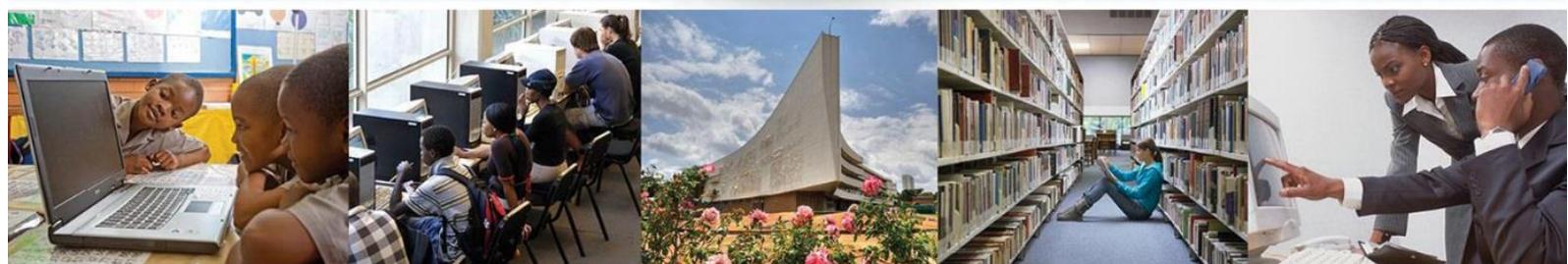


African Centre of Excellence for Information Ethics

Annual Report 1 January 2014 - 31 December 2014



United Nations
Educational, Scientific and
Cultural Organization



Information for All
Programme
National IFAP Committee
for South Africa



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA



telecommunications
& postal services

Department:
Telecommunications and Postal Services
REPUBLIC OF SOUTH AFRICA

African Centre of Excellence for Information Ethics

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University of Pretoria • Private Bag X20 • Hatfield • 0028 • South Africa
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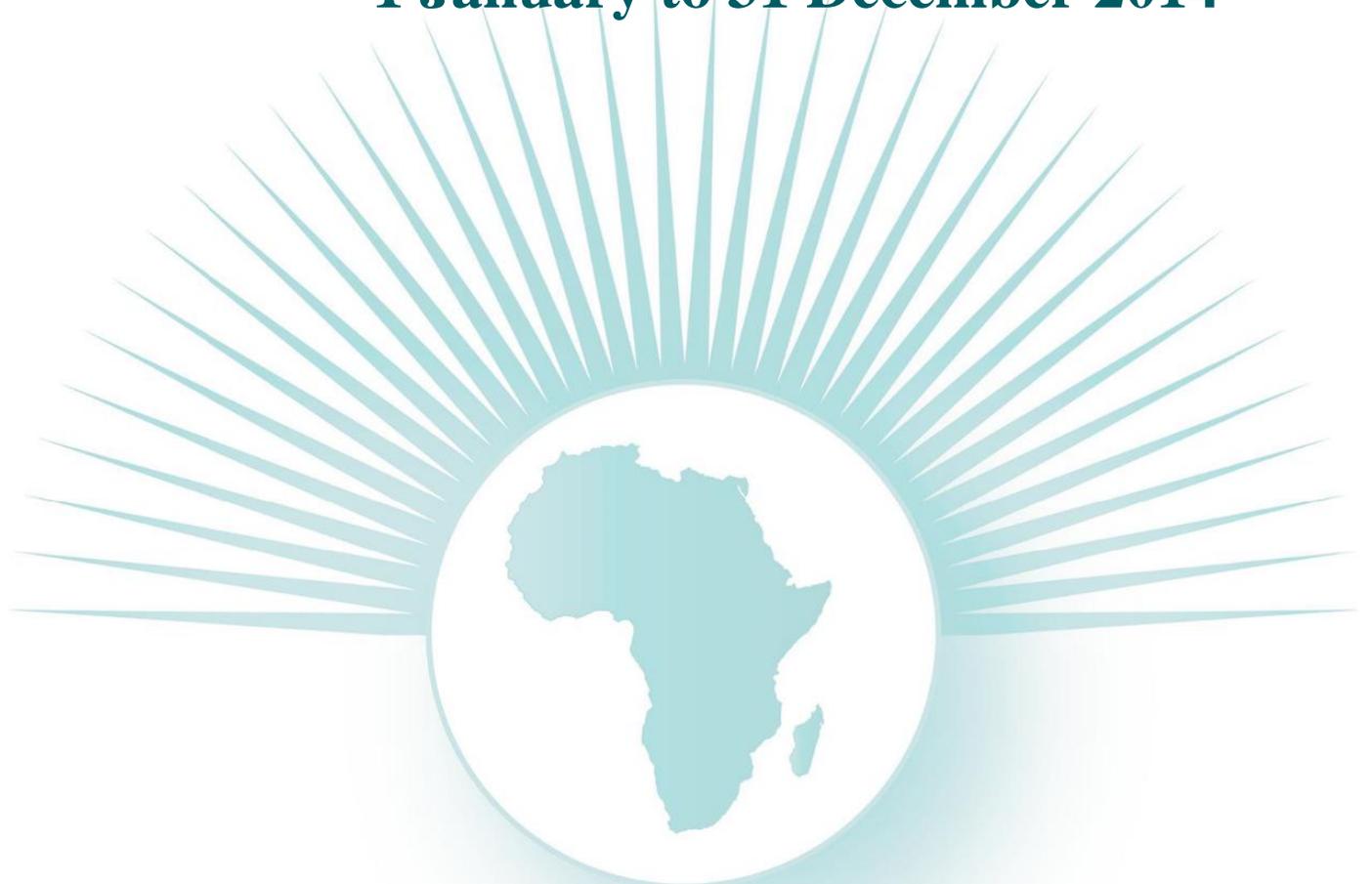
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2014 Annual Report

Report period:

1 January to 31 December 2014



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
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1. Purpose of Document

1.1. Background to the Report

This report focuses on the planned and completed activities by the African Centre of Excellence for Information Ethics (ACEIE) during 2014. These activities relate to the participating entities that include the Africa Network for Information Ethics (ANIE), United Nations Educational, Scientific and Cultural Organisation (UNESCO), the Department of Telecommunications and Postal Services (DTPS), formerly known as the Department of Communications (DoC), and the University of Pretoria (UP). This report further includes the management and financial matters relating to the contract between the University of Pretoria and the Department of Telecommunications and Postal Services; the compilation and distribution of the Information Ethics Curriculum to the participating universities in Africa; various workshops and Information Ethics research projects.

2. Background on the establishment of the ACEIE

The ACEIE was established according to a UP Senate decision on 17 May 2012 following the signing of a formal Memorandum of Agreement (MoA) between the South African Department of Telecommunications and Postal Services and the University of Pretoria. The ACEIE is based at the Department of Information Science within the Faculty of Engineering, Built Environment and Information Technology at the University of Pretoria and is managed according to the policies and procedures of the University of Pretoria.

2.1. Information Ethics (IE) Purpose Statement

As a descriptive theory IE explores the power structures influencing informational and communicational attitudes and traditions in different cultures and epochs. As an emancipatory theory IE develops criticisms of moral, i.e., life-world attitudes and traditions in the information and communication field at an individual and collective level. It includes normative aspects.

IE explores and evaluates:

- the development of moral, i.e., life-world values in the information and communication field,
- the creation of new power structures in the information and communication field,

- information and communication myths,
- hidden contradictions and intentionalities in information and communication theories and practices,
- the development of ethical conflicts in the information and communication field.

The following definition of Information Ethics appears in the *Concepts in Information Ethics, An introductory workbook* edited and developed by le Sueur, C., Hommes, E. & Bester, B.C. (2013).

[Information Ethics is a] branch of applied ethics that studies what is morally good or bad, specifically in the context of the handling of Information, and the Information Age.

Information Ethics is a branch of applied ethics. IE deals with issues like justice, fairness, freedom and human dignity and what is morally right or wrong on three levels:

- (1) Macro level: The broad social and environmental issues attributed to the features of the Information Age (like the Digital Divide and e-Waste),
- (2) Meso level: Questions arising in the sphere of public policy, discourse and regulation of information (like Censorship), and
- (3) Micro level: The day-to-day handling of information throughout the Information life-cycle (like Plagiarism).

IE topics include *Information and ICT based*:

- conditions

(information- poverty, literacy, access)

- crimes

(cracking, identity theft/fraud)

- experiences

(information- overload and anxiety, cyberbullying)

- rights and responsibilities

(Information privacy, cyber-citizenship, social responsibility, accountability etc.)

According to the African Network for Information Ethics, “Information Ethics is a relatively new concept that developed as part of the growing availability and use of ICTs [and studies] the changes in the relationship between people and the world due to information and communication technologies”. Essentially, ancient, modern and contemporary approaches to ethics are employed to

address current, developing and foreseeable ethical issues that arise with the increasing prominence of the role of information and ICTs.¹

2.2. Main focus points of the MoA

- 2.2.1. promote academic research in the field of Information Ethics;
- 2.2.2. develop tools for the practical application of ethical reasoning;
- 2.2.3. ensure that the opportunities offered by the developing Information Society are effectively utilised for socio-economic advancement and a better life for all;
- 2.2.4. establishment an office and manage the administrative operations of the ACEIE;
- 2.2.5. support establishment of other Ethics Centres in Africa through the African Ethics Research Centre Network;
- 2.2.6. convening, coordination and administration of Ethics Conferences, and follow-up implementation of the conference resolutions;
- 2.2.7. hosting of Ethics Award Ceremonies in collaboration with other partners as determined;
- 2.2.8. the Centre will focus on research and training in Information Ethics; and
- 2.2.9. ensure research and publication of Information Ethics Journals.

2.3. ACEIE Objectives

Below follows an overview of the objectives and a discussion of achievements of the African Centre of Excellence for Information Ethics (ACEIE) for the period of the Memorandum of Agreement.

2.3.1. ACEIE OBJECTIVE 1

Development of Information Societies

To create an awareness of the importance of information in different communities and amongst responsible persons and information practitioners, in terms of where to access information and overcome inequalities in the access to information, how to integrate it, and to create awareness of societies' dependence on information. IE in Africa provides a unique platform to build an Information

¹ le Sueur, C., Hommes, E. & Bester, B.C. (2013). *Concepts in Information Ethics, An introductory workbook*. Pretoria: African Centre of Excellence for Information Ethics.

and Knowledge Society driven by critical reflection on ethos and values within the African Context. It addresses opportunities and challenges unique to the development of the African Continent.

This objective was met on the following accounts:

Each activity undertaken by the ACEIE endeavoured to raise awareness on Information Ethics and actively promoted the objectives of the ACEIE.

2.3.2. ACEIE OBJECTIVE 2

Provide training to government officials

To provide training for government officials in different areas of government with respect to ethical reasoning applied to e-government; and ensuring awareness of ethical issues arising from the management of information amongst information practitioners.

This objective was met on the following accounts:

Activities involving government officials took place predominantly during local government and workshops and international events, such as UNESCO activities and Information Ethics Workshops. Both international workshops and one conference in Uganda, involved not only academics, but also government officials. Together with these five additional workshops in the Southern Africa region took place on UNESCO's request. The participation was unexpected and yet contributed immensely to collaboration opportunities between government and academic attendees.

2.3.3. ACEIE OBJECTIVE 3

Education in information ethics

To develop short courses to enhance ethical reasoning amongst information practitioners.

This objective was met on the following accounts:

Although all the workshops focussed on the roll-out of an Information Ethics curriculum at African universities, the workshops also necessitated the discussion of shorter, more implementable, courses on Information Ethics which can be used by all information practitioners. The five UNESCO workshops also provided the platform for discussion on the necessity of the Information Ethics curriculum on basic and tertiary level.

2.3.4. ACEIE OBJECTIVE 4

Community development activities

To promote the effective and ethical use of information for different communities, such as ensuring SMMEs are aware and able to handle responsibly information flows using ICTs, such as for access market information, business marketing, and in running businesses.

This objective was met on the following accounts:

Certain workshops, such as the Northern Cape Provincial Workshop and Uganda Workshop, involved members of local community forums. The Institute for Disability Innovation in Carnarvon, partook and presented in the workshop in the Northern Cape. The Deaf Community, as represented by DeafNet in Kampala, Uganda, presented and partook in the 4th ANIE Conference in July 2014.

2.3.5. ACEIE OBJECTIVE 5

Knowledge distribution

To ensure the development of the information ethics teaching curriculum amongst 12 African universities participating in the teaching of Information ethics.

This objective was met on the following accounts:

This objective is the focal point of all ACEIE activities, during workshops and meetings alike, since it seeks to address the need for an Information Ethics Curriculum and also to stimulate research on Information Ethical issues.

2.3.6. ACEIE OBJECTIVE 6

Internationalisation of Information Ethics policies and practises:

To promote key proposals and research as agreed concerning the research on Information Ethics and its application, for consideration within African and International inter-governmental organisations, such as the AU, African Regional Communities and UNESCO structures.

This objective was met on the following accounts:

Various African countries were visited and workshops were conducted in each country. These workshops were attended by academic personnel, government officials and students. The expansion of the African Network on Information Ethics (ANIE) has now been expanded to 19 African countries within 80 academic and non-academic intuitions.

3. Research Activities 2014

Innovation Journal on articles related to Information Ethics in Africa, second Edition

The December 2013 edition of the Innovation Journal was dedicated to academic articles related to Information Ethics in Africa. The Africa-focused content holds 14 peer reviewed academic articles that will form a research base for students interested in Information Ethics. This journal was compiled under the auspices of the Africa Centre of Excellence for Information Ethics. Articles were published by the University of Pretoria personnel as well as by renowned researchers commissioned by the ACEIE. The two Information Ethics dedicated journals produced a total of 28 articles. These two journals are accredited.

Contents (ACEIE/University of Pretoria publications):

Distinguishing right from wrong: proposed ethical principles for the development of national information policies

Johannes Britz, Shana Ponelis and Peter Johan Lor

Affiliated with and University of Pretoria personnel

Teaching information ethics at second year degree level at the University of Pretoria: a case-study of integrating theoretical information ethics with practical application

Erin Hommes and Rachel Bothma

University of Pretoria personnel

Social media access and participation in established democracies and authoritarian states

Lilian I Oyieke, Archie L Dick and Theo Bothma

University of Pretoria personnel

Ethical issues of online social networks in Africa

Rafael Capurro

Commissioned by the ACEIE

Ethical risks of social media use by academic libraries

Shana Ponelis

Affiliated with and University of Pretoria personnel

The implementation of an innovative continuous assessment model for an Information Science undergraduate class: possible information ethical considerations

Marlene Holmner, Cecilia Penzhorn and Werner van Wyk

University of Pretoria personnel

Curriculum to teach Information Ethics at universities in Africa

Dr Beverley Malan and Coetzee Bester

The curriculum framework was designed and published as a single source reference to assist participating colleagues. It includes the description of historic research processes, background information, and academic motivation that could contribute to academic objectivity and credibility of the curriculum design process. The aim of the curriculum framework model is to assist curriculum developers at higher education institutions in the development of Information Ethics curricula appropriate to their particular contexts. Moreover, the curriculum framework presented in the book aims to inspire those responsible for career-related training to design career-oriented training programmes or short courses that will raise awareness of and promote commitment to the ethical use of information and information communication technology in the workplace.

Innovate Magazine, published by the EBIT Faculty at the University of Pretoria

The ACEIE contributed one article, regarding its activities, to each edition between 2012 and 2014. These publications provide an oversight of the ACEIE activities and collaboration with various partners across Africa.

Innovate: Issue 07 2012

African Centre of Excellence for Information Ethics established, by Coetzee Bester and Rachel Bothma

Innovate: Issue 08 2013

Building an ethical information society, by Anneline du Preez in collaboration with Coetzee Bester and Rachel Bothma

Innovate: Issue 09 2014

A local platform for international participation, by Coetzee Bester and Rachel Bothma

Digital Wellness Programme

In preparation for the implementation of the agreed 2015 to 2017 extended MoA, the ACEIE prepared draft documentation on school and community training. *A proposed toolkit to guide a curriculum to teach Information Ethics in schools and communities in Africa*, was identified as the most urgent document.

The above-mentioned toolkit consists of the following material:

- Workshop facilitators guide
- Workshop participants activity book
- Terminology and concepts book
- Secondary school teachers manual
- Secondary school learners activity book
- Primary school teachers and parents manual
- Primary school learners and parents activity book

This toolkit is still in a draft format but has been made available to role players for commentary to the following roleplayers:

- *The Ministry of Telecommunications and Postal Services*
- *The Ministry of Basic Education*
- *UNESCO*
- *Intel*
- *University of Pretoria*

4. The support structure of the Africa Network for Information Ethics (ANIE)

4.1. Institutions that comprise the support structure of ANIE and the ACEIE:

- 4.1.1. UNESCO
- 4.1.2. South African Department of Telecommunications and Postal Services
- 4.1.3. University of Pretoria, South Africa
- 4.1.4. University of Wisconsin Milwaukee, United States of America
- 4.1.5. University of Zululand, South Africa
- 4.1.6. University of KwaZulu-Natal, South Africa
- 4.1.7. The Capurro-Fiek Foundation (Europe)
- 4.1.8. The Management structure of ANIE includes the ANIE Academic Board, ANIE Management Executive Committee and ANIE Information Ethics Curriculum design committee.

4.2. Resources to support the management of the ANIE activities

As a signatory to the UNESCO and WSIS agreements, the South African Government via its Department of Communications and the Presidential National Commission on Information Societies and

Development was amongst others sponsors involved in the support of the Information Ethics in Africa since 2007.

The continuous support culminated into negotiations to ensure the sustainability of the ANIE activities and the implementation of projects in South Africa and other African countries. The negotiations started in 2009 and concluded in 2011 with the approval of an R 7.4m (about \$1m) budget over 3 years according to a Memorandum of Agreement between the University of Pretoria and the DTSP. The agreement inter alia contributed to the establishment of the African Centre of Excellence for Information Ethics (ACEIE) as well as the implementation of the Information Ethics curriculum at 12 participating universities in Africa. These programmes further assisted with South African role players and stakeholders to address their objectives towards UNESCO, CI Sector and IFAP.

4.3. UNESCO Sponsored workshops in the Southern Africa region

On 28 April 2014 meetings took place at the Southern Africa Regional Office for UNESCO in Harare, Zimbabwe. Mr Coetzee Bester, Director of the African Centre of Excellence for Information Ethics, attended these meetings and subsequently presented on Information Ethics. One of the results of this meeting was the funding of four additional workshops to be held in the Southern Africa region. Formal Information Ethics workshops had not been held in these countries at a prior stage and hence they were identified. The four countries were: Swaziland, Namibia, Lesotho and Mozambique. In 2014 three workshops took place. The fourth and final workshop, scheduled for Mozambique, will take place on 11 March 2015 prior to the report deadline of 31 March 2015. It is envisaged that additional workshops will take place in these four countries, as well as others, due to the positive responses at each of these workshops.

5. Participating Institutions and ACEIE Activities from 2012 to 2014

5.1. Current participating tertiary training and academic institutions in Africa

Listed alphabetically

1. NOTICIAS – Jornal Notícias (The Major Public Newspaper of Mozambique)
2. AMADI University, Swaziland
3. Cape Peninsula University of Technology, South Africa
4. Capurro-Fiek Foundation, Germany
5. Central University of Technology, South Africa
6. Centre for accounting, South Africa

7. College Of The Arts Namibia
8. Comité de Apoio a Informação Comunitária (CAICC), Mozambique
9. Conselho Superior de Comunicação Social (CSCS), Mozambique
10. Council Scientific and Industrial Research (CSIR), South Africa
11. Department of Economic Development, Environment and Tourism, South Africa
12. Department of Education, South Africa
13. Department of Justice and Constitutional Development, South Africa
14. Department of Social Development, South Africa
15. Department of Telecommunications and Postal Services, South Africa
16. EduNova, South Africa
17. Escola Superior de Jornalismo (ESJ), Mozambique
18. Forum Nacional das Rádios Comunitárias (FORCON), Mozambique
19. Fundo Nacional de Investigação (FNI), Mozambique
20. Gabinete de Informação (GABINFO), Mozambique
21. Gabinete do Primeiro Ministro (GPM), Mozambique
22. Head of Technology Division, MOEVT, Tanzanian Government
23. Information for All Programme (IFAP), Intergovernmental
24. Institute for Disability Innovation (IDI) , South Africa
25. Instituto de Comunicação Social (ICS), Mozambique
26. Instituto Nacional de Audio Visuais e Cinema (INAC), Mozambique
27. Intel, South Africa
28. Kaleidoscopio - Research in Public Policy and Culture, Mozambique
29. Kenya Polytechnic University College, Kenya
30. Kenyatta University, Kenya
31. Lesotho Agricultural College, Lesotho
32. Lesotho College of education, Lesotho
33. Lesotho National Commission for UNESCO, Lesotho
34. Limkokwing University, Lesotho
35. Makerere University, Uganda
36. Marist International University College, Kenya
37. Ministry of Immigration, South Africa
38. Ministry of Information, Culture, Tourism and Sports, South Africa
39. Media Institute for Southern Africa
40. Moi University, Kenya
41. Monash University, South Africa
42. Mount Kenya University, Kenya

43. Namibian Broadcasting Corporation, Namibia
44. Namibian College of Open Learning, Namibia
45. National Institute for the Deaf, South Africa
46. Nelson Mandela African Institute of Science and Technology, Tanzania
47. *Nelson Mandela Metropolitan University, South Africa*
48. Ngwane College, Swaziland
49. North West University, South Africa
50. Polytechnic of Namibia
51. Radio alfa e omega, Mozambique
52. Radio Lesotho, Lesotho
53. Radio Moçambique (RM), Mozambique
54. Rhodes University, South Africa
55. SAVANA (an Independent Newspaper) , Mozambique
56. Sindicato Nacional de Jornalistas (SNJ), Mozambique
57. Sociedade Moçambicana de Autores (SOMAS), Mozambique
58. Somalia University, Somalia
59. South African National Defence Force (SANDF), South Africa
60. State University of Zanzibar, Tanzania
61. Sudan University of Science and Technology, Sudan
62. Tshwane University of Technology, South Africa
63. Tumaini University Dar es Salaam College, Tanzania
64. Uganda Christian University, Uganda
65. University College of Education Zanzibar, Tanzania
66. University of Botswana, Botswana
67. University of Fort Hare, South Africa
68. University of Ghana, Ghana
69. University of Ibadan, Nigeria
70. University of KwaZulu-Natal, South Africa
71. University of Limpopo, South Africa
72. University of Nairobi, Kenya
73. University of Namibia, Namibia
74. University of Pretoria, South Africa
75. University of Technology, Bulawayo, Zimbabwe
76. University of the Free State, South Africa
77. University of Zambia, Zambia
78. University of Zanzibar, Tanzania

- 79. University of Zululand, South Africa
- 80. Zanzibar Institute of Financial Administration, Tanzania

6. Management Structures

6.1. Advisory Board

- 6.1.1. Prof Roelf Sandenbergh (Chairperson)
- 6.1.2. Prof Theo Bothma
- 6.1.3. Prof Johannes Britz
- 6.1.4. Prof Rafael Capurro
- 6.1.5. Prof Dennis Ocholla
- 6.1.6. Prof Stephen Mutula
- 6.1.7. Dr Constant Okello-Obura
- 6.1.8. Deputy Director General of DTSP (or representative)
- 6.1.9. Ms Nozipho Sihlahla
- 6.1.10. Mr Coetzee Bester
- 6.1.11. Ms Rachel Fischer

6.2. ACEIE Office Personnel 2014

- 6.2.1. Mr Coetzee Bester (Director)
- 6.2.2. Ms Rachel Fischer (Junior Research Officer)
- 6.2.3. Candice le Sueur (Junior Research Officer)
- 6.2.4. Ms Thoriso Maloka (Office Assistant)
- 6.2.5. Mr Benson Lechaba (Office Assistant)

6.3. UP Management Committee

- 6.3.1. Prof Theo Bothma
- 6.3.2. Mr Coetzee Bester
- 6.3.3. Ms Rachel Fischer

6.4. DTSP Project Management Committee

- 6.4.1. Ms Nozipho Sihlahla
- 6.4.2. Mr Andile Mgweba
- 6.4.3. Mr Coetzee Bester

- 6.4.4. Ms Rachel Fischer
- 6.4.5. Ms Candice le Sueur
- 6.4.6. Ms Thoriso Maloka
- 6.4.7. Mr Benson Lechaba

7. Dates of the ACEIE activities – 2014

| NAME OF HOSTING INSTITUTION | NAME OF EVENT | PROPOSED DATE | VENUE |
|---|--|------------------------------|--------------------------|
| 1. Makerere University and other academic institutes in Uganda | IE Curriculum Workshop | 19 – 23 January 2014 | Makerere University |
| 2. Submission of ACEIE report to constitutional observers | Conference/ Submission of reports for Portfolio Committee of Communication | 29 January – 1 February 2014 | Cape Town |
| 3. SKA/FAS/Intel and SA Government | Provincial workshop | 10 April 2014 | Carnarvon, Northern Cape |
| 4. University of Pretoria | Undergraduate Student Conference | 19 – 20 May 2014 | Univ. of Pretoria |
| 5. Uganda Management Institute | Curriculum Workshop | 1 July 2014 | Kampala, Uganda |
| 6. Makerere University | 4th ANIE pre-conference Workshop | 2 July 2014 | Kampala, Uganda |
| 7. Makerere University | 4th ANIE Conference | 3 – 4 July 2014 | Kampala, Uganda |
| 8. Mananga Centre for Regional & Management Development & UNESCO Swaziland NatCom | UNESCO Southern Africa Region workshop | 14 August 2014 | Mbabane, Swaziland |
| 9. UN House, Namibia & UNESCO Namibia NatCom | UNESCO Southern Africa Region workshop | 28 August 2014 | Windhoek, Namibia |
| 10. International Conference Centre, East London | Provincial workshop | 14 October 2014 | Eastern Cape |

| | | | |
|--|--|--------------------------------|-----------------|
| 11. Lancer's Inn, Maseru & UNESCO Lesotho NatCom | UNESCO Southern Africa Region workshop | 28 October 2014 | Maseru, Lesotho |
| 12. TUT Mbombela Campus, Mbombela | Provincial workshop | 27 November 2014 | Mpumalanga |
| Additional activities of the ACEIE | | | |
| 13. CI Commission participation | Committee representatives. Mr Coetzee Bester represents the ACEIE and Mrs Rachel Fischer represents the University of Pretoria. | | |
| 14. IFAP participation | Committee representatives. Mr Coetzee Bester has been elected as Chairperson of National IFAP Committee for South Africa. The ACEIE has been nominated as the organizational office of the National IFAP Committee for South Africa. | | |
| 15. Participation in the UNESCO study | UNESCO's online questionnaire on Internet Study as completed by Mr Coetzee Bester. | | |
| 16. UNESCO HQ | UNESCO meeting | 30 November to 6 December 2014 | Paris, France |

8. Brief report of activities – 2014

| NAME OF INSTITUTION | NAME OF EVENT | DATE | VENUE | Addenda |
|--|---|---------------------------|--|---------|
| 1. University of Pretoria, DTSP, CI and DIRCO | PMC meetings | Monthly and when required | ACEIE at Univ. of Pretoria or DTSP offices | A |
| 2. ACEIE awareness online | Website update and Social Media Policy and Guidelines | When required | ACEIE office | B |
| 3. Innovate Magazine | EBIT publishing | Annually | University of Pretoria | F |
| 4. Makerere University and other academic institutes in Uganda | IE Curriculum Workshop | 19 – 23 January 2014 | Makerere University | C |

| | | | | |
|--|---|------------------------------|--------------------------|--------------------|
| 5. Submission of ACEIE report to constitutional observers | Conference/ Submission of reports for Portfolio Committee of Communication | 29 January – 1 February 2014 | Cape Town | Addendum (General) |
| 6. SKA/FAS/Intel and SA Government | Provincial workshop | 10 April 2014 | Carnarvon, Northern Cape | C |
| 7. University of Pretoria | Undergraduate Student Conference | 19 – 20 May 2014 | Univ. of Pretoria | E |
| 8. Uganda Management Institute | Curriculum Workshop | 1 July 2014 | Kampala, Uganda | E |
| 9. Makerere University | 4th ANIE pre-conference Workshop | 2 July 2014 | Kampala, Uganda | E |
| 10. Makerere University | 4th ANIE Conference | 3 – 4 July 2014 | Kampala, Uganda | E |
| 11. Mananga Centre for Regional & Management Development & UNESCO Swaziland NatCom | UNESCO Southern Africa Region workshop | 14 August 2014 | Mbabane, Swaziland | C |
| 12. UN House, Namibia & UNESCO Namibia NatCom | UNESCO Southern Africa Region workshop | 28 August 2014 | Windhoek, Namibia | C |
| 13. International Conference Centre, East London | Provincial workshop | 14 October 2014 | Eastern Cape | E |
| 14. Lancer's Inn, Maseru & UNESCO Lesotho NatCom | UNESCO Southern Africa Region workshop | 28 October 2014 | Maseru, Lesotho | C |
| 15. TUT Mbombela Campus, Mbombela | Provincial workshop | 27 November 2014 | Mpumalanga | C |

| | | | | |
|---------------|----------------|--------------------------------|---------------|---|
| 16. UNESCO HQ | UNESCO meeting | 30 November to 6 December 2014 | Paris, France | D |
|---------------|----------------|--------------------------------|---------------|---|

9. Way Forward

During the past three years the ACEIE established a structure to represent South Africa and the African continent within the new science of Information Ethics, the UNESCO WSIS objectives and more specifically, with the WSIS Action Line C 10. These results created an opportunity to support the Department of Telecommunications in its research and development objectives in serving the South African Information and Knowledge Society as well as the Communications and Information community in Africa.

According to UNESCO WSIS Action line C10 the Information Society should be subject to universally held values and promote the common good and to prevent abusive uses of ICTs. In order to achieve this the ACEIE continued during 2014 with its objectives to create awareness on Information Ethics and sustain the current research and development programmes that included the design and implementation of a curriculum to teach Information Ethics at universities in Africa. These programmes included workshops, research and publications as well as the 4th ANIE International Conference on Information Ethics that was held in Uganda.

The ACEIE also continued to strengthen its relationship with the South African National Commission for UNESCO, the SA NatCom. This manifested in meetings where the ACEIE's representatives formed part of the committees on the Communication and Information Sector (CI) and subsequently the Information For All Programme (IFAP). The director of the ACEIE, Mr Coetzee Bester, was elected as the South African Chair of IFAP South Africa. These collaborations with the DTSP and SA NatCom further supported the ACEIE's vision to apply for the UNESCO Category 2 Centre or Institution status. This further resulted in additional meetings with the Department of International Relations and Cooperative Affairs (DIRCO) and meetings at the UNESCO Headquarters in Paris. The next phase of the work on Information Ethics in Africa is envisaged to include the DTSP, DBE, DIRCO, SA NatCom, UNESCO and the ACEIE as a team with knowledge, skills, commitment and resources to continue with research on matters of policy and governance of matters related to the Information Society. The period from 2015 to 2017 will focus on the 8 National Health Initiative (NHI) pilot sites in the 7 identified provinces as well as the roll-out of training programmes on the Digital Wellness Programme together with Intel.

The ACEIE looks forward to include government, the DTPS, UNESCO, academic institutions and the private sector in a formidable team with knowledge and resources to further build on ethical behaviour in the knowledge and information society in Africa.

10. Vote of Thanks

ACEIE would like to express their gratitude towards the Department of Telecommunications (DTPS), South Africa, as well as the following parties for their continuous support:

- 10.1. All the stakeholders at above-mentioned universities and institutes;
- 10.2. The United Nations Educational, Scientific and Cultural Organization (UNESCO);
- 10.3. The University of Pretoria (UP);
- 10.4. The University of Wisconsin-Milwaukee (UWM); and
- 10.5. ANIE Executive Members.

Specifically, as noted in the aforementioned discussion of activities, the ACEIE does not stand alone in its endeavours. The ACEIE would like to thank the Department of Telecommunications and Postal Services for their funding and belief in the shared objectives. And specifically, Prof Hlengiwe Buhle Mkhize, MP, Deputy Minister Telecommunications and Postal Services, Mrs Rosey Sekese the DG of the DTPS, Mrs Mameetse Mphahlele and Mrs Nozipho Sihlahla and the DTPS team for their dedication, hard work and support. In addition the ACEIE would also like to thank the following individuals for their support:

- 10.6. The University of Pretoria and the Department of Information Science, for hosting the ACEIE and providing staff to complete the activities. And specifically, Prof Theo Bothma for his unwavering support and guidance.
- 10.7. The South African National Commission of UNESCO for their enthusiasm and commitment to improve on the work currently being done by the ACEIE. And specifically, SG Carlton Mukwevho for providing staff and additional incentives to partake in the ACEIE's activities.
- 10.8. Intel South Africa for providing guest lecturers and industry support to the academic events. And specifically, Mrs Susanna Ackermann from Intel e-Education for her consistent support to create new opportunities for ICTs and IE initiatives.

Addendum A

Agenda and Minutes





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Minutes

8 January 2014

Preparation meeting- SKA/NC

10:00



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Minutes of the meeting that took place on 8 January 2014 at 10h00.

Opening and welcoming

Coetzee Bester welcomes the attendees.

List of presence

1. Prof Pieter Duvenage (PD), University of Free State
2. Pieter Snyman (PS), Position: SKA
3. Hanlie Snyman (HS), Position: NGO
4. Coetzee Bester (CB), Position: Executive Director of the ACEIE.
5. Erin Hommes (EH), Junior Lecture, University of Pretoria.
6. Rachel Bothma (RB), Junior Research Officer.
7. Candice Le Sueur (CIS), Junior Research Officer.
8. Benson Lechaba (BL), ACEIE office assistant.
9. Thoriso Maloka (TM), Administrative assistant.

Purpose: Implementation of objectives set by the Centre.

- One of the objectives of the centre is to create awareness of ethics across all nine provinces in the country. However Eastern Cape, Northern Cape and Mpumalanga are still outstanding.
- To secondly create personal awareness thus the ethics of creating, storing, using, repackaging, distribution and distraction of information, otherwise known as the information life cycle.
- Coetzee provided background on the workshops that took place.
- It is important to engage communities, such that their opinions may be taken into consideration.
- Look onto SKA's core business.
- Part of the plan is to engage community in participating and also seeing how it can benefit the.
- NGO- Disability innovation. It branches out into community development and skills training such as panel beating, warehouse cleaning etc.
- EH was approached by the National Defence Force, who highlighted that mid-level management do not necessarily know how to deal with information. Would NGO perhaps like to approach the workshop? Thus in such a manner that will address skills development.
- PS request a document that can be used by SKA to identify possible outcomes.
- EH highlights on a second year module (INL 240), that is made available by the University of Pretoria.

- If the module is packaged accordingly, then students can go out there and implement what has been addressed during classes.
- NOTE: CKC, MPCC.
- If the centre can team up, there can be provision of information to the communities. Everything could be repackaged and be delivered in accordance to the specific needs of the community.
- The material should have a low impact approach as it may scare the community off.
- One of Prof Britz's works that addresses information poverty, access, accessibility can be made use of.
- To refer to IGR (Inter governmental relations).
- It is important to follow all protocol. However PS does not gave contacts, but it would be important to follow set protocol.
- To consult with district municipality such that all the structures may be incorporated.
- PS to provide with information that the centre can make use of e.g organise people to contact.
- The following organisations have been identified by NGO: SAPS, Department of Health, University of the Free State, Hospice, Agriculture, Agri Carnarvon, Contractors, Department of Education both Higher and basic.
- IGR will also be requested to state who will be attending.
- The SASSA hall has been identified as the hosting venue and it can accommodate about 200 people.
- Draft programme to be compiled and discussed.

Other matters

- TM to request details of accommodation, venue, catering from PS.

Closing

- Meeting ends 11h30

Minutes

9 January 2014

ACEIE/UNESCO-SA Natcom

14:00



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Minutes of the meeting that took place on 9 January 2014 at 14h00.

Opening and welcoming

Coetzee Bester welcomes the attendees.

List of presence

10. Coetzee Bester (CB), Director: ACEIE
11. Carlton Mukwevho (CB): UNESCO
12. Goerge Molepo (GM), Programme manager: NATCOM
13. Candice le Sueur (CIS), Junior research officer: ACEIE
14. Rachel Bothma, Junior research officer(RB): ACEIE
15. Benson Lechaba, Office assistant (BL): ACEIE
16. Thoriso Maloka, Office assistant (TM): ACEIE

Feedback Cape Town

- The letter that was sent on 6 December is to be made use of as frame of reference.
- There was a meeting that was held in Cape Town, which was attended by Lucky Musi, Coetzee Bester and Rachel Bothma. The meeting began with an introduction of the work that is being done by the centre.
- Coetzee provided background on the workshops that took place.
- The chairperson of UNESCO has showed interest in the work that is being done by the centre. He also indicated that NATCOM will feature in some of the meetings.
 - a) Contact with Harare/Adis Ababa
- The centre commits to visit the office of Dr RC Chikokwe. The meeting should take place ASAP as the needs of the centre should let them know of the work that is being done.
- The agenda points should include:
 - Acknowledgement of the office
 - Present the centre to the office
 - Discuss activities of the office
 - Look at how the office can be of assistance to the centre.
- The Chairperson's attendance will be by decision of the chairperson
- There is a need to start working on the Addis Ababa meeting.

- Sasha Rubol has indicated that she will be leaving for Paris and would like the centre to present the work to Adis Ababa.
- CB suggests that the meeting should first take place in Harare.
- Also to note that the sub regional office in Harare is not part of SADC.
- CM thanks CB for meeting with the chairperson.
- CM mentions that SA contributes the most in UNESCO and no other country contributes as much.
- CM also mentions that the centre is a great initiative and formation such as this one should benefit. Thus UNESCO would like to support the centre.
- Although funds can be accessed without the Harare visit, it would be beneficial for it to take place.
- The invitation should be clear. Therefore, it should do more with the office and not necessarily with minister as the two do not necessarily have correlation.
- NATCOM thus should step in, in the sense that there's a centre that would like to be introduced. The visit would then not take place upon invitation, but on grounds that it would be a request.
- The planning of Harare visit will commence and CM will request line management to accompany to Harare.
- CB will draft a letter which will be discussed by CB and CM.
 - b) International conference in Uganda
- CM requests invitation and will see to it that the Chairperson attends.
 - c) SA NATCOM Participation in provincial workshops (Northern Cape, Eastern Cape, Mpumalanga)
- CM to receive dates of all activities and meetings which CM will attend.
- CM gives description of GM's role; therefore he will also require the dates.
- GM is the programme officer and should therefore receive all letters. Moreover, he should be included in the monthly meetings with the DoC. Both the programme manager as well as the secretary general should receive meeting invitations.
 - d) It was also indicate by Paul Hector and Guy Berger that the ACEIE should be recorded as a category 1 centre, in the next 2-3 years at least.
 - CM supports by recommending that the Centre should be declared as a category 2 centre.
 - e) Formal participation in activities.
 - CM to identify in advance meetings that are to place within the UNESCO. These must be taken to faculty structures.
 - There should be a sector established which will consist of stakeholders. Such meetings should be attended

Other matters

Closing

- Meeting ends 15h00

Minutes

12 February 2014

PMC Meeting

PNC-ISAD+R

09:30



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Minutes of the meeting that took place on 12 February 2014 at 09h30.

Opening and welcoming

- ⤴ Meeting commences 09:30
- ⤴ Nozipho Sihlahla welcomes attendees.

List of presence

- Nozipho Sihlahla (NS), Position: Director e-Education.
- Lucky Musi (LM), Position: Deputy Director e-Education.
- Ledile Makgoale (LM), Position:
- Coetzee Bester (CB), Position: Executive Director of the ACEIE.
- Candice le Sueur Coetzee (CL), Research.
- Rachel Bothma (RB), Project Coordinator.
- Benson Lechaba (BL), office assistant: ACEIE
- Thoriso Maloka (TM), office assistant: ACEIE.
- Absent: Candice le Sueur due to illness.

Amendments to the agenda

- Points 6 and 15 have been combined

Feedback: January 2014 Uganda Workshop

- There were 10 universities in total that were participating.
- The full workshop report will be delivered soon. However the outcomes exceeded the expectations.

Parliamentary Feedback

- The visit to Parliament took place late in January.
- A short document which clearly described the objectives of the centre was submitted. These documents were forwarded to parliamentary ethics committee.

Provincial Workshop

- a) Northern Cape

- To note that the Northern Cape workshop is not necessarily a government workshop. However, there will be more participation from government.
- The workshop will take place over a period of two days.
- It has been noted that the best way to get to the workshop would be driving there as the airports in the province are located far from Carnarvon, which is the hosting area.
- The idea is to drive from Pretoria on 8 April 2014 and return on April 12 2014.
- NS urges academics to contribute to the ICT policy by commenting.
- The provincial department that is involved with SKA should be included in the workshop.
- Pieter Snyman is responsible for liaising with government.
- There are prospects of inviting the deputy minister and the premier. The ethics committee should also be invited to the workshop.
- A task team should be constituted, in order to make sure that is isn't one person that is handling a task.
- The IGR should be involved, thus there should be a meeting with IGR and in preparation for the workshops.

b) Mpumalanga

- There is work that is currently being discussed with the Tshwane University of Technology, Mpumalanga campus.
- The date for the task team to be worked with Ledile.
- There are currently no dates for the Mpumalanga and Eastern Cape.
- To sum up, there will be three workshops in total.

Unesco Projects: Funding and Harare office visit

- The Next cut-off date from Unesco is 2017. The centre is looking for sustainability at least until 2017.
- Carlton Mukwevho will be invited to travel with CB to have a meeting in Harare.
- The meeting in Harare will continue with permission from NS.
- NS proposes application as a participation programme as an avenue that should be explored.
- The date of the meeting will be after project proposals have been submitted.
- CB to discuss with Natcom when the meeting will and can take place.

- It has been indicated by Natcom that the centre should take responsibility for the ICT committee.

UNESCO CI meetings with DoC.

- There was a CI meeting Commission. The meeting took place as a way to finalise structure with stakeholder's commission. The centre being one of the stakeholder.
- The first meeting should take place in March.

