

Minutes of a SRC Aid Fund Committee meeting as held at 13:30 on 22 March 2012 in the Committee Room, Roosmaryn

1. Opening and welcome

The chairperson opened the meeting and welcomed everyone. The following documents were distributed:

1. Regulation of the SRC Aid Fund
2. Preliminary list of applicants

2. Attendance

2.1 Present

Dr W Jorissen	Acting Director Student Affairs
Ms L Schuld	Department of Finance
MN Nkosi	SRC President (Acting chairperson)
Tebogo Twala	SRC Treasurer-General
Mpume Mbongo	SRC member: Study Aid Fund
Chris Pappas	SRC member: Academic Affairs & Honorary Colours
Jozua Loots	SRC Member: Technology, Development & Sponsorships (Secretary)

2.2 Absent with apology

Mrs L Botma	SRC Secretary
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3. Confirmation of the agenda

The agenda was confirmed.

4. Matters to be discussed

4.1 Progress of the SRC Study Aid Fund

4.1.1 Meeting with Protea Books

The chairperson met with the management of Protea Books and they have agreed to a 10% discount on the books that are needed.

4.1.2 Number of students who will be assisted

As a result of the discount by Protea Books the SRC will now be able to assist 192 students (instead of the initial 174 as anticipated).

4.1.3 Number of applications so far

Only 50 applications were received up to date and 18 of them are incomplete. The closing date (19 March) has been extended to 24 March 2012. The chairperson wanted to know whether the awarded amount will be increased or not if not enough applications are received or will the funds be transferred to the next semester. He also reminded the meeting to recuse themselves if any conflict of interest is present (see Section 5.6 of the Regulation).

According to Ms Twala the Regulation need to expanded and clarified as decided at the previous meeting. Ms Schuld suggested that the Manager for Study Finance should assist with this process once she is back in May 2012.

4.2 Launch of the SRC Aid Fund

The chairperson suggested that the SRC should launch the Aid Fund by the actual handing out of the first semester funded/sponsored textbooks in public (maybe within the first two weeks of April). Dr Jorissen emphasized that there is an urgent need for the books to be distributed and that the handing out of the books should be delayed for publicity purposes. Mr Pappas raised his concern that some applications may not be comfortable with the idea that their needs are used to showcase the launch of the Fund.

Ms Twala suggested that the textbooks should be supplied to the applicants as soon as possible and that the stockpiled books should then be used for the launch.

It was decided that:

- **Participation in the event will be entirely optional and at the discretion of the successful applicants.**
- **The chairperson must e-mail the list of applicants to Ms Schuld so she can check which applicants have already received financial aid.**
- **Mrs Botma must update the applicant list to indicate which books are core modules and then e-mail the list to everyone.**
- **Everyone must please go through the list before the next meeting.**

4.3 Remaining amount for the year

Ms Twala gave feedback from the previous meeting. The remaining amount is R142 000 plus 0,05% from the annual budget of the SRC as per Paragraph 3.2 of the Regulation for the SRC Aid Fund.

University of Pretoria
Student Representative Council

5. **Date of next meeting**

The next meeting will take place at 13:30 on 29 March 2012 in the Committee Room, Roosmaryn.

6. **Closing**

As from the next meeting Ms Mpume Mbongo will act as chairperson as this portfolio has been allocated to her.

CHAIRPERSON:

SECRETARY:

DATE: