

# STUDENT CARDS

## 2024



UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA



## Student Access Cards

- One student card is issued to registered UP students at the commencement of their studies. Keep this card safe as it will be used for the duration of your studies at the University of Pretoria.
- First-year students and students new to the University of Pretoria can obtain their student cards at the Hillcrest Campus 24 hours AFTER registration. Refer to [www.up.ac.za/online-registration](http://www.up.ac.za/online-registration) for information about the registration venue and dates. First-year students should ensure that they obtain their student cards by 16 February 2024.
- Senior and returning students' access cards will be activated annually, directly after the registration period.
- Master's, doctoral, post-doctorate, and non-degree postgraduate programme students can collect their student cards from the Student Service Centre (SSC) on the Hatfield Campus in person 24 hours AFTER registration. To access the Hatfield Campus, you are required to schedule an appointment. You can access the booking system via the UP Portal - UP Student Self-Service - Academic Information tile – Student Card Bookings. Campus Security Services will then allow you a one-time entrance to collect your access card from the Student Service Centre, but only if you can produce your booking confirmation and identification.
- A student card will not be issued without proof of identification (ID, passport or driver's license). Note that your previous student card cannot be used as proof of identification for obtaining a new student card.
- The first student card is issued free of charge. In the event of loss or damage, you may apply for a replacement card at the Student Service Centre at a prescribed fee.
- Student cards provide access to the campus and various computer facilities and buildings on campus. Always keep your student card with you. The student card must be presented upon request and during examinations and tests.
- Please note that no holes may be made into the student card, and no other modifications are allowed. You will be held liable for the replacement fee if you make any modification to your student card.