

**FACULTIES OF THE
UNIVERSITY OF PRETORIA**

HUMANITIES
NATURAL AND AGRICULTURAL SCIENCES
LAW
THEOLOGY
ECONOMIC AND MANAGEMENT SCIENCES
VETERINARY SCIENCE
EDUCATION
HEALTH SCIENCES
ENGINEERING, BUILT ENVIRONMENT AND INFORMATION TECHNOLOGY

Address all correspondence to:

**The Director: Academic Administration
University of Pretoria
PRETORIA
0002**

Cheques and postal orders must be crossed and made payable to
the *University of Pretoria*.

**Telephone: 012 420 4111
Fax: 012 362 5168/362 5190
Web address: <http://www.up.ac.za/>**

TABLE OF CONTENTS

ACADEMIC PERSONNEL	1
GENERAL INFORMATION	9
Admission	9
Selection	9
Statement of symbols	9
Medium of instruction	9
Bursaries and loans	10
Accommodation	10
Welcoming day and academic information week	10
Prescribed books	10
Amendment of regulations and fees	10
Definition of terms.....	10
REGULATIONS	12
Admission to undergraduate study	12
Academic literacy.....	13
Computer and information literacy.....	13
Registration for a particular year	13
Credits for unregistered students	14
Pass requirements.....	14
DEGREES AND DIPLOMAS CONFERRED/AWARDED IN THE FACULTY	16
Bachelor's degrees	17
Regulations applicable to all bachelor's degrees	18
Prerequisites for modules	18
BCom	28
BAdmin	56
Transitional Arrangements	60
Honours degrees	63
BCom(Hons) and BAdmin(Hons).....	63
Master's degrees	66
MCom and MAdmin	66
MBA	68
MPA	69
MPhil	70
Doctor's degrees	71
DCom and DAdmin	71
DBA.....	73
PhD	75
Postgraduate Diplomas	76
Postgraduate Diploma in Investigative and Forensic Accounting	76
Postgraduate Diploma in Business Administration	77
Certificate	78
Certificate in the Theory of Accountancy	78
Other registrations	79
SYLLABI	80
PRIZES AND MEDALS IN THE FACULTY	121

FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES PERSONNEL AS AT 30 AUGUST 2005

Dean:

Prof. C. Koornhof, BCom(Hons)(Pret) MCom(Wits) DCom(Pret) FCCA CA(SA) RAA

SCHOOL OF MANAGEMENT SCIENCES**Department of Marketing and Communication Management**

Rensburg, R.S., BA(Hons) MA(RAU) DLitt et Phil(Unisa)	Professor (Head)
De Wet, J.M., BCom(Hons)(PU for CHE)	
MCom(Stell) DCom(PU for CHE)	Professor
Du Plessis, P.J., BCom MBL DBL(Unisa)	Professor
Puth, G., PhD(UOFS)	Extraordinary Professor
Schreuder, A.N., MCom(Pret) DCom(RAU)	Extraordinary Professor
Pitt, L., MBA DCom(Pret)	Honorary Professor
Grobler, A.F., BA(Hons) MA PhD(UOFS)	Associate Professor
North, E.J., BCom(Hons) MCom DCom(Unisa)	Associate Professor
Van Heerden, C.H., BSc(Agric) BCom(Hons) MCom DCom(Pret)	Associate Professor
Jordaan, Y., BCom(Hons) MCom DCom(Pret)	Associate Professor
Ehlers, L., MCom(RAU) DCom(Pret)	Senior Lecturer
Van der Waldt, D.L.R., BA(Hons) MA(UOFS) PhD(PU for CHE)	Senior Lecturer
Bezuidenhout, L., BA(Hons) MA(Pret)	Lecturer
Chaka, M., BA(Hons)(Univ North West) MA(UP)	Lecturer
De Beer, E., BA(Hons)(RAU) MA(Pret)	Lecturer
Kotze, T.G., BA BCom(Hons)(Pret) MCom(Pret)	Lecturer
Leonard, A., BA(Hons)(UOFS) MPhil(UP)	Lecturer
Maubane, P., BCom(UNIBO) BCom(Hons)(Vista)	
MBA(PU for CHE) HED(Unisa)	Lecturer
Swart M.R., BCom(Hons)(Unisa) MBL(Unisa)	
MPhil(UP) PhD(Vista) HED(Unisa)	Lecturer
Van der Merwe, M.C. BCom(Hons)(Pret) MCom(Unisa)	Lecturer
Van Heerden, G., BCom(Hons) MCom(Pret)	Lecturer
Van Oudtshoorn Van Rheede, G.P., BA(Hons) MA(UOFS)	
MA(UOFS)	Lecturer
Hern, L.A., BCom(Hons)(Pret)	Junior Lecturer

Department of Human Resources Management

Vermeulen, L.P., MA DPhil(Pret) RPP	Professor (Head)
Zinn, C.A., BEd(Hons)(Unisa) MEd(UWC) EdM	
EdD(Harvard) HED(UWC)	Extraordinary Professor
Basson, J.S., BSc(PU for CHE) MA DPhil(Pret) HED RPP	Professor
Brand, H.E., MA DPhil(Pret) RPP	Professor
De Beer, J.J., MA DPhil(Pret) RPP	Associate Professor
Hoole, C., MA DPhil(Pret)	Associate Professor
Buys, M.A., BA(Hons)(Pret) MA(Unisa) RPP	Senior Lecturer
Schaap, P., BCom(Hons) MCom DCom(Pret) Dip in Food Technology	Senior Lecturer
Steyn, G.J., BA(Hons)(Pret) MA(UOFS) RPP	Senior Lecturer
Van der Walt, R. v M., MCom DCom(Pret)	Senior Lecturer
Ackermann, C.P., BA(Hons)(Unisa) MA(RAU)	Lecturer

Du Plessis, Y., BSc(Hons)(Pret) MDP(Unisa) MBA(Pret)	
PhD(Pret) RPP	Lecturer
Olckers, C., BCom(Hons) MCom(Pret)	Lecturer
O'Neil, S.M., MA(Pret)	Lecturer
Mashigo, M.N.R., BCom(Hons)(Pret)	Junior Lecturer
Pillay, P., BCom(Hons)(Pret)	Junior Lecturer