Meeting with the newly appointed DDG

- The report that is a framework which reflects what will be used for or what the report will consist of.
- NS has requested to brief new DDG to be filled in about the centre's work. NS requests first draft of the report as well as copies of all books such that the DDG may be informed.

Audit certificate

- The audit certificate will be part of the report.

Feedback on submission to DoC policy document

- There is currently not much that needs to be done on the E-strategy. However, the comments that were received have been added as part of the document.
- The broadband policy isn't open for comment.
- The ICT policy review is open for comment, which there will be a provincial road show taking place after the comments have been received.
- Should there be any comments, they should be sent to Mametse.

Kampala, Uganda

- The dates that have been set aside after consultation are as follow;
2-4 July 2014.
- Makerere University will be a part of this venture.
- The Universities that are participating take part by taking what is being done and implementing it.
- They have also formulated and ANIE chapter for themselves, which enables them to assist each other.

- The participating universities do not only make use of the centre information, but also bring in their research which will be presented then.

Feedback on the planned Malawi visit

- CB should be able to give feedback in the next meeting.

Other matters

- CB requests meeting where the DoC will describe the future prospects of the centre.

Date and time of next meeting

TBC

Closing

- Meeting ends at 11:00

Minutes

25 February 2014

PMC Meeting

10:30



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Minutes of the meeting that took place on 25 February 2014 at 10h30.

Opening and welcoming

Nozipho welcomes attendees

List of presence

17. Nozipho Sihlahla (NS), Position: Director: e-Education.
18. Lucky Musi (LM), Position: Deputy Director: e-Education.
19. Ledile Makgoale (LM), Position:
20. Mr Eliot, DoC.
21. IGR Member 1.
22. IGR Member 2.
23. Alice Pienaar (AP), Position: SKA
24. Coetzee Bester (CB), Position: Executive Director of the ACEIE.
25. Rachel Bothma (RB), Junior Research Officer.
26. Benson Lechaba (BL), ACEIE.
27. Thoriso Maloka (TM), Administrative assistant.

Purpose: Implementation of objectives set by the Centre.

- The African Centre for Excellence in Information Ethics was established such that research may be done on the topic of Information Ethics. Part of the research would be research requested by the DoC.
- Awareness of the topic is created through provincial workshops.
- There will be three provincial workshops in 2014. One workshop will be held in Mpumalanga, Eastern Cape another will be held in the Northern Cape.
- In making provision for a workshop in Northern Cape, the aim is to create awareness also introducing or working with SKA to deliver ethical dimensions.
- Alice Pienaar has been invited to the meeting in anticipation to introduce the project to her as well as to highlight the people that are involved.
- Engagement is normally made with universities, but due to Northern Cape not having an operational university the SKA was then chosen as the organisation that should be worked with.
- The SKA was introduced as a good platform to explain information ethics and ethical behaviour in a knowledge society.
- The Northern Cape workshop will be particularly used as a governmental workshop, where awareness will be created among government officials.

- The dates that have decided on for the workshop are 10-11 April in Carnarvon, Sassa hall.
- The workshop will be designed for approximately 30-40 people.
- The different departments of education have to be invited to the workshop as this is a project that is relevant to them.
- SKA has a provincial workgroups on a monthly basis, which would be advisable for a DoC member to be present at.
- Part of the project overtaken by the SKA, is to train the students to become technicians. There are approximately 3200 dishes that would need to be maintained after the completion of the project.
- The deputy minister's presence would be appreciated as it would be relevant for her to attend.
- The department of economic development should also attend.

Other matters

- There will be bi-weekly meetings with the task team such that responsibilities can be assigned.
- The DoC will have an internal session to determine the minister's attendance.

Date and time of next meeting

- Date: 04 March 2014
- Time: 09h00-10h00
- Venue: PNC-ISAD+R

Closing

- Meeting ends at 11:35

Minutes

04 March 2014

PMC Meeting

09:00



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Minutes of the meeting that took place on 04 March 2014 at 09h00.

Opening and welcoming

Nozipho Sihlahla welcomes attendees

List of presence

28. Nozipho Sihlahla (NS).
29. Lucky Musi (LM).
30. Ledile Makgoale (LM2).
31. Girlsy Moeketji (GM).
32. Sophlina Mlangeni (SM).
33. Coetzee Bester (CB).
34. Benson Lechaba (BL).
35. Thoriso Maloka (TM).

Absent

- Rachel Botha, family leave.
- Candice le Seuer, studies.
- Elliot Sibeko.

Minutes of the previous meeting

- The positions of the members should not be stated.
- Page 3, 30-40 people was a mere estimate and not the actual amount of people that will be attending.

Agenda points

- Internal submissions.
- Constituting of task teams.
- Involvement of the deputy minister.
- Revised draft programme.
- Provincial visits.

Internal submissions

- The DoC had an internal meeting and looked at ways in which submissions can be handed over to the Deputy Minister.

- The Deputy Minister would like to combine the Northern Cape project with the Dinaledi project, which is one that currently ran by the department.
- The DDG has requested for preparation of brief concept for the minister.
- The briefing concept should be attached to the minute.
- The Doc Northern Cape road show will take place on 27 March 2014.

Task teams

- Rachel, Candice and Coetzee will attend on behalf of the ACEIE.
- Nozipho, Ledile, Lucky, Girlsy and Sophlinah constitute the task team from DoC side.
- Elliot Sibeko's participation will be confirmed closer to the time.
- The Deputy Minister will be the key note speaker for the day.
- The Deputy Minister will have to receive a formal invitation from the university as per protocol. In this invitation, the minister should also be requested to give a key note speech.

Provincial visits

- Alice Pienaar from SKA has indicated that the SKA workgroup will take place in June; however there are no government officials.
- The proposed date for Northern Cape engagement meeting is 12 March 2014. The IGR also requests that someone should accompany them, such that the concepts may be clarified.
- The meeting will take place in Kimberly at the Premier's office.
- The envisaged outcomes are as follow;
 - Commitment on numbers.
 - Variety of interest groups.
 - VIP that would like to be a part of the programmes.
- The mayor should be given a formal invitation together with a slot that will describe the mayor's participation.
- There is also an important factor of getting the nongovernmental organisations that are around there to attend.
- The submissions to the Deputy Minister should include letters to the premier as well as to the mayor.
- There will be two other provincial workshops. Thus one in Northern Cape and the other in Mpumalanga.
- The dates for the two workshops will be confirmed at a later stage.

Revised programme and theme

- The methodology will be dependent on who the key note speakers are.

- There should be allowance for the Deputy Minister to indicate the people that she would like to include in the agenda.
- The policy review discussion will be included in the Deputy Minister's.

Programme

- Instead of having a site visit to the organisation for the deaf, they should rather have a slot allocated such that they may present.
- The workshop will therefore take place on 10 April.
- The programme of the workshop is therefore as follow;
- Members to note that this is an awareness workshop.

- 2.1 Welcoming.
- 2.2 Discussion.
- 2.3 Government support.
- 2.4 Information ethics, African Perspective Scene setting presentation.
- 2.5 SKA and social development.
- 2.6 Panel discussion.
 - 6.1 The role of government
 - 6.2 SKA
 - 6.3 Academia
- 2.7 Communication projects presentation
- 2.8 Concepts in practise
- 2.9 Closing summary

- 10. Vote of thanks

Other natters

- Travel arrangements- NS suggests that members should fly to Kimberly and drive from there to Carnavon.

Date and time of next meeting

- Date: 10 March 2014
- Time: 09h00
- Venue: DoC

Minutes

10 March 2014

Northern Cape, task team

ISAD+R

09h00



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Minutes of the meeting that took place on 10 March 2014 at 09h00.

Opening and welcoming

Nozipho Sihlahla welcomes attendees

List of presence

36. Nozipho Sihlahla (NS).
37. Lucky Musi (LM).
38. Girlsy Makoetjie (GM).
39. Andile (A).
40. Coetzee Bester (CB).
41. Benson Lechaba (BL).
42. Rachel Bothma (RB).
43. Candice le Seuer (CIS).
44. Thoriso Maloka (TM).

Apologies: Ledile Makgoale.

Minutes of the previous meeting

- Page 4: Travel half trip on 8 April, spend evening at a hotel half way and arrive on 9 April for preparations.
- Minutes adopted.

Agenda points

- Invitation to stakeholders and civil society.
- Provincial visits.
- Submission to DM.
- Programme and confirmation of speakers.

Invitation to National stakeholders and civil society.

- The draft invitation will be ready by the end of the day.
- It is not advisable to add the minister in the invitation at this point in time.

Provincial visits

- There will be a meeting at the Premier's office on March 13 2014. The municipalities concerned have received invitations to attend the meeting.

- GCIS, Department of Science and Technology have also been invited.
- The invitation should be finalised by 13 March.
- Invitation at this point in time should not be addressed to any entity; this should be done at a later stage.
- Municipal managers should also receive invitations.
- The Sol Plaatjie district has also received invitation.

Submission to DM

- The office of the Deputy Minister has confirmed receipt of invitation.
- Attached to was the letter to the premier and also letters to local municipality, such that the DM may sign them.
- Terrence (Project manager) has sent a list of schools that could be connected within/around Carnarvon.
- Kareebos region has two primary schools and one high school. These schools are not on the DM's list of schools to be connected.
- Emphasis on having the school representatives present. It was suggested that the various parties should rather be invited to the workshop, as opposed to visiting them.
 - Research should be done, in anticipation to find out whether or not the schools have computers.
 - CB to include key point that will be included in the DM's speech.

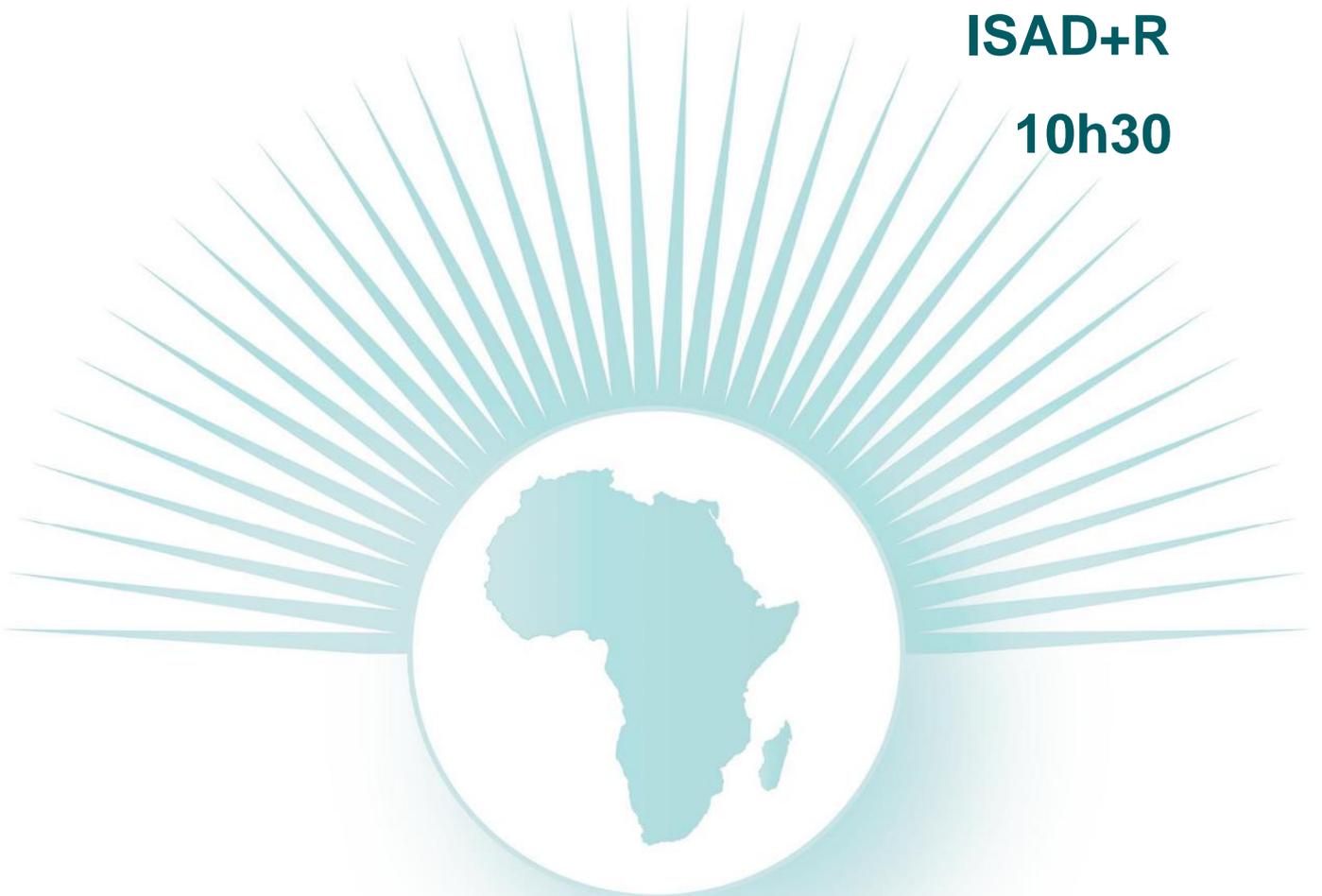
Programme and confirmation of speakers

- Colleagues to read through page 2+3. The theme has been changed.
- There is a suggestion to decrease the panel discussion to 45 minutes.
- The speakers to be confirmed by the end of the week.
- The DM to be moved prior to refreshments.
- If UNESCO cannot attend the workshop, the presentation will then be delivered by the centre.
- For now we will stick with the arrangement that the DM is the key note speaker.
- There will be two approached to this, an academic approach as well as a political approach.
- There is a suggestion to hand out material after lunch time as opposed to handing them out beforehand. This will also serve as motivation to get people back after lunch.

Date and time of next meeting

- Date: 17 March 2014
- Time: 09h30-12h00
- Venue: DoC

Minutes
17 March 2014
PMC Meeting
ISAD+R
10h30



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Opening and welcoming

Nozipho Sihlahla welcomes attendees.

List of presence

45. Nozipho Sihlahla (NS).
46. Lucky Musi (LM).
47. Ledile Makgoale (LM).
48. Coetzee Bester (CB).
49. Benson Lechaba (BL).
50. Rachel Bothma (RB).

51. Candice le Seuer (CIS).
52. Thoriso Maloka (TM).

Amendments to the agenda

- Correct error, DDG instead of DG.
- Agenda approved

Minutes

- Minutes approved with changes.

Visits to the newly appointed DDG

2.10 Annual Report.

- NS met with Reneva Fourie who fully supports the work that is being done.
- RF will have a meeting with DG to ensure that DG receives the annual report.
- Members to also acknowledge the meeting with the Vice Chancellor.

2.11 Financial report

- The certificate that reflects a clean audit has been received. The certificate will be sent out after the meeting with Prof Bothma.
- The financial report to be ready by ready by the end of March.

2.12 Extension of the MoA

- It has been put on the agenda as the decision has to be made regarding future relationship.
 - RB and CB are currently working on the new objectives that are focused on schools.

- The objectives moving forward need to be changed. However, details will be confirmed at a later stage after having met with DG and DDG.
- Intel has been requested to bring on *She Will Connect*.
- There is a need to contribute to WSIS+10 report in terms of achievements, impacts, lessons learned and or recommendations.
- The report to be completed by 19 March 2014.

2014 Activities- Annual programme

a. NC

b. ANIE conference, Uganda.

- The conference will take place from 2-5 July, where 2 April is the pre-conference.
- The programme and invitations have been sent out.
- There are currently enough tickets for about 15 tickets.
- There will be a final draft of the programme by the end of the week.

c. Eastern Cape workshop

- DoC to meet and discuss how the workshop will be handled.
- Proposed date: 24 July 2014

d. Mpumalanga

- Proposed date, 14 October 2014.

e. Nigeria + Ghana visit

- 22-30 November.

UNESCO CI/SA

- The table of activities to be updated.
- Natcomm is the overseer of work that is done by UNESCO, Science+ Tech, Arts and Culture. They are also a link to partner with Paris.
- The SG from Natcomm has indicated he would like the centre to stand chair.
- The CI meeting will be attended 19 March , Block A.
- They would like to discuss Harare visit, where it will have a seat in this matter.

General Matters

- Green paper, there is a suggestion to send PDF to green paper email. Written inputs to be put in formal letterhead.

Closing

- Meeting ends.

Date and time of next meeting

- Date: 02 April 2014.
- Time: 10h30-12h00.
- Venue: ACEIE, UP.

Minutes

24 March 2014

Northern Cape, Task Team

ISAD+R

09h30



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Minutes of the meeting that took place on 24 March 2014 at 09h00.

Opening and welcoming

Nozipho Sihlahla welcomes attendees

CB chairs the meeting.

List of presence

53. Nozipho Sihlahla (NS).
54. Girlsy Makoetjie (GM).
55. Sophlinah Mlangeni (SM).
56. Andile Mgweba (AM).
57. Coetzee Bester (CB).
58. Benson Lechaba (BL).
59. Rachel Bothma (RB).
60. Candice le Seuer (CIS).

61. Thoriso Maloka (TM).

Apologies: Ledile Makgoale.

Lucky Musi.

Minutes of the previous meeting

- Minutes approved

Agenda points

- Feedback from Kareeberg meeting.

Feedback from Kareeberg

- 10 Participants were present at the meeting.
- It is not advisable to add the minister in the invitation at this point in time.
- Participants were given the background of the centre; WSIS focus area as well as the ICT Policy review.
- Participants expressed concern about hosting the even in Carnavon. However, Girlsy emphasised the importance of having the workshop in Carnavon.

- In accordance to the invitations sent out, 4 districts have been invited as opposed to only having one district.
- The districts will for now receive electronic invites.
- Kareeberg will also precede with their task team meetings. The next meeting will be in Carnarvon on 9 April in aftermath with Kareeberg task team as well as the ACEIE, DoC meeting.
- The venue is in auditorium style and there is a sufficient wall for the data projector.
- Catering will be done at the school that is across the road.
- There might also be a number of young people that will be attending the workshop.
- 20 counsellors have also received invitations.
- NS indicated that the trip to Carnarvon was worthwhile, as a slightly different approach might be followed from now.
- The emails that were received from Alice and Snyman were a reflection that there is a need to create awareness in the area.
- RB and CIS should take note of the level of awareness in the province such that they may not provide too little or too much information.

Programme

- The programme will be guided by whether or not the DM will be present. However, the DM's participation is still TBC.
- Youth participation also means that content delivery should not be complex.
- Should the DM not be able to attend, then she should link to MP and EC.
- Invitation at this point in time should not be addressed to any entity; this should be done at a later stage.
- Difficulties related to the preparation of the workshop should be mentioned in the report.

Invites

- The electronic invites have been sent out and feed is awaited.
- The invites should be sent out to the communicators as well as the 5 municipalities.
- The invites should also be sent to the ANIE list.

Presentations

- CIS will provide four tools, laminated such that they may be kept for future use.
- To also bring in the Green paper on some level moving towards the White paper.
- The Social Media policy is also important to look at and work with.
- An A3 poster that will sit in the Cyber labs should also be designed.

Logistics

- NS to speak to the DDG to confirm how many DoC people will be attending.
- Look into prospects of flying to Kimberley then rent from the airport.

Closing

- Meeting ends at 09h48.

Date and time of next meeting

- Date: 02 April 2014.
- Time: 09h30-10h30.
- Venue: ACEIE, UP.

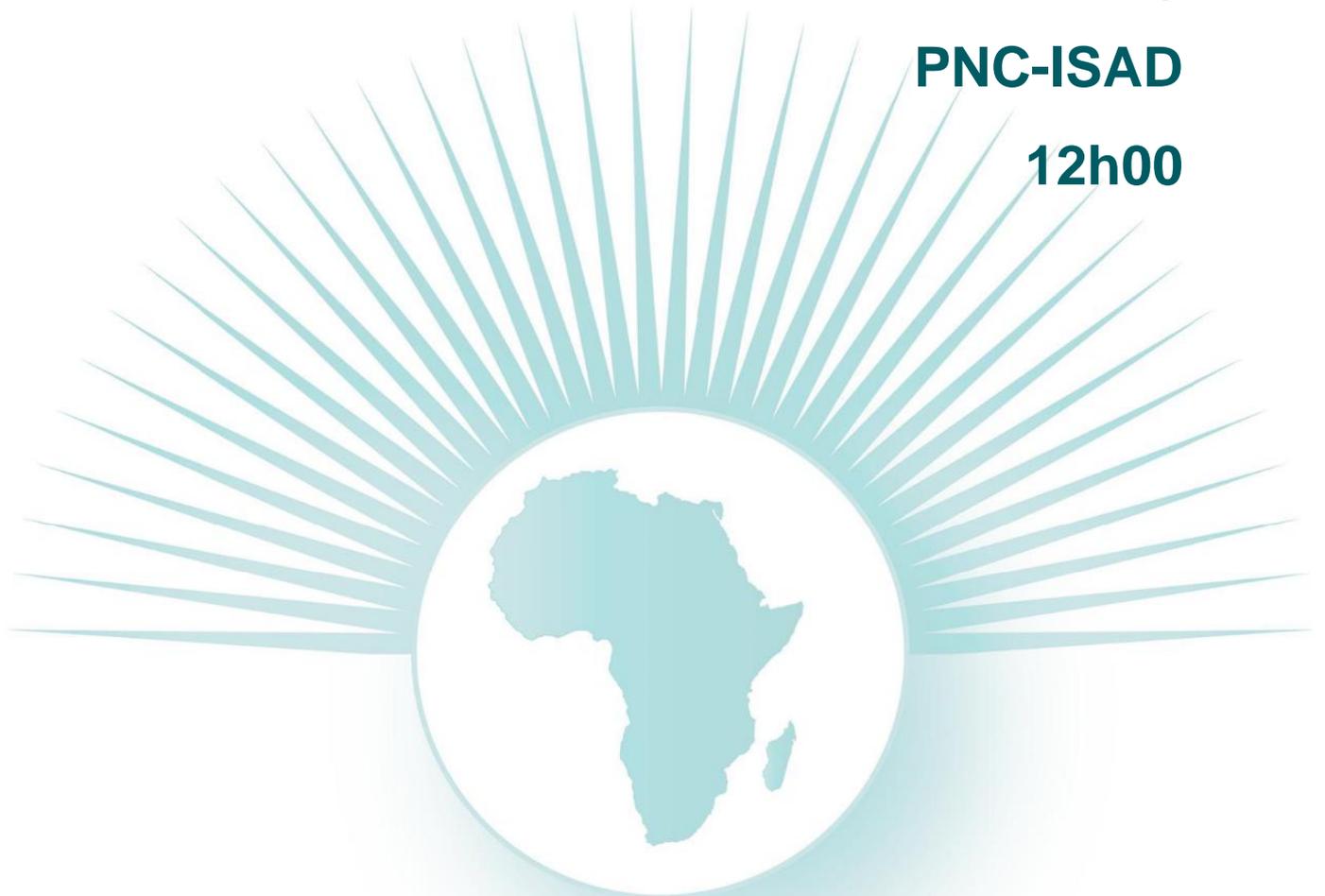
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14 July 2014

PMC Meeting

PNC-ISAD

12h00



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Minutes of the meeting that took place on 14 July 2014 at 12h00.

Opening and welcoming

Coetzee Bester welcomes the attendees.

List of presence

62. Nozipho Sihlahla (NS)
63. Andile Mgweba (AM)
64. Coetzee Bester (CB)
65. Rachel Fischer (RF)
66. Candice le Sueur (CIS)
67. Thoriso Maloka (TM)

Amendments to the agenda

- Points to be discussed in this meeting;
- Memorandum of Agreement
- Uganda feedback
- Handing over of the annual report.
- Note: Name change from: DTPS- Department of Telecommunications and Postal Services.

Uganda Feedback

- RF provides feedback on the Uganda workshop
- The workshop report is still in progress by RF.
- The workshop specifically looked at the curriculum reports from various institutions.
- Some of the government representatives include Anthony Ssemuli, who delivered a speech on behalf of the Ugandan Minister of ICT.
- The ANIE awards were held on the 3rd of July, which was the first day of the conference.
- In summary, the conference was a success and the output will be put in a reader as it was with previous conferences.

Annual report

- The DG has indicated her attendance where the VC hands over the annual report. This event will take place on a date agreed upon by the offices concerned.
- The process of date selection should therefore begin; to also note that the DG has requested DM Hlengiwe Mkhize to be present at the handing over.
- The Eastern Cape workshop should be discussed in the next meeting.

- NS met with the DG, who expressed the need for the center activities to be focused on South Africa, following the ICT ranking which is currently dropping. Information ethics is one of the support pillars that the ICT ranking.
- The 2014 activities will continue as arranged, there is however concern pertaining to funds used in particular institutions.
- The structuring of the MOU should be done in such a way that shows implementation of research outcomes.
- The responsibilities of DTPS and DoE are distinguished.

Date and time of next meeting

- Date: 23 July 2014
- Time: 10h00- 12h00
- Venue: UP

Closing

- Meeting ends 13h05.

Minutes

PMC meeting

23 July 2014

09h00-10h55

UP



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Minutes of the meeting that took place on 23 July 2014 at 09h00.

Opening and welcoming

Coetzee Bester welcomes attendees

List of presence

- 68. Nozipho Sihlahla (NS).
- 69. Andile Mgweba (AM)
- 70. Coetzee Bester (CB).
- 71. Rachel Bothma (RB)
- 72. Benson Lechaba (BL)
- 73. Thoriso Maloka (TM).

Apologies: Candice le Seuer.

Points to note

- In celebration of:
 - Rachel's Masters degree,
 - Nozipho's birthday
 - Benson's safe return
 - Thoriso's addition to family
- The meeting also wishes Candice a speedy recovery.

Approval of minutes

- Changes made on page 3.
- Minutes of 14 July 2014 approved.

Amendments to agenda

- Add point 9, Unesco workshop.
- 10, Director's visit to DG.
- Agenda remains open in addition to general matters.

Information Ethics curriculum

- The book was researched and compiled by Coetzee Bester and Dr Beverley Malan.
- The cover was designed by Benson Lechaba.
- The 3rd draft of the book was presented in Uganda during the workshop that took place in January.

- The book that is being presented to the meeting was presented in Uganda, Kampala during the 4th annual ANIE conference.
- The book thus includes content and methodologies employed by each university. The curriculum is thus designed to aid interested institutions in developing an IE training programme.
- Question posed with regards to the possibility of the curriculum being available in electronic format (e-book).
- All the material that the centre has at this point in time is made available for free on ACEIE website as well on Intel's.
- All publications need to be revisited to ensure that all books uses terminology that can be used by school learners thus simplified to their level.

Nigeria workshop

- 22-25 November 2014.
- NIIA will be hosting the workshop.
- Participants will be those from Ghana and Nigeria.
- In planning of this workshop, meeting should keep in mind guidelines given by DG with regards to ICT rankings.
- Meeting between NS and CB to discuss the structure of the networks and also discuss sustainability (Sustainability Model for Africa Network).

Mpumalanga Workshop

- Date: 13-15 October 2015.
- The dates above include travel days.

Unesco Workshop

- In finalisation of documents between ACEIE and Southern African region.
- The only preparatory meeting that has taken place is in Mbabane.
- Namibia has shown positive progress, RF to follow up to sustain energy.
- To also start with the Lesotho and Mozambique arrangements.
- CB request NS to discuss this matter with Africa desk.

Possible meeting with DG

- CB proposes to have a meeting with the DG to discuss sustainability.
- The meeting to take place after CB and NS have had the sustainability.

Submission update

- ISAD branch has requested research capacity and the ACEIE was indicated as an aim of research for the centre.

Date and time of next meeting

- Date: 04 August 2014

- Time: 10h00-12h00
- Venue: DTPS

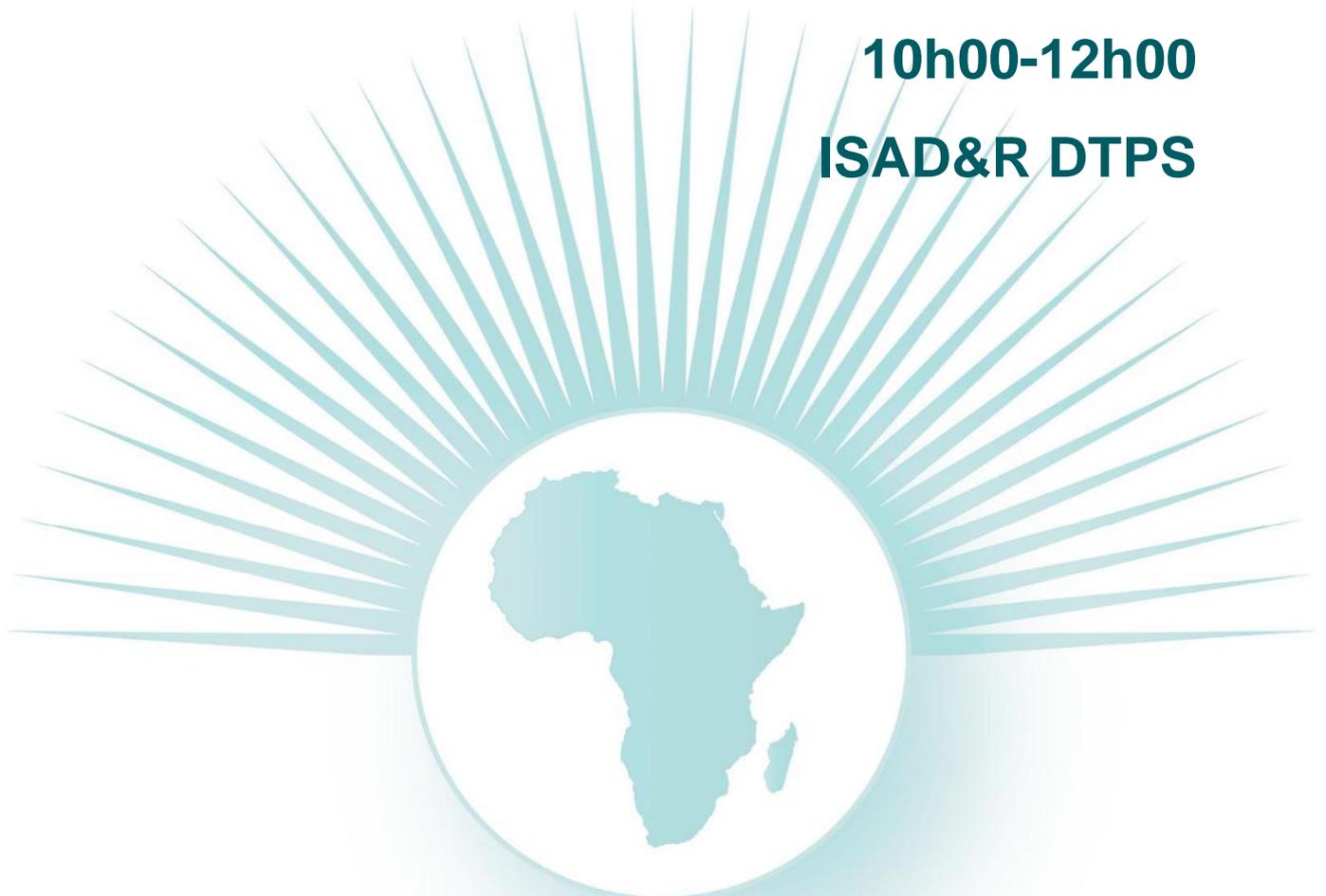
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PMC meeting

4 August 2014

10h00-12h00

ISAD&R DTSPS



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Minutes of the meeting that took place on 04 August 2014 at 10h00.

Opening and welcoming

Nozipho Sihlahla welcomes attendees

List of presence

- Nozipho Sihlahla (NS)
- Coetzee Bester (CB)
- Rachel Bothma (RB)
- Candice le Seuer (CIS)
- Benson Lechaba (BL)
- Thoriso Maloka (TM)

Approval of minutes

- Discuss the content , but stand over to next meeting to approve

Feedback from the sustainability meeting between Nozipho and Coetzee

- Discuss the sustainability of the projects that are run by the centre as well as the five year plan.
- Leverage structures that are currently in existence. Ensuring that the ANIE engages contributions from other universities to sustain the financial viability.

Provincial workshops

- NS has met with IGR and the proposed date was indicated to them. The two dates were given to them and they were also requested to organise meeting with the office of the premier
- Meeting to be fully prepared when meeting with the office of the premier.
- Indicated that the workshop will include all four universities.
- Agenda remains open in addition to general matters.
- The proposed date for the workshop is between 17 and 19 September 2014, these dates are also dependent upon availability.
- Municipalities should not be excluded from the provincial workshops.
- Prof Ijeoma will be assisting with the acquisition of venue and identification of service providers.
- It is important to determine the number of participants such that the size of the workshop can be determined. Thus the proposed number of people that are budgeted for are between 50 and 55 people.
- CB highlights the importance to start focusing on schools for workshops.

- The plans to start focusing on schools can however be done once the DBE has been informed and also once the minister has approved in signature.
- TM to liaise with NS's office for appointment with the DBE.

Unesco workshops

- The Swaziland workshop will take place on 14 August 2014.
- Namibia workshop will take place on 28 August 2014.
- There is currently no information with regards to the Lesotho workshop.
- The Mozambique workshop will take place on 16 August 2014 with the rationale it should follow the Mpumalanga workshop.
- Teams travelling to these workshops will be as small as possible to deliver a good workshop.

Handover of the annual report

- RF has made communication with the VCs office with regards to having the meeting between the end of August and the beginning of September.
- This meeting will comprise of a short discussion of the way forward, a physical hand over as well as a photo opportunity.
- The meeting will take place on campus.
- There will be photographers; however the Communications division may also send their photography team.

General Matters

- There will be a student conference at the University of Zululand from 2-6 September.
- Attending the workshop from the ACEIE will be CIS, BL and TM.

2 Date and time of the next meeting

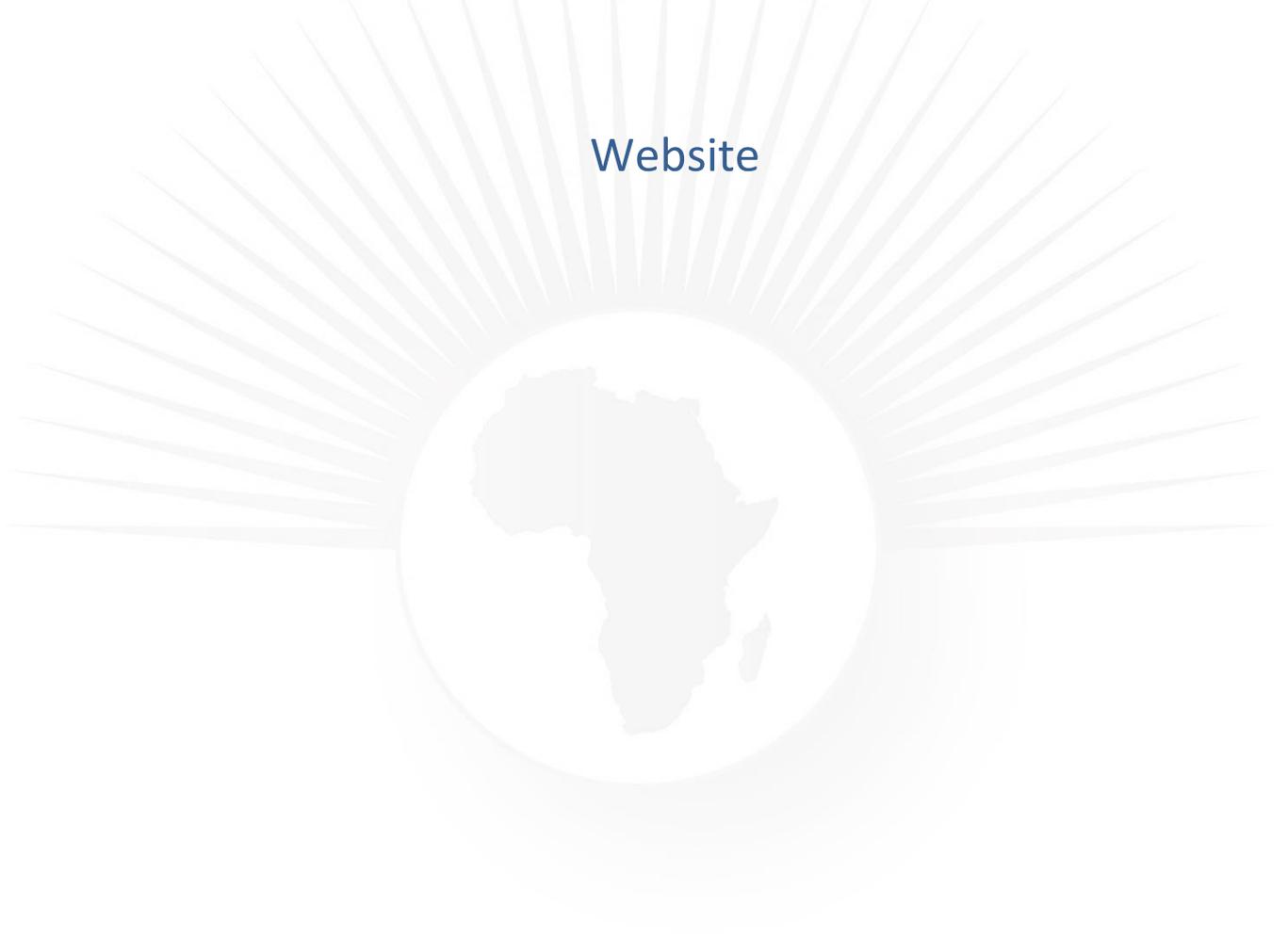
- In finalisation of documents between ACEIE and Southern African region.
- The only preparatory meeting that has taken place is in Mbabane.
- Namibia has shown positive progress, RF to follow up to sustain energy.
- To also start with the Lesotho and Mozambique arrangements.
- CB request NS to discuss this matter with Africa desk.
- RF requests that NS visits the centre website to view the changes made.

Closing

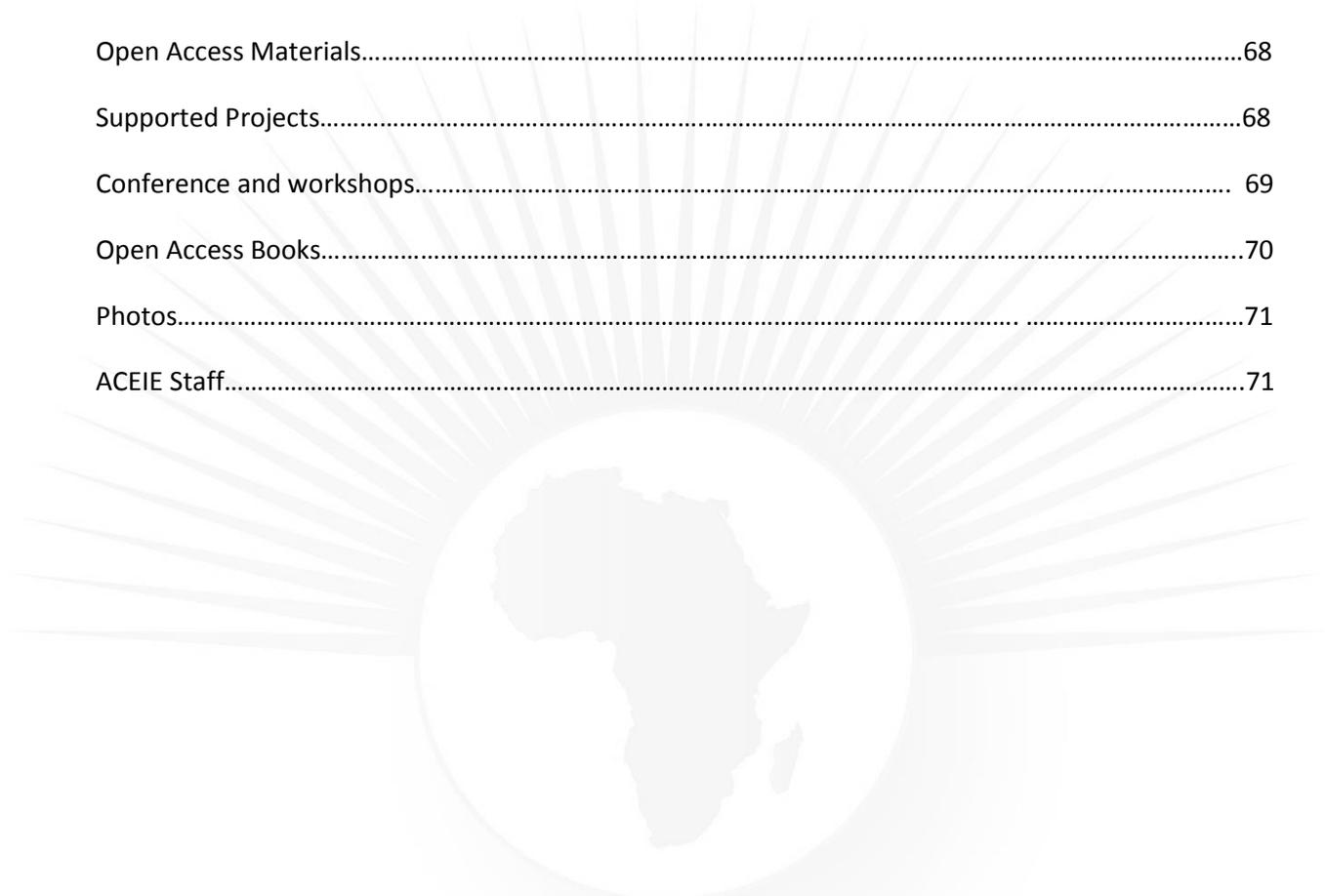
- Meeting ends at 11h15

Addendum B

Website



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1. Homepage

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African Centre of Excellence for Information Ethics



African Centre of Excellence for Information Ethics

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- Open Access Material
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- ACEIE Supported Projects
- Conferences & Workshops

This research centre, the African Centre of Excellence for Information Ethics (ACEIE), is hosted by the Department of Information Science.

Establishment of the African Centre of Excellence for Information Ethics (ACEIE) at the University of Pretoria.

