

UNIVERSITY OF PRETORIA

FACULTY OF HUMANITIES

UNDERGRADUATE ADMISSIONS REGULATION

PROGRAMMES: All undergraduate programmes

TERM: 2019

DEAN: Prof V Reddy

GENERAL ADMISSION PRINCIPLES

- This Admissions Regulation should be read in conjunction with General Regulations G.1.1 Admission.
- In order to register for a first bachelor's degree at the University a candidate should have completed the National Senior Certificate (NSC), and meet the minimum requirements for admission to bachelor's degree study.
- Candidates must also comply with the particular subject and level requirement as well as with the minimum Admission Point Score (APS) for the relevant degree programme.
- The APS calculation is based on a candidate's achievement in six 20-credit recognised subjects by using the NSC ratings that is the "1 to 7 scale of achievement", as explained in the table below. Thus, the highest APS that can be achieved is 42.
- Please note that Life Orientation is a 10-credit subject and is excluded from the calculation when determining the APS.
- Grade 11 results are used in the provisional admission of prospective students.
- The results in the final NSC or equivalent qualification will be the determining factor with regard to final admission.
- All modules will be presented only in English as medium of tuition except in cases where the modules or programmes require a language other than English.
- Minimum requirements for admission to the relevant programmes are set out in the "Minimum admission requirements table" of this document.
- The following subject rating scores are used for calculating the APS (see Annexure A for the APS Conversion Table):

Rating code	Rating	Marks %
7	Outstanding achievement	80-100%
6	Meritorious achievement	70-79%
5	Substantial achievement	60-69%
4	Adequate achievement	50-59%
3	Moderate achievement	40-49%
2	Elementary achievement	30-39%
1	Not achieved	0-29%

CLOSING DATES

- South African citizens: 30 June – Non-South African citizens: 30 June ¹ (the superscript number refers to the superscript numbers in the table below).
- South African citizens: 30 September – Non-South African citizens: 31 August ² (the superscript number refers to the superscript numbers in the table below).

The closing date is an administrative admissions guideline for non-selection programmes. Once a non-selection programme meets capacity and the institutional targets have been met, such programmes will be closed for further admissions, irrespective of the closing date. However, if institutional targets have not been met by the closing date, then such programmes will remain open for admissions until these targets are met. For selection programmes the closing date indicates the closure of the application process.

MINIMUM ADMISSION REQUIREMENTS TABLE

Degree programmes	English Home Language or English First Additional Language	Mathematics	APS
BA 01130015 ²	5 (60-69%)	-	30**
BA (Languages) 01130016 ²	5 (60-69%)	-	30**
BA (Law) 01130086 ²	5 (60-69%)	-	30**
BA (Audiology) 01130105 ¹ <i>Selection required – See Annexure B</i>	5 (60-69%)	5 (60-69%)	32
BA (Speech-Language Pathology) 01130104 ¹ <i>Selection required – See Annexure B</i>	5 (60-69%)	5 (60-69%)	32

BPolSci (International Studies) 01130038 ²	5 (60-69%)	-	30**
BPolSci (Political Studies) 01130039 ²	5 (60-69%)	-	30**
BSocSci (Heritage and Cultural Tourism) 01130068 ²	5 (60-69%)	-	30**
BSocSci (Industrial Sociology and Labour Studies) 01130064 ²	5 (60-69%)	-	30**
BSocSci (Philosophy, Politics and Economics) 01130056 ²	5 (60-69%)	5 (60-69%)	32
Bachelor of Social Work (BSW) 01130144 ²	5 (60-69%)	-	30**
BA (Visual Arts) 01130133 ²	5 (60-69%)	-	30**
BA (Fine Arts) 01130103 ¹ <i>Selection required – See Annexure C</i>	5 (60-69%)	-	30*
BA (Information Design) 01130102 ¹ <i>Selection required – See Annexure C</i>	5 (60-69%)	-	30*
Bachelor of Drama (BDram) 01130117 ¹ <i>Selection required – See Annexure D</i>	5 (60-69%)	-	30*
Bachelor of Music (BMus) 01132003 ¹ <i>Selection required – See Annexure E</i>	5 (60-69%)	-	30*
Bachelor of Music (BMus five-year degree) 01132004 ¹ <i>Selection required – See Annexure E1</i>	4 (50-59%)	-	26 -29*

OTHER FACULTY-SPECIFIC ADMISSIONS INFORMATION

- *To retain admission candidates are required to obtain an APS of at least 28 and meet the minimum language requirement. The National Benchmark Test (NBT) is not required for admission to all selection degrees.
- **To retain admission candidates are required to obtain an APS of at least 28 and must meet the minimum language requirements. Candidates who obtained an APS of 30 but do not comply with the subject requirement, must write the NBT as soon as possible to secure a place timeously.
- **Candidates holding an NSC or equivalent qualification who obtained an APS between 26 and 29 in Grade 11 are required to write the NBT. Candidates who completed an NSC or equivalent qualification and have an APS of 26 or 27 are also required to write the NBT. Based on their results in the NBT and the availability of places, these candidates will be considered for the BA – Extended programme. To retain admission, candidates accepted on the basis of the NBT must have obtained an APS of at least 26 in the NSC or the equivalent qualification.
- Candidates cannot apply for the BA Extended Programme as they are placed into it based on their NBT results.