Department of Business Management

Nieman, G.H., BCom MBA(Pret) PhD(Vista)	Professor (Head)
Raath, L., BCom(Hons)(Pret) CA(SA) CPM(Unisa) ES Log (ECBL).....	Honorary Professor
Venter, D.J., MBA(UCT) MCom(Wits) DCom(Unisa)	Extraordinary Professor
De Wit, P.W.C., BCom MBA DBA(PU for CHE) CFA(SA)	Professor
Maasdorp, E.F. de V., BCom(Hons) MBA DCom(Pret) THED	Professor
Marx, A.E., MCom DCom(Pret) THED	Professor
Janse van Vuuren, J.J., BCom MBA DBA(Pret).....	Associate Professor
De Villiers, W.A., BMil(Stell) MBA(Pret) DBA(Pret).....	Senior Lecturer
Pretorius, M., BSc(Agric)(Pret) BSc(Agric)(Hons)(UNIN) MSc(Agric)(UNIN) MBL(Unisa) DTech(Tech Pret)	Senior Lecturer
Vögel, A.J., BCom(RAU) BCom(Hons) MCom(Pret).....	Senior Lecturer
Botha, M., BCom MPhil(Pret)	Lecturer
Le Roux, I., BA HOD BEd ETD(Hons) MPhil Ent(UP) PhD Ent (UP).....	Lecturer
Maritz, R., BA(Hons) MA(Pret) MBL(Unisa)	Lecturer
Niemann, W., BCom BCom(Hons) MCom(UP)	Lecturer
Strydom, M.S., BA HED(UOFS) BA(Hons) MBA(Stell)	Lecturer
Fraser, J.F.E., BCom BCom(Hons)(Wits)	Junior Lecturer
Patsa, I., BPL(Hons).....	Junior Lecturer

Department of Tourism Management

Heath, E.T., BCom(Hons)(Stell) MCom(Fort Hare) DCom(UPE) FTS FIMM	Professor (Head)
Lubbe, B.A., BCom(RAU) BCom(Hons) MCom(Unisa) DCom(Pret)	Associate Professor
Wilson, G.D.H., BA(PU for CHE) BA(Hons)(Unisa) MA(PU for CHE) DPhil(Pret) MURP(UOFS) THED	Associate Professor
Francis, C.V., BCom(Vista) BCom(Hons) MCom(RAU) HDipED(Wits) .	Senior Lecturer
Fairer-Wessels, F.A., BBib(Hons)(UP) MPhil(Univ of Wales) DPhil(Pret)	Lecturer
Tlhagale, M.P., BAEd(Unibo) BA(Hons)(Pret).....	Lecturer

School of Public Management and Administration

Kuye, J.O., BA(Manitoba) MPA(Winnipeg) PhD(Manitoba) Canada.....	Director/ Professor (Head)
Thornhill, C., BA(Hons) MA DPhil(Pret)	Professor Emeritus
Genge, M., PhD (Michigan State University USA)	Extraordinary Professor
Bouare, O., BA(Univ of Abidjan) MA(Univ of Caen) PhD(Univ of Paris) PhD (New York School of Social Research)	Professor
Brynard, P.A., BA(Hons) MA DPhil(Pret) DTI.....	Professor
Fourie, D.J., BA(Hons) MA DPhil(Pret)	Professor
Roux, N.L., BAdmin(Hons) MAdmin DAdmin(Pret)	Professor
Van Rooyen, E.J., BAdmin(Hons) MAdmin DAdmin(Pret).....	Professor

Van Dijk, H.G., BA(Hons) MA DPhil(Pret)DAdmin(Pret)	Senior Lecturer
Malan, L.P., BAdmin(Pret) MAdmin(Pret)DAdmin(Pret).....	Senior Lecturer
Moeti, K.B., BBA(Georgia) MSA(Central Michigan)DAdmin(Pret)	Lecturer
Nsingo, S., BSc(Hons)(Z'bwé)MPA(Z'bwé)DAdmin(Pret).....	Lecturer
Crous, M., BAdmin(Hons) MAdmin(Pret)	Lecturer
Mabogoane, S.J., Admin(Hons)BAdmin.....	Junior Lecturer
Mukamunana, R., BA(Hons)(Nat. Univ of Rwanda) MPA(Pret) PhD(Candidate)	Assistant Lecturer

SCHOOL OF ECONOMIC SCIENCES

Department of Economics

Van Heerden, J.H., BCom(Hons) MCom(RAU) MA(WIU) MA PhD(Rice Univ Texas) HED(Unisa)	Professor (Head)
Abedian, I., PhD(Canada)	Honorary Professor
Mokate, R., BA(Lincoln) MA PhD(Delaware USA).....	Honorary Professor
Mboweni, T., MA(England).....	Honorary Professor
Parsons, R.W.K., BA(Hons) (UCT) DCom(Hc)(UPE) F.Ist.D	Honorary Professor
Ramos, M.D.C.D.N.C., MSc(London)	Honorary Professor
Smal, M.M., DCom(Pret)	Honorary Professor
Van der Merwe, E., DCom(PU for CHE)	Extraordinary Professor
Blignaut, J.N., MCom(UOFS) MSc DCom(Pret).....	Professor
Harmse, C., BCom(Ed)(Pret) MCom(RAU) DCom(Pret).....	Professor
Schoeman, N.J., BA(Econ) MA(Econ) DCom(Econ)(Pret) THED.....	Professor
Fenyesh, T.I., MSc(Agric)(Pret) DSc(Agric)(Pret)	Professor
Du Toit, C.B., BCom(Hons) MCom DCom(Pret)	Professor
Van Eyden, R., BSc(Hons) MBA DCom(Pret).....	Associate Professor
Jordaan, A.C., BA(Hons) HED MCom DCom(Pret)	Associate Professor
Koch, S.F., BA(Econ)(Oregon) MA PhD(Pennsylvania).....	Associate Professor
Breitenbach, M., BCom(Econ)(Pret) PhD(Vista)	Associate Professor
Gupta, R., PhD(Connecticut).....	Senior Lecturer
Mabugu, M., BSc(Hons) MSc(Econ) PhD(Gothenburg).....	Senior Lecturer
Scholtz, F.J., BCom(Hons) LLB MCom(Pret).....	Senior Lecturer
Ground, M., BCom(Econometrics) MCom(Pret).....	Lecturer
Janse van Rensburg, J.J., BCom(Hons) MCom(Pret)	Lecturer
Jordaan, J.C., TR&P BCom(Hons) MCom(Pret)	Lecturer
Kibambe Ngoie, J., BCom(Econ) DRC MCom(Pret)	Lecturer
Kilambo, S.R., BA(Econ & Political Science) (Botswana) MCom(Stell) .	Lecturer
Molatsana, N.E., BCom(Hons)(Pret)	Lecturer
Moolman, C.E., BCom(Econometrics) MCom(Pret).....	Lecturer
Roos, E.L., MCom(Pret)	Lecturer
Sichei, M.M., BA(Econ) MA(Nairobi).....	Lecturer

SCHOOL OF FINANCIAL SCIENCES

Department of Accounting

Botha, W.J.J., BCom(Hons) MCom(Pret) RAA CA(SA).....	Associate Professor (Head)
Van der Schyf, D.B., BCompt(Hons)(Unisa) DCom(PU for CHE) THED AGA(SA).....	Professor

