

**University of Pretoria**

**INSTITUTIONAL INFORMATION  
AND  
GENERAL REGULATIONS**



**INSTITUTIONAL INFORMATION**

**TABLE OF CONTENTS**

Office-bearers.....	1
University Council .....	3
Senate .....	5
Executive .....	11
Deans of all the faculties.....	11
Personnel of non-academic divisions .....	12
Chancellors of the University.....	14
Principals of the Transvaal University	
College and the University of Pretoria .....	15
Vice-Chancellors and Principals (from 6 July 1988) .....	15
Presidents of the Convocation .....	15
Emeriti Vice-Chancellors and Principals.....	16
Emeriti Vice-Principals .....	16
Emeriti Registrars.....	16
Emeriti Professors.....	17
Honorary degrees conferred .....	21
Chancellor's Medals awarded .....	26
Council's Medals awarded .....	27
Vice-Chancellor and Principal's Medals awarded.....	27
Academic dress at graduation ceremonies .....	30
Faculty colours .....	31
Medium of instruction.....	31
General Regulations .....	33



## INSTITUTIONAL INFORMATION

### OFFICE-BEARERS

#### **Chancellor**

Prof L.W.. Nkuhlu  
BCom(Fort Hare) CTA(Cape Town) CA(SA) MBA(New York)

#### **Chairperson of Council**

Ms. N.T. Mtoba BCompt(Hons) BA(Econ)(Hons)(Unisa) BA(Econ)  
(University of Botswana and Swaziland) Higher Diploma in Banking Law(RAU)  
(PAAB) GR(SA)

#### **Deputy Chairperson of Council**

Dr. B.P. Botha BCom(Pretoria) GR(SA) MCom DCom(Pretoria)

#### **Vice-Chancellor, Principal and Chairperson of Senate**

Prof C.W.I. Pistorius  
Pring BSc(Eng) BEng(Hons)(Pretoria) MS PhD(Ohio State) SM(MIT)  
M.Akad.SA FRSSAf MASSAf SMIEEE FSAIEE

#### **Vice-Principals**

Prof R.M. Crewe  
BSc(Agric) MSc(Agric)(Natal) PhD(Entom)(Georgia)  
FRES FRSSf MASSAf PrSciNat Chevalier: L'Ordre National du Mérite

Prof C.R. de Beer

BJur et Art LLB(cum laude)(Potchefstroom) LLM(RAU) LLM(Western Cape) Drs Juris  
LLD(Leiden)

Prof R.A. Mogotlane  
MBChB(Natal) FRCPS(Glasgow) FRCS(Edinburgh)

Prof. N.A. Ogude  
BSc(NUL) MSc(Nairobi) DTE(Unisa) PhD(Witwatersrand)

#### **Executive Directors**

Prof A.M. de Klerk  
PrEng BSc(Eng)(Mech) MEng(Mech)(Pretoria) MS PhD(Stanford) SMIEEE M.Akad.SA  
FSAAE

Prof S. Vil-Nkomo  
BA(Magna cum laude)(Lincoln) MA PhD(Delaware)

Mr J.S.J. Nel  
BCom(Rek)(Hons)(Pretoria) STR CA(SA)

#### **Advisor to the Vice-Chancellor and Principal**

Prof A.P. Melck  
MCom LLB(Stellenbosch) FTCL(Trinity College of Music) MA(Cantab) DCom(Stellenbosch)  
Doctor in Humane Letters (h.c.)(Thomas Edison)

**Executive Project Co-ordinator**

Prof S.V. Grey  
BSc(Hons)(Stellenbosch) MSc(Potchefstroom) DSc(Pretoria)

**President of the Convocation**

Judge C.F. Eloff  
BA LLB LLD(h.c.)(Pretoria)

**Registrar**

Prof N.J. Grové  
BA LLB LLM(Pretoria) LLD(RAU)

**UNIVERSITY COUNCIL**

	<b>Term ending</b>
Dr W.J. Barnard BSc(Eng)(Mech)(Pretoria) MSc(Eng)(Nucl)(UK) DSc(Eng)(Pretoria)	2012
Dr S.F. Booyen BCompt BCompt(Hons) Master of Accounting Science(Unisa) DCom(Pretoria) CTA FQE(PAAB) CA(SA)	2009
Mr A.D. Botha BCom(Marketing)(Pretoria) BProc(Unisa) BCom(Hons) (Invest.Man.)(RAU) Stanford Executive Programme(Stanford)	2012
Dr B.P. Botha BCom(Pretoria) CA(SA) MCom DCom(Pretoria)	2012
Prof R.M. Crewe BSc(Agric) MSc(Agric)(Natal) PhD(Entom)(Georgia) FRES FRSSf MASSAf PrSciNat Chevalier: L'Ordre National du Mérite	
Prof C.R. de Beer BJur et Art LLB(Potchefstroom) LLM(RAU) LLM(Western Cape) Drs Juris LLD(Leiden)	
Ms. B Dibate BAA SocSc (Zululand) MSC Clin Phys(Medunsa)	2012
Mr L.L. Dippenaar MCom(Pretoria) CA(SA)	2012
Dr. P.Z. Dube, BA BA(Hons)(Natal) MA PhD(Siegen)	2012
Prof. D.J. du Plessis MBChB MMed(Chir)(Pretoria) FCS(Uro)SA MD(h.c.)(Pretoria)	2010
Prof. C. Koorhof BCom BCom(Hons)(Pretoria) MCom(Witwatersrand) DCom(Pretoria) FCCA GR(SA) GRO	2012
Mr R.M. Loubser M Com(Statistics)(Pretoria) BCom(Hons) Accounting(Johannesburg) CA(SA) SAICA	2011
Ms. D. Magugumela MSc Civil Eng (A&M University, Texas) BSc (Prairie View A&M University, Texas)	2012
Prof. R.A. Mogotlane MBChB(Natal) FRCPS(Glasgow) FRCS(Edinburgh)	
Ms. N.F.T. Mpumlwana MA(Michigan State University) BEd(Natal) BA(Unisa)	2012
Prof. T. J. Mariba MBChB(Natal) FCP(SA) FRCP(London)	2011
Ms. N.T. Mtoba BCompt(Hons) BA(Econ)(Hons)(Unisa) BA(Econ) (University of Botswana and Swaziland) Higher Diploma in Banking Law(RAU) (PAAB) CA(SA)	2009
Prof. N.A. Ogude BSc(NUL) MSc(Nairobi) DTE(Unisa) PhD(Witwatersrand)	
Mr. S Pillay	2010
Prof C.W.I. Pistorius PrEng BSc(Eng) BEng(Hons)(Pretoria) MS PhD(Ohio State) SM(MIT) M.Akad.SA FRSSAf MASSAf SMIEEE FSAIEE	
Prof. J.H. Potgieter BA(Potchefstroom) MA DD(Pretoria)	2012
Dr. B-A. J. Ribeiro BSc(Hons)(Zululand) MBChB(Medunsa)	2012
Mr I.B. Skosana BCom(Limpopo) BCompt(Hons) STR(Unisa) PAAB CA(SA) Advanced Management Programme(Harvard Business School)	2011
Prof A Ströh MSc PhD(Pretoria)	2011
Mr. A. Taylor B SocSc(Natal)	2012
Prof A.van Aswegen BA LLB(Pretoria) LLD(Unisa)	2008
Prof J. van Zyl MSc(Agric) DSc(Agric)(Pretoria) PhD(Vista)	2011

## **STUDENT COUNCIL REPRESENTATIVES**

Will be elected in 2009.

## **COMMITTEES OF COUNCIL**

### **Standing Committee**

- Chairperson of the Standing Committee of Council
- Deputy Chairperson of Council (Chairperson) (*Ex officio*)
- Deputy Chairperson of the Standing Committee of Council
- Chairperson of Council (*Ex officio*)
- Members:
- Vice-Chancellor and Principal (*Ex officio*)
- Prof DJ du Plessis
- Dr B-A J Ribeiro
- Prof C Koornhof (Senate Representative)
- Prof TJ Mariba (Senate Representative)

Members of Executive are invited to the meetings.

### **Human Resources Committee**

- Mr A.D. Botha (Chairperson)
- Chairperson of Council (*Ex officio*)
- Deputy Chairperson of Council (*Ex officio*)
- Dr. B.P. Botha
- Dr S.F. Booysen
- Ms. B. Dibate
- Dr J. van Zyl

The Vice-Chancellor and Principal and the Member of the Executive responsible for Human Resources are invited to meetings on a standing basis.

### **Investment Committee**

- Mr A.D. Botha (Chairperson)
- Chairperson of Council (*Ex officio*)
- Vice-Chancellor and Principal (*Ex officio*)
- Executive Director: Finance (*Ex officio*)
- Director: Finance (*Ex officio*)
- Vice-Principal(s) and advisors nominated by the Vice-Chancellor and Principal
- At least three external members of Council appointed by the Chairperson of Council
- At least one competent full-time academic member of staff appointed by the Chairperson of the Investment Committee

The Chancellor is invited to the meetings.

### **Audit Committee**

- Dr B.P. Botha (Chairperson)
- Dr W.J. Barnard
- Mr I.B. Skosana
- Mr R. Loubser

The Vice-Chancellor and Principal and Executive Director responsible for Finances attend the meetings of the Audit Committee on a standing basis.



Other members of Executive may attend the meetings by invitation of the Chairperson.

**Appeals Committee of Council**

- Chairperson of Council (*Ex officio*)
- Deputy Chairperson of Council (*Ex officio*)
- Ms. N.F.T. Mpumwana

**SENATE**

**Vice-Chancellor and Principal:** Chairperson

**Vice-Principals**

**Registrar**

**Executive Directors**

**Advisor to the Principal**

**Representatives of Council**

- Chairperson: Council
- Deputy Chairperson: Council

**Deans, Deputy Deans and academic personnel with a similar status**

- Buitendag, J.
- Eloff, I.
- Heyns, C.H.
- Ker, J.A.
- Klopper, S
- Koornhof, C.
- Ligthelm, A.J.
- Mariba, T.J.
- Potgieter, J.H.
- Sandenbergh, R.F.
- Speckman, M.
- Ströh, A.
- Swan, G.E.
- Terblanche, H.M.
- Vos, C.J.A.

**Heads of academic departments and academic personnel with a similar status**

- |                   |                   |
|-------------------|-------------------|
| • Anderson, R.    | • Meyer, J.J.M.   |
| • Annandale, C.H. | • Meyer, J.P.     |
| • Bakker, T.      | • Matjila, M.J.   |
| • Becker, J.H.R.  | • Minnaar, A.     |
| • Becker, L.R.    | • Mokgokong, M.S. |
| • Beckmann, J.L.  | • Mühr, S.        |
| • Bergh, J.S.     | • Müller, J.C.    |
| • Beukes, L.D.    | • Myburgh, J.G.   |

**Heads of academic departments and academic personnel with a similar status**

- Binedell, N.A.
- Blitz, J.J.
- Boezaart, C.J.
- Boraine, A.
- Botha, C.J.
- Bothma, T.J.D.
- Bütow, K.W.
- Cloete, T.E.
- Coetzee, M.H.
- Coetzer, J.A.W.
- Crowther, N.A.S.
- Cukrowski, I.
- Dannheimer, M.F.G.
- De Boer, A.
- De Jager, H.
- De Klerk, H.M.
- De Vaal P.L.
- De Villiers, C.
- De Wet, F.A.
- Dreyer, L.
- Du Toit, A.
- Du Toit, M.
- Dullabh, H.D.
- Duncan, G.A.
- Ebersöhn, L.
- Eloff, J.H.P.
- Engelbrecht, A.P.
- Eriksson, P.G.
- Ferguson, J.W.H.
- Fraser, W.J.
- Gericke, G.
- Graham, M.S.
- Greeff, O.B.W.
- Grobbelaar, J.I.
- Groenewald, H.B.
- Heath, E.T.
- Hofmeyr, J.W.
- Hoosen, A.A.
- Horak, E.
- Hough, M.
- Hugo, G.A.
- Huismans, H.
- Janse van Rensburg, A.C.
- Kasonga, R.A.
- Kearsley, E.P.
- Kirsten, J.F.
- Klebanoff, S.
- Le Roux, J.H.
- Nicholson, C.M.A.
- Nicolson, S.W.
- Nieman, G.H.
- Niemandt, C.J.P.
- Onwu, G.O.M.
- Oost, E.J.
- Oranje, M.C.
- Phatudi, N.C.
- Pool, R.
- Pretorius, M.W.
- Prinsloo, D.J.
- Rantloane, J. L. A.
- Rautenbach, C.J. de W.
- Rautenbach, G.H.
- Reif, S.
- Reinhardt, C.F.
- Rensburg, R.S.
- Roos, J.L.
- Rossouw, G.J.
- Roux, P.
- Saayman, G.
- Sathekge, M.M.
- Schoeman, M.M.E.
- Schutte, C-M.
- Shapiro, H.P.
- Sharp, J.S.
- Stadler, P.
- Stanz, K.J.
- Steyn, G.
- Taylor, M.B.
- Tshifularo, M.
- Van der Merwe, P.J.
- Van Eck, B.P.S.
- Van Eeden, J.
- Van Gelder, A.L.
- Van Heerden, J.H.
- Van Heerden, W.F.P.
- Van Papendorp, D.H.
- Van Rooijen, A.J.
- Van Wyk, G.J.
- Van Wyk, N.C.
- Van Wyk, P.J.
- Van Zyl, A.W.
- Venter, P.M.
- Vermeulen, L.P.
- Verschoor, J.A.
- Viljoen, F.J.
- Viljoen, W.D.

**Heads of academic departments and academic personnel with a similar status**

- Leuschner, F.W.
- Lindeque, B.G.
- Lockhat, Z.
- Lombard, A.
- Louw, B.
- Lubuma, J.M-S.
- Malherbe, J.B.
- Marchetti-Mercer, M.C.
- Maritz, M.J.
- Maritz, N.G.J.
- Mathivha, T.M.
- Meiring, J H.
- Vorster, Q.
- Voyi, K.
- Ward, M.
- Webb, E.C.
- Webber, L.
- Webber-Youngman, R.W.
- Weideman, A.J.
- Wessels, A.
- White, J.G.
- Willemse, H.S.S.
- Wilson, J.A.G.
- Wittenberg, D.F.

**Directors who are Heads of Schools**

- Kuye, J.O.
- Machehe, C.L.
- Wingfield, M.J.

**Directors of Support Divisions**

- Kilfoil, W.R.
- Moropa, R.
- Naidoo, D.P.
- Pretorius, J.A.
- Vermeulen, P.J.

**Chairperson and Deputy Chairperson: Institutional Forum**

- De Beer, C.R.
- Heyns, C.H

**Student representatives**

- To be elected in January 2009.

**Employee representatives (Academic personnel)**

- Stander, H.F.
- Roestoff, M.

**Employee representatives (Non-academic personnel)**

- Du Preez, K.K.
- Lotz, A.C.

**STANDING COMMITTEES OF SENATE**

**Executive Management**

- The Vice-Chancellor and Principal;
- Vice-Principals;
- Executive Directors;
- Deans of Faculties;

- Chairpersons of the standing committees of Senate who are not already members of the Senate Executive;
- Representatives of Senate elected on the Council who are not already members of the Senate Executive;
- Directors of support service divisions who are responsible for the following activities at the University: academic information service; teaching support; research support; telematic education; institutional research and planning; as well as the Dean of Students; and
- The Registrar.

#### **Timetable Committee**

- A Vice-Principal;
- Registrar;
- Deans;
- Head: Department of Statistics  
(Alternate: Head: Department of Mathematics and Applied Mathematics); and
- Two members of the Student Council.
- Chairperson to be appointed by members of the Committee.

#### **Student Disciplinary Committee**

The Student Disciplinary Committee consists of three members. The members appointed to serve on a specific committee are appointed from the ranks of the following categories of persons:

- A person with a legal qualification from within or outside the University, appointed by the Registrar to act as the Chairperson of the disciplinary investigation;
- an academic staff member of the University;
- a registered student of the University appointed from the ranks of the serving Student Court judges.

#### **Faculty Boards**

The constitution of the boards, their powers and functions, procedures and authority to delegate, as well as the selection of candidates for the positions of dean, deputy dean or persons of similar status, and the appointment of committees and standing committees of the faculties are defined in the Institutional Rules.

#### **Appeals Committee of Senate**

The Appeals Committee of Senate consists of:

- The Chairperson of Senate or his or her delegate; and
- Two members of Senate, one of whom must be a member of the Faculty of Law: provided that a member of Senate who has served as a member of the Student Disciplinary Committee in respect of a certain matter, may not serve as a member of the Appeals Committee of Senate in respect of the same matter.

#### **Senate Committee for Research**

- The Vice-Chancellor and Principal (*Ex officio*);
- Vice-Principal: Research & Postgraduate Studies (Chairperson)
- Vice-Principals (*Ex officio*);
- Registrar (*Ex officio*);
- Two senate representatives for a term of four years (May 2004 – May 2008)
- Election of two new representatives at first Senate meeting
- A graded researchers:

- Prof C van Onselen;
- Prof MJ Wingfield
- Prof CH Scholtz
- Prof J Dugard
- Prof P Eriksson
- The Chairpersons of the Faculties' Research Committees (*Ex officio*);
- One postgraduate student representative (is elected yearly);
- Observers:
  - The Head: Unit for Quality Assurance;
  - The Director: Research Support; and
  - The Director: Library Services

### **Ethics Committee**

(The Committee was reinstated after the institution of the Senate Committee for Research and serves as a subcommittee of the Senate Committee for Research)

- The Vice-Principal responsible for Research (*Ex officio*) (Chairperson);
- The Director: Academic Administration (*Ex officio*);
- Chairpersons of the different faculty committees for Research Ethics (*Ex officio*);
- A representative of the Faculty of Law; and
- The chairperson of AUCC (Animal Use and Care Committee) – Faculty of Veterinary Science.

