

## PARENTS FINANCIAL INFORMATION

The Fees and Funding web page contains full information, but the summary below is handy for quick reference. The student may have applied to study, been accepted and may have registered or be a final year student. The tiles on the following web page will give **full** information on each subject.

**Full financial information:** <https://www.up.ac.za/student-fees>

### Payments

For payments made to UP and not reflecting on the account, please forward proof of payment to [payments@up.ac.za](mailto:payments@up.ac.za).

Important: Payments may take up to **5** days to reflect, **please** keep this in mind during registration and exam times).

Forwarding the proof of payment will **NOT** result in same-day action.

**Bank details:** <https://www.up.ac.za/student-fees/article/2735940/up-bank-details>

Including how to create a beneficiary, what to use as reference and ways to pay.

**When to pay what:** <https://www.up.ac.za/student-fees/article/2735925/when-to-pay-what->

Please note that NO payment arrangement can be made for the initial fee needed for registration.

This page also contains **very** important payment dates.

**Payment arrangements:** <https://www.up.ac.za/student-fees/article/2735955/payment-arrangements>

The only **payment arrangements** the University of Pretoria accepts can be viewed on the web page above. This page also includes **crucially important payment dates**. Please take note of them.

Notification of a supplementary exam will **not** be blocked and will always be available to the student, regardless of the outstanding account.

**2,5% Discount:** <https://www.up.ac.za/student-fees/article/2735945/25-discount>

**Please** visit this page for **very important** information. **Accounts may change at ANY time during the year, and you may forfeit your discount!**

**Family Rebate:** <https://www.up.ac.za/student-fees/article/2735945/25-discount>

Only **one** student needs to apply (in the student portal)

**Quotations for cost of study:** <https://www.up.ac.za/student-fees/article/2735970/quotations>

We may not have the following year's fee structure yet. Please use the **current year** for an indication of cost. The moment we have the new fee structure, we will update the web page and our system to enable quotations for the next year. The quotation function allows to include accommodation and meals.

**Students studying with an external bursary:** <https://www.up.ac.za/student-fees/article/2735990/fees-paid-by-bursars>

Please forward proof of your company bursary letter to [externalbursaries@up.ac.za](mailto:externalbursaries@up.ac.za)

(This **excludes** NSFAS, Fundi and UP bursaries—please see NSFAS and UP funded students below)

**Adding or removing of a module after registration:** <https://www.up.ac.za/student-fees/article/2735985/module-changesand-termination-of-studies>

For adding or removing modules, please contact your faculty administration. Only they can add or remove modules from your academic record. After correction of your academic record by your faculty, our system will automatically update your account.

**Total discontinuation of study:** <https://www.up.ac.za/student-fees/article/2735985/module-changesand-termination-of-studies>

Please see the **dates table** on this page that will determine the charge.

**Undergraduate fee structure:** <https://www.up.ac.za/student-fees/article/2735910/undergraduate-tuitionfees-per-faculty>

This is a summary and may not contain the full fee structure—please visit the page for more information and how to get a quotation. Also, see the tuition account tile for assistance to view/save/print your account after registration.

**Postgraduate fee structure:** <https://www.up.ac.za/student-fees/article/2735935/postgraduate-tuition-fees-per-faculty>

This is a summary and may not contain the full fee structure—please visit the page for more information and how to do a quotation. Also, see the tuition account tile for assistance on how to view/save/print your tuition account after registration.

**International students:** <https://www.up.ac.za/student-fees/article/2746297/international-student-fees>

The way our ISD department captures your information **at registration** will determine the charge on your account. We at Student Accounts cannot change that. Please contact them directly at [isd@up.ac.za](mailto:isd@up.ac.za).

Payment options: When it is not possible to make use of UP Cashiers, you may use the above banking details for EFT payments, our online [Credit Card](#) payment system or Flywire. (Flywire link also available on our bank details page).

### **NSFAS and UP funded students**

Please contact: [finaidquery@up.ac.za](mailto:finaidquery@up.ac.za)

(With regards to pay-outs, allowances, books, meals, private accommodation, UP bursary/loans issues, Achievement Awards and registration for the new year)

**Achievement Awards: (Matric/UP achievement results called Fly@UP):**

<https://www.up.ac.za/student-funding>. Please contact: [finaidquery@up.ac.za](mailto:finaidquery@up.ac.za)

**Fundi students:** Please contact: [sonia.mokgesi@up.ac.za](mailto:sonia.mokgesi@up.ac.za) or [sizakele.sibeko@up.ac.za](mailto:sizakele.sibeko@up.ac.za) (not both simultaneously, please)

**NRF students:** Please contact: [mpai.mphunngoa@up.ac.za](mailto:mpai.mphunngoa@up.ac.za)

**Students in need of funding:** Please contact: [finaidquery@up.ac.za](mailto:finaidquery@up.ac.za)

See more information at <https://www.up.ac.za/article/2749200/fees-and-funding>

**Accommodation and meals:** <https://www.up.ac.za/student-fees/article/2736000/residence-fees>

This includes how to top up a meal account/card. Forward accommodation and meals issues to [tuksres@up.ac.za](mailto:tuksres@up.ac.za)

**Credit card payments:** <https://www.up.ac.za/student-fees/article/2735995/credit-card-payments>

This will NOT work for the 2,5% discount—please see the 2,5% discount tile. This payment option may take a few hours to reflect on your student account and remove the hold.

**Tuition account:** <https://www.up.ac.za/student-fees/article/2735975/statement-of-account>

**Account in arrears:** <https://www.up.ac.za/student-fees/article/2828465/fees-in-arrears>

Your academic results may be blocked. Notification of a supplementary exam will **not** be blocked and will always be available to the student, regardless of the outstanding account.

**Other costs:** <https://www.up.ac.za/student-fees/article/2735950/fees-other-costs>

Study material, facility usage, copyright and the like charged to the account.

**Summer/Winter schools:** <https://www.up.ac.za/student-fees/article/2735980/summerwinterschool-fees>

NSFAS students, please take note of this—more information on the above web page

**Refunds:** <https://www.up.ac.za/student-fees/article/2735960/refunds-on-accounts>

For refund of an account **already** in credit (own payments only). Please note that this is **only** for credit on a student account where there is no bursary involved.

**Should you need an academic record**

An overdue account will block your academic record. Should you need an academic record for a bursary application, bank loan application or job interview, please contact [ssc@up.ac.za](mailto:ssc@up.ac.za) for possible assistance.

**Laptop issues:** Please contact [laptoploan@up.ac.za](mailto:laptoploan@up.ac.za)

**Communication:** Please always include your student number in communication to UP.

Email: [ssc@up.ac.za](mailto:ssc@up.ac.za)