



SRC 2018

**SRC MEETING MINUTES FOR THE 16<sup>TH</sup> AUGUST 2018 AT 18:00PM IN THE SRC COMMITTEE ROOM**

**1. OPENING AND WELCOME**

1.1 Kwena welcomed all and officially opened the meeting

**2. ATTENDANCE**

2.1 Present:

Soraia

Stanford

Duane

Mone

Janie

Jodie

Phindile

Lihle

Obakeng

Kwena

Lindi

Antonie Klopper (Constitutional

Therese

Tribunal Chief Justice)

Kutlwano

2.2 Absent with Apology:

Romario

Aaron (proof pending)

Akhona (proof pending)

2.3 Absent without Apology:

Heidi (apology submitted too late)

**3. ACCEPTANCE OF PREVIOUS MINUTES AND AGENDA**

3.1 The agenda was adopted and the agenda was accepted (to be signed by the President and Deputy Secretary)

**4. FEEDBACK FROM EXECUTIVE COMMITTEE**

4.1 There was no feedback from the executive committee.

**5. MATTERS TO DISCUSS**

5.1 Constitutional tribunal:

5.1.1 Antonie announced that the student forum will be held on the 22<sup>nd</sup> August 2018. He also announced that all SRC members need to be present at the forum as the CSG was amended. The Constitutional Tribunal has been working on a procedure for the forum and have also submitted the procedure to structures and Kutlwano for feedback and input. Should and SRC member infringe on the procedure for forum and it results in a misconduct it can be reported to the SRC Disciplinary Committee. Should a member of the forum be guilty of misconduct and not follow procedure they could be reported to the Director of Student Affairs. Antonie also announced that Kutlwano would need to give 48hours (Monday 20<sup>th</sup> August) to student forum members to submit questions to SRC members.

5.1.2 Lindi asked for clarity regarding the rule that SRC members may not discuss amongst themselves during the forum.

5.1.3 Antonie said that we are not allowed to discuss with someone before answering a question, but we can ask the person asking the question if we could ask another SRC member to answer.

## 5.2 Faculty House constitutions:

5.2.1 Mamello said that faculty house constitutions needed to be aligned with the amended CSG before the Faculty House EC elections.

5.2.2 Antonie said that EBIT and NatHouse had certain democratic procedures that were not valid and in the interim constitutional procedures will be put in place, so the elections can be held. The Constitutional Tribunal will be sending through all 9 constitutions for the SRC to accept so elections can be held.

5.2.3 Mamello proceeded to read out the temporary election procedure in the NatHouse constitution.

5.2.4 Antonie said the procedure is temporary until the new EC members amend the whole constitution.

5.2.5 The SRC voted in favour (13 votes) to amend the NatHouse constitution.

5.2.6 Janie explained the process that EBIT followed to amend their constitution and that it is now constitutionally aligned.

5.2.7 The SRC voted (13 votes) to amend the EBIT constitution.

## 5.3 Substructure election:

5.3.1 Mone asked for clarity as to when specifically, the substructures will be having their elections. She also highlighted a problem that there was confusion as to who may run for Chair position because it has been interpreted that you can only run for chair if you ran for that position from the start (you cannot run for chair if you were running for another position).

5.3.2 Antonie said that the constitution must be read strictly and that a person can run for chair even if they are running for another position. Antonie asked Mone to send the constitution to her so that he can look at it with the constitutional tribunal.

## 5.4 POA Feedback

5.4.1 Secretary:

Soraia explained what she has achieved in terms of her POA:

- SRC Click UP tab (This could not be done due to University Management not allow the SRC to have one as they are scared the SRC would spam students with emails)
- SRC notice board (SRC minutes are regularly posted on the notice board outside roosmaryn)
- Minutes have been uploaded on the SRC website
- Agendas and minutes are always sent on time and are a true reflection of what transpires in a SRC meeting.
- The first mass meeting was a success

- The second mass meeting was unsuccessful due to it not being duly constituted as 2 out of the 5 executive members were absent
- The external mass meetings (upon application, the request to have such a mass meeting was rejected on the basis of security uncertainty)
- Day-to-day administration of emails is done regularly
- Regular meetings with the Disciplinary Committee
- Ethical Leadership event in September to invite the newly elected SRC and our student leaders.

