



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Faculty of Economic and Management Sciences

Fakulteit Ekonomiese en Bestuurswetenskappe
Lefapha la Disaense tša Ekonomi le Taolo

Dear EMS Senior UG Students

We wish you all the best for 2022. We are looking forward to welcoming you back for the 2022 academic year that commenced on 21 February. We will, as always, do our utmost to ensure that you successfully complete the academic year. Since we are still affected by the COVID-19 pandemic, we felt that we should provide you with some guidance on how to prepare yourself for this year.

The following information is important to successfully complete your studies at the Faculty of Economic and Management Sciences:

Teaching mode

We are continuously considering ways of refining our academic offering and therefore EMS will adopt a dynamic approach to plan and schedule on-campus teaching and learning activities in accordance with prevailing regulations during 2022. Under the current lockdown Level 1 regulations, lectures for second year students will **mostly** be conducted online, except for Financial Sciences, where some modules will be presented on a low flex basis (partly online and partly face-to-face). The majority of third year modules in EMS will be presented on a low flex basis. For more information refer to: https://www.up.ac.za/media/shared/5/ZP_Files/2022/ems-modes-of-instruction-plan-under-level-1-for-2022.zp215194.pdf. The EMS mode of instruction may change to face-to-face swiftly in line with any changes in COVID-19 regulations from Government. The lecturers are all committed to guide you, but you need to ask pertinent questions when you don't understand - this is your responsibility.

Resources required for online study

UP follows a hybrid teaching and learning approach and online capabilities are crucial. You will need an internet-enabled device and sufficient data as the academic activities will mostly be conducted online unless the regulations prescribed by Government change. If the latter is not available, registered students may access the campus and use UP's computer laboratories and free Wi-Fi.

Assessment

Your formative assessments (class tests/assignments) in the first semester will mostly take place online and strictly enforced measures have been introduced to curb unethical behaviour in assessments. Please note that both second- and third-year modules' summative assessments (semester/year tests and exams) will in all probability take place on campus under the present lockdown Level 1 regulations.

Your contribution to the academic project

You have an invaluable part to play to make a success of your academic year. To do this, we suggest the following:

1. If it is not possible to study effectively at home, you should, following the normal process for residence placement, try to occupy your room at the University residence or return to your private accommodation.
2. You need to be self-driven, disciplined, and diligent, especially in the online environment where that is highly appropriate.

Prescribed textbooks

You must buy your prescribed textbooks **as soon as possible** to complete your studies successfully. The list of prescribed textbooks for the different modules appear on the EMS website under the **blue block/tile** for Current Students and on departmental websites. Carefully check your module (subject) codes and the associated prescribed textbooks.

Integrity and ethics

There has been a surge in the lack of integrity that manifested in the online assessment environment. When a student is believed to be dishonest, he/she will be handed over to the UP Legal Department for investigation. If a student is found guilty, he/she may forfeit credits for all modules enrolled for during a year, be excluded from study at UP and in a worst-case scenario, from study at any university in South Africa.

House Commercii

House Commercii is a valuable source of additional information and also enables contact with fellow students. Please engage with them regularly.

Faculty student advisors (FSAs)

Should you experience any problems with time management, study methods, daily planning, psychological issues, relationship issues, stress, amongst others, please consult with our highly qualified Faculty Student Advisors (FSAs). The services of the FSAs are confidential and free of charge.

Please visit the Faculty's website (www.up.ac.za/EMS) where we share interesting news and events and you are strongly advised to carefully read through the information pertaining to Current Students under the **blue/tile block**.

We wish you all the best in the coming academic year.

Kind regards

Margaret Chitiga-Mabugu

Prof Margaret Chitiga-Mabugu

Dean

Theuns Steyn

Prof Theuns Steyn

Acting Deputy Dean: Teaching and Learning