Information ethics is a descriptive and emancipatory discipline dealing with the study of the changes in the relationship between people and the world due to information and communication technologies. Information ethics in Africa provides a unique platform to build an Information and Knowledge Society driven by critical reflection on ethos

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ACEIE Activities

- 2013 Activities
- 2014 Activities

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Books

Material

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Institute for Disability Innovation (IDI)
Skills Training and Community Development

Institute for Disability Innovation (IDI)
Skills Training and Community Development



INTEL Education

Technology improves learning by enabling access to information and content experts, facilitating collaboration, encouraging creation, and improving communication. Students develop these skills while gaining experience with the same modern technology that they'll use in the business world-and increasingly, in their personal lives. Technology integration cannot be seen in isolation. The integration of technology has the potential to solve certain challenges with regards to equal access to information and at the same time unlocks other challenges which might not initially be as obvious to the average technology user. Intel Education and ACEIE collaboration aims to highlight these challenges and enable dialogue and awareness with regards to issues such as inclusive Education, Connecting woman and girls to the web and Internet safety.



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United Nations Educational, Scientific and Cultural Organization (UNESCO)



Information for All
Programme

The Intergovernmental Information for All Programme (IFAP)

The intergovernmental [Information for All Programme](#) was established in 2001. It provides a platform for international policy discussions, cooperation and the development of guidelines for action in the area of access to information and knowledge. The Programme supports Member States to develop and implement national information policy and strategy frameworks in IFAP's six priority areas of Information accessibility, Information for development, Information ethics, Information literacy, Information preservation and Multilingualism

5. Conference and workshops

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Conferences and Workshops

Conferences

Workshops

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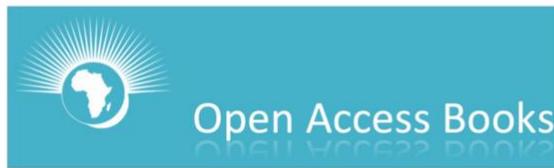
2013 Conferences

2014 Conferences

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Open Access Books



Concepts in Information Ethics
An accessible reference



Concepts in Information Ethics

"The aim of this workbook is to create a user-friendly reference for use in various contexts and on different levels. [The editors] have therefore compiled this workbook with simplified definitions/descriptions of some of the concepts used in discussions pertaining to Information Ethics. The aim of this workbook is to equip readers with some of the necessary vocabulary to effectively engage in such discussions. This workbook is in no way intended as an academic treatise that discusses the concepts in their comprehensive depth and breadth."



Information Ethics in Africa: Cross-cutting Themes



Africa Reader on Information Ethics

Curriculum to teach Information Ethics at Universities in Africa

7. Photos

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Signing of the MoA 25 April 2012



ANIE Annual Conference



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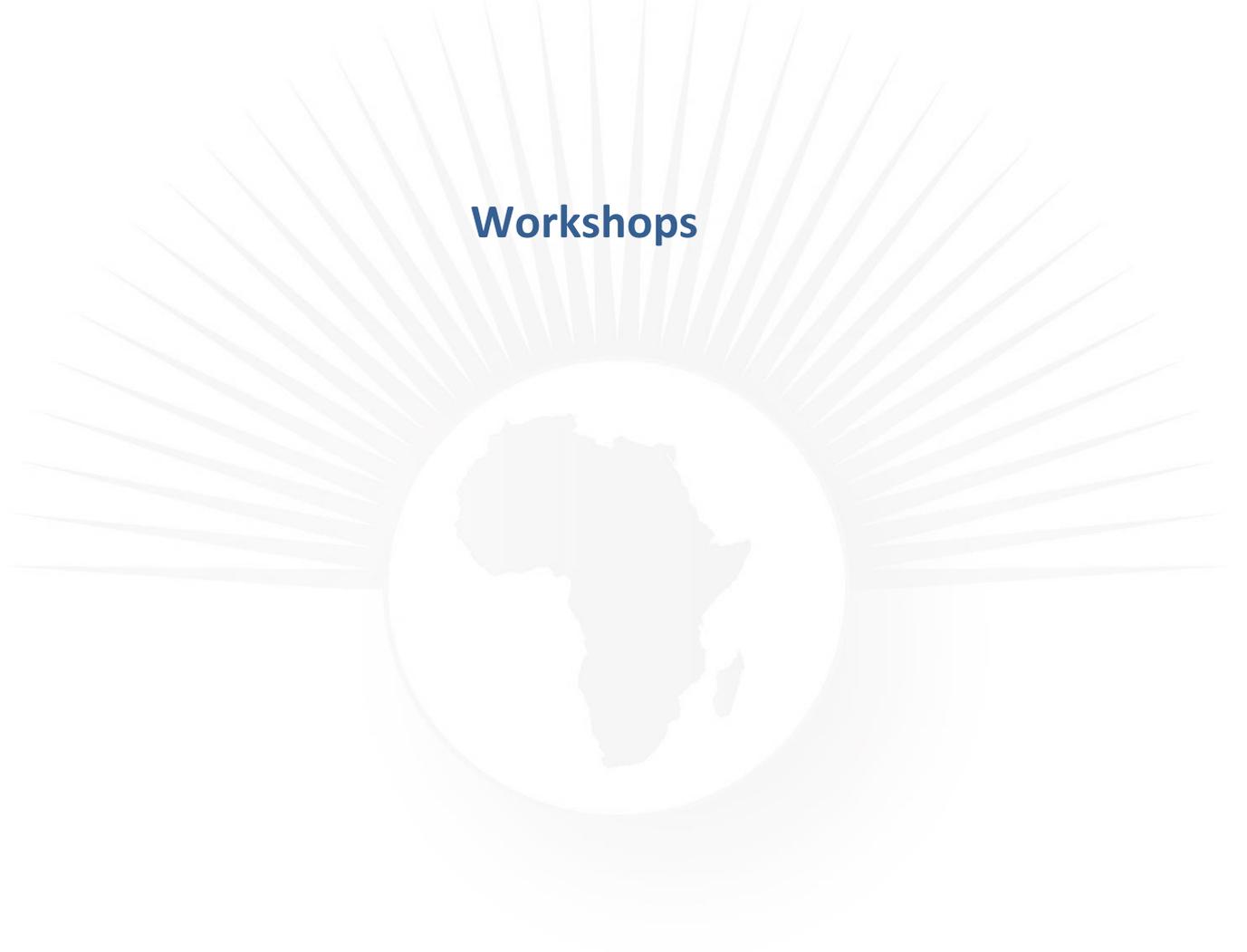
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Addendum C

Workshops



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Provincial Workshop Report



Northern Cape Provincial Workshop on Information Ethics in Africa 2014

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Provincial Workshop Report

Northern Cape Provincial Workshop on Information Ethics in Africa 2014

This Workshop was one of the provincial workshops that the African Centre of Excellence for Information Ethics (hereafter referred to as the ACEIE) presented in 2014 in accordance with the Memorandum of Agreement signed between the University of Pretoria and the national Department of Communications (DoC).

THE WORKSHOP AT A GLANCE

Date: 10 April 2014

Province: Northern Cape

Venue: SASSA Community Hall, Carnarvon

Facilitator(s): Ms Nozipho Sihlahla & Mr Coetzee Bester

Presenters: DDG Ms Reneva Fourie, Prof. Pieter Duvenage, Mr Hannes Steyn, Mr Pieter Snyman, Ms Candice le Sueur, Mr Coetzee Bester, Ms Rachel Bothma

ACEIE and DoC representatives present: DDG Ms Reneva Fourie, Ms Kedibone Maluleke, Ms Sophlina Mlangeni, Ms Nozipho Sihlahla, Mr Andile Mgweba, Mr Coetzee Bester, Ms Candice le Sueur, Ms Rachel Bothma

Host representative(s): Mr Koos Saal

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters): 98

Primary contact person: Mr Koos Saal

Highlights

Various local representatives from the government and community organisations attended the workshop.

Intel and SKA personnel presented at the workshop pertaining to Information Ethical issues that are relevant to the local community.

Government officials from the DoC, including the DDG Ms Reneva Fourie, partook in both presentation and discussion sessions.

Prof. Pieter Duvenhage (HoD) of UFS Department of Philosophy emphasized the relationship between the practical and theoretical aspects of Information Ethics, specifically referring to the philosophical foundations.

Appendices:

Appendix A: Workshop day programme

Appendix B: Minister's notes on Government Information Ethics

Appendix C: Workshop list of attendance

Appendix D: Workshop feedback

Appendix E: Workshop photos

Appendix A:

Workshop day programme

Programme for the 1-day ACEIE Information Ethics Provincial Workshop at the SASSA Community Hall, Carnarvon, Northern Cape

08:30 Arrival at the workshop venue

- Registration of participants
- Refreshments
- Calling to order and administrative announcements

09:30 Opening of the Workshop

- Speaker: Welcoming remarks by a Northern Cape Provincial VIP
- Discussion of the workshop objectives – Chairperson: Mrs Nozipho Sihlahla, Director: e-Education, Department of Communications
- Message of support – Government Department

10:00 Stakeholder presentations – setting the scene

- Mr Pieter Snyman
 - SKA – objectives and social development projects
- Prof Pieter Duvenage: Head of Philosophy Department, University of the Free State:
 - Information Ethics in practice
- Mr Hannes Steyn: Intel
 - Community schools programme – She will connect
- Mr Coetzee Bester: Director ACEIE
 - International guidelines by UNESCO
 - The Africa Centre of Excellence for Information Ethics

11:00 Keynote Speaker

- **DDG Ms Reneva Fourie on behalf of Hon: Ms Stella Ndabeni-Abrahams, MP, Deputy Minister of Communications**
 - Theme: *Information Ethics in Government service delivery*

11:30 Refreshments

11:45 Panel discussion

Questions and answer session from the floor

Panellists:

- DDG Ms Reneva Fourie on behalf of Ms Stella Ndabeni-Abrahams, MP
- Mr Pieter Snyman
- Prof Pieter Duvenage
- Mr Hannes Steyn
- Mr Coetzee Bester

12:30 Lunch

13:30 Presentation of Community Projects

- Institute for Disability Innovation representatives
- SKA related community projects
- Other community projects

14:00 Information Ethics – practical tools for Government officials and community workers

- Introduction to workbooks
- Introduction to Information Ethics and the Information Society
- Information Ethics in South Africa:
 - SA broadband policy
 - SA Connect in light of the Digital Divide
- Exercises with tools for everyday use:
 - The Traffic Light 10 (T10) model for easy evaluation of online information or content
 - The MOVE ethical decision-making model
 - The RISE principles for conduct on Social Media Platforms
 -

15:30 Closing

- Summary of Workshop
- Vote of Thanks
 - Mr CJ De Beer, MP
- Departure

Information Ethics defined...
Information Ethics (IE) is a relatively new field of study that has developed in response to the growing availability and ubiquitous use of digital information and communication technologies (ICTs). The African Centre of Excellence for Information Ethics (ACEIE) aims to unpack the meaning, concepts and impact or role of IE in our daily use of ICTs, as well as in the sphere of policy development.

Government Information Ethics in Northern Cape
On the eve of the National Elections, the development of the Integrated ICT Policy and the recognition of the growing importance of delivering Government services online to further improve service delivery, a workshop on Information Ethics in relation to government service delivery is well-timed.

Also in recognition of the massive Square Kilometer Array (SKA) Africa developments taking place in Northern Cape, the DoC together with the ACEIE identified a need to conduct an awareness workshop in Camarvon, the area where SKA developments are taking place to educate the community of Northern Cape about the development and the ethical implications thereof.

While the SKA project is intended to provide astronomers with the world's most powerful radio telescope, the community around is marred with social ills such as alcoholism, information poverty and unemployment.

The intention of conducting a workshop in this area is to educate people about the dire consequences of information. Poverty as well as ill-constructed ways of creation, use and production of information.

Objectives:

- To create awareness on the subject of Information Ethics
- To unpack the importance of Information Ethics to stakeholders and role players
- To facilitate a panel discussion on topics related to Information Ethics and Government service delivery
- To practically involve academics and policymakers in discussions related to Information Ethics
- To coordinate policy development / interpretation related to Information Ethics
- To enhance research and teaching on the topic of Information Ethics
- To listen to the needs for Information Ethics in each event

Reading material
Each participant will receive the following:

- An ACEIE file with related material and stationery.
- A workbook to guide the discussion on concepts of Information Ethics
- A copy of the textbook: Information Ethics in Africa – cross cutting themes
- Selection of Practical Tools

PROGRAMME
Northern Cape Provincial Workshop
Date: 10 April 2014
Time: 08:30 - 14:00



Information Ethics in Africa

Theme:
Information Ethics in Practice – Government programmes and service delivery

Chairperson:
Mrs Nozipho Sihlahla- Director: Department of Communications (DoC)

08:30 Arrival at the workshop venue

- Registration of participants
- Refreshments
- Calling to order and administrative announcements

08:30 Opening of the Workshop

- Welcoming remarks- Cir. Nico Titus- Mayor- Kareeberg Local Municipality
- Discussion of the workshop objectives –Mrs Nozipho Sihlahla, Director: DoC
- Message of support – Cir. John Lolwana- Mayor- Pixley ka Seme District Municipality

10:00 Stakeholder presentations – setting the scene

- SKA objectives & social projects –Mr. Pieter Snyman
- Information Ethics in practice- Prof Pieter Duvenage: Head of Philosophy Department, University of the Free State
- Community schools programme: 'She will connect.' Mr Hannes Steyn: Intel
- The Africa Centre of Excellence for Information Ethics- Mr. Coetzee Bester: Director ACEIE
- Introduction of the keynote speaker by: Mr Charl de Beer, ANC MP

11:00 Keynote Speaker

- Information Ethics in Government service delivery- Hon. Ms Stella Ndabeni-Abrahams, MP, Deputy Minister of Communications

11:30 Refreshments

11:45 Panel discussion

Questions and answer session from the floor

Panelists:

- Ms Stella Ndabeni-Abrahams-, MP, Deputy Minister of Communications
- Cir. John Lolwana- Executive Mayor Pixley ka Seme District Municipality
- Cir. Nico Titus – Executive Mayor: Kareeberg Local Municipality
- Prof Pieter Duvenage- Head of Philosophy Dept. UOF
- SKA representative (tbc name)
- Mr Hannes Steyn- Intel
- Mr Coetzee Bester- Director: ACEIE

12:30 Lunch

13:30 Presentation of Community Projects

- Institute for Disability Innovation representatives
- SKA related community projects
- Other community projects

14:00 Information Ethics – practical tools for Government officials and community workers

- Introduction to workbooks
- Introduction to Information Ethics and the Information Society
- Information Ethics in South Africa:
 - SA broadband policy
 - SA-Connect in light of the Digital Divide
- Exercises with tools for everyday use:
 - The Traffic Light 10 (T10) model for easy evaluation of online information or content
 - The MOVE ethical decision-making model
 - The RISE principles for conduct on Social Media Platforms

15:30 Closing

- Summary of Workshop
- Vote of Thanks

Programme



Appendix B:

Minister's notes on Government Information Ethics

GOVERNMENT INFORMATION ETHICS WORKSHOP

CARNARVON, NORTHERN CAPE

10 APRIL 2014

Ladies and Gentlemen,

We chose to come to Carnarvon today, in acknowledgement that development is dependent on information; and building an inclusive and development-oriented Information Society requires that information reaches all our people, whether in a rural or an urban set-up. I am leading a team that is presenting a workshop with the theme "Information Ethics in Practice- Government programmes and service delivery."

Let me start by using an "expert's" view to define what Information Ethics is:

"...that which deals with the impact of digital ICT on society and the environment at large as well as with ethical questions dealing with the Internet, digital information and communication media (digital media ethics) in particular" (Cappuro: 2013).

For purposes of the understanding for all us, allow me to define it simply as: "That which morally guides you on what and what not to do as you access, create and publish information using ICTs".

LATEST THINKING

In this Digital Era, technology has permeated all levels of our lives. Increasingly social technologies are influencing the way of doing business, by contributing to the social economy. Freed from the limitations of the physical world, people now use social technologies to connect across geographies and time zones and to multiply their influences beyond the numbers of people they could otherwise reach. Companies use social media to reach consumers in new ways by generating richer insights on product development, marketing, and customer service to be able to create targeted messages and offers. The

social button- “👍 like” is widely used for both social interactions and market trend evaluations. According to the McKinsey Global Institute, as the social applications migrate to mobile devices, social technologies are continuing to expand, enabling consumers to access new ranges of social markets wherever they go.

The demand for ICT and in particular, mobile technology subscription in South Africa is rapidly growing. As noted from the MDG Report 2013 and ITU report on Measuring Information Society 2013, mobile subscription in South Africa is at 108%. That means there are more mobile subscriptions than inhabitants. Parallel to this ICT penetration, there is increasing pace of using the social networks, such as Facebook, MXit, blogs, twitter etc. and thus the paradigm of communication is also changing. Our people are also increasingly using the cell phone for mobile banking and other financial transactions.

Having said this, you will be aware that the use of technology impacts positively and negatively on social aspects like our culture and customs, legal issues such as accountability, copyright protection as well as intellectual freedom among others. It is therefore critical to guard against damage to our norms and values due to the emerging Information Society in Africa.

GOVERNMENT’S DECISION ON INFORMATION ETHICS

The UN Universal Declaration of Human Rights states “all human beings are born free and equal in dignity and rights”. These oft-repeated principles must always provide the foundation for discussions of trust, information rights, and governance at all levels. The World Summit on the Information Society (WSIS) in 2005 used this foundation in their international discussions to shape their common vision of the Information Society, where in Information Ethics was identified as a key pillar in the building of an development oriented information society.

As a signatory to the UN, through the Department of Communications, South Africa has sponsored the establishment an African Centre of Excellence for Information Ethics at the University of Pretoria. The first of its kind in Africa! This was in compliance with the WSIS outcomes which mandate countries to ensure that an Information Society should be subject to universally held values and promote the common good and to prevent abusive uses of ICTs. The Centre serves as a hub for coordinating the activities which promotes research on

Information Ethics, development of academic journals and articles and teaching of information ethics in Africa. To date, 25 institutions are part of the programme.

In November 2013, President Jacob Zuma signed the Protection of Personal Information Act (“POPI”) into law. POPI deals with privacy and the requirements and conditions needed to properly handle personal information, meaning any information that can be used to identify an individual, whether it be a natural human being or a juristic person.

As we meet today, the Department of Communications recently concluded a consultative ‘drive’ on the Green Paper on the National Integrated ICT Policy, a policy that acknowledges the evolution of the ICT sector into a converged environment. Amongst the key discussions of the consultative sessions, the subject of information ethics as a “cross cutting” issues across all the themes of the policy strongly came up. However, I would like to highlight that, the Green Paper has a chapter focusing on e-Services & Cyber security in which information ethics are undoubtedly strongly required.

This workshop endeavors to unpack what are the ethical implications of an e-government; namely in e-education, e-health, e-filing, e-Natis, e-justices, and so on. It offers practical tools on how government officials and society at large can understand and practice ethics in the working environment and beyond.

Our Minister also published the Broadband Policy-called SA Connect in December 2013. Of importance to this workshop is to discuss how to integrate ethics into the Digital Strategies of the policies, for example, in the area of Digital opportunities.

To the young people- what we refer to as “The Cheetah Generation”- because of the fast speed in which they have taken up and are using technologies- With the growing talks on Big Data revolution- which is fuelled by the increasing volume and detail of information captured by enterprises, the rise of multimedia, social media, and the Internet, South Africa will soon engage in such discussions. Big Data acknowledges that tremendous accumulation of data is speedily defining how data storage should be done by both government and businesses. What are the ethical implications of being a digital entrepreneur in a social economy? This is opening a new discussion on privacy and security of information. I want to challenge you to listen carefully, engage constructively so that you can rise up to join the generation of information ethicists, analytical researchers and or knowledge creators, who

do not consume whatever the Internet is giving you, but are able to players in the Internet from an African perspective.

Some of you may be joining Government soon, join with an attitude that says as an official I will do my work ethically, deliver services ethically and use government resources ethically.

CONCLUDING REMARKS

As I conclude, I would like to mention that in the 2 years [2011-2013], the African Centre of Excellence has managed to enter into partnership with 25 institutions, exceeding the target of 12 institutions, as per our agreement. To date, we have a textbook on Information Ethics called Information Ethics in Africa – cross cutting themes, a workbook to guide the discussion concepts of Information Ethics and an Innovation Journal on Information Ethics. This is reading material which has been supported by research conducted by the Centre. You will get some of the copies as part of support material.

We view the participation of all of you as stakeholders and role-players as absolutely essential. We do not want South Africans to act as spectators in a show, who have no role apart from jeering in disapproval or cheering in approval.

Thank you!

Appendix C:

Workshop list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

| KAREEBERG MUNICIPALITY (CARNARVON) – NORTHERN CAPE Date: 10 APRIL 2014 Venue: SASSA COMMUNITY HALL CARNARVON | | | | | INFORMATION ETHICS WORKSHOP | | | |
|---|-----------|--------|-----------|---------------|---|-------------|-------------|---|
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 1 | Cllr. Mr. | Nico | Titus | | Kareeberg Municipality | | | |
| 2 | Cllr. Mr. | Jurie | Hoorn | | Kareeberg Municipality | | | |
| 3 | Cllr. Mr. | David | Jason | | Kareeberg Municipality | | | |
| 4 | Cllr. Mr. | Jannie | Horne | | Kareeberg Municipality | | | |
| 5 | Cllr. Me. | Ellen | Riley | | Kareeberg Municipality | | | |
| 6 | Mnr. | | de Bruin | | Municipal Manager | | | |
| 7 | Mnr. | | van Zyl | | Head of Corporate Service(Municipality) | | | |
| 8 | Mnr. | PIETER | Jansen | | Wykskomitee Lid | Facilitator | |  |
| 9 | Mnr. | | Kalse | | Wykskomitee Lid | | | |
| 10 | Me. | | Hoorn | | Wykskomitee Lid | | | |
| 11 | Me. | | Hendricks | | Dept. Justisie | | | |
| 12 | Capt. | | Balle | | Dept Safety & Liaison(SAPS) | | | |
| 13 | W/o | | Kruger | | Dept Safety & Liaison(SAPS) | | | |
| 14 | Me. | | Manya | | DSD | | | |
| 15 | Mnr. | | Jansen | | DSD | | | |
| 16 | Me. | | Amsterdam | | Dept Home Affairs | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| KAREEBERG MUNICIPALITY (CARNARVON) – NORTHERN CAPE Date: 10 APRIL 2014 Venue: SASSA COMMUNITY HALL CARNARVON | | | | | INFORMATION ETHICS WORKSHOP | | | |
|---|-------|----------|-----------|---------------|-----------------------------|-----------------|-------------|---|
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 31 | Mnr. | ELLIOT | Phike | | CDW(COGSTA) | CDW | |  |
| 32 | Mnr. | | Jikella | | CDW(COGSTA) | | | |
| 33 | Mnr. | | Pretorius | | CDW(COGSTA) | | | |
| 34 | Mnr. | | Adams | | CPF (CBO) | | | |
| 35 | Me. | Maria | Neels | | WAC SAPS | Chairperson | |  |
| 36 | Me. | Anelise | Mouers | | YAC SAPS | YAC Chairperson | |  |
| 37 | Mnr. | | Adams | | YAC(NYDA) | | | |
| 38 | Mnr. | | Ockhuis | | YAC(NYDA) | | |  |
| 39 | Mnr. | | Wittbooi | | Siyafundisa CTC(SKA) | Facilitator | |  |
| 40 | Mnr. | Prudence | Moos | | Siyafundisa CTC(SKA) | Facilitator | |  |
| 41 | Me. | Maria | Kamies | | VEP (CBO) | VEP. Co-ord | Y |  |
| 42 | Me. | | Sawall | | Hospice | | | |
| 43 | Me. | | Barnard | | ACVV (NGO) | | | |
| 44 | Mnr. | | Snyman | | SKA Project | | | |
| 45 | Me. | | Snyman | | 101 (NGO) | | | |
| 46 | Mnr. | | Sawall | | NGO (Festival Committee) | | | |
| 47 | Mnr. | | van Wyk | | CBO (Drop In Centre) | | | |

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|----------|-----------|---------------|-----------------------------------|------------------|-------------|-----------|
| 48 | Mnr. | GREGORUS | Slavese | | CWP (CBO) | SITE-COOLOMVAPEK | Y | |
| 49 | Me. | | Andreas | | Youth League (NGO) | | | |
| 50 | Me. | | Isaacs | | Women's League (CBO) | | | |
| 51 | Me. | | Essau | | Business (Koffie Huis Restaurant) | | | |
| 52 | Dr. | | Potgieter | | CBO (Church) | | | |
| 53 | Mnr. | | Sacco | | Emerging Farmers(Agriculture) | | | |
| 54 | Me. | | Andreas | | Business (NAFCOC) | | | |
| 55 | Mnr. | | Saal | | Business (Business) | | | |
| 56 | | | | | Business (ABSA) | Bestuurder | | |
| 57 | | | | | Business (STANDARD BANK) | Bestuurder | | |
| 58 | | | | | Business (Jacob's Broers) | Bestuurder | | |
| 59 | | | | | Business (Spar Super Market) | Bestuurder | | |
| 60 | | | | | Business (Kareeberg Slagtery) | Bestuurder | | |
| 61 | | | | | Business (Carnarvon Super Mark) | Bestuurder | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|------------|--------------|---------------|-----------------------------------|--------------------|-------------|-----------|
| 62 | Mnr. | | Riaan de Wee | | Business (Wee's Photo's) | | | |
| 63 | Mnr. | KOLOE SANS | Charlies | | CPF(CBO Vosburg) | | | |
| 64 | Mnr. | | Jansen | | Emerging Farmers (Vosburg) | | | |
| 65 | Mnr. | Maudvin | Sauls | | Sport (CBO – Vosburg) | | | |
| 66 | Me. | Sofie | Babers | | Hospice (NGO – Vosburg) | HCT- Counsellor | | |
| 67 | Me. | Susan | Mienies | | Drop Inn Centre (CBO Vosburg) | Soup Kitchen Admin | | |
| 68 | Me. | | Hendricks | | Age in Action (CBO Vosburg) | | | |
| 69 | Me. | | Olivier | | Youth (NGO Vosburg) | | | |
| 70 | Me. | | Grootboom | | Women (NGO Vosburg) | | | |
| 71 | Mnr. | | Slambee | | Emerging Farmers (Van Wyksvlei) | | | |
| 72 | Mnr. | | Tieties | | Emerging Farmers (Van Wyksvlei) | | | |
| 73 | Mnr. | | Jansen | | Drop Inn Centre(CBO Van Wyksvlei) | | | |
| 74 | Mnr. | | Swarts | | Sport (Van Wyksvlei) | | | |
| 75 | Me. | | Exquire | | Sport (Van Wyksvlei) | | | |

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|-----------|---------------|---------------|---------------------------------|------------|-------------|---|
| 76 | Me. | | Phillipus | | ECD (CBO Van Wyksvlei) | | | |
| 77 | Me. | | Bremedie | | Soup Kitchen (CBO Van Wyksvlei) | | | |
| 78 | Mnr. | | Kolbe | | Youth (NGO Van Wyksvlei) | | | |
| 79 | Me. | | van Jaarsveld | | Youth (NGO Van Wyksvlei) | | | |
| 80 | Mnr. | | Neil | | Youth (NGO Van Wyksvlei) | | | |
| 81 | Ms | | Davids | | | | | |
| 82 | | Michelle | Pappin | | UOFS | RESEARCHER | Y |  |
| 83 | Mr. | Abraham | Hendriks | | | | | |
| 84 | Miss | Adrenette | Visagie | | | | | |
| 85 | Miss | Magdalena | Jenkins | | | | | |
| 86 | Miss | Michelle | Olivier | | | | | |
| 87 | Mr | Coetzee | Bester | | ACEIE | | | |
| 88 | Ms | Candice | le Seuer | | ACEIE | | | |
| 89 | Miss | Rachel | Bothma | | ACEIE | | | |
| 90 | Prof | Pieter | Duvenage | | UOFS | | | |
| 91 | Mr | Pieter | Snyman | | SKA | | | |
| 92 | Ms | Alice | Pienaar | | SKA | | | |
| 93 | Mrs | Hanlie | Snyman | | NGO | | | |
| 94 | Ms | Nozipho | Sihlahla | | DoC- Project Manager | | | |

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|-----------|----------|---------------|------------------------------|----------------------|-------------|---|
| 95 | Ms | Kedebone | Maluleke | | DoC- CD ISAD & Research | | | |
| 96 | Mr | Andile | Mgweba | | DoC: DD Capacity Development | | Y |  |
| 97 | Ms | Girlsy | Duma | | DoC- Dir. IGR | | | |
| 98 | Ms | Sophilina | Mlangeni | | DoC: IGR | | | |
| 99 | Ms | | | | DoC Communication People | | | |
| 100 | | | | | DoC DM'S Office People | | | |
| 101 | Ms | Malgosia | Sacco | | uhuru | Environmental | |  |
| 102 | ms | Shariff | De Bruin | | uhuru | Environmental | |  |
| 103 | MR | DARWIN | SOCOMAN | | NCDOE | Deputy Director LSSS | |  |
| 104 | MR | VUYISANAN | MBAYISA | | NCDOE | IT Tech | |  |
| 105 | MR | DUBEN | GANIELS | | NCDOE | IT Tech | |  |
| 106 | MR | NICOLAS | GEDULD | | NCDOE | EMIS | |  |
| 107 | MR | DERICK | OFFER | | SASSA Pizley | GRANT Admin | |  |
| 108 | MR | ELLISON | MEDJES | | IEC | ACF | |  |
| 109 | | Deire | NISER | | S.F.L.O | Fieldworker | |  |
| 110 | MR | SMITH | SWAPPE | | SFLU | FIELD WORKER | |  |
| 111 | MS | Kosehine | LEPHOSA | | Stats SA | District Manager | Y |  |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|------------|-----------|---------------|-------------|-------------|-------------|-------------|
| 112 | | Mary Ann | Beukes | | School | Admin Clerk | | M Beukes |
| 113 | | Estrelita | Hoorn | | School | Admin Clerk | | E Hoorn |
| 114 | | Nanna | Pretorius | | COCHISTIA | CDK | Y | N Pretorius |
| 115 | | Saad | Stuwan | | SA | Manager | Y | S Saad |
| 116 | | Elizabeth | Kaaste | | | | | E Kaaste |
| 117 | | Marianne | Kasper | | | | | M Kasper |
| 118 | | Dryzeen | Lombser | | Labour | Admin | Y | D Lombser |
| 119 | | Juan | Mesemore | | " | " | Y | J Mesemore |
| 120 | | Mario Heyn | Bran | | Labour | CSO | Y | M Bran |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-----------|---------|-----------|---------------|---|------------------------------|-------------|-----------|
| 1 | Cllr. Mr. | Nico | Titus | | Kareeberg Municipality | | | |
| 2 | Cllr. Mr. | Jurie | Hoorn | | Kareeberg Municipality | Councillor | Y | J Hoorn |
| 3 | Cllr. Mr. | David | Jason | | Kareeberg Municipality | COUNCILLOR | Y | D Jason |
| 4 | Cllr. Mr. | Jannie | Horne | | Kareeberg Municipality | | | |
| 5 | Cllr. Me. | Ellen | Riley | | Kareeberg Municipality | | | |
| 6 | Mnr. | | de Bruin | | Municipal Manager | | | |
| 7 | Mnr. | | van Zyl | | Head of Corporate Service(Municipality) | | | |
| 8 | Mnr. | | Jansen | | Wyksomitee Lid | | | |
| 9 | Mnr. | | Kalse | | Wyksomitee Lid | | | |
| 10 | Me. | | Hoorn | | Wyksomitee Lid | | | |
| 11 | Me. | | Hendricks | | Dept. Justisie | | | |
| 12 | Capt. | | Balie | | Dept Safety & Liaison(SAPS) | Acting SC | Y | B Balie |
| 13 | W/o | BERTUS | Kruger | | Dept Safety & Liaison(SAPS) | SAPS CARNARVON COMMUNICATION | Y | B Kruger |
| 14 | Me. | | Manya | | DSD | DSD CARNARVON | Y | M Manya |
| 15 | Mnr. | | Jansen | | DSD | C.S.O. | M. | M Jansen |
| 16 | Me. | | Amsterdam | | Dept Home Affairs | | | |
| | | SINDILE | MANJO | | PKSDM | LED MANAGER | M | S Manjo |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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KAREEBERG MUNICIPALITY (CARNARVON) – NORTHERN CAPE
Date: 10 APRIL 2014 Venue: SASSA COMMUNITY HALL CARNARVON

INFORMATION ETHICS WORKSHOP

| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|--------|---------------|---------------|---|-------------------|-------------|--------------------|
| 17 | Mnr. | | Robyn | | Dept. Education(High School) | | | |
| 18 | Mnr. | Herman | Abrahams | | Dept. Education(High School) | HOD | Y | <i>H. Abrahams</i> |
| 19 | Mnr. | | de Waal | | Dept. Education(Primary School) | | | |
| 20 | Me. | | Pheiffer | | Dept. Education(Primary School) | | | |
| 21 | Mnr. | | Madolla | | Dept. Education(Primary School Vosburg) | PRINCIPAL | | <i>B. Madolla</i> |
| 22 | Mnr. | | Molusi | | Dept. of Health(Clinic) | | | |
| 23 | Me. | | Cupido | | Dept. of Health(Hospital) | | | |
| 24 | Me. | | Wanji | | Dept. of Health (EHP) | | | |
| 25 | Me. | | Leukes | | Dept. of Labour(Calvinia) | | | |
| 26 | Me. | Joy | Mothibi | | Dept. of Agriculture (Victoria West) | Extension officer | Y | <i>J. Mothibi</i> |
| 27 | Me. | | Konono | | GCIS(Colesburg) | Senior Community | Y | <i>K. Konono</i> |
| 28 | Mnr. | | Brown | | SASSA | | | |
| 29 | Me. | | van Schalkwyk | | IEC | | | |
| 30 | Mnr. | JEANET | Claasens | | Constituency Office | ADMINISTRATOR | | <i>J. Claasens</i> |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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KAREEBERG MUNICIPALITY (CARNARVON) – NORTHERN CAPE
Date: 10 APRIL 2014 Venue: SASSA COMMUNITY HALL CARNARVON

INFORMATION ETHICS WORKSHOP

| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|--------|-----------|---------------|--------------------------|--------------------|-------------|-------------------|
| 31 | Mnr. | | Phike | | CDW(COGSTA) | | | |
| 32 | Mnr. | Reiney | Jikella | | CDW(COGSTA) | | Y | <i>R. Jikella</i> |
| 33 | Mnr. | | Pretorius | | CDW(COGSTA) | | | |
| 34 | Mnr. | | Adams | | CPF (CBO) | | | |
| 35 | Me. | | Neels | | WAC SAPS | | | |
| 36 | Mnr. | | Mouers | | YAC SAPS | | | |
| 37 | Mnr. | | Adams | | YAC(NYDA) | Outreach officer | Y | <i>A. Adams</i> |
| 38 | Mnr. | | Ockhuis | | YAC(NYDA) | | | |
| 39 | Mnr. | | Witbooi | | Siyafundisa CTC(SKA) | | | |
| 40 | Mnr. | | Moos | | Siyafundisa CTC(SKA) | | | |
| 41 | Me. | | Kamies | | VEP (CBO) | | | |
| 42 | Me. | Bease | Sawall | | Hospice | Reg. Nurse | Y | <i>B. Sawall</i> |
| 43 | Me. | | Barnard | | ACVV (NGO) | | | |
| 44 | Mnr. | | Snyman | | SKA Project | Stakeholder Manag. | Y | <i>P. Snyman</i> |
| 45 | Me. | | Snyman | | 101 (NGO) | | | |
| 46 | Mnr. | | Sawall | | NGO (Festival Committee) | | | |
| 47 | Mnr. | | van Wyk | | CBO (Drop In Centre) | CHAIR PERSON | | <i>A. van Wyk</i> |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|------|-----------|---------------|-----------------------------------|--------------------|-------------|--------------------|
| 48 | Mnr. | | Slaverse | | CWP (CBO) | SPTE ADMINISTRATOR | N | <i>[Signature]</i> |
| 49 | Me. | | Andreas | | Youth League (NGO) | | | |
| 50 | Me. | | Isaacs | | Women's League (CBO) | | | |
| 51 | Me. | | Essau | | Business (Koffie Huis Restaurant) | | | |
| 52 | Dr. | | Potgieter | | CBO (Church) | | | |
| 53 | Mnr. | | Sacco | | Emerging Farmers(Agriculture) | | | |
| 54 | Me. | | Andreas | | Business (NAFCOC) | | | |
| 55 | Mnr. | Koos | Saal | | Business (Business) | DIRECTOR | Y | <i>[Signature]</i> |
| 56 | | | | | Business (ABSA) | Bestuurder | | |
| 57 | | | | | Business (STANDARD BANK) | Bestuurder | | |
| 58 | | | | | Business (Jacob's Broers) | Bestuurder | | |
| 59 | | | | | Business (Spar Super Market) | Bestuurder | | |
| 60 | | | | | Business (Kareeberg Slagtery) | Bestuurder | | |
| 61 | | | | | Business (Carnarvon Super Mark) | Bestuurder | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|-------------------|--------------|---------------|-----------------------------------|----------|-------------|--------------------|
| 62 | Mnr. | | Riaan de Wee | | Business (Wee's Photo's) | | | |
| 63 | Mnr. | | Charlies | | CPF(CBO Vosburg) | | | |
| 64 | Mnr. | Graham | Jansen | | Emerging Farmers (Vosburg) | T | | |
| 65 | Mnr. | | Sauls | | Sport (CBO – Vosburg) | | | |
| 66 | Me. | | Babers | | Hospice (NGO – Vosburg) | | | |
| 67 | Me. | | Mienies | | Drop Inn Centre (CBO Vosburg) | | | |
| 68 | Me. | | Hendricks | | Age in Action (CBO Vosburg) | | | |
| 69 | Me. | | Olivier | | Youth (NGO Vosburg) | | | |
| 70 | Me. | | Grootboom | | Women (NGO Vosburg) | | | |
| 71 | Mnr. | Hendrieka BURENTE | Slambee | | Emerging Farmers (Van Wyksvlei) | Member | Y | <i>[Signature]</i> |
| 72 | Mnr. | Brette | Tieties | | Emerging Farmers (Van Wyksvlei) | Chair | Y | <i>[Signature]</i> |
| 73 | Mnr. | Graham | Jansen | | Drop Inn Centre(CBO Van Wyksvlei) | | Yes | <i>[Signature]</i> |
| 74 | Mnr. | | Swarts | | Sport (Van Wyksvlei) | | | |
| 75 | Me. | Meljie | Exquire | | Sport (Van Wyksvlei) | Coac 14 | Yes | M. EXQUIRE |

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|----|-------|---------------|---------------|---------------|---------------------------------|----------------|-------------|--------------------|
| 76 | Me. | Benjamin | Phillipus | | ECD (CBO Van Wyksvlei) | Comitee member | Y | <i>[Signature]</i> |
| 77 | Me. | Daphné | Bremedie | | Soup Kitchen (CBO Van Wyksvlei) | Comitee member | | <i>[Signature]</i> |
| 78 | Mnr. | VAN DEN VEEEN | Kolbe | | Youth (NGO Van Wyksvlei) | CHAIRPERSON | J | <i>[Signature]</i> |
| 79 | Me. | Justine | van Jaarsveld | | Youth (NGO Van Wyksvlei) | Secretary | Yes | <i>[Signature]</i> |
| 80 | Mnr. | NEO | Neil | | Youth (NGO Van Wyksvlei) | MEMBER | Y | <i>[Signature]</i> |
| 81 | Ms | | Dauids | | SEDA | BM | | <i>[Signature]</i> |
| 82 | | Michelle | Pappin | | UOFS | | | <i>[Signature]</i> |
| 83 | Mr. | Abraham | Hendriks | | S.F.L.O | Field worker | | <i>[Signature]</i> |
| 84 | Miss | Adrenette | Visagie | | S.F.L.O | Fieldworker | | <i>[Signature]</i> |
| 85 | Miss | Magdalena | Jenkins | | S.F.L.O | Fieldworker | | <i>[Signature]</i> |
| 86 | Miss | Michelle | Olivier | | S.F.L.O | Field worker | | <i>[Signature]</i> |
| 87 | Mr | Coetzee | Bester | | ACEIE | | | |
| 88 | Ms | Candice | le Seuer | | ACEIE | | | |
| 89 | Miss | Rachel | Bothma | | ACEIE | | | |
| 90 | Prof | Pieter | Duvenage | | UOFS | Professors | N | <i>[Signature]</i> |
| 91 | Mr | Pieter | Snyman | | SKA | | | |
| 92 | Ms | Alice | Pienaar | | SKA | | | |
| 93 | Mrs | Hanlie | Snyman | | NGO | | | |
| 94 | Ms | Nozipho | Sihlahla | | DoC- Project Manager | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|------------|-----------|---------------|--|-------------------------------|-------------|--------------------|
| 95 | Ms | Kedebone | Maluleke | | DoC- CD ISAD & Research | | | |
| 96 | Mr | Andile | Mgweba | | DoC: DD Capacity Development | | | |
| 97 | Ms | Girlsy | Duma | | DoC-Dir: IGR | | | |
| 98 | Ms | Sophina | Mlangeni | | DoC: IGR | | | |
| 99 | Ms | Crystal | ROBERTSON | | DoC - Communication People | Head of Communication | | <i>[Signature]</i> |
| 100 | | | | | DoC DM'S Office People | | | |
| 101 | Mr | Koos | COUS | | Kareeberg L.M. | Special Projects Co-ordinator | Y | <i>[Signature]</i> |
| 102 | Mr. | La Gas | Steenkamp | | DoC | Assistant Director | N | <i>[Signature]</i> |
| 103 | | | | | | | | |
| 104 | Ms | Christelle | ERGENS | | | DePT Health | | <i>[Signature]</i> |
| 105 | Ms. | Samantha | Herandien | | | DePT Health | | <i>[Signature]</i> |
| 106 | MS | ATAVICI | DE BRUYN | | | DePT Health | | <i>[Signature]</i> |
| 107 | Ms | Danise | Home | | | DePT Health | | <i>[Signature]</i> |
| 108 | Ms | Joyana | Mathibe | | Dept. Agriculture | | | |
| 109 | MR | Gurthum | De Bruyn | | ANCYL Fire Brigant | Sec. | | <i>[Signature]</i> |
| 110 | MR | Virgillian | Kooper | | on ANCYL | | | <i>[Signature]</i> |
| 111 | MR | Rehney | Sprunfeld | | SKA | | | <i>[Signature]</i> |

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| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|-----------|--------------|---------------|-------------|---------------|-------------|-----------|
| 112 | MR. | WERNER | COLLS | | | | Y | |
| 113 | MR. | MINEN | DE WEE | | D.O.H | CHW | Y | |
| 114 | MR. | LOROTHY | ONPANT | | KAREEBERG | COUNCILLOR | Y | |
| 115 | MR. | JOHANNA | KWAASTE | | | | Y | |
| 116 | MR. | STEFFEN | CORNELIS | | LABOUR | TEAM LEADER | Y | |
| 117 | MS | Mikiwe | Mamame | | Labour | ESP II | Y | |
| 118 | Miss | Megan | Sacco | | D.O.H | Data Capturer | Y | |
| 119 | MR | JOE | CONSTITUTION | | Labour | Trusts | Y | |
| 120 | MR | KATHELEEN | KOENE | | PICS D. | Comm Manager | Y | |

Appendix D

Workshop feedback from feedback forms that participants completed

NAME OF WORKSHOP: Northern Cape Workshop, SASSA Community Hall

DATE OF WORKSHOP: 10 April 2014

NOTES:

- i. The total number of feedback forms received n = 33*
- ii. Numbers may not add up in responses received, since some participants may have chosen more than one option at some questions, while others may have skipped some questions. All responses are recorded, except where all options were chosen, since it would have no statistical significance.*
- iii. Grammar (and some spelling) mistakes are recorded as is.*
- iv. Where [...] is used it indicates that one or at most two words are missing because they are illegible*

1. What did you expect to learn from this workshop?

- About ethics which are to be used when communicating over internet and steps to be used against those who are not.
- More about effective communication
- How SKA and ethical information link together
- On how to Address people In My Community, How to Build the Youth
- To learn the New Concept Information ethics all about where to apply
- Nog meer oor Ethics
- More on information ethics
- From today's workshop I've learned a lot no expectations
- It was good to be here and Ive learn a lot what I didn't think even of.
- I didn't know what to expect but was positively surprised by what I received.
- To learn and understand more about Information Ethics.
- To enrich my knowledge.
- More on Information Ethics
- To understand more about what is ethics in practice
- To learn a lot more of the different topics and Ethics
- What Information ethics entails. What it means. How I can contribute
- To learn and understand information Ethics. To know more about SKA and know the stakeholders.
- To get a better Idea on how to communicate better and all the aspects of communication.
- I did expect to learn about information; but the information was a lot. Thanks a lot.

