

UNIVERSITY OF PRETORIA

FACULTY OF HUMANITIES

DEPARTMENT

1. **APPOINTMENT (2013):**

(Please mark appropriate block)

EDUCATION ASSISTANT		TUTOR		RESEARCH HELP	
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(NB: only enrolled students may be appointed as assistants / tutors.)

2. **RECOMMENDED CANDIDATE:**

2.1. **NAME** **PERSONNEL/STUDENTNO.:**

(CV, Copy of ID, qualifications and personal and bank details attached)

ID NOMMER:

E MAIL ADRESS: **CELLPHONE:**.....

RACE		GENDER:	Male		Female	
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3. **APPOINTMENT GUIDELINES :**

Post	Hours applicable to full post	Duration	Amount of weeks
Tutor	12 hpw to a maximum of 432 hours	Feb – Oct	36
Education Assistant	12 hpw to a maximum of 360 hours	Feb – Nov	30

4. **APPOINTMENT:**

Hours in total :

Period :

Post number :

Prof

Head of Department

Date:

5. **APPROVAL**

Approved / Not approved

Prof NTF Duncan

Dean

Date:.....

* For requests outside of policy, a motivation must be provided for approval by Prof Crewe via the Dean