TRANSFERRING STUDENTS

- **Candidates previously registered for the BA – Extended programme**
The Admissions Committee of the faculty considers applications of candidates who were previously registered for the BA – Extended programme on grounds of their results in the NSC or an equivalent qualification as well as academic merit. Such students will only be considered for the non-selection degrees based on their academic performance. Candidates applying for Drama or Music may also be considered based on their first-year academic performance at UP.
- **Candidates previously registered at UP or at another university**
The Admissions Committee of the faculty considers applications of candidates who have already completed the final examination in the NSC or an equivalent examination and/or were previously registered at UP or at another university on grounds of their results in the NSC or an equivalent examination with an APS of 26 and above as well as their academic performance at the University of Pretoria or at another university. Candidates who were dismissed from other faculties or universities will not be considered.
- **Candidates previously registered at a teacher's college or university of technology**
The Admissions Committee of the faculty considers the application of these candidates on grounds of their results in the NSC or an equivalent examination as well as their academic performance at that institution.

INTERNATIONAL QUALIFICATIONS

International and national students with foreign qualifications*

(*All such applications are submitted to the Faculty Admissions Committee for consideration.)

Only a limited number of non-South African candidates are admitted to undergraduate studies in the faculty. In addition to meeting the admission requirements, admission is based on the performance in the **TOEFL, IELTS, SAT or Institutional Proficiency Test** (currently the **NBT**), if required, in competition with other candidates who also meet the admission requirements.

- **International students** (even if they or their parents have permanent residence or valid work permits in South Africa)
 - Citizens of SADC-countries with international qualifications
 - Citizens of other countries with international qualifications

▪ **National citizens and diplomats**

It may be expected of South African citizens as well as diplomats and the children of diplomats with international qualifications to write the **Institutional Proficiency Test** (currently the **NBT**) and either of the **IELTS**, **TOEFL** or the **SAT** so that their suitability for admission to the faculty can be determined.

Prospective students who are admitted on the basis of the abovementioned stipulations, Cambridge or International Baccalaureate and other international examinations, **must also comply with all the other admission requirements and the prerequisites for subjects/modules.**

Only candidates whose **final** results are in the University's possession by 31 August can be assured that their applications will be considered and finalised on time. Obtaining study permits and certificates of full or conditional exemption takes considerable time. Candidates are admitted conditionally, one of the conditions being that they must submit the following documents to the University before the commencement of their studies at the end of January:

- (i) All international students must be in possession of a valid passport and one of the following:
 - Valid study permit (must be obtained before embarking to South Africa);
 - Diplomatic passport (card is not acceptable);
 - Asylum seeker's permit;
 - Refugee certificate; or
 - Permanent residence permit (South African ID)

Candidates must have completed the NSC with admission to degree studies or a certificate of conditional exemption on the basis of a candidate's international ("foreign") qualifications, the so-called "Immigrant" or "Foreign Conditional Exemption". The only condition for the "Foreign Conditional Exemption" that is accepted is: 'completion of the degree course'. The exemption certificate is obtainable from Universities South Africa (USAf). Detailed information is available on the website at mb.usaf.ac.za.

Note: The A and IB HL levels are not included in the APS Conversion Table. Faculty requirements for admission based on these equivalent international qualifications are a D for the A level and 4 for the IB HL level.

The results of a TOEFL, IELTS or SAT, if required by the admissions committee:

TOEFL: Minimum requirement:	Writing	22
	Speaking	23
	Reading	21
	Listening	17
	Total	83

Information is available at ets.org/toefl

IELTS: Minimum requirement: 6
Information is available at ielts.org

SAT: Minimum requirement:

BA (Speech-Language Pathology) and BA (Audiology)

Old SAT: Mathematics – 550; Critical reading – 550; Writing – 500.

New SAT: Mathematics – 540; Reading and writing – 640.

BPolSci (Philosophy, Politics and Economics)

Old SAT: Mathematics – 550; Critical reading – 550; Writing – 500.

New SAT: Mathematics – 560; Reading and writing – 640.3

All other programmes with an APS of 30

Old SAT: Critical reading – 550; Writing – 500.

New SAT: Reading and Writing – 640.

Candidates who have completed a General Education Diploma (GED) qualification are required to submit either a foreign conditional exemption or complete exemption accompanied with the abovementioned NBT, SAT or IELTS results. GED candidates are not considered for selection degree programmes. Should they however obtain satisfactory academic results during their first year of study, they may be considered for BA Fine Arts, BA Information Design, BMus or BDram. These candidates will not be considered for BA Speech Language Pathology or BA Audiology. Candidates who apply for BSocSci Philosophy, Politics and Economics are required to write the SAT seeing that Mathematics is a requirement.

The Senate Central Admissions Committee has the right to prescribe special conditions for all candidates who are granted admission based on an admissions test, to reconsider any applications for admission or to make other special arrangements.