### **Senate Committee for Admission, Evaluation and Academic Support**

- Vice-Principals (*Ex officio*);
- The Registrar (*Ex officio*) (Chairperson) ;
- Two senate representatives for a term of four years (October 2006 – September 2010)
  - Prof P. Schaap
  - Prof S. Howie
- The Director: Academic Administration (*Ex officio*);
- Three members of staff appointed by Executive who are within the university, responsible for the functions of admission, evaluation and academic support
  - Prof A.J. Weideman 2005 –2009
  - Vacant
  - Prof C.F. Smit
  - Mr A. Swanepoel 2007 – 2011
- A few co-opted members as necessitated, for example
  - The Head: Academic Planning;
  - The Head: Unit for Quality Assurance;
  - The Manager: Admissions; and
  - The student representative of the Student Representative Council responsible for Academics.

### **Senate Committee for Student Life**

- The Vice-Principal responsible for Student matters (*Ex officio*) (Chairperson);
- The Registrar (*Ex officio*);
- The Dean of Students (*Ex officio*);
- The Director: Residence Affairs and Accommodation (*Ex officio*);
- Two of the SRC's representatives on Senate.;
- Four senate representatives for a term of four years (May 2005 – May 2009)
  - Prof J.H. Potgieter
  - Prof R. Rensburg

- Prof T.E. Cloete
- Prof H.M. Terblanché.

**Senate Committee for Student cases**

- The Registrar (Ex officio) (Chairperson);
- The Director: Academic Administration (Ex officio);
- Two senate representatives from the faculties of Natural Sciences
  - Prof R.M. Crewe
  - Prof A. Ströh
- Two senate representatives from the faculties of Humanities (currently three)
  - Prof J.H. Potgieter
  - Prof W.J. Fraser
  - Prof C.J.A. Vos

**Senate Language Policy Committee**

- Prof A.P. Melck (Convener) Advisor to the Vice-Chancellor and Principal
- Prof N.J. Grové Registrar
- Prof C. Koornhof Faculty of Economic and Management Sciences
- Prof T.J. Mariba Faculty of Health Sciences
- Prof R.A. Mogotlane Vice-Principal
- Prof J.H. Potgieter Faculty of Humanities
- Prof D.J. Prinsloo Faculty of Humanities
- Prof R.F. Sandenbergh Faculty of Engineering, Built Environment and Information Technology
- Prof C.J.A. Vos Faculty of Theology
- One of the SRC's representatives on Senate (*Ex officio*).

**Senate Committee for Community Engagement**

- Vice-principal: Community Engagement (Chairperson)
- The other Vice-Principals
- The Registrar
- The Deans
- The Director: Department of Community Engagement
- The Director: Academic Administration
- The Director: Education Innovation
- The Director: Finance
- The Head: Quality Unit
- The Head: Academic Planning
- The Heads or Directors of Support service departments such as the Centre for the Study of AIDS, Security Services, RAG, the Student Representative Council (SRC) and TuksSport
- Such other members as Senate may appoint.

**Senate Committee for Teaching and Learning**

- Vice-principal: Undergraduate Education (Chairperson)
- The other Vice-Principals
- The Registrar
- The Deans
- The Director: Education Innovation
- The Director: Academic Administration
- The Head: Quality Unit

- The Head: Academic Planning
- SRC Academic Affairs Representative
- Such other members as Senate may appoint
- The Director: Academic Information Service

## **EXECUTIVE**

### **Vice-Chancellor and Principal**

Pistorius, C.W.I., PrEng BSc(Eng) BEng(Hons)(Pretoria) MS PhD(Ohio State) SM(MIT)  
M.Akad.SA FRSSAf MASSAf SMIEEEE FSAIEE

### **Members of the Executive**

Crewe, R.M., BSc(Agric) MSc(Agric)(Natal) PhD(Entom)( Georgia)  
FRES FRSSf MASSAf PrSciNat Chevalier: L'Ordre National du Mérite  
De Beer, C.R., BJur et Art LLB(Potchefstroom) LLM(RAU) LLM(UWC) Drs Juris  
LLD(Leiden)  
De Klerk, A.M., PrIng BSc(Ing)(Meg) MIng(Meg)(Pretoria) MS PhD(Stanford) SMIEEEE  
L.Akad.SA FSAAE  
Grey, S.V., BSc(Hons)(Stellenbosch) MSc(Potchefstroom) DSc(Pretoria)  
Grové, N.J., BA LLB LLM(Pretoria) LLD(RAU)  
Melck, A.P., MCom LLB(Stellenbosch) FTCL(Trinity College of Music) MA(Cantab)  
DCom(Stellenbosch) Doctor in Humane Letters(h.c.)(Thomas Edison)  
Mogotlane, R.A., MBChB(Natal) FRCPS(Glasgow) FRCS(Edinburgh)  
Nel, J.S.J., BCom(Rek)(Hons)(Pretoria) STR CA(SA)  
Ogude, N.A., BSc(NUL) MSc(Nairobi) DTE(Unisa) PhD(Witwatersrand)  
Vil-Nkomo, S., BA(Lincoln) MS PhD(Delaware)

## **DEANS**

### **Faculty of Humanities**

Klopper, S., BA(Hons)(Witwatersrand) MA(East Anglia) PhD(Witwatersrand)

#### **Deputy Dean**

Potgieter, J.H., BA(Potchefstroom) MA DD(Pretoria)

### **Faculty of Natural and Agricultural Sciences**

Ströh, A., MSc PhD(Pretoria)

### **Faculty of Law**

Heyns, C.H., BLC LLB MA(Pretoria) LLM(Yale) PhD(Witwatersrand)

### **Faculty of Theology**

Vos, C.J.A., BA DD(Pretoria)

#### **Deputy Dean**

Buitendag, J., BA BD DD(Pretoria) MCom(RAU) M.Akad.SA

### **Faculty of Economic and Management Sciences**

Koornhof, C., BCom(Hons)(Pretoria) MCom(Witwatersrand) DCom(Pretoria) FCCA  
CA(SA) RAA

**Faculty of Veterinary Science**

Swan, G.E., BVSc(Hons) MMedVet(Pharm et Tox)(Pretoria) PhD(Potchefstroom)

**Deputy Dean**

Terblanche, H.M., BVSc MMedVet(Phys)(Pretoria)

**Director: Clinical Services:**

Annandale, H., BCom BVSc(Hons) MMedVet(Gyn) (Pretoria) Dip ACT

**Faculty of Education**

**Dean**

Eloff, I., BA(Potchefstroom) HDE BEd MEd(Ed Psych)(Pret) PhD(Stellenbosch)

**Faculty of Health Sciences**

Mariba, T.J., MBChB(Natal) FCP(SA) FRCP(London)

**Deputy Dean and alternate dean**

Ker, J.A., MBChB MMed(Int) MD(Pretoria)

**Faculty of Engineering, Built Environment and Information Technology**

Sandenbergh, R.F., PrEng MEng DEng(Pretoria) GSAIMM LKorriSA

**NON-ACADEMIC DIVISIONS**

**ADMINISTRATION OF THE UNIVERSITY**

**DEPARTMENT OF ACADEMIC ADMINISTRATION**

**Director**

Marais, D.D., MA(Voorl Sielk) DPhil(Pretoria)

**Deputy Director**

Haumann, A.J., BAdmin BOP(Pretoria)

**Manager: Student Administration**

Machi, T.S.F., BAdmin(Zululand) BAdmin(Hons)(Unisa) PostgradDip(PersMan)(Natal)  
PostgradDip(Organ&Man&Syst)(Natal)

**Deputy Director**

Van der Walt, A.J., BA(Pretoria)

**Admissions Manager**

Myburgh, C., BCom(Hons) MCom(Pretoria)

**University Archivist**

Harris, K.L., BA(Hons) MA(Stellenbosch) HOD DLitt et Phil(Unisa)

**Head: Academic Planning**

Boshoff, S. BSc(Hons) MSc HOD PhD(Pretoria)

**DEPARTMENT OF FINANCE**

**Director**

Kruger, T.G., BCom MBA Dip Marketing(Pretoria)

**Deputy Directors**

Reinecke, J.B., MCom(Potchefstroom)

Van der Laan, R.R., BCom(Pretoria)

Dijksman, R., BCom Acc BCom(Hons)(RAU) CA(SA)

**DEPARTMENT OF RISK MANAGEMENT AND INTERNAL AUDIT**

**Director**

Van der Merwe, M J, BCom(Hons)(Port Elizabeth) MCompt(Unisa) BEd(Ter)(Port Elizabeth)  
CA(SA)



## **DEPARTMENT OF FACILITIES MANAGEMENT**

### **Director**

Nel, P.A., BSc(Ing)(Hons)(Elec)(Pretoria) MBL(Unisa)

### **Deputy Directors**

Coetzee, H.S., NTD(Pretoria) Millwright BSc(Boubestuur)(Pretoria)

Lübbe, W.J., BSc(cum laude) BIng(Elec)(Stellenbosch) MBL (Unisa)

State certificate of competency(Elec)

Malan, H.J., BA(Hons)(Pretoria)

Theron, M.F., BIng(Civil)(Pretoria) MBL(Unisa)

## **DEPARTMENT OF HUMAN RESOURCES**

### **Director**

Van Aswegen, A., BA LLB(Pretoria) LLD(Unisa)

### **Deputy Directors**

Gardner, C. I. , Master's Diploma in HRM(RAU)

Krige,P.D., Masters in Management-HR(Witwatersrand)

Vorster, L.F., BCom BCom(Hons) MCom(Pretoria)

Vacant

## **DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

### **Director**

Pretorius, J.A., BScEng(Elec) MEng(Electron)(Pretoria) PhD(Toronto) MIEEE

### **Deputy Directors**

De Bruyn, N.J., TOD(Potch Onderwyskollege) BA(Pretoria) BEd(Potchefstroom)

Med DEd MIT(Pretoria)

Kleynhans, J.C., BScEng(Elec) BScEng(Hons)(Electron)(Pretoria) MIEEE

Kleynhans, S.A., BSc(Free State) BSc (Physiotherapy)(Western Cape)

Venter, H.J., O&M-sert(TUT) BCom(Pretoria) BCom(Hons)(Bus Econ)

MCom(Bus Econ)(Unisa) DCom(Informatics)(Pretoria)

## **PROCUREMENT**

### **Manager**

Adendorff, S.A. PrEng BEng(Industrial) MBA PhD(Pretoria) FSAIIE

## **QUALITY UNIT**

### **Head**

North, C.A. BA(Pretoria) HNED(Unisa) BA(Hons)(Inf Sci) MA(Pretoria)

## **CORPORATE COMMUNICATION AND MARKETING SERVICE**

### **Director**

Pretorius, I.E.

## **DEPARTMENT OF LIBRARY SERVICES**

### **Director**

Moropa, R., BBibl(FH) BBibl(Hons)(Unisa) MDP(Unisa)

## **CLIENT SERVICE CENTRE**

### **Director**

Lazenby, K., BA(Hons)(Potchefstroom) Dipl TO MEd PhD(Pretoria)

Exec MBA(Cape Town)

## **MAMELODI CAMPUS**

### **Director**

Smith, E.T., BA(Hons)(New Jersey)

## **OTHER DEPARTMENTS, BUREAUS AND DIVISIONS**

### **DEPARTMENT OF RESEARCH SUPPORT**

#### **Director**

Naidoo, DP, BSC BSC(Hons)(Durban-Westville) MSc(Cape Town)  
Post Graduate Diploma Health Management(Cape Town)

### **DEPARTMENT OF COMMUNITY ENGAGEMENT**

#### **Director**

Hendricks, D.J., BA BA (Hons)(Rhodes) MA(Berkeley)

### **OFFICE OF THE DEAN OF STUDENTS**

#### **Dean of Students**

Speckman, M., Dip Theol(FEDSEM) BA(Rhodes) BTh(Hons)(Unisa) MTh(Natal)  
DTh APM (Unisa)

### **BUREAU FOR INSTITUTIONAL RESEARCH AND PLANNING**

#### **Director**

Vermeulen, P.J., MSc DSc(Pretoria) SciNat

### **DEPARTMENT OF EDUCATION INNOVATION**

#### **Director**

Kilfoil, W.R., BA(Witwatersrand) Transvaal Teachers' Higher Diploma (Johannesburg  
College of Education) BA(Hons)(Pretoria) MA(Unisa) D Litt et Phil(RAU)

### **LEGAL SERVICES DIVISION**

Gardiner, E., Blur LLB(Free State) MTh(Unisa)

Kruger, J., LLB(Pretoria)

### **SECURITY SERVICES DIVISION**

#### **Director**

Fouché, C.C., SMP([CE@UP](#)) BTech Security Management(TUT), BTech Policing Tech.  
PTA. BA(Hons)(Unisa) Dip. Criminal Justice & Forensic Auditing(RAU) Nas Dip Police  
Admin(Tech SA) Cert Programme Advanced Fraud Examination([CE@UP](#)) Cert Money  
Laundering Control(RAU) ASMP(Tech Pta)

### **CHANCELLORS OF THE UNIVERSITY OF PRETORIA**

1930 – 1932

Judge T.J. de V. Roos  
K.C. BA LLB(Cape Town)

1933 – 1934

Rev A.J. Louw

1934 – 1948

Dr H.J. van der Bijl  
MA PhD MAIE MIRE

1949 – June 1964

Adv C. te Water  
BA LLB(Cantab) LLD(h.c.)(Witwatersrand)

November 1964 – November 1984

The Honourable, Dr H. Muller  
BLitt(Oxon) MA DLitt(Pretoria) LLB (Unisa)  
DPhil(h.c.) (Stellenbosch) DPhil(h.c.)(Pretoria)  
FRSA DVD M.Akad.SA

February 1985 – November 1986

The Honourable A.L. Schlebusch  
BA LLB(Pretoria) DPhil(h.c.)(Stellenbosch)  
LLD(h.c.)(Pretoria) DVD

February 1987 – November 1996	Dr A.E. Rupert BSc MSc(Pretoria) Wet en Handel(Unisa) DSc(h.c.)(Pretoria) LLD(h.c.)(Cape Town) D.Litt(Natal) DCom(h.c.)(Stellenbosch) DCom(h.c.)(RAU) DVD
February 1997 – February 2006	Dr C.L. Stals BCom MCom DCom(Pretoria)
November 2007	Prof L.W. Nkuhlu BCom(Fort Hare) CTA(Cape Town) CA(SA) MBA(New York)

**PRINCIPALS OF THE TRANSSVAAL UNIVERSITY COLLEGE AND THE UNIVERSITY OF PRETORIA**

1 March 1918 – 29 February 1924	Prof A.C. Paterson MA(Edin) MA(Oxon)
1 May 1925 – 30 April 1927	Dr N.M. Hoogenhout MA(Cape Town) PhD(Strassburg)
May 1927 – 1934	Prof A.E. du Toit MA(Cape Town)
1935 – 1940	Mr C.F. Schmidt BA(Cape Town) DPhil(h.c.)(Pretoria)
1941 – 1947	Prof M.C. Botha MA(Cape Town) DLitt (h.c.)(Unisa) LLD(h.c.) (Cape Town)
1948 – 30 June 1970	Prof C.H. Rautenbach MA BD(Unisa) DPhil (Pretoria) Hon DU(Montreal) MD(h.c.)(Pretoria)
1 July 1970 – 31 December 1981	Prof E. M. Hamman BA LLB(Pretoria) JurDrs LLD(Leiden) LLD(h.c.)(Unisa) LLD(h.c.)(Pretoria) M.Akad.SA

**VICE-CHANCELLORS AND PRINCIPALS (from 6 July 1988)**

1 January 1982 – 31 December 1991	Prof D.M. Joubert MSc(Agric)(Pretoria) PhD(Cantab) DSc(Stellenbosch) M.Akad.SA FI Biol FRS(SA) Sci Nat OVDG Orden de Bernardo O'Higgins Order of Brilliant Star: Grand Cordon
1 January 1992 – 31 December 1996	Prof P. Smit MA(Stellenbosch) DLitt et Phil(Unisa)
1 January 1997 – 31 July 2001	Prof J. van Zyl MSc(Agric) DSc(Agric)(Pretoria) PhD(Vista)
From 1 August 2001	Prof C.W.I. Pistorius PrEng BSc(Eng) BEng(Hons)(Pretoria) MS PhD(Ohio State) SM(MIT) M.Akad.SA FRSSAf MASSAf SMIEEE FSAIEE

**PRESIDENTS OF THE CONVOCATION**

31.12.1930 – 10.12.1932	Adv A.A. Roberts BA (Cape Town) LLB(Cantab)
08.04.1933 – 08.12.1934	Prof H. Reinink LittD (Amsterdam)

## Institutional Information 2009

11.12.1937 – 13.04.1946	Prof J.H.J.A. Greyvenstein BA (Cape Town) DD (Utrecht) DD(h.c.)(Pretoria)
07.09.1946 – 16.03.1947	Prof I.D. Bosman MA(Unisa) Litt D(Amsterdam)
30.08.1947 – Mei 1959	Mr F.J. le Roux MA(Unisa)
12.09.1959 – 26.03.1965	The Honourable Dr H. Muller BLitt(Oxon) MA DLitt(Pretoria) LLD(Unisa) DPhil(h.c.)(Stellenbosch) DPhil(h.c.)(Pretoria) FRSA DVD M.Akad.SA
27.03.1965 – 23.10.1965	Dr A.W. Lategan MSc(Pretoria) DSc(Cape Town)
26.03.1966 – 10.09.1981	The Honourable Chief Justice F.L.H. Rumpff BA LLB(Pretoria) LLD(h.c.)(Pretoria) DVD
11.09.1981 – 30.04.1985	The Honourable A.L. Schlebusch BA LLB(Pretoria) DPhil (h.c.)(Stellenbosch) LLD(h.c.)(Pretoria) DVD
28.05.1985 – 31.05.1990	Dr P.S. Rautenbach MCom DCom(Pretoria) M.Akad.SA DVD DPhil(h.c.)(Stellenbosch)
01.06.1990 – 14.10.1994	Dr V.E. Hesse MBChB MEd(Chir)(Urol)(Pretoria)
As from 15.10.1994	The Honourable Judge C.F. Eloff BA LLB(Pretoria) hon LLD(Pretoria) SC

### EMERITI VICE-CHANCELLORS AND PRINCIPALS

- Joubert, D.M.
- Smit, P.
- Van Zyl, J.