- To know more about [sentence ends here]
- To be enlightened of information.
- I expect some of the subjects, but it was more and fun.
- I did learn expect from the workshop
- I've expected to gain as much info on the topic as possible.
- Het niks geweet nie – nou weet ek.
- Scope of Information Ethics
- That I should not be marginalised and to be part in the changes in my surrounding area.
- I wanted to learn more about ethics itself. I also wanted more clearness on what the SKA is about.
- I expect to learn about this word shop.
- A lot of insight into Information Ethics, the theory. More insight, references – good reading books pertaining to this topic.

2. *Did the workshop provide what you hoped for or expected?*

- a. *Yes – it was even more than I hoped for*
- b. *Yes – it satisfied my expectations*
- c. *No – it did not meet my expectations*
- d. *No – other reason, specify:* _____

Please motivate:

Totals:

| a | b | c | d |
|----|----|---|---|
| 21 | 11 | 0 | 0 |

Motivations for a:

- Yes, I've learn a lot more then I expected to learn. Exilent presentation
- I received a guide on ethics
- I never know about information ethics.
- Yes – it was even more than I hoped for
- Ons is nie so sekuriteitsbewus as wat ons dink nie.

Motivations for b:

- It were Awesome with the Qualified Person
- What to practices in the work and I am using the internet daily

Motivations for c: None

Motivations for d: None

Other comments:

- I did not have expectations, but I benefited from ethic tools which will be used in personal life + work environment.
- [Respondent marked d, and wrote "Yes"]

3. *Why did you choose to attend this specific workshop/conference?*

- a. *The topic is interesting*
- b. *It is free*
- c. *I definitely need to know more about the topic to be effective in my work or community.*
- d. *Other, specify:* _____

Totals

| a | b | c | d |
|----|---|----|---|
| 13 | 1 | 22 | 3 |

Specifications for d:

- Invitation
- Apply it as Communicator in the district for gov
- For my age I think I can go back and give it to my children and to the community also.
- It is for the advancement of my own personal knowledge

Other notes:

- C. Definitely needed more to be effective in my work and community.
- B. Govt has a limited budget.

4. *Do you think that what you have learnt here will be useful for you in future?*

- a. *Yes – definitely*
 - b. *Maybe – I'm sure*
 - c. *No – it is not relevant*
- Please motivate:*

Totals

| a | b | c |
|---|---|---|
| | | |

| | | |
|----|---|--|
| 32 | 1 | |
|----|---|--|

Motivations for a:

- I am the communication and information sector programme [err...]; the info will come in handy.
- I didn't know of anything which I have learned today, now I can [sentence ends here]
- The government must hold more workshops like this.
- Yes, definitely. Would come good in handy in my future.
- I work at our local clinic and interact with the community daily.
- I'm in a new job and the most of it will be on communicating with the community
- Werk in kommunikasie
- Information is knowledge and it must be shared.
- More time for questions would be appreciated

Motivations for b:

- It will help how will do with different kinds of ethics

Motivations for c: None

5. *Where are you most likely to apply your new knowledge?*

- a. *Personal life*
- b. *The environment where I teach or provide guidance other than at work*
- c. *At my place of work*
- d. *Other, please specify:* _____

Totals

| a | b | c | d |
|----|----|----|---|
| 10 | 16 | 15 | 2 |

Specifications for d:

- Everywhere I go.
- Community, etc

6. *In which medium would you prefer to have the info accessible post-conference?*

- a. *Online*

- b. *Printed workbooks and notes*
- c. *On a CD/DVD*
- d. *Other, please specify:* _____

Totals

| | | | |
|----|---|---|---|
| a | b | c | d |
| 20 | 8 | 4 | 5 |

Specifications for d:

- Stick
- A – D, Social networks.
- Printed workbook and notes
- Printed workbooks – to be deliver
- For the poor and deprived people of the Northern Cape radio (local) & pamphlets always works best.

Other notes:

- C, for myself.

7. *Are you happy with how the workshop was organised in terms of communication, catering etc.?*

- a. *Yes*
- b. *More or less*
- c. *No*

Please motivate:

Totals

| | | |
|----|---|---|
| a | b | c |
| 23 | 6 | 1 |

Motivations for a:

- I were very Comfortable by the way of how it were Organised, Come Again
- But the catering was very delayed an it was unproffesional, food was touching body parts of the waiter. ☹
- Catering was well organised. Workshop was great all was in place and everybody reieved all the tools of the workshop.
- Dit was goed beplan.

- Yes, I'm very happy

Motivations for b:

- More or less, needed some more time and group interactions

Motivations for c:

- Catering was bad

Other comments:

- Catering – No. Organisation – Yes.
 - In terms of communication yes, lunch was not so good.
 - Catering was a problem cause the people's attitude that serve us was bad, and not all of us are diabetic.
-

8. *Are you happy with the way the programme has been designed in terms of content? Do you have recommendations in this regard?*

- Yes*
- More or less*
- No*

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 24 | 1 | 4 |

Motivations for a:

- But better time planning will be an added advantage. Great work to the presenters.
- Would recommend that more learners (Grade 10-12) could be present in these workshops.
- See previous comments in terms of more time for debate & questioning.

Motivations for b:

- Just wished that all speakers gave us a copy on what they were presenting so we could have a hardcopy of the facts.

Motivations for c:

- Am happy Exercise after 30 min or twenty Would be Appreciated. Am Good

Other notes:

- Practical tools – sal dit vroeër in werkswinkel inwerk – dit is hoekom ek hier was.
- We should be more transparent and don't only accommodate the people of Carnarvon but we must assist the others that was also invited from other town.

9. *Would you like to be added to the ANIE mailing list? If yes, please provide your e-mail address.*

a. *Yes. E-mail address:* _____

b. *No.*

Answers elsewhere on database.

10. *Any other comments or suggestions? General feedback as well as feedback on specific sessions on the programme would be highly appreciated.*

- The session of questioning must or can be after lunch where people have the opportunity to discuss certain matters
- Candice is doing a great Job Give her a Raise; That would Be more Appreciated
- Content was fine & presentation was on the Standard of attendees. For my side I know Afrikaans fear or partially you need to think about us in terms of language. You better use the medium of language English. Or you need translator that will help us. The workshop was so interested till you use Afrikaans. I couldn't here a think in the afrikaan because of Afrikaans. Now you give me task to go and read. Im a good listener than the reader. Like a Concept you gave introduce to us I will go and read. We learn till we going to the grave. Serious I learn in the morning sign
- Session for questions must be later – People waste time with questions/Left after being answered/ They got what they came for. Not their for the info that they supposed to received. Sessions shorter/speakers must stick to the time given/ the “over” elaborate.
- The SKA Representative mention about baseries were children from schools could also benefit. I also want to know more about that; In Kareeberg are matriculants that have matric passed well Mathematics and Science how could they benefit from this.
- No! KEEP UP THE GOOD WORK!!
- NO, BUT I HAVE TO ACKNOWLEDGE THE CONDUCT OF YOUR TEAM, I AM IMPRESSED. KEEP IT UP [with a drawing of a thumbs-up icon]
- No
- Hope you guys had enjoyed yourself here with us, and I really hope that this isn't the last time that you guys had visited us. Looking forward to see you guys real soon. To come and enrich our community with more Ethic Information so that they can know more that's going on in and around their lives. Conclusion – I really had enjoyed the workshop with you guys and all the visitors. Amandla!
- I enjoyed the programme today. I am glad DOC got involved in this programme. It is probably because of elections coming that people present were so “info politics”. But ya,

people will be people. I have thoroughly enjoyed the programme and each session today. I will definitely use these points in my everyday life, Love and Work. Thankyou for coming to our HOME Carnarvon.

- Great presentations. Workshop was well-planned and I loved the interacting part and discussions. As I said previously, more learners should be present and be informed of such workshops. I am now more empowered with information and know the basics of each programme that was presented. I know where to get information and whom to contact if I have any enquiries. Thanks to the doc for this opportunity and great workshops. Xoxo
- The presentation of Mr. Coetzee Bester was very interesting and he made a good example of what we as cellphone and internet users are challenged with. After today I will be careful on what to send to whom and what I type during my chats. And I will forward this to all my friends and family that are users of the internet.
- Have tables to work on
- I would love next time to see progress when it comes to schools and community.
- It was well [organised] and very interesting. I learn things that I not no about. Ispesiale me that came from a small town were informations you heard of is all news in other towns.
- Sessions is good, but too much info to absorb in one session. It was great, keep up the good work!!!
- Sessie 8:30 – 10:00 is te lank – benut dit met meer inligting – mense neem nog inligting in. Dankie het dit geniet!
- Dit was baie interessant en leersaam. DANKIE!!
- That you should not only think certain stakeholders bu the community at large.
- Information was useful. I think what I've learnt here today, I could definitely use in the workplace and in my personal life. I also appreciate the overview of what the SKA is all about.
- All the information was very helpful. I've learn much more and has enjoy this work shop everything was in place and I has feel very feel and comfitable everything was made clear and all questions was been answer. Thank you.
- The presenters was good in their presentation & relating to the audience – well informed. I appreciate the initiative of the University & DOC to bring this workshop to the small town of Carnarvon & not always to the big towns of Kimberley & Upington who always gets all the opportunities. Thanks a million for the readin material.

ACEIE Office

07 April 2014

Appendix E:
Workshop photos



Above: Workshop panelists.
Below: Workshop presenter and participants.



Above and Below: Question and Answer session with the participants.



Above and Below: Workshop presenters.



Above and Below: Conference presentation and presenter.

INFORMATION ETHICS IN PRACTICE WORKSHOP

The African Centre of Excellence for Information Ethics together with the Department of Communications invites you to a workshop on:

INFORMATION ETHICS IN PRACTICE- GOVERNMENT PROGRAMMES AND SERVICE DELIVERY

The workshop will, inter alia, address the following issues:

- Information Ethics in a Digital Era- "The Big Data boom"
- The importance of Information Ethics in delivery of e-Services
- Advantages/ disadvantages of Information Access, creation and production
- Relevance of Information Ethics in Education

Date: 10 April 2014

Time: 09:00 - 15:30

Place: SASSA Community Hall,
Carnarvon, Northern Cape

RSVP: ACEIE office at aceie@up.ac.za

Tel: Ledile Makgoale: 012 420 7720

Thoriso Maloka: 012 420 3669



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Above: Workshop e-Invitation

Africa Workshop Report



Uganda Africa Workshop on Information Ethics in Africa 2014

UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

African Centre of Excellence for Information Ethics

United Nations
Educational, Scientific and
Cultural Organization

IFAP
Information for All
Programme
International Centre
for Book Affairs

UNIVERSITY OF WISCONSIN
MILWAUKEE

telecommunications
& postal services
Department
Telecommunications and Postal Services
REPUBLIC OF SOUTH AFRICA

African Centre of Excellence for Information Ethics
IT 6-46.1 • Department Information Science • Information Technology Building
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www.up.ac.za/aceie

Africa Workshop Report

This was the first workshop on the Training of the Trainers on the Information Ethics Curriculum in 2014, presented by the African Centre of Excellence for information Ethics (hereafter referred to as the ACEIE) presented in January 2014.

THE WORKSHOP AT A GLANCE

Date: 21 and 22 January 2014

Country: Uganda

Venue: Seminar Room, College of Computing and Information Sciences, Makerere University

Facilitator(s): Dr Constant Okello-Obura and Mr Coetzee Bester

Presenters: Prof. Isaac Kigongo-Bukenya, Dr Constant Okello- Obura, Dr Sarah Kaddu, Mr Francis Ssekitto, Mr Coetzee Bester, Ms Erin Hommes, Ms Rachel Bothma

ACEIE and DoC representatives present: Mr Coetzee Bester, Ms Erin Hommes, Ms Rachel Bothma

Host representative(s): Dr Constant Okello-Obura and Mr Francis Ssekitto

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters):

21 January 2014: 48

22 January 2014: 43

Primary contact person: Dr Constant Okello-Obura

Appendices:

Appendix A: Workshop day programme

Appendix B: Workshop list of attendance

Appendix C: Workshop feedback

Appendix D: Workshop photos

Appendix A:

Workshop day programme

Programme for the 2-day ACEIE Information Ethics, Training the Training, Workshop at the Seminar Room, College of Computing and Information Sciences, Makerere University



TRAINER OF TRAINERS (TOT) FOR INFORMATION ETHICS IN UGANDA

DRAFT PROGRAMME

January 19th 2014: Arrival of Guests from Pretoria

January 20th 2014: Arrival of upcountry participants

| Tuesday Jan. 21 st 2014 | | |
|------------------------------------|---|---|
| Venue: COCIS: Conference Room | | |
| 8:00 a.m. – 8:30 a.m. | Arrival and Registration of participants | Francis Sssekitto |
| 9:00 a.m. – 9:20 a.m. | Opening of workshop | Assoc. Prof. C. Okello-Obura |
| 9: 20 a.m. – 10:30 a.m. | Introduction to Information Ethics education (Global, African and digital perspectives) | ACEIE Expert |
| 10:30 a.m. – 11:00 a.m. | Break Tea | Francis Sssekitto |
| 11:00 a.m. – 1: 00 p.m. | The proposed curriculum design for Information Ethics | ACEIE Expert |
| 1: 00 p.m. – 2:00 p.m. | Lunch | Francis Ssekitto |
| 2:00 p.m. – 3:00 p.m. | Teaching of Information Ethics in selected LIS schools in Uganda: A comparative study | Prof. Kigongo-Bukenya and Dr. Sarah Kaddu |

| | | |
|--|---|---|
| 3:00 p.m. – 4:00 p.m. | Discussion and wrap up of day's programme | ACEIE Expert |
| Wednesday Jan. 22nd 2014 | Venue: COCIS: Conference Room | |
| 8:00 a.m. – 8:30 a.m. | Arrival and Registration of participants | Francis Ssekitto |
| 9:00 a.m. – 9:20 a.m. | Review of Previous days programme | ACEIE Expert |
| 9: 20 a.m. – 10:30 a.m. | Curriculum Design in the Ugandan Higher Education | Prof. Kigongo-Bukenya and Dr. Sarah Kaddu |
| 10:30 a.m. – 11:00 a.m. | Break Tea | Francis Ssekitto |
| 11:00 a.m. – 1: 00 p.m. | Group work on curriculum design | Prof. Kigongo-Bukenya and Dr. Sarah Kaddu |
| 1: 00 p.m. – 2:00 p.m. | Lunch | Francis Ssekitto |
| 2:00 p.m. – 3:20 p.m. | Pedagogical Skills for Information Ethics | ACEIE Expert |
| 3:20 p.m. – 4:00 p.m. | Way forward | ACEIE Expert |
| 4:00 p.m. – 4:20 p.m. | Closing remarks and closure of workshop | Assoc. Prof. C. Okello-Obura |




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 University of Pretoria • Private Bag X20 • Hatfield • 0028 • South Africa
 Tel: +27 (0)12 420 5218 • E-mail: aceie@up.ac.za

www.up.ac.za/aceie

Appendix B:

Workshop list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

21 JAN 13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES
TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|-----------------------|--|----------------|
| Kvalute Esna | Ndejje University | |
| Wagaba Catherine Jean | Muteesa I Royal Uni. | |
| Lilian Mudeka | Muteesa I Royal Uni. | |
| Komajje Ronald | Ndejje University | |
| Kanyike Sharon | Makerebe Institute for Social Development | |
| NATIGGE CLAUDE MURARA | NDEJJE UNIVERSITY | |
| Barbara Alago | Uganda Management Institute | |
| Rachel Esther | ACESE - Univ of PTA | |
| ELIEN HUMMES | ACESE - Univ of PTA | |
| COETZEE BESTER | ACESE - Univ of PTA | |
| Ouello-Obura | Makerebe University | |

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AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES
TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|--------------------------|----------------------------|----------------|
| MUKESA GEOFREY | UCU - Mukono | |
| HAUMBA ERIC NELSON | Umuca - Kampala | |
| Lujaya M. Mathias | MAK | |
| BIYANJU SINAN | ndejje University | |
| LIZ STATE | Mau | |
| KUYUMBAGO ZI. G. | KYAMBAGO UNIV. | |
| Mary N. Kyagaba | Kyambogo University | |
| Edward Muki | " " | |
| Betty Alango | Cumu University | |
| Dr. Mrs. Eunice P.W. Sen | Sikasso, Mal. | |
| Barbra Apolot | National Library of Uganda | |

21 JAN 13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|---------------------|---|----------------|
| Ernest Mwebwa | CoEIS | |
| Murangira Jones | Kabale University | |
| FRANCIS SSEKITTO | MAKEREKE - COEIS | |
| NASSIMBA JAMUDATTA | ISLAMIC UNIVERSITY IN UGANDA | |
| Joachim Bibuli | Center for Information Policy in Africa (CIPAS) | |
| EBAINOMUGISHA | COEIS - MAK | |
| Rebecca Namuddu | Aga Khan University | |
| LYAKA MARIHA | MAKEREKE LIBRARY | |
| JAMIES MATOCCA | Kampala Inter Univ | |
| Xlicholan Kamusiimo | Uganda Christian University | |
| Dr. LU-YOMBYA-D | EASIS/COEIS | |

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AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|-------------------|----------------------|----------------|
| NAMUJUZU SYAVIA | COEIS EASIS MUK | |
| Denis Nsiminda | COEIS - MUK | |
| Johnson Mwebwa | COEIS - MAK | |
| mwesigye Kenneth | Kabale University | |
| AMONG TUBITH | CUU | |
| Namuwere Eseri | Cavendish University | |
| Maria Muzaki | CoEIS | |
| Settemo David | Chenais University | |
| Edinah Kyabutingi | CoEIS | |
| Najjuka Ruwan | Kabale University | |
| Bazizi Charles | Gulu University | |

21 JAN 13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP

REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|------------------------------------|-------------------------------|----------------|
| Peter Nabende | Makerere University (IS Dept) | |
| Sarah Kaddu | COCIS Makerere Univ | |
| Rigogo Bukuya | TRU | |
| Dr. Mrs. Eunice W. W. Serukirakira | COCIS | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

22/JAN/13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP

REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|--------------------------------------|---------------------------|----------------|
| FRANCIS SSEKITIYU | MUC - COUS | |
| KIMANJE RONALD | NABEJE - KLA | |
| NABEJE CLAIRE MAGALA Kackel BOTHA | NABEJE - KLA ACCE - UP | |
| Erin Hommes | ACEIE - UP | |
| Coetzee Bester | ACEIE - UP | |
| MUKASA GEORGE-I | UCU - MUKONO | |
| KYAKA MARTHA | MUK - WB | |
| BAZUBU CHARLES MARK | GULU UNIVERSITY | |
| HALUMSA EDIC NELSON | YUNCA - KAMPALA | |
| LUYUYA M. MATHIAS | MAK | |

22/JAN/13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP

REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|------------------------|-------------------------|----------------|
| Kalube Ezra | Ndege University | |
| Barbara Atago | YMI | |
| Bivanjo Sigan | Ndege University | |
| Barbra Apolot | NLU | |
| Rebecca Namulid | Aga Khan University | |
| Wagbara Catherine Jean | Muteesa I Royal Univ. | |
| Lilian Muleola | " | |
| Mamulane Hailanah | Cosis Library (MUK) | |
| Mary N. Kyogaba | Kyambogo University | |
| Ssesanga Idiss | Islamic Univ. in Uganda | |
| Edmond MUKIL | KYMBOGA UNIVERSITY | |

22/JAN/13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|-------------------|---|----------------|
| James Malovu | Kampala Independent Univ | |
| Luyimpazi Godfrey | KYABAZO UNIVET gluyimbazi@yaboo.co.uk | |
| Joachim Bibuli | Center for Information Policy in Africa (CIPA) | |
| Kanyike Sharon | Makerere Institute for Social Development | |
| Kamusimo Nicholas | Uganda Christian University | |
| Najjuka Vivian | Kabale University | |
| AMONG JUDITH | CUN | |
| Namuyazi Sylvia | COCIS EASLIS MUK | |
| Ednah Kyabakuzi | COCIS | |
| Maxwell Omungu | COCIS | |
| PAALA X-FUB | IUIU | |

20

22/JAN/13

AFRICAN CENTRE OF EXCELLENCE IN INFORMATION ETHICS/ COLLEGE OF COMPUTING AND
INFORMATION SCIENCES

TRAINING OF TRAINERS WORKSHOP
REGISTRATION FORM

| NAME | INSTITUTION | E-MAIL CONTACT |
|----------------------------------|--|----------------|
| Peter Nabende | dept of I.S, SCIT, Makerere University | |
| Sarah Kadha | Mankwa | |
| Jane Kawalya | Makerere Univ. EASLIS | |
| Kigoro Bukonya | MRL | |
| Murunga James | Kabale University | |
| Namuswe Ezeri | Cardiff University | |
| Okello-Obura C. | Makerere University | |
| LIZ State | Makerere | |
| MALWASI NAGWONJA | FCIT COCIS | |
| Dr. Mrs. Eunice N. N. Sendikwiza | COCIS | |

Appendix C

Workshop feedback from feedback forms that participants completed

NOTES:

- i. **Number of feedback forms received n= 23**
- ii. **Some totals do not add up since respondents occasionally selected more than one option.**
- iii. **Grammar and spelling are recorded as it appears in respondents feedback – as far as legibility of handwriting allows.**
- iv. **[...] is used to indicate one or two illegible words**
- v. **Some respondents did not complete the entire questionnaire**

3. *What did you expect to experience in this workshop?*

- Developing the Information Ethics Curriculum
- To learn more on IE; To apply IE when teaching my students
- I expected the presenters to give sum information about what is really meant by Information Ethics.
- [...] the latest developments in information ethics curricula of teaching
- Learn about IE – detail & how [...] I can share it with my learners/students.
- New knowledge of ethics of information, what it is and, is there any new definition of this? What does it involve
- Expected to be taught ethical issues in this and the workshop gave me more. Thank you.
- Increased understanding and appreciation of Information Ethics
- Understanding the concept information ethics and its components and how it can fit in the African curriculum design at the higher institutions.
- I wanted to hear about how Information ethics should be part of our library science curriculum.
- Did not have adequate prior information on the workshop so did not have expectations
- Broader understanding of I.E Good knowledge and content of I.E
- I must admit that I expected something different in content, its delivery as well as scope.
- Gain more understanding of Information Ethics
- To be more informed on Information Ethics.
- Common picture of IE by participants. A competence to integrate IE in our progs.
- I expected to know more about it as a programme and how possible I can become an ie professional or expert.
- Skills on how to manage info accuracy. Practical approaches of teaching info ethics.
- I thought it was going to be the [usual] official teaching but this was more than usual broad coverage.
- I expected to meet different scholars from different institutions in Uganda and share expectations on Information Ethics.
- At first I thought it was the routine teaching of ethical issues howeve by the end of the worshop I realised it was more than the usual ethical dimensions.
- IE in the new work environment.
- I expected to learn about Information Ethics contents in broad.

4. *Did the workshop provide what you hoped for or expected?*

- a. *Yes – it was even more than I hoped for*
- b. *Yes – it satisfied my expectations*
- c. *No – it did not meet my expectations*
- d. *No – other reason, specify: _____*

Please give reasons:

Totals

| a | b | c | d |
|----|----|---|---|
| 10 | 10 | 1 | 1 |

Reasons for a:

- I had thought that we are to start from scratch
- It provided us with the curriculum ready for use
- I received more than I expected the two days were with the time.

Reasons for b:

- I got what I had anticipated for and the workshop has been a success.
- I learnt IE and heard the experience of others
- I'm happen to be a person interested in Info Service for the disabled and I have heard something to do with this especially information access.
- I wanted to learn more on Information Ethics and to know about what other people have done about Information Ethics.
- It shed more light of IE and I believe in ability to enhance it in our progs.

Reasons for c:

- No it did not meet my expectations because the presenters where too speedy; and I did not have a laptop.

Specifications and reasons for d:

- It kind of reached my expectations. At least got some literature and the curriculum design which gave hints of what is contained in it.

3. *Why did you choose to attend this specific workshop?*

- e. *The topic is interesting*
- f. *It is free*
- g. *I definitely need to know more about the topic to be effective in my work or community*
- h. *Other, please specify: _____*

Totals

| a | b | c | d |
|----|---|----|---|
| 10 | 1 | 19 | 3 |

Specifications for d:

- This is an area that is virgin so I was compelled to come and learn more.
- I was invited
- I am in the pursue of design a course unit on IE.

11. Do you think that what you have experienced here will be useful for you in future?

- a. Yes – definitely
- b. Maybe – I’m not sure
- c. No – it is not relevant

Please give reasons:

Totals

| a | b | c |
|----|---|---|
| 22 | 1 | 0 |

Reasons for a:

- It is an opportunity to start a new dimension of LIS in Uganda.
- It has given me more light on IE issues
- I am involved in LIS education and training
- In my work I deal with information so this knowledge will be shared with my students so as to have a good community which adheres to IE
- Wherever I will be working info ethics will be my guide
- Hope to teach IE in any institution of higher learning.
- I was given this course module and was still research for materials.
- [...] insitiling I.E in Library staff/students developing I.E policies in the institutions
- I will be able to improve on the way I teach topics on Information Ethics.
- I have learnt on how to identify inadequacies in our current IE teaching & ready to try improvements.
- I hope to share with collegues about and look for way forward.
- It has given me an opportunity to know about this subject and an area of research.
- Supposed me to new development in other place + good literature
- This is simply because it has widened my knowledge on Information Ethics.

Reasons for b:

- Maybe – Im not sure; because it is my first time to hear about Information Ethics

Reasons for c: None

12. Where are you most likely to apply your new knowledge?

- a. Personal life
- b. The environment where I teach or provide guidance other than at work
- c. At my place of work
- d. Other, please specify: _____

Totals

| a | b | c | d |
|---|----|----|---|
| 7 | 14 | 13 | 5 |

Specifications at d:

- My family – children
- Training interns
- Home
- [...] work, community
- My area of research

13. In which medium would you prefer to have the workshop information accessible post-workshop?

- a. Online
- b. Printed workbooks and notes
- c. On a CD/DVD
- d. Other, please specify: _____

Totals

| a | b | c | d |
|----|---|---|---|
| 17 | 9 | 7 | 4 |

Specifications at d:

- Via emails

- Gmail/literature on I.E
- Bronchures

14. Are you happy with how the workshop was organised in terms of communication, catering etc.?

- a. Yes
- b. More or less
- c. No

Please give reasons:

Totals

| a | b | c |
|----|---|---|
| 21 | 1 | |

Reasons for a:

- Good presentations and Meals too.
- The presentations were very clear; The presenters were very articulate
- Yes. Because it was equally presented by the ACEIE experts & the lecturers from Makerere. University.
- Because it was explanatory (sessions) and interactive
- Communication was perfect and the food was great
- Timely in all aspects
- Good workshop materials, good sitting arrangements and feeding
- There was good time management.
- Normal workshop method of communication
- Time given for the two day workshop was properly used presenters were audible, knowledgeable.
- It was organised in an interactive manner and the presentors were more.
- The facilitation was good, presenters were well informed, the food was good.

Reasons for b: None

Reasons for c: None

15. Are you happy with the way the programme has been designed in terms of content?

- a. Yes
- b. More or less
- c. No

Please give reasons and/or provide recommendations:

Totals

| a | b | c |
|----|---|---|
| 19 | 3 | |

Reasons for a:

- It was synchtonized and flowed. Particularly the 2nd day.
- Yes because the presenters have given out everything or material concerning Information Ethics.
- Content was not cast in stone but to debate and discussion
- Since this is a new field of knowledge, I think we can [...] be with that for now.
- More workshops more reading materials
- I got to know how far different universities have gone in as far as Information Ethics is concerned.
- Understandable content
- I have been able to know thing I didn't know before at least now I can also inform others about Information Ethics with more confidence.

Reasons for b:

- Planning and monitoring
- The content wasn't so clearly about the Information Ethics, more literature should be given next time.

Reasons for c:

16. *Would you like to be added to the Africa Network of Information Ethics mailing list? If yes, please provide your e-mail address.*

- a. *Yes, e-mail address:* _____
- b. *No*

List compiled elsewhere

17. *Any other comments, suggestions, recommendations or thoughts? We would highly appreciate your input.*

- Regular communication & updating members on the development in the field
- There is need to have more workshops of this nature.

- (1) I suggest that universities give out free education on Information Ethics. (2) I suggest that if possible, let the universities open Information ethics as a course for the university users to achieve more Information. (3) I propose that let seminars or conferences be carried out under every university in Uganda for the students, lecturers and other professionals to be informed. (4) Let Information Ethics be advertised more for other people also to get what is the content in it; it could be through carrying out talk shows on the media, or on social networks. (5) We still need many professionals to teach Information Ethics to the public.
- In the conference due in Kampala in July '14 we are ready to present some papers. As a way of standardization I suggest we come up with guidelines informing potential participants on expectations of the conference organizations on [the]: structure of the paper; type of research; whether there will be some peer reviewing. All in all thank you for all the noble efforts.
- This has been an eye opener. We need more workshops or conferences on IE. The IE centre in South Africa should open up brand offices in the rest of Africa to champion the issue of I.E
- Well done – keep it up
- Participants for future trainings should be drawn from a wider audience not just librarians and LIS schools.
- It is indeed a prerequisite to give us certificates of attendance next time – at least to have a 3-4 days session or workshop. Workshop should be residential to enable people be on time, when ever needed in the conference discussion room.
- Next time I wish the workshop could start at 9am; I recommend more workshops of the kind; Award certificates of attendance
- Organizing more workshops providing workshop certificates provision of more incentives provision of more group works provision of soft copies of workshop presentations
- It will be wise to think about translating this information ethics content (simply) in order to cater for the different interest groups being considered.
- I would like to have access to Information Ethics materials so that I learn more about Information Ethics.
- (1) To cause public awareness on Information Ethics to all institutions in Uganda and Africa at large. (2) To make Information Ethics course unit compulsory in all programmes of the universities and it should be put among the first semester course structure (or making IE a cross-cutting unit in all programmes of the university). (3) Regular writing of articles in newspapers on issues concerning Information Ethics. (4) Information Ethics can also be taught right away from the grass-roots, like college schools, secondary and primary schools. (5) Initiating short courses on Info Ethics.
- Will be communicated online immediately any arises.
- Since ie is still new in LIS and other related programmes, and you have identified and initiated ie in Africa, I would propose that maybe, an exchange programme to support and motivate ie professionals would be of paramount.
- Its a necessary big and good campaign. We should keep up the fight.
- More workshops about Information Ethics should be carried out in order to inform more and more people; Information Ethics documents, proposals etc should be put online for easy access.

- I would suggest a post workshop forum to test elements of IE.
- LeS have more ICT specialist. More ICT representation was needed even in presentations
- Need for more workshops and training to enrich us with more knowledge in Information Ethics. We shall need the soft copies or hard copies of the workshop presentations.

Appendix D:

Workshop photos



Above: Senior Speakers at the Workshop.
Below: Workshop participants.



Above and Below: Workshop participants.

Provincial Workshop Report



Northern Cape Provincial Workshop on Information Ethics in Africa 2014



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United Nations
Educational, Scientific and
Cultural Organization



Information for All
Programme
International Committee
for Inclusion Africa



UNIVERSITY OF WISCONSIN
MILWAUKEE



Information for All
Programme



telecommunications
& postal services
Department
Telecommunications and Postal Services
REPUBLIC OF SOUTH AFRICA

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www.up.ac.za/aceie

UNESCO Workshop Report

UNESCO Swaziland Workshop on Information Ethics in Africa 2014

This Workshop was one of the UNESCO workshops that the African Centre of Excellence for Information Ethics (hereafter referred to as the ACEIE) presented in 2014 in accordance with the agreement signed between the University of Pretoria and the Southern Africa Regional Office of UNESCO in Harare, Zimbabwe.

THE WORKSHOP AT A GLANCE

Date: 14 August 2014

City and Country: Mbabane, Swaziland

Venue: Mananga Centre for Regional & Management Development, Mbabane, Swaziland

Facilitator(s): Ms Candice le Sueur & Ms Rachel Fischer

Presenters: SG Ms Hazel Zungu, Ms Candice le Sueur & Ms Rachel Fischer

UNESCO and ACEIE present: SG Ms Hazel Zungu, Ms Phumzile Hlophe, Ms Zanele Rakumaku, Ms Candice le Sueur & Ms Rachel Fischer

Host representative(s): SG Ms Hazel Zungu

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters): 26

Primary contact persons: Ms Phumzile Hlophe & Ms Rachel Fischer

Highlights

The Swaziland National Commission office of UNESCO hosted the event.

Various local representatives from academia and public sector, such as the Media Institute of Southern Africa (MISA), attended the workshop.

An appeal was made during the workshop for continuous interaction with the ACEIE and information on Information Ethics.

Appendices:

Appendix A: Workshop day programme

Appendix B: Workshop list of attendance

Appendix C: Workshop feedback

Appendix D: Workshop photos

Appendix A:

Workshop day programme

Programme for the 1-day ACEIE Africa Workshop, Mananga Centre for Regional & Management Development, Mbabane, Swaziland.

08:00 Arrival at the workshop venue

- Registration of participants

08:30 Starting of the Workshop

- Calling to order and administrative announcements
- Welcoming remarks
- Discussion of the workshop objectives

08:40 Introduction of the theme

09:00 Session 1: Discussion on Information Ethics in Africa

- International guidelines – UNESCO
- Information Ethics in Africa – ANIE
- The Africa Centre of Excellence for Information Ethics – ACEIE

09:30 Session 2: Understanding the need for Information Ethics

- Ethics and Information Ethics (Global, African and digital perspectives)

10:00 Session 3: Information Ethics in theory and practice

- Information Ethics Curriculum
- Pedagogical skills
- Practical examples

11:00 Refreshments

11:30 Session 4: Information Ethics – University and community interest groups and relevant reading material

- Workbook on Concepts
- Handbook on Information Ethics

- Exercises with tools for everyday use:
 - The Traffic Light 10 (T10) model for easy evaluation of online information or content
 - The MOVE ethical decision-making model
 - The RISE principles for conduct on Social Media Platforms
- Follow-up activities

13:30 Closing

- Summary of the workshop
- Vote of thanks

14:00 Lunch

Appendix B:

Workshop list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

| Mbabane – SWAZILAND | | | | INFORMATION ETHICS WORKSHOP | | | | |
|--|-------|-----------|------------|-----------------------------|------------------|-------------------------------|-------------|-----------|
| Date: 14 August 2014 Venue: Mananga Centre for Regional & Management Development | | | | | | | | |
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 1. | Dr | Inuli | Nhlengethe | | AMADU University | Director of Academic Programs | Y | |
| 2. | Mrs | Hlobosile | Tesabeze | | Linkokwing | Faculty Manager | Y | |
| 3. | PROF | Compass | Mandibela | | UNISWA | PROFESSOR | Yes | |
| 4. | Mr. | Vincent | Kunene | | Nqwanzi College | LECTURER | Yes | |
| 5. | MR. | Clement | Dumani | | Nqwanzi College | Lecturer | Yes | |
| 6. | MS | Haza | Zungu | | NATCOM UNESCO | SC | Y | |
| 7. | MS | Pivuzile | Hlophe | | NATCOM UNESCO | CI Program Officer | Y | |
| 8. | MS | Sibonile | Lukhazile | | SANU | DEAN | Y | |
| 9. | MR | DHALAMA | SHILI | | MISA | ADVOCATE OFFICER | Y | |
| 10. | | Nontobeko | Dlamini | | IBM | Director | Y | |
| 11. | | Pivuzile | Dlamini | | IBM | consultant | Y | |
| 12. | Ms | Ladol | Fischer | | ACCIE | Junior Research Officer | Y | |
| 13. | Ms | Candice | Le Sueur | | ACCIE | Junior Research Officer | Y | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

Page 1 of 3

| Mbabane – SWAZILAND | | | | INFORMATION ETHICS WORKSHOP | | | | |
|--|-------|-------------|-----------|-----------------------------|--|--|-------------|-----------|
| Date: 14 August 2014 Venue: Mananga Centre for Regional & Management Development | | | | | | | | |
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 14. | Ms | Phindile | Mabusa | | WILLIAM PITCHER COLLEGE | William Pitcher College H.O.B - Educator | Y | |
| 15. | MS | Nomsa | Wabantse | | | | Y | |
| 16. | Mrs | Verna | Mamba | | | Information Officer / Librarian Mananga | Y | |
| 17. | Ms | Phezulu | Dlamini | | | Senior Lecturer Sci (ICT) | Y | |
| 18. | DR | Ranga | TARUVINGA | | AC.SZ | DIRECTOR | Y | |
| 19. | Ms | Nokuphila | Thabede | | | Data Analyst | Y | |
| 20. | Mrs | Siseka | SHONGWE | | AC.SZ | ASS MGRS OF ACOS | Y | |
| 21. | Ms | Patricia | Masheya | | Linkokwing, AC.SZ | Lecturer | Y | |
| 22. | Mr | Wuyizile | HATSIWAZI | | | National Director | Y | |
| 23. | Dr | Nomsa | Mandibela | | | Lecturer | Y | |
| 24. | Ms | Jabu | Hlophe | | | Deputy Director | | |
| 25. | Ms | Rose-Juaner | Matsenjwa | | | Librarian | Y | |
| 26. | Ms | Zame | Rokumeki | | ASSISTANT COMMISSIONER NATIONAL COMMUNICATIONS | | Y | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

Page 2 of 3

Appendix C

Workshop feedback from feedback forms that participants completed

NAME OF WORKSHOP: Swaziland Workshop

DATE OF WORKSHOP: 14 August 2014

NOTES:

- v. *The total number of feedback forms received n = 23***
- vi. *Numbers may not add up in responses received, since some participants may have chosen more than one option at some questions, while others may have skipped some questions. All responses are recorded.***
- vii. *Grammar (and most spelling) mistakes are recorded as is.***
- viii. *Where [...] is used it indicates that one or at most two words are missing because they are illegible.***

5. *What did you expect to learn from this workshop?*
- Understanding the Information Ethics concept
 - Definition of Information Ethics & its elements, advantages, disadvantages etc.
 - More information on Information Ethics
 - About ICT @ University
 - To get a practical sense of information ethics and how to best I can use ICTs.
 - Guidelines on ethical issues pertaining to handling of information especially from the internet.
 - If it was possible to have IE module in our programmes
 - How ethics are related to information
 - Something relevant to all institution on Information Ethics.
 - What information ethics meant in as seen by UP. And how it affects us in Africa.
 - Learn more about IE
 - What are information ethics, how is it applied.
 - ICT, web design, information management.
 - Workshop [...] what I had expected
 - About how to treat virtual information in the Academic arena.
 - A lot about Information Ethics which I wasn't aware off. Its quite educative
 - All on ethics of information & what it entails.
 - Ethics & information
 - To learn more about Information services
 - What Information Ethics mean
 - Information is important and very useful.
 - Information ethics and its relation to real life.

- Initially I had no idea coz I didn't know what it was all about. After introduction, I wanted to hear whether information ethics is any different from other ethical issues.

