

## EIS: EKSTERNE EKSAMINATOR/ BUITELANDSE EKSTERNE EKSAMINATOR

### CLAIM: EXTERNAL EXAMINER/ FOREIGN BASED EXTERNAL EXAMINER

|                                                    |                                                      |
|----------------------------------------------------|------------------------------------------------------|
| <b>STEMPEL: FAKULTEIT / STAMP: FACULTY</b><br><br> | <b>STEMPEL:SA KANTOOR / STAMP: CA OFFICE</b><br><br> |
|----------------------------------------------------|------------------------------------------------------|

| KANTOORGEbruik / OFFICE USE ONLY                |  |                                 |  |
|-------------------------------------------------|--|---------------------------------|--|
| <b>Eisversoeknommer</b><br>Claim request number |  |                                 |  |
| <b>Personeelnommer</b><br>Employee number       |  |                                 |  |
| <b>Posnommer</b><br>Post number                 |  |                                 |  |
| <b>Rang</b><br>Job Code                         |  | <b>SA-beampte</b><br>CA Officer |  |

| EERSTE EIS                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | FIRST CLAIM                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Met die indiening van u eerste eis, verseker asseblief dat die volgende dokumente voltooi en aangestuur word tesame met die eis na die Menslikehulpbrankantoor aangesien betaling nie kan geskied daarsonder nie:<br>1. 'n Volledige voltooide <b>Bank- en Persoonlike Besonderhedeform (HR09/11)</b> wat bankbesonderhede en belastinginligting insluit.<br>2. 'n Duidelike afdruk van u strepieskode identiteitsdokument OF paspoort en 'n werk/studiepermit of enige ander permit. | On submission of your first claim, kindly ensure that the following documents have been completed and submitted together with the claim to the Human Resource Office as payment cannot be effected without them:<br>1. A fully completed <b>Bank and Personal Information form (HR09/11)</b> which includes bank details and tax information.<br>2. A clear copy of your bar coded identity document <b>OR</b> passport and a work/study permit or any other permit. |
| VERDERE EISE                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | FURTHER CLAIMS                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1. 'n <b>Bank- en Persoonlike Besonderhedeform (HR09/11)</b> moet ook voltooi word indien inligting verander het sedert u laaste indiening van hierdie vorm                                                                                                                                                                                                                                                                                                                           | 1. A <b>Bank and Personal Information form (HR09/11)</b> should also be completed if details have changed since the last submission of this form.                                                                                                                                                                                                                                                                                                                    |

| Diens gelewer aan / Service provided to              |  |                                        |  |
|------------------------------------------------------|--|----------------------------------------|--|
| <b>UP-Fakulteit</b><br>UP Faculty                    |  | <b>UP-Departement</b><br>UP Department |  |
| <b>Tipe diens verrig</b><br>Type of service rendered |  | <b>Rang</b><br>Rank                    |  |

| PERSOONLIKE INLIGTING / PERSONAL INFORMATION                                                               |  |  |  |  |  |  |  |  |                                                  |   |   |   |   |   |   |   |   |  |  |  |
|------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|--------------------------------------------------|---|---|---|---|---|---|---|---|--|--|--|
| <b>Personeelnommer</b><br><b>Personnel number</b><br><small>(indien aan u bekend / if you know it)</small> |  |  |  |  |  |  |  |  |                                                  |   |   |   |   |   |   |   |   |  |  |  |
| <b>Titel</b><br><b>Title</b>                                                                               |  |  |  |  |  |  |  |  | <b>ID-nummer (RSA)</b><br><b>ID number (RSA)</b> |   |   |   |   |   |   |   |   |  |  |  |
| <b>Van</b><br><b>Surname</b>                                                                               |  |  |  |  |  |  |  |  |                                                  |   |   |   |   |   |   |   |   |  |  |  |
| <b>Volle voorname</b><br><b>Full names</b>                                                                 |  |  |  |  |  |  |  |  |                                                  |   |   |   |   |   |   |   |   |  |  |  |
| <b>E-pos adres</b><br><b>E-mail address</b>                                                                |  |  |  |  |  |  |  |  |                                                  |   |   |   |   |   |   |   |   |  |  |  |
| <b>Paspoortnommer (nie-RSA burgers)</b><br><b>Passport number (non RSA citizens)</b>                       |  |  |  |  |  |  |  |  | <b>Geboortedatum</b><br><b>Date of Birth</b>     | Y | Y | Y | Y | M | M | D | D |  |  |  |

| MOET DEUR LYNBESTUURDER VOLTOOI WORD / TO BE COMPLETED BY LINE MANAGER                |                                        |  |                                        |  |                                        |  |
|---------------------------------------------------------------------------------------|----------------------------------------|--|----------------------------------------|--|----------------------------------------|--|
| <b>Die uitgawe moet gedra word teen</b><br><b>This expenditure must be debited to</b> | <b>Posnommer</b><br><b>Position no</b> |  | <b>Kostepunt</b><br><b>Cost Centre</b> |  | <b>Rekeningnr</b><br><b>Account no</b> |  |

| MOET DEUR BEGROTINGSBEHEER VOLTOOI WORD / TO BE COMPLETED BY BUDGET CONTROL |  |                             |  |
|-----------------------------------------------------------------------------|--|-----------------------------|--|
| <b>Handtekening: Rekenmeester</b><br><b>Signature: Accountant</b>           |  | <b>Datum</b><br><b>Date</b> |  |