Lindi asked if there were any obstacles that were faced and how Soraia would help the incoming secretary with such an obstacle.

Soraia said that the CSG does not layout the full procedure needed to hold a mass meeting. There are logistics such as booking of the piazza and submitting the agenda to the management executive for approval. This information will be effectively communicated to the incoming SRC Secretary.

#### 5.4.2 Marketing:

Kyle explained what he had achieved in terms of his POA:

- SRC image and branding
- Relations and constant communication with other SRC members
- Uniform which creates more visibility for the SRC
- Gazebo and marketing material such as the SRC pull up banner
- printing of posters for events (e.g. Food drive and mass meetings)
- Fundraising (He has been negotiating with a company called "BrowBar" who would like to do a pop-up event at the University and are willing to give a once-off donation to Study Finance- the logistics are still being organised).

Lindi asked Kyle what the challenges are that Kyle has faced with regard to the SRC website. Kyle said that the training provided from the DSA was not enough to assist him effectively on how to use the website.

Obakeng asked about the progress of the SRC campus posters. Kyle said that he has been liaising with Gordan Harris Photography who were designing the poster but have not yet replied. He also added that it would be expensive to print the posters.

Lihle asked Kyle whether he has tried expanding our social media platform to Instagram and whether he thinks has succeeded in creating an SRC that is not "VSR" but rather "SRC". Kyle said he has used FB and Twitter as his main platform because the page has 12000 followers but that he will try and use Instagram. He also says that he has tried removing "VSR" from the FB page but it cannot be done and would require the SRC to create a new FB page.

Lihle also said that the 18<sup>th</sup> April this year was the last time minutes were uploaded and that he must work with the Secretary to ensure that he receives the minutes to upload. Lihle said that has failed her in terms of her transformation event and designing of posters and she asked how he can prevent it from happening in the future. Kyle apologised to Lihle for not being available during

the recess to help her design the poster. He says that better communication for future events will ensure that posters are designed in time.

Lihle asked Kyle on the progress of Events committee and whether or not the committee is planning an event. Kyle said he was the chair of the events committee however none of the events planned had manifested. He said should the SRC want to host a Spring Bash that it should not be done near the Lentedag event.

Phindile asked whether Kyle got training on how to use the Website. Kyle said that he received limited training on merely how to uphold things on to the event and not how to edit it. Phindile suggested that the next SRC marketing member should attend the same training that the substructures attend.

Kwena said that Kyle needs to look into the renaming of the Facebook page and the website because it still says that SRC Chairperson is Thabo Shingane. Kyle said that he would investigate it because under “portfolios” on the website it does have everyone’s correct name.

Lihle asked who Kyle has approached in terms to assist him in his portfolio as well as when he will upload SRC minutes that have been signed. She also asked whether he will approach Erika for assistance in his portfolio. Kyle said that he will meet with Erika Roux to ask for assistance and he said he will make sure that the minutes are uploaded as soon as possible.

Mone told that if the events committee wants to plan a social event it should rather be an end of year function to ensure that there is sufficient time to plan the event.

Lihle said he should plan for a “freshers” bash. Kyle said that he will look into a end of year SRC function/bash.

Phindile asked for clarity regarding the student who helped him with the website and she also asked for a reimbursement for her sweets from open day. Kyle said that the students helped him fix the issue of editing of the website and the help was outsourced.

Kwena said that it is the responsibility of the SRC Marketing for open day and that there was a failure on his behalf as other SRC members had to do the work. Kyle apologised and reassured the SRC that it would not happen again.

Mamello added that in a previous meeting Kyle said he would speak to Erika regarding open day and he did not. This resulted in a miscommunication with management. Mamello asked Kyle to apologise to Mrs Tanya Oosthuizen about the miscommunication. Kyle said he would send an apology email.

Obakeng asked for clarity regarding how much was paid to the person who was outsourced to fix the website and whether it was fair based on the fact that he

has an honorarium. Kyle said that he was paid R1000.00 and it was discussed with Mam Fundi to be deducted from his cost centre.

