

DEPARTMENT OF HUMANITIES EDUCATION

Postgraduate Certificate in Education

NQF LEVEL: 7

1 YEAR: FULL TIME

2024

This certificate is presented in the following fields of specialisation:

- Senior Phase and Further Education and Training Teaching (Grade 7 to 12)
- Further Education and Training Phase Teaching (Grade 10 to 12)

A. Requirements for Admission

An appropriate Bachelor's degree or accredited and **approved** Diploma is required for all the programmes. All prospective students who hold a 360-credit Diploma have to provide evidence that their Diplomas are approved and accredited by the Department of Higher Education and Training.

All applications go through a rigorous selection process, and although prospective students may comply with all academic requirements, the selection committee and the relevant departments involved, may select a limited number of students due to capacity and resources available.

Particular subject requirements for each phase are stipulated below:

Senior Phase & Further Education and Training Teaching:

One (or more) degree modules passed at a second-year academic level (200) which correspond with one or more relevant subjects at school level for Senior Phase and one other / different (or more) degree modules passed at a third-year academic level (300) which corresponds with a relevant school subject at Further Education and Training Phase Teaching (check programme modules).

Further Education and Training Phase Teaching:

Option A: Two different degree modules passed at a third-year academic level (300) which corresponds with a relevant school subject (check programme modules).

Option B: One-degree module passed at a third-year academic level (300) which corresponds with a relevant school subject and students who do not qualify for a 2nd teaching specialization will have to register for the research project module.

B. Computer literacy

All students had to complete a computer literacy course as part of their first degree. If not, it will be expected of students to enrol for such a course concurrently. The Faculty of Education makes extensive use of blended learning formats and students are expected to have access to a laptop or any other relevant gadget to participate in teaching and learning meaningfully.

C. African language competency

All students who successfully complete the PGCE should be partially proficient in at least one official African language as language of conversational competence. Students can write an exemption examination to determine the language competence.

D. Demonstration of subject-related skills

Some school subjects require the demonstration of skills. Candidates who apply may be asked to demonstrate these skills by way of various activities (including theory, practical examination or portfolios). Subjects include Visual Art; Drama; Music; Geography; Natural Science; Physical Science, Life Science and African Languages.

E. Duration

The programme extends over one year full-time and through contact learning.

F. Programme delivery

The PGCE consists of academic and teaching practice components. The academic learning components are presented in the format of integrated modules during which students construct a practice theory of and for education. The academic components run throughout the year. For the purpose of the Teaching Practice / Work Integrated Learning (WIL) component, students are placed by the Faculty in the partner-schools.

- The first placement generally takes place in quarter one, for a three-week shadow week.
- The second extended placement generally takes place in quarter three for eight weeks in, where possible, a school in the Pretoria region. Students are fully engaged at the school during the Teaching Practice / WIL period while they are supported and assessed by qualified mentor teachers and university lecturers.

G. Assessment

Continuous assessment is conducted on competence-based criteria. At the end of the semester / year students will be subjected to summative assessment as determined by subject expects in their respective modules and such assessment will be moderated by an external moderator of an independent university.

H. Special Examinations in the Faculty of Education

A final-year student, who has failed a maximum of three semester modules or their equivalent with a final mark of at least 40% in each, may be admitted by the Dean to a special examination in these modules during January of the following year, provided that this will enable the student to comply with all the requirements for the certificate.

I. Certificate with distinction

The certificate will be awarded with distinction to a student who obtained 75% in each of the Professional development (PPF 401), Facilitating learning (FCL 401) and the specialisation module(s), as well as an average of 75% in all the other modules, with a minimum of 70% per module.

- **The presentation of ALL programmes are subject to the number of students (minimum of 5 per module) who qualify as well as the availability of resources.**

J. The Programme Structure

FUNDAMENTAL AND CORE MODULES

(Compulsory for all Students)

Modules	Description	Code	Credits
Fundamental modules	• Global & Social Perspectives in Education	GPE 401	8
	• Foundations of Education	FOE 401	8
Core modules	• Learning Theories and Assessment in Teaching	LNT 401	18
	• Facilitating Learning in Education	FCL 401	12
	• Learning Support	JLD 402	6
	• Information and Communication Technology	ICT 410	12
	• Professional Ethics and Law in Teaching	PEL 410	6
	• Professional Development	PPF 401	8
	• Teaching Practice	PRO 410	12
	• Teaching Practice	PRO 420	12
	• Conversational Competence: One of: <ul style="list-style-type: none"> ○ IsiZulu, OR ○ Sepedi, OR ○ Setswana 	CCZ 100/ CCI 100/ CCW 100	12
	• <i>(An exemption exam can be written)</i>		

