



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

REQUEST FOR DIARIES 2023

FACILITIES MANAGEMENT
CAMPUS SERVICES
Stationery Store
Technical Services Building Room 2-28
Tel (012) 420 2026
Fax (012) 420 2708
E-mail: verne.swarts@up.ac.za

Applicant:									
Department/Division:									
Date:	Y	Y	Y	Y	M	M	D	D	Cost Centre:
	2	0	2	2	0				
Building:					Room:				Account:
Campus:					Telephone:				

COMMODITY:		
No:	Quantity	Description
5063		A5 Diary
5065		A4 Diary
5067		Refill for Desk Calendar 2023
18846		A6 Pocket Diary (165 X 90mm)
19894		Table Calendar (420 X 560mm)

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SIGNATURE OF AUTHORISED PERSON

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Name (in block letters)