Admission Point Score (APS) Conversion Table

The following table can be used to convert marks/symbols into an Admission Point Score (APS) when applying for studies at the University of Pretoria.

APS (requirement level for subjects as well as overall APS)	NSC/IEB	SC HG M-score	SC SG M-score	NSSC HL	AS Level	IB SL	IGCSE/GCSE/ NSSC OL/ O Level Grade 11*	IGCSE/GCSE/ NSSC OL/ O Level Grade 12**
7	7 (80–100%)	A		1	A	7	A	
6	6 (70–79%)	B	A	2	B	6	B	
5	5 (60–69%)	C	B	3	C	5	C	A
4	4 (50–59%)	D	C	3	D	4	C	B
3	3 (40–49%)	E	D	4	E	3	D	C
2	2 (30–39%)	F	E			2	E	D/E
1	1 (0–29%)	G	F			1	F	F/G

NSC – National Senior Certificate (completed Grade 12 in and after 2008)

IEB – Independent Examination Board

SC HG – Senior Certificate Higher Grade (completed Grade 12 before 2008)

SC SG – Senior Certificate Standard Grade (completed Grade 12 before 2008)

AS Level – Advanced Subsidiary Level

IB SL – International Baccalaureate Schools (Standard Levels)

IGCSE – International General Certificate of Secondary Education

GCSE – General Certificate of Secondary Education

NSSC – Namibia Senior Secondary Certificate

O Level – Ordinary Level

***Grade 11 = IGCSE/O Level:** APS conversion for Grade 11 equivalent qualifications only and for conditional admission and selection purposes

****Grade 12 = IGCSE/O Level:** APS conversion for Grade 12 equivalent qualifications – not for final admission and must be taken together with Advanced Subsidiary Level for exemption purposes.

Department of Speech-Language Pathology and Audiology	
BA (Audiology) 01130105 BA (Speech-Language Pathology) 01130104	
SELECTION PROCESS	
PLACES	<p><u>General admission principles</u></p> <p>The departmental intake process is in accordance with the requirements for admission to any field of study, as specified in the General Regulations and in the regulations for the Faculty of Humanities. The admission requirements of both the University of Pretoria and the Faculty of Humanities have to be met for intake into the first year of study.</p> <ul style="list-style-type: none"> ▪ Only applicants who comply with the admission requirements set out in this document will be considered for selection. ▪ Note: English must be the applicant's home language or first additional language. ▪ The allocation of places will align with the University's commitment to diversity. This implies that at least 50% of all new admissions will be from designated groups. In the event that insufficient numbers of such students meet the admission requirements based solely on academic merit, suitable applicants from the waiting list will be considered. ▪ Selection is done solely on the strength of the applicant's academic record in terms of the APS score (calculated using the NSC or equivalent qualification). <p><u>Closing dates</u></p> <ul style="list-style-type: none"> ▪ For applications: 30 June of the year preceding commencement of studies. ▪ Student administration will inform the successful applicants no later than the end of August of the year preceding commencement of studies. <p>The Selection Committee consists of the following: The Head: Department of Speech-Language Pathology and Audiology (<i>ex officio</i>) Three senior staff members of the Department of Speech-Language Pathology and Audiology One undergraduate and one postgraduate student from each programme</p> <p>Minimum requirements for school-leavers, university student transfers and international students (Also refer to the 'Minimum admission requirements table' in this document.)</p> <p><u>Selection principles</u></p> <p>Group 1: School-leavers School-leavers include applicants who will obtain a National Senior Certificate (NSC) or equivalent qualification in the year of application, as well as applicants who have already obtained a NSC or equivalent qualification, but have never studied at a tertiary institution.</p> <ul style="list-style-type: none"> ▪ Only applicants who comply with the admission requirements set out in this document will be considered for selection. ▪ School-leavers require a NSC or equivalent qualification with admission to degree studies. ▪ The APS for Grade 12 learners is calculated based on their Grade 11 marks. ▪ For applicants who have already obtained a NSC or equivalent qualification, Grade 12 marks are used for APS calculations. ▪ Selection is done solely on the strength of the applicant's academic record in terms of the APS score (calculated using the NSC or equivalent qualification). ▪ Note: English must be the applicant's home language or first additional language. ▪ The allocation of places will align with the University's commitment to diversity. This implies that at least 50% of all new admissions will be from designated groups. In the event that insufficient numbers of such students meet the admission requirements based solely on academic merit, suitable applicants from the waiting list will be considered. <p>Group 2: University student transfers <i>Students studying for another degree at UP or at another university</i> University students who apply for a transfer to the Department include applicants who already hold a tertiary qualification, applicants registered at UP for another field of study, but who have not yet obtained their degree or applicants who, in the year of application, are registered at another tertiary institution, but have not yet obtained a tertiary qualification, nor will be finalists at the end of that year.</p> <p><i>Students studying for a degree in Speech-Language Pathology or Audiology at another university</i> Students who wish to transfer to the University of Pretoria must first apply for admission. If all the admission requirements of the Faculty of Humanities and those of the department are met, the student's application for transfer can be considered.</p>
Total	<p>Speech- Language Pathology: 50</p> <p>Audiology:50</p>