### EMERITI VICE-PRINCIPALS

- Erasmus, T.
- Malherbe, J.A.G.
- Manganyi, N.C.
- Marx, S.
- Oosthuizen, P.
- Pistorius, C.W.I.
- Stadler, J.J.
- Van der Schijff, H.P.

### EMERITI REGISTRARS

- Bothma, A.C.
- Coetzee, W.J.
- Hurter, H.S.
- Kok, W.L.
- Nel, J.P.
- Smuts, M
- Stuart, C.H.

**EMERITI PROFESSORS**

- |                            |                          |
|----------------------------|--------------------------|
| 1. Abrams, L.              | 211. Malherbe, J.A.G.    |
| 2. Ackerman, E.M.          | 212. Mans, M.J.          |
| 3. Ackermann, J.D.         | 213. Marais, B.J.        |
| 4. Adendorff, K.           | 214. Mare, W.            |
| 5. Aire T.A.               | 215. Maree, C.           |
| 6. Alberts, N.F.           | 216. Maree, N.           |
| 7. Alexander, W.J.R.       | 217. Maritz, N.G.J.      |
| 8. Andrews, Y.             | 218. Marx , A.E.         |
| 9. Antonites, A.J          | 219. Marx, F.W.          |
| 10. Arends, H.J.           | 220. Marx, S.            |
| 11. Badenhorst, M.S.       | 221. Matthee, J.J.       |
| 12. Baker, D.C.            | 222. Maxwell-Mahon, W.D. |
| 13. Barkhuizen, J.H.       | 223. Medlen, C.E.        |
| 14. Barnard, A.C.          | 224. Meiring, P.G.J.     |
| 15. Barnard, R.O.          | 225. Meltzer, D.A.       |
| 16. Basson, N.J.S.         | 226. Meyer, B.J.         |
| 17. Beavon, K.S.O.         | 227. Meyer, H.           |
| 18. Becker, L.H.           | 228. Mieny, C.J.         |
| 19. Bertschinger, H.J.     | 229. Miller, H.G.        |
| 20. Bester, B.H.           | 230. Modro, T.A.         |
| 21. Beyers, D.             | 231. Moller, T.          |
| 22. Bezuidenhout, A.J.     | 232. Mostert, J.W.       |
| 23. Bingle, J.P.           | 233. Mulder, A.A.H.      |
| 24. Bland-van-den-Berg, P. | 234. Naude, T.W.         |
| 25. Bodemer, W.            | 235. Neitz, A.W.H.       |
| 26. Böhmer, R.G.           | 236. Neitz, A.W.H.       |
| 27. Boshoff, A.B.          | 237. Nel, J.C.           |
| 28. Boshoff, C.W.H.        | 238. Nel, M.S.           |
| 29. Boshoff, E.            | 239. Nel, P.C.           |
| 30. Botes, P.S.            | 240. Nel, P.G.           |
| 31. Botha, D.J.J.          | 241. Nesbit, J.W.        |
| 32. Botha, J.L.            | 242. Nieuwoudt, C.F.     |
| 33. Botha, J.P.            | 243. Nilant, F.G.E.      |
| 34. Botha, P.              | 244. Nolte, K.E.         |
| 35. Botha, P.C.            | 245. Oberholzer, J.P.    |
| 36. Botha, S.J.            | 246. Oberholzer, P.C.J.  |
| 37. Botha, W.J.            | 247. Odendaal, L.B.      |
| 38. Bothma, J du P.        | 248. Ohale, L.O.C.       |
| 39. Boyazoglu, P.A.        | 249. Olivier, G.C.       |
| 40. Bredell, L.J.          | 250. Oosthuizen, W.L.    |
| 41. Bredenkamp, G.L.       | 251. Osterhoff, D.R.     |
| 42. Breytenbach, A.P.B.    | 252. Peeters, L.F.H.M.C. |
| 43. Brighton, S.W.         | 253. Pelsler, G.M.M.     |
| 44. Brown, A.N.            | 254. Petrick, S.W.       |
| 45. Brümmer, L.M.          | 255. Piek, J.P.          |
| 46. Buch, B.               | 256. Pienaar, G.         |
| 47. Buch, B.               | 257. Pitout, M.J.        |
| 48. Calitz, L.P.           | 258. Pohl, A.S.          |
| 49. Churr, E.G.            | 259. Pont, A.D.          |
| 50. Claassens, A.S.        | 260. Pont, D.            |

**EMERITI PROFESSORS**

51. Cleaver, G.
52. Cloete, J.J.N.
53. Coertze, R.D.
54. Coetzee, A.M.
55. Coetzee, H.L.
56. Coetzee, J.
57. Coetzee, J.N.
58. Coetzee, L.
59. Coetzee, R.A.
60. Combrink, L.W.
61. Cooks, J.
62. Cotton, C.
63. Coubrough, R I
64. Crafford, D.
65. Cronje, R.E.
66. De Boer, A.L.
67. De Boom, H.P.A.
68. De Klerk, A.J.
69. De la Rey, J.H.
70. De la Rey, R.P.
71. De Villiers, A.J.
72. De Villiers, D.
73. De Villiers, J.A.
74. De Villiers, L.S.
75. De Waal, S.A.
76. De Wet, I.S.
77. De Wit, P.W.C.
78. Dekker, G.M.
79. Del Mistro, R F
80. Denkhaus, H.G.
81. Dippenaar, N.G.
82. Dormehl, I.C.
83. Dove, M.G.
84. Dreyer, L.
85. Dreyer, P.S.
86. Du Plessis, D.J.
87. Du Plessis, H.L.M.
88. Du Plooy, N. F.
89. Du Preez, M.S.E.
90. Du Preez, R.J.
91. Du Toit, A.B.
92. Du Toit, A.P.
93. Du Toit, C.A.
94. Du Toit, S.H.C.
95. Du Toit, S.I.
96. Duvel, G.H.
97. Duvenhage, J.G.
98. Eicker, A.
99. Eksteen, L.C.
100. Eloff, F.C.
101. Eloff, J.F.
261. Potgieter, D.J.J.
262. Potgieter, F.J.
263. Potgieter, P.J.
264. Pretorius, C.E.
265. Pretorius, H.W.
266. Pretorius, J.A.
267. Pretorius, J.W.M.
268. Pretorius, W.A.
269. Prinsloo, J.G.
270. Prinsloo, S.L.
271. Ransome, O.J.
272. Reif, S
273. Reinecke, R.K.
274. Reitz, C.J.
275. Rethman, N.F.G.
276. Reyers, F.
277. Robbertse, P.J.
278. Rohde, A.W.
279. Roode, J.D.
280. Roodt, G.K.A.
281. Roodt, P.H.
282. Roos, C.J.
283. Roos, N.O.
284. Roos, S.G.
285. Rosinger, E. E.
286. Rossouw, D.S.
287. Roux, C.Z.
288. Sandison, A.G.
289. Sauer, N.
290. Sauthoff, M.D.
291. Savage, P.F.
292. Scheepers, G.H.
293. Schmid, E.U.
294. Schoeman, D.J.
295. Schoeman, M.J.
296. Schoeman, P.J.
297. Scholtemeijer, J.
298. Schutte, C.F.
299. Searle, C.
300. Seeliger, J.E.
301. Serfontein, W.J.
302. Siglé, H.M.
303. Simson, I.W.
304. Skinner, J.D.
305. Skinner, W.
306. Smit, G.J.
307. Smith, E.D.
308. Smuts, A.J.
309. Smuts, M.M.S.
310. Snyman, C.P.
311. Snyman, J.A.

**EMERITI PROFESSORS**

102. Engelbrecht, B.J.
103. Erasmus, J.A.K.
104. Evans, W.B.D.I.
105. Fairhurst, U.J.
106. Falkson, G.
107. Farrell, B.A.
108. Ferreira, G.V.
109. Ferreira, M.R.
110. Ferreira, O.J.O.
111. Finn, S.M.
112. Fölscher, W.J.
113. Förtsch, E.B.
114. Fourie, A.
115. Fourie, E.
116. Fourie, E.
117. Franz, R.C.
118. Friedland, E.K.H.
119. Funcke, E.W.
120. Gaigher, H.L.
121. Geerthsen, J.M.P.
122. Geldenhuys, J.J.
123. Gericke, J.D.
124. Germishuys, P.J.
125. Gerneke, W.H.
126. Gerryts, E.D.
127. Glatthaar, E.
128. Gräbe, P.J.
129. Gräbe, R.P.
130. Gray, R.A.
131. Greggor, K.N.
132. Grey, S.V.
133. Grimsehl, U.H.J.
134. Grobelaar, N.
135. Grobler, B.J.G.W.
136. Groeneveld, H.T.
137. Groenewald, E.P.
138. Groenewald, J.A.
139. Groenewald, P.S.
140. Grosskopf, J.F.W.
141. Grové, A.P.
142. Grové, S.
143. Hagemann, F.R.
144. Hammes, P.S.
145. Hartman, J.B.
146. Hattingh, P.S.
147. Hauptfleisch, A.C.
148. Hay, I.S.
149. Heyns, A.M.
150. Hinch, J.D.C.
151. Hofmeyr, C.F.B.
152. Hofmeyr, J.W.
312. Snyman, M.E.
313. Snyman, M.M.M.
314. Snyman, W.D.
315. Sommers, De K
316. Sonnekus, M.C.H.
317. Stals, W.A.
318. Stanford, H.J.
319. Stevens, K.
320. Stewart, C.G.
321. Steyn, D.G.
322. Steyn, D.G.
323. Steyn, P.G.
324. Steyn, P.L.
325. Strating, A.
326. Strauss, L.
327. Strydom, S.
328. Swart, J.G.
329. Swart, N.
330. Swiegers, D.J.
331. Taute, W.J.
332. Temmingh, H.
333. Terblanche, S.J.
334. Theron, A.
335. Theron, G.K.
336. Theron, J.J.
337. Theron, S.W.
338. Thornhill, C.
339. Titlestad, P.J.H.
340. Treadwell, I.
341. Trichardt, C.G.
342. Trollip, A.N.
343. Tustin, R.C.
344. Uys, I.C.
345. Van Aarde, A.M.
346. Van Amstel, S.R.
347. Van de Geest, G.P.
348. Van den Berg, A.D.P.
349. Van den Berg, S.S.
350. Van den Heever, L.W.
351. Van den Heever, R.J.
352. Van der Bank, A.J.
353. Van der Merwe, C.J.
354. Van der Merwe, G.W.
355. Van der Merwe, J.H.
356. Van der Merwe, J.V.
357. Van der Meyden, C.H.
358. Van der Walt, A.
359. Van der Watt, H.v.H.
360. Van der Watt, P.B.
361. Van Dyk, C.J.
362. Van Heerden, C.

**EMERITI PROFESSORS**

153. Holm, D.
154. Holm, E.
155. Holtzhausen, L.C.
156. Horak, I.G.
157. Howell, P.G.
158. Hugo, E.
159. Hugo, E.A.K.
160. Hugo, J.M.
161. Hugo, M.L.
162. Hugo, S.R.
163. Huismans, H.
164. Human, G.P.
165. Iturralde, M.P.
166. Jacyk, W.K.
167. Janse van Rensburg, M.C.
168. Jansen van Rensburg, I.B.
169. Jansen van Rensburg, M.
170. Jansen van Vuuren, C.P.
171. Jonck, L.M.
172. Joubert, J.D. de B.
173. Kemp, J.T.
174. Kemp, K.G.
175. Klopper, C.H.
176. Knobel J.
177. Koekemoer, J.H.
178. Koen, J.G.
179. Kotzé, J.M.
180. Kotze, P.P.A.
181. Kriek, N.P.J.
182. Kritzinger, J.J.
183. Krynauw, G.N.
184. Kühn, G.J.
185. Kunert, H.W.
186. Labuschagne, C.J.J.T.
187. Laker, M.C.
188. Lamprecht, C.E.
189. Landman, W.A.
190. Le Roux, D.B.
191. Le Roux, S.W.
192. Leiding, F.Q.P.
193. Lessing, A.J.P.
194. Liebenberg, C.J.
195. Liebenberg, H.
196. Littlejohn, A.
197. Lombard, J.A.
198. Lombard, S.H.
199. Loots, G.P.
200. Loots, J.M.
201. Loubser, J.D.
202. Louw, A.I.
203. Louw, J.P.
363. Van Heerden, J.
364. Van Heerden, J.S.
365. Van Jaarsveld, F.A.
366. Van Niekerk, F.D.
367. Van Niekerk, H.R.
368. Van Niekerk, I.J.M.
369. Van Niekerk, J.M.
370. Van Niekerk, M.C.
371. Van Niekerk, P.A.
372. Van Rensburg, A.P.J.
373. Van Rensburg, M.C.J.
374. Van Rensburg, N.F.J.
375. Van Riet, W.F.
376. Van Rooy, H.K.
377. Van Rooyen, D.C.
378. Van Rooyen, E.
379. Van Rooyen, G.T.
380. Van Rooyen, I.J.J.
381. Van Rooyen, J.C.W.
382. Van Ryssen, J.B.J.
383. Van Schalkwyk, A.
384. Van Schalkwyk, J.J.D.
385. Van Staden, J.C.
386. Van Tonder, L.
387. Van Vuuren, P.A.J.
388. Van Wyk, W.C.
389. Van Zyl, A.H.
390. Van Zyl, F.J.
391. Veary, C.M.
392. Venter, C.P.
393. Venter, G.
394. Venter, P.F.
395. Vermaak, W.J.H.
396. Verwayen, F.D.
397. Viljoen, G. van N.
398. Viljoen, H.P.
399. Viljoen, J.T.B.
400. Visser, D.J.L.
401. Visser, J.
402. Visser, L.
403. Viviers, F.L.
404. Von Willich, G.P.R.
405. Vosloo, W.
406. Webb, V.N.
407. Wegelin, A.W.
408. Wegelin, H.W.
409. Wehner, F.C.
410. Wessels, L.M.
411. Wessels, N.
412. Wessels, P.L.
413. Wilkes, A



**EMERITI PROFESSORS**

204. Louw, W.J.	414. Yavin, Y.
205. Louw, W.J.	415. Zaidy, F.
206. Loveday, R.K.	416. Zevenbergen, A.P.
207. Lubbe, A.J.	417. Zietsman, P.J.
208. Lubbe, A.M.	418. Zietsman, S.T.
209. Maasdorp, E.F. de V.	419. Zondagh, S.C.
210. Malan, J.P.	420. Wethmar, C.J.