Economic & Management Sciences 2006

Booyesen, S.F., BCompt(Hons) MCom (Unisa) DCom(Pret) CTA FQE(PAAB) CA(SA)	Honorary Professor
Terblanche, A.B., MCom(RAU) DCom(Pret) CA(SA) CA(NZ)	Honorary Professor
Vorster, Q. BCom(Hons)(UOFS) MCom PhD (Stell) FCCA CA(SA).....	Extraordinary Professor
Breytenbach, E., BCom(Hons)(Acc)(UOFS) CA(SA)	Senior Lecturer
Du Plessis, D.E., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Friedrichs, J., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Haasbroek, C., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Janse van Rensburg, EC., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Leith, K.B., BCom(Acc)(Natal) CA(SA)	Senior Lecturer
Myburgh, J.E., BCom(Hons)(Acc) MCom(Acc) DCom(Acc) HNED(Pret)	Senior Lecturer
Roode, M., BCom(Hons)(Acc)(Pret) MCom(Acc)(Pret) HED Jwb(CEFT)	Senior Lecturer
Schmilian, A., BCom(Acc)(Pret) BCom(Hons)(Acc)(Unisa) CA(SA).....	Senior Lecturer
Tomes, T., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Venter, E.R., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Walters, S., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Bezuidenhout, S., BCom(Hons)(Acc)(Pret).....	Lecturer
Cloete, M., BCom(Hons)(Acc)(PU for CHE) CTA(Unisa)	Lecturer
Coetzee, S.A., BCompt(Hons)(Unisa).....	Lecturer
Goodey, J.S., BCom(Hons)(Acc)(Unisa) THED	Lecturer
Nortjé, D.A., BCom(Hons) MCom(Pret)	Lecturer
Wessels, H.J., BCom(Acc)(Stell) BCompt(Hons)(Unisa)	Lecturer

Department of Auditing

De Jager, H., BEd(Pret) MEd(PU for CHE) MCom DCom(Acc)(Pret) MAcad RGA RAA CA(SA)	Professor (Head)
Koen, M., MCom(Acc) DCom(Acc)(Pret) RAA CA(SA).....	Honorary Professor
Gloeck, J.D., BCom(Hons)(Acc) MCom(Acc) DCom(Acc)(Pret) MAcad RGA RAA CA(SA)	Professor
Beukes, B., BCom(Hons)(Acc)(PU for CHE) CA(SA)	Senior Lecturer
Burger, M., BCom(Acc)(RAU) BCompt(Hons)(Unisa) CA(SA).....	Senior Lecturer
Coetzee, G.P., BCom(Hons)(Acc)(Pret) MCom(Pret) CIA	Senior Lecturer
Du Preez, H., BCom(Acc)(Pret) BCompt(Hons)(Unisa) CA(SA).....	Senior Lecturer
Du Toit, G.J., BCom(Acc)(Pret) BCompt(Hons)(Unisa) CA(SA)	Senior Lecturer
Gildenhuys, J.H., BCom(Hons)(Acc)(Pret) CA(SA).....	Senior Lecturer
Henderson, I., BCom(Hons)(Acc)(Pret) CA(SA) CIA	Senior Lecturer
Du Bruyn, R., BCom(Hons)(Acc)(Pret) CIA.....	Lecturer

Department of Financial Management

Oost, E.J., BCom(Hons)(Econ)(Pret) BCom(Hons)(Bkn) MCom DCom(Unisa).....	Professor (Head)
De la Rey, J.H., BCom(Pret) DBA(Pret) CFA(SA)	Professor
Gouws, D.G., DCom (PU for CHE)	Professor
Lambrechts, H.A., MCom(Stell) PUB(Gent) DBA(Pret) MAcad(SA)	Professor
Hall, J.H., BCom(Hons)(UPE) MBA DBA(Pret)	Associate Professor

Vermaak, F.N.S., DCom(PU for CHE) THED CPA(SA).....	Associate Professor
Wolmarans, H.P., BCom(Hons)(Unisa) BSc(Hons) MSc MBA DBA(Pret) Pr Sci Nat	Associate Professor
De Kock, G.M., BCom(Hons)(Rek)(Pret) GR(SA).....	Senior Lecturer
De Hart, F.J., BCompt(UOFS) BCompt(Hons)(Unisa) CA(SA).....	Senior Lecturer
De Wet, J.H. van H., BAcc(Hons) MBA(Stell) DCom (Pret) CA(SA).....	Senior Lecturer
Erasmus, Y., BCom(Acc)(Pret)(Hons)(Unisa) CA(SA).....	Senior Lecturer
Maree, A. BCom(Hons)(Acc) MCom(Acc)(Pret) CA(SA)	Senior Lecturer
Meyer-Pretorius, M.C., BPharm (PU for CHE) MBA DBA (Pret).....	Senior Lecturer
Plant, G.J., BCom(Hons)(Acc)(Pret) CA(SA) ACMA.....	Senior Lecturer
Viljoen, M.A., BCom(Hons)(Unisa) MCom(PU for CHE) HED(Pret)	Senior Lecturer
Antonites, E., BCom(Hons)(Pret) CFA	Lecturer
De la Rey, J.H., BCom(Hons)(Pret)	Lecturer
Du Toit, E., BCom (INF) BCom (Hons)(FBS)(Pret) MCom (FBS)(Pret) Post Grad. Dipl. (IFA)(Pret)	Lecturer
Du Toit, M.E., BCom(Hons)(Pret).....	Lecturer
Lowies, G.A., BCom(Hons)(Pret)	Lecturer

Department of Taxation

Stiglingh, M., BCom(Hons) MCom(Tax)(PU for CHE) CA(SA)	Professor (Head)
Du Preez, H., BCompt(Hons)(Unisa) CA(SA)	Senior Lecturer
Faure, G., BCom(Hons)(Acc)(Pret) CA(SA).....	Senior Lecturer
Nienaber, G., BCom(Hons)(Pret) CA(SA)	Senior Lecturer
Oberholzer, R., BCom(Hons) MCom(Tax)(Pret) CA(SA)	Senior Lecturer
Oosthuizen, R., BCom(Hons)(PU for CHE) CA(SA)	Senior Lecturer
Smulders, S., BCom(Hons) HDip(Tax)(Unisa) CA(SA).....	Senior Lecturer
Stark, K., BCom(Hons)(Pret) MCom(Tax)(Pret) CA(SA).....	Senior Lecturer
Steyn, T., BCom(Hons) MCom(Tax)(Pret) CA(SA)	Senior Lecturer
De Swardt, R., BCom(Hons)(Law)(Pret) MCom(Pret).....	Lecturer
Krogh, P., BCom(LLB)(Stell)	Lecturer

DEPARTMENTS IN OTHER FACULTIES/SCHOOLS WHICH CONTRIBUTE TO TUITION IN THE ECONOMIC AND MANAGEMENT SCIENCES

Department of Biokinetics, Sport and Leisure Sciences

Van Wyk, G.J., BA(Hons)(Geography) BA(Hons)(PhysEd)(UOFS) MA(PhysEd) DPhil(Pret) UED(UOFS)	Professor (Head)
Goslin, A.E., BA(PhysEd)(Hons) MA(PhysEd) DPhil(Pret) HED(Unisa) MBA(Pret)	Professor
Krüger, P.E., BA(PhysEd)(Hons) MA(PhysEd) DPhil HED(Pret)	Professor
Steyn, B.J.M., MEd(PhysEd) DEd MA DPhil HED(Pret)	Professor
Van Heerden, H.J., BA(PhysEd)(Hons) MA(PhysEd) DPhil HED(Pret) ..	Senior Lecturer
Van Wyk, J.G.U., MA HED(PU for CHE) MEd DTO(Unisa) PhD(Pret) ..	Senior Lecturer
Jansen van Vuuren, T.B.R., BA(PhysEd)(Hons) MA(HMS)(Pret)	Lecturer
Rossouw, F., BA(PhysEd)(Hons) MA(MBK)(Pret)	Lecturer
Wessels, J.C., BA(Ed)(PhysEd)(Hons)(UOFS) MA(Pret)	Lecturer
Van Wyk, J., BCom(Hons) MBA(Pret).....	Lecturer
Mentz, N.W., BA(LO)(Hons) MA(LO) DPhil(HED)(Pret).....	Lecturer
Burger, S., BCom(Pret) MBA(Pret)	Lecturer

