• One of three African languages/ English/Afrikaans</li> <li>• Mathematics (at least 4 in Grade 12 required)</li> <li>• History</li> <li>• Geography</li> <li>• Heritage and Cultural Tourism</li> <li>• Religion Studies</li> <li>• Psychology</li> <li>• Informatics and Computer Science (prerequisite for Computer Application Technology)</li> <li>• Business Management</li> <li>• Statistics (prerequisite for Mathematical Literacy)</li> <li>• Graphic Communication and Mathematics (prerequisite for Engineering Graphics and Design)</li> </ul>	<b>General (GEN)</b> <ul style="list-style-type: none"> <li>• Life Orientation</li> <li>• Computer Application Technology</li> <li>• Mathematical Literacy</li> <li>• Art Education</li> <li>• Music Education</li> <li>• Engineering Graphics and Design</li> </ul>
	<b>Economic and Management Sciences (EMS)</b> <ul style="list-style-type: none"> <li>• Statistics (check prerequisites*)</li> <li>• Business Management</li> <li>• Tourism Management</li> <li>• Financial Accounting (up to second year)</li> <li>• Economics (check prerequisites*)</li> <li>• Computer Science and Informatics (prerequisite for Computer Application Technology)</li> </ul>	<b>Economic and Management Sciences (EMS)</b> <ul style="list-style-type: none"> <li>• Computer Application Technology</li> </ul>
	<b>Human Movement Sciences and Sport Management (HMS)</b> <ul style="list-style-type: none"> <li>• COMPULSORY: Human Movement Studies and Sport Management</li> <li>• The same elective modules as for FET (GEN)</li> </ul>	<b>Human Movement Sciences and Sport Management (HMS)</b> <ul style="list-style-type: none"> <li>• The same elective modules as for FET (GEN)</li> </ul>
	<b>Natural Sciences (NS)</b> <ul style="list-style-type: none"> <li>• Mathematics (at least 5 in Grade 12 required)</li> <li>• Botany</li> <li>• Molecular and Cell Biology (prerequisite for Biochemistry)</li> <li>• Zoology and Entomology</li> <li>• Chemistry (prerequisite for Biochemistry)</li> <li>• Physics</li> <li>• Genetics</li> </ul>	<b>Natural Sciences (NS)</b> <ul style="list-style-type: none"> <li>• Biochemistry</li> </ul>

\* A minimum of 4 (50%) for Mathematics in Grade 12.



# General information

## Faculty-specific information

Faculty of Education: Administration Building, Groenkloof Campus			
	Telephone	Fax	Email
Head: Student Administration	+27 (0)12 420 5695 +27 (0)12 420 5590	+27 (0)12 420 5933	
Undergraduate	+27 (0)12 420 5615 +27 (0)12 420 5644 +27 (0)12 420 5546	+27 (0)12 420 5933	thandi.mngomezulu@up.ac.za hannie.deweerd@up.ac.za monicca.makena@up.ac.za
Postgraduate	+27 (0)12 420 3080 +27 (0)12 420 2725 +27 (0)12 420 3950	+27 (0)12 420 5933	jeannie.beukes@up.ac.za bronwynne.swarts@up.ac.za louise.kohler@up.ac.za
Distance Education	+27 (0)12 420 4670	+27 (0)12 420 3951 +27 (0)83 918 0055	

### Client Service Centre contact details

Tel: +27 (0)12 420 3111  
 Email: [csc@up.ac.za](mailto:csc@up.ac.za)  
 Website: [www.up.ac.za](http://www.up.ac.za)  
 Parent's page: [www.up.ac.za/parents](http://www.up.ac.za/parents)  
 Location: University of Pretoria  
 cnr Lynnwood Road and Roper Street  
 Hatfield  
 Postal address: University of Pretoria  
 Private bag X20  
 Hatfield 0028

### GPS coordinates of UP campuses

Hatfield: S25° 45' 21" E28° 13' 51"  
 GIBS: S26° 07' 46" E28° 02' 46" (56 km from Hatfield Campus)  
 Groenkloof: S25° 46' 10" E28° 12' 34" (3.5 km from Hatfield Campus)  
 LC de Villiers: S25° 45' 10" E28° 14' 46" (1.2 km from Hatfield Campus)  
 Mamelodi: S25° 43' 22" E28° 23' 56" (12 km from Hatfield Campus)  
 Onderstepoort: S28° 10' 54" E25° 38' 52" (22 km from Hatfield Campus)  
 Prinsloof: S25° 43' 57" E28° 12' 10" (6 km from Hatfield Campus)

### UP banking details

Absa	Standard Bank
Branch: Hatfield	Branch: Hatfield
Branch code: 632005	Branch code: 011545
Account number: 214 000 0054	Account number: 012 602 604
Swift code: ABSAZAJJ	Swift code: SBZAZAJJ

### Welcoming Day and the Programme for Registration and Start of the Academic Year

Attendance of the Welcoming Day on Saturday, 18 January 2014 and the programme for registration and start of the academic year is compulsory for all new first-year students. This programme has been designed to assist students with their academic preparedness, enabling them to successfully make the adjustment from high school to university.

