

RESEARCH DEVELOPMENT PROGRAMME (RDP) 2019: ROUND 2

APPLICATION DEADLINE

4th October 2019

BACKGROUND

The University of Pretoria Research Development Programme (RDP) is a programme that provides seed research funding to new researchers seeking to establish their research career. Financial assistance is granted annually on a competitive basis to academic staff members who are at the beginning of their research careers, or to newly appointed established academics for a period of one year. Applicants should take note of the University of Pretoria strategic goals and priorities and endeavour to align their applications with these. This programme is managed by the Department of Research and Innovation (DRI) at UP.

Training is available to assist applicants to apply via the online application system.

Click here to RSVP : https://pretoria.eu.qualtrics.com/jfe/form/SV_e5R3isX1UN57UIT

For more information about how to apply, please [visit this link](#). The following resources are also available at this link:

- Contact details of faculty administrators
- RDP [guidelines](#)
- RDP [procedural guide](#)
- [Help video and guides](#) for the online system applications
- [Dates, times and venues](#) for RDP system training

ELIGIBILITY CRITERIA

1. Permanent full-time members of the university academic staff who hold a doctoral degree (awarded not more than two years ago).
2. Full-time staff appointed for a term on a contract basis for a period of three years or longer.
3. Research Fellows on five year contract.
4. Newly appointed staff members (already in possession of a doctorate), have been members of staff at the University for less than two years and have not yet achieved an established academic research programme.
5. Applicants who are considered to be established researchers who have joined UP less than one year ago and are in need of bridging research funds (only available for 1 year).

IMPORTANT NOTIFICATIONS:

The Research Development Programme (RDP) for applications, is an **online application process** as of 2018.

Training is available to assist applicants to apply via the online application system.

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Online help videos are [available here](#)

HOW TO APPLY

NOTICE TO APPLICANTS

- First-time applicants (year 1 funding) as well as applicants applying for renewal funding (year 2 and/ or 3) can complete the online application form on PeopleSoft.
- **Note that DRI will not accept paper-based applications. All applications must be submitted online.**
- All applications must be approved by the supervisor/ line-manger/ mentor as well as the Head of Department (HoD) through the online system.

- New applications (year 1) must be submitted to the faculty administrator (Ms [Natasha Jeftha](#)) by the faculty deadline date, **18 February 2019**, for faculty approval and ranking.
- Renewed applications must be submitted by the DRI deadline date and does not require faculty approval and ranking

All faculty approved/ ranked applications will be considered by the RDP Standing Committee

NOTICE TO ALL HoDs - As HoD you will be required to approve the applications on the system.

- The system will generate an email notification which will be sent to you directly requesting for the online approval.
- It is important that the application must be approved no later than the faculty deadline date of **18 February**.
- Attached is a help guide to assist with the Supervisor and Head of Department approvals.
- Guidance videos can be [consulted here](#)

The faculty contact person is Natasha Jeftha, feel free to contact her at Natasha.jeftha@up.ac.za or 012 319 2378

You are also welcome to contact either Ninette Mouton ninette.mouton@up.ac.za or Abigail Siwele

Abigail.siwele@up.ac.za should you experience any problems with the system or the process.

APPLICATION DEADLINES:

4th October 2019 – No late applications will be processed online.