Department of Mercantile Law

Van Jaarsveld, S.R., BA LLB LLD(Pret)..... Professor (Head)

Department of Informatics

De Villiers, C., BSc (PU for CHE) BSc(Hons) DCom(Pret) MEd
 DTO HED(Unisa) LRVSA LIRWIT MACM MIAIM MAIS MBCS..... Professor (Head)

Burger, A.P., BSc(Hons)(RAU) PhD(Unisa)..... Honorary
 Professor

Roode, J.D., BSc(Hons) MSc(Phy) MSc(Math) (PU for CHE)
 PhD(Leiden) ACSSA LONSA MACM MSAICSIT CAIS Extraordinary
 Professor

Smith, A.J., BA(PU for CHE) BSc(Hons) MSc(Unisa) DCom(Pret)..... Extraordinary
 Professor

Alexander, P.M., BSc(Hons) MSc(Unisa) PhD(Pret)..... Associate
 Professor

Byrne, E., BA(Hons) MA(Econ) MLitt(Econ) (TCD)
 PhD(Public Health)(UWC) Senior Lecturer

Joubert, P., BSc BCom(Hons) MCom(Pret) Senior Lecturer

Kroeze, J.H., BA(Hons) MA PhD ThB(PU for CHE) MIT(Pret)..... Senior Lecturer

Kruger, C.J., NHD(Tech Pta) MBA MIT(Pret)..... Senior Lecturer

Leonard, A.C., BSc(Hons)(PU for CHE) MSc(Unisa) DCom(Pret)
 LRVSA MACM Senior Lecturer

Lotriet, H.H., PrEng BEng(Hons)(Pret) MEng(Stell) PhD(Stell)
 Dip Datametrics(Unisa) Senior Lecturer

Mathee, M.C., BSc(Hons) MSc DCom(Pret) HED Senior Lecturer

Phahlamohlaka, L.J., BSc(Zululand)
 MSc(Dalhousie University Canada) PhD(Pret) Senior Lecturer

Ponelis, S., BSc BA(Hons) MIS(Pret)..... Senior Lecturer

Van Loggerenbergh, J.J., BSc MBA(PU for CHE) DCom(Pret) Senior Lecturer
 (AST chair)

Weilbach, E.H. BCom(Hons) MCom (Informatics)(Pret) HED..... Senior Lecturer

Le Roux, J.G., BSc(Hons) MCom(Pret) Lecturer

Lutu, P.E.N., BSc(Hons) MSc(Univ Manchester) Lecturer

Pretorius, J., BA(Ed) BA(Hons)(Pret) MPhil(Informatics) Lecturer

Van Deventer, J.P., BA SocSci(Hons)
 Psych BA(Hons) (Information Science), M.IS Lecturer

Venter, E., BCur BCom(Hons) MCom(Pret)..... Lecturer

Dimas, S., BCom(Pret) BCom(Hons)(Pret) MCom(Pret) Junior Lecturer

Mashaba, M.A., BSc(Hons)(Ind Psych)
 BSc(Hons)(CS)(PU for CHE) MCom(Pret) Junior Lecturer

Department of Agricultural Economics, Extension and Rural Development

Kirsten, J.F., BSc(Agric)(Hons)(Stell) MSc(Agric) PhD(Pret)..... Professor (Head)

Department of Political Sciences

Schoeman, M.M.E., BA(Hons) MA(RAU) PhD(Univ
 of Wales, Aberystwyth) Professor (Head)

Department of Statistics

Crowther, N.A.S., BSc(Hons)(UOFS) MSc(UPE) DSc(UOFS) Professor (Head)

Steyn, H.S., BSc MSc(UOFS) PhD(Edin) DSc(Pret) Extraordinary
 Professor

Stoker, D.J., BSc MSc(PU for CHE) MSc(Stell) Dr(Math&Phys)(Amsterdam).....	Honorary Professor
Groeneveld, H.T., MSc(Agric)(UOFS) DSc(Pret).....	Professor
Smit, C.F., MSc DSc(Pret).....	Professor
Van Zyl, G.J.J., BCom(Stell) PhD(North Carolina).....	Professor
Boraine, H., MSc(Pret) PhD(Pret).....	Senior Lecturer
Grimbeek, R.J., MSc(Pret).....	Senior Lecturer
Kanfer, F.H.J., MSc(PU for CHE) PhD(PU for CHE).....	Senior Lecturer
Kasonga, R.A., MSc PhD(Canada).....	Senior Lecturer
Louw, E.M., MSc PhD(Pret).....	Senior Lecturer
Millard, S.M., MCom(Pret).....	Senior Lecturer
Swanepoel, A., MSc(UPE).....	Senior Lecturer
Basson, E.M., BSc(Pret) BSc(Hons) MSc(Pret).....	Lecturer
Bodenstein, L.E., BCom(Pret) BCom(Hons) MCom(Pret).....	Lecturer
Corbett, A.D., BCom BSc(Hons)(Pret).....	Lecturer
Crafford, G., BSc(Hons) MSc(Pret).....	Lecturer
De Villiers, G.M., BSc(Hons) MSc(Pret).....	Lecturer
Ehlers, R., BSc(Hons) MSc(Pret).....	Lecturer
Pauw, J., BSc(Hons)(Pret) MSc(Unisa).....	Lecturer
Strydom, H.F., BSc(Hons)(Pret) MSc(Unisa) HED(Pret).....	Lecturer
Van Staden, P.J., BCom(Hons) MCom(Pret).....	Lecturer
Coetsee, J., BCom(Hons)(Pret).....	Junior Lecturer
Human, S.W., BSc(Hons)(Pret).....	Junior Lecturer
Malan, K., BSc(Hons)(Pret).....	Junior Lecturer

Student Administration

Carstens, A.....	Head: Student Administration
------------------	---------------------------------

Graduate School of Management

Ward, M.J.D., BSc(UCT) MBA PhD(Wits).....	Professor and Director
Roodt, G.K.A., BMil(Stell) MBA(Pret) PMD(Harvard) CFA(SA).....	Associate Professor
Adendorff, S.A., PrEng BEng MBA PhD(Pret) MSAIIE.....	Associate Professor and MBA Pro- gramme Director
Benade, S.J., MEng PhD(Pret).....	MEM/MPM Programme Director
Downes-Webb, L.E., BA HED Dip in Snr Management (Kepner Tregoe, USA).....	Manager: CME & Alumni
Ross, C.E., BCom(Pret).....	Manager: CME