6. *Did the workshop provide what you hoped for or expected?*

- a. *Yes – it was even more than I hoped for*
- b. *Yes – it satisfied my expectations*
- c. *No – it did not meet my expectations*

d. *No – other reason, specify:* _____

Please motivate:

Totals:

| a | b | c | d |
|----|---|---|---|
| 19 | 4 | 0 | 0 |

Motivations for a:

- Yes I thought I will go home still confused as this was my first encounter but I believe with more reading I will be able to do a presentation at my institution.
- I was able to get a grasp of new concepts
- Yes it did since we were also given books on the curriculum.
- I have learned New Strategies, Security Strategies; [...] how empowerment of Information Ethics.
- Provided curriculum and textbooks
- Would have loved though to get a picture of how it is in Swaziland – Government's position if there is any policy coming up.
- I loved the presentation of the Decision-making Model and more.
- Clarity of presentation & interaction
- Ist ear opener to everyone using internet and facebook

Motivations for b:

- My questions on IE were answered appropriately.
- I never heard anything about records management or archives I heard academic and library.
- It provided information and knowledge I lacked on the subject. It was an eye opener

Motivations for c: None

Motivations for d: None

Other comments: None

3. Why did you choose to attend this specific workshop/conference?

- i. The topic is interesting
- j. It is free
- k. I definitely need to know more about the topic to be effective in my work or community.
- l. Other, specify: _____

Totals

| a | b | c | d |
|---|---|----|---|
| 8 | 0 | 13 | 6 |

Specifications for d:

- I was curious wanted to know more about this new concept
- To garner more knowledge on IE
- It was mandatory because of my job
- I am interested in issues of ethics at the universities.
- Although I was delegated
- [...] needs & personal [...]
- Was asked to represent my institution

Other notes: None

18. Do you think that what you have learnt here will be useful for you in future?

- a. Yes – definitely
- b. Maybe – I'm sure
- c. No – it is not relevant

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 23 | 0 | 0 |

Motivations for a:

- What was discussed was my everyday experiences, which I now have to reflect on, and act informed
- Information awareness will help me make informed decisions.
- As a lecturer, dissertation supervisor CA market assessor
- I will assist my country in developing sound information policies.

- As academics we need to practice what teach, so it will be useful.
- More so to our students & would probably reduce plagiarism.
- Will assist me in forwarding clarity to my students, workmates and applicable in my real life.
- Will try and introduce it to our curriculum (ICT) in the school system. I teach research methods so this will be helpful as [ends here]
- Will introduce a course on IE to college students (IT)
- We are looking at mounting a program on library Information Science so this will definitely help in future.
- Useful to me personally and to my institution
- Course design, education policy, [constitution? Contribution?] of students etc.
- It will help me to be empowered with information ethics, more so in judging credibility of information.

Motivations for b: None

Motivations for c: None

19. *Where are you most likely to apply your new knowledge?*

- a. *Personal life*
- b. *The environment where I teach or provide guidance other than at work*
- c. *At my place of work*
- d. *Other, please specify:* _____

Totals

| a | b | c | d |
|----|----|----|---|
| 13 | 16 | 15 | 5 |

Specifications for d:

- All areas of my life
- Even at home
- My life, childrens life, my church.
- University with post-graduate students
- Corporate governance

20. *In which medium would you prefer to have the info accessible post-conference?*

- a. Online
- b. Printed workbooks and notes
- c. On a CD/DVD
- d. Other, please specify: _____

Totals

| a | b | c | d |
|----|---|---|---|
| 22 | 6 | 7 | 2 |

Specifications for d:

- All sources of media
- Even books and notes would do for those who cannot access the internet.
- Email

21. Are you happy with how the workshop was organised in terms of communication, catering etc.?

- a. Yes
- b. More or less
- c. No

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 19 | 4 | 0 |

Motivations for a:

- Higher learning institution – great!
- Well organized and [simplified?] delivery.
- It was well organised.
- Feel the need for setting up the advisory Board will be more effective
- I have the materials which will be useful in my personal and @ work place and use as reference

Motivations for b:

- Invitations to workshop were disseminated late.
- Communication was not done in good time. Food served should cater for people who can't eat certain foods coz of various reasons

Motivations for c: None

Other comments: None

22. Are you happy with the way the programme has been designed in terms of content? Do you have recommendations in this regard?

- a. Yes
- b. More or less
- c. No

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 22 | 1 | 0 |

Motivations for a:

- Since its an area I was not clear with, what appeared on the programme was enlightening.
- I think more time should be given especially to people like me in the Information field e.g. 3 day workshop.
- Could do with another similar
- Yes, but need to be presented with more practical examples.
- There was also supporting material which will be used as references.
- Presenters are highly motivational, influential & relevant in terms of example to support and simplify
- I [sic] was good. We talked about it but never thought it could be this detail and the need to use.
- Different strategies were used ie slides, printed material, Internet, models, etc.
- I think the way they could improve is having the different facilitators not speak for a long time.
- Very interesting content and examples that really get one thinking on ethics issues.
- I am happy because it was interactive.
- It should go to the whole continent of Africa and be applied in schools
- I think the content is good and relevant to the subject. Presentation notes should be made available during the workshop or follow soon thereafter.

Motivations for b: None

Motivations for c: None

Other notes: None

23. *Would you like to be added to the ANIE mailing list? If yes, please provide your e-mail address.*

a. *Yes. E-mail address:* _____

b. *No.*

Answers elsewhere on database.

24. *Any other comments or suggestions? General feedback as well as feedback on specific sessions on the programme would be highly appreciated.*

- The approach used was interesting and involving. A great way of covering a wide scope of content in an interesting way. The Workshop also unearthed some gaps for research.
- It was a very good presentation, very informative. I suggest that the workshop be given more content; include practical exercises like use of electrical gadgets, eg. Laptops; a session on how to access information on different websites; enlightenment on how we can help disabled people access information better; more group work or discussions to ensure that participants have grasped the information; a certificate of attendance should be given at the end of the workshop.
- Starting from theory & finalizing with practicals/illustrating very helpful; Thank you for useful book to be used in our libraries; Presenters were just super presenters – concept sequentially presented; Timeframe was good enough for starters (9am – 1pm); The site for the workshop was good; Please hold our hands & lead us through ACEIE.
- Linking theory and practice was well appreciated.
- Some of the resource materials could be put into CD/DVD so that one would go through the information and internalise the concept of IE; This would also help the lazy to read to raise awareness and interest so that they begin to read on matters around IE.
- It was a great experience and exposure to the topic. It made us realise how important IE is and therefore one will need to make recommendations to management to have a module on IE.
- This was a new concept to me; more people need to be made aware of it; it was well presented. “good”
- Our appreciation is forwarded to Mrs Zvugu for being influential to such an informative platform as Information Ethics. The wonderful presenters who were an empowerment to engage us & direct us to be highly sensitive to how we can influence on information ethics, protect ourself on certain habits that can endanger us. Such forums should be yearly conducted. Thank you.
- I hope we will have access to those papers that have been written by the students in UP; We could even use some of the topics and see what would be the response in Swaziland; Comparative study would also be good as well.
- It was very interesting. The topic is relevant to my field as an IT person; It would be useful to get the participants to interact, such as a discussion session on their thoughts more especially before and after the programme to assess awareness on the topic as well; I also

appreciated the introduction of students to conferences. Such a conference would also be beneficial for our Swazi students; Thank you so much. Please come back again!!!

- I think the half day is quite short as we ended up skipping some valuable information due to a lack of time; I liked the fact that even though the facilitators were young they could still capture the older generation's attention.
- Prepare documentation specifically for Universities post-graduate students and research centers/institute; Put documentation on CD and share with academia – Universities; How do you share information with challenged persons – persons with disabilities??; I love your sense of humour, keep it please.
- Please e-mail the workshop slides for further study and reflection .
- The workshop was just perfect. It was an eye-opener to most of us who never knew what ethics are. We have learned a lot and wish such workshops could be conducted so to learn more.
- Useful programme and very grateful for the books. Will include or add to collection at Swaziland National library Service for use by the general public.
- A very useful topic in knowledge creation & dissemination.[Standard?] offering in Institution of learning. Gets you thinking on the [virtue?] of Ethics
- More of such forums in schools both basic and tertiary education levels; More information about conferences and how one can contribute to such.
- Both sessions were interesting and captivating in their different ways. The use of the tools made me reflect on them as life-survival tools for decision making. Not only on work related issues only – but personal life issues. The books are invaluable especially the one on curriculum.
- It should be taught in school from primary level until university level because it will help to upgrade the knowledge of African citizen
- The conference/workshop period was too short. Recommend that you organise another one soon; Follow-up measures mostly necessary
- It would be appreciated if the workshop can be organised for all the relevant institutions of higher learning. Keep up the good work guyz!

ACEIE Office 2014

Appendix D: Workshop photos



Above: Workshop presenter and participants.
Below: Workshop participants receiving books.



Above: Workshop presenter and participants.
Below: Workshop presenters and organisers.

UNESCO Workshop Report



UNESCO Namibia Workshop on Information Ethics in Africa 2014

UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

African Centre of Excellence for Information Ethics

United Nations
Educational, Scientific and
Cultural Organization

IFAP
Information for All
Programme
International Centre for
Innovation

UNMILWAUKEE

telecommunications
& postal services
Department
Telecommunications and Postal Services
REPUBLIC OF SOUTH AFRICA

African Centre of Excellence for Information Ethics
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University of Pretoria • Private Bag X20 • Hatfield • 0028 • South Africa
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www.up.ac.za/aceie

UNESCO Workshop

Report

UNESCO Namibia Workshop on Information Ethics in Africa

This Workshop was one of the UNESCO workshops that the African Centre of Excellence for Information Ethics (hereafter referred to as the ACEIE) presented in 2014 in accordance with the agreement signed between the University of Pretoria and the Southern Africa Regional Office of UNESCO in Harare, Zimbabwe.

THE WORKSHOP AT A GLANCE

Date: 28 August 2014

City and Country: Windhoek, Namibia

Venue: Multipurpose Hall, 2nd Floor, UN House, Windhoek, Namibia

Facilitator(s): SG Dr Marius Kudumo & Mr Coetzee Bester

Presenters: SG Dr Marius Kudumo & Hon. Stanley Simataa & Ms Cecilia Barbieri & Mr George Molepo & Mr Coetzee Bester & Ms Rachel Fischer

UNESCO and ACEIE present: SG Dr Marius Kudumo & Ms Cecilia Barbieri & Mr George Molepo & Mr Coetzee Bester & Ms Rachel Fischer

Highlights

The Namibia National Commission office of UNESCO hosted the event at the UN House in Windhoek.

Host representative(s): Hon. Stanley Simataa, Deputy Minister, Information and Communication Technology & SG Dr Marius Kudumo

Number of attendees according to signatures on list of attendance (including ACEIE staff and presenters): 19

Primary contact persons: SG Dr Marius Kudumo & Ms Rachel Fischer

Appendices:

Appendix A: Workshop day programme

Appendix B: Keynote address by Hon. Stanley Simataa, Deputy Minister of Information and Communication Technology and Representative of Namibia on the UNESCO Executive Board

Appendix C: Workshop list of attendance

Appendix D: Workshop feedback

Appendix E: Workshop photos

Appendix A:

Workshop day programme

Programme for the 1-day ACEIE Africa Workshop, Windhoek, Namibia.

08:00 Arrival at the workshop venue

- Registration of participants

08:30 Starting of the Workshop

- Calling to order and administrative announcements
- Welcoming remarks - Dr Marius Kudumo, Secretary-General, Namibia National Commission for UNESCO
- Discussion of the workshop objectives

08:40 Introduction of the theme

- Keynote Speaker - Hon. Stanley Simataa, Deputy Minister of Information and Communication Technology & Representative of Namibia on the UNESCO Executive Board

09:00 Session 1: Discussion on Information Ethics in Africa

- International guidelines – Ms Cecilia Barbieri Officer-in-Charge and Education Programme Specialist, UNESCO Windhoek National Office
- Information Ethics in Africa – ANIE
- The Africa Centre of Excellence for Information Ethics – ACEIE

09:30 Session 2: Session 2: Understanding the need for Information Ethics

- Ethics and Information Ethics (Global, African and digital perspectives)

10:30 Session 3: Information Ethics in theory and practice

- Pedagogical skills
- Information Ethics Curriculum
- Practical examples

11:00 Refreshments

11:30 Session 4: Information Ethics – University and community interest groups

- Reading material

- Exercises with tools for everyday use:
 - The Traffic Light 10 (T10) model for easy evaluation of online information or content
 - The MOVE ethical decision-making model
 - The RISE principles for conduct on Social Media Platforms

13:30 Closing

- Summary of the workshop
- Vote of thanks

14:00 Lunch

Appendix B

Appendix B: Keynote address by Hon. Stanley Simataa

Keynote Address by Hon. Stanley Simataa, Deputy Minister of Information and Communication Technology and Representative of Namibia on the UNESCO Executive Board on the occasion of the workshop on Information Ethics, 28 August 2014, UN House, Klein Windhoek, Namibia

Director of Proceedings;

Ms Cecilia Barbieri, Officer-in- Charge, UNESCO Windhoek National Office;

Facilitators and our guests from the University of Pretoria;

Workshop participants;

Ladies and Gentlemen.

I feel honoured to have been invited to officially open this historic half-day workshop. It is also opportune and appropriate to express our thanks and appreciation to the African Centre of Excellence for Information Ethics at the University of Pretoria and the Namibia National Commission for UNESCO for their hard work and dedication in making this workshop a reality.

Amongst other things, this workshop, intends to:

- create the requisite awareness on Information Ethics;
- unpack the meaning and importance of Information Ethics to stakeholders; and
- engage policymakers, academics and relevant role players in conversations related to Information Ethics.

It is important to recall that multiple stakeholders such as; governments, international organizations, the private sector and civil society extensively discussed opportunities offered by the new communication and information environment at the 2003 and 2005 World Summit on the Information Society (WSIS). Equally, the 2014 Summits that I was privileged to attend, reflected on challenges posed by ICTs and Internet with particular reference to international governance.

It is in this context that the 2007 UNESCO Report titled: “Ethical Implications of Emerging Technologies: A Survey” for example, traced the ethical implications of the interface between human actors and the technological landscape.” The report particularly, examined “where and how values are articulated, perverted or complicated within the human actors and technological landscape.” Undoubtedly, the report was a foresight approach in anticipating the likely future ethical implications

of trends in cyber, information and communication technology and digital technology by raising awareness, and by bringing the ethical dimension of the information society to the attention of key stakeholders.

I am raising the issues of the interactions between human actors and technological developments to emphasize two points. The first being that technological advancements despite advantages in advancing Knowledge Societies, have also ethical implications that nations manage through awareness-raising and information regulatory frameworks and policies. Secondly, that the hosting of this workshop is critical and timely, as Namibia cannot afford to lag behind while other countries are moving forward in managing the ethical dimensions of the information and communication technologies in a scientific manner.

With the advent of the internet, we must acknowledge that our globe has become what many refer to as “a chattering planet nestled in the provident silence of space”.

The Internet has not only become a tool – a conduit for educational and cultural enrichment (some may argue culture dilution), but it has also become a common platform preferred for that matter for commercial activities, political discourse as well as intercultural dialogue. Yes, the Internet has opened a range of unparalleled possibilities. It has made access to information virtual and immediate. But yet, there are ethical paradoxes woven in information available on the Internet. These are paradoxes that we as media or practitioners and those of us with a stake in providing information, must be conscious of, contend with and effectively manage. For example, much of the information readily available on the Internet is unevaluated with regards to accuracy and relevance. As such, we need to tread carefully when using such information for reporting on issues. One key tenet of our profession as people who are in the media domain is “seeking the truth and reporting it” but yet, this calls for responsible and balanced reporting.

The emergence of various information technological tools such as the Internet must not tear nations apart, but must truly assist nations to advance their developmental aspirations.

I therefore trust that this workshop would broaden our knowledge and understanding of Information Ethics, and that we would identify concrete activities for possible future cooperation with the African Centre of Excellence for Information Ethics. There is no doubt in my mind that, if properly applied, the outcomes of this workshop will assist us in treading carefully on the bulging information minefield.

I thank you.

Appendix C

Workshop list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

| Windhoek - NAMIBIA | | | | INFORMATION ETHICS WORKSHOP | | | | |
|----------------------|-------|-----------|-----------|---|-------------|-----------------------------------|-------------|-----------|
| Date: 28 August 2014 | | | | Venue: Multipurpose Hall, 2 nd Floor, UN House | | | | |
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 1. | Ms | Mercia | Kindibani | | MICT | Photographer | | |
| 2. | Ms | Tunilica | Kahuka | | MICT | Media Officer | | |
| 3. | Ms | Maringa | Matyandu | | NBC | Acting Manager: Ojibero | | |
| 4. | Ms | Emily | Brown | | Poly/Naam | Ho D | Y | |
| 5. | A | Marius | Kuame | | NATCOM | Secretary - General | Y | |
| 6. | Ms | Arantxa | Mandola | | UNESCO | Assistant Programme Specialist CI | Y | |
| 7. | Ms | Sempe | Rogisha | | MICT | Media Officer | | |
| 8. | Ms | Xuanndo | Mufane | | MISA | Researcher | | |
| 9. | Ms | Meresia | Mwinjira | | NBC | Head Sales | Y | |
| 10. | Mr | Robin | Tyson | | UNAM | Lecturer | | |
| 11. | Ms | Cecilia | Barbieri | | UNESCO | OIC | N | |
| 12. | Ms | Bonika | Smule | | NATCOM | Unit Admin Officer | | |
| 13. | Mr | Ferdinand | Katire | | NATCOM | Programme officer | Y | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

Page 1

| Windhoek - NAMIBIA | | | | INFORMATION ETHICS WORKSHOP | | | | |
|----------------------|-------|---------|---------|---|-------------|--------------------------|-------------|-----------|
| Date: 28 August 2014 | | | | Venue: Multipurpose Hall, 2 nd Floor, UN House | | | | |
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 14. | MR | Coertse | Bester | | | Director | Y | |
| 15. | MR | Coertse | Mucero | | | Programme Officer | Y | |
| 16. | MR | Rod | Arkil | | | Dep. Dir. | Y | |
| 17. | Ms | LID | Kariko | | UNDP | communications Assistant | Y | |
| 18. | DR | MASOUD | NASSAR | | UNAM | Lecturer | Y | |
| 19. | Ms | Rachel | Fischer | | | Unit Admin officer | Y | |
| 20. | | | | | | | | |
| 21. | | | | | | | | |
| 22. | | | | | | | | |
| 23. | | | | | | | | |
| 24. | | | | | | | | |
| 25. | | | | | | | | |
| 26. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

Page 2

Appendix D

Workshop feedback from feedback forms that participants completed

NAME OF WORKSHOP: Namibia Workshop

DATE OF WORKSHOP: 28 August 2014

NOTES:

- ix. The total number of feedback forms received n = 11*
- x. Numbers may not add up in responses received, since some participants may have chosen more than one option at some questions, while others may have skipped some questions. All responses are recorded.*
- xi. Grammar (and most spelling) mistakes are recorded as is.*
- xii. Where [...] is used it indicates that one or at most two words are missing because they are illegible.*

7. *What did you expect to learn from this workshop?*

- Last minute thing. I did not have time to really reflect on expectations as I had not been informed prior to attending
- To learn more about Information Ethics
- More about information ethics as a discipline
- How to implement code of ethics effectively in any sector of the society
- Trends of/around information ethics; awareness creation + way forward
- Awareness on the Information and Ethics
- Everything about information ethics for professional & personal use/knowledge
- The link/s between information and ethics, and the Laws guiding ethical behaviour with regard to information and information access/use.
- About information ethics – challenges and possibilities
- Opportunities and risks of the information societies.
- Was not quite sure about what to expect as I only came in at the last hour.

8. *Did the workshop provide what you hoped for or expected?*

- a. Yes – it was even more than I hoped for*
- b. Yes – it satisfied my expectations*
- c. No – it did not meet my expectations*

d. No – other reason, specify: _____

Please motivate:

Totals:

| a | b | c | d |
|---|---|---|---|
| 6 | 5 | 0 | 0 |

Motivations for a:

- There are numerous documentation for use and the lectures were enlightening
- I had no idea what to expect, as such my knowledge is broadened on this topic

Motivations for b:

- It helped me to think deep about information ethics especially in cyber world.
- Emphasized the opportunities of ICTs and the [...] of regulatory framework are not in place

Motivations for c: None

Motivations for d: None

Other comments: None

3. Why did you choose to attend this specific workshop/conference?

m. The topic is interesting

n. It is free

o. I definitely need to know more about the topic to be effective in my work or community.

p. Other, specify: _____

Totals

| a | b | c | d |
|---|---|---|---|
| 2 | 0 | 8 | 2 |

Specifications for d:

- Nominated at work to attend
- Assigned by my boss to attend + C

Other notes: None

25. Do you think that what you have learnt here will be useful for you in future?

- a. Yes – definitely
- b. Maybe – I'm sure
- c. No – it is not relevant

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 10 | 0 | 0 |

Motivations for a:

- Yes. Especially for my studies in my current Masters topic. For m; for my career development and; personal morality skills/ethics
- In the world of tsunami around information everybody needs to be equipped with information on how to survive.
- Especially because my area is philosophy where ethics is a major component
- Even individual is affected by the implications of ICTs
- It will help me make conscious decision as for as using information is concerned and share this with others

Motivations for b: None

Motivations for c: None

26. Where are you most likely to apply your new knowledge?

- a. Personal life
- b. The environment where I teach or provide guidance other than at work
- c. At my place of work
- d. Other, please specify: _____

Totals

| a | b | c | d |
|---|---|---|---|
| 7 | 3 | 9 | 2 |

Specifications for d:

- My studies – Masters thesis
 - All areas of my life
-

27. In which medium would you prefer to have the info accessible post-conference?

- a. Online
- b. Printed workbooks and notes
- c. On a CD/DVD
- d. Other, please specify: _____

Totals

| a | b | c | d |
|---|---|---|---|
| 9 | 3 | 3 | 1 |

Specifications for d:

- Personal sessions like this one workshops
-

28. Are you happy with how the workshop was organised in terms of communication, catering etc.?

- a. Yes
- b. More or less
- c. No

Please motivate:

Totals

| a | b | c |
|---|---|---|
| 8 | 3 | |

Motivations for a:

- I would have preferred to know beforehand but that was not the organizers fault
- The facilitators were active and more interactive
- Well organized
- Everything was in place.

Motivations for b:

- Please add Coffee to the tea time.
-

- It was to my liking although I did not see the program beforehand

Motivations for c: None

Other comments: None

29. *Are you happy with the way the programme has been designed in terms of content? Do you have recommendations in this regard?*

- a. *Yes*
- b. *More or less*
- c. *No*

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 11 | | 0 |

Motivations for a:

- The content is printed and will be read, not easy to destroy
- Group discussions to encourage further participation
- All materials are in place and I believe they are very useful.
- Introduce the structure and programmes of the Centre
- I'm happy – easy to understand

Motivations for b: None

Motivations for c: None

30. *Would you like to be added to the ANIE mailing list? If yes, please provide your e-mail address.*

- a. *Yes. E-mail address:* _____
- b. *No.*

Answers elsewhere on database.

31. *Any other comments or suggestions? General feedback as well as feedback on specific sessions on the programme would be highly appreciated.*

- (1) Short + brief workshop yet highly informative, (2) would like to see follow up network workshops on topic (3) Facilitators were highly professional and knew how to bring across info in a very abstract/straightforward manner (4) I would like to have seen more participants. Perhaps the communication needs to be stronger to make sure everyone attends. Great stuff.
- It was good! Thank you.
- This was an awesome experience indeed, especially these days of civilisation where cultural morals are taken for granted. Namibia needs help in terms of establishing a social media policy that should be monitored and evaluated with the assistance of the experts in the field across the globe.
- The Namibian Chapter on IE need to work out: (1) Annual agenda (2) Create awareness on IE in Namibia (3) Report back to ACEIE on progress made after 12 months (4) Make Namibia the best Info-Ethics friendly country.
- I would like to suggest that this workshop be held within two to three days instead of one day to allow more elaboration and debates from the participants.
- None – thank you!
- Be serious about the establishment of Namibian Chapter of African Network of Information Ethics.
- The programme is in order. Needs to provide some information on previous activities.
- It is my opinion that this topic is very important more so in this day and age. As such I think more of these information sessions and awareness campaigns be conducted to get the message out there

ACEIE Office 2014

Appendix E

Workshop photos



Above and Below: Workshop presenter and participants.



Above: Workshop host and organizers.
Below: Workshop presenters and participants.

UNESCO Workshop Report



UNESCO Lesotho Workshop on Information Ethics in Africa 2014

UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

African Centre of Excellence for Information Ethics

United Nations
Educational, Scientific and
Cultural Organization

IFAP
Information for All
Programme
International Centre
for Education

UNMILWAUKEE
UNIVERSITY OF WISCONSIN

Department
Telecommunications and Postal Services
REPUBLIC OF SOUTH AFRICA

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www.up.ac.za/aceie

UNESCO Workshop Report

UNESCO Lesotho Workshop on Information Ethics in Africa 2014

This Workshop was one of the UNESCO workshops that the African Centre of Excellence for Information Ethics (hereafter referred to as the ACEIE) presented in 2014 in accordance with the agreement signed between the University of Pretoria and the Southern Africa Regional Office of UNESCO in Harare, Zimbabwe.

THE WORKSHOP AT A GLANCE

Date: 28 October 2014

City and Country: Maseru, Lesotho

Venue: Lancer's Inn Hotel and Conference Centre, Maseru, Lesotho

Facilitator(s): Mr Coetzee Bester

Presenters: SG Palesa Montsi , Prof. Matseliso Moshoeshe-Chadzingwa Mr Edward Salomane, Mr Coetzee Bester & Ms Rachel Fischer

UNESCO and ACEIE present: SG Palesa Montsi, Mr Tieho Rankhone, Mr Edward Salomane, Mr Ronewa Mathalauga, Mr Coetzee Bester & Ms Rachel Fischer

Host representative(s): SG Palesa Montsi and Mr Tieho Rankhone

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters): 32

Highlights

The Lesotho National Commission office of UNESCO hosted the event.

Primary contact persons: Mr Tieho Rankhone & Ms Rachel Fischer

Appendices:

Appendix A: Workshop day programme

Appendix B: Welcoming remarks: SG Palesa Montsi on behalf of Mrs Mapaseka Kolotsane, Deputy Principal Secretary of the Ministry of Education and Training

Appendix C: Workshop list of attendance

Appendix D: Workshop feedback

Appendix E: Workshop photos

Appendix A:

Workshop day programme

Programme for the 1-day ACEIE Africa Workshop, Lancer's Inn Hotel and Conference Centre, Maseru, Lesotho.

09:00 Arrival at the workshop venue

- Registration of participants

09:30 Starting of the Workshop

- Calling to order and administrative announcements: Mr Coetzee Bester, Director: ACEIE
- Welcoming remarks: SG Palesa Montsi on behalf of Mrs Mapaseka Kolotsane, Deputy Principal Secretary of the Ministry of Education and Training.

10:00 Introduction of the theme

- Keynote Speaker: Associate Professor Matseliso Moshoeshe-Chadzingwa: National University of Lesotho Librarian and the Lesotho National Commission for UNESCO Communication and Information Committee Chairperson
- UNESCO International guidelines: Mr Edward Salomane, South Africa National Commission for UNESCO

10:30 Refreshments

11:00 Session 1: Discussion on Information Ethics in Africa

- ANIE and The Africa Centre of Excellence for Information Ethics: Mr Coetzee Bester, Director: ACEIE
- Ethics and Information Ethics (Global, African and digital perspectives)

12:30 Session 3: Information Ethics in theory and practice

- Information Ethics Curriculum
- Pedagogical skills

13:00 Session 4: Information Ethics – Interest groups and practical examples

- Reading material
- Exercises with tools for everyday use

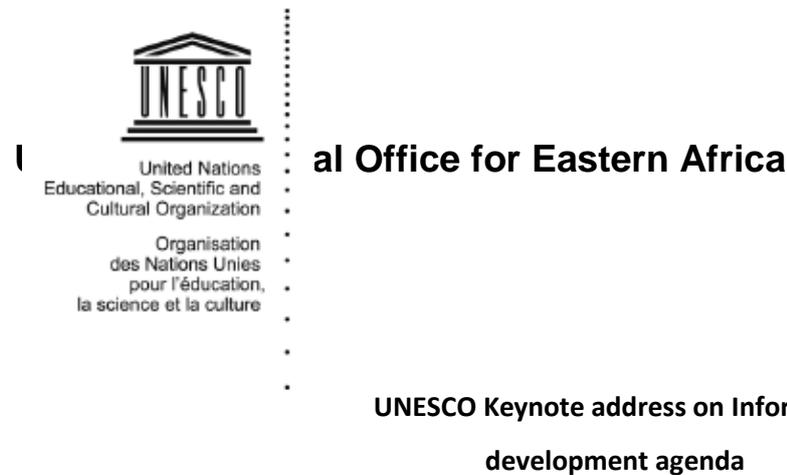
13:30 Closing

- Closing remarks

14:00 Lunch

Appendix B:

Welcoming remarks: SG Palesa Montsi on behalf of Mrs Mapaseka Kolotsane, Deputy Principal Secretary of the Ministry of Education and Training.



Ladies and Gentlemen,

Thank you for inviting me to deliver this keynote.

Ethical principles for knowledge societies derive from the Universal Declaration of Human Rights and include the right to freedom of expression, universal access to information, particularly that which is in the public domain, the right to education, the right to privacy and the right to participate in cultural life. One of the most challenging ethical issues is the inequity of access to ICT between countries, and between urban and rural communities within countries. This why we are looking within the post 2015 development agenda towards recognition of everyone having access to modern infrastructure including information and communications technologies (ICT). Debate around the right to Internet access is also increasingly growing amongst governments at all levels around the world.

From UNESCO' s perspective, the role of ICTs and the Internet in advancing respect for and the realization of human rights, in ensuring human dignity and in promoting peace raises issues for ethical consideration.

These ethical considerations derive from different perspectives on ICTs, its origin and its implication on society.

ICTs are sometimes viewed as being purely technological, not imbued with intent of its own as such. From this perspective, technology is seen to be neutral and, on this basis, value judgments may only be made in relation to the intent, use and the outcomes of its application.

Another perspective argues that ICTs are not neutral and that they are embedded, whether explicitly or implicitly in their design, with assumptions, expectations, values and biases along with the viewpoints of their designers and the societies in which they are created. Technologies do not simply come into existence – they are created within a social context that gives them meaning and purpose. The way in which the designer of a new communication and information technology considers it should be used, the perceived potential benefits it provides, what data should be collected, how data should be stored and accessed, what user actions are permitted, along with issues of profitability – all of these may be seen to entail particular choices with distinct consequences.

But there is yet another perspective that posits that ICTs, especially newer ones, are altering human interactions in fundamental ways for which we are not yet adapted or adequately prepared cognitively. From this angle, ICTs are seen to be changing drastically the context of social interactions, removing important social cues and inhibitions, with the potential impact that may be socially inappropriate.

These different perspectives and assumptions about technology and their relation to society highlight the need for increased awareness as well as critical consideration on the ethical dimensions of the information society at all levels – by users, network operators, content producers, designers of ICT, policy-makers and academia. It underscores the important work that this network of universities can carry out in raising awareness on this important subject of information ethics on empirical evidence and sound research.

Awareness raising is not the only activity to be carried out. The WSIS Plan of Action, Action line C10 mentions specifically what needs to be done in considering the ethical dimensions of the Information Society. The Information Society should be subject to universally held values and promote the common good and to prevent abusive uses of ICTs by:

- Taking steps to promote respect for peace and to uphold the fundamental values of freedom, equality, solidarity, tolerance, shared responsibility, and respect for nature.
- Increasing all stakeholders' awareness of the ethical dimension of their use of ICTs.
- Promoting the common good, protect privacy and personal data and take appropriate actions and preventive measures, as determined by law, against abusive uses of ICTs such as illegal

and other acts motivated by racism, racial discrimination, xenophobia, and related intolerance, hatred, violence, all forms of child abuse, including paedophilia and child pornography, and trafficking in, and exploitation of, human beings.

- Inviting relevant stakeholders, especially the academia, to continue research on ethical dimensions of ICTs.

ANIE by its existence and activities took action in implementing at least two activities, but what additional progress has been made by other actors? Much need to be done and within this spirit there is a renewed commitments to ICTs and its use that provide additional opportunities to implement the above mentioned activities as per the WSIS Plan of Action. A statement was issued by the United Nations Group on the Information Society (UNGIS) on the potential of ICTs and the statement acknowledges that thirteen years since the UN Millennium Summit and ten years after the Geneva Summit, we developed a much better understanding of how ICTs can be utilized to advance development.

In particular, the statement highlighted existing knowledge that:

- ▲ ICTs can help “accelerate delivery on all three pillars of sustainable development – economic growth, social inclusion and environmental sustainability”.
- ICTs can contribute to rights-based development, especially “freedom of expression and press freedom, which in turn are critical to combating corruption, ensuring gender-sensitivity, deepening accountability, and promoting socially-inclusive development”.
- ICTs have become critical drivers for “the creation of jobs and the delivery of basic public services, for improving access to knowledge and education, for empowering women, enhancing transparency, and for giving marginalized populations a voice in decision-making processes”.
- “ICTs play a transformative role in governance and institutional development at the global, regional, national and local levels, which are essential for sustainable development.”
- “Regional cooperation, through the sharing of best practices, policies and experience” can facilitate the emergence of mutually-beneficial solutions that are relevant to given regions.
- ICTs can enhance the “technical effectiveness of development work, as well as the way in which common objectives are defined, set, monitored and achieved”.
- “Affordable access to ICTs will continue to transform people’s lives, as this enables people to empower themselves, their communities and their societies.”

However, ICTs by themselves cannot ensure that the development goals are achieved but the ethical dimension need to be combined with “strategic policies, human capacity, appropriate knowledge

management, relevant content development, infrastructure deployment and an enabling environment". In addition, despite the progress made, "inequalities in access to ICT networks/infrastructure, education and technological progress and to innovation systems remain vast, within and between countries", and "important digital and knowledge divides" remain. The statements therefore proposed that:

- "The potential of ICTs as key development enablers, and as critical components of innovative development solutions, is fully recognized in the Post-2015 Development Agenda."
- "The Post-2015 Development Agenda reflects the lessons learned during the past decade in the implementation of the WSIS outcomes."
- "Interaction between the Post-2015 Development Agenda and the WSIS+10 Review processes be established to create synergies."

Within the framework of ICT for Development, information ethics is more relevant than ever as the high rate of failure of ICT4D initiatives and the difficulties in transferring successful initiatives between contexts. There is thus a need for ICT4D decision-making to rely more on research and evidence and has created favourable conditions for the growth of ICT4D as a field of applied research. Little is known and not much documentation exists, especially within the African context of the impact of ICTs in different sectors. When looking at the publication final WSIS Targets Review: Achievements, Challenges and the Way Forward, it is confirmed that mixed results in terms of achieving the WSIS targets can be observed. The report also points to the difficulties in monitoring them and a number of lessons can be learnt for identifying and monitoring the targets. A key benefit of identifying targets is to bring global attention to ICT development challenges and its ethical dimension.

These challenges have the opportunity to be included in the Post 2015 Agenda and are now part of global discussions with multiple actors, whose decision-making is informed from a variety of perspectives. However these perspectives need to be explored, analysed and monitored so that UNESCO's vision of knowledge societies can affirm the importance of societies that value and respect diversity and pluralism. The Organization's thrust to create knowledge societies is premised on the conviction that universal access to information is key to building peace, sustainable economic development, and intercultural dialogue that can impact the most challenging ethical issues of our society and the way that we manage our digital lives.

I thank you

Appendix C:

Workshop list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

| Maseru – LESOTHO Date: 28 October 2014 | | | | INFORMATION ETHICS WORKSHOP Venue: Lancer's Inn – City Centre | | | | |
|---|-------|------------|--------------------------|--|--------------------------|---------------------|-------------|-----------|
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 1. | Mr | TIEHO | RANKHONE | | Lesotho Natcom | Program officer C&I | Y | |
| 2. | Ms | Kochal | Fischer | | ACEIE/UP | Research officer | Y | |
| 3. | Mr | Echwind | SALOMANE | | SA NATCOM. | PROGRAMME OFFICER | Y. | |
| 4. | Mr | Ronewa | MATHAKAUSA | | SANATCOM | Intern | Y | |
| 5. | MRS | Mabela | Khabele | | IEMS-NUL | Lecturer. | Y | |
| 6. | PROF | MATSELISSO | MOSHVESTICE CHAZINGWA | | NUL - LIBRARY | LIBRARIAN | Y | |
| 7. | Mr | TSEFO | MOFOLO | | LEIMKOLING UNIVERSITY | LECTURER | Y | |
| 8. | | RANAKHULA | RANAKHULA | | za Communications | CHIEF INFO officer | Y | |
| 9. | | Seiso | Koali | | N.U.L | Lecturer | | |
| 10. | | LEKHORI | MOTSOARI | | LP | LECTURER | Y | |
| 11. | | TITABA | JOSEPH | | LP | " | Y | |
| 12. | | Coetsee | Bestev | | ACEIE/UP | DIRECTOR | Y | |
| 13. | MR | LEKHONA | MACHACHE | | " LAC | LECTURER | Y | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Maseru – LESOTHO Date: 28 October 2014 | | | | INFORMATION ETHICS WORKSHOP Venue: Lancer's Inn – City Centre | | | | |
|---|-------|------------|----------|--|--|----------------------------|-------------|-----------|
| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
| 14. | Mrs | LINDO | LETOA | | Lesotho College of Education | REGISTRAR | Y | |
| 15. | Mr | PALESA | MONTSI | | LESOTHO NATIONAL CENTRE FOR ACCOUNTING | Secretary General | Y | |
| 16. | MR | LEBOELA | LEBETE | | | LECTURER | Y | |
| 17. | Mr. | Sello | Lejaleko | | LCA | MANAGER - CONSUMER AFFAIRS | Y | |
| 18. | Ms | MASENEI | MOLIBELI | | LESOTHO COMMUNICATIONS AUTHORITY | COMPLIANCE OFFICER | Y | |
| 19. | Mrs | Mamofolo | Mabote | | LCA | Licensing officer | Y | |
| 20. | Ms | Moajiu | Kim | | Lesotho National Commission for UNESCO | BRIDGE Project Manager | Y | |
| 21. | Ms | Saskia | Camenga | | - | volunteer | Y | |
| 22. | MS | Mphile | Tade | | ETL | Ext. Customer Services | Y | |
| 23. | Ms | Nthabiseng | Masane | | LTV | PRODUCER | Y | |
| 24. | Ms | Mantsoaki | LeHatsa | | LTV | CAMERAMAN | Y | |
| 25. | Mrs | Karabela | Letsoebe | | LAC | Principal Lecturer | Y | |
| 26. | Mrs | Boutle | Nkoadi | | UNESCO Commission | Programme Coordinator | Y | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

Page 2 of 8

| Nr | Title | Name | Surname | Email address | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|-----------|-----------|---------------|----------------------------------|---------------------|-------------|-----------|
| 27. | Miss | TSOANE | JOHANNE | | LENA | JOURNALIST | Y | |
| 28. | Ms. | Metsiy | Mengoele | | UNESCO 2, CO. UK | Committee Member | Y | |
| 29. | Mr. | THABISO | KOLOTSANE | | Radio Lesotho | Reporter | Y | |
| 30. | Mrs. | MAMOLISE | FALATSA | | MOET | PRO | Y | |
| 31. | Mr | MOTHE | MOLISANE | | JRC | INFO OFFICER | Y | |
| 32. | MR. | MAMMATHHE | MAMMATHHE | | NATIONAL LIBRARY AND ARCHIVES | PRINCIPAL LIBRARIAN | Y | |
| 33. | | | | | | | | |
| 34. | | | | | | | | |
| 35. | | | | | | | | |
| 36. | | | | | | | | |
| 37. | | | | | | | | |
| 38. | | | | | | | | |
| 39. | | | | | | | | |

Appendix D:

Workshop feedback from feedback forms that participants completed

NAME OF WORKSHOP: Lesotho Workshop

DATE OF WORKSHOP: 28 October 2014

NOTES:

- xiii. The total number of feedback forms received n = 19*
- xiv. Numbers may not add up in responses received, since some participants may have chosen more than one option at some questions, while others may have skipped some questions. All responses are recorded.*
- xv. Grammar (and most spelling) mistakes are recorded as is.*
- xvi. Where [...] is used it indicates that one or at most two words are missing because they are illegible.*

9. *What did you expect to learn from this workshop?*

- Impact of ICT on Information Ethics
- Ethics/ Information Ethics
- I was expecting to learn how we adopt information ethics into education policies & legislation
- ACEIE experiences and guidelines towards the Lesotho chapter; views from local participants
- Information ethics and experiences from RSA and other regional countries.
- My thinking was [...] – but what [...] was beyond my thinking
- IE Awareness
- Oh wow, I expected to hear exactly this, how information and ethics converge.
- Learn more about Information Ethics and how that can help me in utilising information Ethics.
- Ethics on information
- Principles of ethics @ work
- Learning what ethical issues to consider in handling/ dealing with information
- Mainly ethics related to media
- There has not been much discussion on IE in Lesotho yet.
- How to build information technology, what is information ethics?
- The importance and awareness of information ethics
- Awareness on information ethics

10. *Did the workshop provide what you hoped for or expected?*

- a. Yes – it was even more than I hoped for*
- b. Yes – it satisfied my expectations*

c. *No – it did not meet my expectations*

d. *No – other reason, specify:* _____

Please motivate:

Totals:

| a | b | c | d |
|----|---|---|---|
| 14 | 3 | 0 | 2 |

Motivations for a:

- I am excited over books donated; and about prospects of IE Lesotho chapter
- Definitely this has been a great resource to me as a facilitator of our credit program in Mass Communication
- I got more than I expected especially materials
- I also expected media houses (broadcasters) to participate in this forum because they disseminate information and are able to influence listeners.
- I am beginning to think about how IE can be integrated into the curriculum.

