

**University of Pretoria
Student Representative Council 2017/18**

YEARLY REPORT
Drafted by: Stanford Ndlovu
In his/her capacity as: Day Students and external Campus Affairs



Name: Stanford Ndlovu		Portfolio: Day students and external campus Affairs		Time Frame: September 2017 – December 2018
Project:	Timeframe	Action/Activities	Outcome/Achieved Results	Recommendations/Implications for Policy/Practice)
SRC Meetings	September 2017-09 March	The SRC held weekly meetings to discuss pressing issues	<ul style="list-style-type: none"> • Decisions were taken at every meeting • Updates were given regarding the various decisions at next meetings 	<ul style="list-style-type: none"> • Meetings went smoothly but were unnecessarily long • Suggestions were brought by the office of the secretary by allocating a timeframe for each agenda point <p>I made a suggestion that faculties be worn at meetings as that has a positive impact on the manner in which a person carries themselves.</p>

SRC food drive	October 2017	<p>The SRC conducted a food drive to assist students.</p> <ul style="list-style-type: none"> • We held a door-door campaign • We also held a Faculty house campaign 	<ul style="list-style-type: none"> • A lot of food was collected • A lot of students were fed • Awareness was made 	<ul style="list-style-type: none"> • More marketing needs to be conducted for future food drives • More information needs to be given regarding when students can collect the food • More information needs to be given regarding how many students were assisted, and how much food was collected. Therefore, there needs to be improvement with regards to record keeping for this initiative.
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SRC helpdesk	9 January-26 February	The SRC helped students at the helpdesk with registration issues, financial assistance and application matters	<ul style="list-style-type: none"> • A lot of students were placed in res (number unknown) • A lot of students were enrolled at the University (number unknown) • A lot of students were assisted with registration 	<ul style="list-style-type: none"> • We need to know the exact number of students we were able to assist by going back to the database, so to ensure more accountability and also for bookkeeping purposes.

			money (number unknown)	
			•	•
Facilities meetings and phone calls	September 2017-Present	<p>In November 2017 a meeting was held with facilities department to discuss some of plans the University has regarding facilities. Issues brought forward:</p> <ul style="list-style-type: none"> • There is only one water fountain on Groenkloof campus • Some of the water fountains on main campus malfunction <p>I held a meeting with Prof Anderdoff, along with Obakeng (SRC member for societies) and Lindi (SRC member for Facilities) to discuss:</p> <ul style="list-style-type: none"> • WIFI extension on Mamelodi campus • Extra buses for Mamelodi campus • ATM on Mamelodi campus • Offices for societies • Offices for SRC members on external campuses 	<ul style="list-style-type: none"> • The facilities department said they would address the issue • WIFI: Prof Anderdoff called the person who is responsible for the University's WIFI who said the WIFI will be extended on the campus, they are in the process of looking into the areas that are usually congested. • Prof Anderdoff said she would speak to transport services to look into the matter. • A suggestion was made that maybe the restaurant on the campus could 	<ul style="list-style-type: none"> • There is constant follow up being done regarding the matters that were brought to the attention of the Facilities department • Constant meetings are being conducted with the Facilities department on a regular basis

			<p>apply for a cash back system</p> <ul style="list-style-type: none"> • The Executive of the university made a decision not to give societies office space, as a result it was suggested that more shared spaces to be built on the various campuses • At least one office will be given to SRC members to share on external campuses but this will be based primarily on need. 	
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SRC library collection		<p>The library department requested for a meeting to discuss the SRC library collection. Currently students and employees of the university can use the SRC library collection. Issues raised:</p> <ul style="list-style-type: none"> • The books can be taken out for a period of one month • The penalty for returning a book late is R1 per day • It is difficult to get people to return the books on time 	<ul style="list-style-type: none"> • The resolutions reached were as follows: • The books should only be taken out for a maximum of 4 nights so to allow more students the 	<ul style="list-style-type: none"> • The SRC needs to encourage the Faculty Houses to conduct book drives to increase the SRC library collection

			<p>opportunity to use the books.</p> <ul style="list-style-type: none"> • The penalty for returning a book late should be similar to the other books in the library for consistency • Only students will be allowed to take the books 	
			•	•
Bus services	1 January-08 March	<p>A number of concerns were to my attention regarding the bus services. The issues were:</p> <ul style="list-style-type: none"> • The new bus service provider was not operating according to the schedule • Students were not aware of the bus schedule • The Groenkloof buses stop in a position that obstructs the incoming traffic for motorists and pedestrians leaving the Groenkloof campus • Flowers edge residence on the Prinshoff campus does not have a bus service so the students have to walk a long distance to the Prinshoff campus to catch the bus to Hatfield campus 	<ul style="list-style-type: none"> • I sent the transport services an email to make them aware of the fact that the buses were not operating according to the schedule. The matter got resolved in less than 24 hours. • I asked the SRC member for marketing to publish the schedule on as many platforms 	<ul style="list-style-type: none"> • A suggestions was made to the transport services that student cards get scanned before the students get on the bus, to avoid the buses from stopping outside the university campus, still waiting for a response. • Tuksres says they are still busy looking into the logistics in order to provide a bus service for Flowers edge residence

			<p>as possible to make students aware of the schedule</p> <ul style="list-style-type: none"> • The transport services is still looking into the matter of Groenkloof buses obstructing the view of motorists and pedestrians leaving the campus • The facilities department said they would contact Tuksres regarding the issue as it falls within their jurisdiction 	
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Campus access	September 2017-present	Liaised all access issues with the security department as the cases come	• All cases have been resolved.	• Access to campus is too restricted
External Campus visit	September 2017-present	Mamelodi	• I met with the students of Mamelodi	• The SRC and the SRC executive must to find out

Food Drive 2.0		All campus	<ul style="list-style-type: none">• We had a meet and greet with the Dean, where issues of Transformation were discussed and also the channels of communication. The dean emphasised that the SRC must work with House education.• Unofficial visit was made during marketing week. Official visit was cancelled due to members being busy with academics and help desk. Another meeting is being arranged.	
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			<ul style="list-style-type: none"> • Ongoing food drive on all campuses and door to door still going on with help from faculty houses, Day houses and Residences 	
SRC Tour/ Roadshow	October 2018	Upcoming	<ul style="list-style-type: none"> • Upcoming 	<ul style="list-style-type: none"> • Upcoming
			<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

I, Stanford Ndlovu in my capacity as the SRC Deputy Secretary hereby confirm the contents of this report as a true reflection of the action(s)/activities(s) that were completed during my SRC Term of Office for the 2018 Academic Year.



Stanford Ndlovu

SRC Day Students and External Campus Affairs 2018

29/09/2018

Date