		<p>Students transferring at the end of the first year must also have an average of 60% in corresponding ODL, SPP and SWL modules.</p> <p>In consideration of the application, the point of departure will be the applicant current academic record. The following minimum admission requirements apply:</p> <ul style="list-style-type: none">- Minimum APS of 32- Availability of places <p><u>Final selection</u></p> <ul style="list-style-type: none">▪ Minimum academic requirements as described above.▪ Applications must have reached the University by 30 June preceding the year of commencement of studies.▪ Selection is done solely on the strength of the applicant's academic record in terms of the APS score (calculated using the NSC or equivalent qualification). Transfer students' academic records are also taken into consideration.▪ Student administration will notify all applicants the outcome of their application by 31 August preceding the year of commencement of studies.
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Department of Visual Arts	
BA (Fine Arts) 01130103 BA (Information Design) 01130102	
SELECTION PROCESS	
PLACES	<p>The departmental intake process is in accordance with the requirements for admission to any field of study, as specified in the General Regulations and in the regulations for the Faculty of Humanities. The admission requirements of both the University of Pretoria and the Faculty of Humanities have to be met for intake in the first year of study.</p> <p><u>Closing dates</u></p> <ul style="list-style-type: none"> ▪ For applications: 30 June of the year preceding commencement of studies. ▪ For merit selection: 30 June, of the year preceding commencement of studies, is also the closing date for submission of portfolios, questionnaires and for making a provisional appointment for a selection test and an interview at the Department of Visual Arts. <p>Merit selection results: July of the year preceding commencement of studies (by email and or sms) Date of final selection: July of the year preceding commencement of studies (interviews and test) Disclosure of final results: August of the year preceding commencement of studies (by email and or sms)</p> <p>The Selection Committee consists of the following: The Head: Department of Visual Arts (<i>ex officio</i>) Three staff members of the Department of Visual Arts One senior student of the Department (BA 4th year / MA) One representative from the Design/Fine Arts industry</p> <p><u>Selection principles</u></p> <ul style="list-style-type: none"> ▪ Applicants need to comply with the requirements set out in this document to be considered for selection. ▪ Incomplete applications and applications not received by the deadline will not be considered for selection. ▪ Candidates will be selected taking into account academic status, creative aptitude and diversity, as well as the availability of facilities and personnel. <p>Minimum requirements for school-leavers, university student transfers and international students (Also refer to the 'Minimum admission requirements table' in this document.)</p> <p>Total</p> <p>Fine Arts: 36</p> <p>Information Design: 45</p> <p>Group 1: School-leavers School-leavers include applicants who will obtain a National Senior Certificate (NSC) or equivalent qualification in the year of application, as well as applicants who have already obtained a NSC or equivalent qualification, but have never studied at a tertiary institution.</p> <ul style="list-style-type: none"> ▪ School-leavers require a NSC or equivalent qualification with admission to degree studies. ▪ The APS for Grade 12 learners is calculated based on their Grade 11 marks. ▪ For applicants who have already obtained a NSC or equivalent qualification, Grade 12 marks are used for APS calculations. ▪ Art as a school subject is not a requirement. ▪ The allocation of places will align with the University's commitment to diversity; this implies that the Department aims for a 50% representation of designated groups. However, this rate may not be realised if there is an insufficient number of applications of such students. <p>Group 2: University student transfers University students who apply for a transfer to Fine Arts or Information Design including applicants who already hold a tertiary qualification or applicants registered at UP for another field of study or another tertiary institution for this or another field of study, but who have not yet obtained their degree. In both instances, a comprehensive academic transcript is required from the tertiary institution. Applicants whose current field of study did not initially require a 30 APS score, also need to include their NSC with their most recent academic transcript. These candidates also need to follow the selection procedure.</p> <p>Group 3: International students Requirements for international applications include academic qualifications equal to the South African NSC, complying with the following minimum selection requirement: 30 APS and proficiency in English.</p> <p><u>Selection procedure</u> Information regarding the application and selection procedures, portfolio requirements and the questionnaire is available on the Visual Arts website www.up.ac.za/visualarts (see Appendix to Annexure C).</p> <p>The selection procedure has two stages, namely a merit selection and, based on its outcome, a final selection.</p> <ul style="list-style-type: none"> ▪ Merit selection