Motivations for b: None

Motivations for c: None

Motivations for d:

- Partly because I was focusing on academia rather than implementing agencies and policy makers.
- It focused mainly on areas that are relevant to my institution/work – Telecommunication provider

Other comments: None

3. *Why did you choose to attend this specific workshop/conference?*

q. *The topic is interesting*

r. *It is free*

s. *I definitely need to know more about the topic to be effective in my work or community.*

t. *Other, specify:* _____

Totals

| | | | |
|---|---|----|---|
| a | b | c | d |
| 6 | 2 | 11 | 6 |

Specifications for d:

- [added to (a):] and relevant to my job; member of UNESCO CI committee, so I was invited
- Was nominated to attend
- I was nominated to attend by my boss.
- I was invited by UNESCO
- Work-related
- Work related

Other notes: None

32. Do you think that what you have learnt here will be useful for you in future?

- a. Yes – definitely
- b. Maybe – I'm sure
- c. No – it is not relevant

Please motivate:

Totals

| | | |
|----|---|---|
| a | b | c |
| 18 | 1 | 0 |

Motivations for a:

- It will be useful especially in my personal life and will disseminate it
- I intend to be active also in this emerging field
- Very relevant to our institution with all its programmes and most especially for the journalist programme. But will be good for the Business department and the Adult Education Sector.
- Personally and professionally
- It was a good refresher workshop and felt there should have been more from my Company
- In my future studies/qualifications I hope pursue.

Motivations for b: None

Motivations for c: None

33. Where are you most likely to apply your new knowledge?

- a. Personal life
- b. The environment where I teach or provide guidance other than at work
- c. At my place of work
- d. Other, please specify: _____

Totals

| a | b | c | d |
|----|---|----|---|
| 11 | 9 | 11 | 6 |

Specifications for d:

- Home with family members
 - I shall research on the topic and publish
 - Verry appropriate for all [...].
 - Media setting
 - Very invaluable knowledge indeed
 - Including home
-

34. In which medium would you prefer to have the info accessible post-conference?

- a. Online
- b. Printed workbooks and notes
- c. On a CD/DVD
- d. Other, please specify: _____

Totals

| a | b | c | d |
|----|---|---|---|
| 14 | 4 | 5 | 2 |

Specifications for d:

- For ease of access by many
 - E-mail
-

35. Are you happy with how the workshop was organised in terms of communication, catering etc.?

- a. Yes

b. *More or less*

c. *No*

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 18 | 0 | 0 |

Motivations for a:

- Very precise and short and no waste of time. I'm happy to have my afternoon for work
- With tea, water + sweets. Yet to see Lunch!
- Organisation has been warm and environment conducive.
- [...] the participants [...] knew your staff
- Different speakers kept me paying attention throughout the workshop
- Logistics and presentations well presented

Motivations for b: None

Motivations for c: None

Other comments: None

36. *Are you happy with the way the programme has been designed in terms of content? Do you have recommendations in this regard?*

a. *Yes*

b. *More or less*

c. *No*

Please motivate:

Totals

| a | b | c |
|----|---|---|
| 15 | 2 | 1 |

Motivations for a:

- Both Coetzee and Richard impressive
- Have at least two – three days training.
- There was a nice flow of the presentations

Motivations for b:

- Though appreciate it was high level, it was rather short & rushed.
- Engage more interaction, ask for experiences with IE

Motivations for c: None

Other notes:

- [Without choosing option a,b or c one respondent writes:] Invited stakeholders should perhaps indicate laws that address ethics in their legislations.

37. *Would you like to be added to the ANIE mailing list? If yes, please provide your e-mail address.*

- a. *Yes. E-mail address:* _____
- b. *No.*

Answers elsewhere on database.

38. *Any other comments or suggestions? General feedback as well as feedback on specific sessions on the programme would be highly appreciated.*

- I am just overwhelmed with how vulnerable Internet users are to criminals out there.
- Information ethics tools, because most of the people including me, we sometimes ignore the consequences of indulging too much online.
- Keep up the good work both ACEIE + UNESCO Lesotho
- Such workshops are crucial not only for academics [...] or policy makers but for the general population and media houses as they are the ones to relay or disseminate information. It is also part of morals and values for the providers of information to always give genuine, honest and down to earth information for knowledge and development. We are very happy to get all the information on ethics for free; Perhaps it will be a way forward for Lesotho to finally get factual and researched info for broadcasts, print, online and television production. THANK YOU SO MUCH!
- One of the most important group that was [...] – was the media people – we need to organise one more [...] workshop locally as it appeared to be a [...] will the participants in this 1st [...] workshop.
- What a wonderful workshop! It hit the nail on the head! Ethics information is a tricky topic so it was well addressed. As a lecturer I will incorporate the information in my day to day teaching while we will include it in the curriculum in preparation to autonomising Lesotho Agricultural College. I am very impressed by the committee elected as it will carry forward the efforts of ACEIE.

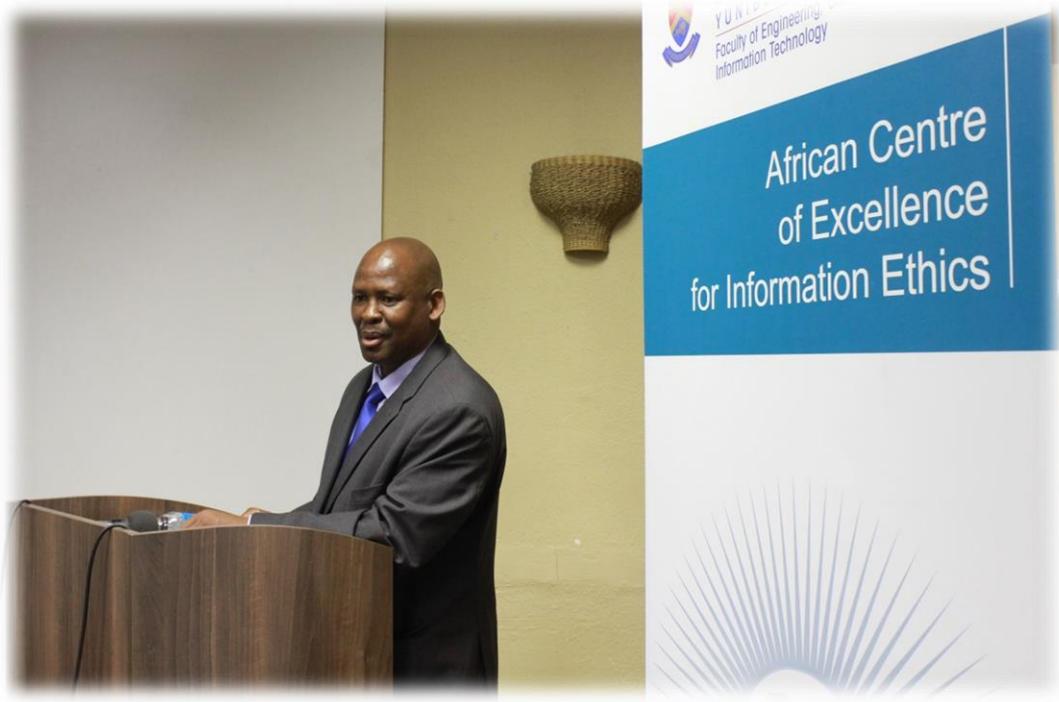
- The workshop was highly detailed, informative and educational, but short. Please organise more regular workshop for school teachers
- Follow-up mechanisms should be made especially with institutions empowered in this forum to check how they have implemented the principles learned from this forum; Expand on the importance of Ethics & integrity at work for the benefit of the community being served; & for the benefit of the organisation which must be ethical in all its dealings.; Have a forum where legislation can be checked to validate if it addresses ethical issues in relevant areas; Include in the program or recommend to respective employers to empower its personnel on ethics & ethical behaviour; Invite media houses in future for such empowerment sessions to empower them on ethical principles.
- Way forward: how do we proceed from now on?
- Any kind of practical cases in other countries, what kind of programmes or projects going on using information ethics theories?
- Creation of Lesotho National committee to deal with information ethics at national level.
- I would strongly recommend that: 1 – Ethics be taught at Post-primary schools in Lesotho. Approach Ministry of Education on this. 2 – Academic institutions be sensitised on ethics in their programmes.

Appendix E:

Workshop photos



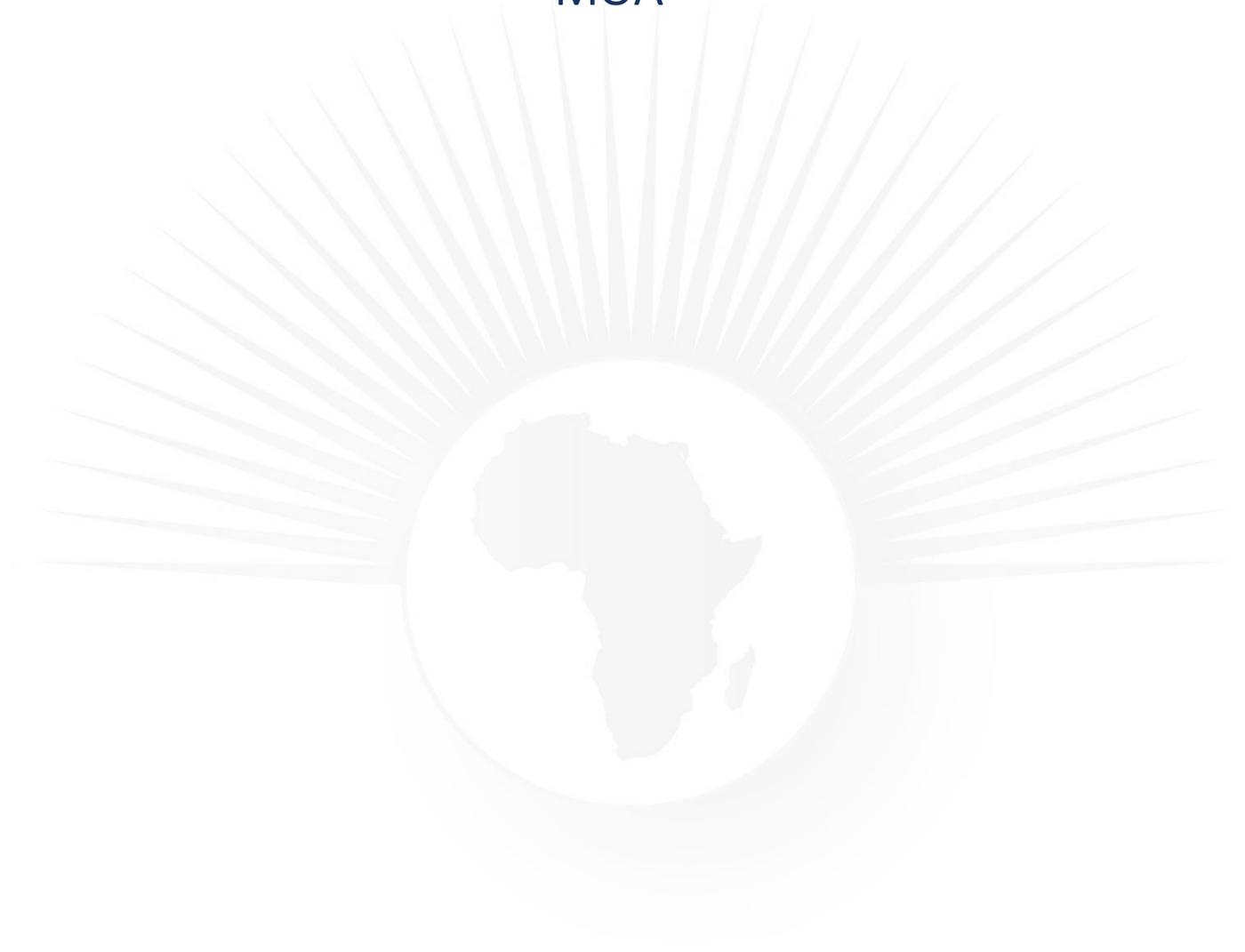
Above and below: Workshop presenter and participants.



Above and below: Workshop presenter and participants.

Addendum D

MOA



Worksheet that reflects the UNESCO impact on the preparation of the MoA for 2015 to 2019
between DTSP and the University of Pretoria.....178

Memorandum of Agreement (MOA).....182



Worksheet that reflects the UNESCO impact on the preparation of the MoA for 2015 to 2019 between DTPS and the University of Pretoria

Based on the report by the ACEIE delegation to UNESCO HQ during December 2014

Background to this document

Based on a meeting that took place 26 November 2014 between the Prof Hlengiwe Mkhiza MP, Deputy Minister of Telecommunications and Postal Services (DTPS), Ms Mameetse Mphahlele, DDG of DTPS and the Director of the ACEIE. The ACEIE delegation to UNESCO could *inter alia* declare that:

- The DTPS and the University of Pretoria should be acknowledged as the parent institutions that created the ACEIE and that this relationship will be continued to include the term 2015 to 2019
- Between 2015 and 2019 the DTPS will according to a MoA and an approved budget fund the basic operational costs of the ACEIE
- The ACEIE will approach UNESCO structures for funding to plan and execute projects related to the objectives of UNESCO, the DTPS and the ACEIE during this time
- The purpose of the ACEIE delegation to UNESCO was to interact with various UNESCO role players and stake holders to confirm the ACEIE activities between 2015 and 2019

Conclusions the delegation

Based on the experiences during the wide range of meetings and discussion the ACEIE delegation had at the UNESCO Head Office in Paris, the following conclusions can be made:

1. The UNESCO role players and stakeholders respect the work done by the ACEIE and appreciate both the objectives and the operational results of the Centre
2. The UNESCO Head Office and the UNESCO IFAP structures as well as the UNESCO Africa Group relates directly to the efforts of the ACEIE to address the needs for Information Ethics in Africa

3. The ACEIE is the only organisation that directly addresses the matters related to the UNESCO and WSIS Action line C 10 on the African continent
4. The input and contribution by the ACEIE is warmly invited into all related planned UNESCO activities – these include the UN University in Portugal, the IFAP structures, the March 2015 Conference, the Freedom of Speech and Journalism activities as well as the UNESCO Africa Group
5. The UNESCO IFAP structures are prepared to visit and address ACEIE activities in South Africa, Southern African Region and other UNESCO regions in Africa
6. The UNESCO IFAP representatives welcomes the close cooperation with Intel in Africa
7. A high priority should be put on finalising the ACEIE application to become an UNESCO Category 2 organisation in Paris and Africa
8. The approval of the ACEIE as an UNESCO Category 2 organisation will make the Centre one of only 3 Category 2 organisation in South Africa and the only one in Africa working on WSIS Action Line C10 and matters related to Information Ethics in Africa
9. African countries that were met as well as the UNESCO Africa Group representatives will support the ACEIE application to become an UNESCO Category 2 organisation
10. Funding for the ACEIE activities could be available during 2015 on an ad hoc basis but as soon as the Category 2 status was granted by the UNESCO General Assembly international funding will become available
11. If all procedures are followed, the envisaged Category 2 status by the UNESCO General Conference is possible in November 2015

Recommendations by the delegation

Following the conclusions, the ACEIE delegation made the following recommendations:

1. That the ACEIE finalise the Memorandum of Agreement between the University of Pretoria and the Department of Telecommunications and Postal Services as a matter of urgency as the content of the document will be needed for the UNESCO Category 2 application
2. That the ACEIE management and the South African UNESCO Natcom urgently meet with the relevant DTPS, DBE and the DIRCO structures to discuss the positive opportunities that were requested from the ACEIE activities
3. That the ACEIE actively engage with the DIRCO office to facilitate possible funding from: Japan, Korea, Australia, Singapore, France (for French speaking Africa), Portugal (for Mozambique and Angola), Sweden, Norway and Denmark
4. That the ACEIE urgently manage the application to become an UNESCO Category 2 organisation. These activities should specifically include:
 - a. A meeting with the DIRCO representatives as instructed by the South African Embassy in France and at UNESCO – envisaged date: early January 2015
 - b. Complete the requested UNESCO Category 2 application forms – envisaged date: 1st week in February 2015
 - c. Organise and confirm via the SA Natcom Office meetings with African country representatives as well as the UNESCO Africa Group in Paris in March 2015 – envisaged date: 15 February 2015
 - d. All application and support documentation must be via DIRCO arrive at the South Africa Embassy in France in time to be registered on the 38th UNESCO General Conference that will take place in November 2015
 - e. The South Africa Ambassador to France and UNESCO will present the ACEIE application to the 38th UNESCO General Conference for approval
5. That the ACEIE present all planned 2015 international projects/activities to the UNESCO SA Natcom and the UNESCO Regional Office in Harare for possible financial support

6. That the ACEIE actively includes the UNESCO Head Office IFAP (Ms Chafica Abou Khaled Haddad) and IPDC (International Programme for the Development of Communication) representative (Prof Fackson Banda) in activities in Africa
7. That the ACEIE actively cooperates with the UN University in Portugal on research and publications related to Portuguese speaking countries in Africa
8. That the ACEIE actively engage with the University of Pretoria structures to become part of the scheduling, planning, construction and layout of the Intel Communication Laboratory that is planned at the Groenkloof Campus
9. That the ACEIE meet with the Faculty of Education at the University of Pretoria on matters related to the shared objectives of the Faculty, UNESCO and the ACEIE

ACEIE
December 2014

MEMORANDUM OF AGREEMENT (MOA)

Made and entered into by and between the

GOVERNMENT OF THE REPUBLIC OF SOUTH AFRICA

Department of Telecommunications and Postal Services

Hereinafter represented by

Ms. Rosey Sekese

In her capacity as the Director-General of the

Department of Telecommunications and Postal Services (DTPS),

duly authorized thereto

(Hereinafter referred to as the DTPS)

and the

University of Pretoria

Hereinafter represented by

Professor C M de la Rey

in her capacity as Vice Chancellor and Principal

of the University of Pretoria, duly authorised thereto

(Hereinafter referred to as UP)

WHEREAS the DTPS, in line with the internationally agreed outcomes of the World Summit of the Information Society, wishes to:

- continue with the working relationship on Information Ethics that existed as a result of the previous MoA with the University of Pretoria
- extend the existing MoA between the DTSPS and the UP for another 5 (five) years from 2015 to 2019
- continue with the same positive and productive spirit of cooperation between the parties
- promote academic activities and research in the field of Information Ethics as described in this document
- perform an effective role as an international stakeholder in the UNESCO, IFAP and WSIS structures
- develop tools for the practical application of ethical reasoning; and
- ensure that the opportunities offered by the developing Information Society are effectively utilised for socio-economic advancement and a better life for all.

And whereas the University of Pretoria is willing to co-operate with the DTSPS in this regard.

Now the parties agree as follow:

1. INTERPRETATION

In this Agreement:

- The following expressions shall bear the meanings assigned to them below and cognate expressions bear corresponding meanings:

2.1 “**DTSPS**” means the Government of the Republic of South Africa on behalf of its Department of Telecommunications and Postal Services or any newly structured entity to fulfil the same duties, duly represented by Ms Rosey Sekese as the Director-General of the Department;

2.2 “**The University**” means the University of Pretoria, a higher education institution and juristic person established in terms of the Higher Education Act 101 of 1997, as amended, with its registered address at Lynnwood Road,

Hillcrest, Pretoria, 0001 duly represented by Professor C M de la Rey, Vice Chancellor and Principal of the University;

2.3 “**Agreement**” means this Agreement concluded between DTPS and the University;

2.4 “**Funding**” means the funding referred to in clause 3 and which is provided by DTPS for purposes of the project;

2.5 “**Party**” means either DTPS or the University;

2.6 “**Parties**” means DTPS and the University;

2.7 “**Period**” means the duration of this Agreement as cited in clause 5;

2.8 “**Representatives**” means the appointed representatives by the Parties to liaise and make decisions where necessary to ensure that each Party complies with this Agreement;

2.9 “**Signature Date**” means the date of the last Party signing this Agreement;

2.10 “**The Centre**” means the African Centre of Excellence for Information Ethics.

2.11 “**The Project**” means the project with the aim to establish an African Centre of Excellence for Information Ethics at the University and to focus on research, training and advice as more fully described in Annexure A attached hereto.

2. THE COLLABORATION

- 2.1 The DTPS hereby undertakes to collaborate with UP to further develop the African Network for Information Ethics (ANIE) and the African Centre of Excellence for Information Ethics (ACEIE) amongst the African academics and policy makers on the application of ethical awareness and reasoning in the Information Society and e-government in general.
- 2.2 This agreement is intended to build on previous collaborations with the academic community, which includes the University, in order to develop research in the field of Information Ethics, in line with the UNESCO activities and the WSIS Plan of Action.

3. THE FUNDING

- 3.1 The DTPS will, in accordance with the activities, project guidelines and agreed budget attached hereto as Annexure A, B C and D over a period of 5 (five) years pay the University the following amounts:
- 1 April 2015 – R 1 937 200-00**
- 1 April 2016 – R 2 301 804-00**
- 1 April 2017 – R 2 425 429-00**
- 1 April 2018 – R 2 886 094-00**
- 1 April 2019 – R 3 228 759-00**
- 3.2 Payment of the total amount of **R 12 779 286-00** mentioned in clause 3.1 above will be made by the DTPS to the University inclusive of VAT.
- 3.3 The University shall, annually by 31 December of each year, for the duration of the agreement, provide the DTPS with comprehensive income and expenditure reports, financial reports as well as project reports relating to the attainment of the project objectives.

- 3.4 The project finance will be managed in accordance with the University's financial practices and procedures and the financial reports will reflect the items in the attached budget.
- 3.5 Funding not used for a specific item, or within a specific year as indicated in the budget, may, during the following year and up until the agreement has terminated, be used in respect of the project. At the end of the agreement, the University will have to repay the DTSP any unused funds paid to it by the DTSP in respect of the project.
- 3.6 In addition to serving on all management structures and monthly report meetings, the DTSP may from time to time appoint independent outside evaluators to inspect all aspects of the project.

4. THE CENTRE: DELIVERABLES

- 4.1 An ACEIE will be maintained and managed to achieve the objectives of this agreement.
- 4.2 The management and administrative operations of the ACEIE shall be subject to the rules, regulations, policies and procedures of the University of Pretoria.
- 4.3 The ACEIE will support Information Ethics projects and initiatives with all structures of UNESCO and will apply to become an UNESCO Category 2 institution
- 4.4 Convening, coordination and administration of Information Ethics conferences, workshops and follow-up implementation of the conference resolutions
- 4.5 Hosting of Ethics Award Ceremonies in collaboration with other partners as determined.
- 4.6 The ACEIE will focus on research and training in Information Ethics and research results will be published in related Journals.
- 4.7 The Director and staff of the ACEIE will be appointed and remunerated by the University.
- 4.8 The University will provide a functional office for the Centre.

- 4.9 Publications, text books and other study material will be coordinated as agreed and will include that the cover page and opening page of each ACEIE publications will be approved by the DTPS.
- 4.10 The Director of the ACEIE will according to his/her written request and allocated appointment from time to time meet with the Minister or Deputy Minister of the DTPS.

5. PERIOD

This Agreement shall be signed by the parties to commence on the 1 January 2015 and shall continue for a period of five (5) years, where after the Parties may elect whether to renew the Agreement on the terms and conditions acceptable to the Parties at the time.

If the application to become an UNESCO Category 2 institution is successful then the term of this agreement could be revisited to include the full term of the Category 2 status of the ACEIE.

6. LIMITATION OF LIABILITY AND INDEMNITY

- 6.1 Each Party (in either case, “the indemnifying Party”) indemnifies the other Party from and against any loss, liability, expense or damage arising out of or resulting from:
- 6.1.1 the indemnifying Party’s breach of this Agreement; and
 - 6.1.2 any wilful or negligent act or omission by the indemnifying Party in connection with the project or arising from the project.
- 6.2 The liability of the indemnifying Party pursuant to this clause shall be reduced proportionately to the extent that any wilful or negligent act or omission of the other Party contributed to the relevant loss, liability, expense or damage.
- 6.3 In any event, neither Party will be liable for any special, incidental or consequential loss, pursuant to this Agreement.

7. DISPUTE RESOLUTION

7.1 In the event of a dispute arising between the Parties, in respect of any matter contained in this Agreement –

7.1.1 The aggrieved Party shall notify the other Party in writing about the existence and nature of the dispute within a reasonable time of the dispute arising; and

7.1.2 Thereafter the Parties shall negotiate in good faith to settle the dispute in question as expeditiously as possible, which may include subjecting the matter to a mediation process, and if necessary to involve the Dean of the Faculty of Engineering, Built Environment and Information Technology and the Director-General of the DoC directly, but in any event within a period of 14 (fourteen) days of the matter being referred to them or such longer time as the Parties may agree upon;

7.2 Should the Parties be unsuccessful in settling such dispute within the aforesaid period or such longer period as the Parties may agree to, the dispute must be resolved through a process of arbitration in terms of the rules of the Arbitration Foundation of South Africa (AFSA). The arbitrator's decision shall be final and binding.

7.3 The Arbitrator's decision may, on application to a court of competent jurisdiction by either Party to the dispute, after due notice to the other Party, be made an Order of Court. A determination that has been made an Order of Court may be enforced in the same manner as any judgement or order of the same effect.

7.4 The above does not preclude a Party to approach a Court of competent jurisdiction for an interdict, declaratory order or urgent relief arising out of or in connection with this Agreement.

8. BREACH OF THIS AGREEMENT

8.1 In the event that either Party fails to fulfil its obligations in terms hereof or commits a breach of any of its obligations or fails to provide any documents, matter and

information, as herein before referred to or contemplated, or fails to make payment of any amounts it has agreed and undertaken to pay, and fails to fulfil such obligations or remedy such breach within 7 (seven) days of receipt of a written notice requiring it to do so, then the Party giving such notice shall be entitled:

8.1.1 forthwith to cancel this Agreement and to claim such damages as it may sustain; or

8.1.2 compel specific performance by the defaulting Party to fulfil its obligations in terms hereof.

8.2 The University further agrees that it shall immediately notify DTPS in writing in the event that it is to be merged, or consolidated with or into any other entity in which event DTPS shall have the right, if it so chooses, to terminate this Agreement in accordance with clause 9 upon receiving notification of the occurrence of such event.

8.3 Should this Agreement be terminated due to breach by the University, the University must, within thirty (30) days of demand, repay DTPS any unexpended funds already paid by DTPS to the University in respect of activities of the ACEIE.

9. TERMINATION OF THIS AGREEMENT

9.1 Either Party shall be entitled to terminate this Agreement by providing one calendar year written notice to the other Party.

9.2 Following the notice of termination of this Agreement as set out in clause 9.1, all of the terms and conditions of this Agreement will continue to apply during the twelve (12) months period following such notice.

10. CONFIDENTIALITY

10.1 The Parties acknowledge that all information which is labelled, at the time of disclosure, by the disclosing Party shall disclose to the receiving Party, as “confidential information”

and which has or shall come into the possession or knowledge of the receiving Party shall be considered as confidential and proprietary information.

10.2 The Parties agree that such confidential information shall be treated as strictly confidential and agree not to make use of such information other than for the performance of its obligations under this Agreement and to release such information to its employees or students on a “need to know” basis provided that such employees, students sub-contractors or agents undertake to be bound by the confidentiality contained herein.

10.3 It is recorded that the following information will, for the purpose of this Agreement, not be considered to be confidential information:

10.3.1 information known to either of the Parties prior to the date that it was received from the other Party; or

10.3.2 information known to the public or generally available to the public prior to the date that it was disclosed by either of the Parties to the other; or

10.3.3 information which becomes known to the public or becomes generally available to the public subsequent to the date that it was disclosed by either of the Parties to the other, other than due to breach in terms of this Agreement by the University or DTSPS, as the case may be, in respect of such information; or

10.3.4 information which either of the Parties in writing, authorises the other to disclose; or

10.3.5 information which is disclosed by operation of law.

10.4 The confidentiality obligations in terms of this clause shall survive the termination of this Agreement for a period of five (5) years.

11. INTELLECTUAL PROPERTY

- 11.1 The ownership of any Intellectual Property (“Background Intellectual Property”) owned by either Party prior to the commencement of this Agreement shall be and remain vested with that Party.
- 11.2 Any Intellectual Property emanating during the course of scope of this Agreement (“Foreground Intellectual Property”) shall be owned by the University and managed by it in accordance with the terms and provisions of the Intellectual Property Rights from Publicly Financed Research and Development Act (Act 51 of 2008) and the regulations issued in terms thereof.
- 11.3 In order to preserve the novelty of any intellectual property the University shall be entitled to delay the release of research results until the release of such information is appropriate as reasonably determined by the University.
- 11.4 The University shall be free to publish results of the research carried out pursuant to this agreement at its discretion.
- 11.5 The Parties shall not be entitled to delay the submission and examination of theses and dissertations or the awarding of degrees.

12. GENERAL

- 12.1 In the event of any conflict between words and figures, the meaning of the words shall be decisive.
- 12.2 Any reference to writing shall include any modes of reproducing any words in a legible and non-transitory form.
- 12.3 Any reference in this Agreement to days shall be deemed calendar days unless specifically stipulated otherwise.
- 12.4 The terms of this Agreement having been negotiated, the *contra proferentem* rule shall not be applied in the interpretation of this Agreement.

13. WHOLE AGREEMENT

This Agreement constitutes the whole Agreement between the Parties in regard to the subject matter hereof and there are no representations, warranties or undertakings given by either Party which are not recorded herein.

14. NO VARIATION

No variation of this Agreement or any provision or term hereof or of an Agreement or other document issued or executed pursuant to or in terms of this Agreement and no settlement of any disputes arising under this Agreement shall be binding unless recorded in a written document and signed by both Parties.

15. NO WAIVER

No waiver, relaxation or indulgence afforded by either Party to the other shall be deemed to be a waiver of such Party's rights and such Party shall have the right at any time to insist upon the due and punctual fulfilment of the terms and conditions of this Agreement.

16. REPRESENTATION OR WARRANTY

Neither Party has given any warranty, created any expectation or made any representation to the other Party, other than which may be expressly set out in this Agreement.

17. CESSION

Neither Party shall, without the prior written consent of the other cede, assign, delegate or encumber any of its rights or obligations herein.

18. GOVERNING LAW

This Agreement shall be governed by the laws of the Republic of South Africa.

19. DOMICILIA CITANDI ET EXECUTANDI

19.1 The Parties for the purposes of this Agreement and whatever arises from it choose as their *domicilia citanti et executandi* their respective addresses set out in this clause at

which addresses the delivery to or serving on them of all process documents and notices that arise from this Agreement or the non-fulfilment or termination thereof shall be deemed valid.

19.1.1 DTPS: -----

Department of Telecommunications and Postal Service

[Physical address]

Tel: -----

Fax: -----

19.1.2 The University: Professor Sunil Maharaj

Dean: Faculty of Engineering, Built Environment and
Information Technology

[Physical address]

0001

Tel: 012 420 _____

Fax: 012 420 _____

or at such other address of which the Party concerned may advise the other Party in writing and shall be deemed to be valid 14 (FOURTEEN) days after

written notice has been given: provided that no street address mentioned in this sub-clause shall be changed to a post box or *poste restante*.

19.2 Any notice given in terms of this Agreement shall be in writing, and: -

19.2.1 if delivered by hand, shall be deemed to have been received by the addressee on the date of delivery, or

19.2.2 if sent by means of prepaid registered post, shall be deemed to have been received by the addressee on the 8th (EIGHTH) day after the day on which it was posted, except if the contrary is proven.

19.2.3 if sent by facsimile transmission, shall be deemed to have been received on the business day following the day it was sent.

19.3 Notwithstanding anything to the contrary contained or implied in this Agreement, any written notice or communication actually received by either of the Parties, including by means of facsimile transmission, shall be deemed to be an adequate written notice or communication to such Party.

SIGNED at _____ on _____ 20__

AS WITNESS:

1. _____

THE DTPS

2. _____

Name and capacity of the undersigned who warrants that he is duly authorized

SIGNED at _____ on _____ 20__.

AS WITNESSES:

1. _____

THE UNIVERSITY

2. _____

Name and capacity of the undersigned who warrants that he is duly authorized

1. Operational objectives between 2015 – 2019 for the Africa Centre of Excellence for Information Ethics (ACEIE)

The ACEIE will provide projects, training and research to support the following objectives:

1.1 School focused development of Information Societies

To create an awareness of the importance of information in different communities and amongst policy makers and information practitioners, in terms of where to access and manage information and overcome inequalities in the access to information, how to integrate it, and to create awareness of societies dependence on information.

1.2 School focused support to existing training and educational institutions servicing government officials for teaching Information Ethics

To provide assistance to the School of Government in training of government officials in different areas of government with respect to ethical reasoning applied to e-government; and ensuring awareness of ethical issues arising from the management of information amongst information practitioners.

1.3 School related education in information ethics

To develop short courses and training content as further needed to enhance ethical reasoning amongst information practitioners. Special attention will be focused on the Government School and related academic institutions

1.4 Community development activities

To promote the effective and ethical use of information for different communities, such as NGO's and SMMEs to be aware and able to responsibly manage information flows using ICTs, such as for access market information, business marketing, and in running businesses.

1.5 School focused knowledge management and distribution

To ensure the development of an information ethics teaching curriculum for teacher training and learner education

1.6 Internationalisation of Information Ethics policies and practises

To further promote key proposals and research as agreed concerning the research on Information Ethics and its application, for consideration within African and International inter-governmental organisations, such as the AU and African Regional Communities. This objective will focus on current non-involved countries and countries new to the AU – like South Sudan.

1.7 Participate in UNESCO and WSIS related activities

To support and actively participate in UNESCO and WSIS programmes and activities with reference to:

WSIS 2015 activities

SA Natcom activities

UNESCO Communication and Information Sector activities

IFAP Management and activities

1.8 Policy and advisory support in Africa

Participate in policy formulation and advisory support to the AU and Pan African Parliament, African Regional structures and government of African countries

2. Collaboration with Stakeholders

The ACEIE will actively support the objectives of the African Information Ethics Network (ANIE), the DTPS and the University in terms of this agreement. Within available resources it will coordinate activities in the field of research and training in Information Ethics in Africa with the following related institutions:

2.1 Africa Information Ethics Network (ANIE)

2.2 UNESCO HQ, UNESCO African Region, Southern African Region and SA Natcom

2.3 Department of Telecommunication and Postal Services (DTPS)

2.4 University of Pretoria

2.5 University of Wisconsin Milwaukee (USA)

- 2.6 The Capurro-Fiek Foundation (Europe)
- 2.7 Participating African government and academic structures
- 2.8 SA Government School and related academic institutions

3. Scope of Work

The focus areas of the ACEIE includes: research, lecturing, workshops, biennial ANIE Conferences and advice to the SA Government and, if required, to inter-governmental structures in Africa. This will include the following activities:

- 3.1 Conduct provincial and community workshops on the 7 strategic areas that form part of the Digital Opportunities as part of the South African Government SA Connect Broadband Policy
- 3.2 All other South African based material and content will where possible reflect on and support the 7 strategic areas that form part of the Digital Opportunities as part of the South African Government SA Connect Broadband Policy
- 3.3 Research focusing on the teaching of information ethics at school level within the SA Connect Broadband policy of the government of South Africa.
- 3.4 To maintain support to African-based universities who forms part of the Information Ethics teaching programme that was established between 2012 and 2014.
- 3.5 The development of a proposal in consultation with DTPS and DHE to be made to the University of Pretoria to consider the establishment of a formal Research Chair in Information Ethics.
- 3.6 The ACEIE will fulfil the role of Secretariat for the Information Ethics Academic Advisory Board that will guide the academic and research work.

- 3.7 In addition to the activities included in this agreement, the ACEIE, will receive and make proposals for activities and report on the outcomes achieved in terms of the formal objectives indicated under paragraph 1 above.
- 3.8 Initiating, organising and coordinating annual research activities on Information Ethics in South Africa and participating AU countries.
- 3.9 Manage and support activities in Information Ethics organised by IFAP and stakeholders as described in paragraph 2 above.
- 3.10 Prepare lectures and training on aspects of Information Ethics for Government Officials, building on the work undertaken at the African Information Ethics Conferences and e-Governance workshops.
- 3.11 Support the SA Government through reports and research outcomes in its objectives to play its international role in information ethics like WSIS, ITU, etc.
- 3.12 Provide comprehensive income and expenditure reports and financial accounts, as well as project reports relating to the attainment of the project objectives, to the DTPS.
- 3.13 Develop proposals in consultation with the DTPS and other relevant stakeholders with respect to the development of training programmes to fulfil the objectives set out in this agreement under paragraph 1 above.
- 3.14 Provide normal office management and administration activities.

4. Management structure of the ACEIE and MoA activities

- 4.1 The ACEIE office is planned for operational activities between 2015 and 2019 and will as agreed be situated in Room 4-64 at the Department of Information Sciences on the 6th floor of the Information Technology Building at the University of Pretoria in Lynnwood Pretoria.
- 4.2 The financial and administrative aspects of the office will be managed by the Director of the ACEIE and staff under the guidance of the Head of the Department of Information Science at the University of Pretoria.
- 4.3 The research and related academic aspects of the ACEIE will be guided by and the Academic Advisory Board of the Centre (Board). The Board will serve as the hub of all formal documents and reports related to the ACEIE and its activities.
- 4.4 The Board will inter alia include the following persons who are all ANIE Academic Board members: The University of Pretoria Dean of the Faculty of EBIT (Chairperson), Prof Rafael Capurro (Europe), Prof Johannes Britz (USA), Prof Dennis Ocholla (SA) and Prof Stephen Mutula (South Africa) and the HOD Prof Theo Bothma as well as the assigned DDG of the DTPS and the Office of the UNESCO Secretary-General: SA National Commission and the CI Sector Chairperson, Mrs Nozipho Sihlahla. These representatives will serve on the Board while the administration of the Board will be managed by the ACEIE Director Mr Coetzee Bester.
- 4.5 The ACEIE will schedule formal meetings at least on a quarterly basis between the Director of the Centre and the DTPS to discuss the specific projects concerning initiative to fulfil the objectives of the agreement and to provide feedback and quarterly reports on the implementation of the objectives, as well as the financial reports, as indicated under the *Scope of Work* above.
- 4.6 Ad-hoc meetings can be scheduled as required for urgent matters.

5. Expected DTPS deliverables

- 5.1. The DTPS will provide personnel to work with the University for administration and project management support
- 5.2. The DTPS will fund the activities of the ACEIE in accordance to the MoA and an agreed budget for all activities

6. The DTPS Obligations

- 6.1. The DTPS will allocate funding for the attached 5-year budget, according to the payment schedule as in paragraph 3.2 under Funding, to be transferred to the University as a ring-fenced allocation for the purpose of implementing this agreement. The total amount for 5 years will not exceed the total amount of R 12 779 286-00.
- 6.2. The DTPS will participate in the Board as indicated under Management Structure above.
- 6.3. The DTPS will meet at least on a quarterly basis with the Executive Director of the African Centre for Excellence for Information Ethics, by arrangement with the Centre.
- 6.4. The DTPS will arrange participation by the Government School and related academic institutions

7. The University of Pretoria's obligations

- 7.1. The project finance will be managed according to the University's financial practises and procedures and the audit reports will reflect the items in the attached budget, Annexure B.
- 7.2. The University will participate in the Board as indicated under Management Structure above.
- 7.3. The University will receive the funding from the DTPS as a ring fenced allocation specifically for the use of the African Centre of Excellence for Information Ethics, in accordance with the objectives and management practises outlined in this agreement.

- 7.4. Funds that are not used for a specific item or in any specific time may be used in the following year up until the end of the agreement. All unused funds at the end of this agreement will be paid back to the DTPS within 3 months. A final report on all aspects of the agreement will then also be handed to the DTPS.
- 7.5. At the end of the MoA term, all office equipment becomes property of the University.

PROJECTS OF THE ACEIE TO ACHIEVE THE OBJECTIVES IN TERMS OF THE MOA

Project 1: South African Government SA Connect Broadband Policy

Conduct provincial and community workshops on the 7 strategic areas that form part of the Digital Opportunities as part of the South African Government SA Connect Broadband Policy. These workshops are focused on local communities and their understanding of the opportunities and risks in ethical behaviour on the internet.

Project 2 : Information Ethics research workshops

Annual high-level research workshops on aspects related to *Developing Information Ethics in Africa* will be planned, implemented and managed in various African countries. The outcomes of these workshops will be published in Readers and in accredited Journals as formal academic articles under the name of the ACEIE.

Themes and research topics will be identified during ACEIE events according to changing but relevant local and international related to Information Ethics.

Workshops will include events in preparation for international events like UNESCO, WSIS and AU projects. Specialised international and local workshops will be identified and conducted in South Africa based on academic and policy needs. Workshops for undergrad students will be structured for teacher students, IT students, Information Ethics students and students in Information Science.

Project 3: Follow-up of the progress of teaching Information Ethics at universities in Africa

This project will be finalised after detailed consultation with participating universities and academic institutions in Africa. The evaluation process will lead to changes and corrections in

the current proposed curriculum structure to ensure relevance in place and time as well as modifications in technology and ICT infrastructure.

Project 4: Biennial ANIE/ACEIE Conferences

The ANIE conferences started in 2007 with a firm commitment that that event will lead to sustainable activities. The ACEIE will take responsibility for organising the biennial ANIE Conferences as planned by the Academic Advisory Board. Although a conference is planned for 2014 it seems logic to again have a conference after WSIS 2015 to allow for sharing of latest UNESCO objectives. Conferences will then again follow in 2017 and 2019.

