

Appendix A:
Teachers letter of consent



Teacher experiences in teaching number sense in the Foundation Phase

Dear Teacher

I am xxxxxxxxx a Masters student at the University of Pretoria. The title of my study towards my Master's degree is "**teacher experiences in teaching number sense in the Foundation Phase.**" The aim of the study is to investigate teachers' experiences and to make recommendations to improve the teaching of number sense in the early grades.

Commented [c1]: Title of your study

Commented [c2]: Purpose of your study

I am working under the supervision of xxxxxxxxx, from the Department of xxxxxxx at the University of Pretoria.

Commented [c3]: Whom you are working under – your supervisors

As one of the participants, I kindly invite you to participate in this study. There are two parts to this research, an interview (using a semi-structured interview questionnaire) and a lesson observation. The interview will be scheduled as per your availability and will take place at a venue convenient to you. The interview should take approximately 45 minutes.

Commented [c4]: Your invite to them

The lesson observation will be 60 minutes. The aim of the observation is to observe the teacher teaching number sense to his/her class. Learners will not be active participants in the lesson observation. It will be the teacher who will be observed.

Your participation in this study is voluntary and confidential. You have the right to withdraw at any point during the research study without any consequences or explanations. You can be assured that your decision will be respected. Confidentiality and anonymity will be guaranteed always by using pseudonyms to the participants during the transcription phase. **No participant names or personal information will be reported in my findings.**

Commented [c5]: Voluntary participation

In participating in this research study, you will be asked for permission by the researcher to make audio recordings of the semi-structured interview. The purpose thereof is to make transcription of data valid and authentic. The recording will be safely kept at the University of Pretoria. Only my supervisor and I that will have access to the audio recordings. All data collected will only be used for academic purposes.

Commented [c6]: Purpose of audio recording, interviews etc.

You may ask questions before or during the time of participation. If you have any concerns regarding the data collection procedures, please notify me or my supervisor. As a participant, you will have the opportunity to access and verify the recorded views and the transcriptions of interviews made in case there is a need to do so.

Commented [c7]: Points of clarification

We would also like to request your permission to use your data, confidentially and anonymously, for further research purposes, as the data sets are the intellectual property of the University of Pretoria. Further research may include secondary data analysis using the data for teaching purposes. The confidentiality and privacy applicable to this study will be binding on future research studies.

Commented [c8]: Standard clause

Due to COVID-19 pandemic, and to avoid the spread of the virus, the interviews and observations may be done virtually. Different virtual platforms may be used, that you are familiar. This will be discussed with you prior to the virtual meeting.

Commented [c9]: COVID clause

Please indicate by signing your understanding of information shared above, the purpose being to give your consent to participate.

Commented [c10]: Requesting their consent

Kind regards

XXXXXXXXXXXXXXXXXX

E-mail address:

Contact number:

Supervisor:

E-mail address:

EXAMPLE



Faculty of Education

Fakulteit Opvoedkunde
Lefapha la Thuto

PERMISSION FOR RESEARCH

I, _____, hereby give permission to XXXXXXXXX to include me as a participant in her research on **Teacher experiences in teaching number sense in Foundation Phase.**

Signature: _____

Date: _____

Commented [c11]: Example of permission letter

EXAMPLE