**HONORARY DEGREES CONFERRED**

1. Smuts, Jan Christiaan	13.12.1930	DLitt
2. Veale, Herbert Prior	13.12.1930	LLD
3. Kestell, John Daniël	08.12.1934	DLitt
4. Du Toit, Jacob Daniël	08.12.1934	DLitt
5. Fourie, Hermanus Cornelius Martinus	08.12.1934	DLitt
6. Leyds, Willem Johannes	08.12.1934	DLitt
7. Keet, Barend Bartholomeus	08.12.1934	DLitt
8. Engelenburg, Frans Vredenburg	14.12.1935	DLitt
9. Roberts, Austin	14.12.1935	DSc
10. De Waal, Jan Hendrik Hofmeyr	12.12.1936	DLitt
11. Hesseling, Dirk Christiaan	12.12.1936	DLitt
12. Van Wouw, Anton	12.12.1936	DPhil
13. Pyper, Adrianus	12.12.36	DSc
14. Merensky, Hans	09.12.1939	DSc
15. Schmidt, Carl Friedrich	19.04.1941	DPhil
16. Du Toit, Alexander Logie	10.04.1943	DSc
17. Postmus, Johannes	13.04.1946	DCom
18. Bosman, Andrew Murray	26.04.1947	DSc(Agric)
19. Bot, Arie Klaas	26.04.1947	MEd
20. Greyvenstein, Jan Hendrik Jacobus Antonie	10.04.1948	DD
21. Pellissier, George Murray	10.04.1948	DD
22. Bremer, Karl	26.07.1948	MD
23. Pretorius, Johannes Christiaan	26.07.1948	MD
24. Strachan, Archibald Sutherland	26.07.1948	MD
25. Albertyn, Johannes Rudolf	23.04.1949	DPhil
26. Strijdom, Johannes Gerhardus	19.04.1952	DPhil
27. Gravemeyer, Koeno Henricus Eskelhoff	19.04.1952	DD
28. Vorster, Pieter Johannes Christiaan	19.04.1952	MSc(Agric)
29. Malherbe, Mabel Catherine	18.04.1953	DLitt
30. Van Bruggen, Jochem	18.04.1953	DLitt
31. Van Broekhuizen, Herman Dirk	18.04.1953	DPhil
32. Mönning, Herman Otto	05.12.1953	DSc
33. Meyer, Fredrik	10.04.1954	DSc
34. Annecke, David Hugo Siegfried	10.04.1954	MD
35. Malan, Daniel Francois	14.04.1956	DPhil
36. Malherbe, William Mortimer Robertson	14.04.1956	LLD
37. Te Groen, Lutherus Johannes	14.04.1956	MD
38. Pierneef, Jacob Hendrik	30.03.1957	DPhil
39. McIntosh, William Gordon	29.03.1958	MArch
40. Camphor, Rulof Frederik	29.03.1958	DSc(Agric)

Institutional Information 2009

41.	Arndt, Ernst Heinrich Daniel	29.03.1958	DCom
42.	The Right Honourable William Richard, Viscount Nuffield of Nuffield, GBE, CH	29.03.1958	MD
43.	Dowling, Geoffrey Barrow	21.03.1959	MD
44.	Nel, Michiel Daniel Christiaan de Wet	18.03.1960	DPhil
45.	Rupert, Anthony Edward	18.03.1960	DSc
46.	Malherbe, Daniel Francois du Toit	18.03.1960	DSc
47.	Pittman, William	18.03.1960	LLD
48.	Holloway, John Edward	18.03.1960	DCom
49.	Faure, Jacobus Christiaan	17.03.1961	DSc(Agric)
50.	Louw, Eric Hendrik	24.03.1962	LLD
51.	Weinbren, Maurice	24.03.1962	MD
52.	Veenstra, Jitze Jans	24.03.1962	MSc(Agric)
53.	Le Roux, Thomas Hugo	23.03.1963	DLitt
54.	Malherbe, Willem Adriaan	23.03.1963	DLitt
55.	Wassenaar, Andreas Dalein	23.03.1963	DCom
56.	Theron, Jacobus Johannes	21.03.1964	DSc(Agric)
57.	Rissik, Gerard	21.03.1964	DCom
58.	Stegmann, Johannes Augustus	21.03.1964	DChD
59.	Meyer, Pieter Johannes	27.03.1965	DLitt
60.	De Villiers, Wilfried Pierre	27.03.1965	DPhil
61.	Van Rooy, Dirk Jan (Postuum)	27.03.1965	DSc
62.	Ross, Johan Carel	25.03.1966	DSc(Agric)
63.	Steyn, Daniël Hendrik	25.03.1966	DCom
64.	Naude, Jozua Francois	28.03.1967	DPhil
65.	Oosthuizen, Andries Johannes Gerhardus	18.03.1967	DD(Afd A)
66.	Vorster, Balthazar Johannes	16.09.1967	LLD
67.	Dyason, Roger	14.09.1968	DCom
68.	Dekker, Gerrit	22.03.1969	DLitt
69.	De Bruyn, Christiaan Leonard	22.03.1969	DCom
70.	Rautenbach, Casper Hendrik	21.03.1970	MD
71.	Manning, Charles Anthony Woodward	27.03.1971	DPhil
72.	Brune, Otto Walter Heinrich Oscar	27.03.1971	DSc(Ing)
73.	Botha, Michiel Coenraad	25.03.1972	DPhil
74.	Steynberg, Coert Lourens	25.03.1972	DPhil
75.	Snyckers, Hans Mathieu	25.03.1972	MD
76.	Pont, Daniel	31.03.1973	LLD
77.	Fuchs, Carl Julius	31.03.1973	DSc(Ing)
78.	Krige, Christiaan Frederik	16.06.1973	MD
79.	Wassenaar, Theodorus	16.06.1973	MD
80.	Coetzee, Johannes Christiaan	30.03.1974	DEd
81.	Grant, Walter Lawrence	30.03.1974	DSc(Ing)
82.	Roux, Abraham Johannes Andries	30.03.1974	DSc(Ing)
83.	Knobel, Rocco	19.04.1975	DSc
84.	Tomlinson, Frederik Rothman	19.04.1975	DSc(Agric)
85.	Steyn, Lucas Cornelius	13.09.1975	LLD
86.	Diederichs, Nicolas	10.04.1976	DCom
87.	Naudé, Stefan Meiring	10.04.1976	DSc
88.	Brink, Christiaan van der Merwe	01.04.1977	DSc
89.	Dreyer, Johannes Gerhardus Marthinus	01.04.1977	DD(Afd A)
90.	Gericke, Michael Roelof	01.04.1977	DSc(Ing)
91.	Muller, Hilgard	09.09.1977	DPhil

92.	Pohl, Anna Servasina	07.04.1978	DPhil
93.	Rumpff, Frans Lourens Herman	07.04.1978	LLD
94.	Groenewald, Evert Philippus	06.04.1979	DD(Afd B)
95.	Cronje, Frans Johannes Cornelius	06.04.1979	DCom
96.	Bonsma, Jan Cornelis	18.04.1980	DSc(Agric)
97.	Oberholzer, Carl Krügel	18.04.1980	DEd
98.	Stegmann, Johannes Augustus	18.04.1980	DSc(Ing)
99.	Gonin, Henri Louis	10.10.1980	DLitt
100.	Pelzer, Adriaan Nicolaas Petrus	10.10.1980	DLitt
101.	Hoek, Pieter Wilhelm	10.10.1980	DBA
102.	Nel, Johannes Petrus	10.10.1980	DAdmin
103.	Teichmann, Rudolf Friedrich Johannes	10.10.1980	DAdmin
104.	Steyn, Douw Gerbrand	10.10.1980	DVSc
105.	Snyman, Hendrik Willem	10.10.1980	MD
106.	De Waal, Hermanus Lambertus	24.04.1981	DSc
107.	Bonsma, Focco Nicolaas	24.04.1981	DSc(Agric)
108.	Krige, Daniel Gerhardus	24.04.1981	DIng
109.	Hamman, Eduard Muntingh	11.09.1981	LLD
110.	Van Selms, Adrianus	23.04.1982	DLitt
111.	Van der Plank, James Edward	23.04.1982	DSc(Agric)
112.	Van Aswegen, Carel Herculaas Jacobus	23.04.1982	DCom
113.	Guyton, Arthur Clifton	23.04.1982	MD
114.	Eybers, Elisabeth Françoise	10.09.1982	DLitt
115.	Opperman, Diederick Johannes	10.09.1982	DLitt
116.	Vandeplassche, Marcel	10.09.1982	DVSc
117.	Kuschke, Georg Adolf Carl	10.09.1982	DEd
118.	Cronje, Geoffrey	22.04.1983	DPhil
119.	Louw, Tobias Herold	22.04.1983	DSc(QS)
120.	Kitshoff, Johannes Jacobus	22.04.1983	DCom
121.	Loonstra, Frans	09.09.1983	DSc
122.	Coertze, Pieter Johannes	30.03.1984	DPhil
123.	Steenkamp, Willem Francois Joubert	30.03.1984	DCom
124.	Van Warmelo, Paul	07.09.1984	LLD
125.	Schulenburg, Carl August Richard	07.09.1984	LLD
126.	Botha, Pieter Willem	04.04.1985	DAdmin
127.	Bigalke, Rudolph Carl Heinrich	04.04.1985	DSc
128.	Langeveld, Martinus Jan	04.04.1985	DEd
129.	Besselaar, Hubert Johannes	04.04.1985	MD
130.	Nienaber, Gabriël Stephanus	06.09.1985	DLitt
131.	Fichardt, Theunis	11.04.1986	MD
132.	Snijman, Philip Christopher	11.04.1986	DIng
133.	Viljoen, Stephanus Petrus du Toit	05.09.1986	DCom
134.	De Boom, Henri Pieter Albert	05.09.1986	DVSc
135.	Schlebusch, Alwyn Louis	03.04.1987	LLD
136.	Koen, Abraham Johannes	03.04.1987	DEd
137.	Kloppers, Philippus Johannes	03.04.1987	MD
138.	Van der Schjiff, Hermanus Philippus	18.09.1987	DSc
139.	Reynders, Hendrik Johannes Jacobus	18.09.1987	DCom
140.	Grové, Alewyn Petrus	31.03.1988	DLitt
141.	Marais, Barend Jacobus	31.03.1988	DD(Afd B)
142.	De Kock, Gerhardus Petrus Christiaan	31.03.1988	DCom
143.	Trengove, John James	16.09.1988	LLD

Institutional Information 2009

144. Viljoen, Gerrit	16.09.1988	LLD
145. Meyer, Bernhard Johnson	16.09.1988	MD
146. Cruywagen, Willem Adriaan	23.03.1989	DPhil
147. Van Warmelo, Nicolaas Jacobus	23.03.1989	DPhil
148. Yang, Hsi-kun	23.03.1989	DPhil
149. Galgut, Oscar	08.09.1989	LLD
150. Le Riche, Francis Joseph Harding	08.09.1989	DCom
151. Geldenhuys, Frans Gert	08.09.1989	MD
152. Oberholzer, Petrus Cornelius Jacobus	05.04.1990	DSc(Agric)
153. Steyn, Marthinus Jacobus Dewald	05.04.1990	DIng
154. Hofmeyr, Christiaan Frederick Beyers	15.06.1990	DVSc
155. Prins, Franciscus Xaverius	15.06.1990	DSc(Odont)
156. De Waal, Marius Theodorus	07.09.1990	DCom
157. Frankl, Victor Emil	07.09.1990	DEd
158. Van der Merwe, Johannes Hendrik	07.09.1990	DSc
159. Kahn, Jacob Meyer	28.03.1991	DCom
160. Lombard, Johannes Antonie	28.03.1991	DCom
161. Van der Merwe, Petrus Jacobus	28.03.1991	DCom
162. Howell, James	21.06.1991	DSc(Odont)
163. Jansen, Erns Louis	06.09.1991	LLD
164. Coetzee, Jack Nicol	15.11.1991	MD
165. Schmiedt, Egbert	15.11.1991	MD
166. Joubert, Daniel Malan	03.04.1992	DSc(Agric)
167. Engelbrecht, Barend Jacobus	03.04.1992	DD(Afd A)
168. Feenstra, Robert	02.12.1992	LLD
169. Garbers, Johan Gregorius	03.09.1993	DEd
170. Louw, Johannes Petrus	03.09.1993	DLitt
171. Corbett, Michael McGreggor	02.12.1993	LLD
172. Lemmer, Richard Houzet	03.12.1993	DSc
173. Garbers, Christiaan Friedrich	09.12.1994	DSc
174. Kessler, Armin Maximilian	09.12.1994	DBA
175. Steyn, Hendrik Stephanus	09.12.1994	DCom
176. Botha, Elize	28.03.1995	DLitt
177. Louw, Gideon Nel	31.03.1995	DSc
178. Olivier, Pierre Johannes Jeremia	31.03.1995	LLD
179. Heyns, Johan Adam	01.09.1995	DDiv(Post)
180. Oberholzer, Johannes Petrus	17.11.1995	DDiv
181. Stadler, Jacobus Johannes	06.12.1995	DCom
182. Visser, Johannes Hendrik	06.12.1995	DCom
183. Vosloo, Willem Benjamin	06.12.1995	DCom
184. Hofmeyr, Jan Hendrik	06.12.1995	DSc
185. Grové, Stefans	07.12.1995	DMus
186. Van Zyl, Albertus Hermanus	05.09.1996	DD
187. Cloete, Jacobus Johannes Nicolaas	05.09.1996	DAdmin
188. Pistorius, Carl Willem Irene	05.09.1996	DCom
189. Sellschop, Jacques Pierre Friedrich	04.12.1996	DSc(Natuur)
190. Eloff, Christoffel Frederik	05.12.1996	LLD
191. Smit, Philippus	05.12.1997	DPhil
192. Franz, Robert Carl	02.12.1997	MD
193. Landman, Willem Adolf	01.12.1997	DEd
194. Mahomed, Ismael	04.12.1997	LLD
195. Mandela, Nelson Rolihlahla	04.12.1997	LLD

196. Plastino, Angel Luis	14.04.1998	DSc(Natrw)
197. Wirth, Niklaus	14.04.1998	DSc(Natrw)
198. Strauss, Conrad Barend	11.09.1998	DSc(Agric)
199. Venter, William Peter	11.09.1998	DCom
200. Coertse, Maria Sophia	11.09.1998	DPhil
201. Guedes, Amancio d'Alpoim Miranda	11.09.1998	DSc(Natrw)
202. Havel, Václav	20.11.1998	LLD
203. Du Toit, Andries Bernardus	20.11.1998	DD
204. Van der Merwe, Jan Valentyn	20.11.1998	MD
205. Brain, Charles Kimberlyn	19.04.1999	DSc(Agric)
206. Huskisson, Yvonne	10.09.1999	DMus
207. Roistacher, Chester N.	10.09.1999	DSc(Agric)
208. Shear, Mervyn	12.11.1999	DChD
209. Boyazoglu, Jan Georges	18.12.1999	DSc
210. Burnside, Walter Dennis	12.04.2000	DIng
211. Mashelkar, Raghunath Anant	08.09.2000	DIng
212. Malherbe, Abraham Johannes	08.09.2000	DD
213. Verwoerd, Daniël Wynand	08.09.2000	DSc
214. Jenkins, William L	08.09.2000	DVSc
215. Searle, Charlotte	17.11.2000	DCur
216. Miall, Andrew D	28.03.2001	DSc
217. Naldrett, Anthony James	29.03.2001	DSc
218. Du Plessis, Dionisius Johann	17.04.2002	MD
219. Kamba, Walter Joseph	18.04.2002	LLD
220. Pettigrew, L Eudora	11.04.2002	DPhil
221. Watson, William Alexander Jardine	09.04.2002	LLD
222. De Leeuw, Cornelis Pieter	17.04.2002	DSc
223. Tyson, Peter Daughtrey	12.04.2002	DSc
224. Cilliers-Barnard, Bettie	16.04.2002	DPhil
225. Tutu, Desmond Mpilo	06.09.2002	DD
226. Young, Andrew	06.09.2002	DAdmin
227. Brink, André P	07.04.2003	DLitt
228. Kruger, Pieter Willem Bingle	08.04.2003	DIng
229. Mekoa, Ramakhobala Johnny	11.04.2003	DPhil
230. Nabarro, Frank Reginald Nunes	15.04.2003	DSc
231. Nkuhlu, Wiseman Lumkile	16.04.2003	DCom
232. Walker, Peter	11.04.2003	DSc
233. Kambule, Tamsanqa Wilkenson	11.04.2003	DEd
234. Mphahlele, Es'kia	23.04.2004	DLitt
235. Kuhlmann-Wilsdorf, Doris	13.04.2004	DSc
236. Dugard, Christopher John Robert	15.04.2004	LLD
237. Hesse, Viktor Ehrich	18.04.2004	MD
238. Keys, Derek Lyle	02.09.2004	DCom
239. Rao, Calyampudi Radhakrishna	03.09.2004	DSc
240. Gordon, Donald	12.04.2005	DCom
241. Mokgokong, Ephraim Thibedi	15.04.2005	MD
242. Samoff, Joel	21.04.2005	DEd
243. Gerwel, Gert Johannes	22.04.2005	DLitt
244. Marasas, Walter Friedrich Otto	23.04.2005	DSc
245. Gallagher, Glen John Brown	18.04.2006	PhD
246. Motsuenyane, Samuel Mokgethi	21.04.2006	DCom
247. Harris, Wesley Leroy	26.04.2006	PhD

## Institutional Information 2009

248. Strauss, Sybrand Albertus	03.05.2006	LLD
249. Sutherland, David Ivor Macpherson	03.05.2006	DPhil
250. Lloyd, Lyle Lewis	08.05.2006	PhD
251. Klein, Heinz Karl	05.09.2006	DPhilSc
252. Joubert, Elsabé Antoinette	12.04.2007	DLitt
253. Maphai, Thabane Vincent	23.04.2007	DPhil
254. Condie, Kent C.	06.09.2007	DSc
255. Lutjeharms Johann R.E.	24.04.2007	DSc
256. Chaskalson, Arthur	13.04.2007	LLD
257. Sullivan, Louis Wade	07.09.2007	MD
258. Otto, Eckart	20.04.2007	DD
259. Stals, Christian Lodewyk	18.04.2007	DCom
260. Trahar, Anthony John	07.09.2007	PhD
261. Miller, Jan Dean	24.04.2007	PhD
262. Hall, J Wendy	11.04.2007	PhD
263. Mhlophe, Gcina	09.04.2008	DPhil
264. Hamdi, Nabeel	10.04.2008	DArch
265. Pietsch, Albrecht	11.04.2008	DSc
266. Zaidel-Rudolph, Jeanne	15.04.2008	DEd
267. Bharuth-Ram, Krishanlal	18.04.2008	DSc
268. Heitink, Gerber	18.04.2008	DD
269. Pegg, Gerald Kenneth	21.04.2008	DSc
270. Mokgoro, Yvonne	22.04.2008	LLD
271. King, Sir David	23.04.2008	DSc
272. Bigalke, Daniel Rudolph	24.04.2008	DVSc
273. Van Wyk, Jacobus Danie	02.09.2008	Ding
274. Fogel, David Bruce	03.09.2008	DPhil
275. Gourley, Brenda Mary	04.09.2008	DCom
276. Lor, Peter Johan	04.09.2008	DPhil
277. Atkins, Beryl Thomson Sue	05.09.2008	DLitt
278. Goh, Chok Tong	18.10.2008	DBA
279. Kellerman, Theunis Stephanus	28.11.2008	DVSc

### CHANCELLOR'S MEDALS AWARDED

1. Raath, Johanna Magdalen	30.03.1984
2. Uys, Jacobus Johannes	07.09.1984
3. Cilliers-Barnard, Elizabeth Petronella	06.09.1985
4. Searle, Charlotte	11.04.1986
5. Du Preez, Wilhelm Boucher	05.09.1986
6. Meiring, Pieter Graaff Jacobus	03.04.1987
7. Van Wyk, Stefanus Petrus	18.09.1987
8. Du Plessis, Willem Jacobus	31.03.1988
9. Hirzel, Ralph	31.03.1988
10. Prozesky, Otfel Paul Martin	16.09.1988
11. Whitmore, Joan Sydney	16.09.1988
12. Grové, Hester Henriëtte	23.03.1989
13. Bester, Theunis	08.09.1989
14. Villa, Edoardo	05.04.1990
15. Becker, Leonard Hermanus	15.06.1990
16. Bosch, Esias	27.03.1991
17. Abernethy, Desmond Fitzgerald	06.09.1991
18. Van Wyk, Pieter	06.09.1991

19.	Crafford, Jan Abraham	02.12.1993
20.	Malherbe, Francois Etienne	03.12.1993
21.	Cronjé, Johan Marthinus	06.12.1993
22.	Lötter, David Casper	07.12.1993
23.	Steijn, Elizabeth Catharina	08.12.1994
24.	Edwards, Reginald Anthony	09.12.1994
25.	Van Wijk, Johan Carel	09.12.1994
26.	Viljoen, Pierre du Toit	09.12.1994
27.	Wronsley, Ronald Peter	09.12.1994
28.	Van den Heever, Leonora	03.12.1996
29.	Pieterse, Jan Ernst	05.12.1996
30.	Van der Hoven, Eghard	16.04.1998
31.	Demeester, Luc Gerard Cornelius	16.04.1999
32.	Evans, Anthony Rhys	19.04.1999
33.	Coetzee, Renata Marie	08.09.2000
34.	Van Dyk Ann	08.04.2003
35.	Fagan, Gabriël Theron	10.04.2003
36.	Motshega-Sebolai Motsatsi Sophia Elizabeth	11.04.2003
37.	Evans, Jane Sally	03.05.2006
38.	Glennie, Jennifer Anne	23.04.2007
39.	Stals, Christian Lodewyk	29.08.2008
40.	Hoek, Pieter Wilhelm	29.08.2008
41.	Howell, James	29.08.2008
42.	Kuun, Christoffel Du Plessis	29.08.2008
43.	Hesse, Viktor Ehrich	29.08.2008
44.	Alberts, Barend Christiaan	29.08.2008
45.	Du Plessis, Esmé Desiré	29.08.2008
46.	Smit, Philippus	29.08.2008
47.	Roos, John Sinclair	03.09.2008
48.	Mokgokong, Anna Theresa Masamo	04.09.2008
49.	Odendaal, Daniel Christiaan	04.09.2008
50.	Bam, Brigalia Ntombemhlope	05.09.2008

**COUNCIL'S MEDALS AWARDED**

1.	Otto, Johannes Cornelius (Posthumous)	06.09.1985
2.	Scheepers, Carel Hendrik Hancke	05.09.1986
3.	Cilliers, Carel Hancke	16.09.1988
4.	Smuts, Marthinus	16.09.1988
5.	Stuart, Charles Henry 1	06.09.1988
6.	Olivier, Philippus Arnoldus	06.09.1991
7.	Harms, L.T.C.	23.06.1997
8.	Bagwandeem, Dowlat Ramdam	11.09.1998
9.	Maree, Cara Anne	10.09.1999

**VICE-CHANCELLOR AND PRINCIPAL'S MEDALS AWARDED**

1.	Home, Roelof Conrad	11.04.1986
2.	Costa, Stella Elizabeth	11.04.1986
3.	Davidson, Neil John	11.04.1986
4.	Scholtz, Jan Hendrik	11.04.1986
5.	Ströh, Anton	11.04.1986
6.	Venter, Marius Adriaan	03.04.1987
7.	Roos, Lydia Ilse	03.04.1987

Institutional Information 2009

8.	Ottermann, Edith Carmen	31.03.1988
9.	Pistorius, Petrus Christiaan	31.03.1988
10.	Hattingh, Roy Carl	23.03.1989
11.	Van Wamelen, Paul Bastiaan	23.03.1989
12.	Guldenpfennig, Amanda Margaretha	03.04.1990
13.	De Wet, Wilhelmus Lombard	04.04.1990
14.	Kruyshaar, Linda	25.03.1991
15.	Van der Walt, David Michael	25.03.1991
16.	Beyers, Jaco	30.03.1992
17.	Swanepoel, Konrad Johan	03.04.1992
18.	Boon, Pieter Gerrit	29.03.1993
19.	Geggus, Karl Michael	30.03.1993
20.	Panzer, Annie	30.03.1994
21.	Witthoft, Delwin Gunther	31.03.1994
22.	Kok, Schalk	30.03.1995
23.	Du Plessis, Danette	31.03.1995
24.	Ochse, Edward Reuben	26.03.1996
25.	Vermaak, Pierre le Roux	27.03.1996
26.	Franklin, Richard James	26.03.1997
27.	Greeff, Barbara	26.03.1997
28.	Jacobs, Wenette	14.04.1998
29.	Scholtz, Ernst	15.04.1998
30.	Stumpf, Edmund Rolf	14.04.1999
31.	Du Plessis, Warren Paul	16.04.1999
32.	Maritz, Inge	12.04.2000
33.	Spangenberg, Daniël Frederick Nicolaas	13.04.2000
34.	Rodseth, Reitze Nils	17.11.2000
35.	Fourie, Karen Alice	26.03.2001
36.	Van der Westhuizen, Eugene	26.03.2001
37.	Lemmens, Juan-Claude	27.03.2001
38.	De Wet, Gideon Jacobus	29.03.2001
39.	Reer, Edwin Stanley	29.03.2001
40.	Hefer, Annelize	02.04.2001
41.	Jordaan, Marenet	03.04.2001
42.	Sulliman, Shameela Haroon	22.06.2001
43.	Margerison, Bridget	08.04.2002
44.	Jacobs, Renier	09.04.2002
45.	Potgieter, Marthinus Jacobus	11.04.2002
46.	Van der Wath, Richard Carl	12.04.2002
47.	Pierce, Stephen Ross	16.04.2002
48.	Du Toit, Emile Johann	16.04.2002
49.	Van der Merwe, Cindy	16.04.2002
50.	Devenish, Jean-Pierre	17.04.2002
51.	Messerschmidt, Reinhardt	18.04.2002
52.	De Wet, Rensia	29.11.2002
53.	Verster Pieter Ryno	10.04.2003
54.	Maasdorp, Elsje Lovat	10.04.2003
55.	Penzhorn, Liesl Dorothea	11.04.2003
56.	Harty, Lee-ann	11.04.2003
57.	Fourie, Susan	11.04.2003
58.	Rowe, Bianca	14.04.2003
59.	Hancke, Gerhard Petrus	16.04.2003



60.	Browning, Stanley	28.11.2003
61.	Els, Juanita	13.04.2004
62.	Swart, Inette	13.04.2004
63.	Blignaut, Frank	15.04.2004
64.	Van Wyk, Abraham Christoffel	16.04.2004
65.	Van Heerden, Nolan	17.04.2004
66.	Du Plessis, Yolandi	20.04.2004
67.	Janse van Rensburg, Hanré	24.04.2004
68.	Michael Patrick	28.04.2004
69.	Joubert, E.G.A.	13.04.2005
70.	Van Staden, S.J.	13.04.2005
71.	Van der Zwan, P.	13.04.2005
72.	Steenkamp, Y.	14.04.2005
73.	Jurgens, M.E.	15.04.2005
74.	Lourens, H.M.	18.04.2005
75.	Marais, V.	18.04.2005
76.	Theron, E.	25.11.2005
77.	Da Costa, G. R.	20.04.2006
78.	Pienaar, M-L	21.04.2006
79.	Dutton, P.L.	25.04.2006
80.	Leipoldt, A.	02.05.2006
81.	Greeff, L.A.	03.05.2006
82.	Van der Bergh, R.H.	04.05.2006
83.	Brynard, M.	04.05.2006
84.	Schulz, C.L.	08.05.2006
85.	Gerber, K.	24.11.2006
86.	Budler, R.	13.04.2007
87.	Labuschagne	13.04.2007
88.	Oluka, B.J.	13.04.2007
89.	Van der Merwe, S.	16.04.2007
90.	Caddy, K	17.04.2007
91.	Heukelman, J.F.	18.04.2007
92.	De Jong, N.J.	20.04.2007
93.	McGee, E.C.	26.04.2007
94.	McKechnie, M.	26.04.2007
95.	Mauch, S.P.	23.11.2007
96.	Conradie, D.C.U.	11.04.2008
97.	Simila, T.J.	14.04.2008
98.	Scrooby, K.J.	15.04.2008
99.	Da Silva, H.F.M.	16.04.2008
100.	Von Benecke, G.	18.04.2008
101.	Suliman, R.	18.04.2008
102.	Grobler, M.	22.04.2009
103.	Van Tonder, W.T.	25.04.2008
104.	Snyman, H.N.	28.11.2008

## ACADEMIC DRESS AT GRADUATION CEREMONIES

1. **DOCTOR'S DEGREE**  
**Gown:** A ruby gown (Cambridge model) with a 15 cm band in the Faculty colour on the front panel.  
**Cap:** A ruby beret (Utrecht model) with the tassel in the faculty colour.  
**Hood:** A maroon hood lined in the Faculty colour (Oxford model) with a 7,5 cm-border in the Faculty colour.
  
2. **MASTER'S DEGREE**  
**Gown:** A black gown (Cambridge model).  
**Cap:** A flat square black beret with the tassel in the faculty colour.  
**Hood:** A black hood lined in the faculty colour with a 7,5 cm-border in the faculty colour.
  
3. **HONOURS DEGREE**  
**Gown:** A black gown as for bachelor's degrees.  
**Cap:** A flat square black beret with the tassel in the faculty colour.  
**Hood:** As for bachelor's degrees but hemmed with a 2 cm-band of the base material.
  
4. **BACHELOR'S DEGREE**  
**(a) General**  
**Gown:** A black gown (Cambridge model).  
**Cap:** A flat square black beret with the tassel in the faculty colour.  
**Hood:** A grey hood with a 7,5 cm-edging in the faculty colour.  
  
**(b) Bachelor of Divinity and Bachelor of Education**  
**Gown:** A black gown as for bachelor's degrees.  
**Cap:** A flat black square beret with the tassel in the faculty colour.  
**Hood:** As for bachelor's degrees but with a 2 cm-edge in the base material.
  
5. **DIPLOMAS AND CERTIFICATES**  
**Gown:** A black gown (Cambridge model).  
**Cap:** A flat square black beret with a black tassel.  
**Hood:** A 12 cm wide hood band made of Cashmere fabric in the prescribed faculty colours, with a V-form neck piece with a 5 cm grey strip in the centre of the neck piece for all diplomas and certificates.  
  
**Note:** Persons in the SANDF, SAPS, etc. who wish to attend the graduation ceremony in uniform, may do so subject to the following conditions:
  - (i) The gown must be worn,
  - (ii) the beret, and not the cap, must be donned.

**FACULTY COLOURS**

	<b>FACULTY</b>	<b>COLOUR</b>
1.	Humanities <ul style="list-style-type: none"> <li>◆ School of Languages</li> <li>◆ School of Social Sciences</li> <li>◆ School of Arts</li> </ul>	Orange Orange Orange
2.	Natural and Agricultural Sciences <ul style="list-style-type: none"> <li>◆ School of Mathematical Sciences</li> <li>◆ School of Physical Sciences</li> <li>◆ School of Biological Sciences</li> <li>◆ School of Agricultural and Food Sciences</li> </ul>	Green Green Green Green
3.	Law	Scarlet
4.	Theology	Purple
5.	Economic and Management Sciences <ul style="list-style-type: none"> <li>◆ School of Management Sciences</li> <li>◆ School of Economic Sciences</li> <li>◆ School of Financial Sciences</li> <li>◆ School of Public Management and Administration</li> </ul>	Dark blue Dark blue Dark blue Dark blue
6.	Veterinary Science	Salmon
7.	Education <ul style="list-style-type: none"> <li>◆ School of Educational Studies</li> <li>◆ School of Teacher Training</li> </ul>	Old gold Old gold
8.	Health Sciences <ul style="list-style-type: none"> <li>◆ School of Medicine</li> <li>◆ School of Health Care Sciences</li> <li>◆ School of Health Systems and Public Health</li> <li>◆ School of Dentistry</li> </ul>	Peacock blue Peacock blue Peacock blue Peacock blue
9.	Engineering, Built Environment and Information Technology <ul style="list-style-type: none"> <li>◆ School of Engineering</li> <li>◆ School for the Built Environment</li> <li>◆ School of Information Technology</li> <li>◆ Graduate School of Technology Management</li> </ul>	Turquoise Turquoise Turquoise Turquoise

**MEDIUM OF INSTRUCTION**

In conducting its business, the University uses two official languages, namely Afrikaans and English. The medium of instruction in formal education is either Afrikaans or English or both languages in accordance with the demand and its academic and economic justification.

However, it remains the student's responsibility to determine each year in which language and at which levels modules are presented. This information is published annually in the Timetable Book. The University reserves the right to change the language of instruction on short notice, depending on the size of the groups and the availability of lecturers. In respect of administrative and other services, a student may choose whether the University should communicate with him or her in Afrikaans or English.



## **GENERAL REGULATIONS**

**This section contains the General Regulations (G Regulations) that apply to all faculties of the University of Pretoria.**

**As with other regulations, rules and prescriptions of the University, it is expected of each student to familiarise himself or herself well with these regulations.**

**Ignorance concerning these regulations will not be accepted as an excuse for any transgression.**



## TABLE OF CONTENTS

### GENERAL REGULATIONS

<b>I.</b>	<b>FIRST AND ADVANCED BACHELOR'S DEGREES</b> .....	37
	G.1 Admission .....	37
	G.2 Registration .....	39
	G.3 Renewal of registration .....	39
	G.4 Termination of registration .....	40
	G.5 Application of old and new regulations .....	40
	G.6 Concurrent registration for two fields of study .....	40
	G.7 Minimum study periods and requirements for bachelor's degrees .....	40
	G.8 Recognition of modules passed at this university .....	41
	G.9 Recognition of modules/study units passed at other tertiary Institutions and the admission of such students .....	41
	G.10 Requirements for admission to examinations, promotion to a subsequent year of study or in a module as well as attendance modules .....	42
	G.11 Year and semester marks and repetition of modules .....	43
	G.12 Examinations .....	44
	G.13 Examiners .....	46
	G.14 Re-marking of examinations scripts .....	46
	G.15 Compliance with degree requirements and degree privileges .....	46
<b>II.</b>	<b>HONOURS DEGREE</b> .....	46
	G.16 Admission .....	46
	G.17 Registration .....	46
	G.18 Renewal of registration .....	47
	G.19 Termination of registration .....	47
	G.20 Application of old and new regulations .....	47
	G.21 Concurrent registration for two fields of study .....	47
	G.22 Minimum study periods and requirements for honours degrees .....	47
	G.23 Acknowledgement of modules .....	47
	G.24 Requirements for admission to examinations, promotion to a subsequent year of study, promotion in a module and attendance modules .....	48
	G.25 Year and semester marks .....	48
	G.26 Examinations .....	48
	G.27 Examiners .....	48
	G.28 Re-marking of examinations scripts .....	48
	G.29 Compliance with degree requirements and degree privileges .....	48
<b>III.</b>	<b>MASTER'S DEGREE</b> .....	48
	G.30 Admission .....	48
	G.31 Registration .....	49
	G.32 Renewal of registration .....	49
	G.33 Termination of registration .....	49
	G.34 Application of old and new regulations .....	49
	G.35 Concurrent registration for two fields of study .....	49

G.36	Minimum study periods and requirements for master's degrees .....	49
G.37	Acknowledgement of modules .....	50
G.38	Requirements for admission to examinations, promotion to a subsequent year of study, promotion in a module and attendance modules.....	50
G.39	Year and semester marks.....	50
G.40	Examinations .....	50
G.41	Essays .....	50
G.42	Dissertations .....	51
G.43	Draft article for publication .....	51
G.44	Compliance with degree requirements and degree privileges.....	51
<b>IV.</b>	<b>DOCTORATE .....</b>	<b>51</b>
G.45	Admission .....	51
G.46	Registration.....	51
G.47	Renewal of registration .....	51
G.48	Termination of registration .....	51
G.49	Application of old and new regulations .....	51
G.50	Concurrent registration for two fields of study .....	51
G.51	Minimum periods of study and requirements for a doctorate.....	52
G.52	Examinations .....	52
G.53	Theses .....	52
G.54	Draft article for publication .....	52
G.55	Compliance with degree requirements and degree privileges.....	52
G.56	Doctoral degree by virtue of publications.....	52
<b>V.</b>	<b>DISSERTATIONS AND THESES .....</b>	<b>54</b>
G.57	General .....	54
G.58	Technical editing of the dissertation and thesis .....	57
G.59	Synopsis of the dissertation and thesis .....	57
G.60	Evaluation of the dissertation and thesis .....	58
G.61	Article for publication.....	62
<b>VI.</b>	<b>GRANTING OF GRADUATE STATUS WITH A VIEW TO POSTGRADUATE STUDY .....</b>	<b>62</b>
G.62	.....	62
<b>VII.</b>	<b>DIPLOMAS AND CERTIFICATES .....</b>	<b>62</b>
G.63	.....	62



## GENERAL REGULATIONS

*The regulations for degrees, diplomas and certificates here published are subject to change and may be amended prior to the commencement of the following academic year.*

### Definition of terms

For the purposes of these General Regulations, and unless interpreted differently from the context,

- (i) the term “module” also includes the following: semester module and year module; and
- (ii) the term “semester mark” includes the mark awarded/achieved in respect of a module of seven weeks’ duration, as it is normally examined at the end of the semester in which it is presented.

