

## DETAIL GUIDANCE ON POSTGRADUATE SELECTION REGULATIONS FOR THE MASTER OF PUBLIC ADMINISTRATION (MPA - COURSE WORK)

The detail selection guidance set out below, should be read in conjunction with the Postgraduate Selection Regulation contained in the postgraduate yearbook of the Faculty of Economic and Management Sciences. Should you not have access to this document, please click [\*\*here\*\*](#) before proceeding.

In essence the minimum selection requirements of the MPA are the following:

- A completed bachelor's degree or equivalent (e.g. BTech, B Sos, B Ed, etc.).
- Proven academic record with an average of 60% and based on merit.
- 3 Years administrative and managerial experience, preferably in the public sector.
- Students must attach onto their on line application a detailed curriculum vitae, academic records of all qualifications obtained, certificates and identification document. Hard copies of the aforementioned to be submitted to the SPMA MPA Coordinator before closing date.
- The Postgraduate Committee of the SPMA may set additional admission requirements such as SPMA short courses completed with CE at UP.
- Admission subject to supervisory capacity in the field of specialisation being available in the Department.

### 1. MAXIMUM NUMBER OF STUDENTS ADMITTED PER YEAR, DIVERSITY CONSIDERATIONS AND RESEARCH FOCUS AREAS

Due to physical and human resource constraints, a **maximum number** of 50 students will be selected to enrol for this qualification. These numbers exclude students who are allowed to repeat compulsory modules in their second year of study in terms of General Regulation G3.2(a) and 2.1 below.

The **diversity profile of students** will be considered as explained in the point 7 of the General Selection Principles of the Postgraduate Selection Regulation.

The **research focus areas** of the department are the following: Theory of Public Admin and Management, Public Policy Administration, Public Sector Organisational Studies, Public Sector Financial Management, Public Sector Human Resource Management, Teaching and Learning of Public Administration, Public Sector Leadership, Intergovernmental Relations, Local Government and Administration, Ethics in the Public Sector.

### 2. SELECTION PROCESS

The selection requirements set out in the introductory paragraph are applied to students listed under the heading SELECTION CATEGORIES AND CLOSING DATES in the Postgraduate Selection Regulation, as follows:

- 2.1 Selection based on academic merit and students will be selected in descending order. As a consequence those students with the highest average with reference to their academic records will be selected first up to the maximum numbers (50) to be selected and students with the lowest average will be selected last.
- 2.2 Students who have completed SPMA short courses, as offered by CE at UP, will automatically be admitted to the MPA programme on condition that the academic record demonstrates an average of

60% in all subjects in an undergraduate degree and that their application is within the application time line of the University.

- 2.3 Students who failed to submit any of the required documents as part of their application will immediately be disqualified from being selected.