### Applications

New students may only register after successful admission. If provisionally admitted, they will still have to comply with the requirements of the faculty in which they wish to register with the end examination results of their final school-year<sup>1</sup>. Thus, new students will only be permitted to register once their application and admission processes have been approved. Provisional admission is based on the results obtained in the Grade 11 end examination. Please take note that the end examination results of the final school-year remain the determining factor for admission. Furthermore, please note that the achievement of the minimum requirements does not necessarily guarantee admission to any study programme.

### Late applications

Before you submit a late application, please contact the Faculty Administration Office to ensure that there is still space available. If the study programme is not subject to selection and if the Faculty still has space available, your application will be considered. Late applications are only accepted on condition that all the admission requirements for the relevant study programmes are fully complied with. Should you not comply with the requirements, your application will not be considered. Application fees will not be refunded.

### Admission (new first-year students)

- If you have been provisionally admitted to the University, the end examination results of your final school-year must still comply with the admission requirements for the study programme to which you were provisionally admitted. If the end examination results of your final school-year do not comply with the admission requirements, contact the relevant Faculty's Student Administration Office with regard to your admission status.
- If you have been placed in a residence, please refer to your placement letter for occupation dates.
- If you have been provisionally admitted to a residence, but the end examination results of your final school-year are lower than the admission requirements, you may not move into the residence until the relevant Faculty's Student Administration Office has confirmed your admission. Admission in such cases is not guaranteed.

<sup>1</sup> The end examination results of the final school-year refer to the examination results regarded by Higher Education South Africa (HESA) as the minimum requirement for tertiary study in South Africa.



- If you apply to have some of your final school-year subjects re-marked, and you do not comply with the minimum admission requirements based on your current results, you will not be allowed to register in the interim. Re-marked results are only available in February and in terms of the University's policy such marks will not be taken into consideration. You are welcome to apply for the next academic year.

### National Benchmark Test (NBT)

The National Benchmark Test is not compulsory for all study programmes. Please refer to the relevant study programmes in this brochure. Please note that the Academic Literacy Test does not replace the National Benchmark Test.

### Contact information

Tel: +27 (0)21 650 3523  
 Website: www.nbt.ac.za

The calculation of the Admission Point Score (APS) is based on a candidate's achievement in any six recognised 20-credit subjects (not only designated subjects) by using the seven-point rating scale below. Life Orientation is excluded from the calculation of the APS.

Achievement	Achievement level	Mark
7	Outstanding achievement	80–100%
6	Meritorious achievement	70–79%
5	Substantial achievement	60–69%
4	Adequate achievement	50–59%
3	Moderate achievement	40–49%
2	Elementary achievement	30–39%
1	Not achieved	0–29%

### Language policy and medium of instruction

In conducting its business, the University uses two official languages: English and Afrikaans. In formal education, the medium of instruction is English or Afrikaans, or both of these languages – provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented. In respect of administrative and other services, students have the right to choose whether the University should communicate with them in English or Afrikaans.



“Be the change you want to see in the world.” As future teacher, this quotation of Mahatma Gandhi tells me that we shape the future of our country through the simple acts of caring, nurturing and, most importantly, teaching. I have loved every moment of studying on the Groenkloof Campus. The lecturers are dedicated and the patience they have with us is remarkable. I couldn't be more grateful.

The Faculty of Education is like no other. The lecturers are more than willing to support one and enable one to be a great teacher. They are like family and know how to get the best out of you. From the first to the last class of the day, you matter to each lecturer. This campus is like a haven and the way we can depend on each other is inspiring.

Some of my personal achievements include being a Huis Kiaat HK member in 2010 and 2011, as well as being chairperson of the Edu-Cantare Choir (the Groenkloof Campus choir) in 2011. In 2012, I was Treasurer of STUKU, the Student Culture branch of the Student

Representative Council (SRC). In 2013, I was chairperson of Huis Kiaat. I have had an unbelievable time as a student and I would not have done any of it without Groenkloof's support.

I will continue being part of this family by doing my honours and master's degrees and, hopefully, my doctorate while teaching. I hope that my own children can also study at this amazing place someday. Education is the key to the world, and teachers are the locksmiths that shape these keys.

**Sfiso Sokhela**

### Academic Information Management (AIM)

- Academic Information Management modules (AIM 101 or both AIM 111 and AIM 121), depending on your study programme, are compulsory for all new first-year students.
- AIM 101 will be presented in the first or second semester, depending on your study programme.
- AIM 111 will be presented in the first semester and AIM 121 in the second semester.
- There are no exemption examinations available for AIM 101 or AIM 111 and AIM 121.

### Academic literacy for first-year students

An inadequate level of academic literacy can impact negatively on a student's chances of academic success. The University of Pretoria has processes in place to identify students who might need development. This is done by way of evaluating Grade 12 marks in English or Afrikaans or the results of the Academic Literacy Test. Full details will be communicated to all admitted students in the information brochure for the programme for registration and start of the academic year, which is distributed in November or December. If you are required to write the test, time will be scheduled in the programme. If your Grade 12 English or Afrikaans marks are to be used, the Faculty's Student Administration Office will register you for the appropriate study programme as identified by your Faculty.

Please note that the Academic Literacy Test does not replace the National Benchmark Test (NBT).