Centre for Business and Professional Ethics

Painter-Morland, M.J., BD(Pret) MA(RAU) BA(Hons)(RAU) PhD(Pret).....	Associate Professor and Director
Dobie, K.A., BA(Pret) BA(Hons)(Pret).....	Lecturer and Acting Director

Centre for Microfinance

Coetzee, G.K., BScAgric(Hons) MScAgric(Stell) PhDAgric(Pret) Extraordinary
Professor and
Director

Gordon Institute of Business Science

Full-time personnel

Binedell, N., BCom(Rhodes) MBA(UCT) PhD(Washington) Professor
(Director)
Hofmeyr, K., BA(Rhodes) DBL(Unisa) Professor
Verster, J., BA(Pret) BA(Hons)(Stell) MA(Unisa) DLitt et Phil(Unisa)
AMP(Harvard) Professor
Adonisi, M., BA(Hons) MA MM(Wits) Senior Lecturer
Tobin, P., BA(York) MBA(Brunel) Senior Lecturer
Wöcke, A., BA(Hons) MA(Pret) MBA(Wits) Senior Lecturer

Visiting Professors

Anand, J., BTech Mech Eng(Indian Inst of Tech) PhD(Wharton-Univ of Pennsylvania)
Beaty, D., BA(Bryan College) MA(Tennessee) PhD(UPE)
Higgins R.C., BS Eng Science(Stanford) MBA(Harvard) PhD(Stanford)
Hill, T., BA MSc PhD(Manchester)
Kaiser, K., BA(Western Ontario) PhD(Kellogg)
Maritz, M., BCom(Pret) BCompt (Hons)(Unisa) MBL(Unisa) MA(Alabama)
ECFMP(Harvard)
McLeary, F., BCom MCompt(Unisa) CA(SA)
Pitt, L., BCom(Hons) MBA(Pret) MCom(Rhodes) PhD(Pret)

Visiting Associates

Aspinall, J., MSc(Liverpool)
Botha, R., BCom(Hons) MCom(Pret) DCom(RAU)
Bourgouin, F., BA(McGill) MA(Wits)
Brink, B., BSc(Med) MBBCh(Wits) DA(SA)
Dyer, T., BCom BAcc(Wits) MBA(Wharton) CA(SA)
Ehlers, L., MCom(Pret)
Foster, S., BCom(Unisa) MBA(Pret)
Hawkins, P., BSc HED BA(Hons)(Wits) MA(Unisa) PhD(Stirling Univ-Scotland)
Jonker, C., Bluris LLB(UOFS) MBA(Pret)
Kleyn, N., BCom(Hons) MBA(Wits)
Koolen, J., BCom(Netherlands) MBA(Wits)
Lakhani, K., BA(Hons)(Dbn-Westville)
Lee, R., PhD(Wits)
Lowitt, S., MCom(Wits)
McCarthy, S., BA(Hons)(Unisa) PhD(Univ of St Andrews-Scotland)
Rider, L., BSc(Hons)(London) Proj Man Cert(PMI-USA) Systems Analysis (ISEB-UK)
Singh, H., BSc(Eng) GDE MBA(Wits)
Smith, D., BA(Wits) BAHons(RAU) HDE(Wits) MAP CPMM(WBS)

GENERAL INFORMATION

The information in this publication

Note: Due to the comprehensive restructuring of the University's faculties and the accompanying introduction of programmes, modules and credits which are phased in on a continuous basis, some of the information in this publication may not fully reflect the most recent developments in the Faculty. Problems that are experienced as a result of this situation may be taken up with the Student Administration.

Admission

Any person who wishes to register at the University for the first time, or after an interruption of studies, should apply or reapply for admission. Application for admission to all programmes closes on 30 September of each year.

Selection

A selection procedure takes place prior to admission to some of the degree programmes in this Faculty.

Undergraduate programmes:

- The basic module unit of the Faculty has a duration of seven weeks. Candidates for the BCom and BAdmin degrees who have not passed the equivalent of at least eight 7-week modules at the end of the academic year, should apply for readmission to the degree programme. (Also consult General Regulation G. 3)

All postgraduate programmes:

- Business Administration: Applications for admission to the MBA degree programme close on 16 October.
- Human Resources Management: Only a limited number of candidates are admitted to the BCom(Hons) and MCom with specialisation in Human Resources Management. Applications close on 31 October and application forms are available at the Department of Human Resources Management as from 1 September.
- Economics: All postgraduate students are subject to a selection process. The closing date for applications for admission to all postgraduate programme is 31 October.

Statement of symbols

When registering at this University for the first time, a candidate has to submit a record of symbols obtained for each subject in the Grade 12 examination.

Matriculation certificate

All undergraduate candidates who enrol at the University at Pretoria for the first time, must show their original matriculation certificate at the Student Administration of their faculty before the end of the first semester.

Medium of instruction

In conducting its business, the University uses two official languages, namely Afrikaans and English. In formal education, the medium of instruction is either Afrikaans or English, or both of these languages, provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a module and any further level of that module is

presented. In respect of administrative and other services, a student has the right to choose whether the University should communicate with him or her in Afrikaans or English.

Bursaries and loans

Particulars of bursaries and loans are available on request (<http://www.up.ac.za/fao>).

Accommodation

Applications for accommodation in university residences for a particular year may be submitted as from March 1 of the preceding year. Applications will be considered as long as vacancies exist, and prospective students are advised to apply well in advance. Please note that admission to the University does not automatically mean that lodging will also be available.

Welcoming day and academic information week

Details of the welcoming day to which all parents are cordially invited, and the subsequent academic information week **during which all new first-year students must be present**, are obtainable from the Dean of Students, University of Pretoria, 0002.

Prescribed books

Lists of prescribed books are not available in advance. The appropriate lecturers will supply information regarding prescribed books to students at the commencement of lectures.

Amendment of regulations and fees

The University retains the right to amend the regulations and to change course fees without prior notification.

Definition of terms

Familiarise yourself with the following terms. They are used generally in all faculties.

academic year: the duration of the academic year which is determined by the University Council.

admission requirements: a regulation compiled by the Dean concerning the admission of students to a specific school, which includes a provision regarding the selection process.

core module: a module that is essential for a particular programme or package.

credit (or credit value): a value unit (credit) accredited to every module and which represents the complexity of and amount of work needed for the module. **It is the responsibility of the student to ensure that he/she complies with the total number of credits required to complete the degree.**

curriculum: a series of modules grouped together from different subjects over a specified period of time and in a certain sequence according to the regulations.

elective module: a module module that forms part of a package and which can be selected on an elective basis, with the proviso that enough credits are obtained on the specific year level, as required by the relevant qualification.

examination mark: the mark awarded to a student in a module on the basis of an examination in a paper/papers, including practical and clinical examinations, where applicable.

final mark: the mark calculated on the basis of the module/semester/year mark and the examination mark awarded to a student in a module using a formula which is determined from time to time by means of regulations for every module with the proviso that should no

semester/year mark be required in a module, the examination mark serves as the final mark.

fundamental module: a module that serves as an academic basis of the learning activities for a particular programme or package.

