



2021 GENERAL INFORMATION FOR FIRST YEAR STUDENTS

In line with COVID-19 regulations, UP student registrations for the 2021 academic year are fully online. Online registration opens on 4 January 2021 for current and postgraduate students

GENERAL INFORMATION

2021 Online registration will be available for first year students from 1 March 2021 on the UP Portal, Student Centre.

Students are encouraged to register online and collect their student card at Counter 8 of the Student Administration Centre in the Tswelopele Building (Prinshof Campus) or at the Hillcrest Campus from 1 – 8 March 2021.

Please note that in order to gain access to the Prinshof/Hillcrest Campus to collect your student card, you will need to produce your proof of registration as well as your ID document/Driver's licence.

Students who experience problems registering online will be able to register at the Prinshof Campus (Student Administration Centre, Tswelopele Building) with assistance from Health Sciences administrative staff or at the Hillcrest campus from 1 – 8 March 2021.

In order to gain access to the Prinshof Campus, you will need to produce your admission letter as well as your ID document.

Please note that you must register between 1-8 March 2021 for the undergraduate programme for which you were selected in the Faculty of Health Sciences.

If you will be taking up the offer of a place for the degree programme you were selected for but will be unable to register by 8 March 2021, you must kindly inform one of the following administrative staff members in the Faculty of Health Sciences:

Ms CH Anthony
Tel: 012 356 3057
Email: celisa.anthony@up.ac.za

Ms C Hood
Tel: 012 356 3058
Email: christa.hood@up.ac.za

Ms G Msiza
Tel 012 356 3036
Email: gladness.msiza@up.ac.za

Ms T Mabasa
Tel 012 356 3056
Email: tjhudu.mabasa@up.ac.za

Online Registration Guidelines

<https://www.up.ac.za/online-registration/article/2399334/online-registration-guidelines>

INITIAL PAYMENTS

The total of the fees mentioned below should have already been paid (if applicable to you) before you may register:

With regard to accommodation in a residence: R5 700

In respect of tuition fees (all undergraduate students):
R5 000

International students:

Additional international administration levy R3 630

PAYMENTS

Please quote your eight-digit student number whenever a payment is made.

Bank or internet payments

Payments can be made into the University's bank account at:

ABSA: Hatfield Account number: 214 000 0054
Branch number: 632005. Swift code: ABSAZAJCPT
or

STANDARD BANK: Hatfield Account number:
01 260 260 4
Branch number: 01 1545 15. Swift code SBZAZAJJ

Important:

There is a minimum clearance period of three days for any bank or Internet payment before the payment becomes effective and you will be allowed to register.

Credit card payments

Payments can be made online at:

<http://www.up.ac.za/credit-card-payments>

Should any problems be experienced with credit card payments please phone 012 420 3111

Bursary holders:

A bursary holder must submit proof of his/her bursary award to one of the consultants who will be available at the Prinshof Campus (Counter 1, 2 or 3, Student Administration Centre, Tswelopele Building) or at the Hillcrest Campus from 1-8 March 2021.

CONTRACTS

Please take note that a contract needs to be concluded between you and the University of Pretoria prior to registration. If your contract is still outstanding, please complete your contract online on the UP Portal, Student Centre at www.up.ac.za/portalstudent.

Print out the completed contract, have it signed by all relevant parties and submit the original to the University at the Hillcrest Campus from 1-8 March 2021.

APPLICATIONS

No applications will be reconsidered during January, except for those candidates whose names already appear on the waiting list, should selected students forfeit their places or decide not to take up their place to study at the University of Pretoria.

► If you wrote the NSC/IEB Grade 12 examinations in 2020:

Check your admission status on your UP Student Centre from 1 March 2021 and, if you complied with the final requirements, you will be allowed to register online from this date, except if you receive communication from the Faculty of Health Sciences to the contrary.



► **If you are transferring from another tertiary institution to UP:**

- Please upload your final academic record and certificate of good conduct to your UP Student Centre.
- If applicable, disclose any disciplinary actions on your UP Student Centre under Admissions before the end of January 2021.

ORIENTATION PROGRAMME

You are referred to the Orientation Programme and requested to download a copy for easy reference when attending online and/or physical orientation.

Please ensure that you have your student card on your person at all times in order to gain access to the Prinshof Campus.

QUERIES

Should you have any queries kindly contact the following administrative staff members in the Faculty of Health Sciences

Administrative/Selection/Waiting list queries

Ms C Anthony (Manager)

Tel: 012 356 3057

Email: celisa.anthony@up.ac.za

BChD/BOH

Ms C Hood

Tel: 012 356 3055

Email: christa.hood@up.ac.za

MBChB

Ms T Mabasa

Tel: 012 356 3056

Email: tjhudu.mabasa@up.ac.za

BDietetics/BCMP

Ms G Msiza

Tel 012 356 3036

Email: gladness.msiza@up.ac.za

BPhysio/ BOT/ BNurs/BRad

Ms E Malan

Tel: 012 356 3042

Email: edith.malan@up.ac.za

BCur (I et A)/ BSport Science

Mr T Miya

Tel: 012 356 30

Fees/Student Accounts/Bursaries/Student Cards

Mr E Rosenstrauch (Manager)

Tel: 012 356 3035

Email: eugene.rosenstrauch@up.ac.za

Mr J Grobler

Tel: 012 356 3061

Email: juan.grobler@up.ac.za

Ms M Scholtz

Tel: 012 356 3101

Email: marinda.swanepoel@up.ac.za

Ms B Makhado

Tel: 012 356 3043

Email: molly.makhado@up.ac.za

Ms R Aphane

Tel 012 356 3045

Email: refilwe.aphane@up.ac.za

IMMUNISATION AGAINST HEPATITIS B

The cost involved is R120.00 (excludes BSportSci students who are not required to be immunised).