



UNIVERSITY OF PRETORIA
Department of Research and Innovation

APPLICATION FOR A POSTDOCTORAL FELLOWSHIP (*Please tick appropriate boxes below*)

External candidate: <i>(Complete all sections)</i>	Full fellowship	Top-up Specify primary funder and the amount
UP PhD graduate: <i>(Complete all sections)</i>	Full fellowship	Top-up Specify primary funder and the amount
Externally funded fellowship: <i>(Complete sections 1–6 and 9–10)</i>	Provide the source of funding, Cost Centre and amount	

Contact person:

Ms M Maithufi

Email: mpho.maithufi@up.ac.za

Tel: 012 420 4023

NB: Curriculum Vitae of both the research leader and the proposed candidate in the prescribed format (see appendices), as well as at least two letters of reference must form part of the application. Letters of reference are compulsory for external candidates and optional for UP graduates and externally funded candidates.

1. PARTICULARS OF RESEARCH LEADER

Title, initials and surname:

UP department, school and faculty:

Position:

Current NRF rating:

Tel/Fax:

Email:

2. PARTICULARS OF PROPOSED FELLOW

Title, initials and surname:

Most recent institution affiliated with:

Highest qualification:

Date highest qualification obtained:

Institution that awarded highest qualification:



3. TITLE OF RESEARCH PROJECT/THESIS (in which fellow will participate):

4. EXPECTED PERIOD OF SUPPORT

From to

5. IMPORTANCE OF PROJECT/MOTIVATION

Why should it be supported? Length: not more than half a page.

6. AIMS AND OBJECTIVES OF PROJECT

Length: not more than half a page.

7. RESEARCH METHODOLOGY

Length: not more than half a page.

8. RESEARCH WORK PLAN

Strategy, planned activities, participants and scheduling. Length: not more than two pages.

9. EXPECTED OUTCOMES AND OUTPUT

Length: not more than half a page.

10. INFRASTRUCTURE AND FUNDING OF PROJECT

Indicate whether the necessary infrastructure is available to enable the fellow to work efficiently, the total budget for the project, whether it will be financed from existing sources, and/or what the (expected) financial sources are.

11. TEAM MEMBERS INVOLVED IN RESEARCH GROUP

List the team members (title, initials, surname, position, department, institution), as well as the total number of M and D students involved with the project.

12. SHORT SELF-EVALUATION OF ACHIEVEMENTS OF THE RESEARCH LEADER AND THE GROUP OVER THE PAST THREE YEARS

Length: not more than half a page. Also indicate the total number of publications of the group; total number of publications in the last five years of the group; and a list of top ten publications.



DECLARATION BY RESEARCH LEADER

I certify that the information in this form is correct, that the necessary infrastructure for the fellow is available and if we are awarded a postdoctoral fellowship, we shall follow the recommended guidelines stipulated in the Constitution of the Postdoctoral Fellowship Programme.

SIGNATURE OF RESEARCH LEADER:

DATE:



RECOMMENDATION BY <u>HEAD OF DEPARTMENT</u>, with reference to –	
The scientific merit of the application :	
The academic merit of the research leader (with reference to Appendix 1):	
Does the Research Leader meet the requirements of being a fulltime academic staff member at UP?	
Has the Research Leader been awarded a Postdoctoral Fellowship in the past twelve (12) months? (Please specify the funding sources)	
Academic merit and suitability of the proposed fellowship candidate for the project (with reference to Appendices 2 and 3):	
Does the candidate meet the requirement of having obtained a PhD less than seven years ago?	
Does the candidate meet the age requirement of being under 40? If not, please motivate.*	
Motivation*:	
Does the candidate's research expertise "fit" in with the applicant's research team and proposed project?	