GS: a combined mark (module/semester/year mark plus examination mark) of at least 40% required for admission to a specific prescribed module.

learning hours: the notional number of hours a student should spend to master the learning content of a particular module or programme. The total number of learning hours for a module consists of the time needed for lectures, practicals, self-study and any other activity required by the study programme. Learning hours for modules are calculated on the basis of 40 working hours per week x 28 weeks = 1120 + 80 additional hours for evaluation = 1200. For undergraduate modules, the total number of learning hours per module is calculated using the formula: number of credits (per module) x 10.

level of a module: the academic level of a module which is indicated in the module code.

module: an independent, defined learning unit and to which a module code and credits are allocated. A module may stretch over 7, 14 or 28 weeks.

module code: consists of an equal number of capitals and digits, which indicate the name of the module, the year of study, the period of study and the level of the module. A module code consists of three capital letters and three digits, e.g. EKN 110 for

Economics: The first digit indicates the year of study in which the module is generally taken or the academic year in which it is presented for the first time, namely 1 = 100 level, 2 = 200 level, 3 = 300 level, etc. When the first digit is 7, it indicates the honours level, while 8 indicates master's level and 9 the doctoral level.

module/semester/year mark: the mark awarded to a student on the basis of tests, classwork, practical work or any other work which was done in a module.

package: a group of modules which are connected and share a particular focus and which are taken by students as an area of specialisation within a programme.

package coordinator: the individual responsible for organising, compiling and arranging the teaching of and guidance with a particular package.

programme manager: the individual responsible for the overhead management, organization and composition of a particular programme, together with the packages that make up the programme.

registration: the process a candidate is required to complete to be admitted as a student of the University or for admission to a programme.

semester module: a module that extends over one semester (14 weeks).

subject: a demarcated field of study of which one module or more may be chosen for a degree.

syllabus: the division of the study material for a specific module, according to the regulations.

year module: a module that extends over one year (two semesters; 28 weeks).

The basic module unit of the Faculty has a duration of seven weeks. Candidates for the BCom and BAdmin degrees who have not passed the equivalent of at least eight 7-week modules at the end of the academic year, should apply for readmission to the degree programme.



REGULATIONS

The rules for degrees, diplomas and certificates here published are subject to change and can be amended prior to the commencement of the academic year in 2006.

1. Admission to undergraduate study

1.1 General

1.1.1 To register for a first bachelor's degree at the University, a candidate must, in addition to the required Grade 12 certificate with full matriculation exemption, comply with the specific admission requirements for particular modules and fields of study as prescribed in the admission regulations and the faculty regulations of the departments.

1.1.2 The following persons may also be considered for admission:

- (i) A candidate who is in possession of a certificate that is deemed by the University to be equivalent to the required Grade 12 certificate with university exemption.
- (ii) A candidate who is a graduate from another tertiary institution or has been granted the status of a graduate of such an institution.
- (iii) A candidate who complies with the admission requirements after writing of an entrance examination.

Note: A conditional exemption certificate does not grant admission to bachelor's study. However, in certain circumstances some of the faculties do accept a conditional exemption on the basis of mature age. Candidates are advised to contact the specific student administration in this regard.

1.1.3 The Senate may limit the number of students allowed to register for a degree programme, in which case the Dean concerned may, at his/her own discretion, select from the students who qualify for admission those who may be admitted.

1.1.4 Subject requirements for admission for candidates with a National Senior Certificate (from 2009)

- (a) **Baccalaureus Commerci**
 - Obtained a National Senior Certificate (General).
 - English or Afrikaans.
 - Mathematics
- (b) **Baccalaureus Administrationis**
 - Obtained a National Senior Certificate (General).
 - English or Afrikaans.

1.2 Requirements for specific modules

A candidate who has

- (a) passed the Grade 12 examination in Computer Studies with at least 50% (D) at higher grade, as well as in Mathematics with at least 50% (D) at higher grade, obtains admission to the module COS 110 in Computer Science; **or** has passed COS 130, obtains admission to the module COS 110 in Computer Science;
- (b) obtained at least 50% in Mathematics at higher grade in the Grade 12 examination, will be admitted to WTW 114 and 126 in Mathematics and WST 111 in Mathematical Statistics;
- (c) obtained at least 50% in Mathematics at higher grade or 70% in

- Mathematics at standard grade in the Grade 12 examination, or at least 50% in both Statistics 113, 123 will be admitted to Statistics;
- (d) obtained at least 60% in Accounting on higher grade in the Grade 12 examination, may enrol immediately for INF 181, a module covering computer applications in accounting and offered for the duration of the first semester (14 weeks). All other students who have obtained at least 40% in FRK 111, must enrol for INF 181 in the second semester (14 weeks);
 - (e) obtained at least 60% in Mathematics at higher grade in the Grade 12 examination, or at least 60% in both Statistics 113 and 123 and 60% in Accounting at higher grade in the Grade 12 examination, will be admitted to Financial Accounting 100. Candidates with a percentage of less than 60% for Accounting at higher grade, or who did not pass Grade 12 Accounting, will be admitted to Financial Accounting 101;
 - (f) obtained at least 40% in Mathematics at higher grade or 50% in Mathematics at standard grade in the Grade 12 examination, or at least 50% in both Statistics 113, 123 will be admitted to Informatics 112; Economics 113, 123 and 120;
 - (g) obtained at least 50% in Mathematics at higher grade, or 60% in Mathematics at standard grade in the Grade 12 examination, or at least 40% in Mathematics higher grade or 50% in Mathematics standard grade in Grade 12, as well as a minimum of 60% in Computer Studies higher grade, or 70% in Computer Studies standard grade in Grade 12, or completed IT Special in the Faculty of Engineering, Built Environment and Information Technology will be admitted to Informatics 153, 154, 163, 164.

Note:

- in the Grade 12 examination refers to the final matriculation examination.

2. Academic literacy

Training in academic literacy is offered as part of the study programmes. It is expected of every first-year student who wishes to register at the University of Pretoria to complete an academic literacy test. Based on the results of this test, the student may receive exemption from the compulsory EOT academic literacy modules.

3. Computer and Information Literacy

Since 2000, Computer and Information Literacy has been offered as compulsory modules for all new first-year students. Students who pass the exemption test in the first week of semester 1 will receive credit for CIL 111. No exemption test for CIL 121 will be written.

4. Registration for a particular year of study

(Also consult General Regulation G.2)

At the beginning of an academic year, a student registers for all the modules he or she intends taking in that particular year (whether these be 7-, 14- or 28-week modules). Changes to the chosen curriculum may be made at the beginning of the second semester with the Dean's approval. A student may also only register for modules that fit into the lecture, test and examination timetables. For *renewal* of registration, see General Regulation G.3. and for *termination* of registration, General Regulation G.4.

5. **Credits for unregistered students**

There are students who attend lectures, write tests and examinations and in this manner earn "marks", but have either not registered for modules or have not registered as students at all. These marks will not be communicated to any student before he/she has provided proof of enrolment. A student cannot obtain any credits in a specific academic year for a module "passed" in this manner during a previous academic year and for which he/she was not registered. This arrangement applies even where the student is prepared to pay the tuition fees.