		<p>This considers candidates' compliance with the following:</p> <ul style="list-style-type: none"> - Minimum academic requirements as described above (in the three groups). - Applications must to the University must be made using the online application system available at: http://upnet.up.ac.za/psp/upapply/EMPLOYEE/HRMS/c/UP_OAP_MENU.UP.OAP_LOGIN.GBL/ - Submission of a questionnaire before or on 30 June of the year preceding commencement of studies. The questionnaire contains the personal information of candidates and allows them to motivate why they wish to be admitted to the degree programme. The questionnaire is available at: www.up.ac.za/visualarts. - Submission of an A4 portfolio by 30 June of the year preceding commencement of studies. This portfolio contains photographs of some of the candidate's own recent art and/or design work, plus four A4 sheets with original pencil drawings. Detailed instructions of portfolio requirements are available at: www.up.ac.za/visualarts - A declaration of authenticity needs to be included in the portfolio. This document is available in the abovementioned Selection Procedure document. - The completed questionnaire and portfolio can be mailed to <i>The Selection Panel</i> (first choice of study ID or FA), Department of Visual Arts, University of Pretoria, Private Bag x20, Hatfield, 0028. A reputable courier company with a package tracking system is recommended to ensure delivery. Submissions may also be hand-delivered to the Department of Visual Arts. Couriered or hand-delivered documents need to reach the Department by 30 June of the year preceding commencement of studies. - Incomplete applications will not be considered. - Applicants who do not comply with the above, will be notified via email and/or sms during July, of the year preceding commencement of studies, by the Department of Visual Arts - Information and instructions about the tests and the interview scheduled for the final selection are available at: www.up.ac.za/visualarts. <ul style="list-style-type: none"> ▪ Final selection <ul style="list-style-type: none"> The selection of candidates with a view to admission, takes the following into account: <ul style="list-style-type: none"> - Strong academic performance. - The results of the selection tests and personal interviews. The selection tests comprise a drawing test and a conceptual thinking test. The personal interview is conducted by a representative selection panel with each candidate. - Portfolios are reviewed by the selection panel to assess the candidates' level of creativity and technical skills and their appropriateness for the course. - The final selection takes place in July of the year preceding the commencement of studies. Provisional appointments for interviews and tests must be made for one of the days, on or before 30 June of the year preceding the commencement of studies. - In exceptional circumstances, candidates who comply with all the requirements for admission may be interviewed outside the scheduled timeframe. - From mid-August onwards, of the year preceding commencement of studies, Student Administration will notify all applicants of the results of the selection process. - Candidates who are selected for admission must inform the Department of Visual Arts whether they intend to accept the offer or not; candidates are notified of this deadline when they receive the outcome of the selection process. The UP online statement of applicants will be updated during September of the year preceding the commencement of studies. - A waiting list will be compiled to make provision for cancellations. It will contain the names of 10 candidates for BA (Fine Arts) and 10 for BA (Information Design). This list will expire once lectures commence. Vacancies that may arise owing to cancellations or forfeiting of admission will be filled strictly in chronological order as stipulated on the waiting list compiled by the selection committees. - Portfolios can be collected from the Department of Visual Arts during September of the year preceding the commencement of studies (exact date to be confirmed).
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A selection criteria rubric is used to collate ratings of the selection panels. The following scoring guide is used for each of the selection criteria listed in the categories below:

- Does not meet minimum requirements
- Meets minimum requirements
- Exceeds minimum requirements
- Far exceeds minimum requirements

1. QUESTIONNAIRE

- Academic performance
- Academic profile
- Technical and written language
- Involvement with leadership activities, other extra-mural activities and work experience.

2. CONCEPTUALISATION TEST

The questions and exercises in the conceptualisation test are formulated to test the following skills:

- Analytic and articulation skills: the ability to answer and interpret questions clearly in written form.
- Visualisation skills: the ability to clearly communicate ideas, instructions and interpretations through visual form.
- Lateral thinking skills/fluency and flexibility of thinking: the ability to generate fresh ideas, the ability to approach and solve problems from a different point of view (generally known as 'thinking outside of the box').
- Visual literacy: the ability to interpret and understand visual messages.
- Visual selection: the ability to be visually discerning.
- Time management and efficiency, for example, completing the tests within the allocated time.

3. PORTFOLIO AND DRAWING TEST

The drawing test and portfolio serve to gauge the following competencies:

- Technical skills with regard to presentation and indications of skill and experience in drawing/painting, sculpting, et cetera.
- Art/design sensibilities as shown in:
 - Compositional and layout skills
 - Colour sensitivity
 - Understanding and visual articulation of spatial relationships and depth
 - Mark-making
 - Potential regarding the ability for conceptual thinking and visual articulation.

4. INTERVIEW

The interview questions test the following knowledge, skills and characteristics:

General awareness of current art-/design-related affairs

Design industry/Fine Arts profession

- Knowledge of design products/artists and an understanding of activities of the design industry/art galleries and museums.

Course knowledge

- Knowledge of course structure (subjects and content).
- Awareness of objectives/outcomes after completing the course.

Visual analysis and interpretation

- Level of visual literacy: observation skills, identification of cues/signs, ability to decode/interpret signs, artworks and designs.
- Feasibility of interpretations: realistic, insightful, demonstration of above-average interpretation skills.

Interpersonal/communication skills

- Personal presentation and conduct as demonstrated in professional conduct and confidence and the projection of enthusiasm and maturity.
- Articulation skills and the ability to clearly and convincingly express ideas.

Independence, motivation and resilience

- Evidence of independent thinking: confident and justified expression of own ideas and viewpoints.
- Independence and motivation in choice of career and related choice of institution.
- Ability to deal with conflict, pressure and/or competitive environment.

