

## **BAdmin Honours Public Administration and Management (Code: 07241113)**

### *Frequently asked questions*

**Q: What is the duration of the honours degree?**

A: The degree is a one year full-time programme offered on a block release system (i.e. you will attend lectures for one full week per module from 08:00-16:00).

**Q: What are the minimum admission requirements for the honours degree?**

A: Applicants must have obtained a relevant first degree and an average of at least 65% or better in Public Administration modules at the third year level.

**Q: Will I qualify for the honours programme if I hold a degree from another university?**

A: If you have completed Public Administration modules in your undergraduate degree and have an average of 65% or better in those Public Administration modules then you qualify for the honours programme. However, your qualifications need to be validated by SAQA in order for your application to be considered (in case of a foreign qualification).

**Q: Is there a bridging programme for those who fail to meet the minimum requirements for admission into honours?**

A: Currently there is no bridging programme.

**Q: What is the curriculum of the BAdmin Honours Public Administration and Management?**

A: The curriculum consists of the following five compulsory modules:

<b>Module code</b>	<b>Module description</b>
AET 700	Public Administration and Management Theory
BLN 700	Policy and Organisational Studies
FIA 700	Financial Administration and Management
NME 702	Research Methodology
PAS 700	Public Human Capital Administration and Management

**Q: What are the module credits for the degree?**

A: All the modules (except for NME 702) bear 20 credits each while NME 702 consists of 40 credits. The total number of credits for the degree is 120 credits. There are no electives.

**Q: What is the application procedure?**

A: Applications for admission are submitted online.

**Q: What is the closing date for the submission of applications for the programme?**

A: The closing date is available on the UP website. Usually the 31 August and 31 October are the closing dates for receipt of applications for admission from international applicants and South African applicants respectively.

**Q: Will late applications be considered?**

A: No late applications will be considered.

**Q: Can I register for the BAdmin Honours programme in the second semester (July-December)?**

A: No. There is only one intake for the BAdmin Honours programme. It is a year programme, which starts in January. The modules are presented as year modules and not semester modules.

**Q: When will I know the outcome of my application?**

A: Final results of the selection process will be communicated to applicants via the UP online portal during the last week of November/first week of December.

**Q: How will I know my application status?**

A: Your application status will be available on the UP online portal.

**Q: How much is the application fee?**

A: You need to consult student affairs.

**Q: How much does it cost to study for the BAdmin honours degree?**

A: For information regarding programme costs, please visit <https://www.up.ac.za/article/2749200/fees-and-funding>

**Q: Is class attendance compulsory?**

A: Yes. Class attendance is compulsory for all modules. Each module consists of a week of lectures to be held on campus. Dates will be communicated to successful applicants.

**Q: Where can one get information about the honours programme?**

A: Information about the programme is available on the UP website under the School of Public Management and Administration which falls under the Faculty of Economic and Management Sciences.

**Q: To whom can further enquiries be directed?**

A: For any enquiries contact any of the following people:

**Programme Co-ordinator**

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