Project 5: Workshops with/for Government Officials via the SA Government School and related academic institutions

The envisaged workshops will be conducted in South Africa for local-, Provincial- and National Government officials. Special workshops will be organised to address specific themes and will *inter alia* include:

- Policy inputs
- Policy discussions
- Training events
- Africa-based cross-border discussion between officials
- Reports on latest research and publications

Project 6: Extension of the involvement by governments as well as academic institutions in Africa

Activities will include the strengthening of ties with current participating structures as well as the recruitment of new participating countries and academic institutions. Activities will focus *inter alia* on:

- Policy inputs
- Policy discussions
- Training events
- Africa-based cross-border discussion between officials
- Reports on latest research and publications

Project 7: Formal interaction with Parliamentary structures and the Portfolio Committee on Communications

Meetings will be organised to address specific themes that might include:

- Policy inputs
- Policy discussions
- Reports on ACEIE activities
- Training events
- Reports on latest research and publications

Project 8: Expansion of curriculum development to include pupils and school structures in South Africa and participating AU countries

A curriculum structure will be developed in cooperation with UNESCO, the Department of Basic Education (DBE) in South Africa and the private sector to expand the knowledge on Information Ethics at school level. The curriculum will be implemented at participating national and provincial teacher training institutions, provincial and local school governing structures and identifies schools in the 9 Provinces. This project will include:

- Formal liaison with the DBE and related government structures
- Formal liaison with 'SA connect' structures
- Formal liaison with the 'She will connect' project by Intel
- Design of a school curriculum
- Implementing the project
- Teachers notes on the school curriculum
- Basic reading material
- Evaluation of knowledge

Project 9: Development of curriculum content to include pupils and school structures in South Africa in schools with IT based learning systems

This curriculum structure will be developed in cooperation with UNESCO, the Department of Basic Education (DBE) in South Africa and the private sector to expand the knowledge on Information Ethics at school level. The curriculum will be implemented at participating national and provincial teacher training institutions, provincial and local school governing structures and identifies schools in the 9 Provinces. This project will include:

- Formal liaison with the DBE and related provincial government structures
- Formal liaison with 'SA connect' structures
- Formal liaison with the 'She will connect' project by Intel
- Design of a school curriculum at schools with IT based learning systems
- Implementing the project
- Teachers notes on the school curriculum
- Basic reading material
- Evaluation of knowledge

Project 10: Registration as a UNESCO Category 2 institution and formal interaction with UNESCO activities

Based on the previous experience and current involvement with various structures of UNESCO the ACEIE will increase the association. The envisaged activities will include:

- UNESCO HQ projects
- Africa Regional projects
- Southern Africa Regional projects
- Projects with the Office of the UNESCO SG in South Africa
- Activities of the UNESCO Communications and Information (CI) Sector
- Management of the local and possible regional IFAP office and activities
- Relevant WSIS post 2015 Action Lines and proposed activities for the African Region
- UNESCO Internet- and other related research projects
- Registering the ACEIE as an UNESCO Category 2 organisation
- Assist DTPS in compiling reports to these structures based on the ACEIE activities

Project 11: Proposal for an Inter-regional project to do capacity building for Natcom structures in the Southern Africa Region

By building the Natcom capacity this project will address the need for empowerment in all sectors of the information and knowledge societies through policies and investment in ICT infrastructure, equipment and training. Training can take place within a formal or informal environment and may include short courses and qualifications for information and knowledge practitioners. This proposed project addresses the following UNESCO objectives:

- The guidelines for Major Programmes
- Addresses Natcom objectives
- Interdisciplinary Projects
- Africa Focused

- Youth and gender friendly
- Include representatives of LDC Countries in Africa

Project 12: A workshop on Information Ethics for academics and information practitioners in Lesotho Information Ethics

Lesotho is considered by UNESCO as the only LDC in the Southern Africa Region. This project will create capacity at participating universities to formally teach Information Ethics and related matters to an African audience in support of the UNESCO Strategic Objective 9. The project will directly and indirectly also address the need for CI empowerment in all sectors of the information and knowledge societies through policies and investment in ICT infrastructure, equipment and training. The ACEIE workshop will focus on unpacking the meaning, concepts and impact of Information Ethics in elements of our using of digital technology, management of information and policy development. This project will create capacity at participating universities to formally teach Information Ethics and related matters to an African audience in support of the UNESCO Strategic Objective 9.

The project will directly and indirectly also address the need for CI empowerment in all sectors of the information and knowledge societies through policies and investment in ICT infrastructure, equipment and training. The project guidelines include:

- This project aims to involve UNESCO structures for the Southern Africa Regional Office in Harare as well as the SA Natcom office in Pretoria and the Natcom in Lesotho
- The project will be delivered in the form of a 3-day workshop in Lesotho hosted by the ACEIE.
- The group of participants will include representatives of the identified UNESCO structures as well as invited academic role players from each participating country as well as facilitators and guest lecturers. The group will consist of approximately 25 participants.

Project 13: A workshop on Information Ethics for academics and information practitioners in Malawi Information Ethics

In addressing the ethical challenges of the information society on the African continent the conference was inspired by the Geneva Declaration adopted by the Geneva World Summit on Information Society (WSIS) of 2003. The conference was further motivated as part of the

implementation of Action Line C10 of the Geneva Plan of Action. The objectives of this event focused mainly on practical matters related to the awareness of Information Ethics in the daily lives of users of digital technology, as well as related policymakers. The project will directly and indirectly also address the need for CI empowerment in all sectors of the information and knowledge societies through policies and investment in ICT infrastructure, equipment and training. Although the outcomes of the workshops in the different countries might reflect the needs of each country, the ACEIE set the following objectives:

- To create awareness on the subject of Information Ethics
- To unpack the importance of Information Ethics to stakeholders and role players
- To discuss topics related to Information Ethics
- To practically involve academics and policymakers in discussions related to Information Ethics
- To coordinate policy development / interpretation related to Information Ethics
- To enhance research and teaching on the topic of Information Ethics
- To listen to the needs for Information Ethics in each workshop

Project 14: A workshop on Information Ethics for academics and information practitioners in South Sudan Information Ethics

Information Ethics is a relatively new concept that developed as part of the growing availability Information Communication Technologies (ICT) and digital technology in our professional and daily lives. The ACEIE workshop will focus on unpacking the meaning, concepts and impact of Information Ethics in elements of our using of digital technology, management of information and policy development. In addressing the ethical challenges of the information society on the African continent the conference was inspired by the Geneva Declaration adopted by the Geneva World Summit on Information Society (WSIS) of 2003. The conference was further motivated as part of the implementation of Action Line C10 of the Geneva Plan of Action.

This project will create capacity at participating universities to formally teach Information Ethics and related matters to an African audience in support of the UNESCO Strategic Objective 9.

The project will directly and indirectly also address the need for CI empowerment in all sectors of the information and knowledge societies through policies and investment in ICT infrastructure, equipment and training.

Project 15: SA Connect Broadband Policy activities

The ACEIE activities will in general support and reflect the 7 strategic areas of Digital Opportunities and to stimulate demand by unpacking the meaning, concepts and impact of Information Ethics in elements of using of digital technology, management of information and policy development. In addressing the ethical challenges of the information society on the African continent the conference was inspired by the Geneva Declaration adopted by the Geneva World Summit on Information Society (WSIS) of 2003. The conference was further motivated as part of the implementation of Action Line C10 of the Geneva Plan of Action.

Project 16: Other possible projects by the ACEIE

- Increase the number post-graduate students in Information Ethics
- Further research on current possibilities for a Chair of Information Ethics at the University of Pretoria
- Further research on an African-based Journal or other practical publishing platform for Information Science / Ethics and Development to focus on south/south as well as south/north flow of information
- Continuation of activities towards an African-based Information Ethics Advisory Council

Annual budgetary guidelines 2015 to 2019

The budgetary guidelines are for the ACEIE activities only and do not include additional projects / expenses that could be presented to external funding partners. The budget for the proposed African Centre of Excellence for Information Ethics (ACEIE) 2015 to 2019 objectives as set out in Annexure A together with the activities as set out in Annexure B of this document. Estimates are calculated on real cost plus 7% inflation per annum.

The MoA takes note of the actual dates of the financial year of the DTSP. Although the MoA covers the activities within the period 1st January 2015 to 31st December 2019 the first payment by the DTSP to UP is due on 1 April 2015 and the last financial reports from UP to the DTSP are due on 31 March 2020.

The full payment schedule from 1 April 2015 is attached in Annexure D of this document.

The detailed estimated 2015 budget is as follow:

Payment schedule of the funding by the DTPS to the University for the activities of the ACEIE from 2015 to 2019

The payment schedule reflects the funding of the activities of the ACEIE in terms of the MoA between the DTPS and the University. The payments are agreed to as follow:

Annexure D to be completed according to section 3.1 of the MoA

| Date of University invoice to DTPS | Amount of the University invoice | Date of transfer of agreed amount to the University bank account | Notes |
|---|---|---|--------------|
| 31 January 2015 | R1 937 200-00 | 1 April 2015 | |
| 31 January 2016 | R2 301 804-00 | 1 April 2016 | |
| 31 January 2017 | R2 425 429-00 | 1 April 2017 | |
| 31 January 2018 | R2 886 094-00 | 1 April 2018 | |
| 31 January 2019 | R3 228 759-00 | 1 April 2019 | |

Addendum E

Conference



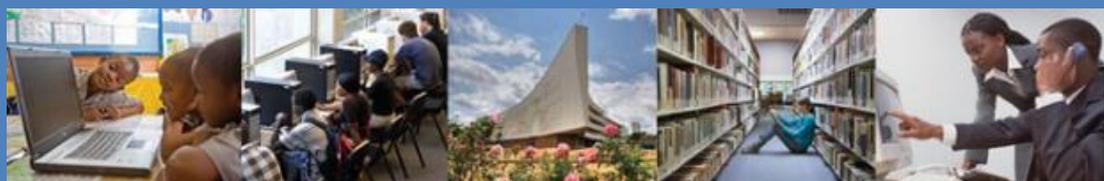
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ANIE Conference Report



4th International ANIE Conference on Information Ethics, 2 to 4 July 2014



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www.up.ac.za/aceie

ANIE Conference Report

4th International ANIE Conference on Information Ethics, 2 to 4 July 2014

This Conference was the 4th International Conference organised by the African Centre of Excellence for Information Ethics (hereafter referred to as the ACEIE) presented in 2014 in accordance with the Memorandum of Agreement signed between the University of Pretoria and the national Department of Communications (DoC).

THE CONFERENCE AT A GLANCE

Date: 2 to 4 July 2014

City and Country: Kampala, Uganda

Venue: Metropole Kampala Hotel

Facilitator(s): Mr Coetzee Bester

ACEIE representatives present: Dr Beverley Malan, Mr Coetzee Bester, Ms Candice le Sueur, Ms Erin Hommes, Ms Thoriso Maloka, Mr Benson Lechaba, Ms Rachel Fischer

Host representative(s): Prof Constant Okello-Obura

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters): 101

Primary contact persons: Prof Constant Okello-Obura, Mr Francis Ssekitto and Ms Rachel Fischer

Appendices:

Highlights

The 4th International ANIE Conference in Kampala, Uganda consisted of three academic sessions all well attended by a total of 176 participants from Uganda, Tanzania, Kenya, Botswana, South Sudan, Nigeria, Ghana, South Africa, USA, Germany:

1. 1 July 2014 – IE Curriculum session at UMI
2. 2 July 2014 – IE pre-Conference workshop
3. 3 and 4 July 2014 – IE Conference

This report contains over the ACEIE conference report, the UMI workshop report, the DeafNET report and a report to the Uganda Christian University.

Appendix A: Conference programme

Appendix B: Keynote Address by Hon. Anthony Ssemuli , *MP*, Chairperson, Committee on Science and Technology, on Information Ethics in Africa- Cross Cutting Themes for Managing your Life in Digital Era

Appendix C: Keynote Address by Mr Jaco du Toit, UNESCO Regional Office for Eastern Africa

Appendix D: Conference list of attendance

Appendix E: Conference feedback

Appendix F: Programme and report of 1 July 2014 event at Uganda Management Institute

Appendix G: DeafNet Report

Appendix H: Uganda Christian University, Mukono

Appendix I: Conference photos

Appendix A:

Conference programme

Programme for the 1-day ACEIE Information Ethics Workshop and the 2-day Information Ethics Conference that took place at the Metropole Kampala Hotel, Kampala, Uganda.

Management and authority of the pre-Conference and Conference activities

The pre-Conference and Conference activities took place under the authority of the University of Pretoria and the Chairperson of the Academic Advisory Board and was managed by the conference organising and programme committee.

The conference was a joint project with the Makerere University in Kampala, Uganda.

Date and venue

The 4th Africa Network for Information Ethics (ANIE) International Conference took place in the Metropole Hotel at Plot 51, Windsor Crescent in Kampala, Uganda between 2 and 4 July 2014. The event was co-sponsored by the South African Government Department of Communications as part of the formal agreement with the University of Pretoria.

The 2014 ANIE Conference took place in two parts. The first was a 1-day pre-Conference Workshop on 2 July 2014, while the Conference activities took place on 3 and 4 July 2014.

4th Africa Network for Information Ethics (ANIE) International Conference, Kampala

2 July 2014

Day 1: Pre-Conference Workshop – reports by participating universities

08:30 Arrival at the workshop at the Metropole Hotel, Plot 51, Windsor Crescent, Kampala Uganda

- Calling to order and administrative announcements – Mr Coetzee Bester, ACEIE Director

09:00 Starting of the Pre-Conference Workshop

- Chairperson – Prof George Kiyingi
- Setting the Scene
 - **Dr Boemo Jorosi and Dr Olugbade Samuel Oladokun**
"Efforts in teaching Information Ethics at the University of Botswana: Issues and Challenges"
 - **Ms Jane Maina**
"Pedagogy for information ethics in LIS curriculum in Kenya: prospects and challenges"
 - **Dr Sarah Kaddu**
"Information Ethics Era Digital Curriculum for LIS Education"

and Training Institutions in Developing Countries”

10:30 Presentation of university reports on the implementation of the curriculum to teach Information Ethics in Africa – Chairperson: Mr Coetzee Bester

- Marist International University College – Ms Everlyn Anduvare
- University of Bagamoyo – Mr Matthias Masawe
- Bulawayo University of Technology – Ms Esabel Maisiri
- Kenyatta University – Dr Daniel Muthee and Ms Hellen Amunga
- University of Nigeria – Dr Justina Ngozi
- Sudan University of Science and Technology – Prof. Izzildin Osman
- Report by National Library of Uganda – Ms Barbra Apolot

11:00 Refreshments

11:30 Presentation of university reports (continue)

- TANIE Chapter report – Mr Suleiman Hamyar
- Tumaini University Dar es Salaam College – Mr Julius Tweve
- University of Nairobi – Dr George Kingori
- University of Ibaden – Prof. Iyabo Mabawonku
- University of Pretoria – Ms Erin Hommes
- University of Jos – Dr Vicki Lawal
- Uganda Management Institute – Ms Barbara Alago
- Moi University – Ms Jane Maina

12:30 Lunch

15:00 Refreshments

15:30 Exploratory presentations

- **Ms Hellen Amunga**
"Lack of Information Literacy Skills: Is it Causing Unethical Academic Practices by Postgraduate Students in Kenyan Universities?"
- **Dr Joyce Nalugya and Ms Sarah Ojirto**
"A DeafNET presentation"
- **Dr Beverley Malan and Coetzee Bester**

“Summary of the current state of the ACEIE Curriculum Project”

- **Prof. Rafael Capurro**
Ethics, Morality, Law and Information Ethics

17:00 Closing and vote of thanks

18:00 Ndere Cultural Centre

3 July 2014: Day 1 of the Conference

08:30 Arrival at the Conference venue

- Calling to order and administrative announcements – Mr Coetzee Bester, ACEIE Director

09:00 Opening of the 4th ANIE Conference

- Chairperson – Prof George Kiyingi
- Welcoming remarks
 - **Presentation on behalf of Prof. John Ddumba-Ssentamu**, Vice Chancellor: Makerere University
- Opening of the Conference
 - **Hon. Anthony Ssemuli**, Chair of Science and Technology Communication
- Declaration of interest on behalf of:
 - South African Department of Communications
 - Prof Theo Bothma, Head of Department: Information Science
 - The National Institute for the Deaf
 - Intel

09:30 Keynote addresses

- **Mr Jaco du Toit**
“Internet issues currently being discussed by UNESCO”
- **Prof. Dennis Ocholla**
"Ethical dimensions of research quality assurance"
- **Prof. Tobias Keber**
“Teaching Information Ethics at University of Stuttgart”
- **Prof. Johannes Britz**
"In the beginning God created information...The relevance of Christian ethics for information ethics in Africa"

11:00 Refreshments

12:30 Working lunch and Information Ethics Colloquia

Table Topics:

Table 1: IE 101 and Philosophy

- i. Session Leader: **Prof. Rafael Capurro**
- ii. Session Respondent: Dr Shana Ponelis

Table 2: IE 101 and Research

- i. Session Leader: **Prof. Johannes Britz**
- ii. Session Respondent: Ms Hellen Agnes Amunga

Table 3: IE 101 and Teaching

- i. Session Leader: **Prof. Dennis Ocholla**
- ii. Session Respondent: Dr George Kingori

15:00 Cumulative and integrated effects of Information Ethics in Information Societies and other communities – Chairperson: Prof. Rafael Capurro

18:30 ANIE Gala dinner and awards ceremony

Presentation of ANIE Awards to:

1. Mokwinning Nhlapo Award: The award for political commitment to Information Ethics in Africa was presented by Mr Coetzee Bester (Director, ACEIE) and Mrs Rachel Fischer (ACEIE) to Mr Jaco du Toit, Adviser in Communication and Information, UNESCO Nairobi Cluster Office.
2. ANIE academic awards for special achievement in Information Ethics were presented to Prof. Constant Okello-Obura, University of Makerere, Uganda and to Prof. Dennis Ngong Ocholla, University of Zululand, South Africa.
3. A Special ANIE Award for a decade of special contribution to Information Ethics was presented by Prof. Hannes Britz (Provost, University of Wisconsin-Milwaukee, USA) to Prof. Rafael Capurro.

4 July 2014: Day 2 of the Conference

08:00 Arrival at the Conference venue

- Calling to order and administrative announcements

08:30 Annual report on ANIE / ACEIE activities

- 2012/2013 Annual activity report – Mr Coetzee Bester, ACEIE Director
- International cooperation between Europe and Africa – Prof. Tobias Keber, Stuttgart Media University
- List of publications – Ms Thoriso Maloka, ACEIE

09:15 Keynote Address

Prof. Rafael Capurro and Prof. Tobias Keber

"The Future of Freedom in the Digital Age"

10:30 Theme discussions – session 1

Topic: Plagiarism and Intellectual Property in academic-, personal-, and business/work life

Chair: Prof. Dennis Ocholla

Panel: Prof. Johannes Britz

Prof. Izzildin Osman

Ms Perpetua Dadzie

Ms Hellen Amunga

Dr Justina Ekere

11:30 Refreshments

12:00 Theme discussions – session 2

Topic: Cybercrime and identity theft in academic-, personal-, and business/work life

Chair: Mr Coetzee Bester

Panel: Ms Winnie Birabwa

Mr Eric Huamba

Mr Julius Tweve

ACCP representative: Mr Patric Mwaita

13:00 Lunch

14:00 Theme discussions – session 3

Topic: Privacy in Social Media in academic-, personal-, and business/work life

Chair: Dr Sarah Kaddu

Panel: Dr Shana Ponelis

Ms Candice le Sueur

15:30 Refreshments

15:45 Closing activities

Chairperson: Mr Coetzee Bester, ACEIE Director

- Summary of the Conference – Prof. Johannes Britz
- Vote of thanks

Appendix B:

Keynote Address by Hon. Anthony Ssemuli, MP, Chairperson, Committee on Science and Technology, on Information Ethics in Africa- Cross Cutting Themes for Managing your Life in Digital Era

Good Morning Ladies and Gentlemen,

When I received the invitation by Prof. Okello-Obura to officiate at the opening ceremony of this 4th ANIE Conference on Information Ethics, I was a bit hesitant because, in my mind, there are more placed people to do it like the Hon. John Nasasira MP, Minister for ICT but, I was informed that the Minister would not be around and as such I had to replace him.

Nonetheless I agreed to come because on the other hand I realised that talking to an audience brought together by our own, Makerere University and The University of Pretoria would give me an opportunity to highlight what we, as Members of Parliament especially, from the Committees of ICT where I was formally, as member, and now the Committee of Science and Technology which I chair.

I am indeed pleased to stand before you today to officiate at this very important ceremony. This May around 28th and 29th we held an e-learning Conference at Speke Resort Munyonyo. This Conference is a Pan African Conference on Technology Assisted Learning and the Theme was "Opening Frontiers for the future" In that Conference, we were looking at the Challenges and Initiatives in Education and Training.

Today, as I speak to you at this particular Conference whose theme is "Information Ethics in Africa-Cross-Cutting Themes for Managing your Digital Life". I must say that African youths and particularly those from Uganda are lucky because all these very important conferences are taking place here and therefore giving you the opportunity to learn and also be part of the process as we strengthen linkages with the Republic of South Africa and other African Countries.

You may be aware that for a long time the Ugandan Policy has been liberalization. In the area of Science and Technology, our Telecommunications policy and regulatory environment dates as far as 1996 when we enacted the Uganda Communications Act of 1997(now repealed). The key components of that policy Strategy at the time were creation of an Independent Regulator; Implementation of a limited Competition Period and unbundling of the Uganda Posts and Telecommunications Corporation. That is when our technological relationship with South Africa was vividly felt through MTN Uganda, although, Uganda's relationship with South Africa has existed for long especially in areas

of Research and Development with a number of our people from Makerere University undertaking their graduate studies in South African Universities.

Today the Telecommunications Sector is said to be growing at a rate of 15% according to H.E. The President's State of the Nation Address FY 2014/15. Further still the Ministry of ICT tells us that, the Sector employs over 1,000,000 people directly and indirectly with the BPO Industry covering 4000 youths of which 240 youth are employed at the BPO Incubation Centre at Statistics House. Telephone Penetration/Teledensity stood at 17,267,670 mobile phone subscribers (49.7%) while fixed telephone subscriptions stood at 289,255 users during the year 2013; Internet subscription and usage reached 3,635,451 and 7,050,000 respectively during 2013 while Television signal covers 60% of the country with 67 operational Television stations. MTN alone boasts of over 10 million subscribers (according to newspaper reports, adverts, Ssebagala's suit-subjudice).

Some time back I met another South African company, Hydra Foam also, championing South African technology in the Construction Industry in Uganda. We are willing to assist in promoting some of these companies and I am still waiting for their presentation which I will put before my Committee of Science and Technology. I am informed that they are currently in partnership with the Office the Prime Minister and Ministry of Defence, undertaking some constructions in the Northern Region and here in Wakiso and Luwero Districts.

According to the National Development Plan 2010/11-2014/15, the 16 Core Government Projects indicate that Science and Technology underpins the development agenda of Uganda, for the avoidance of doubt I will list the Projects for you. i.e. Construction of Five Irrigation Systems; Refinery Development; Construction of the Inter-State Distribution Pipeline; Construction of Karuma HEP Project; Construction of Isimba HEP Project; Construction of Ayago HEP Project; Improve Transport Infrastructure Connectivity, Transport Systems and Safety for Greater Metropolitan Kampala; Rehabilitate the Existing Railway Lines, Construct the Standard Gauge from Malaba to Kampala and Improving Water Transport on Lake Victoria. All the above projects cannot be undertaken in the absence of Science and Technology.

However, in order to reduce the digital-divide government through MDAs in the ICT Sector in collaboration with Parliament is executing three important projects namely; the National Fibre Optic Cable Roll-Out Project, Construction of the IT Business Parks and Digitization of Television and Radio.

The National Information Technology Authority Uganda (NITA-U) is implementing the National Data Transmission Backbone Infrastructure and e-Government Infrastructure Project (NBI/EGI) with the

aim of connecting all major towns within the country onto an Optical Fibre Cable based Network and to connect MDAs onto the e-Government Network. Laying of 1400.76.34Kms out of 1,536.39Kms of the Fibre Optic cables and setting up of the NBI Primary Data Centre and Metropolitan Area Network (MAN) has been done.

The Government of Uganda decided to commercialize the NBI/EGI infrastructure with the overall aim of managing the infrastructure in place and generating revenue for government. South African Companies like MTN have been doing Business in Uganda and more are welcome to compete whenever these Business Opportunities arise. Furthermore, those interested in using the infrastructure for Business can approach the Commercial Manager Soliton Telmec a Kenyan Company.

Above I enlisted a number of projects that are to be undertaken, South African companies are most welcome to help us implement them.

In order to support ethical conduct in access to information with cross-cutting issues, the Parliament of Uganda has passed a number of legislation to support ethical conduct and access to information such as;

Access to Information Act,2005

The Regulation of Interception of Communications Act 2010

The Computer misuse Act 2011

The Electronic Transactions Act 2011

The Uganda Communications Commission Act 2013

The National Information Technology Authority, Uganda Act, 2009

Electronic Signatures Act, 2011

Uganda Citizenship and Immigration Control (Registration of Citizens and issue of National Identification Numbers and National Identity Cards) Regulation 2011

Computer miss-use Act, 2011 (commencement Instrument) 2011

Electronic Transactions Act, 2011 (commencement) Instrument 2011

Electronic Signatures Act, 2011 (commencement) Instrument

The Regulation of Interception of Communications Instrument, 2011

The Bio Technology and Bio Safety Bill is currently before Parliament and ready for debate. Indeed we in Parliament have many times benchmarked with South Africa which is also leading in Biotechnology. We indeed visited Pretoria University in respect of this particular Bill. I further extend our gratitude for the warm reception we got when we were there.

In Parliament we are constantly reviewing these laws to ensure that we promote free access to information without necessarily jeopardizing our cultural values and norms in order to help our people manage their digital life.

I thank you for listening to me.

Appendix C:

Keynote Address by Mr Jaco du Toit, UNESCO Regional Office for Eastern Africa

UNESCO Keynote address on Information Ethics and the post 2015 development agenda

Ladies and Gentlemen,

Thank you for inviting me to deliver this keynote address on the 4th ANIE International Conference.

Ethical principles for knowledge societies derive from the Universal Declaration of Human Rights and include the right to freedom of expression, universal access to information, particularly that which is in the public domain, the right to education, the right to privacy and the right to participate in cultural life. One of the most challenging ethical issues is the inequity of access to ICT between countries, and between urban and rural communities within countries. This why we are looking within the post 2015 development agenda towards recognition of everyone having access to modern infrastructure including information and communications technologies (ICT). Debate around the right to Internet access is also increasingly growing amongst governments at all levels around the world.

From UNESCO' s perspective, the role of ICTs and the Internet in advancing respect for and the realization of human rights, in ensuring human dignity and in promoting peace raises issues for ethical consideration.

These ethical considerations derive from different perspectives on ICTs, its origin and its implication on society.

ICTs are sometimes viewed as being purely technological, not imbued with intent of its own as such. From this perspective, technology is seen to be neutral and, on this basis, value judgments may only be made in relation to the intent, use and the outcomes of its application.

Another perspective argues that ICTs are not neutral and that they are embedded, whether explicitly or implicitly in their design, with assumptions, expectations, values and biases along with the viewpoints of their designers and the societies in which they are created. Technologies do not simply come into existence – they are created within a social context that gives them meaning and purpose. The way in which the designer of a new communication and information technology considers it should be used, the perceived potential benefits it provides, what data should be collected, how data should be stored and accessed, what user actions are permitted, along with issues of profitability – all of these may be seen to entail particular choices with distinct consequences.

But there is yet another perspective that posits that ICTs, especially newer ones, are altering human interactions in fundamental ways for which we are not yet adapted or adequately prepared cognitively. From this angle, ICTs are seen to be changing drastically the context of social interactions, removing important social cues and inhibitions, with the potential impact that may be socially inappropriate.

These different perspectives and assumptions about technology and their relation to society highlight the need for increased awareness as well as critical consideration on the ethical dimensions of the information society at all levels – by users, network operators, content producers, designers of ICT, policy-makers and academia. It underscores the important work that this network of universities can carry out in raising awareness on this important subject of information ethics on empirical evidence and sound research.

Awareness raising is not the only activity to be carried out. The WSIS Plan of Action, Action line C10 mentions specifically what needs to be done in considering the ethical dimensions of the Information Society. The Information Society should be subject to universally held values and promote the common good and to prevent abusive uses of ICTs by:

- Taking steps to promote respect for peace and to uphold the fundamental values of freedom, equality, solidarity, tolerance, shared responsibility, and respect for nature.
- Increasing all stakeholders' awareness of the ethical dimension of their use of ICTs.
- Promoting the common good, protect privacy and personal data and take appropriate actions and preventive measures, as determined by law, against abusive uses of ICTs such as illegal and other acts motivated by racism, racial discrimination, xenophobia, and related intolerance, hatred, violence, all forms of child abuse, including paedophilia and child pornography, and trafficking in, and exploitation of, human beings.
- Inviting relevant stakeholders, especially the academia, to continue research on ethical dimensions of ICTs.

ANIE by its existence and activities took action in implementing at least two activities, but what additional progress has been made by other actors? Much need to be done and within this spirit there is a renewed commitments to ICTs and its use that provide additional opportunities to implement the above mentioned activities as per the WSIS Plan of Action. A statement was issued by the United Nations Group on the Information Society (UNGIS) on the potential of ICTs and the statement

acknowledges that thirteen years since the UN Millennium Summit and ten years after the Geneva Summit, we developed a much better understanding of how ICTs can be utilized to advance development.

In particular, the statement highlighted existing knowledge that:

- ▲ ICTs can help “accelerate delivery on all three pillars of sustainable development – economic growth, social inclusion and environmental sustainability”.
- ICTs can contribute to rights-based development, especially “freedom of expression and press freedom, which in turn are critical to combating corruption, ensuring gender-sensitivity, deepening accountability, and promoting socially-inclusive development”.
- ICTs have become critical drivers for “the creation of jobs and the delivery of basic public services, for improving access to knowledge and education, for empowering women, enhancing transparency, and for giving marginalized populations a voice in decision-making processes”.
- “ICTs play a transformative role in governance and institutional development at the global, regional, national and local levels, which are essential for sustainable development.”
- “Regional cooperation, through the sharing of best practices, policies and experience” can facilitate the emergence of mutually-beneficial solutions that are relevant to given regions.
- ICTs can enhance the “technical effectiveness of development work, as well as the way in which common objectives are defined, set, monitored and achieved”.
- “Affordable access to ICTs will continue to transform people’s lives, as this enables people to empower themselves, their communities and their societies.”

However, ICTs by themselves cannot ensure that the development goals are achieved but the ethical dimension need to be combined with “strategic policies, human capacity, appropriate knowledge management, relevant content development, infrastructure deployment and an enabling environment”. In addition, despite the progress made, “inequalities in access to ICT networks/infrastructure, education and technological progress and to innovation systems remain vast, within and between countries”, and “important digital and knowledge divides” remain. The statements therefore proposed that:

- “The potential of ICTs as key development enablers, and as critical components of innovative development solutions, is fully recognized in the Post-2015 Development Agenda.”
- “The Post-2015 Development Agenda reflects the lessons learned during the past decade in the implementation of the WSIS outcomes.”
- “Interaction between the Post-2015 Development Agenda and the WSIS+10 Review processes be established to create synergies.”

Within the framework of ICT for Development, information ethics is more relevant than ever as the high rate of failure of ICT4D initiatives and the difficulties in transferring successful initiatives between contexts. There is thus a need for ICT4D decision-making to rely more on research and evidence and has created favourable conditions for the growth of ICT4D as a field of applied research. Little is known and not much documentation exists, especially within the African context of the impact of ICTs in different sectors. When looking at the publication [final WSIS Targets Review: Achievements, Challenges and the Way Forward](#), it is confirmed that mixed results in terms of achieving the WSIS targets can be observed. The report also points to the difficulties in monitoring them and a number of lessons can be learnt for identifying and monitoring the targets. A key benefit of identifying targets is to bring global attention to ICT development challenges and its ethical dimension.

These challenges have the opportunity to be included in the Post 2015 Agenda and are now part of global discussions with multiple actors, whose decision-making is informed from a variety of perspectives. However these perspectives need to be explored, analysed and monitored so that UNESCO's vision of knowledge societies can affirm the importance of societies that value and respect diversity and pluralism. The Organization's thrust to create knowledge societies is premised on the conviction that universal access to information is key to building peace, sustainable economic development, and intercultural dialogue that can impact the most challenging ethical issues of our society and the way that we manage our digital lives.

I thank you

Appendix D:

Conference list of attendance

Note: Participants' e-mail addresses have been blocked out to protect their privacy.

4th ANIE International Conference – Kampala, Uganda
Date: 2-4 July 2014 Venue: Metropole Hotel Uganda

| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|-----------|-----------|--------------------------|---------------------|----------------------------|-------------|-------------|
| 1. | Mr | Julius | Tweve | | Tumaini U | Lecturer | Y | [Signature] |
| 2. | Dr | Olugbade | Oladokun | | Univ of Bot. | Lecturer | Y | [Signature] |
| 3. | Ms | JANE | MAINA | | university | Lecturer | Y | [Signature] |
| 4. | Ms | Evelyn | Anduvare | | MARIST | LIBRARIAN | Y | [Signature] |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | Dr | GEORGE | KIVINDI | | EXCELIS | Senior Lecturer | Y | [Signature] |
| 8. | Dr | RASHID | CABRERO | | EXCELIS | Director | Y | [Signature] |
| 9. | Dr | Tobias | KEBER | | IDR | Deputy Director | Y | [Signature] |
| 10. | Ms. | Bowbawa | Alago | | UMI | Librarian | Y | [Signature] |
| 11. | Mr. | Hathalin | Mansura | | UoB | " | | [Signature] |
| 12. | Ms | Nicolene | Mkhathali | | (UP) RU | LIBRARIAN | | [Signature] |
| 13. | MRS | MARY | KIAGABA | | KYAMBOGO UNIVERSITY | SENIOR ASSISTANT LIBRARIAN | Y | [Signature] |
| 14. | Mr | Nicholas | Katsumino | | NEARD | Senior Librarian | Y | [Signature] |
| 15. | Mr | STEPHANIE | GAUNNYA | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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4th ANIE International Conference – Kampala, Uganda
Date: 2-4 July 2014 Venue: Metropole Hotel Uganda

| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|-----------|-----------|--------------------------|------------------------|---------------------|-------------|-------------|
| 16. | Dr | BOEMO | JOROSI | | UNIVERSITY OF BOTSWANA | HEAD of SENIOR LIB? | | [Signature] |
| 17. | Ms | Jean | DE BEE | | UP | Lecturer | N | [Signature] |
| 18. | Miss | Anayya | Katabaka | | UDSM | Librarian | | [Signature] |
| 19. | Ms | Racheal | Nsubosa | | MAKERA UNIV | Librarian | N | [Signature] |
| 20. | Mr. | Kenneth | Mwesigye | | Makerere Univ | Librarian | | [Signature] |
| 21. | Mr | Natun | Venter | | NUU | Librarian | N | [Signature] |
| 22. | Mr | Lucas | Venter | | NUU | Librarian | | [Signature] |
| 23. | Ms | Ninoy | Akulla | | PPDA | Librarian | | [Signature] |
| 24. | Mr | Stephanos | Gahinga | | UCU | Librarian | | [Signature] |
| 25. | | Egwea | Kuhiswama | | MUK | Assolecturer | N | [Signature] |
| 26. | | Nastab | Bugenzi | | MTIC | Librarian | | [Signature] |
| 27. | | Kethie | Namara | | Namungona sso | Librarian | | [Signature] |
| 28. | | | | | | | | |
| 29. | | | | | | | | |
| 30. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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4th ANIE International Conference – Kampala, Uganda
 Date: 2-4 July 2014 Venue: Metropole Hotel Uganda

| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|----------|----------|--------------------------|-----------------------------|-------------------|-------------|-----------|
| 31. | Dr. | Perpetua | Dadzi | | Univ. of Chad | Head of Dept | | padze |
| 32. | Mr. | Mwambi | Mosis | | Nkumba Univ | ASSE. Librarian | | |
| 33. | Ms | Winfred | Rakawa | | Uganda Christian University | lecturer | | |
| 34. | Ms | Winfred | Rakawa | | Uganda Christian University | lecturer | | |
| 35. | | Sarah | Olivot | | ACEP | Interpreter | | |
| 36. | | Mary | Nakumira | | MUK | A Lecturer | | |
| 37. | Ms | Sylvia | Namujuzi | | MUK | A Lecturer | | |
| 38. | | Ashau | Mazwi | | UPC | News reporter | | |
| 39. | | Okwari | Henry | | UEC | Camera Person | | |
| 40. | Mr | Patrick | Mwita | | ACEP UNAFK | Programme Officer | | |
| 41. | | | | | | | | |
| 42. | | | | | | | | |
| 43. | | | | | | | | |
| 44. | | | | | | | | |
| 45. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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4th ANIE International Conference – Kampala, Uganda
 Date: 2-4 July 2014 Venue: Metropole Hotel Uganda

| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|----------|---------|--------------------------|-----------------------|----------------------------|-------------|-----------|
| 46. | Dr. | Daniel | Mutha | | Kenyatta University | Chairman | | |
| 47. | Mr. | Joshua J | KIDGWA | | Makerebe Univ | Assistant Lecturer | Y | |
| 48. | Mr | Robert | Bwika | | Kimbogo | SAL | N | |
| 49. | Mr | Anthony | Bambi | | Uganda Baptist Church | Chairperson | Y | |
| 50. | Dr. | George | KIYINGI | | Uganda Baptist Church | Dean | Y | |
| 51. | M. | Mazinoje | MATHIAS | | MAKERERE | Librarian | Y | |
| 52. | Ms | Ezin | HOMMES | | UP | Lecturer | Y | |
| 53. | Prof | Paul | Paul | | Uw/m | Professor | Y | |
| 54. | Dr | Henry | Mwita | | Uw/m | Professor | Y | |
| 55. | MRS. | MARY | KYAGABA | | KYAMBOGO UNIVERSITY | SENIOR ASSISTANT LIBRARIAN | Y | |
| 56. | MRS | PATIENCE | MUDUNYA | | MAKEREBE UNIVERSITY | ASSISTANT LEC | | |
| 57. | | | | | | | | |
| 58. | | | | | | | | |
| 59. | | | | | | | | |
| 60. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|------------|-------------|--------------------------|---------------------------|----------------------------|-------------|-----------|
| 61. | Ms | EVANGELINE | KALWIRIA | | DEPARTMENT OF IMMIGRATION | CIVIL REGISTRATION OFFICER | Y | |
| 62. | Ms | MELVIS | MUTIBWA | | MAK. UNIV. | ASSIST. LECTURER | Y | |
| 63. | Mr. | Neimanda | Dennis | | Mak. Univ. | Systems Admin. | Y | |
| 64. | Mr. | Okallo | Daniel | | Mak. Univ. | Systems Admin | Y | |
| 65. | Dr | VICKI | LAKIAL | | Univ. of Jos | Law Librarian | Y | |
| 66. | MS. | LYAKA | MARIHA | | MAK UNIV | LIBRARIAN | Y | |
| 67. | MR. | HAUMBA | ERIC NELSON | | TMCA | LIBRARIAN | Y | |
| 68. | MIS | RACHA | FASCUK | | | | | |
| 69. | MS. | Clara | Makayibwa | | MAJEST I.com | Librarian | Y | |
| 70. | Ms | Mary | Acanit | | Kyambogo Univ | Librarian | Y | |
| 71. | | | | | | | | |
| 72. | | | | | | | | |
| 73. | | | | | | | | |
| 74. | | | | | | | | |
| 75. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|-----|-------|---------|----------|--------------------------|-------------------|-----------------------|-------------|-----------|
| 76. | Mr | Simo | RHELIKHE | | Makara Univ | System Admin | Y | |
| 77. | Mr | Jico | Du Toit | | U.VES(C) | CI Adviser | Y | |
| 78. | Dr | GEORGE | KINGORI | | UON | Acquisition Librarian | Y | |
| 79. | Dr | Shana | Ponelis | | LIWM | Asst Professor | Y | |
| 80. | Mr. | Jeshua | Kabolo | | Makara Univ | Intern PR | Y | |
| 81. | MRS | Esabel | MALISI | | NUST Zin | Chairperson LIS | Y | |
| 82. | Dr | EKERE | JUSTINA | | U.N.N | Reference Librarian | Y | |
| 83. | Prof | IVARO | MABAWA | | Univ of London | Professor | | |
| 84. | Mr | RICHARD | SEMBAJWE | | PSDA | Library Assistant | | |
| 85. | Ms | PLIGNAH | MPUMWIRE | | Natore Univ | (Student Masters) | Y | |
| 86. | Ms | JANE | NACCALI | | UCU | Teaching Assistant | | |
| 87. | Mr | EDWARD | MUKIBI | | KTH | Librarian | Y | |
| 88. | MR | GODFREY | MULAGWA | | MAKARA | Student (BA) | | |
| 89. | Mr. | MICHAEL | KIZITO | | Makara University | Lecturer | Y | |
| 90. | | | | | | | | |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|------|-------|-----------|----------|--------------------------|------------------------|-----------------------|-------------|-----------|
| 91. | Miss | Rhoda | Mamuli | | Makerere Uni | Employee | Y | Rhoda |
| 92. | MS | Christine | KICONCO | | Makerere Uni | Assistant Lecturer | Y | Christine |
| 93. | Mr | Nason | Khacho | | Makerere Uni | Student | Y | Nason |
| 94. | Dr. | Jane | Kawukp | | Makerere Uni | Lecturer | Y | Jane |
| 95. | Prof | Izzeldin | OSMAN | | Sudan Univ of | Emeritus Professor | Y | Izzeldin |
| 96. | Mr | Ummad | Ummad | | Makerere Uni | Publ Librarian | Y | Ummad |
| 97. | MS | ANKE | MCACUM | | Technique University | Project Manager | Y | ANKE |
| 98. | Ms | Paulina | Kayunga | | Makerere Uni | As. Librarian | Y | Paulina |
| 99. | Mrs | Victoria | Kalungi | | Uganda Christian Univ. | Asst. Librarian | Y | Victoria |
| 100. | Mrs | Jessie | Sander | | Makerere Uni | Librarian | N | Jessie |
| 101. | Dr | Egna | Kalule | | Makerere Uni | Tutor | Y | Egna |
| 102. | Mr. | Joshua | Kibute | | Makerere Uni | Public Relations | Y | Joshua |
| 103. | Mr | KEITH | CISHER | | University of PTA | Instructor | N | Keith |
| 104. | Mr | Nathan | NATEKO | | DUT | INFO. SPECIALIST | Y | Nathan |
| 105. | Mr | Nicholas | Kamukama | | Makerere Uni | Senior Info Scientist | Y | Nicholas |

*ANIE: (Receive updates on activities and workshops in Information Ethics)

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| Nr | Title | Name | Surname | Email address (Optional) | Institution | Position | ANIE* (Y/N) | Signature |
|------|-------|----------|----------|--------------------------|----------------------------|---------------------|-------------|-----------|
| 106. | | Joachim | Bibuti | | Victoria U.V | Coordinator | Y | Joachim |
| 107. | | SULEIMAN | SULEIMAN | | STATE UNIVERSITY OF ZAMBIA | LECTURER | Y | Suleiman |
| 108. | | NELMA | MASHA | | Makerere Uni | Principal Librarian | Y | Nelma |
| 109. | | DORIS | SEWALE | | Makerere Uni | Director | Y | Doris |
| 110. | | Flavia | Nagema | | MUK | STUDENT | Y | Flavia |
| 111. | | Betty | Atanga | | MUK | Master's Student | Y | Betty |
| 112. | Mr | Egna | Kalule | | Ucu | Tutor | Y | Egna |
| 113. | Mr. | FRANZIS | ISSEKHO | | MUK | Lecturer | Y | Franzis |
| 114. | | HELEN | AMUNGA | | Makerere Uni | Lecturer | Y | Helen |
| 115. | Dr | Joyce | Nalugya | | Makerere Uni | Lecturer | Y | Joyce |
| 116. | | LIDIA | AKIRIZA | | Makerere Uni | SYSTEMS ADMIN | Y | Lidia |
| 117. | | Barbra | Apolot | | National Library of Uganda | Librarian | Y | Barbra |
| 118. | | Gertrude | Namutebi | | Makerere Uni | STUDENT | Y | Gertrude |
| 119. | | BENA | NAMAMISA | | UICI | STUDENT | Y | Bena |
| 120. | | David | Okello | | University of Zululand | Asst Librarian | Y | David |

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Appendix E

Conference feedback from feedback forms that participants completed

NAME OF WORKSHOP: 4th ANIE International Conference

VENUE: Kampala, Uganda

DATE OF WORKSHOP: 2-4 July 2014

NOTES:

- vi. Number of feedback forms received n= 26
- vii. Some totals do not add up since respondents occasionally selected more than one option.
- viii. Grammar and spelling are recorded as it appears in respondents feedback – as far as legibility of handwriting allows.
- ix. [...] is used to indicate one or two illegible words
- x. Some respondents did not complete the entire questionnaire

11. *What did you expect to experience in this workshop?*

- To see what is done in Africa in terms of IE, and to network with experts on the subject.
- Various information ethical issues and solutions within the IT realm.
- Learn how to teach IE
- Current trends in IE
- Aspects on Information ethics as it relates to the African continent
- Teaching information ethics and research areas in IE
- (1) Concepts – Africa Inf. Ethics & literacy (2) Promotion of Africa Inf. Ethics in Kenya universities as well as Africa
- (1) To network with people who have the same concern. (2) To learn more specifics on IE as it relates to Africa
- The way information Ethics is conceptualised and introduced by different people and the [...] methodologies of implementing it in Universities
- I expected to learn more about the difference between ethics and information ethics. I also expected to learn how the subject matter is dealt with in other countries.
- How to effectively implement ANIE curriculum
- All about information ethics and particularly how to integrate it in the curriculum.
- To have a better understanding of issues on IE
- More information on what Information Ethics is
- I expected to learn about Information Ethics and different strategies used in IE. It was my first time to attend the conference, I have learned a lot.
- To get various opinion from various presenters on issues concerning with information ethics

- I expected the workshop to handle some of the unethical issues that regards to Information
- A complete understanding of applying the concept of information Ethics
- New developments in Information Ethics in relation to research, teaching, religion, social media, cybercrime, etc.
- Ethical dimension of Information
- Forms/concepts of IE related to workplace
- Building networks; learning to more experts in the Information Ethics area.
- Validation of the IE curriculum
- What is the relevance of digging deep into information ethics and what is exactly about
- As an MIT student, I expected to learn more about IE and what strategies are in place to enhance this cause.

