

**University of Pretoria
Student Representative Council 2017/18**

YEARLY REPORT
Drafted by: Miss Janie Geldenhuys
In his/her capacity as: Academics Officer

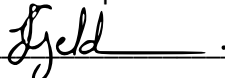


Name: Janie Geldenhuys		Portfolio: Academics Officer		Time Frame: September 2017 – December 2018
Project:	Timeframe	Action/Activities	Outcome/Achieved Results	Recommendations/Implications for Policy/Practice)
SRC Meetings	Sept 2017 to present	Attended and participated in SRC Meetings which are held every week where pertinent issues were discussed.	Success	Facilitated open communication between SRC members.
General Academics queries	Sept 2017 to present	Assisted students with academic related problems such as student victimization, academic, academic irregularities, registration etc.	Success	Faculties need to communicate important information to students more often.
Faculty House Constitutions Review	Sept 2017 to present	EBIT House constitution amended and approved by the SRC. NAT House constitution temporarily approved by SRC in order to facilitate elections. All other Faculty Houses to still review and amend constitutions in order to ensure that all faculty house constitutions are in line with the CSG.	On-going	Assist incoming Constitutional Tribunal in review all Faculty House constitutions.
Assisted with Choose UP Day	4 Aug 2018	Assisted with Choose UP Day (Open Day) and encouraged students to come and pursue their dreams at the University of Pretoria.	Success	Open day should be less exclusive and more inclusive of students from

				all backgrounds and socio-economic circumstances.
Task Team for Student Success Meeting	25 May 2018	Gave input to the Senate Committee for student success regarding possible strategies which could be implemented in order to make the FLY@UP program more successful.	Success	Regular meetings with the Coordinator of FLY@UP is recommended in order to ensure that programs such as FLY@UP remain relevant to the student body.
SRC & Faculty House Food Drive	23 April – 4 May 2018	Collected food for the SNAP program through the assistance of various Faculty Houses.	Success	Food will be distributed through the SNAP program and not by the SRC. Policies regarding the SNAP program are available from the DSA.
UP Graduation Ceremonies	11 April – 8 May 2018	Attended various graduation ceremonies and congratulated students who graduated with distinction or who completed their PhD.	Success	Top achievers should be congratulated on their excellent academic performance.
Institutional Forum Meetings	15 Aug 2018 4 Jun 2018 10 Apr 2018 6 Mar 2018 24 Oct 2017	The Institutional Forum has been focused on the issue of Transformation at the Onderstepoort Campus. This matter has been investigated and changes enforced by the IF committee. Gave input regarding the shortlisted candidates for the position of COO of the University of Pretoria.	Success	Official documents released by the Institutional Forum detail all recommendations.
Academic Sub Council	17 July 2018 8 May 2018 16 Mar 2018 6 Feb 2018 20 Sep 2017	Issues that face students in the different Faculty Houses were discussed as well as the food drive initiatives. The most pertinent issue at hand is the fact that Faculty Houses are underfunded due to the fact that Faculty Houses have to fund all sub houses.	Success	More funds need to be allocated to Faculty Houses.
Meeting with Vice Principal Prof Duncan	14 Feb 2018	This meeting with Prof Normal Duncan was regarding more than 30 students from the Ondertsepoort campus who had to repeat modules for which they attained less than 65% according to the yearbook of the year in which they commenced their studies. However, this rule was changed in the 2018 yearbook and the Vice-Principal of Academics along with the Acting Dean of Veterinary Sciences made a concession for students to follow the new	Success	The Vice-Principal of Academics is very passionate about assisting students and can be a great aid to the incoming SRC regarding academic queries.

		regulation and thus only having to repeat modules for which they did not attain a final mark above 50%.		
	27 Feb 2018	This meeting with Prof Duncan was regarding a number of Bsc students who wanted to get into actuarial Sciences but could not because they were not aware of the required average for OBS. Negotiations are under way and the students will get into actuarial sciences but via a different route.	Success	The NAS faculty has to be more transparent with students and have to communicate more with the student body.
Faculty Appeals	Dec 2017 – Feb 2018	Assisted a large amount of students who were academically excluded through the appeals process in various faculties. Due to the system being offline, multiple university personnel were contacted in order to ensure that students were able to submit their appeal. A FAQ document was also created in order to help students better understand the appeals process, this was sent to students through the various Faculty Houses.	Success	Students in every faculty have to be made aware of how one gets excluded and the process to follow to appeal.
Help Desk	09 – 26 January 2018	To assist students with late applications, financial issues, residence issues as well assisting students with academic appeal exclusions by way of assisting with motivations and submitting appeal applications on behalf of students that were not in Pretoria during this time.	Success: managed to help a great number of students	More resources needed at the Help desks such as: printer, computer, the time at the help desk should have been extended. A lot of students who were not registered could not get onto campus in order to be assisted by the SRC
Food Drive	October 2017	The SRC together with all the Faculty Houses ran a food drive to collect non-perishable food items for hungry students on campus.	Success	Food was donated to the SNAP program.

I, Janie Geldenhuys, in my capacity as the SRC Academics Officer hereby confirm the contents of this report as a true reflection of the action(s)/activities(s) that were completed during my SRC Term of Office for the 2018 Academic Year.

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Janie Geldenhuys

29/09/2018

Date