#### 5.4.3 Postgraduate and International student fairs:

Jodie explained what she has achieved in terms of her POA:

- VFS will be coming to campus in October for international students to renew their visas
- She also wants to revitalise the international orientation programme by introducing them to the SRC, Substructures and the Stars mentorship program.
- Incorporation with UPI there is a Buddy program to pair a senior student with a first-year student
- A policy is being drafted for xenophobic attack
- She has been liaising with management to allow students to register with the receipt of their visa and have access to click up
- International student payment system to be introduced called Flywire (it is a payment solution that makes it easier to pay from one currency to South African Rands. This will also fix the problem of students not being able to register on time due to the time lapse between depositing of money and it is reflecting in the University accounts).
- Revitalise the International Day at UP

Kwena congratulated Jodie on her progress and hard work.

Phindile asked how Jodie has tackled the issue of postgraduate funding and the visibility of postgraduate bursaries. She also asked if Jodie has been negotiating with TuksRes to make more spaces for postgraduates in residence.

Jodie says she will approach each faculty to ask if lists can be put up with bursaries associated with the specific field of study. She also said that the issue with accommodation is that postgraduates can stay in a postgraduate residence for 6 years and this can cause a backlog. She is still in negotiations with TUKSRES for postgraduate accommodation.

#### 5.4.4 Societies

Obakeng explains what he has achieved in terms of his POA:

- Decentralisation of societies to allow all students from external campuses the opportunity to join a society.
- The elaboration of the 5 categories of societies
- Administration (to allow societies to register on time and receive their funding on time). He managed to successfully administer SRC members to each AGM as well as the booking of venues for AGMs.
- Reallocation of offices to society (due to limited spaces on the Hatfield campus this will not be possible. However, he has submitted a proposal to management to have offices on the Groenkloof)
- Second semester report (he wants subcouncil members to submit feedback on his term as SRC Societies officer).

- He would like to honour societies and host an event to award societies for their work throughout the semester.
- LGBTQ+ rooms in all clinics on campus (this has been stalled due to his teaching practicals)
- Have a society for students with disabilities (he liaised with the Disability Unit and they said that it would not be possible due to the 60 people minimum required for a society).

Lihle asked whether the events committee will assist the transformation portfolio with the Pride event and the collaboration with Up & Out.

Obakeng said the SRC will support the Up & Out event as their pride event.

Phindile asked whether Obakeng succeeded in the inclusion of day students in societies. She also asked what advise he will offer to the next SRC member on logistical procedure followed in the society sub council.

Obakeng said that at the first society sub council meeting substructures were invited to advocate for more day student inclusion. In terms of the procedure, says that now that the student forum is functioning, he hopes that it should deal with the political tension that occurs in the sub council.

Duane said that there was a backlog in terms of submission of reports and receiving of funds due to societies not being able to communicate with him.

Obakeng said that he did send an email to societies saying he was at his teaching practicals. His new office hours for this semester are flexible and he will be more reachable.

Duane said that the office of societies should assist with the administering of funds as toonbank is very busy.

Obakeng says that the administering of funds is not in his constitutional mandate and that it is done by toonbank.

Mone asked if Obakeng could send the list of societies to the new EC members that will be elected in the substructures.

Lihle says that the office of transformation should collaborate with the societies officer for students with disabilities and casual day. The funds can be used for towards the formation of a society for students with disabilities.

Janie recommends that Obakeng start with his amendment of the sub council constitution as soon as possible as it might not be done in time by the end of the year.

Kwena congratulated Obakeng on expanding the society marketing on Groenkloof. He also said that Obakeng should continue pursuing the idea for the online system for each society to have its own domain.

#### 5.4.5 Day Students External Campuses:

Stanford explained what he has achieved in terms of his POA:

- External campus sports league: he contacted SSC and he received no feedback
- Day students constitutions: he contacted JP and he is still waiting on a date to have a meeting for the amendments
- A meeting was held with Dr. Madiba for more inclusion of day students by having surveys done for the substructures so recommendations can be made
- A day house for Mamelodi students is in the process of being formed but logistics are still being finalised
- Tukkie Day Pride (however, after consideration it is too expensive to have students buy TUKS shirts)
- Mamelodi is being revitalised and there are plans for an ATM after security on that campus is improved.

