



**APPLICATION FOR A REMARK OF EXAMINATION SCRIPT(S)**

**Note:** This form must be submitted to Student administration of your Faculty

**The remarking of examination script(s) is allowed subject to the following conditions:**

1. A written application for remarking of an examination script must be submitted within 14 calendar days at the office of the Head: Student Administration after the commencement of the ensuing semester.
2. The mark(s) awarded after re-marking of an examination/supplementary answer script(s) will be regarded as the final result(s), even if they are lower than the original mark(s).
3. The fee for remarking each individual script is **R420**. The fee for remarking modules consisting of two papers is therefore **R840**. The money should be paid in at the cashiers at the Client Service Centre before the application will be considered.
4. Should the remarking result in a pass mark, the student concerned may be refunded the appropriate amount.
5. Students will not be entitled to an additional supplementary examination by virtue of marks awarded to them as a result of remarking.
6. Remarking results will be made known as quickly as possible.

*For departmental use*

*Examiner (Initials and surname)*

.....

Module: .....(eg. SLK 110, paper 1,2,supp. etc.

Original results: .....%

Results after remarking: .....%

Signature: ..... Date: .....

Head of Department: .....

Signature

Please send results not later than ..... to:  
*The Head, Student Administration*

Faculty: .....

**To be used by student**

*Initials and surname:*

.....

*Student number:*

.....

*Email address*

.....

*Tel.number / cell):*

*Answer script to be remarked eg SLK 110*

.....

*Amount paid: R.....*

.....

*Signature (student)*

*Date: .....*

**For office use**

**RESULTS OF REMARK**

*Result: Examination paper*

*Result: Supplementary examination paper*

*Final result for module*

**Completed**

.....

*Signature: Student Administration*

*Datum / Date: .....*