



Distance Education Association of Southern Africa

Secretariat SADC-CDE: c/o BOU P/Bag BO 187 Bontleng Gaborone, Botswana
e-mail mmogalakwe@staff.bou.ac.bw Direct Tel: 267-3180094 Switchboard: 3181470 Fax: 267-3191089

DEASA ANNUAL GENERAL MEETING (AGM 2023) AGENDA

Date: 15th September 2023

Time: 09:00 – 12:00

Venue: Manna Safari Lodge, Harare, Zimbabwe

Proposed Agenda Items

1. Constitution of the Meeting
2. Apologies
3. Adoption of the Agenda
4. Welcome Remarks
5. Minutes of the 2022 AGM held in Windhoek, Namibia
 - 5.1 Corrections
 - 5.2 Approval
 - 5.3 Action Sheet / Matters Arising
6. Membership matters (suspended members and new members)
7. The Chairperson's Report
8. The Executive Secretary's Report
9. The Honorary Treasurer's Report
10. Matters raised by working Committee(s) or by any member
11. Country Reports
12. Next Conference (DEASA 2024)
13. Any other business
14. Close of business