### Bursaries, awards and loans (financial aid)

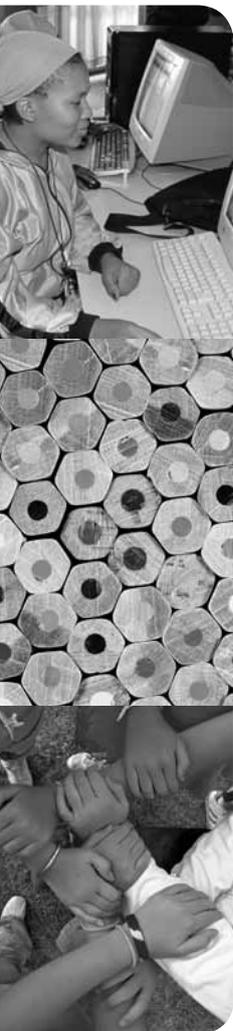
The University reserves the right to amend, without prior notice, the regulations and conditions applicable to bursaries, awards and loans. Students who are interested in the support bursaries and loans administered by the University should submit an application via the University's website [www.up.ac.za/feesfunding](http://www.up.ac.za/feesfunding). This is, however, not applicable to achievement awards as a different process is followed in this regard.

### Contact information

Website: [www.up.ac.za/feesfunding](http://www.up.ac.za/feesfunding)

Information on study costs, accounts and financial aid is published on the University's website at [www.up.ac.za/feesfunding](http://www.up.ac.za/feesfunding) and in the Fees and Funding brochure available at the Client Service Centre.





**Sports bursaries**

Sports bursaries are available, subject to various conditions, to sports achievers who obtained at least provincial colours in selected sport. It is expected of these students to actively participate in this sport for a UP Club while studying at the University. The closing date for applications is 30 September of the year preceding commencement of study. Bursary application forms are available from the Sports Centre.

**Contact information**

Tel: +27 (0)12 420 6060  
 Email: sportinfo@up.ac.za  
 Website: www.up.ac.za/sport

**Other bursary options**

You may also visit the following websites for information on bursaries:

- www.up.ac.za/feesfunding
- www.gostudy.mobi, which lists bursaries according to field of study
- http://bursary.hcifoundation.co.za
- The Bursary Register:  
 Tel: +27 (0)11 672 6559  
 Email: slevin@mweb.co.za

**Edu-loan**

Edu-Loan is a registered credit provider, allowing access to study loans for employees as well as full-time students. A student loan can include a whole range of student-related necessities such as books, accessories, laptops, university and private accommodation, as well as study tuition with a fixed monthly instalment.

Anyone (students, parents or guardians) can apply for a loan, provided that the applicant is in full-time employment or has a registered business.

**Contact information**

Tel: +27 (0)12 420 5175/2161 or  
 +27 (0)86 632 8882/3  
 Email: isaac.senosi@up.ac.za  
 Location: R1-13 Student Centre  
 Business hours: 08:00–16:00

**Guaranteed undergraduate achievement awards: 2015**

Learners do not apply for the achievement awards below. These awards are awarded based on academic achievement.

Qualifying average percentage	Faculty of Engineering, Built Environment and Information Technology and Faculty of Natural and Agricultural Sciences	Faculty of Health Sciences and Faculty of Veterinary Science	Other faculties
75%–79.99%	R6 000	–	–
80%–89.99%	R15 000	R6 000	R15 000
90%–100%	R40 000	R20 000	R40 000

**Note:** The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.

**Other achievement awards: 2015**

Learners do not apply for the following two awards. These awards are awarded based on academic achievement. Only students with South African citizenship or permanent residency in South Africa are considered for these awards.

Description	Award value	Faculty	Notes
JuniorTukkie Grade 11 Empowerment Programme (15 awards)	R13 600	<ul style="list-style-type: none"> <li>• Natural and Agricultural Sciences</li> <li>• Health Sciences</li> <li>• Engineering, Built Environment and Information Technology</li> </ul>	The 15 learners with the best Grade 12 results who attended the JuniorTukkie Grade 11 Empowerment Week, will each receive an amount of R13 600.
Grade 12 dux learner (top academic achiever in Grade 12) at selected feeder schools (one award per school)	R5 000	Any faculty	The final decision regarding the selection of schools for this award rests with the University of Pretoria.

**Note:** The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.

**Contact information**

Tel: +27 (0)12 420 3111  
 Email: csc@up.ac.za  
 Website: www.up.ac.za/feesfunding  
 Location: Hatfield Campus  
 Postal address: Client Service Centre  
 University of Pretoria  
 Private bag X20  
 Hatfield 0028

**Special offer for academic achievers**

Please take note of a special offer for top academic achievers based on average percentages obtained in the end examination of the final school-year. This special offer is only applicable to new first-year students who obtained 75% or more in the end examination of their final school-year. For more information on the University's special offer to new first-year students, visit www.up.ac.za/admissioninfo

## Fees

For the estimated tuition fees for 2014 in this Faculty, please consult [www.up.ac.za/feesfunding](http://www.up.ac.za/feesfunding). All amounts are subject to change and should not be considered to be the final cost. The rate of inflation during 2014 can be used as a guideline to estimate the increase in tuition fees for 2015.

## Payments, rebates and pay-outs

The fees below are for 2014 unless otherwise indicated.

Description	Amount payable	When to pay	Notes
<b>Application fee</b>	R300 (for 2015)	This fee is payable with submission of application for studies.	This fee is non-refundable.
<b>Registration fee</b> • Payable prior to registration • Also payable every subsequent year before registration	R4 600	<b>Selection study programmes</b>  This fee is payable WITHIN 30 days of placement to reserve your study place.  <b>All other study programmes</b>  The fee is payable at least 5 days before registration in January/February.	<ul style="list-style-type: none"> <li>The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees.</li> <li>R950 of the R4 600 will be retained for cancellations made WITHIN 30 days after placement.</li> <li>R2 300 of the R4 600 will be retained for cancellations made MORE THAN 30 days after placement.</li> <li>The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees.</li> <li>This fee is fully refundable if the student does not register.</li> </ul>
<b>International levy</b> for all non-South African citizens	R2 500	This levy is payable before registration in January/February.	This levy is fully refundable if the student does not register.
<b>Tuition fees</b>	Refer to <a href="http://www.up.ac.za/feesfunding">www.up.ac.za/feesfunding</a>	<ul style="list-style-type: none"> <li>Half (50%) of the student account is payable before or on 30 April.</li> <li>The full (100%) student account is payable before or on 31 July.</li> </ul>	<ul style="list-style-type: none"> <li>Accounts are available on the UP Portal (Student Centre) after registration.</li> <li>Accounts are mailed monthly, starting March.</li> </ul>
<b>Discount for early payment</b>		A discount of 2.5% is granted if the student account is paid in full by 30 April.	
<b>Family rebate</b>	<ul style="list-style-type: none"> <li>Two students – 10% rebate is granted on the tuition fees for each of the students.</li> <li>Three or more students – 20% rebate is granted on the tuition fees for each of the students.</li> </ul>	Apply before 31 March.	<ul style="list-style-type: none"> <li>This rebate is only applicable on tuition fees.</li> <li>Students must apply annually.</li> <li>Students must apply in writing.</li> <li>The 2.5% discount for early payment will not be given on the family rebate</li> <li>Application forms are available on <a href="http://www.up.ac.za/feesfunding">www.up.ac.za/feesfunding</a> or at the Client Service Centre.</li> </ul>
<b>Summer School and Winter School</b>	Full tuition fees are payable for the modules taken.	Fees are payable with the rest of the student account.	When modules are repeated, the full tuition fee will be charged again.
<b>Fees paid by bursars</b>	<ul style="list-style-type: none"> <li>Bursaries may or may not cover the full costs of study.</li> <li>Ensure that you are aware of the full value of your bursary.</li> </ul>	External companies or other institutions that sponsor students with bursaries, need to make the required payments to the students' accounts by the same dates as if the students were paying the accounts themselves. <ul style="list-style-type: none"> <li>Half (50%) of the student account is payable before or on 30 April.</li> <li>The full (100%) student account is payable before or on 31 July.</li> </ul>	<ul style="list-style-type: none"> <li>Students must submit written proof from the sponsors of the bursary awarded to them prior to registration, otherwise the registration fee will be payable by the student.</li> <li>Students remain responsible for their student accounts if their bursary sponsor does not pay the account.</li> </ul>
<b>Credit balances</b>	Amounts in credit on your account are payable.	Payment depends on the source of the credit balance.	The Refund form is available on <a href="http://www.up.ac.za/feesfunding">www.up.ac.za/feesfunding</a> or at the Client Service Centre (CSC).
<b>Other living costs</b>	These costs are not included on the account.	Payment should be done as required, for example books, food, travel, stationery, printing and internet.	Students should manage these costs themselves.
<b>Cancellation fees</b> Discontinuation of studies and discontinuation of a module	Refer to <a href="http://www.up.ac.za/feesfunding">www.up.ac.za/feesfunding</a> .	Payment of these fees are determined by the official date the University was notified in writing of the discontinuation.	In cases where discontinuation is due to the hospitalisation or death of a student, cancellation fees may be waived if sufficient proof is provided.



“In my opinion, the Faculty of Education at the University of Pretoria is an excellent institution where everyone gets the opportunity to receive outstanding education in order to become the best teachers they can possibly be. My experience was only positive; assistance and support are always available, and the lecturers and other staff go out of their way to help you when you need it. I enjoyed every moment of my studies. I can apply everything I learnt in the teaching profession. The Faculty of Education undoubtedly provided me with the best tuition, gave me clarity on what education is actually about and trained me to be the best teacher I can be.” //

**Bernise Willemse**

*BEd (Further Education and Training) (Human Movement Sciences and Sport Management)*





## Accommodation on UP campuses

Campus	Single rooms (2014 amount)*	Double rooms (2014 amount)*
<b>Hatfield</b>		
Ladies' residences: Asterhof, Erika, Jasmyn, Katjepiering, Madelief, Klaradyn, Magrietjie, Nerina	R29 700	R27 500
Ladies' residence: Nerina (new wing)	R33 100	
Men's residences: Kollege, Maroela, Mopanie, Taaibos	R29 700	R27 500
Men's residences: Boekenhout, Olienhout	R32 000	R29 700
Men's and ladies' residence: TuksVillage	R33 100	
<b>Groenkloof</b>		
Ladies' residences: Zinnia, Lilium, Inca	R29 700	R27 500
Men's residence: Kiaat	R29 700	R27 500
<b>Mamelodi</b>		
Men's and ladies' residence: Tuks Naledi		R27 500
<b>Onderstepoort</b>		
Men's and ladies' residence: Onderstepoort	R29 700	R27 500
Men's and ladies' residence: Onderstepoort (new wing)	R36 000	
<b>Prinshof</b>		
Ladies' residence: Curlitzia	R29 700	R27 500
Men's residence: Olympus	R31 500	
Men's and ladies' residence: Hippokrates (single room)	R39 100	

\*Amounts will be adjusted for 2015.

