UP TUTORIAL SUPPORT - 2025

Registering of Module and Tutors

All modules that make use of tutorial funding need to be registered, as well as the students that are appointed to be tutors for that module. The link to the Registration form is available here.

Institutional tutor training

All newly appointed tutors must complete the self-paced institutional tutor training which students complete at their own pace. The link to the Institutional Tutor Training 2025 is available here.

Smart Marking training

Teaching support staff that mark formative assessments are required to complete the Smart Marking training that is facilitated by the Department for Education Innovation. Training is facilitated four times per year.

The dates are as follows (registration links included):
21 Feb: https://forms.gle/g1tdF9h66xf7Pajv9
5 March: https://forms.gle/UPyk2Z8bDqGMVWB46
25 Jul: https://forms.gle/9pawM2Zwne2XHS8n9
13 August: https://forms.gle/g515HYYfs3Zn2itD7

Tutorial App [FITBAK]

Training on how to utilise the APP is scheduled per request at esther.mphanda@up.ac.za. Facilitator App (tutors and faculty tutor coordinators can access the App using the following links):

Faculty Tutor Coordinators:

https://apps.powerapps.com/play/e/default-ddfa59c8-38d0-49a3-822e-1d3bcb5bf85b/a/e476ce4c-201d-4239-a7ae-7256eefd7027

Tutors:

https://apps.powerapps.com/play/e/318d8ae2-b000-efa6-93c1-a90a3611525c/a/767b661d-afc4-495a-9032-5fc3046bba9c

MS FORM to capture attendance

An alternative method to capture tutorial attendance by the **tutors** is the 2025 Tutorial Attendance Form which is available here.

For enquiries, Tutors and Faculty Tutor Coordinators can contact Esther Mphanda at: esther.mphanda@up.ac.za

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