



Enquiries: Takalani Ramaru
Directorate: ER & KM
Tel: +27 (0)11 355 1010
Ref No: 8/4/4/1/2

MEMO

To: Deans of Faculties,
Research Vice principals
Research Supervisors,
Researchers, and Students

From: Faith Tshabalala
Acting Director: Education Research and Knowledge Management

Date: 18 May 2018

Subject: Gauteng Department of Education updated research information.

Dear Deans

The Education Research and Knowledge Management is responsible for research coordination, which covers processing of research applications and issuing of GDE research approval letters. To assist with the research request applications, kindly receive the updated research request form (2018) and research guidelines attached. Researchers need to submit the following documents when sending their applications:

- Research Request Form (signed by both the researcher and the supervisor)
- Research Proposal
- Instrument
- Draft Consent letters

All the above- mentioned documents should be forwarded to:

- Mr Gumani Mukatuni (011 355 0775) or email Gumani.Mukatuni@gauteng.gov.za

- Busi Mchunu (011 355 1379) or email Busi.Mchunu@gauteng.gov.za
- Ms Dineo Mashigo (011 355 0336) or email Dineo.Mashigo@gauteng.gov.za

and copy ResearchInfo@gauteng.gov.za.


Researchers must also note that the Research Directorate has relocated from **111 Commissioner Street, JHB** and we are now found at the following address:

**7th Floor
06 Hollard Street
Talis Building
Marshalltown
Johannesburg
2107**

Kindly be informed that the Director Education Research and Knowledge Management, Dr Makhado has been promoted to another Department with effective from **01st April 2018**. Ms Faith Tshabalala has been appointed by the Head of Department to act until when the post is filled.

Her contact details are as follows landline is **011 355 0488** and E-mail address is Faith.Tshabalala@gauteng.gov.za

Yours sincerely



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Ms Faith Tshabalala

Acting Director: Education Research and Knowledge Management

Date..... 18/05/2018