UP RESEARCH INFORMATION SYSTEM (RIS) – 2011
RESEARCH OUTPUT DATA - STRATEGIC INFORMATION

Template
Chapters in books to be submitted for subsidy evaluation
[output type 4 on RIS database]
(complete this form for each chapter)

DEPARTMENT OF HIGHER EDUCATION & TRAINING (DoHET) SUBSIDY GENERATING OUTPUT (ITEMS 1, 3, 4, 5)

PLEASE NOTE

The data fields requested for this section are **prescribed** by the DoHET — missing information in any one of these fields will result in the output NOT BEING SUBMITTED for subsidy evaluation.

why is it strategic information?	*data used for the DoHET research subsidy claim, the Research Report and Research Management Reports*
to be submitted AND noted	1. original of the complete book to be submitted for evaluation, not only the chapters
	2. evidence of pre-publication, *peer review* of the book (inside the book or from the publisher via a letter or e-mail)
	3. completed checklist
	4. the length of the complete book must be a minimum of **60 pages** (excl reference, bibliography & appendices)
	5. if the book is published in a language other than English, submit a minimum one page summary in English
	6. all supporting evidence or documentation must (also) be provided in English
	DoHET policy: Books without the requisite information and supporting documentation will NOT be evaluated
	If peer-review is not given in the book, it must be obtained from the publisher. An Editor may NOT give peer-review – it is not sufficient evidence.

Name of researcher

please provide this information:

authors and affiliation	
complete list of authors in publishing order	affiliation (UP dept/ UP affiliated research associate / not UP)
1.	
2.	
3.	

editor	
publisher	
published title of book	
chapter number	
chapter title	
International standard book number (ISBN)	
CESM category (refer to Research Intranet for list)	
total number of pages in book (refer to point 4 above))	
page numbers submitted for evaluation (refer to point 4 above) (eg pp 45-70)	
number of pages submitted for evaluation (e.g. 30)	
refereeing procedure (preferably state page numbers in book where it is described/referenced)	
specify target group of publication	
specify if not the first print of the first edition	

Name of researcher		
	Original book submitted? (yes/no)	
	to which departmental research field does this mainly relate *(from list¹)?*	2 of 2
	If this output is linked to an institute/ centre of UP, please provide the name	

Name of researcher

---

¹   List available from your departmental data capturer or faculty RIS coordinator