



## Important Information when Visiting the ATI

### Foreign Currency

South African Rand is the only legal currency accepted in South Africa.

Note that you cannot exchange certain currencies (e.g. Tanzanian Shillings or Malawi Kwacha) anywhere in South Africa. You therefore have to bring South African Rand, Euros or US Dollars for all expenditures you are to incur whilst in South Africa. If you do not have SA Rand, you will have to exchange your Euros or US Dollars for SA Rand.

You can conveniently do this in the arrival halls at the OR Tambo International Airport before travelling to Pretoria. Note that you can generally not exchange foreign currency at any hotel or guest house in South Africa. You can only do it legally at a Bureau de Change (e.g. Rennies Travel) or at certain branches of commercial banks.

### Visa Requirements

You must enquire well in advance of your planned visit whether you need to obtain a visa to visit South Africa.

If you are only visiting South Africa for periods of one to three weeks at a time, you need not apply for or expend the costs pertaining to a student visa and compulsory South African health insurance. Short-course attendees or part-time MPhil (masters) and PhD (doctoral) students can enter South Africa on a visitor's visa appropriately endorsed (namely "to attend short courses or block-week sessions at the University of Pretoria").

### Health Insurance and Personal Medication

Please ensure that you acquire appropriate travel and health insurance for the duration of your visit to South Africa. Note that health insurance usually only covers major medical expenses (in excess of US\$200-00).

We therefore urge you to bring sufficient prescription medicines and other basic medication (e.g. for colds, flu, headaches, etc.) to last for the duration of your stay.

Note that there is a clinic on campus, however it can only be used by registered students, not participants who are only on campus only to attend a short course.

## Transport

### Transport between OR Tambo International Airport and Pretoria

With regard to transport between the OR Tambo International Airport to Pretoria (a distance of about 55km), we strongly recommend that you do not use a taxi, as this will be very expensive.

We suggest that you contact **PS Tours** as a reliable service provider. It is essential to book your transport at least 48 hours in advance. If you have arranged transport with PS Tours, but for whatever reason will not be utilising the services of the relevant service provider or will be arriving on a later flight, please remember to inform them accordingly.)

#### **PS Tours**

Tel: +27 (0) 12 565 4246

Cell: +27 (0) 82 452 5818

Email: [pstours@lantic.net](mailto:pstours@lantic.net)

There are also other service providers that could be found by doing an advanced search on Google.

An alternative mode of transport from the OR Tambo Airport to Hatfield, Pretoria (a 5 minute walk from the University of Pretoria) is the Gautrain, a high-speed train that operates between the airport and Sandton and between Johannesburg and Pretoria. You will, however, have to change trains in Marlboro.

Visit: <http://www.gautrain.co.za>

Note that you may still have to arrange for transport from the Hatfield Station or Pretoria Station to your hotel or guesthouse.

### Transport within the Vicinity of the University

Generally there is no public transport (e.g. municipal busses) operating between hotels or guest houses and the University of Pretoria. Private taxi operators can be contacted to provide intra-city transport.

Some hotels provide courtesy transport to/from the University of Pretoria – if there are sufficient numbers of travellers to justify the expense.

## Accommodation near the University of Pretoria

Unfortunately on-campus accommodation is not available to attendees of short-courses or part-time postgraduate students.

Also note that the ATI cannot arrange accommodation for or on behalf of ATI short-course participants or post-graduate students. This remains your own responsibility.

The ATI also cannot guarantee the sustained or overall quality or cleanliness of accommodation in hotels or guesthouses in Pretoria. However, over the last number of years the majority of ATI participants have stayed in the hotels listed below, and generally the feedback the ATI received was positive.

## Hotels

### **Hotel 224**

Schoeman Street, Arcadia

Tel: +27 (0) 12 440 5281

Fax: +27 (0) 12 440 3063

Email: [karel@hotel224.com](mailto:karel@hotel224.com)

### **Arcadia Hotel**

515 Proes Street, Pretoria

Tel: +27 (0) 12 326 9311

Fax: +27 (0) 12 326 1067

Email: [reservations@arcadiahotel.co.za](mailto:reservations@arcadiahotel.co.za)

### **Sentinel Executive Apartments**

734 Arcadia Street, Arcadia

Tel: +27 (0) 12 343 3440

Fax: +27 (0) 12 343 7291

Email: [sentinel@sea.co.za](mailto:sentinel@sea.co.za)

Note that the **Hotel 224**, **Arcadia Hotel** and **Sentinel Executive Apartments** may be able to provide free courtesy transport between the hotel and the university. Participants staying in other hotels or guesthouses will have to arrange and pay for their daily transport to and from the University of Pretoria.

The Courtyard Hotel Arcadia and Protea Hotel Manor are both within easy walking distance (5-10 minutes) from the lecture rooms on the main campus of the University of Pretoria.

### **Courtyard Hotel Arcadia**

950 Park Street, Arcadia

C/o Park and Hill Streets

Tel: +27 (0) 12 342 4940

Fax: +27 (0) 12 342 4941

Email: [cyarc.resv@citylodge.co.za](mailto:cyarc.resv@citylodge.co.za)

### **Protea Hotel Manor**

Burnette Street, Hatfield

Tel: +27 (0) 12 362 7077

Fax: +27 (0) 12 362 5646

Email: [mphotel@satis.co.za](mailto:mphotel@satis.co.za)

For those who can afford luxurious accommodation, the Sheraton Hotel (about 10-15 minutes from the University of Pretoria by taxi) may be ideal.

### **Sheraton Hotel**

643 Church Street, Pretoria

c/o Church and Wessels Streets

Tel: +27 (0) 12 429 9999

Fax: +27 (0) 12 429 9300

Web: <http://www.starwoodhotels.com/sheraton/search/results/standard.html>

## Guest Houses

There are also a number of guest houses within walking distance (5-15 minutes) from the University. The following three guest houses have been used by ATI participants in the past, and reports were generally favourable:

### ***Osborne House***

82 Anderson Street, Brooklyn  
Tel: +27 (0) 12 362 2334  
Fax: +27 (0) 12 362 3091  
Web: <http://www.osborneguesthouse.com>

### ***Brooklyn Guest Houses***

128 Murray Street, Brooklyn  
Tel: +27 (0) 12 362 1728  
Fax: +27 (0) 12 362 1727  
Web: [www.brooklynquesthouses.co.za](http://www.brooklynquesthouses.co.za)

### ***Pebble Fountain Guesthouse***

C/o Roper & Brooks Streets, Brooklyn  
Tel: +27 (0) 12 362 0147  
Fax: +27 (0) 12 362 8165  
Web: <http://www.pebble-fountain.co.za>

## General Information regarding the Weather in Pretoria

You may want to check a 5-day or a 10-day weather forecast before you travel to Pretoria.

ATI short courses and block-week sessions (for post-graduate students) are generally offered in February and March, in July and August, or in September.

In February and March (i.e. late summer in South Africa) Pretoria is usually warm to hot (with maximum temperatures ranging between 25 and 35 degrees Celsius), with regular afternoon or evening thunder showers.

In July and August (i.e. mid- and late-winter) Pretoria is generally dry and temperatures mild during the day, however it can be very cold in the early mornings (with minimum temperatures ranging between 0 to 8 degrees Celsius). Bring sufficient warm clothing.

September is early spring, but early morning can still be quite chilly. It is advisable to bring warm clothing.