Mone says it would be a good time to have the survey for day students now before the new leadership is elected and that way they can make better recommendations.

Phindile asked exactly what he has done for external campuses as well as for him to clarify on whether he submitted an apology for his trip to Australia.

Stanford said he worked well with Lindi to sort out the Groenkloof bus issue. He also worked with Lihle on the OP transformation issues. He did organise external campus trips but not all SRC members were present. Stanford said he submitted an apology to the Secretary and all his office hours missed were paid back. Stanford said he did pay back his hours.

Mamello suggests that we organise a campus tour with the new incoming SRC. Stanford said it would be beneficial if we also go before the elections to be visible. He is in the process of organising the logistics  
Lindi asked whether Stanford has implemented a place and time on each campus where a student can come and meet him.

Stanford said he has organised with facilities on having a room on Mamelodi and Groenkloof where students can come and consult. He says that the incoming SRC member responsible for his portfolio should not focus having the external campus office hours only for his portfolio but for all.

#### 5.5 IEC Request to livestream elections:

- 5.5.1 Mone suggests that we have an official document so that there is no more conflict that reoccurs with new SRCs and the IEC using our social media platforms.
- 5.5.2 Kyle said he was asked to give social media platform access to the IEC by Dr. Madiba.
- 5.5.3 Kutlwano asked why there was a problem with livestreaming as the SRC social media platform has a broader access to students.

- 5.5.4 Kyle says the IEC is only an editor and will ask for approval before posting pictures.
- 5.5.5 Stanford said it would be beneficial to have livestreaming, so it can reach external campuses.
- 5.5.6 Obakeng asked if we could draft a MOU so the conflict is avoided again with the IEC.
- 5.5.7 Kwena said that Kyle should draft the MOU requesting the IEC to communicate with the media, marketing and communication officer. This should be done before the end of elections.
- 5.5.8 SRC members voted in favour to continue to allow the IEC to livestream

#### 5.6 Renaming of Roosmaryn

- 5.6.1 Obakeng suggested the name “Thebe”.
- 5.6.2 Duane suggested “Bophelo ba Baithuti”.
- 5.6.3 The third option submitted by the DSA is “Student Life”.
- 5.6.4 Stanford submitted the option “Siyaphumelela”.
- 5.6.5 Lihle submitted “Mmusho” (means student governance).
- 5.6.6 Duane submitted “Baithuti Pele”.
- 5.6.7 The SRC voted and the top 3 options are: 1. Baithuti Pele (13 votes) 2. Siyaphumelela (9 votes) 3. Bophelo ba Baithuti (8 votes)
- 5.6.8 Members who submitted names are to submit explanations to Soraia by the morning. Soraia to email Dr. Jorissen the three names on behalf of the SRC.

#### 5.7 Input on Anti-Discrimination policy

- 5.7.1 Mamello said the Registrar requested that the SRC provide feedback on the discrimination policy.
- 5.7.2 Lihle said the policy should be relatable to the students who read it and it also should be relatable to legal services as well as to the people who students must go to should they encounter discrimination. She proceeds to read sections of the policy and explain it to the SRC. She says that the “applicable forum” is unknown and this needs to be clarified.
- 5.7.3 Mamello asked for clarity that if you follow the university process you cannot follow the SAPS process.
- 5.7.4 Lihle says that the University waits for the legal outcome from SAPS before suspending a student or that accused having access to campus.



- 5.7.5 Mone said the only problem she encountered was the amount of legal jargon in the policy. She suggested that they approach the “simple English” department in the English department who could simplify the language for brochures. She also suggests that if someone reports an incident, the perpetrator and victim should be separated from each other.
- 5.7.6 Lihle agrees that the language complexity could be an issue. She volunteers to go to the simple English department to get a pamphlet drafted.
- 5.7.7 Mamello said that the registrar should approach the department to do this and get the language simplified once the document has been finalised. Lihle does not have to go to the department.
- 5.7.8 Obakeng suggested that the pamphlet should also be published in an African language.
- 5.7.9 Lihle suggested that the document should be split into two sections: one section for the students and the other for the employers.
- 5.7.10 Obakeng asked for the jurisdiction of the policy.
- 5.7.11 Mamello says that the jurisdiction is limited to the University of Pretoria campuses.
- 5.7.12 Janie suggested that it is better to have a centralised system as some employers are also students (such as postgraduates) therefore the policy would be better as is.
- 5.7.13 Phindile asked for clarity as to what happens if a UP student/employer harasses you outside the Pretoria area.
- 5.7.14 Lihle and Mamello will submit all the points that need clarity back to the registrar.

## **6. OTHER MATTERS ARISING**

### **6.1 Perdeby:**

- 6.1.1 Obakeng informed the SRC that Perdeby is going to be interviewing the SRC as to the progress of their POA's and their term in general. Obakeng wanted to know if the SRC should take a unified view as to whether they will be participating or if they should rather do it individually.
- 6.1.2 Phindile asked if it was compulsory because papers have a trend of misquoting people.
- 6.1.3 Kwena stated that it's up to the individual SRC member.
- 6.1.4 Lindi clarified the house and stated that POA's should rather be sent instead of interacting with Perdeby.

6.1.5 Obakeng proposed that if members are comfortable they could proceed with the interview.

6.1.6 Kwena suggested that the Secretary send a letter to Perdeby asking them the questions to the respective members and the respective SRC members will then respond accordingly.

## 6.2 Residence renaming:

6.2.1 Lihle stated that some residences have not renamed their residences but have rather changed the first letter of the name and sought clarity as to whether this was acceptable. The other concern she related to residences having to order uniform on time in the new names.

6.2.2 Lihle asked that with residence renaming there should be investigations at external campuses to ensure all names and corridors are renamed so we do not have another incident occurring like the name at OP Res in Old res.

6.2.3 The SRC residence members to follow up on the progress and investigations of the names.

## 6.3 NSFAS:

6.3.1 Lihle asked what the SRC is doing about the fact that NSFAS applications have not opened yet.

6.3.2 Kwena suggest that the SRC issue a statement asking that the process is sped up.

6.3.3 Lihle asked how we are going to align NSFAS with UP loans because when students do not get NSFAS they apply for UP Loans. Lihle also asked that we ensure that the university has procedures in plan for 2019 students that are academically excluded.

6.3.4 Obakeng suggested we mobilize to the DHET to pressure NSFAS to speed up the process.

6.3.5 Kwena suggest we apply through TMPD and have a legal march.

6.3.6 Phindile suggested that we rather contact other SRCs and negotiate together rather than having a march.

6.3.7 Kutlwano says that a meeting of negotiation is not effective with a serious matter and we have exhausted the option of negotiation.

6.3.8 Mamello says that we have tried to negotiate with NSFAS but they do not listen to us. She says we should support Lihle's proposal of ensuring the university has plans for the 2019 students who will be financially excluded and then if that does not work we can make use of the march.

6.3.9 Phindile says we need to further exhaust the connections we have such as bursary providers before we march.

6.3.10 Kwena says that SAUS had a meeting with the CEO of NSFAS and nothing was done to address the matter. He says that the issue is a national issue and we should focus on bringing media attention to the issue.

6.3.11 Kwena said we should negotiate with the UP finance department with the help of Akhona and two other SRC members to come up with a plan specific for UP students.

#### 6.4 Suicide:

6.4.1 Lihle has contacted SADAC and they will be coming to campus on the first week of September to do a presentation. The SRC should, in the interim, put out helpline numbers and encourage students to go to student support and encourage students to support each other.

6.4.2 Mone suggests we run a proactive approach such as having posters and run a mental health awareness month.

6.4.3 Phindile suggests we invite the speakers to rather go to residences and their meetings.

6.4.4 Lihle and Mone will make posters and start the campaign.

#### 6.5 Appeals:

6.5.1 Janie is asking on behalf of Akhona if the executive members have asked the registrar for an extension for appeals.

