

# Frequently Asked Questions (FAQ)

## 1. What is the process of listing my module to generate a CCE levy?

The module coordinator may submit a request to the Unit for Community Engagement for the inclusion of a module, specifically one with a Curricular Community Engagement (CCE) component, and listed as a transport levy-generating module. CCE modules should be submitted by the end of July.

## 2. What is the difference between Community Engagement (CE) and Work Integrated Learning (WIL)?

Community Engagement (CE) is integrated into either the teaching or research aspect of the curriculum. Work Integrated Learning (WIL) is considered an integral component of the qualification, and its credits are determined by the specific programme, often aligning closely with the standards set by the relevant professional body. The document clarifying the differentiation between CCE and WIL modules can be accessed [here](#)

## 3. Is there insurance cover for staff and students participating in CCE activities?

Staff and students are covered with UP insurance when they are on official visit to the community.

## 4. How should community engagement hours be calculated?

For details regarding the calculation of community engagement hours, please click [here](#) to refer to the relevant document.

## 5. How much is the transport levy for 2024?

The levy rate for the year 2024 stands at R292 per CCE module for transportation purposes, and it is subject to annual adjustments. The levy amount should only be used for transport.

## 6. What transportation options are available to students and staff traveling to communities?

Students have the option to use their personal vehicles. If they opt to use private vehicle, it is essential to ensure they have third party insurance to cover passengers. Additionally, the university offers vehicle rental services specifically for CCE activities. A bus may be hired for larger group of students.

## 7. Can students from different faculties work together on a CCE project?

Certainly, students have the option to collaborate on CCE projects. We encourage transdisciplinary community engagement for the benefit of all partners involved.

## 8. Where can students do community engagement work?

While students have the flexibility to engage with communities anywhere in the country, it is recommended to select areas within a 30km radius of any University of Pretoria campus. This is advised to manage cost implications and facilitate attending classes in between engagements.

## 9. Is Moja-Gabedi still operational? If so, could you please provide details on the procedure for booking its facilities?

Yes, Moja-Gabedi is fully operational. For bookings, please contact Community Engagement Office  
Email: [communityengagement@up.ac.za](mailto:communityengagement@up.ac.za)



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