Department of Drama	
Bachelor of Drama (BDram) 01130117	
SELECTION PROCESS	
PLACES	
Total	60
	<p>The departmental intake process is in accordance with the requirements for admission to any field of study, as specified in the General Regulations and in the regulations for the Faculty of Humanities. The admission requirements of both the University of Pretoria and the Faculty of Humanities have to be met for intake in the first year of study.</p> <p><u>Closing date</u></p> <ul style="list-style-type: none"> ▪ For applications: 30 June of the year preceding commencement of studies. ▪ Disclosure of final results: 31 August of the year preceding commencement of studies (by phone or email). <p>The Selection Committee consists of the following: The Head: Department of Drama (<i>ex officio</i>). Staff members of the Department of Drama, including first-year guardians. At least two senior students of the Department of Drama (Honours or Masters). Four representatives from the dramatic and performing arts industry appropriate to the audition categories.</p> <p><u>Selection principles</u></p> <p>The rationale for the selection is to identify and admit suitable applicants in this degree programme. Although proven achievement is the principle criterion, the following will also be taken into consideration:</p> <ul style="list-style-type: none"> ▪ Applicants need to comply with the requirements set out in this document to be considered for selection. ▪ Incomplete applications and applications not received by the deadline are at risk of not be considered for selection. ▪ Candidates will be selected taking into account academic status, creative aptitude, as well as the availability of facilities and personnel. ▪ Minimum percentage of equity distribution will align with the University's commitment to diversity. This implies that at least 50% of new admissions will be that of designated groups. This rate may not be realised if there is an insufficient number of applications of such students. In such case, applicants from other groups will be considered. <p>Minimum requirements for school-leavers, university student transfers and international students. (Also refer to the 'Minimum admission requirements table' in this document.)</p> <p>Group 1: School-leavers School-leavers include applicants who will obtain a National Senior Certificate (NSC) or equivalent qualification in the year of application, as well as applicants who have already matriculated, but for whom this is a first registration at a tertiary institution.</p> <ul style="list-style-type: none"> ▪ School-leavers require a NSC with admission to degree studies. ▪ The APS for Grade 12 learners is calculated based on their Grade 11 marks. ▪ For applicants who have already obtained the NSC or equivalent qualification, Grade 12 marks are used for APS calculations. ▪ Both the academic achievement and the audition results are taken into consideration. <p>Group 2: University student transfers University students who apply for a transfer to the Department of Drama, include applicants who already hold a tertiary qualification or applicants registered at UP for another field of study or another tertiary institution for this or another field of study, but who have neither obtained their degree nor will be finalists at the end of that year. In both instances, a comprehensive academic transcript is required from the tertiary institution. Applicants whose current field of study did not initially require a 30 APS score, also need to include their NSC with their most recent academic transcript. These candidates also need to follow the selection procedure. The point of departure will be their tertiary academic achievement and the audition results.</p> <p>Group 3: International students Requirements for international applications include academic qualifications equal to the South African NSC. All international applicants must have their qualifications evaluated by USAf with a view to equivalence and they must ensure that they comply with the admission requirements of the University.</p> <p><u>Selection procedure</u></p> <p>All candidates with an APS of 30 and above will be invited to an audition. The Department of Drama will manage these auditions. At the audition, candidates will be assessed across five categories pertaining to subject-specific conceptualisation, communication skills and practical skills (see Appendix to Annexure D). Those categories will be weighted equally. Candidates have to score at least 3 out of 5 for at least 3 of the categories to be accepted. The assessment criteria are included below.</p>

		<p>The final selection will be based on:</p> <ul style="list-style-type: none"> ▪ An APS of 30 or above in Grade 11 and an APS of at least 28 in Grade 12. ▪ Academic achievement in the case of university students. ▪ An audition, of which the score attained, will be decisive. <p><u>General stipulations</u></p> <ul style="list-style-type: none"> ▪ Student Administration will furnish the Departmental Selection Committee with an alphabetical list of applicants as soon as possible after 30 June annually. ▪ The Selection Committee will inform Student Administration upon finalisation of the successful list of candidates either in writing or by email. ▪ Student Administration will notify all candidates in writing of the results of the selection process before 31 August of the year preceding commencement of studies. ▪ A waiting list will be compiled to make provision for cancellations. It will contain the names of 10 candidates for B(Dram). This list will expire once lectures commence in 2019. Vacancies that may arise owing to cancellations or forfeiting of admission will be filled strictly in chronological order as stipulated on the waiting list compiled by the selection committees. ▪ Candidates who are selected for admission must inform the Department of Drama whether they intend to accept the offer or not by 1 November of the year preceding commencement of studies.
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**Appendix to ANNEXURE D:
Selection Criteria Annexure A**

Key: 1 – POOR; 2 – AVERAGE; 3 – GOOD; 4 – EXCELLENT

CATEGORIES:

1. Performance of monologue: performs a pre-prepared excerpt from a play of film (own choice).
2. Communication skills for performance: pre-prepared performance presentation (own choice).
3. Movement: guided explorations in physical theatre.
4. Group work: improvised ensemble performance through task-based activities.
5. Conceptual skills: writing exercises that examine conceptual thinking within the discipline