6.5.2 Mamello says she is waiting for information from Romario and Akhona as to how many students require an extension before requesting this from the registrar.

#### 6.6 Apologies:

6.6.1 The last week apology from the Secretary was accepted on the basis of premeditation as the trip was booked on the 4<sup>th</sup> of July and therefore she could not have foreseen the possibility of having an SRC meeting on the Wednesday.

6.6.2 The apology received from Lihle was rejected on the basis that it was tendered late.

6.6.3 The apology from Kyle was rejected as he did not submit any proof of premeditation of his trip to Lesotho.

6.6.4 The office of the Deputy Secretary received a request from the SRC at its ordinary meeting on 8<sup>th</sup> August to establish the number of times Mr Goosen has been absent without apology from meetings.

6.6.5 Kutlwano said that he was absent without apology on the 15<sup>th</sup> of February and the 1<sup>st</sup> of March and the 10<sup>th</sup> March and lastly, the 8<sup>th</sup> of August. This means that Mr Goosen was absent without apology on 4 occasions and therefore this serves

as an official warning to Mr Goosen that should he be absent again without apology he will cease to be a member of the SRC as per section 31 of the CSG.

**7. DATE AND TIME OF NEXT MEETING**

7.1 The next meeting would be the 22<sup>nd</sup> of August 2018 at 18:00pm.

**8. CLOSURE**

8.1 Kwena thanked all for coming and officially closed the meeting.

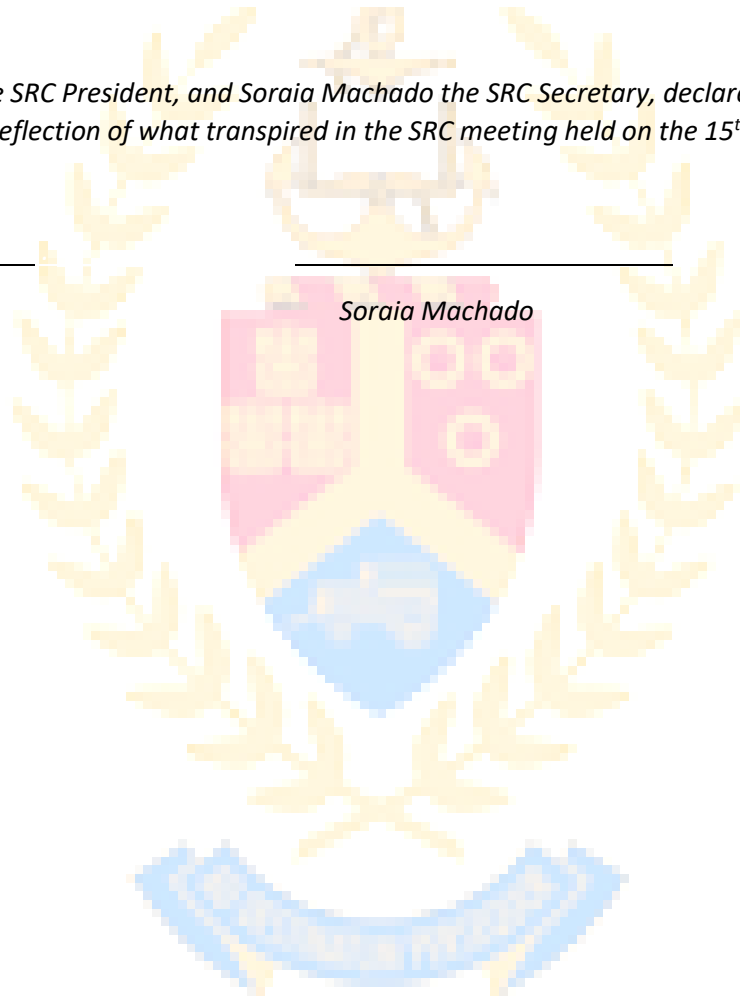
*I, Kwena Moloto the SRC President, and Soraia Machado the SRC Secretary, declare that these minutes are a true reflection of what transpired in the SRC meeting held on the 15<sup>th</sup> August 2018.*

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Kwena Moloto

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Soraia Machado



SRC 2018