### Contact information

Tel: +27 (0)12 420 3111  
 Email: [csc@up.ac.za](mailto:csc@up.ac.za)  
 Website: [www.up.ac.za/accommodation](http://www.up.ac.za/accommodation)  
[www.up.ac.za/feesfunding](http://www.up.ac.za/feesfunding)

### Private accommodation

The University can unfortunately not provide accommodation to all applicants, as the demand exceeds the available places. The following private facilities may be considered for alternative private accommodation:

#### Private accommodation in the vicinity of Hatfield Campus

Accredited men's residence	Telephone number	Email and/or website
Sonop	+27 (0)12 460 5723/7830	<a href="mailto:toniev@sonop.org.za">toniev@sonop.org.za</a>
Accredited accommodation	Telephone number	Email and/or website
Midcity	+27 (0)12 426 3400 +27 (0)82 887 4165	<a href="http://www.midcity.co.za">www.midcity.co.za</a>
South Point	+27 (0)80 078 833 687	<a href="http://www.staysouthpoint.co.za">www.staysouthpoint.co.za</a>
The Fields (City Property)	+27 (0)12 362 4473/4504	<a href="mailto:propworld@cityprop.co.za">propworld@cityprop.co.za</a>
Urban Nest	+27 (0)12 343 5138	<a href="mailto:info@urbannest.co.za">info@urbannest.co.za</a>

#### Private accommodation in the vicinity of Prinshof Campus

Accredited accommodation	Telephone number	Email and/or website
Craig's Place (City Property)	+27 (0)12 319 8700	<a href="mailto:propworld@cityprop.co.za">propworld@cityprop.co.za</a>
Jakaranda Lodge	+27 (0)12 330 2424	<a href="mailto:bookings@jaklodge.co.za">bookings@jaklodge.co.za</a>

#### Alternative private accommodation

Accredited accommodation	Telephone number	Email and/or website
190 On-Suite	+27 (0)12 322 0277 +27 (0)82 551 8676	<a href="mailto:conradk@mmaphuti.co.za">conradk@mmaphuti.co.za</a> <a href="http://www.mmaphuti.co.za">www.mmaphuti.co.za</a>
Arlon Property	+27 (0)12 362 5499/1868	<a href="mailto:arlon@icon.co.za">arlon@icon.co.za</a>
Off Campus Rental	+27 (0)12 362 6123 +27 (0)83 438 2548	<a href="mailto:ocrental@telkomsa.net">ocrental@telkomsa.net</a>

### UP Open Day

Date: 24 May 2014  
 Time: 08:00-14:00

The following persons should attend the UP Open Day:

- Grade 12 learners (final school-year) who have received confirmation that they have been provisionally admitted to a study programme
- Grade 11 learners who are fairly certain that they will apply at UP
- the parents of the abovementioned learners
- Grade 12 learners (final school-year) who meet the admission requirements and wish to hand in their application forms

## Sport

Sport represents a significant part of student life. The University of Pretoria provides students with opportunities to participate in a variety of sporting disciplines at club, national and international level. The University also boasts excellent sports facilities, which are highly regarded both nationally and internationally.

The LC de Villiers Sports Grounds are centrally located and are easily accessible to students. TuksSport has a large number of sports clubs and is currently the largest source of athletes for a variety of sports disciplines and national teams. TuksSport forms a vital part of the UP experience. You are therefore encouraged to choose the University of Pretoria for an outstanding sports and academic career.

### Contact information

Tel: +27 (0)12 420 6060  
 Fax: +27 (0)12 420 6095  
 Email: [sportinfo@up.ac.za](mailto:sportinfo@up.ac.za)  
 Website: [www.up.ac.za/sport](http://www.up.ac.za/sport)

### High Performance Centre (hpc)

The University of Pretoria's High Performance Centre (hpc) is Southern Africa's first elite performance sports facility.

### Contact information

Tel: +27 (0)12 362 9800  
 Fax: +27 (0)12 362 9890  
 Email: [info.hpc@up.ac.za](mailto:info.hpc@up.ac.za)

### TuksSport High School

Tel: +27 (0)12 343 4527  
 Fax: +27 (0)86 636 4019  
 Location: TuksSport Study Centre  
 Technical Building (Building 5)  
 Groenkloof Campus  
 cnr Leyds Street and  
 George Storrar Drive, Groenkloof

## Student Affairs

The Student Affairs offices are located in the Roosmaryn Building on the Hatfield Campus. The Department of Student Affairs has two divisions: Student Support and Student Development.

### Student Support Division

This division includes student health, student counselling and the Unit for Students with Special Needs.

