

DETAIL GUIDANCE ON POSTGRADUATE SELECTION REGULATIONS FOR THE BADMIN HONS IN PUBLIC ADMINISTRATION AND MANAGEMENT

The detailed selection guidance set out below, should be read in conjunction with the Postgraduate Selection Regulation contained in the postgraduate yearbook of the Faculty of Economic and Management Sciences. Should you not have access to this document, please click [**here**](#) before proceeding.

In essence the minimum selection requirements of the BAdmin Hons in Public Administration and Management are the following:

- Students who completed a BAdmin in Public Administration/Public Management/International Relations degree from UP should achieve an average of 65% or more for the first, second and third year core modules of Public Administration.

1. MAXIMUM NUMBER OF STUDENTS ADMITTED PER YEAR, DIVERSITY CONSIDERATIONS AND RESEARCH FOCUS AREAS

Due to physical and human resource constraints, a **maximum number** of 50 **English** students will be selected to enrol for this qualification. These numbers include students who are allowed to repeat honours modules in their second year of study in terms of General Regulation G3.2 (a) and 2.1 below. Preference will be given to students who completed their BAdmin in Public Administration/Public Management/International Relations at the University of Pretoria.

The **diversity profile of students** will be considered as explained in the point 7 of the General Selection Principles of the Postgraduate Selection Regulation.

The **research focus areas** of the department are the following: Theory of Public Admin and Management, Public Policy Implementation, Public Sector Organisational Studies, Public Sector Financial Management, Public Sector Human Resource Management, Teaching and Learning of Public Administration, Public Sector Leadership, Intergovernmental Relations, Local Government and Administration, Ethics in the Public Sector.

SELECTION PROCESS

The selection requirements set out in the introductory paragraph are applied to the three categories of students listed under the heading **SELECTION CATEGORIES AND CLOSING DATES** in the Postgraduate Selection Regulation, as follows:

1.1 Category 1 students from within the Faculty of Economic and Management Sciences

All UP students meeting the minimum requirements as set out in the Postgraduate Selection Regulation contained in the faculty year book for postgraduate studies will be ranked based on their average for the six core modules stipulated in those regulations.

- Selection is based on academic merit only and students will be selected in descending order. As a consequence those students with the highest average for the six core modules of Public Administration will be selected first and students with the lowest average will be selected last.
 - Should the maximum capacity stipulated in 1 above be met before all UP students who comply with the minimum requirements have been accommodated, the students at the lowest end of the ranking list will not be selected.
 - UP students who were registered for and failed the BAdmin Hons in Public Administration in the preceding academic year, but who passed two of their year modules, will be allowed to repeat their BAdmin Hons automatically in the following year. Their numbers will thus have a negative impact on the spaces available for third year students who applied to be selected for the BAdmin Hons for the first time.
- 1.2** If maximum capacity has not been reached after taking into account the above two groups of UP students, those UP students who failed their BAdmin Hons in Public Administration in the preceding academic year will be considered for re-admission.

Category 2 students from other South African universities

Should maximum capacity not be reached after applying the selection guidance set out in 2.1 above, students from other universities will be considered based on academic merit. This approach is aligned with the premise that the School of Public Management and Administration at UP does not set up students for failure.

Taking into account the information in the previous paragraph and in line with the reference to additional admission requirements as stipulated in point 3 of the General Selection Principles in the Postgraduate Selection Regulation, the following additional admission requirements are considered when assessing academic merit:

- Firstly, students who failed **any** of their core modules during the course of their undergraduate degree will immediately be disqualified from being selected.
- Secondly, only students from **other universities** who passed all the core modules simultaneously as set out in the previous paragraph and achieved an average of at least 65% for the Public Administration core modules will be considered.