

## SPECIAL EXAMINATION ADMISSION RULES FOR UNDERGRADUATE DEGREES

### All undergraduate BCom and BAdmin degrees:

- Failed three semester modules or one year module and one semester module, but had exam entrance to all modules in the academic year immediately preceding the special exams in January. The student is allowed to write special exams in all modules listed here.
- Failed one semester or year module after writing the exam and did not obtain admission to the exam in one other semester or year module in the academic year immediately preceding the special exams in January. In the module for which exam entrance was not obtained, the student must have obtained a semester or year mark of at least 35%. Student is allowed to write special exams in both modules.
- Needs only one year module or one semester module, but did not obtain exam entrance in the academic year immediately preceding the special exam in January. If the module was deregistered, this concession will not apply. Student is allowed to write a special exam in this one module.

### BCom (Accounting Sciences) degree

*(Take note that all core modules in this degree are year modules)*

- Failed two year modules, but had exam entrance to both year modules in the academic year immediately preceding the special exam in January. Student is allowed to write special exams in both year modules.
- Failed one year module after writing the exam and did not obtain admission to the exam in one other year module in the academic year immediately preceding the special exam in January. In the module for which exam entrance was not obtained, the student must have obtained a year mark of at least 35%. Student is then allowed to write special exams in both modules
- Needs only one year module, but did not obtain exam entrance in the academic year immediately preceding the special exam in January. If the module was deregistered, this concession will not apply.
- Student is allowed to write a special exam in this one module.

#### **Note:**

The above applies to undergraduate degrees only.

The amended Special Examination Regulations will be effective as from 1 December 2018.

### Procedure to apply:

- 1) Print and complete the application form [Application for a Special Exam in January \(Faculty of Economic and Management Sciences\)](#).
- 2) Submit the hard copy to Student Administration (EMS Building Room 1.12) on or before 13 December 2018 at the latest or scan and email to [ems@up.ac.za](mailto:ems@up.ac.za).
- 3) The special exam timetable is also available on the EMS Faculty website.