**BESONDERHEDE VAN DIENS GELEWER / DETAILS OF SERVICES RENDERED**

 UNIVERSITEIT VAN PRETORIA

| AFDELING A<br>SECTION A                                                                                                                                                                                                                                                         |                                                                    | NAGRAADS (NAVORSING DOKTORAAL / MEESTERS)<br>POSTGRADUATE (RESEARCH DOCTORAL / MASTERS)    |                                     |                                          |                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------|------------------------------------------------------|
| Fakulteit van Student<br>Faculty of Student                                                                                                                                                                                                                                     | Departement<br>Department                                          | Studentenommer<br>Student number                                                           | Naam van student<br>Name of student | Datum van eksamen<br>Date of examination | Studieveld (vb MA Afr)<br>Field of Study (eg MA Afr) |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     | YYYYMMDD                                 |                                                      |
| Eksaminering van / Adjudication of                                                                                                                                                                                                                                              |                                                                    |                                                                                            | Totale/Ure / Total/Hours            | R                                        | C                                                    |
| Doktorale Proefskrif / Doctoral Thesis                                                                                                                                                                                                                                          |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Meestersverhandeling / Masters Dissertation                                                                                                                                                                                                                                     |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Meestersskripsie / Mini-verhandeling / Masters Essay / Mini Dissertation                                                                                                                                                                                                        |                                                                    |                                                                                            |                                     |                                          |                                                      |
| SUB TOTAAL / SUB TOTAL                                                                                                                                                                                                                                                          |                                                                    |                                                                                            |                                     | R                                        |                                                      |
| AFDELING B<br>SECTION B                                                                                                                                                                                                                                                         |                                                                    | VOORGRAADS, HONNEURS EN GEDOSEERDE MEESTERS<br>UNDERGRADUATE, HONOURS AND LECTURED MASTERS |                                     |                                          |                                                      |
| HONNEURSSKRIPSIE / HONOURS ESSAY                                                                                                                                                                                                                                                |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Voltooi Addendum vir as 3 studente / Complete Annexure if more than 3 students                                                                                                                                                                                                  |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Fakulteit van Student<br>Faculty of Student                                                                                                                                                                                                                                     | Departement<br>Department                                          | Studentenommer<br>Student number                                                           | Naam van student<br>Name of student | Datum van eksamen<br>Date of examination | Studieveld (bv MA Afr)<br>Field of Study (eg MA Afr) |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     | YYYYMMDD                                 |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     | YYYYMMDD                                 |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     | YYYYMMDD                                 |                                                      |
| Graad (vb LLB)<br>Degree (eg LLB)                                                                                                                                                                                                                                               | Kursus en Jaar<br>Course and Year                                  | Aantal Honneursskripsies<br>Number of Honours Essays                                       |                                     | R                                        | C                                                    |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
| SKRIFTELIKE EKSAMEN / WRITTEN EXAMINATION                                                                                                                                                                                                                                       |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Graad (vb LLB)<br>Degree (eg LLB)                                                                                                                                                                                                                                               | Modules en Jaar (bv Chemie 2)<br>Modules and Year (eg Chemistry 2) | Vraestelle Gemodereer / Nagesien<br>Exam Papers Moderated / Marked                         | (Maksimum 25)<br>(Maximum 25)       | R                                        | C                                                    |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
| SUBTOTAAL / SUB TOTAL                                                                                                                                                                                                                                                           |                                                                    |                                                                                            |                                     | R                                        |                                                      |
| MONDELINGE EN PRAKTIESE EKSAMEN / ORAL AND PRACTICAL EXAMINATION                                                                                                                                                                                                                |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Graad (vb LLB)<br>Degree (eg LLB)                                                                                                                                                                                                                                               | Modules en Jaar (bv Chemie 2)<br>Modules and Year (eg Chemistry 2) | Mondeling / Praktiese (Totale Ure)<br>Oral / Practical (Total Hours)                       |                                     | R                                        | C                                                    |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
|                                                                                                                                                                                                                                                                                 |                                                                    |                                                                                            |                                     |                                          |                                                      |
| SUBTOTAAL / SUB TOTAL                                                                                                                                                                                                                                                           |                                                                    |                                                                                            |                                     | R                                        |                                                      |
| GROOTTOTAAL / GRAND TOTAL                                                                                                                                                                                                                                                       |                                                                    |                                                                                            |                                     | R                                        |                                                      |
| <p>Ek die ondergetekende, sertifiseer dat die inligting wat op beide bladsye van hierdie vorm verstrek is, in elke opsig waar en juis is.<br/>I the undersigned, declare that the information supplied on both pages of this form is true and correct in every respect.</p>     |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Handtekening: Eiser<br>Signature: Claimant                                                                                                                                                                                                                                      |                                                                    | Datum<br>Date                                                                              |                                     |                                          |                                                      |
| Handtekening:SMH-beampte (Fakulteit)<br>Signature: SHR Officer (Faculty)                                                                                                                                                                                                        |                                                                    | Datum<br>Date                                                                              |                                     |                                          |                                                      |
| <p>Die ondergetekende, sertifiseer dat die bogenoemde opgawe in alle opsigte juis is en dat die voormelde diens bevredigend afgehandel is.<br/>The undersigned, declare that the above information is correct and that the services concerned were rendered satisfactorily.</p> |                                                                    |                                                                                            |                                     |                                          |                                                      |
| Handtekening: Lynbestuurder<br>Signature: Line Manager                                                                                                                                                                                                                          |                                                                    | Naam in drukskrif<br>Name in print                                                         |                                     | Datum<br>Date                            |                                                      |
| Handtekening: Departementshoof<br>Signature: Head of Department                                                                                                                                                                                                                 |                                                                    | Naam in drukskrif<br>Name in print                                                         |                                     | Datum<br>Date                            |                                                      |

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