12. Did the workshop provide what you hoped for or expected?

- a. Yes – it was even more than I hoped for
- b. Yes – it satisfied my expectations
- c. No – it did not meet my expectations
- d. No – other reason, specify: _____

Please give reasons:

Totals

| a | b | c | d |
|----|----|---|---|
| 13 | 11 | 1 | 1 |

Reasons for a:

- Plagiarism exposed in detail, cybercrime (ACCP), formation country chapter, Philosophical approach on IE among those more than expected.
- There was a lot of intellectual stimulation. The launch of the book on Africa Inf. Ethics was a timely activity.
- I love the idea of generalization keep it up. I read and realised that ANIE does not impose anything but rather tries to draw lines/boundaries different societies can customise to suit their cultures.
- I wish to recommend for more of these types of workshop that cover issues also on IK, religion, social media, etc in relation to IE. Thank you.
- Most of the info provided will also be useful for my studies and will also be applied in my work.
- The workshop has provided me with a lot of knowledge about Information Ethics and its importance. It was my first time to attend and I have learnt a lot.
- The relation of the Bible with Ethical issues was very interesting. I wish all people could be living according to the Bible – no unethical conducts
- The topics presented by the different representatives broadened my understanding and how I would apply IE in my own institution

Reasons for b:

- I learnt more about teaching Information ethics
- Definitely my knowledge on IE and African insitutions have increased. I have not increased my knowledge about the particular issues for Africa.
- The organising team was well organised. I a special way I convey thanks to Ms Rachel Fischer for the invites and Mr Bester for cordinating the program.
- I got to learn about IE i.e. how other Universities have progressed and also how they are dealing with the challenges.
- The topics were greate and met my expectations.
- I got knowledge and clear understanding of IE even beyond workplace

Reasons for c:

- It served as a good introduction to the subject

Reasons for d:

- It was very average. More emphasis on information Ethics was brought out. Hope to get more information about this topic.

3. *Why did you choose to attend this specific workshop?*

- u. *The topic is interesting*
- v. *It is free*
- w. *I definitely need to know more about the topic to be effective in my work or community*
- x. *Other, please specify:* _____

Totals

| a | b | c | d |
|---|---|----|---|
| 2 | 0 | 18 | 9 |

Specifications for d:

- Part of M.IT visit to Uganda
- Part of M.IT trip to Uganda. Does help with work within CI realm.
- I need a network of IE professionalist practitioners to network with.
- Am interested in security and this ethics in one way or another.
- I need to interact with people from diverse cultures on issues that affect our daily lives, information ethics being a subset of those.

- To be able to implement the curriculum in my university
- I had an opportunity and [...] I was very lucky
- I am an MIT student and it was part 2 of the program.
- It was an opportunity for me since I am part of the MIT student group

39. Do you think that what you have experienced here will be useful for you in future?

- Yes – definitely
- Maybe – I'm not sure
- No – it is not relevant

Please give reasons:

Totals

| a | b | c |
|----|---|---|
| 23 | 1 | 1 |

Reasons for a:

- I will give feedback to my colleagues who do not know much about IE
- Ethics or IE is a missing link to deleving Countries therefore is important if we want to prosper economically, socially and politically.
- This is a new area – or you gave new approach to the subject. I have not heard of it spoken from your perspective before. An eye opener to my department.
- It is one of the very few conferences especialized in IE. It is also for academics in an African setting.
- We are in the Information Age and trust me information ethics is the real deal. Without it, the world will become filled with e-savages.
- It will be of great use to me in future, due to the volumes of research I always do and also on my blogs.
- I will be able to use the knowledge to improve our ILS unit by integrating more IE aspects.
- Aspects relating to IE content & curriculum design on IE will be helpful to the curriculum at my University.
- Yes and I would like to invite you to make a presentaiton on IE at my work place as part of knowledge sharing session.
- I am working at the academic institution where it is very important and should be observed
- Some learnt issues are applicable in daily life basis and some need to be worked on more.
- I will be able to confidently create awareness about Information Ethics at my workplace, dialy personal life
- More sensitization on this topic such that it can be understood easily in Africa.

- I have learnt new perspectives of plagiarism which I have been taking for granted but I now need to start being concerned.
- I am involved in writing/research writing and this conference has given me tips on plagiarism
- In future, I would like to research on ethics and information law that why I think its relevant.
- Especially the presentations about Plagiarism & Cybercrime. Really in our institutions we are not doing much to minimise if not eliminate plagiarism. Maybe I could make a contribution!

Reasons for b: None

Reasons for c:

- It is a relevant topic which is bound to come up again in the future.

40. *Where are you most likely to apply your new knowledge?*

- Personal life*
- The environment where I teach or provide guidance other than at work*
- At my place of work*
- Other, please specify: _____*

Totals

| a | b | c | d |
|---|----|----|---|
| 7 | 12 | 16 | 2 |

Specifications at d:

- Ethics start with the individual and spread like wild fire to the rest. I will definitely apply it in the three areas identified above.
- Everywhere I get the opportunity to.

41. *In which medium would you prefer to have the workshop information accessible post-workshop?*

- Online*
- Printed workbooks and notes*
- On a CD/DVD*

d. Other, please specify: _____

Totals

| a | b | c | d |
|----|----|---|---|
| 18 | 12 | 2 | 2 |

Specifications at d:

- I want it in all formats so that I can also reach as many people as possible.
- All the 3 mediums above

42. Are you happy with how the workshop was organised in terms of communication, catering etc.?

- a. Yes
- b. More or less
- c. No

Please give reasons:

Totals

| a | b | c |
|----|---|---|
| 22 | 3 | 0 |

Reasons for a:

- Well organised considering venue limitations
- Communication were promptly, and other logistics went fine.
- It was excellent organisation in terms of time management, communication and activities.
- Excellent work by Ms Fisher and her colleagues.
- It was just fine, keep up the good work. Big up to Dr Bester Coetzee.
- The communication has been good except the power outage that disturbed on the final day. The catering service was perfect and I loved every bit of it.
- Very good, well done!
- Food was devine
- I have learnt from different prentations about IE as well as various discussions concerning IE and testimonies presented – communication, and catering – all were good, well organised.
- Everything was programmed and organised very well
- But was not happy with the power blackout it was an inconvenience, the hotel mgtn should work on it for better service delivery.
- Good

- In Every thing was organised and allowed for participation
- [...] was good apart from the last day when power disorganized us.
- Everything went as clock work save for the power interruptions on the last day
- All the required feedback was always given in time & the services such as catering were on time & well organised too.

Reasons for b:

- Space was an issue although managed well.
- Internet access was quite unstable. Wi-fi not very reliable and organizers should consider a venue in future where broadband is available
- Consider provision of self time (e.g. for shopping) in the next conference e.g by booking early arrival flight and late departure flight.

Reasons for c: None

43. Are you happy with the way the programme has been designed in terms of content?

- Yes
- More or less
- No

Please give reasons and/or provide recommendations:

Totals

| a | b | c |
|----|---|---|
| 22 | 1 | 1 |

Reasons for a:

- No comments, except the topics raised so far are cross cutting issues in the field.
- The fact that we shall all get the conference proceedings is fantastic.
- Thanks to Prof Bester: his organisation, patience, dynamic scheduling and sense of humor.
- The content is very neutral which a very important thing in a multi-national setting. Please always consider that as you have done already.
- I recommend that in the next ANIE conference the presenters organise their work earlier so as to avoid embarrassment like poor slides that are hardly visible. But I give thumbs up to the presenters whose slides were clear and exceptional.
- Grateful for all the resources received. Thank you.
- I have learnt a lot from different presentations about IE, and various discussions concerning IE as well as various testimonies from various countries.

- Obviously presenters are performed in advance to prepare themselves, this is very good indeed.
- Good.
- Excellent, [...] was flexible
- I learnt new concept like digital ethics cyber bullying etc
- We should in the next conference have papers before the actual day of the conference
- I would appreciate a TOT to get some extra pedagogical skills to train effectively and efficiently
- Yes I do, in future more round table discussions should come up because they are interesting.
- H'ever although the conference is about IE perse I didn't get the theme particularly for the Ugandan conf.

Reasons for b:

- More time should be allocated for discussions and papers

Reasons for c:

- First day of the workshop the time was rushed too much.

44. *Would you like to be added to the Africa Network of Information Ethics mailing list? If yes, please provide your e-mail address.*

- a. *Yes, e-mail address:* _____
- b. *No*

List compiled elsewhere

45. *Any other comments, suggestions, recommendations or thoughts? We would highly appreciate your input.*

- I want to thank the organisers for sponsoring me to this all-important conference. Every thing about the arrangement was perfect. May God bless you all. I look forward for more of the type of conference. I shall preach the teaching of IE to as many Universities as I can get to in my country Nigeria. I personally commend Richeal and her team for job well done.
- I want to thank the organizers and sponsors for coming up with this programme we are learning a lot and if we all resolve to pass on this knowledge, Africa would be the better for it.
- Congratulations ANIE. Spread your input to more countries through the newly established chapters.
- (1) The Internet let us down despite The password (This was not your mistake). (2) The composition of the panelists offered wide and diverse views. (3) The idea to

author a book touching on the different religions particularly Christianity and Islam is a big idea. It should be brought to fruition. (3) I have earlier suggested that ANIE considers publishing a book on Africa Inf. Ethics. Dr. Malan's and Bester's book can act as a good framework for such a book. I am currently seriously authoring a book on Africa Inf. Ethics with a perspective on institutes of higher education in Kenya. (4) Hope you will have follow up [...] to monitor and evaluate what participants are doing.

- I appreciate your great effort and I am pleased that the result is outstanding. Thanks a lot.
- Information Ethics is a very important aspect in technology there is no doubt, I therefore propose that effort be put in making sure it is spread yes to all countries in Africa and creating chapter in each. However there is need to use very selective means in getting representatives. There people should be highly interested to a point of sacrificing where necessary to the sake of making the dream happen. Yes it may require resource, finance and so on but the question is Despite of the shortage, what can we do? Because there must be something we can do if we try. "lets get to work".
- Information ethics is important in almost all aspects of life ranging from organisational level down to individuals. The unfortunate bit of it is that most people and organisations are not aware or do not value the application of ethics in their operations. Organisations and Individuals need to be sensitized through workshops and conferences like this to make them aware of the subject matter. I am glad this conference was brought to Uganda and has given me the opportunity to interact with professionals from different parts of the globe. I have learnt a lot and I've been made aware of the importance of IE. I've just completed my first degree in Information Technology and currently working as a system administrator intern at the College of Computing and IS Makerere University. This conference has given me a basis of how to conduct my daily duties and research on the Internet. I also love the idea of creating the country chapter and creation of the websites, I pray the idea does not die from this conference but that it will be implemented in the due course.
- Participants did not really have much opportunities to participate/ interact/ exchange ideas. Programme was too "tight".
- Thank you for a very well organised workshop, the content & topics covered were very informing & detailed. The opportunity provided for University reports also provided useful insights as to the progress made by various institutions on IE & inspired others to also do better. Resource persons were also very good. Thank you for being such wonderful hosts. Godbless.
- Most of the info shared during this conference is what every person must know. I am glad I attended as this has provided me with more info as well as new important info I should have known but I did not know. Thanks to the organisers for inviting as a MIT students. I have learned a lot! \
- More initiatives should be taken to ensure that issues concerning information ethics are well known and implemented in organisations all over the world. The use of members already joined and participated in various ANIE conferences may make this effective. So marketing ANIE conferences should be done through people who are

participating as well as online marketing to ensure that large scale of people can catch up with the topic. Conference was well organised, keep it up!

- I do appreciate the organisers of the conference, thank you for the great work done.
- I was a great pleasure for me to have been afforded an opportunity to attend the conference. I learnt so much about the Topic IE and networked with colleagues from different parts of Africa I also [ends here].
- It was a timely conference and how I wish it come back to Uganda next time or I attend it wherever it will be.
- I pray that you always copy me in, in all your communications and more workshops like this should be organised.
- Just to thank the people who organised the conference. I am definitely going out a better person as a result. I thank Rachel for inviting me for the first Information Ethics workshop. I will appreciate continued support to the Institute in terms of curriculum and information to use in the process of implementing information Ethics at Uganda Management Institute. This is a journey am glad to be taking with ACEIE. Thank you.
- I found the conference to be very helpful, the new framework model enables me to marry situational requirements with IE. I also met colleagues from other countries interested in the same research area as I do for this, I am very grateful to ANIE for arranging the conference. The disappointment on the last day, was power fluctuation and goup to sit on the pavilion. We missed A LOT ON THE PRESENTATIONS. Not a good venue at all!
- From a religious point of view, I much more appreciated the presentation on the role of religion in promoting IE in Africa. This is because the religious sector is one of the bodies that teach ethics to the people of all ages. But how can we bring them on board. Let us take the gospel of emphasizing IE to religious bodies and this way encourage the integration of technology into teaching religious ethics. Another comment is about popularizing IE in schools & higher institutions of learning. It is rewarding to teach the young minds for they will not depart from the way easily. We also need to specify whether it is the role of the Librarians or academic staff to teach information ethics especially on issues concerning plagiarism, cybercrime etc. Both parties have a role to play in this cause.

Appendix F:

Programme and report of 1 July 2014 event at Uganda Management Institute, Kampala, Uganda

Session One: 09h00 – 09h45

Tea Break: 09h45 – 10h15

Session Two: 10h15 – 11h00

1. Welcoming
2. Introduction
3. Background to Information Ethics
4. Information Ethics in Africa
5. Information Ethics Curriculum
6. Discussions
7. Concluding remarks
8. Vote of Thanks
9. Closing

THE CONFERENCE AT A GLANCE

Date: 2 to 4 July 2014

City and Country: Kampala, Uganda

Venue: Uganda Management Institute

Facilitator(s): Mr Coetzee Bester

ACEIE representatives present: Dr Beverley Malan, Mr Coetzee Bester, Ms Thoriso Maloka, Mr Benson Lechaba, Ms Rachel Fischer

Host representative(s): Ms Barbara Alago

Number of attendees according on signatures on list of attendance (including ACEIE staff and presenters): 75

Primary contact persons: Ms Barbara Alago and Ms Rachel Fischer

E-mail responses from workshop participants

Bongomin Wilfred
Inbox

01 July 2014 13:17

Dear Barbara, Henry, Mariatte and all those who ensured that the Lecture on Information Ethics was a success, congratulation and many appreciations.

I now call upon Management to tap the opportunity to host the Ugandan Chapter of the project. This shall be a huge opportunity to collaborate and raise profile of the Institute and attract resources.

Can we please discuss how to tap this opportunity?

From: Bongomin Wilfred

Sent: 01 July 2014 12:54

Subject: RE: Information Ethics - Presentation by Mr. Coetzee Bester

Akra H. Ayias

Inbox

01 July 2014 13:29

Wilfred,

I quite agree with you and if we can see an opportunity in this, why not grab it and prepare to deliver on it. Mind you, UMI is already in this through this session of today!

Thank you for appreciating and I would also like to take this opportunity to thank all those who participated in its organization and all those who attended the lecture.

Kind regards

akra

To:

Akra H. Ayias; Alago Barbara

Alago and Akra

Thanks a lot for mobilizing for the Lecture of today. May I get all those books that were distributed before I came in. My delay was beyond my control

God Bless your efforts

Alfred

Hi;

I add my voice of thanks to the organizers' and the door to door mobilization of members by Henry, it was commendable.

Wilfred good proposal, we can take it on. As informed we have a session on Information Ethics on the MIS module taught on all the UMI Postgraduates. I noted the books they provided will add value to the session.

Thanks

Jennifer

Appendix G:

DeafNet Report

(Please note that this report's content has remained unedited, with exception to the formatting of the type and the font size in order to correspond to the overall report)

**THEME: INFORMATION ETHICS IN AFRICA- crosscutting themes for managing your digital life
COMPLIED BY JOYCE NALUGYA & SARAH OJIROT**

Background:

This conference was organised by the African Center of Excellence in Information Ethics (ACEIE), University of Pretoria in collaboration with the College of Computing and Information Sciences, Makerere University. The Conference took place in two parts. The first was a 1-day Pre-Conference Workshop on 2 July 2014 while the Conference activities took place on 3 and 4 July 2014. The Pre-Conference Workshop focused on matters related to the development and implementation of the curriculum to teach Information Ethics in Africa, allowing for in-depth discussions on matters therein. The main aim of this workshop was to create opportunity for participating universities to report and discuss activities and challenges that occurred. Other activities included entertainment by cultural group and a gala dinner, during which key performers were recognised by receiving ANIE Awards. Each Participant received materials in form of books to better understand information Ethics (*Curriculum to teach information ethics in Africa by Beverley Malan and Coetzee Bester; Concepts in information Ethics an introductory work book; Information ethics in Africa: cross-cutting themes; African reader on Information ethics and Innovation journal of appropriate librarianship and information work in southern Africa*).

The Pre conference workshop and Conference:

This conference gave us opportunity to understand Information ethics to greater detail as we listened to the reports from the various universities and to the key note addresses from experts in this area.

The universities which provided reports:

Marist International University (A Catholic University in Kenya), University of Bagamoyo, Bulawayo University of Technology, Kenyatta University, University of Nigeria, Zululand University, Sudan University of science and Technology, The National library of Uganda, State University of Zanzibar, Tumain University Da es Salaam College, Somalia University, University of Nairobi, University of Ibadan, University of Pretoria, University of Jos (Nigeria), Makerere University and Moi University.

The reports were followed by fruitful discussions from members

Dr Beverly Malan summarised the current state of the ACEIE Curriculum Project emphasizing that members can adopt the curriculum or adjust according to their respective training needs.

Key note Addresses were given by:

Mr Jaco du Toit (Advisor for communication and information UNESCO regional office for east Africa). He presented on "internet issues currently being discussed by UNESCO". He emphasized the importance of access and accessibility to information, freedom of expression, Privacy and Ethics as well as the use of assistive technologies by persons with disabilities and the need to work with their families.

Prof Denis Ochola (a senior professor and head of the department of information studies at the university of Zulu land south Africa). His Address was on ethical dimensions of research quality assurance. He emphasised the importance of resources and infra-structure, leadership, mentorship

and support, visibility (publications) and documentation, collaborations, information access; warning against bad habits like fabrication, falsification and plagiarism amongst others.

Prof Tobias Keber (Background of international law). He presented on how information ethics is taught at the University of Stuttgart, emphasizing the global relevance of Information Technology to society.

Prof Johannes Britz His moving presentation on the relevance of Christian ethics for information ethics in Africa gave insight on various issues based on the Bible. For example the issue of freedom of choice, social justice- caring for the poor as a norm, privacy, copy right, access/ accessibility.

Prof. Rafael Capuro – Presented on the future of freedom in the digital world

He presents with lots of experience on the topic of information ethics! And always ready to share his experiences with Africa.

There were various presentations of work on information ethics from various countries. I must say that the content of the conference was very rich. We had very good time to interact with various professionals both national and international and indeed it was a learning experience for us.

Lessons learnt:

1. The ACEIE has a wide Africa network (ANIE) similar to DeafNET Centre of Knowledge with Her Africa Network through the ACGMHD.
2. That Information Ethics (a field of study which focuses specifically on the use and misuse of information as moral/ethical issues) has not been considered by most schools/ departments in most universities in Africa and yet it's a cross cutting issue. It's therefore important for us to implement Information ethics in our areas of work and most importantly to teach it to our students because it can be learnt.
3. The teaching of information ethics to the Deaf people, their families and the communities where they belong/ work will go a long way in improving their quality of life in this digital world.
4. Importance of networking with existing structures to improve use of assistive technologies
5. Need for research in this area as well as documentation and publication
6. Deaf people need to be aware of the advantages and disadvantages of digitalisation

How we participated:

We presented a paper on "Viewing the life of Deaf Persons in today's Digital world".

The major aim was to create awareness on our work as DeafNET as well as promoting general understanding of deafness and the use of IT in respect to UNCRPD. We called upon all the participants to integrate training of information ethics to people with hearing impairment and other disabilities. The session was well attended and members showed much interest.

Participants shared their success stories and challenges of working with deaf people. For example a lecture from Kenya shared about a deaf student who has been declining in academic performance. The student does not know sign language and has no access to interpreter services however he can read and write!

The video on Deaf IT role models was also inspiring.

Acknowledgement:

- We greatly thank DeafNET for introducing this idea and for supporting us to attend this conference which offered us great opportunity to learn about information ethics.
- We also thank the conference organisers for the rich content and interesting topics in the programme and for giving us time to present our work.
- Rachel Bothma is so welcoming and wants you to feel comfortable and entertained all the time.

- Mr Benson- For the pictures in this report
- Mr Coetzee Bester –will make sure you get to understand information ethics and will leave you planning how to implement training in your area of work!
- Mr Jaco Du Toit - Is very much interested in our work as DeafNET

Coetzee Bester, Sarah Ojirot, Joyce and Rachael



Appendix H:

Uganda Christian University, Mukono

(Please note that this report's content has remained unedited, with exception to the formatting of the type and the font size in order to correspond to the overall report)

The Dean Faculty of Education

Uganda Christian University, Mukono

P.o box 4, Mukono

(Report compiled by Winfred Birabwa, Faculty of Education, BLIS Department)

Dear Sir,

RE: A REPORT ABOUT THE AFRICAN NETWORK FOR INFORMATION ETHICS

Introduction

I have the pleasure to take this opportunity to give a brief report about the 4th African Network For Information Ethics which took place at Metropole hotel in Kampala between 2nd and 4th July 2014.

The conference was co-sponsored by the South African Government Department of Communications as part of the formal agreement with the University of Pretoria.

Main Theme

The main theme of the conference was: Information Ethics in Africa-cross cutting themes for managing your digital life.

The conference consisted of two parts. The first was a 1 day pre-conference Workshop on 2nd July, while the conference activities took place on 3 and 4 July 2014.

Conference activities

Day 1

On the first day reports concerning the curriculum of Information Ethics were given by participating universities such as University of Ibadan in Nigeria, University of Pretoria, University of Nairobi, Makerere University and the meaning of the concept “ **Information Ethics** ” was widely discussed.

Day 2 and day 3

On the 2nd and 3rd days of the conference, paper presentations related to the main theme of the conference were discussed. All papers that had been prepared were presented.

Topics included;

1. The future of freedom in the Digital Age
2. Plagiarism and Intellectual property in academic, personal and business/work life
3. Cybercrime and identity theft in academic theft, personal and business /work life
4. Privacy in social media in academic, personal and business/work life

Attendance

There were 65 participants from 11 countries. These included South Africa, Botswana, Kenya, Tanzania, Nigeria, Zambia, Sudan, Somalia and Uganda. 31 academic institutions shared their experience in the teaching of Information Ethics. For example Makerere University, University of Pretoria, University of Bagamoyo, Kenyatta University, Bulawayo university of Technology, University of Nigeria, Zululand University and Marist International University and Uganda Christian University of Mukono to mention but a few.

Participants shared their experience about the teaching of Information ethics through paper presentation for example Dr.Kaddu Sarah presented a paper she co –authored with Prof.I.M.N Kigongo on the 1st day of the conference entitled: “Information ethics Era Digital Curriculum for LIS Education and Training Institutions in Developing Countries.”

Participants from UCU

Im happy to inform you that the BLIS department was well represented, on addition to Dr.Kaddu Sarah, Dr.Eunice Ssendikaddiwa,Mr.Kalule Ezra,Mr.Stephanas Galinnya ,Ms.Nassali Jane and I attended.

I was accepted and given time to present my paper entitled **“The challenges and prospects of LIS Education in the Digital Era: An Educator’s perspective”**.

Decisions reached by participants

Some of the important decisions reached by participants

- Teach Information Ethics
- Create Websites and chapters for Information Ethics in every African country.
- Conduct research especially comparative studies of Countries participated in the 4th ANIE Conference.

- Popularize the concept of Information Ethics in our academic Institutions.
- Create a database on Information Ethics in each country
- Create an African Journal on Information Ethics
- Have a post for an Information Ethics officer
- Increase Visibility of Africa globally when African issues are being discussed

Resources shared

All participants were given 3 copies of the following text books free of charge.

1. Concepts in Information Ethics :An Introductory workbook edited by Candice Le Suer, Erin Hommes and Coetzee Bester
2. Curriculum to teach Information Ethics at Universities in Africa edited by Beverly Malan and Coetzee Bester
3. Africa reader on Information Ethics edited by Prof. Capurro, J.J. Britz, T.J.D. Bothma and B.C Bester
4. Information Ethics in Africa: Cross cutting Themes edited by Dennis Ochola, Johannes Britz, Rafael Capurro and Coetzee Bester.

Please note that the above books are also accessible on their Website.

[w.w.w up.ac.za/aceie](http://w.w.w.up.ac.za/aceie)

Observations made and Lessons learnt

I made the following observations

- The Important concept of Information Ethics is still new here in Africa though the Developed countries have already got exposure and are in advanced stages of teaching it.
- The concept of Information ethics is multidisciplinary which cuts across several disciplines such as religion, law, Library and information science, Education to mention but a few. It is also a wide discipline such that if an academic institution is to incorporate it in its curriculum it should have learning modules /packages for students at different levels for example some of the important themes/ it includes topics like African Information Ethics, Privacy, Digital ethics, Social media, Ethical implications, Globalisation, Ethical dilemmas, Digital revolution, cyber crime to mention but a few.
- From the reports given by various participants from the several academic institutions that attended the conference many Universities in Africa had incorporated the teaching of Information ethics in their curriculum.
- I came to learn that there is need for creating awareness among our students the concept of plagiarism throughout their studies.

- I was very privileged to meet some of the reknown authors like Prof. Rafeal Capurro and Dr.Dennis Ocholla. I had read about their literature but had never had chance to meet them .
- I was inspired to go read hard, and publish because there were many Doctors at the conference.

Recommendations

I would recommend that all the Lecturers in the Faculty of Education study the Information Ethics Curriculum and adopt it.

If the curriculum is to be adopted different learning modules be taught from the first year up to third year. Different topics of Information Ethics can be taught at different stages. The Curriculum is broad to have sections to cover the 3 years.

Fortunately UCU has been encouraging the teaching of Ethics when designing their course outlines.

Conclusion

First of all I thank you Doctor for the facilitation and accepting us to attend such an important international conference where we gained a lot of knowledge and information. Im also indebted to the coordinator of the LIS programme in UCU for the early sensitization, encouragement and support given to us.

I'm very grateful to the organizers of the conference for the invitation and permitting us to take part in the conference plus giving us text books free of charge and also the very good meals provided throughout the conference.

Appendix I: Conference photos



Above: Participants during one day pre-conference workshop, 2 July 2014.

Below: Workshop participants holding the Information Ethics Curriculum book.



Above: Participants during the conference, 3 July 2014.

Below: ANIE Awards that were given out during the awards ceremony, 3 July 2014.



Above: ANIE conference management committee on awards evening, 3 July 2014.

Below: Conference participants during patio conference session, 4 July 2014.

Addendum F

Article



Feedback on UP Social Media policy and guidelines February 2014.....259



Feedback on UP Social Media policy and guideline



Compiled by the ACEIE on request by Dr Karen Lazenby, February 2014



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1. Acronyms

ACEIE – African Centre of Excellence for Information Ethics

IP – Intellectual Property

SMP – Social Media Platform

UP – University of Pretoria

2. Statement of possible problems, challenges or sensitive matters (Solutions are proposed in point 3)

a. Possible problem: Exclusion, marginalisation and freedom of choice

Although the use of Social Media Platforms (SMPs) provides a real-time, cost-effective solution to mass communication with many benefits, it has at least one very important potential side-effect: The exclusion or marginalisation of students who do not participate on SMPs. Students who do not participate here may have different reasons:

- Students may not have internet *access*² at home and those who have internet access via smartphones may have limited data bundles which restrict access to SMPs.
- Some students may avoid SMPs due to a history of being victimised in *cyber-bullying*³ or stalking.
- Some students may avoid SMPs on the basis of their structured *belief systems*, and this has to be respected.
- Some students may have consciously chosen not to have personal social media accounts like Twitter or Facebook for whatever other reason, including the protection of their privacy. This becomes especially relevant when participation in an online UP group requires an existing personal account or profile on the SMP.
- Some students may not find information on SMPs *accessible*⁴, due to low digital- or information literacy
- Some students may not find SMPs accessible due to physical disability (i.e. students who are visually impaired).

Non- participation on SMPs is and ought to remain a matter of FREEDOM OF CHOICE. If the University requires participation on SMPs (other than ClickUP), membership to SMPs would have to be stated as a prerequisite for registering as a student. Such a prerequisite would have to be carefully considered.

² Refer to “Access to information” in Glossary

³ Refer to “Cyber-bullying” in Glossary

⁴ Refer to “Accessibility of information” in Glossary

b. Possible problem: Disruptive online behaviour that undermines the rights of others

Disruptive behaviour that undermines students' learning experience, lecturers' planning and programmes or the reputation or functioning of the University may include: cyber-bullying, harassment, launching of phishing attacks, gossip and slander, spreading rumors, spreading false or inaccurate information, hate-speech, spreading malicious software (viruses, worms, etc.), spreading traumatising or offensive materials (images or videos containing racism, pornography, animal cruelty etc.), the distribution of spam, etc. Disruptive behaviour could include negative social mobilisation online where effective official channels which are in place to deal with problems or complaints are circumvented by students. Online identity theft and misrepresentation may become a problem, especially if a student impersonates a staff member. Another aspect that may need to be regulated is the use of profile pictures on SMPs. Inappropriate or offensive profile pictures may be disruptive to a learning environment. Refer to Appendix A for an example of a potentially inappropriate (real) profile photo.

c. Possible problem: Anonymity, identifiability and accountability

Participating in social media platforms requires the use of a username and sometimes a profile picture. Students may maintain relative online anonymity by using usernames that do not identify them. This practice has benefits and drawbacks. One benefit may be that students who are shy but want to participate can do so without feeling exposed. One drawback, or problem, could be that students could behave in a disruptive manner (refer to point b above) without being identifiable. Unidentifiability undermines the principle of accountability. Balancing the benefits and drawbacks of online anonymity will have to be addressed.

d. Possible problem: Intellectual Property (IP) and copyright

Students increasingly use mobile technologies (cellular phones, iPads, etc.) to take photos of slide shows and blackboards during or after lectures. It would be easy to use these same devices to make video and sound recordings of lectures. There is no ethical or legal problem with this practice if it is used as a personal study aid. However, it may become a problem of IP and copyright infringements if these photos, videos and sound recordings are posted online on SMPs like Flickr or YouTube to share with other parties which may or may not be UP students.

e. Possible problem: Hashtags (#) that refer to the University

Hashtags used on SMPs like Twitter could refer to the University by referring to course codes, lecturers, student residences etc. Using hashtags in lecturing practices could become an extremely useful and engaging teaching and information sharing tool.⁵ We can foresee an increase in the use of live Twitter feeds using specific hashtags produced and projected during classes. Regulating the use of hashtags that refer to the University would be a legal, ethical and practical challenge. Many interests are at stake: Freedom of expression, transparency etc. The origin, spread and impact of UP related information linked to hashtags could, however, be monitored using Social Network Analysis (SNA) software.

⁵ Used with enormous success as teaching tool at a summer school at the National Research University Higher School of Economics in the Russian Federation.

3. Suggested solutions and responses

a. Possible solution: Exclusion, marginalisation and freedom of choice

The University does and may require students to subscribe to one primary digital communication portal – at the moment this portal is the ClickUP portal. To avoid exclusion and marginalisation and to respect freedom of choice to participate on other (public) SMPs, we suggest the following:

- The primary digital communication portal should contain ALL critical information that students may need. It should not be *replaced* by other public SMPs as a mode of communication. For instance, if the scope of a test is changed, it may not be broadcasted on alternative SMPs without making the announcement on ClickUP. Announcements should be made on ClickUP *first* in order not to “leave behind” students without constant access to other SMPs.
- Lecturers or their assistants should post screenshots of important online conversations or contributions on other SMPs to the ClickUP site on a regular basis.

b. Possible solution: Disruptive online behaviour

Punitive, regulatory and preventative measures could apply.

Punitive measures

Punitive measures for disruptive online activity on UP SMPs should be clearly communicated to students and staff and be consistently applied.

Regulatory measures

Specific guidelines regarding certain aspect like online profile pictures may need to be set up. (Which prohibits nudity, violent images, offensive images, etc.).

Preventative measures

Focusing on preventative measures would reduce

- (i) risks to reputation,
- (ii) negative experiences, and
- (iii) resources needed for taking punitive action.

The ACEIE presents a set of principles that could prevent disruptive behaviour and promote morally responsible online behaviour. (Next page).

As the ACEIE we believe that individuals are inherently able to make morally sound decisions, especially if they have been sensitized to the effects that their behaviour could have on the wellbeing of others. In addition, we believe that providing principles which appeal to the human conscience (as guidelines to be reflected upon and to measure ones own conduct

against) aids the moral maturation process of individuals. We therefore propose the following easy-to-teach, easy-to-remember set of principles, which we call RiseUP:

Rise-UP when going online

When going online, I will keep these principles in mind:

- | | |
|---------------------------|---|
| R - Responsibility | Use the platform responsibly and only for its intended purpose. Take responsibility for what you post and the effects it could have. |
| I - Integrity | Maintain your ethical wholeness online by following the same moral principles that guide your daily life when you are offline. |
| S - Security | Secure your profile/account by protecting your username and password. Do not click on or post links that may contain malware. Do not share personal details. Beware of phishing schemes. |
| E - Equality | Treat all people and their diverse views and opinions as equally worthy of respect. Promote equality in access to information by being helpful to other students who want to learn how to use Social Media Platforms. |

c. Possible solution: Anonymity, identifiability and accountability

The problem addressed here is balancing the benefits of anonymity with the need for accountability. In order to protect the shy student who participates optimally when not identifiable by other students, while finding a way in which to hold the unidentifiable student who behaves in a disruptive, disrespectful, unethical or illegal manner accountable, may require a compromise between anonymity and transparency. One possible solution would be for students to register their usernames securely with their lecturers, who may not share this information with other students.

d. Possible solution: Intellectual Property (IP) and copyright

The University will have to address this in its Social Media policy according to laws governing IP and copyright. Students and staff would have to be properly informed of the content of policy governing the posting of photos or recordings of lectures.

e. Possible solution: Hashtags (#) that refer to the University

Regulating the use of hashtags is unrealistic and may threaten freedom of speech. At this stage it is more important to monitor the origin, spread and impact of information on SMPs that refer to the University. Social Network Analysis (SNA) software like Netlytic could be used to model information trends based on hashtags or key words. Once the influence of certain types of SMP information pieces (like Tweets) are better understood, further steps may be taken – preferably in the form of training students to grasp the impact of what they say and do online and how to evaluate it from an ethical standpoint. SNA models could aid in this process. For information on cutting edge Social Network Analysis techniques developed specifically for large datasets, refer to Dalhousie University's Social Media Lab where Dr. Anatoliy Gruzd has developed superb modeling software (Netlytic): <http://socialmedialab.ca/>. The information generated by these models is detailed and should be handled with care.

4. Additional recommendations

- When signing in to a UP SMP, a pop-up with information on the intended use of the platform and required principles of behaviour could appear. In order to access the site the

UP SMP user (student) would have to click a check box to acknowledge having read and understood the statement⁶.

- All UP roleplayers should be informed of the UP Social Media Policy, perhaps as follows:
 - i. All first year students should be introduced to this policy during orientation
 - ii. All other students should be made aware of UP social media policies via standard communication avenues like ClickUP
 - iii. All lecturing and non-lecturing staff should be trained to understand, use, and interpret the policy and related Information Ethics issues, perhaps in workshop format. One of the objectives of the ACEIE is to create awareness programmes on matters related to Information Ethics, including but not limited to social media uses, abuses and policies. The ACEIE will be able to assist with training-the-trainer initiatives.
- A general disclaimer on UP SMPs could be useful from a legal perspective.
- Awareness-raising (marketing) of RiseUP principles for online behaviour could include RiseUP being printed in study guides, added on ClickUP pages, printed and distributed as bookmarks, printed on student cards, published in the Perdeby, etc.

5. Final remark

The policy should enjoy dedicated attention to protect the University *as well as* its students and staff. The intent is not to undermine the possibilities of cost-effective communication solutions offered by Social Media Platforms, but rather to enhance the user experience of these SMPs.

⁶ For an example of an access page where both the intended use of the platforms as well as the guidelines for expected behaviour online could be communicated, refer to Appendix B.

6. Glossary

Access to information: It refers to the means (like a mobile or other computing device; or transport), processes (like needing an ID to register for a library card), or rights (like privacy bills) related to obtaining or providing information (le Sueur, Hommes, & Bester, 2013, p. 6).

Accessibility of information: “Information accessibility encompasses many issues surrounding availability, accessibility and affordability of information” (UNESCO, 2013). Accessibility in information systems is important for avoiding discrimination. Accessibility should encompass all access related issues, including “multilingualism, metadata, interoperability, open source software, open content, Creative Commons licenses as well as addressing the special needs of people with disabilities” (UNESCO, 2013). In some countries, the presence of a Disability Discrimination Act makes it a legal requirement for websites to be usable regardless of disability. The more accessible information is the more people can make use of it. A user-unfriendly or inaccessible website, for instance, can restrict or remove access from a significant proportion of users. (le Sueur, Hommes, & Bester, 2013, p. 8). UNESCO reference: UNESCO. 2013. Information accessibility. [Online]. Available: <<http://www.unesco.org/new/en/communication-and-information/intergovernmental-programmes/information-for-all-programme-ifap/priorities/information-accessibility/>> [Accessed 31 July 2013].

Accountability: The ability and responsibility of an individual to give account to some other party for their actions (le Sueur, Hommes, & Bester, 2013, p. 10).

Cyber-bullying: Bullying that takes place online, or through the use of mobile devices (le Sueur, Hommes, & Bester, 2013, p. 24). Related terms: Cyber-harassment and cyber-stalking.

Marginalisation: Being pushed out of the mainstream and into the periphery of society and losing the associated benefits of mainstream citizenship; being left behind because of policies or processes that are not inclusive (le Sueur, Hommes, & Bester, 2013, p. 96).

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Appendix A

On Facebook I (Candice le Sueur) typed into the search function a random name and “University of Pretoria”. One of the profiles that appeared in the search result had the profile picture shown below (face blocked to protect identity):



Although this search result referred to a personal profile of someone who happened to have indicated that she is or was a UP student, using the same profile picture on a UP group (like one embedded in Facebook), may be seen as inappropriate or disruptive to a learning environment. I also found more extreme examples by searching random names together with UP. This example, however, should suffice.

Appendix B