Services provided by the Student Support Division include the following:

- academic development (career counselling and assessment, study methods and reading courses, stress management, psychometric testing, time management and career planning)
- potential development (conflict management, communication skills, goal setting and problem solving)
- individual and relationship counselling (interpersonal problems, stress, depression, eating disorders, life trauma, emotional problems and the development of life skills)

### Contact information

Tel (office hours): +27 (0)12 420 2333  
 Tel (after hours): +27 (0)12 420 2310/2760  
 24-hour crisis line: +27 (0)80 000 6428 (toll free)  
 Email: [ethel.motlhamme@up.ac.za](mailto:ethel.motlhamme@up.ac.za)  
 Location: Student Centre (opposite Pie City)  
 Hatfield Campus  
 Office hours: 07:30–16:00

### Groenkloof Campus

Tel: +27 (0)12 420 5687  
 Location: R505 Sports Centre

### Hatfield Campus

Tel: +27 (0)12 420 2333  
 Location: Student Centre (opposite Pie City)

### Mamelodi Campus

Tel: +27 (0)12 842 3724  
 Location: Student Health Centre

### Onderstepoort Campus

Tel: +27 (0)12 529 8476  
 Location: Arnold Theiler Building  
 (Student Administration Offices)

### Prinshof Campus

Tel: +27 (0)12 420 2333  
 Location: 8th floor  
 Basic Medical Sciences Building

### Student Development Division

This division includes all student governance structures and organised student life initiatives:

- Student Forum (SF)
- Student Representative Council (SRC)
- Constitutional Tribunal (Student Court)
- day houses
- faculty houses ([www.up.ac.za/facultyhouses](http://www.up.ac.za/facultyhouses))
- over 100 religious, cultural, academic, political and other societies
- Tuks Top Junior/Senior and ENACTUS UP
- Mentorship programme
- service providers:
  - TuksRAG (Reach Out and Give)
  - Stuku (student culture)
  - *Perdeby* (student newspaper)
  - Tuks FM (campus radio station)
  - Student Sport

### Contact information

Tel: +27 (0)12 420 6600/1411  
 Location: Roosmaryn Building  
 Hatfield Campus

### Day houses

If you are not living in a residence, but would like to have a great student life, then you should consider joining one of the day houses on campus. This will give you the opportunity to take part in organised student life activities such as rag and sport, as well as cultural and social events.

You can join one of the official day houses: Vividus Men, Vividus Ladies, Zeus or Luminous. An annual membership fee is payable. Don't miss out – be sure to sign up with the day house of your choice!

### Contact information

Website: [www.up.ac.za/dayhouses](http://www.up.ac.za/dayhouses)

### Faculty houses

By default, all students (day and residence students) belong to the faculty house of the faculty in which they are registered. Faculty houses have an academic focus and play an important role in linking students and lecturers in the faculty.





There are no membership fees payable to join a faculty house, but students have the option to purchase items such as T-shirts or to attend camps and other events for which fees are charged. Typical activities include personal and professional as well as development opportunities, such as presentations by speakers on various topics and excursions to relevant industries. Faculty houses are also involved in various community service projects. Some faculty houses participate in sport leagues.

The faculty house also serves as a link with the class representative system in the faculty.

#### Contact information

Website: [www.up.ac.za/facultyhouses](http://www.up.ac.za/facultyhouses)

#### Library services

The Department of Library Services is host to a world-class modern academic research library network spread over the campuses of the University. This service is aligned to the University of Pretoria's faculties with customised services for undergraduates, postgraduates, staff, alumni and visiting academics. All services are designed to create a gateway to global information and support learning, teaching and research through interaction with professional staff.

Key initiatives include an e-service (online), access to wide-ranging print and electronic collections, the Learning Centre at the Merensky Library and online assignment support for undergraduate students, an online reference service (Ask-a-Librarian), wireless hot spots, search engines to access electronic journals, books and databases, electronic theses and dissertations, an institutional repository, various audiovisual materials, dedicated facilities for the physically challenged and postgraduates, and interlending library facilities to national and international collections. All of these actively contribute to a world-class learning environment.

#### Contact information

Website: [www.library.up.ac.za](http://www.library.up.ac.za) and  
[www.library.up.ac.za/mobi](http://www.library.up.ac.za/mobi)

#### International students

All non-South African citizens must report to the International Students Division in the Client Service Centre on the Hatfield Campus prior to registration. The Client Service Centre will be open from 6 January 2014. The international students' special orientation programme will take place on 17 and 19 January 2014. Students can obtain more information from the International Students Division in the Client Service Centre.

Non-South African citizens will have to submit proof of legal status in South Africa, as well as proof of adequate medical aid cover at the International Students Division in the Client Service Centre before they will be able to register.

#### Contact information

Tel: +27 (0)12 420 3111  
Email: [csc@up.ac.za](mailto:csc@up.ac.za)  
Website: [www.up.ac.za/ISD](http://www.up.ac.za/ISD)  
Location: Client Service Centre  
Hatfield Campus

#### Supporting documents

Please note that students must have photocopies ready before going to the International Students Division in

the Client Service Centre. Copies can be made at the Xerox Copy Centre in the Student Centre on the Hatfield Campus.

