



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Faculty of Education

Fakulteit Opvoedkunde
Lefapha la Thuto

Dear first year BEd student of 2019

A very warm and friendly welcome to the Faculty of Education!

This document serves to provide you with information regarding your first weeks at the University of Pretoria.

The complete orientation programme is also available on this webpage:

[www.up.ac.za/faculty-of-education/study/registration2019/First year BEd students](http://www.up.ac.za/faculty-of-education/study/registration2019/FirstyearBEdstudents)

It is compulsory to attend the **Orientation programme** that will take place on **Groenkloof Campus**, c/o George Storrer- and Leydstreets, Groenkloof, University of Pretoria, from **28 January 2019 – 1 February 2019**. During this week you will receive all the information about the programme and subjects that you are registered for, and meet all the staff that will be involved with your studies for the next four years.

Students who have been allocated a space in residence may move in as from Friday 25 January 2019. Residence information have been communicated with them already.

Lectures commence on Monday 4 February 2019. The BEd programmes, subjects and the lecture time table will be discussed with you during the course of the Orientation week. You are advised, to register online as from 9 January 2019.

Your programme information and modules (subjects) are on the Faculty's web page:

[www.up.ac.za/faculty-of-education/study/registration2019/First year BEd students.](http://www.up.ac.za/faculty-of-education/study/registration2019/FirstyearBEdstudents)

Please download the **2019 Programme information** on the webpage and bring to the Orientation week that will take place during the week of 28 January 2019 – 1 February 2019.

REGISTRATION PROCESS

Registration: Online registration for 1st year students opens on **9 January 2019**. All undergraduate students must register before 28 January 2019. If you are experiencing problems with the online registration process, you can phone, 012 420 5347, or send an email to: registration@up.ac.za, or register before 28 January 2019 on the Hillcrest (Sports) Campus of the University of Pretoria, South Street, Hatfield, Pretoria (**GPS coordinates: S25° 45' 10" E28° 14' 46"**). Assisted online registration will be available at the **Hillcrest Campus** from 10 January 2019 until 26 January 2019. Gates will be open 08:00 to 15:30.



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Contracts: All first year students have to upload signed contracts on the Student Portal. If not done yet, the original signed document can be submitted at the Hillcrest Campus (Sports Campus), before registration can take place.

Fees payable prior to registration:

Residence deposit: R5 700

Registration fees: R5 000

International levy: R2 700

Registration fee:

You will not be able to register online unless your registration fee of R5 000 has been paid. Please note that the full registration fee needs to be paid and that no arrangements can be made to pay the registration fee in instalments. If you qualify for NSFAS or any bursary that will exempt you from the registration fee, please visit the university web page: www.up.ac.za/fees-and-funding.

Bursary holders:

Bursary holders must submit proof of the bursary award at the Hillcrest Campus at LC De Villiers, or send via email to ssc@up.ac.za in order to clear the financial block on the student's record. Please note that a student remains responsible for the student account if the bursary sponsor does not pay the account.

UP's bank accounts detail:

ABSA	Standard Bank
Branch: Hatfield	Branch: Hatfield
Branch code: 632005	Branch code: 011545
Account number: 214 000 0054	Account number: 012 602 604
Swift code: ABSAZAJJ	Swift code: SBZAZAJJ
Ref: Student number	Ref: Student number



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Proof of registration:

You are only regarded as a registered student once your proof of registration appears on the portal. The payment of a deposit, an initial payment or tuition fee does not constitute registration.

International students:

International students must submit copies of their passports, study visas and medical aid together with the international form at the Hillcrest Campus at LC De Villiers, before they will be allowed to register.

Student card:

After registration, a student must obtain a student card at the Hillcrest Campus at LC De Villiers, as soon as they are registered. Proof of registration is required.

HOW TO REGISTER ONLINE:

Avoid long queues and register online.