6. **Pass requirements**

A final mark of at least 50% in a module is required to pass. Also consult General Regulation G.10.

6.1 **Subminima in examinations**

Subminimum required in all examination papers is 40%.

6.2 **Examinations**

The minimum semester mark to be admitted to a first-semester module on 100-level is 30%, and the semester/year mark for admission to an examination in all other modules is 40%. The examinations for first-semester modules take place in May/June, while all other examinations (second-semester modules and year modules) take place in October/ November (also consult General Regulation G.12). As far as repetition of modules is concerned, General Regulation G.11.2 (c) does not apply to this Faculty.

6.3 **Ancillary examinations**

After completion of an examination and before the examination results are announced, the examiners may summon a student for an ancillary examination on particular aspects of the work of that module.

6.4 **Re-marking of examination papers**

After an examination, departments give feedback to students about the framework that was used by the examiners during the examination. The way in which feedback is given, is determined by the heads of department. Students may apply for remarking of an examination paper after perusal and within 14 calendar days of commencement of lectures in the next semester. The prescribed fee has to be paid. The paper will then be re-marked by an examiner appointed by the head of the department (also consult General Regulation G.14).

6.5 **Supplementary examinations (including aegrotat)**

(Also consult General Regulation G.12, par. 4.3, 4.4, 4.5, 5.1 and 5.2)

- (a) A student who is prevented from preparing for an examination, or from sitting for it, owing to unforeseen circumstances or illness, may be granted permission by the Dean to write a special examination in the particular module(s).
- (b) Supplementary examinations in first-semester modules take place after the May/June examinations, while those in second-semester and year modules take place after the October/November examinations.
- (c) To pass a supplementary examination, a student must obtain a minimum of 50%.
- (d) The highest final percentage a student can obtain in a supplementary examination is 50%.

6.6 Special examinations

(See General Regulation G.12, par. 6.1)

A student registered for the BCom or BAdmin degree programme and who complies with all the requirements for the degree, with the exception of a maximum of four 7-week modules, or the equivalent, in which a combined mark of at least 40% has been obtained, may:

- (a) be admitted by the head(s) of the department(s) concerned, to a supplementary examination which will take place during the supplementary examinations week; and
- (b) be admitted by the Dean to a special examination in the module(s) concerned at the end of the following semester or earlier.

6.7 "Major subject"

To be considered a "major subject" the equivalent of eight 7-week modules, including four at 300-level, must be passed with consideration that:

- the following modules which are offered at 300-level only, are also considered "major subjects": Labour Law 311 (ABR 311), Labour Relations 320 (ABV 320), Entrepreneurship 311 and 321 (OBS 311 and 321), E-business (OBS 315), E-commerce (OBS 325), International Business Management 359 and 369 (OBS 359 and 369);
- only four 7-week modules, or the equivalent thereof, that are not preceded by the 100- or 200-level modules, may be presented (followed) for degree purposes.

6.8 Degree conferred with distinction (Three-year undergraduate degrees)

The degree is conferred with distinction:

1. on BCom (Accounting Sciences) students who comply with all the requirements for the degree, and who obtain a weighted average of 75% in FRK 300, FBS 300, BEL 300, ODT 300 or EKN 310 and 320;
2. on BCom (Investment Management) students who comply with all the requirements for the degree, and who obtain an weighted average of 75% in BLB 300, FBS 300 and EKN 310, 320;
3. on BCom (Marketing Management) students who obtain a weighted average of 75% in BEM 211, BEM 221, BEM 311 and BEM 321;
4. on BCom (Communication Management) students who obtain a weighted average of 75% in KOB 210, KOB 220, KOB 310 and KOB 320; and
5. on BCom (Human Resources Management) students who obtain 75% in each of the following specialisation modules: BDO 319, BDO 329 and an average of 75% in BDO 372, ABV 320 and OBS 320; and
6. on students who comply with all the requirements of another bachelor's degree and who have scored an average mark of at least 75% in at least eight 7-week modules* at 300 level, or the weighted equivalent thereof, subject to the following conditions:
 - each of the speciality modules that are listed in the curriculum of the course of study must have been passed with distinction (at least 75%).
 - the following modules are not taken into account:
ABR 311; ABV 320 (except at BCom Human Resources Management); OBS 311, 321; OBS 315, 325; OBS 359, 369; TBE 390, 391 and 394.

* The basic module unit of the Faculty has a duration of seven weeks. At the 300 level there are, however, also modules that are offered over a period of

14 weeks, and at the School of Financial Sciences there are modules that are offered over a period of 28 weeks. In the calculation of a student's average to determine whether a degree should be awarded with distinction, a weight of 1 (one) is awarded for a 7-week module, a weight of 2 (two) for a 14-week module, and a weight of 4 (four) for a module which extends over 28 weeks.

DEGREES AND DIPLOMAS CONFERRED/AWARDED IN THE FACULTY

The following degrees and diplomas are conferred/awarded in the Faculty (minimum duration is given in brackets):

- (i) Baccalaureus Commercii – BCom (3 years)
Specific fields of study are indicated as a specialisation on the degree certificate [See Reg. C.3(a)].
- (ii) Baccalaureus Commercii Honores – BCom(Hons) (1 year)
[Fields of specialisation: See Reg. C.26(a)(i)]
- (iii) Magister Commercii – MCom (1 year)
- (iv) Doctor Commercii – DCom (1 year)
- (v) Baccalaureus Administrationis – BAdmin (3 years)
Specific fields of study are indicated as a specialisation on the degree certificate (See Reg.C.23)
- (vi) Baccalaureus Administrationis Honores – BAdmin(Hons) (1 year)
[Fields of specialisation: See Reg. C.26(c)(ii)]
- (vii) Magister Administrationis – MAdmin (1 year)
- (viii) Master of Public Administration – MPA (2 years)
- (ix) Doctor Administrationis – DAdmin (1 year)
- (x) Master of Business Administration – MBA (2 years)
- (xi) Doctor of Business Administration – DBA (2 years)
- (xii) Magister Philosophia – MPhil (2 years)
- (xiii) Philosophiae Doctor (2 years)
- (xiv) Postgraduate Diploma in Investigative and Forensic Accounting (18 months)
- (xv) Postgraduate Diploma in Business Administration (1 year)

NB: A student will not be admitted to the programmes listed below unless he or she has obtained the marks/percentages in the Grade 12 examination as stipulated:

- (a) For BCom (except with specialisation in Accounting Sciences, Econometrics, Informatics, Investment Management and Statistics) – at least 40% in Mathematics higher grade, or at least 50% in Mathematics standard grade.
- (b) For BCom (with specialisation in Econometrics) – at least 60% in Mathematics higher grade.
- (c) For BCom (with specialisation in Informatics) – at least 50% in Mathematics higher grade or 60% standard grade; or 40% in Mathematics higher grade or 50% standard grade and Computer Studies at least 60% higher grade or 70% standard grade.
- (d) For BCom (with specialisation in Accounting Sciences or Investment Management) – at least 60% in Mathematics higher grade.
- (e) For BCom (with specialisation in Statistics) – at least 50 % in Mathematics higher grade in the Grade 12 examination.
- (f) For BCom (with specialisation in Financial Management Sciences) – at least 50% in Mathematics higher grade or 60% standard grade in the grade 12 examination.