All non-South African citizens will have to show their original documents and submit two photocopies of the documents listed below:

- the International Students Information form, completed and signed
- a valid passport or an ID (in the case of students with permanent residence in South Africa)
- a valid study permit endorsed for studies at the University of Pretoria or one of the following:
  - an asylum-seekers permit
  - a Certificate of Refugee Status
  - a diplomatic passport (not a diplomatic card) and a diplomatic permit
- proof of medical cover (medical cover must be paid a year in advance, January to December)

The abovementioned documents must be submitted to an international consultant and the information must be captured before you can register.

#### Study permit

Every non-South African citizen is required to have a valid passport and temporary residence permit, such as a study permit, endorsed for studies at the University of Pretoria. Non-South African citizens wishing to enter South Africa should only apply for study permits once an official letter of admission has been received.

#### How to apply for a study permit

You are required to apply for a study permit at the South African High Commission, Embassy, Consulate or Trade Mission in your country of residence or the nearest South African High Commission, Embassy, Consulate or Trade Mission. The SADC countries are Angola, Botswana, DR Congo, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe.

The following documents should be submitted to the South African Embassy or Consulate in order to obtain your study permit:

- a passport valid for not less than 30 days after the intended study period
- proof of payment of an administrative fee (as required at the time by the Department of Home Affairs of South Africa)
- confirmation of South African medical cover and proof of payment of membership fee to a medical aid scheme registered with the Council for Medical Schemes in South Africa. Cover must be valid for the duration of one academic year (January to December)
- an admission letter from the University stating the following:
  - the duration of the study programme;
  - confirmation that the admitted student is not taking the place of a local student; and
  - undertaking to inform the Department of Home Affairs if the student deregisters.
- a medical report (less than six months old) by a registered medical practitioner
- a radiological report (less than six months old)
- proof of the availability of funds to cover tuition fees and self maintenance for the duration of studies in South Africa
- a police clearance certificate for the past six months or longer if the applicant is older than 18 years of age
- details regarding arranged accommodation while in South Africa

Other documents that may be required are the following:

- a yellow fever vaccination certificate
- a certificate or other documentary proof of marital status (eg married, widowed, divorced or separated)

#### Repatriation guarantee

A cash deposit equal to a return ticket to the country of origin (repatriation guarantee) may be required.

#### Change of institution (study permit holders)

The University may only register a student for academic studies once the prospective applicant has produced a valid study permit. It usually takes at least six weeks for an application to be processed. It is also important to note that a study permit is issued to study at one institution and a student would have to apply for a change of conditions, should they want to change institutions. This can be done in South Africa in the municipal area applicable to the new institution of study.

Before applying for this permit, a student must obtain a release letter from the current institution, stating that this institution has no objections to the transfer.

#### Change of conditions (study permit holders)

A change to the conditions of a study permit should be available in a situation where a student holds a valid study permit with a condition to study at another institution in South Africa (other than the one the student is applying to). This is usually the case with learners and students studying at South African high schools, colleges and other academic institutions. Their permits would therefore need to be endorsed with a condition to study at the institutions mentioned above. In order to register at the University of Pretoria, the permit will need to be endorsed for the applicant to study at the University of Pretoria. Application for a change to the conditions of a study permit constitutes a new application for a study permit. Although the applicant will need to complete a separate form, the requirements are the same as those for the initial application for a study permit.

Please note the following:

- These forms are available on the internet ([www.home-affairs.gov.za](http://www.home-affairs.gov.za)). They can also be collected at any South African visa-issuing authority (Department of Home Affairs offices, consulates or embassies).
- This information is meant to serve as a guide only. Requirements for studying in South Africa are subject to change and each application is treated as an individual case. Always make enquiries before travelling to South Africa.
- The holder of a study permit for studies at a higher education institution may conduct part-time work, but the period for undergraduate students may not exceed 20 hours per week; and for postgraduate students the period may not exceed 20 hours per week, for as long as their study permits are valid.

#### Medical cover for study permit holders

Non-South African citizens who are holders of study permits, or who wish to apply for a study permit must, in terms of South Africa's Immigration Act, have sufficient medical aid cover for the duration of their stay in South Africa. Non-South African citizens intending to study at the University of Pretoria can join one of the following medical aid schemes:

#### Momentum Health (Ingwe option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 671 8511  
 Email: [studenthealth@momentum.co.za](mailto:studenthealth@momentum.co.za)  
 Website: [www.ingwehealth.co.za](http://www.ingwehealth.co.za)

#### BestMed Medical Scheme (Blueprint student option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 339 9800 or  
 +27 (0)86 000 2378 or  
 +27 (0)86 000 BEST  
 Fax: +27 (0)12 323 4106 or  
 +27 (0)12 339 9900  
 Email: [lineyl@curemed.co.za](mailto:lineyl@curemed.co.za)

#### Higher Education South Africa (HESA)

A full or foreign conditional exemption certificate is a prerequisite and applicable to non-South African citizens and to students who do not have a South African National Senior Certificate (NSC) qualification or Independent Examination Board (IEB) qualification and who want to enrol for undergraduate studies at the University of Pretoria. This certificate can only be obtained from HESA.