ELECTIVES FOR SENIOR & FET PHASE TEACHING

Phase	Modules and Description	Code	Credits
<p>Senior and Further Education and Training Teaching (09227031)</p>	<p><i>Choose one of the following teaching specializations following the admission requirements (relevant academic modules are indicated in brackets)</i></p> <ul style="list-style-type: none"> • Languages • Mathematics • Natural sciences • <i>(Physics, Chemistry, Biological Sciences and Biology)</i> 	SPH 411	20
		SPH 412	20
		SPH 417	20

ELECTIVES FOR FET PHASE TEACHING

Phase	Modules and Description	Code	Credits
Further Education and Training Phase Teaching (09227041)	<ul style="list-style-type: none"> • Research Project • <i>(This module is compulsory for students who do not qualify for a 2nd teaching specialization)</i> • Choose one or two of the following teaching specializations in accordance with the admission requirements 	JNM 400	20
	<ul style="list-style-type: none"> • Accounting 	VRK 410	20
	<ul style="list-style-type: none"> • Afrikaans 	VAF 410	20
	<ul style="list-style-type: none"> • African languages 	VAT 410	20
	<ul style="list-style-type: none"> • Business studies 	VBT 410	20
	<ul style="list-style-type: none"> • Economics 	VEK 410	20
	<ul style="list-style-type: none"> • English 	VES 410	20
	<ul style="list-style-type: none"> • Geography 	VGG 410	20
	<ul style="list-style-type: none"> • History 	VGS 410	20
	<ul style="list-style-type: none"> • Life sciences (Biology/Biological sciences, Botany and Zoology, Biochemistry, Microbiology and Physiology) 	VLW 410	20
	<ul style="list-style-type: none"> • Mathematics and Mathematical Literacy 	VWS 411	20
	<ul style="list-style-type: none"> • Physical Sciences (Physics and Chemistry) 	VNS 410	20
	<ul style="list-style-type: none"> • Tourism 	VTO 410	20
	<ul style="list-style-type: none"> • Visual Arts (Art, Art history and demonstrated skill, see part K)*** 	VVK 410	20
<ul style="list-style-type: none"> • Music (Music theory and demonstrated skill) 	VMU 410	20	
<ul style="list-style-type: none"> • Dramatic Arts 	VDU 410	20	

K. PGCE Art Education Portfolio requirements ***

Should a potential Art Education PGCE candidate not have a previous undergraduate degree in Fine Arts or an equivalent practical component showcasing their practical knowledge and skills of various art-making techniques and processes, they should submit a portfolio showcasing their artmaking skills.

The visual art portfolio or sourcebook is required for us to view, demonstrating the candidate's work collection showcasing their practical skills, knowledge, style, techniques and creativity. If a full portfolio is unavailable, the candidate may also send high-quality images of selected works that display various skills, styles, and mediums (3-5 art genres, e.g. painting, drawing, printmaking, with a range of 10 different artworks). Please include descriptions of each piece. Also indicate process work such as sketches and work-in-progress shots, and examples of technical skills, including proficiency with different techniques and/or software.

- Professional, high quality artist's portfolio (hardcopy *or* digital)
- A4 or A3 size (not smaller, may be larger)
- High resolution, good quality images of at least 10 artworks
- Photographs of work should not be smaller than postcard size each
- Include a cover page with the following information: Name and surname, qualifications, telephone number and email address.
- You may include more than one photograph per artwork, but should not exceed 5 images per artwork
- There should be artworks of at least three to five different mediums and genres (e.g. painting, drawing, printmaking, sculpture, etc.)
- Photography as a medium should not be included more than once as an artwork.
- Include the following information for each artwork: Title, Medium, Edition (if applicable) and Size

- With each artwork include a short concept description (no more than a page).
- You may also include work such as sketches and work-in-progress shots, demonstrating technical skills, including proficiency with different techniques and/or software.
- Please send your portfolio directly to Dr Delene Human (delene.human@up.ac.za) or Prof Raita Steyn (raita.steyn@up.ac.za) **after you have completed your online application.**

L. CONTACTS

ADMINISTRATIVE ENQUIRIES

Applications, admissions, fees and other administrative-related enquiries

Administrator: Ms M Tshabalala: mannana.tshabalala@up.ac.za

Undergraduate Manager: Ms T Mngomezulu: thandi.mngomezulu@up.ac.za

CURRICULUM-RELATED ENQUIRIES

Academic and curriculum-related enquiries

PGCE Office Administrator: Mr Kruger Uys: pgce.admin@up.ac.za

PGCE Programme Coordinator: Dr Yolandi Woest: yolandi.woest@up.ac.za

APPLICATION LINK:

<https://www.up.ac.za/online-application>

NO LATE APPLICATIONS WILL BE CONSIDERED

CLOSING DATE: 31 AUGUST 2024