CRITERIA	SCALE			
1. PERFORMANCE OF EXCERPT	1	2	3	4
Demonstration/communication of constructed character/persona.				
Appropriate phrasing, emphasis and variation in tone, tempo and volume during performance in order to create/communicate meaning and expressive nuance.				
Creative use of the physical space demonstrating an understanding of the context of the material presented.				
Contact/communication with the audience. Purposeful application of performance energy in order to engage with the audience.				
Appropriate use of verbal communication in relation to the excerpt.				
Appropriate use of non-verbal communication in relation to the excerpt.				
Remarks				
2. COMMUNICATION SKILLS FOR PERFORMANCE	1	2	3	4
2.1 Verbal communication				
Voice quality (projection, articulation, inflection, variation)				
Ability to connect with an audience and share information.				
Fluency, rate, pace.				
Use and control of breath.				
Appropriate use of language(s) for expression.				
Remarks:				
2.2 Non-verbal communication	1	2	3	4
Kinesics: gesture, body integration, shaping, grounding, breathing, use of illustrators and body movement (as constructed character/persona).				
Proxemics (spatial awareness, manipulation of space, use of kinesphere)				
Appropriate control of affect displays and use of adapters in communication.				
Remarks:				
3. MOVEMENT	1	2	3	4
Body expressivity (dynamic variation, energy, posture-gesture isolation and merging for expressive purposes).				
Body awareness (dynamic alignment, body integration, co-ordination, rounding, breathing, weight distribution and transfer, initiation and follow-through of movement, centered movement).				
Spatial awareness (use of space, sharing space, adapting to kinespheres, levels, directions, size) for expressive purposes.				
Bodily, spatial and dynamic adaptability in relation to a partner and expressive content.				
Appropriate engagement with choreographic tasks.				

Remarks:

4. GROUP WORK	1	2	3	4
Comprehensive reading and communication of assignment topic in dramatic form, creating a well-structured performance to convey meaning.				
Demonstrate ability to adjust 'give & take'/'action & reaction' responses in pursuit of specific intentions; communicating purpose/motivation/intention in the context of the devised performance.				
Ensemble: intentional drive to develop and unfold the narrative as a group; demonstrate an ability to work with others.				

Remarks:

5. CONCEPTUAL THINKING WITHIN THE DISCIPLINE	1	2	3	4
Demonstration of understanding of provided discipline related text (making sense of key ideas).				
Clarity and flow in writing style and content.				
Strength of expression (command of language and articulation of ideas).				
Evidence of independent thinking in relation to the text.				

Remarks:

RECOMMENDATION

Department of Music	
Bachelor of Music (BMus) 01132003	
SELECTION PROCESS	
PLACES	
Total	50
	<p>The departmental intake process is in accordance with the requirements for admission to any field of study, as specified in the General Regulations and in the regulations for the Faculty of Humanities. The admission requirements of both the University of Pretoria and the Faculty of Humanities have to be met for intake in the first year of study.</p> <p><u>Closing date</u></p> <ul style="list-style-type: none"> ▪ For applications: 30 June of the year preceding commencement of studies. ▪ Date of selection: July to August ▪ Disclosure of final results: 31 August of the year preceding commencement of studies (by phone or email). <p>The Selection Committee consists of the following: The Head: Department of Music (<i>ex officio</i>). Two senior staff members of the Department of Music One senior student of the Department (Honours or Masters)</p> <p><u>Selection principles</u></p> <ul style="list-style-type: none"> ▪ Only candidates who comply with the requirements set out in this document will be considered for selection. ▪ The best candidates will be selected taking into account academic performance, the level of practical and theoretical musical performance, and the availability of facilities and personnel. <p>Minimum requirements for school-leavers, university student transfers and international students (Also refer to the 'Minimum admission requirements table' and Annexure A in this document.)</p> <p>Group 1: School-leavers School-leavers include applicants who will matriculate in the year of application, as well as applicants who have already matriculated, but have never studied at a tertiary institution.</p> <ul style="list-style-type: none"> ▪ School-leavers require a NSC with admission to degree studies. ▪ Applicants from designated groups who matriculated from historically disadvantaged schools are placed in accordance with the University's commitment to improve diversity in the composition of the student body. <p>Group 2: University student transfers University students who apply for a transfer to the Department of Music include applicants who already hold a tertiary qualification or applicants registered at UP for another field of study, but who have not yet obtained their degree. In both instances, a comprehensive academic achievement record is required. Applicants whose current field of study did not initially require an APS of 30, must include their National Senior Certificate with the tertiary academic record.</p> <p>Group 3: International students Foreign applicants' academic qualifications must be equivalent to Grade 11 or Grade 12 of the South African NSC and they must comply with the minimum selection requirements (that is, 30 APS). A comprehensive academic record is required and applicants must be proficient in English.</p> <p><u>Selection procedure</u> Candidates must take part in a practical audition and a written music theory test. The minimum skills level, as prescribed for the practical and theoretical components of the study of music, forms the basis for selection. The selection criteria are stated below:</p> <ul style="list-style-type: none"> ▪ A performance on the candidate's principal instrument. The performance should last about 15 minutes, and the programme must contain three works from different style periods (standard: at least Grade VII, Unisa/Royal Schools/Trinity practical music examinations); or music as a NSC subject, Grade 12, of at least level 4, i.e. 50-59%) ▪ A written test that will assess the candidate's knowledge of elementary harmony (standard: at least Grade V, Unisa/ Royal Schools/Trinity theory examinations; or music as a NSC subject, Grade 12, of at least level 4 (i.e. 50-59%) ▪ Departmental selection will be determined by both the practical and theoretical components of the audition. <p><u>Final selection</u></p> <ul style="list-style-type: none"> ▪ Minimum academic requirements as described above in the three groups and the attainment of the minimum skills level as described under the selection criteria above.