## I. FIRST AND ADVANCED BACHELOR'S DEGREES

### G.1 ADMISSION

1. In order to register for a first bachelor's degree at the University a candidate should
  - (a) be in possession of a matriculation exemption certificate issued by the Matriculation Board;
  - (b) comply with the particular requirements, prescribed in the admission procedures and faculty regulations of the respective faculties and departments, for admission to particular modules and fields of study.
2. A candidate, who does not comply with the requirements in G.1.1(a) above, may also be considered for admission, provided that the candidate
  - (a) is in possession of a certificate deemed by the University to be equivalent to any of the certificates mentioned in G.1.1(a); or
  - (b) is a graduate from another tertiary institution or has been granted the status of a graduate of such an institution; or
  - (c) passes an admissions examination prescribed by the University from time to time.
3. The Senate may limit the number of students allowed to register for a field of study, in which case the dean concerned may, at his or her own discretion, select from the students who qualify for registration those who may be admitted.
4. Subject to other faculty regulations and the stipulations of G.1.3 and G.62, a candidate is admitted to a postgraduate bachelor's degree only if he or she is already in possession of a recognised bachelor's degree.

#### **Admission requirements for candidates with a National Senior Certificate (NSC) from 2009**

The National Senior Certificate (NSC – a 130 credit certificate at level 4 on the NQF) will first be issued at the end of 2008. A learner must pass seven subjects (4 subjects from Group A and 3 subjects from Group B) to be issued the National Senior Certificate.

**National Senior Certificate generic requirements to pursue degree studies at any university:**

The minimum statutory requirement to obtain university entrance is a National Senior Certificate (NSC) certified by Umalusi with an achievement rating of 4 (50-59%) in **four** recognised 20-credit subjects from the designated subject list. Please note that Life Orientation is a 10-credit subject.

**To be able to gain access to a Faculty and specific programmes prospective students require the appropriate combinations of recognised NSC subjects as well as certain levels of achievement in the said subjects.**

In this regard the determination of an admission point score (APS) is explained and a summary of the faculty specific requirements, i.e. the admission point score (APS) per programme and the specific subjects required per programme is provided. Take note that there may be additional subject requirements under "Regulations" in the Regulations and Syllabi of each Faculty.

**Determination of an Admission Point Score (APS, old M-Score)**

The calculation is simple and based on a candidate's achievement in six 20-credit recognised subjects, by using the NSC ratings, that is the "1 to 7 scale of achievement". Thus, the highest APS that can be achieved is 42.

**Life Orientation** is excluded from the calculation determining the APS required for admission per faculty, but the University requires that this subject must be passed at a higher rating than the 3 required to obtain an NSC: For example, the Faculty of Health Sciences requires an achievement level of 5 and the other faculties require an achievement level of 4.

Rating code	Rating	Marks %
7	Outstanding achievement	80-100%
6	Meritorious achievement	70-79%
5	Substantial achievement	60-69%
4	Adequate achievement	50-59%
3	Moderate achievement	40-49%
2	Elementary achievement	30-39%
1	Not achieved	0-29%

Preliminary admission is based on the results obtained in the final Grade 11 examination. Final admission is based on Grade 12 results.

Please note: The final Grade 12 results will be the determining factor with regard to admission.

Alternative admission channels: Candidates with an APS lower than required, or without Mathematics where required, could be considered for admission to a faculty if they meet the additional assessment criteria specified by the University from time to time. Preference will, however, be given to students who comply with the regular admission requirements of the University.

## G.2 REGISTRATION

1. (S.34) A student registers at the University at the time and in a manner determined by the Council from time to time. By virtue of such registration, the student subjects himself or herself to the rules of the University.
2. Registration takes place in accordance with the regulations applicable to the particular degree for which the student registers, and on condition that compliance with the requirements of that degree is the student's responsibility.
3. Subject to exceptions approved by the dean concerned, a student may register for a module only if the official class timetable allows the student to attend all the classes and if there are no test or examination timetable clashes: Provided that this does not apply to students who register for distance education.
4. Subject to exceptions approved by the dean in consultation with the head of the department concerned, a student is not permitted to register for a module later than 15 days after lectures in that quarter or semester have commenced.
5. After the closing dates for amendment to the selection of modules and fields of study, changes may be made only on the recommendation of the head of the department and with the approval of the dean.
6. Registration for a module taken for non-degree or non-diploma purposes may take place only with the approval of the dean.
7. After registration, a student is obliged to pay the fees due on or before the date stipulated by the Council; and a student who cancels his or her registration, is not entitled to any refund and remains liable for the full amount.

## G.3 RENEWAL OF REGISTRATION

1. Students of the University are registered for one year of study, or for a shorter period determined in general or in specific cases by the Council. After a year or period of study has expired, students wishing to continue their studies at the University must renew their registration and pay such fees for renewal of registration as are prescribed by the Council from time to time.
2. Re-registration is permitted only
  - (a) in the case of full-time students, if the student has passed at least the equivalent of four semester modules in a particular year of study, and, in the case of after-hours students, distance education students and students who follow an approved extended study programme, if they have passed at least the equivalent of two semester modules – with the proviso that faculty boards may stipulate other requirements for progress that students must comply with in order to be readmitted;
  - (b) in the case of full-time students, if the student completes the degree for which he or she is still registered within the prescribed minimum period plus two years and, in the case of after-hours students, distance education students and students who follow an approved extended study programme, if such students still complete their studies within the prescribed minimum period plus three years: with the proviso that faculty boards may stipulate other requirements for progress that students must comply with in order to be readmitted.

3. A student who does not comply with the requirements in G.3.2 and who seeks readmission to the faculty, may submit a written request to the dean that his or her application for readmission to the faculty be considered in terms of the set procedure.
4. Regulation G.3.2 is *mutatis mutandis* applicable to students from other tertiary institutions who register at the University.

#### **G.4 TERMINATION OF REGISTRATION**

A dean may, on the recommendation of a particular faculty committee, cancel the registration of a student or the registration for a module during an academic year, if the student fails to comply with the minimum requirements determined by the faculty board with regard to tests, examinations or any other work – with the proviso that a student may request that the dean reconsider the decision in terms of the set procedures.

#### **G.5 APPLICATION OF OLD AND NEW REGULATIONS**

1. Should a regulation, according to which a curriculum has been compiled, be amended, a student who has started his or her curriculum under the old regulation and who has not interrupted his or her study, may complete such a curriculum in accordance with the old regulation – on condition that a faculty board may formulate special transitional requirements in order to enable that student to complete his study in accordance with the new regulation.
2. A student who has been registered for a degree programme and
  - (a) who has failed to renew his or her registration for such a degree programme in the ensuing calendar year; or
  - (b) who has failed a year of study; or
  - (c) who has not complied with the prescribed requirements for progress in accordance with faculty regulations,is deemed to have interrupted his or her study and forfeits the right to continue studies under the old regulation.  
In exceptional cases, a dean may grant such a student permission to continue his or her study in terms of such stipulations as the dean may determine.

#### **G.6 CONCURRENT REGISTRATION FOR TWO FIELDS OF STUDY**

With the permission of the dean/deans concerned, a student may register for a degree, diploma or certificate and another degree, diploma or certificate, whether undergraduate or postgraduate, simultaneously, subject to the regulations applicable to the fields of study in question and to any other stipulations the dean/deans may prescribe on the condition that there shall be no overlap in the course content of the first degree, diploma or certificate and the second degree, diploma or certificate. Such a concession may be withdrawn by the dean/deans concerned if the student does not perform satisfactorily.

#### **G.7 MINIMUM STUDY PERIODS AND REQUIREMENTS FOR BACHELOR'S DEGREES**

(J.S.16) A bachelor's degree is conferred on a student only if he or she complies with the minimum period of study and other requirements as stipulated in the

Joint Statute and the regulations of the University pertaining to the acquisition of that degree.

#### **G.8 RECOGNITION OF MODULES PASSED AT THIS UNIVERSITY**

1. (J.S.16) Modules may be recognised for degree purposes only if the date of the student's matriculation exemption certificate, as specified in G.1.1, becomes effective before 2 April of the academic year in which such a module was completed.
2. If a student wishes to continue his or her study after an interruption, the dean, on the recommendation of the head of the department, may require either that such a student should repeat certain modules already passed or that supplementary work in these modules be undertaken with a view to the continuation of his or her studies.
3. Periods of attendance at and credits for modules which a student obtained at the University and which did not form part of the requirements for a degree already conferred on a student, may be accepted by the dean in consultation with the head of the department concerned, for a bachelor's degree, provided that the student complies with the stipulations in G.8.1 and G.9.4(a).
4. Periods of attendance at and credits for modules which a student acquired at the University and which formed part of the requirements for a degree already conferred on the student, may be accepted by the dean in consultation with the head of the department concerned for a degree in another faculty, or for a second bachelor's degree in the same faculty, provided that there shall be no overlap in the course content of the first degree and the degree in the other faculty or the second degree in the same faculty and furthermore that the student complies with the stipulations in G.9.4(b).

#### **G.9 RECOGNITION OF MODULES/STUDY UNITS PASSED AT OTHER TERTIARY INSTITUTIONS AND THE ADMISSION OF SUCH STUDENTS**

1. (J.S.17) A student who was registered at another tertiary institution, must, on application for admission to this University, submit a certificate of conduct from that tertiary institution, as well as a comprehensive official academic record from the tertiary institution concerned and any other documents that may be required by the head of the department or the dean.
2. (J.S.18) Subject to the stipulations of the Joint Statute, the dean may accept periods of attendance as a registered matriculated student at any other tertiary institution approved by the Senate for this purpose, as part of the student's attendance record for a bachelor's degree. Subject to the stipulations of G.9.3, the dean may, furthermore, accept certificates of competence in any module issued by another tertiary institution, and may recognise such modules by means of exemption from class attendance and the examination – with the proviso that such a certificate of competence be accepted only with regard to a module which is recognised by the tertiary institution where it was taken for approved study programmes, and on condition that the student complies with the stipulations in G.8.1. The head of the department concerned may prescribe supplementary requirements if a student wishes to continue with subsequent modules in the subject in question.

3. If there is overlap in the course content of the degree for which the student wishes to enrol or is enrolled and a degree already conferred by another tertiary institution, the dean may not accept certificates of competence in any module and may not recognise such modules that form part of the degree already conferred.
4. A bachelor's degree is conferred on a student in terms of subparagraph (2) only if
  - (a) the period of the student's attendance is at least equivalent to the full period that is prescribed for the degree;
  - (b) the student, subject to differently worded requirements approved by the Senate on the grounds of previously approved accredited programmes, has attended, at this University, the modules required by the University
    - (i) for a degree for which the period of attendance is three academic years, at least two academic years – on condition that the student has attended at least half the modules prescribed for that degree, as a registered student for that degree;
    - (ii) for a bachelor's degree for which the period of attendance is four academic years, at least during the final two academic years;
    - (iii) for a bachelor's degree for which the period of attendance is four and a half academic years, at least during the final two and a half academic years;
    - (iv) for a bachelor's degree for which the period of attendance is five academic years, at least during the final two academic years;
    - (v) for a bachelor's degree for which the period of attendance is five and a half academic years, at least during the final two and a half academic years;
    - (vi) for a bachelor's degree for which the period of attendance is six academic years, at least during the final three academic years, with the exception of the Bachelor of Arts (Theology) degree, in which case the student must have attended modules at least during the final two academic years.

#### **G.10 REQUIREMENTS FOR ADMISSION TO EXAMINATIONS, PROMOTION TO A SUBSEQUENT YEAR OF STUDY OR IN A MODULE AS WELL AS ATTENDANCE MODULES**

1. **Satisfactory attendance, preparation and payment of tuition fees**
  - (a) A student is permitted to enter an examination or to be promoted in a module only if the lecturer of that module, in consultation with the head of the department, certifies that the student has prepared himself or herself satisfactorily by due performance in his or her work and has fulfilled the attendance requirements.
  - (b) A student may be refused admission to the examination, or promotion to a subsequent year of study, or promotion in a module if the prescribed tuition fees are not paid.
  - (c) A student may be refused admission to the examination, or promotion to a subsequent year of study, or promotion in a module if he or she fails to fulfill the attendance requirements.
  - (d) In exceptional circumstances, where it is deemed appropriate, the Dean of a faculty may excuse a student from attending all or part of a module.

**2. Admission to examination**

Subject to other stipulations in faculty regulations, no minimum year mark or minimum semester mark is required for admission to the examination: Provided that all year and semester modules in a faculty need not be dealt with in the same way, although a large degree of uniformity is desirable.

**3. Promotion to a subsequent year of study and promotion in a module**

(a) Students who have reached the required standard in a module as stipulated in G10.3(b), may be promoted, in accordance with authorised faculty regulations, to the next semester or level in a module without writing the prescribed examination, provided that a student receives credit for such promoted modules only if study in those modules is concluded by successfully completing a prescribed examination.

(b) Subject to other faculty regulations, a student reaches the required standard of progress in a module as intended in G.10.3(a) if he or she has satisfactorily prepared himself or herself by due performance of his or her work and, in addition, has obtained a year/semester mark of at least 65% in the particular module, as composed and calculated in terms of G11.1(a) and (b).

(c) Students, who have been promoted in a module at another university or who have been promoted without writing the examination therein, may be admitted to a subsequent semester or level in the subject, as the case may be, at this University, on condition that a student can obtain credit for a promoted module only after an examination in the subsequent module has been passed at this University.

**4. Attendance modules**

Subject to other faculty regulations, a student receives credit for an attendance module only if he or she has attended classes to the satisfaction of the lecturers concerned and has obtained a year or semester mark of at least 50% for their work.

**G.11 YEAR AND SEMESTER MARKS AND REPETITION OF MODULES**

**1. Year and semester marks**

(a) Each faculty should, by way of faculty regulations, determine the manner in which year and semester marks are compiled: Provided that all year modules and semester modules in a faculty need not be dealt with in the same way, although a large degree of uniformity is desirable.

(b) At the beginning of an academic year or a semester, the head of the department informs the students in his or her department in an appropriate manner concerning the formula for the calculation of the year or semester marks in modules in that department. Before each test, he or she also informs the students of the weight that will be allocated to the results of that test in the calculation of the year or semester mark. Each head of department announces the year or semester marks to the students in his or her department at the latest at the official conclusion of lectures.

**2. Repetition of modules**

(a) A student who fails a particular examination, is obliged to attend the module(s) concluded by that examination again, unless the dean, on the recommendation of the head of the department concerned, grants

exemption from class attendance, in which case the year or semester mark of the student has to be taken into consideration; and exemption in a specific module will be allowed only once.

- (b) Application for exemption from class attendance must be submitted within 14 days after the commencement of lectures – with the proviso that deans may consider justifiably late applications.
- (c) A student who has failed a module, may be exempted by the dean, in consultation with the head of the department, from the examination in such a module and receive credit for it by virtue of the achievement in a subsequent semester in the module concerned.

## **G.12 EXAMINATIONS**

### **1. Examinations and essays**

An examination in a module may be oral and/or written. Essays are prepared and examined as stipulated in faculty regulations.

### **2. Pass requirements**

- 2.1 In order to pass a module, a student must
  - 2.1.1 obtain the minimum examination mark prescribed for that module;
  - 2.1.2 obtain a final mark of at least 50%;
  - 2.1.3 comply with the subminimum in subdivisions of modules, as stipulated in the regulations of the particular faculties.
- 2.2 Each faculty should, by way of faculty regulations, determine the weight that is allocated to the year or semester mark and the examination mark in the calculation of the final mark of the student: Provided that all year modules and semester modules in a faculty need not be dealt with in the same way, although a large degree of uniformity is desirable.
- 2.3 Subject to other faculty regulations, a student passes a module with distinction if he or she obtains a final mark of at least 75%.

### **3. Ancillary examinations**

After writing an examination, the examiners may summon a student for an ancillary examination on particular aspects of the work in a module, with a view to awarding a final examination mark.

### **4. Supplementary examinations**

- 4.1 Subject to other faculty regulations, a student may be admitted to a supplementary examination in a module, in cases where
  - (a) a final mark of between 40% and 49% has been obtained; or
  - (b) a pass mark has been obtained, but the required subminimum in the examination section of the module or divisions thereof has not been obtained.
- 4.2 If the module, in which a final mark of between 40% and 49% has been obtained, is a first-semester module at 100 level, a supplementary examination must be granted.
- 4.3 Subject to other faculty regulations, a student must obtain a final mark of at least 50% in order to pass a supplementary examination. The semester or year mark is not taken into account and the supplementary mark is the final mark.
- 4.4 The highest final mark that may be awarded to a student in a supplementary examination is 50%.



- 4.5 Special supplementary examinations are not arranged for students who are unable to write the examination at the times scheduled for supplementary examinations.
- 4.6 Supplementary examinations cover the same subject matter as was the case for the examinations.
5. **Extraordinary examinations (including the aegrotat)**
  - 5.1 A student who is prevented from preparing for an examination, or from sitting for it, owing to unforeseen circumstances or illness, may be granted permission by the dean to write an extraordinary examination in the particular module(s).
  - 5.2 An application to sit for an extraordinary examination, supported by applicable corroborative proof, should be submitted to the dean in the prescribed manner, within three days of the date of the particular examination that was not written due to unforeseen circumstances – with the proviso that an application that could not be submitted in time, may also be submitted for consideration, provided that there is a valid reason.
  - 5.3 The period to sit for an extraordinary examination is determined by the lecturer, in consultation with the head of the department concerned – on condition that the examination is conducted as soon as possible after the unforeseen circumstances or illness have/has ceased to exist; and on the further condition that an examination in a module may not be sat for in more than one examination period.
  - 5.4 Once a student has sat for an examination, he or she may not afterwards apply for an extraordinary examination on the basis of unforeseen circumstances or illness.
  - 5.5 Should an extraordinary examination be granted, the prescribed fees must be paid by the student; and in cases where the cost of conducting the examination exceeds the prescribed fees, such additional costs may be recovered from the student.
6. **Special examinations**
  - 6.1 A student requiring a limited number of modules to complete his or her degree, may in terms of faculty regulations, be admitted to a special examination.
  - 6.2 If the special examination is conducted before 31 January, such a student must not register again for the module/s in question and the examination is treated as a supplementary examination.
  - 6.3 If the special examination is conducted after 31 January, the student must register again for the module/s in question and a semester mark, examination mark and final mark must be obtained in an appropriate manner. In such a case, the result of the examination will not be taken into consideration with a view to the graduation ceremonies in March/April.
  - 6.4 All the rules applicable to a supplementary examination also apply to a special examination (See G12.4).
  - 6.5 A student only qualifies for a special examination if he or she sat for the prescribed examination in the final (preceding) year of study.

### **G.13 EXAMINERS**

An examination in a module must be conducted by one or more examiner/s who is/are not involved with the instruction of that division of the module that is examined, together with one or more of the lecturers of such a module. Should this be impracticable as a result of the death, resignation, absence, illness or any other inability of the lecturer concerned, the dean of the faculty in question, in consultation with the head of the department concerned, may make the necessary arrangements.

### **G.14 RE-MARKING OF EXAMINATION SCRIPTS**

After conclusion of the examinations departments provide feedback to students concerning the framework used by examiners during examinations, provided that in the case of distance education the dean may make other arrangements to provide feedback to students. The head of the department concerned determines the manner in which feedback is provided. Students may apply for the re-marking of examination scripts after perusal of such scripts and within 14 days after the commencement of the lectures of the ensuing semester, and after payment of the prescribed fee. The examiner will be appointed by the head of the department concerned.

### **G.15 COMPLIANCE WITH DEGREE REQUIREMENTS AND DEGREE PRIVILEGES**

With the exception of an honorary degree, a degree will be conferred on a student only if the student has complied with all the requirements for the particular degree and has reached the level of competence prescribed for each module that is required for the degree, and on condition that no one is entitled to any privileges pertaining to a degree before the degree has been conferred on him or her at a graduation ceremony.

## **II. HONOURS DEGREE**

### **G.16 ADMISSION**

1. Subject to the stipulations of G.1.3 and G.62, a candidate is admitted to the study for the honours degree only if he or she is in possession of a bachelor's degree.
2. A candidate may be refused admission to an honours degree by the head of the department if he or she does not comply with the level of competence required in the subject as determined by the department – with the proviso that a candidate, who fails to comply with the level of competence required, may be admitted if additional study assignments, as agreed upon, are completed and/or examinations are written.
3. A candidate, who is refused admission to an honours degree, may request that the dean reconsider his or her application for admission in terms of the set procedures.

### **G.17 REGISTRATION**

The stipulations of G.2 apply *mutatis mutandis*.

### **G.18 RENEWAL OF REGISTRATION**

1. The stipulations of G.3.1 apply *mutatis mutandis*.
2. Subject to exceptions approved by the dean, on the recommendation of the head of the department, and in the case of distance education where the dean formulates the stipulations that will apply, a student may not sit for an examination for the honours degree more than twice in the same subject.
3. A student for an honours degree must complete his or her study, in the case of full-time students, within two years and, in the case of after-hours students, within three years of first registering for the degree and, in the case of distance education students, within the period stipulated by the dean. Under special circumstances, the dean, on the recommendation of the head of the department, may give approval for a limited extension of this period.

### **G.19 TERMINATION OF REGISTRATION**

The stipulations of G.4 apply *mutatis mutandis*.

### **G.20 APPLICATION OF OLD AND NEW REGULATIONS**

The stipulations of G.5 apply *mutatis mutandis*.

### **G.21 CONCURRENT REGISTRATION FOR TWO FIELDS OF STUDY**

The stipulations of G.6 apply *mutatis mutandis*.

### **G.22 MINIMUM STUDY PERIODS AND REQUIREMENTS FOR HONOURS DEGREES**

1. (J.S.16) An honours degree is conferred on a student only if the student has complied with the following minimum periods of study:
  - (a) One academic year after the qualification has been obtained by virtue of which admission to the study has been granted.
  - (b) Where an honours degree is followed concurrently with a bachelor's degree, one academic year in addition to the minimum period prescribed for the bachelor's degree in question – with the proviso that in cases of exceptional merit, the University may, in agreement with the Joint Statute, shorten the minimum period of attendance.
2. In addition to the stipulations of G.22.1, an honours degree is conferred on a student only if the student has complied with all the requirements laid down in faculty regulations.

### **G.23 ACKNOWLEDGEMENT OF MODULES**

1. [J.S.18(3)] Subject to the stipulations of G.22.1, G.23.2 and the Joint Statute, a dean may acknowledge modules passed at another tertiary institution or at this University in a department other than that in which the honours study is undertaken for the honours degree – with the proviso that at least half of the required modules for the degree in question are attended and passed at this University.
2. If there is overlap in the course content of the degree for which the student wishes to enrol or is enrolled and a degree already conferred, the dean may not acknowledge any modules that form part of the degree already conferred.

**G.24 REQUIREMENTS FOR ADMISSION TO EXAMINATIONS, PROMOTION TO A SUBSEQUENT YEAR OF STUDY, PROMOTION IN A MODULE AND ATTENDANCE MODULES**

The stipulations of G.10 apply *mutatis mutandis*.

**G.25 YEAR AND SEMESTER MARKS**

The stipulations of G.11 apply *mutatis mutandis*.

**G.26 EXAMINATIONS**

**1. Examinations and essays**

- (a) The examination for an honours degree consists of papers, or papers and an essay, and may be oral and/or written.
- (b) The nature and extent of the examinations are determined by the dean, on the recommendation of the head of the department.
- (c) Essays are prepared and examined according to the procedures laid down in faculty regulations.
- (d) A written examination for an honours degree takes place during the examination periods announced annually.
- (e) An oral honours examination may be conducted at a time other than the periods approved for written examinations, provided that this is arranged by the head of the department, in consultation with the dean.

**2. Pass requirements**

The stipulations of G.12.2 apply *mutatis mutandis*.

**3. Ancillary examinations, supplementary examinations, extraordinary examinations and special examinations**

The stipulations of G.12.3 to G.12.6 apply *mutatis mutandis*.

**G.27 EXAMINERS**

The stipulations of G.13 apply *mutatis mutandis*.

**G.28 RE-MARKING OF EXAMINATION SCRIPTS**

The stipulations of G.14 apply *mutatis mutandis*.

**G.29 COMPLIANCE WITH DEGREE REQUIREMENTS AND DEGREE PRIVILEGES**

The stipulations of G.15 apply *mutatis mutandis*.

**III. MASTER'S DEGREE**

**G.30 ADMISSION**

1. Subject to the stipulations of G.1.3 and G.62, a candidate is admitted to study for the master's degree only if he or she is in possession of a bachelor's or honours degree as required by the regulations of the faculty in question.

2. A candidate may be refused admission to a master's degree by the head of the department if he or she does not comply with the standard of competence in the subject as determined by the department – with the proviso that a candidate who does not comply with the required level of competence, may be admitted, provided that he or she completes additional study assignments and/or examinations.
3. A candidate who is refused admission to a master's degree, may request that the dean reconsider his or her application for admission in terms of the prescribed procedure.

### **G.31 REGISTRATION**

The stipulations of G.2 apply *mutatis mutandis*.

### **G.32 RENEWAL OF REGISTRATION**

1. The stipulations of G.3.1 apply *mutatis mutandis*.
2. Subject to exceptions approved by the dean, on the recommendation of the head of the department, a student may not enter for the master's examination in the same subject more than twice.
3. A student who is allowed to present himself or herself more than twice for the examination in the same department, must pay the full fees for this examination.
4. Subject to other faculty regulations, a student for a master's degree must complete his or her studies within four years after first registering for the degree. Under special circumstances, the dean, on the recommendation of the head of the department, may give approval for a limited fixed extension of this period.

### **G.33 TERMINATION OF REGISTRATION**

The stipulations of G.4 apply *mutatis mutandis*.

### **G.34 APPLICATION OF OLD AND NEW REGULATIONS**

The stipulations of G.5 apply *mutatis mutandis*.

### **G.35 CONCURRENT REGISTRATION FOR TWO FIELDS OF STUDY**

The stipulations of G.6 apply *mutatis mutandis*.

### **G.36 MINIMUM STUDY PERIODS AND REQUIREMENTS FOR MASTER'S DEGREES**

1. The master's degree is conferred on a student only if at least one year has expired after the qualifications by virtue of which admission to master's study has been obtained – with the proviso that the student is registered for at least 12 months for a master's degree at this University, although the dean may approve a shorter period.
2. Subject to the stipulations of G.36.1, a master's degree is conferred on a student only if he or she complies with all the requirements laid down in faculty regulations.

### **G.37 ACKNOWLEDGEMENT OF MODULES**

1. Subject to the stipulations of G.36 and G.37.2, a dean may acknowledge for master's study, examinations passed at other tertiary institutions or at this University in a department other than that in which the master's study is undertaken – on condition that dissertations and essays are prepared and examined in terms of these regulations and are completed under the guidance of a supervisor at this University and, on further condition that if the master's degree is conferred only by virtue of an examination, at least half of the required modules for that degree are attended and passed at this University.
2. If there is overlap in the course content of the degree for which the student wishes to enrol or is enrolled and a degree already conferred, the dean may not acknowledge any examinations and modules that form part of the degree already conferred.

### **G.38 REQUIREMENTS FOR ADMISSION TO EXAMINATIONS, PROMOTION TO A SUBSEQUENT YEAR OF STUDY, PROMOTION IN A MODULE AND ATTENDANCE MODULES**

The stipulations of G.10 apply *mutatis mutandis*.

### **G.39 YEAR AND SEMESTER MARKS**

The stipulations of G.11 apply *mutatis mutandis*.

### **G.40 EXAMINATIONS**

#### **1. General**

A master's degree is conferred on a student by virtue of an examination, or an examination and a dissertation, or an examination and an essay, or a dissertation. Examinations may be written and/or oral.

#### **2. Oral and written examinations**

- (a) The nature and extent of examinations are determined by the dean of the faculty in question, on the recommendation of the head of the department.
- (b) A written master's examination takes place during the examination period announced annually.
- (c) An oral master's examination may be conducted at a time other than the periods approved for written examinations, provided that this is arranged by the head of the department, in consultation with the dean.
- (d) The stipulations of G.12.2 to 12.6, G.13 and G.14 apply *mutatis mutandis* to examinations.

### **G.41 ESSAYS**

Essays are prepared and examined according to the instructions that are laid down in the faculty regulations.

**G.42 DISSERTATIONS**

The stipulations of G.57 to G.60 apply.

**G.43 DRAFT ARTICLE FOR PUBLICATION**

The stipulations of G.61 apply.

**G.44 COMPLIANCE WITH DEGREE REQUIREMENTS AND DEGREE PRIVILEGES**

The stipulations of G.15 apply *mutatis mutandis*.

**IV. DOCTORATE**

**G.45 ADMISSION**

1. Subject to cases where a master's degree is not laid down as a prerequisite and subject to the stipulations of G.1.3 and G.62, a candidate is admitted to doctoral study only if he or she is in possession of a master's degree.
2. A candidate may be refused admission to doctoral study by the head of the department, if he or she does not comply with the standard of competence in the subject as determined by the department – with the proviso that a candidate who does not comply with the required level of competence, may be admitted, provided that additional study assignments and/or examinations are completed.
3. A candidate, who is refused admission to doctoral study, may request that the dean reconsider his or her application for admission in terms of the prescribed requirements.

**G.46 REGISTRATION**

The stipulations of G.2 apply *mutatis mutandis*.

**G.47 RENEWAL OF REGISTRATION**

The stipulations of G.3.1 and G.32.4 apply *mutatis mutandis*.

**G.48 TERMINATION OF REGISTRATION**

The stipulations of G.4 apply *mutatis mutandis*.

**G.49 APPLICATION OF OLD AND NEW REGULATIONS**

The stipulations of G.5 apply *mutatis mutandis*.

**G.50 CONCURRENT REGISTRATION FOR TWO FIELDS OF STUDY**

The stipulations of G.6 apply *mutatis mutandis*.

### **G.51 MINIMUM PERIODS OF STUDY AND REQUIREMENTS FOR A DOCTORATE**

1. The doctorate is conferred on a student only if
  - 1.1 one of the following periods have expired:
    - (a) At least four years after complying with all the requirements for a three-year bachelor's degree.
    - (b) At least three years after complying with all the requirements for a four-year bachelor's degree.
    - (c) At least two years after complying with all the requirements for a bachelor's degree of five years or more.
    - (d) At least two years after complying with all the requirements for a master's degree.
  - 1.2 with the exception of a shorter period that may be approved by the dean, at least 12 months since registration for the doctorate at this University have expired.
2. In addition to the stipulations of G.51.1, a doctorate is conferred on a student only if he or she has complied with all the requirements laid down in faculty regulations.

### **G.52 EXAMINATIONS**

1. **General**

A doctorate is conferred by virtue of a thesis – with the proviso that the faculties may lay down the additional requirements of written and/or oral examinations.
2. **Doctoral examinations**
  - (a) The dean, on the recommendation of the head of the department, determines the nature and extent of examinations, as well as the pass requirements.
  - (b) The results of the examination are presented to the dean for ratification.

### **G.53 THESES**

The stipulations of G.57 to G.60 apply.

### **G.54 DRAFT ARTICLE FOR PUBLICATION**

The stipulations of G.61 apply.

### **G.55 COMPLIANCE WITH DEGREE REQUIREMENTS AND DEGREE PRIVILEGES**

The stipulations of G.15 apply *mutatis mutandis*. The doctorate is not conferred with distinction.

### **G.56 DOCTORAL DEGREE BY VIRTUE OF PUBLICATIONS**

1. **General**

This doctoral degree is conferred in those faculties where the relevant faculty regulations make provision for it.



**2. Admission**

The degree is conferred on a candidate who enjoys international recognition by virtue of outstanding and extensive research.

**3. Application**

- (a) A candidate must apply in writing to be considered for the degree.
- (b) Should a student wish to graduate at a particular ceremony, an application must be submitted before the closing date of the various graduation ceremonies, which is announced annually.
- (c) The application must be accompanied by
  - (i) four sets of copies of the publications by virtue of which application is made;
  - (ii) a declaration made before a Commissioner of Oaths in which the candidate testifies that the publication/s submitted for the doctoral degree
    - has/have not previously been submitted to this or any other tertiary institution for such a doctoral degree;
    - is/are his or her own work, and with regard to such publication/s of which he or she is co-author, that his or her personal contribution to those works is clearly stated;
    - take(s) place with due recognition given to the author's copyright in accordance with the case.
  - (iii) a summary of not more than 500 words that indicates the contribution that the work has made to the discipline.

**4. Registration**

A candidate must register in the manner determined by the University and pay the prescribed registration fee.

**5. Evaluation of the publications**

- (a) The dean appoints a committee, chaired by the chairperson of the Research Committee and of which the head of the department concerned is a member, to make a recommendation to the faculty board as to whether the works have sufficient substance to be submitted for examination in terms of G.56.5(b).
- (b) If the faculty board accepts the recommendation, the Postgraduate Committee appoints an examination panel for a particular candidate, subject to approval by the dean.
- (c) The head of the department concerned compiles a list of names of potential examiners both inside and outside of South Africa from which the Postgraduate Committee chooses at least three external examiners from outside the University, all of whom must be recognised internationally as having made significant contributions in the field of study. Normally, at least two of these examiners would be from outside South Africa.
- (d) No examiner should have any interest in the candidate or in any way be involved in the research that the candidate has done previously.
- (e) External examiners must be from different institutions.
- (f) As soon as a potential examiner has accepted his/her appointment as examiner, he/she is supplied with a formal letter of appointment as well as documentation on the policy of the University concerning examinations. Examiners must sign an acceptance form that is to be returned to the Head: Student Administration.

- (g) A candidate passes if all the members of the examination panel accept the publications for the purposes of conferring the doctoral degree, and on condition that if all but one of the examiners accept the work, the dean, after consultation with the Postgraduate Committee, may appoint a knowledgeable and esteemed academic of stature from outside the University as additional examiner. If the additional examiner accepts the publications, the candidate passes. If such an examiner also rejects the publications, the doctorate is not conferred.
- (h) A candidate is only considered once for a doctoral degree based on publications.
- (i) The degree is not conferred with distinction.
- (j) After a decision on whether the degree is to be conferred or not, has been reached, as indicated in G.56.5(g), the Head: Student Administration has to
  - (i) address a letter to the examiners to thank them for their participation in the examination and for their recommendations;
  - (ii) inform the examiners of the final result and indicate to them what their further involvement, if any, will be in the remainder of the process;
  - (iii) inform the candidate and the head of the department of the final result.

## **V. DISSERTATIONS AND THESES**

### **G.57 GENERAL**

#### **1. Approval of topic and title**

- (a) Applications for approval of a topic and title, as well as changes of titles, are submitted to the relevant Postgraduate Committee, on recommendation of the relevant head of the department.
- (b) The Postgraduate Committee considers the applications and either approves them or refers them back to the head of the department.
- (c) In the event of a dispute between the head of the department and the Postgraduate Committee an appeal in writing can be made to the dean. The decision of the dean is final.
- (d) The titles of theses/dissertations are submitted to the faculty board for notification.

#### **2. Non-disclosure of the contents of a study**

- (a) Where part or all of the contents of the study must remain confidential, the supervisor will be required to submit an application to the Postgraduate Committee setting out the grounds for such a request and indicating the duration of the period of confidentiality. This period would normally not exceed 2 (two) years.
- (b) The Postgraduate Committee considers the application and either approves it or refers it back to the supervisor.
- (c) In the event of a dispute between the supervisor and the Postgraduate Committee an appeal in writing can be made to the dean. The decision of the dean is final.