Availability of infrastructure to host the fellow:	
Name:	
Date:	
Signature of HOD:	
Signature of Dean:	



RECOMMENDATION BY <u>Office for Technology Transfer (UP GRADUATES ONLY)</u>	
If the importance of support (item 5) has been motivated, based on the commercialisation of intellectual property, the application needs to be supported by the Commercialisation Office.	
Recommendation:	
Name:	
Designation:	
Date:	
Signature:	



**UNIVERSITY OF PRETORIA
UP POSTDOCTORAL FELLOWSHIP PROGRAMME
FORMAT FOR SUBMISSION OF CV OF RESEARCH LEADER**

Not required for A and B rated researchers

DATE OF SUBMISSION:

1. BIOGRAPHICAL SKETCH

1.1 GENERAL INFORMATION					
Surname:		Maiden name (if applicable):			
First names:					
Title:		Gender:		Citizenship:	
ID no:				Date of birth:	
Race:			UP Personnel no:		
Date of appointment:			Appointment status (eg full time/permanent):		
Position at UP:				NRF rating:	
Faculty:			Department:		
Email address:					
Physical address at UP (for delivery purposes):					
Telephone number:			Fax number:		



1.2 (TERTIARY) ACADEMIC QUALIFICATIONS OBTAINED (List all)				
Degree/ Diploma	Field of study	HE institution	Year obtained	Distinctions

1.3 WORK/RESEARCH EXPERIENCE TO DATE		
Name of employer	Capacity and/or type of work	Period

2. RESEARCH OUTPUT (ensure proper referencing) over the last 5 years

2.1 Publications in peer-reviewed/refereed journals

2.2 Books and/or chapters in books

2.3 Published full-length conference papers/keynote addresses

2.4 Non-refereed scientific publications or popular scientific articles

2.5 Technical/Policy reports

2.6 Patents

3. OTHER SCHOLARLY, RESEARCH-BASED CONTRIBUTIONS over the last 5 years

3.1 Participation in conferences, workshops and short courses – specify type of contribution



3.2 Teamwork and collaboration with others

3.3 Membership of national and international bodies

List all the scientific associations or societies to which you belong. Specify your involvement.

3.4 Visits as a researcher to universities or research institutes

4. ANY ADDITIONAL RELEVANT INFORMATION

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Signature



Appendix 2

UNIVERSITY OF PRETORIA
UP POSTDOCTORAL FELLOWSHIP PROGRAMME
FORMAT FOR SUBMISSION OF CV OF POSTDOCTORAL FELLOW

DATE OF SUBMISSION:

1. BIOGRAPHICAL SKETCH

1.1 GENERAL INFORMATION					
Surname:		Maiden name (if applicable):			
First names:					
Title:		Gender:		Citizenship:	
Date of birth:				Age:	
Email address:					
Institution most recently affiliated with:					
Position:					
Postal address:					
Telephone number:		Fax number:			

1.2 ACADEMIC QUALIFICATIONS OBTAINED (List all)				
Degree/ Diploma	Field of study	HE institution	Year obtained	Distinctions



1.3 RESEARCH/RELEVANT WORK EXPERIENCE TO DATE (if applicable)			
Name of institution	Capacity and/or type of work		Period

2. RESEARCH OUTPUT (ensure proper referencing)

2.7 Publications in peer-reviewed/refereed journals

2.8 Publications in peer-reviewed/refereed journals (submitted)

2.9 Books and/or chapters in books

2.10 Published full-length conference papers/keynote addresses

2.11 Non-refereed scientific publications or popular scientific articles

2.12 Technical/Policy reports

2.13 Patents

3. OTHER SCHOLARLY, RESEARCH-BASED CONTRIBUTIONS

3.1 Participation in conferences, workshops and short courses – specify type of contribution

3.2 Teamwork and collaboration with others

3.3 Membership of national and international bodies

List all the scientific associations or societies to which you belong. Specify your involvement.



3.4 Visits as researcher to universities or research institutes

4. BRIEF STATEMENT OF MAJOR SCHOLARLY CONTRIBUTION FROM PHD (max 500 words)

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Signature



Letters of reference

Attach **at least 2 (two)** letters of reference from **academic sources** (eg the candidate’s doctoral supervisor; preferably at least **one** must be from **an external source**) focusing on the following:

Format: Letters of reference

Name of postdoctoral fellow: (to be completed by applicant)	
Title of the project: (to be completed by applicant)	
Short summary of the project: (to be completed by applicant)	
Name: (to be completed by the referee)	
Institution: (to be completed by the referee)	
Association with postdoctoral fellow: (to be completed by the referee)	
Evaluation of the relevance and suitability of the fellow’s research experience to the proposed project: (to be completed by the referee)	
Comments on the intellectual capabilities, skills and expertise the fellow will bring to the UP team (to be completed by the referee):	
Signature: Referee Date