		<ul style="list-style-type: none">▪ The Department will contact students and inform them of the audition date as soon as the list has been received from the Student Administration.▪ Student Administration will notify all applicants whether or not their application was successful by 31 August.
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Department of Music	
Bachelor of Music (five-year degree) 01132004	
SELECTION PROCESS	
PLACES	
Total	20
	<p>The departmental intake process is in accordance with the requirements for admission to any field of study, as specified in the General Regulations and in the regulations for the Faculty of Humanities. The admission requirements of both the University of Pretoria and the Faculty of Humanities have to be met for intake in the first year of study.</p> <p><u>Closing date</u></p> <ul style="list-style-type: none"> ▪ For applications: 30 June of the year preceding commencement of studies. ▪ Date of selection: July to August ▪ Disclosure of final results: 31 August of the year preceding commencement of studies (by phone or email). <p>The Selection Committee consists of the following: The Head: Department of Music (<i>ex officio</i>). Two senior staff members of the Department of Music One senior student of the Department (Honours or Masters)</p> <p><u>Selection principles</u></p> <ul style="list-style-type: none"> ▪ Only candidates who comply with the requirements set out in this document will be considered for selection. ▪ The best candidates will be selected taking into account academic performance, the level of practical and theoretical musical performance, and the availability of facilities and personnel. <p>Minimum requirements for school-leavers, university student transfers and international students (Also refer to the 'Minimum admission requirements table' and Annexure A in this document.)</p> <p>Group 1: School-leavers School-leavers include applicants who will matriculate in the year of application, as well as applicants who have already matriculated, but have never studied at a tertiary institution.</p> <ul style="list-style-type: none"> ▪ School-leavers require a NSC with admission to degree studies. ▪ For applicants who have already completed their NSC or equivalent qualification these marks are used for APS calculations. ▪ The allocation of places will align with the University's commitment to diversity. This implies that at least 50% of all new admissions will be from designated groups. In the event that insufficient numbers of such students meet the requirements based solely on academic merit, suitable applicants from the waiting list will be considered. ▪ Use the University of Pretoria calculator to assist with APS conversions: https://web.up.ac.za/default.asp?ipkCategoryID=1360&subid=13603 <p>Candidates applying for the BMus Extended programme are required to obtain at least 50% for English Home Language or First Additional Language. Should the English results be below 50%, candidates must take the National Benchmark Test (NBT) obtained at 51% and above for Academic Literacy (AL). The candidates will be required to write the NBT as soon as possible to allow their application to be forwarded to the Department for further selection and auditions.</p> <p>Group 2: International students Foreign applicants' academic qualifications must be equivalent to the penultimate or the final year of the South African NSC or equivalent qualification and they must comply with the minimum selection requirements (that is, an APS of 26-29). A comprehensive academic record is required and applicants must be proficient in English. Use the University of Pretoria calculator to assist with APS conversions: http://web.up.ac.za/default.asp?ipkCategoryID=15182&language=0#international</p> <p><u>Selection procedure</u> Candidates must take part in a practical audition and a written music theory test. The minimum skills level, as prescribed for the practical and theoretical components of the study of music, forms the basis for selection. The selection criteria are stated below:</p> <ul style="list-style-type: none"> ▪ A performance on the candidate's principal instrument. The performance should last about 10 minutes, and the programme must contain three works from different style periods (standard: at least Grade V, Unisa/Royal Schools/Trinity practical music examinations); or music as a NSC subject, Grade 12, of at least level 4, i.e. 50-59%)

		<ul style="list-style-type: none"> ▪ A written test that will assess the candidate's knowledge of elementary theoretical principles (standard: at least Grade III, Unisa/ Royal Schools/Trinity theory examinations; or music as a NSC subject, Grade 12, of at least level 4 (i.e. 50–59%) ▪ Departmental selection will be determined by both the practical and theoretical components of the audition. <p><u>Final selection</u></p> <ul style="list-style-type: none"> ▪ Minimum academic requirements as described above in the three groups and the attainment of the minimum skills level as described under the selection criteria above. ▪ The Department will contact students and inform them of the audition date as soon as the list has been received from the Student Administration. ▪ Student Administration will notify all applicants whether or not their application was successful by 31 August.
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