Before you register online: Download and print your **2019 Programme information** from the Faculty's web page:

www.up.ac.za/faculty-of-education/study/registration/2019/First_year_BEd_students

You can register for the following Core and Fundamental modules (compulsory); according to your BEd Programme (Teaching Phase):

Foundation Phase	Intermediate Phase	Senior and FET Phase
Fundamental modules	Fundamental modules	Fundamental modules
<ul style="list-style-type: none"> • AIM 111,121 • JLZ 110,120 (Only if your grade 12 result for English Home Language was 60% or for English 1st Add Language 70%)	<ul style="list-style-type: none"> • AIM 111,121 • JLZ 110,120 (Only if your grade 12 result for English Home Language was 60% or for English 1st Add Language 70%)	<ul style="list-style-type: none"> • AIM 111,121 • JLZ 110,120 (Only if your grade 12 result for English Home Language was 60% or for English 1st Add Language 70%)
<ul style="list-style-type: none"> • Or JLZ 111,121 (If your Gr 12 result for English Home Language was 50% or for English 1st Add Language 60%)	<ul style="list-style-type: none"> • Or JLZ 111,121 (If your Gr 12 result for English Home Language was 50% or for English 1st Add Language 60%)	<ul style="list-style-type: none"> • Or JLZ 111, 121 (If your Gr 12 result for English Home Language was 50% or for English 1st Add Language 60%)
Core modules	Core modules	Core modules
<ul style="list-style-type: none"> • OPV 112,122 	<ul style="list-style-type: none"> • OPV 112,122 	<ul style="list-style-type: none"> • OPV 112,122



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• JGS 121	• JPS 121	• JPS 121
• JGL 110 (Afrikaans students) or	• JLW 181	
• JGL 113 (English students)		
• JMB 124	• JLE 181	
• JFP 111		
• JLK 110,120		

Do not add any electives subjects (modules). This will be discussed and will be added during the Orientation sessions that will take place in the week of 28 January 2019 - 1 February 2019.

You must attend all sessions scheduled from 28 January 2019 – 1 February 2019 in the Orientation programme.

Please note that some subjects have Gr 12 subjects passed with a specific result as a prerequisite, e.g. Mathematics. You can also access the online yearbook that will indicate the content of the subjects (modules) and the prerequisites if any, before registering online:

<https://www.up.ac.za/en/yearbooks/2019/home>

Please note that the online registration link in the UP Student Centre will be available to first-year students from 9 January 2019.

Final 2019 NSC Grade 12 Results:

Conditionally admitted students should note that the University of Pretoria will be processing the final 2018 Grade 12 results from 5 to 6 January 2019. Please access your portal (MyTuks Login), from 7 January 2019 to confirm your final admission status.

If you cannot register online you can come to the Hillcrest Campus, at LC de Villiers Sport Facilities, South Street, Hatfield, Pretoria, for assistance with registration from 10 January 2019.

Online registration guidelines: <https://www.up.ac.za/new-students>

Step 1: Login to the University portal, click on the UP Student Centre link and check whether you have any holds on your record. The holds refer to your contract, ID document, or Gr 12 results outstanding, that need to be submitted before you will be allowed to register.

Step 2: GO to the University of Pretoria's web page: <http://www.up.ac.za/online-registration>.



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Step 3: Watch the video to get specific instructions on how to use the online registration program.

Step 4: Print your proof of registration.

Step 5: Collect your student card on the Hillcrest Campus, LC de Villiers Sport Facilities, before 28 January 2019.

Also, visit the Faculty of Education's web page:

[www.up.ac.za/faculty-of-education/study/registration 2019/First year BEd students](http://www.up.ac.za/faculty-of-education/study/registration%202019/First%20year%20BEd%20students)

You can also contact the Faculty of Education's Call Centre: 012 420 4670.

We wish you all the best with the start of your academic career as a Tukkier!

A handwritten signature in black ink that reads "Mrs MH Joubert".

Mrs MH Joubert

Assistant Director

Student Administration