#### **3. Designation of supervisors or co-supervisors**

- (a) The Postgraduate Committee, on the recommendation of the head of the department concerned, designates a supervisor and/or co-supervisor from

within the faculty for a particular candidate. Should the Postgraduate Committee refuse to confirm the recommendation by the head of department, the matter is referred to the dean for a final decision.

- (b) A person designated as supervisor, should hold the necessary qualifications and have the appropriate stature and experience to supervise postgraduate candidates.
- (c) A person designated as supervisor, must be appointed to an academic position in the University, unless adequate justification can be submitted to the committee as to why an external person should be designated.
- (d) On the retirement or resignation of a supervisor from the University's service, he or she may, with approval of the Postgraduate Committee concerned, and after consultation with the head of the department, for a period of not longer than two years after retirement or resignation, still act as supervisor for the student for which he or she was appointed as supervisor, in order to enable such a student to complete his or her dissertation/thesis. For this purpose and for this period such a supervisor will be deemed to be an accredited lecturer of the University. If on the retirement or resignation of a supervisor from the University's service, he or she is no longer prepared to act as supervisor for the student for which he or she was appointed as supervisor, a new supervisor is appointed as stipulated in G.57.3(a) to (c).
- (e) The designation of supervisors and co-supervisors is submitted to the faculty board for notification.

**4. Preparation and submission of the dissertation or thesis**

- (a) The supervisor has the responsibility to ensure that the dissertation/thesis is properly prepared by the student.
- (b) A dissertation/thesis can only be submitted with the written permission of the supervisor. Should the supervisor refuse to grant permission for submission, the candidate may appeal to the Postgraduate Committee. The Postgraduate Committee may allow the dissertation/thesis to be submitted for examination or turn down the appeal. The decision of the Postgraduate Committee is final.
- (c) A dissertation/thesis is submitted to the Head: Student Administration, before the closing date for the various graduation ceremonies as announced annually.
- (d) On submission of the dissertation/thesis the student should also submit a written statement by the supervisor or chairperson of the Postgraduate Committee, where applicable, approving submission of the dissertation/thesis.
- (e) A student for the master's degree/doctorate, on submission of the dissertation/thesis, has to declare the following before a Commissioner of Oaths: "I declare that the dissertation/thesis, which I hereby submit for the degree ..... at the University of Pretoria, is my own work and has not previously been submitted by me for a degree at this or any other tertiary institution."
- (f) For examination purposes, a student must, in consultation with the supervisor, submit a sufficient number of bound copies of the dissertation/thesis, printed on good quality paper and of good letter quality, to the Head: Student Administration. Permission to submit the dissertation/thesis in unbound form may be obtained from the supervisor concerned on condition that a copy of the final approved

dissertation/thesis is presented to the examiners in bound format or electronic format.

- (g) Should the supervisor deem it to be appropriate, an electronic copy of the dissertation/thesis must be submitted to the Head: Student Administration for examination purposes in the format specified by the faculty and in accordance with the minimum specifications set by the Department of Library Services. The Postgraduate Committee in consultation with the dean may determine whether the electronic copies should be submitted instead of or in addition to the paper copies.  
[The specifications are available at:  
<http://upetd.up.ac.za/authors/publish/standards.htm#specs>].
- (h) If a dissertation/thesis is accepted, but the student is required to make certain amendments in accordance with the examiners' decisions, the amendments should be made to all copies to the satisfaction of the supervisor concerned, who must submit a declaration to this effect to the Head: Student Administration before 15 February for the Autumn graduation ceremonies and before 15 July for the Spring graduation ceremonies.
- (i) In addition to the copies mentioned in G.57.4(f), each successful student must submit a bound paper copy as well as two electronic copies of the approved dissertation/thesis to the Head: Student Administration in the format specified by the faculty and in accordance with the minimum standards set by the Department of Library Services, before 15 February for the Autumn graduation ceremonies and before 15 July for the Spring graduation ceremonies, failing which the degree will only be conferred during a subsequent series of graduation ceremonies.  
[The specifications are available at:  
<http://upetd.up.ac.za/authors/publish/standards.htm#specs>]

**5. Progress reports**

- (a) The supervisor reports once a year in writing to the head of department on the progress of his/her candidate.
- (b) The head of department annually submits a report to the Postgraduate Committee on the progress of all of the postgraduate students in the department.
- (c) Once a year the Postgraduate Committee submits a general report on postgraduate matters to the faculty board.

**6. Intellectual property**

- (a) All rights in regard to intellectual property that is produced by a student during his/her studies or as a result of any research project conducted at the University or through the use of the equipment of the University, vest in the University, in terms of the contract entered into by the student and/or his/her parents or guardians at registration. This stipulation applies *inter alia* where the student works under study guidance or as a member of a project team of the University. It also applies where the student does contract work for a third party as a member of a research team of the University. The University and the student may, however, agree in writing to another arrangement.
- (b) A student and the University may conclude an agreement regarding the publication of an essay, a dissertation, thesis and/or any article, as contemplated in G.61. Should the copyright of the essay, dissertation,

thesis and/or article be the only exploitable intellectual property that arises from such essay, dissertation, thesis and/or article, the University would normally transfer the copyright to the student, subject to certain conditions.

A faculty may, in consultation with the Office of the Registrar, make arrangements that apply to that specific faculty.

- (c) In the absence of any agreement as contemplated in G.57.6(b), the University has the right to reproduce and/or publish, in any manner it may deem fit, the essay, dissertation, thesis and/or article as contemplated in G.61, and to distribute such reproduction.
- (d) On publication of the essay, dissertation, thesis or any article as contemplated in G.61, or an adaptation thereof, it should be stated that it emanates from a bachelor's/ master's/doctoral study at the University. The name of the supervisor/promoter and the department, in which the study was completed, should also be acknowledged. Reprints should state the title and date of the original publication.
- (e) The above should be read in conjunction with the Intellectual Property Law Policy: Personnel and Students, as amended from time to time.

**G.58 TECHNICAL EDITING OF THE DISSERTATION AND THESIS**

- 1. Subject to exceptions that have to be approved in writing by the dean, in consultation with the supervisor, the technical editing of a dissertation/ thesis should comply with the following requirements:

**1.1 Title page**

The title page of the copies of the dissertation/thesis submitted should contain the following:

- (a) (The full title of the dissertation/thesis) .....
- by
- (b) (Full name of the student).....
- (c) Submitted in partial fulfilment of the requirements for the degree .....
- or
- Submitted in fulfilment of the requirements for the degree.....
- in the Faculty of ....., University of Pretoria
- (d) (Year and date of submission) .....

**1.2 Format and cover**

The dissertation/thesis should be submitted in a format not larger than A4. The bound copies must be bound in a hard cover, on which the title of the dissertation/thesis and the name of the student are printed. The name of the student and the year of submission of the dissertation/thesis should appear on the spine of each bound copy.

**G.59 SYNOPSIS OF THE DISSERTATION AND THESIS**

- 1. (a) A summary of the dissertation/thesis in English of not more than 500 words should be compiled and included by the student in each bound copy of the dissertation/thesis.
- (b) In addition to the summary in G.59.1(a), an abstract, in English, of the doctoral thesis (350 words), as well as the title page in English, should be submitted together with the examination copies of the thesis.

- (c) A list of key terms to ensure recovery of the source should also be submitted together with the examination copies of the dissertation/thesis.
- 2. The title of the abstract referred to in G.59.1(b) contains the following:
  - (a) (The full title of the thesis) .....
  - by
  - (b) (Full name of the student) .....
  - (c) Supervisor .....
  - Co-supervisor .....
  - (d) Department .....
  - (e) Degree for which the thesis is submitted .....
- 3. The student submits the summary of the dissertation, and the summary and abstract of the thesis for approval by the supervisor before final presentation thereof.

## **G.60 EVALUATION OF THE DISSERTATION AND THESIS**

### **1. Appointment of the examination panel**

- (a) A student should inform the Head: Student Administration, in writing, of the intention to submit the dissertation/thesis at least three months prior to submission, in order that examiners can be notified accordingly.
- (b) The Postgraduate Committee appoints the examination panel for a particular candidate subject to the provisions of regulation G.60.1(c).
- (c) The supervisor in consultation with the head of the department concerned compiles a list of names of potential examiners both inside and outside of South Africa from which the Postgraduate Committee appoints examiners in the following manner:
  - (i) For dissertations: At least one internal examiner and at least one external examiner from outside the University.
  - (ii) For theses: At least one internal examiner, at least two external examiners from outside the University, of whom at least one must preferably be from outside South Africa and at least two substitute examiners for purposes of attending the oral examination as provided for in G.60.4(e)(ii).
- (d) The supervisor should be an internal examiner.
- (e) An external examiner should not be associated in any way with the candidate or in any way be involved in the research that the candidate has done previously, neither should a substitute examiner in any way be involved in the research that the candidate has done previously.
- (f) External examiners must be from different institutions.
- (g) A summary of the dissertation/thesis in English of not more than 500 words compiled by the student will be made available to potential examiners in order to enable them to decide whether they have the expertise to accept the nomination.
- (h) As soon as a potential examiner has accepted his appointment as examiner, he/she is supplied with a formal letter of appointment as well as documentation on the policy of the University concerning examinations. Examiners must sign an acceptance form, which is to be returned to the Head: Student Administration.

**2. Identity of members of the examination panel**

- (a) The identity of the examiners, other than the internal examiners, may not be revealed to the candidate until the examination process has been completed and then only with the consent of the examiner and the Postgraduate Committee.
- (b) The identity of the examiners is made known in the programme of the graduation ceremony at which the degree is to be conferred on the candidate.

**3. Criteria for evaluation**

- (a) A dissertation must be proof of a candidate's ability to work independently.
- (b) A thesis must contain proof of a candidate's ability to conduct original research that contributes to the development of new knowledge and expertise.
- (c) A dissertation/thesis is also evaluated on the following and should otherwise also comply with the requirements stipulated by faculties:
  - (i) scientific and academic standard of research; research procedures and techniques; methodology; definition and extent of research; theoretical foundation; coverage of literature and comprehension of field of research;
  - (ii) scientific and academic quality of processing; presentation, analysis and synthesis of data; structure and logical development and arrangement of content; as well as critical findings, conclusions and recommendations;
  - (iii) editing and use of language;
  - (iv) technical finish and layout which must meet the requirements set by faculties; and
  - (v) whether the dissertation/thesis or parts thereof is publishable.
- (d) If a dissertation has been rejected in terms of regulation G.60.4(d)(v), the student may submit an amended version or another dissertation within two years, and in such a case the student must bear the full cost of the examination.
- (e) A student is allowed to submit a thesis that has been rejected only once in amended form, and in such a case, he or she must bear the full cost of the examination.

**4. Examiners' reports**

- (a) Every examiner independently and individually submits a report to the Head: Student Administration. The reports are treated confidentially.
- (b) Every report has to contain one of the following recommendations, namely:
  - (i) that the degree be conferred without any changes to be made by the candidate to the dissertation/thesis;
  - (ii) that the degree be conferred as soon as minor changes have been made to the dissertation/thesis by the candidate, to the satisfaction of the head of the department;
  - (iii) that the degree be conferred as soon as the candidate has made major changes to the dissertation/thesis to the satisfaction of the examination panel;

- (iv) that the dissertation/thesis does not meet the required standard, but that the candidate be invited to review the dissertation/thesis and to resubmit the dissertation/thesis at a later stage for re-examination;
  - (v) that the dissertation/thesis be rejected and that the candidate does not pass;
  - (vi) that the candidate should be called for oral questioning by the examination panel prior to finalisation of the result;
  - (vii) in addition to the above in the case of dissertations, the mark that the candidate has achieved: on condition that at least 50% be regarded as a pass mark and at least 75% as a pass with distinction.
- (c) The reports are made available to the head of the department by the Head: Student Administration.
- (d) In the case of a dissertation, the supervisor and the head of the department review the examiners' reports and submit a consolidated report with one of the following recommendations to the Postgraduate Committee:
- (i) that the degree be conferred;
  - (ii) that the degree be conferred as soon as minor changes have been made to the dissertation by the candidate to the satisfaction of the head of the department;
  - (iii) that the degree be conferred as soon as the candidate has made major changes to the dissertation to the satisfaction of the examination panel;
  - (iv) that the dissertation does not meet the required standard, but that the candidate be invited to review the dissertation and to resubmit the dissertation at a later stage for re-examination;
  - (v) that the dissertation be rejected and that the degree is not conferred on the candidate;
  - (vi) that the candidate should be called for oral questioning by the examination panel prior to finalisation of the result;
  - (vii) in addition to the above, the mark that the candidate has achieved: on condition that at least 50% be regarded as a pass mark and 75% as a pass with distinction.
- (e) (i) In the case of a thesis, the examiners' recommendations made in terms of G.60.4(b) are preliminary in nature and subject to the successful completion of an oral examination by the candidate as provided for in G.60.4(e)(ii)–(iv) below, or such recommendations are treated as provided for in G.60.4(f) below, as the case may be.
- (ii) The supervisor arranges an oral examination chaired by the head of the department during which the candidate is required to do a presentation on the thesis. The examiners appointed in terms of G.60.1 constitute the examination commission for the oral examination. If an examiner cannot participate in the examination the supervisor calls upon one of the substitute examiners appointed in terms of G.60.1 to act as a member of the examination commission.
  - (iii) The supervisor in consultation with the head of the department makes the relevant section(s) of the examiners' reports available to the candidate in accordance with G.60.5(c) beforehand in order for the necessary changes to be made to the thesis before the presentation.
  - (iv) After the presentation by the candidate, the examination commission constitutes a closed meeting chaired by the head of the department



to consider the success of the candidate's representation, to review all the examiners' reports and to submit a consolidated report with one of the following recommendations to the Postgraduate Committee:

- that the degree be conferred;
  - that the thesis does not meet the required standard, but that the candidate be invited to review the thesis and to resubmit it at a later stage for re-examination;
  - that the thesis be rejected and that the degree not be conferred on the candidate.
- (f) In the case of a thesis, where all the examiners recommended in terms of G.60.4(b)(v) that the thesis be rejected, the supervisor and the head of the department review the examiners' reports and submit a consolidated report to the Postgraduate Committee.

**5. Treatment of examiners' reports**

- (a) Under no circumstances shall any party modify any examiner's report.
- (b) The contents of the examiners' reports or the consolidated examiners' report may only be revealed to the candidate with the permission of the Postgraduate Committee and with the consent of the examiners.
- (c) In the event that the candidate has to make corrections to the dissertation/thesis, the relevant section(s) of the examiners' reports will be made available to the candidate by the supervisor in consultation with the head of the department in order for the necessary changes to be made to the dissertation/thesis.

**6. Finalisation of reports**

- (a) Should the examiners' reports not reflect substantial consensus, the head of the department in consultation with the supervisor, submits a report to the Postgraduate Committee with a recommended solution. Under no circumstances shall a report of any examiner be ignored.
- (b) Should it be impossible to reach consensus, the dean, after consultation with the Postgraduate Committee and the head of the department, appoints an additional external examiner who has international standing in the field of research to evaluate the dissertation and report to the Postgraduate Committee on the matter.
- (c) The Postgraduate Committee, after considering all the reports (including the report mentioned in G.60.6.(b)) makes a preliminary decision on the conferment or not of the degree. The committee may make any one of the recommendations as indicated in G.60.4(d) or (e)(iv). The recommendation, together with all relevant documentation, is submitted to the dean.
- (d) Should the dean concur with the recommendation, he/she takes a decision accordingly.
- (e) Should the dean not concur with the recommendation, he/she consults with the Postgraduate Committee. For purposes of this meeting, the dean becomes a member of the Postgraduate Committee and also acts as chair of the Postgraduate Committee. The extended committee takes a decision by means of a majority vote. Should there be a tie of votes, the dean has a deciding vote.
- (f) After a decision on the result of the dissertation/thesis has been reached as indicated in G.60.6(d) or (e), the Head: Student Administration has to

- (i) address a letter to the examiners to thank them for their participation in the examination and for their recommendations;
- (ii) inform the examiners of the final result and indicate to them what their further involvement, if any, will be in the remainder of the process;
- (iii) inform the candidate, the supervisor, the co-supervisor and the head of the department of the final result.

#### **G.61 ARTICLE FOR PUBLICATION**

Unless the Senate, on the recommendation of the supervisor, decides otherwise, a student, before or on submission of a dissertation, must submit at least one draft article for publication in a recognized academic journal and in the case of a thesis, must submit proof of submission of an article issued by an accredited journal, to the Head: Student Administration.

The draft or submitted article, as the case may be, should be based on the research that the student has conducted for the dissertation/thesis and be approved by the supervisor if the supervisor is not a co-author.

The supervisor shall be responsible for ensuring that the paper is taken through all the processes of revision and resubmission, as may be necessary. Conferment of the degree may be made subject to compliance with the stipulations of this regulation.

### **VI. GRANTING OF GRADUATE STATUS WITH A VIEW TO POSTGRADUATE STUDY**

**G.62** The Senate may

- (a) grant a graduate of another university (either in the Republic or elsewhere) a status at the University that is equivalent to the status the student has at such other university.
- (b) admit a person, who
  - (i) has passed examinations at another university or institution (either in the Republic or elsewhere) which the Senate deems equivalent to, or higher than the examinations prescribed for a degree at the University, which are set as a prerequisite for admission to a particular postgraduate study programme, or for the admission of such a person as a research student; or
  - (ii) in another manner has reached a standard of competence the Senate considers adequate for the purposes of postgraduate study or research at the University,  
as a student for a postgraduate degree, diploma or certificate.

### **VII. DIPLOMAS AND CERTIFICATES**

**G.63** Subject to provisions to the contrary in faculty regulations, the General Regulations shall apply *mutatis mutandis* to diplomas and certificates.