NOTICE TO SUBMIT

 (Reg.G.60.1(a)/Reg.G.60.1(a))

Student administration should be informed, in writing, of the intention to submit the dissertation/thesis at least **3 months** prior to submission for examination

## Surname and initials:

Student number:

Degree:

Finale titel van verhandeling/proefskrif:

Final title of dissertation/thesis:

**…………………………………………………**

I hereby give notice that I intend to submit my dissertation/thesis for examination with a view to the graduation ceremony to be held during **(please indicate with X).**

|  |  |
| --- | --- |
| **APRIL** (Submission date: end August) | **SEPTEMBER**  (Submission date: end April) |

I confirm that my submission complies with the relevant specifications outlined in Appendix A.

**Attached** is my letter from the Ethics Committee which confirms that my research proposal was approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)

……………………………… ……………

Handtekening/Signature (Student) Datum/Date

……………………………. ………………

Handtekening/Signature (Supervisor) Datum/Date

**APPENDIX A**

**FACULTY OF THEOLOGY AND RELIGION**

**RESEARCH CREDITS (WEIGHT), TITLE OF RESEARCH OUTPUT, NUMBER OF WORDS, NUMBER OF PAGES, AND SCOPE OF RESEARCH: DIFFERENTIATION FOR BTH (HON), BDIV, PG DIP (THEOL), MDIV, MTH (COURSEWORK), MTH AND PHD**

**Title of research output, research credits (weight), numbers of words and number of pages**

The number of words in the table below was calculated based on a document using the Normal Word template, typed in Arial font, 12 pt., with a line spacing of 1.5. See footnotes for an explanation of the credits and numbers calculated.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Programme** | **Title of research output** | **Weight or research component (research credits)**[[1]](#footnote-1) | **Number of words**[[2]](#footnote-2) | **Number of pages**[[3]](#footnote-3) |
| BTh (Hon)Level 8 | Research essay | 30 | 7 500 | 20[[4]](#footnote-4) |
| BDivLevel 8 | Research essay | 30 | 7 500 | 20 |
| PG Dip (Theol)Level 8 | Research essay | 30 | 7 500 | 20 |
| MDivLevel 9 | Mini-dissertation | 60[[5]](#footnote-5) | 15 000 | 40 |
| MTh (coursework)Level 9 | Mini-dissertation | 90 | 22 500 | 62 |
| MThLevel 9 | Dissertation | 180 | 50 000[[6]](#footnote-6) | 138 |
| PhDLevel 10 | Thesis | 360 | 90 000 | 250 |

**Scope of research in the different programmes**[[7]](#footnote-7)

**BTh (Hon) (Level 8)**

In the BTh (Hon), the module KGS 740, DCE 740, GSW 740, OTW 740, NTW 740 or PRT 740 represents the research component of the BTh (Hon)-degree. In this module, a *research essay* must be submitted, and consists mainly of a literary study on a chosen topic. *No original research* is expected for the research essay.

**BDiv (Level 8)**

In the BDiv, the module OST 410 represents the research component of the BDiv-degree. In this module, a *research essay* must be submitted, and consists mainly of a literary study on a chosen topic. *No original research* is expected for the research essay.

**PG Dip (Theol) (Level 8)**

In the BDiv, the module TEO 867 represents the research component of the PG Dip (Theol)-degree. In this module, a *research essay* must be submitted, and consists mainly of a literary study on a chosen topic. *No original research* is expected for the research essay.

**MDiv, MTh (coursework) and MTh (Level 9)**

On the Master’s level, a *mini-dissertation* (MDiv and MTh [Coursework]) or a *dissertation* (MTh) must be submitted. The research component of the Master’s degree requires that a student demonstrates that s/he has achieved mastery in a specific academic field, acquired a body of advanced-level knowledge, and has applied skills of critical analysis and evaluation to the results of the research. Students awarded a Master’s degree should have acquired the intellectual skills required to pursue further studies or research in a largely self-directed, independent manner. Importantly, a Master’s degree *does not require that the student completes original research* which makes a novel contribution to the body of knowledge in the field.

**PhD (Level 10)**

A Doctor of Philosophy (PhD) degree is a research-based qualification, awarded for a submitted *thesis* (an independent study) conducted in the sciences or humanities. The award requires the creation and interpretation of new knowledge, making a significant and *original contribution* at the forefront of the academic discipline or area of professional practice, manifest ability to conceptualise, interrogate and answer high level research questions, and understanding of relevant research techniques. The work must be of a quality to satisfy peer review and merit publication. The degree may be earned through basic discipline-based or multidisciplinary study or applied research. A graduate should then be competent to supervise and evaluate the research of others in the area of specialisation.

1. These credits are set by SAQA (South Africa Qualifications Authority). [↑](#footnote-ref-1)
2. The PhD (360 credits equals 90 000) was taken as the formula for the number of words. [↑](#footnote-ref-2)
3. By using 40 documents, typed in Arial font, 12 pt., line spacing 1.5, the average word per page were calculated as 360 words per page, including footnotes. [↑](#footnote-ref-3)
4. Please take note that page numbers *exclude* bibliographical references. [↑](#footnote-ref-4)
5. To qualify for the PhD, a further 30 credits are needed. The Admissions Committee therefore must make sure that a candidate with a MDiv, who applies for PhD-studies, must be registered for the PhD (Prepotary). After a further 30 research credits have been earned (e.g., the acceptance of a research proposal by the Postgraduate Committee), the candidate can be switched over to the PhD programme. [↑](#footnote-ref-5)
6. With the PhD as basis, an MTh actually should come down to 45 000 words (PhD = 360 credits= 90 000 words; MTh = 180 credits = 45 000 words). [↑](#footnote-ref-6)
7. See document S 4612/16, dated 20 April 2016 for more details regarding the scope of research for the different programmes. [↑](#footnote-ref-7)