HESA requires the following documentation when applying for a full or foreign conditional exemption certificate:

- copies of foreign qualifications certified as correct by the registrar of a South African university, a South African Embassy or Consulate in a foreign country or a public notary – result slips, faxes and copies certified by a commissioner of oaths are not acceptable
- a certified copy of your South African identity document (in the case of permanent residents only) or a valid foreign passport reflecting your full names and date of birth, passport number and photograph or a certified copy of your birth certificate
- a completed M30E form (<http://hesa-enrol.ac.za> – follow the link to Applications)

#### Contact information

Tel: +27 (0)10 591 4401/2  
 Fax: +27 (0)12 481 2922/2718  
 Email: [exemptions@hesa-enrol.ac.za](mailto:exemptions@hesa-enrol.ac.za)  
 Website: [www.hesa.org.za](http://www.hesa.org.za)  
 Location: Building 3 Level 1  
 Unisa Sunnyside Campus  
 Pretoria  
 Postal address: PO Box 3854  
 Pretoria 0001

#### South African Qualifications Authority (SAQA)

Postgraduate applicants must have all previous post-school qualifications evaluated by SAQA when applying for postgraduate study programmes at the University of Pretoria.

#### Contact information

Call centre: +27 (0)12 431 5000/70  
 Helpdesk: +27 (0)86 010 3188  
 Fax: +27 (0)12 431 5039  
 Website: [www.saqa.org.za](http://www.saqa.org.za)  
 Location: SAQA House  
 1067 Arcadia Street  
 Hatfield  
 Postal address: Postnet Suite 248  
 Private bag X06  
 Waterkloof 0145

#### Evaluation of foreign qualifications:

Tel: +27 (0)12 431 5070  
 Helpdesk: +27 (0)86 010 3188





### Admission Point Score (APS) conversion

The following tables can be used to convert your marks/symbols into an Admission Point Score (APS) when applying for studies at the University of Pretoria (UP).

**Admission Point Score (APS) Conversion Table**

APS (requirement level for subjects as well as overall APS)	NSC/IEB	SC HG M-score	SC SG M-score	HIGCSE NSSC HL	AS-Level	IB SL	IGCSE/ GCSE/ NSSC OL/ O-Level Grade 11*	IGCSE/ GCSE/ NSSC OL/ O-Level Grade 12**
7	7 (80–100%)	A		1	A	7	A	
6	6 (70–79%)	B	A	2	B	6	B	
5	5 (60–69%)	C	B	3	C	5	C	A
4	4 (50–59%)	D	C	3	D	4	C	B
3	3 (40–49%)	E	D	4	E	3	D	C
2	2 (30–39%)	F	E			2	E	D/E
1	1 (0–29%)	G	F			1	F	F/G

**Admission Point Score (APS) Conversion Table only for Cambridge Advanced Level and IB Higher Level**

APS		A-Level	IB HL
Requirement level for subjects	Requirement level for overall APS		
7	10	A	7
6	8	B	6
5	7	C	5
4	6	D	4
3	5	E	
2	4		
1	3		

- NSC – National Senior Certificate (completed Grade 12 in and after 2008)
- IEB – Independent Examination Board
- SC HG – Senior Certificate Higher Grade (completed Grade 12 before 2008)
- SC SG – Senior Certificate Standard Grade (completed Grade 12 before 2008)
- HIGCSE – Higher International General Certificate of Secondary Education
- A-Level – Advanced Level
- AS-Level – Advanced Subsidiary Level
- IB – International Baccalaureate Schools (Higher Levels and Standard Levels)
- IGCSE – International General Certificate of Secondary Education
- GCSE – General Certificate of Secondary Education
- NSSC – Namibia Senior Secondary Certificate
- O-Level – Ordinary Level

\*Grade 11 = IGCSE/O-Level: APS conversion for Grade 11 equivalent qualifications only and for conditional admission and selection purposes

\*\*Grade 12 = IGCSE/O-Level: APS conversion for Grade 12 equivalent qualifications – not for final admission and must be taken together with Advanced Subsidiary Level and Advanced Level for exemption purposes



It is an honour and privilege to have had the opportunity to study BEd (Early Childhood Development) at the University of Pretoria. The University, more specifically the Faculty of Education, hosts a group of highly qualified and talented lecturers. Over the course of four years, numerous opportunities for personal as well as professional development have presented themselves to me through my interactions with the Foundation Phase lecturers, as well as my involvement in Tuks Creative, one of the University’s student organisations.

I feel an enormous amount of gratitude toward the Foundation Phase lecturers that not only instilled inspiration in me, but also played a vital part in my professional development. With the collective guidance and support from my lecturers, family and friends, I was able to truly discover the potential within myself, as well as foster a strong belief in my passion and purpose within Education. With this strong foundation of support, a genuine interest in and dedication to my studies, I was able to achieve the award for the best achievement in the degree BEd (Early Childhood Development and Foundation Phase) in 2012. I have been blessed with one opportunity after another as my formal qualification from the University of Pretoria has prepared me for my next adventure in the world of education.

I am currently a Grade 3 teacher at Christian Brothers’ College Mount Edmund. For the present time I plan to dedicate myself to the learners of CBC Mount Edmund. I would like to take some time to apply my acquired knowledge, skills and values and to learn and grow from all the new experiences that teaching holds for me. As for my future plans, my interests lie in studying a master’s degree in Linguistics, specialising in Second Language Learning, and developing my knowledge and skills within the world of children’s literature. //

**Megan Struthers**

*BEd (Early Childhood Development and Foundation Phase)*