NB: A pass mark of at least 50% in Statistics 113, 123 is an acceptable

alternative (for the purposes of par (a) above) for Grade 12 Mathematics of at least 40% at higher grade, or 50% at standard grade. For purposes of parr. (c), (d) and (e) above, see par 1.2 (e) about the possibility of presenting Statistics as an alternative for 50% in Mathematics on the higher grade.

Application of old and new regulations

(See General Regulation G.5)

Subject to transitional measures laid down by the Faculty, a student must complete his or her degree in accordance with the regulations which were applicable when he or she first registered for a specific field of study or specialisation. If a student interrupts his or her studies or changes a field of study or specialisation, the regulations applicable in the year in which studies are resumed, or the field of study is changed, apply.

Recognition of modules

(See General Regulations G.8 and G.9)

Credit for modules passed at other institutions is restricted to first-year (100-level) modules.

General

Notes:

1. A student who registers for a module presented by another faculty should take note of the admission requirements of that module, the subminima required in examination papers, supplementary examinations, etc.
2. It is the responsibility of all students to familiarise themselves with the General and Faculty Regulations of the University, as well as the procedures, rules and instructions pertaining to study in this Faculty. Ignorance of the applicable regulations, rules and instructions, or the wrong interpretation thereof will not be accepted as an excuse for not complying with the stipulations of such regulations, rules and instructions.

In view of the above paragraph, it is thus the responsibility of students to ensure before registration, that their curricula comply with all the requirements of the applicable regulations.

I. BACHELOR'S DEGREES

Minimum requirements for Bachelor's degrees; seven-week, semester and year modules; new regulations

1. The syllabi of modules which appear in the Faculty's *Regulations and Syllabi 2006* indicate which modules are 7-week, 14-week (semester) and 28-week (year) modules. Modules that are offered by departments in other faculties for programmes in this Faculty are not all described in this publication, but the credits awarded to each module are provided, where necessary.
2. Students who commenced their studies before **2006**, must complete the programme in terms of the curriculum of the year in which they commenced their studies, or in terms of the curriculum of the year in which they switched to their current field of specialisation. Students who prefer to do so may, however, apply to change over to the latest curriculum, but then they should comply with all the requirements thereof and they may not revert to the regulations of an earlier year.

3. Students who are registering for a degree programme for the first time in **2006** must follow the modules indicated under the particular field of specialisation.

C.1 REGULATIONS APPLICABLE TO ALL THE BACHELOR'S DEGREES

- (a) General Regulations G.1 to G.15 (with the exception of Regulation G.11.2(c)) apply to a bachelor's degree.
- (b) A student may not take more than the prescribed number of modules per semester unless the Dean decides to the contrary.
- (c) A student may take a module not listed as an elective module only if the prior approval of the Dean has been obtained.
- (d) A student who is in possession of a bachelor's degree may not present the 300-level modules passed for that degree for another field of specialisation or degree in this Faculty.
- (e) A module passed at 300-level shall only be recognised for degree purposes if the corresponding prescribed module(s) at 200 level has/have been passed, unless the Dean decides otherwise.
- (f) A module already passed may only be repeated with the approval of the Dean.
- (g) A module passed at 300-level may not be presented for more than one degree or field of specialisation.
- (h) It remains the student's responsibility to ascertain, prior to registration, whether all the modules he/she intends taking can be accommodated in the class, test and examination timetables.
- (i) The Dean has the right of authorisation regarding matters not provided for in the General Regulations or the Faculty Regulations.

C.2 PREREQUISITES FOR MODULES

Curricula for the bachelor's degrees in the Faculty are compiled from the subjects listed below. The list is arranged alphabetically according to the name of the particular subject or module. When a module in any of these subjects is chosen, the prerequisites stated opposite the module should be complied with.

The first column lists the modules and module codes. When a module code in the second column ends with the symbol GS, it indicates that a combined mark of at least 40% must be obtained in that module before admission to the module in the first column can be obtained. A module listed in the second column without these letters must, however, be passed before admission to the module in the first column can be obtained. Where Reg 1.2 appears in the second column, it refers to **Requirements for specific modules** on page 12 of this publication.

As from 2003 no new students have been allowed to register for a part-time programme in the Faculty. Also consult the list on page 81 under *Syllabi* in which the content of the different modules are described.

Module	Prerequisites	Credits
Actuarial Mathematics*		
IAS 211	WTW 114: 60% and WTW 128: 60%	12
IAS 221	IAS 211 GS	12

IAS 282	IAS 211: 70%	12
IAS 351	IAS 211 GS	10
IAS 352	IAS 211 GS, IAS 221 GS, IAS 351 GS	10
IAS 382	IAS 282	20

* If presented.

Note: Please consult the publication *Regulations and Syllabi: Faculty of Natural and Agricultural Sciences* for information on the study programme in Actuarial and Financial Mathematics.

Administrative Law	Credits
ADR 310	10

Afrikaans	Credits
AFR 110	12
AFR 120	12
AFR 114	12
AFR 124	12

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Agricultural Economics	Credits	
LEK 251	6	
LEK 252	6	
LEK 220	LEK 251, 252 or EKN 113 and/or EKN 120	12
LEK 310		12
LEK 320	LEK 251, 252	18
LEK 415	LEK 251, 252 as well as either EKN 110, 120 or FRK 100 or 101 or 111, 121 or OBS 110, 120 or FBS 200 and STK 110, 120	18
LEK 421	LEK 251, 252	24
LEK 424	LEK 251, 252	10
LEK 451	LEK 251, 252	12
LEK 452	LEK 451	12

Auditing	Credits	
ODT 200	FRK 100 or FRK 101	32
ODT 300	ODT 200	40

Business Ethics	Credits
BPE 251*	10

*May only be attended on the prescribed quarter as indicated in the respective curriculum. Also see page 62. For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Business Law*	Credits
BER 210	16
BER 220	16

* BER 210, 220 may not be included in the same curriculum as Commercial Law (KRG)110, 120, 200 for degree purposes.

Business Management	Credits	
OBS 110	10	
OBS 120	OBS 110 GS	10

Economic & Management Sciences 2006

OBS 155		5
OBS 156		5
OBS 210	OBS 110, or 120 with a GS in the other	16
OBS 220	OBS 110, or 120 with a GS in the other	16
OBS 310*	OBS 110, or 120 with a GS in the other	20
OBS 320	OBS 110, or 120 with a GS in the other	20
OBS 315#	OBS 110, or 120 with a GS in the other	20
OBS 325#	OBS 110, or 120 with a GS in the other	20

* OBS 310 may not be included in the same curriculum as BDO 319, 329 for degree purposes.

BCom(Informatics) students are not allowed to take OBS 315 and OBS 325 as elective modules for degree purposes.

Note:

- For OBS 113, 123, 213, 223, 311, 313, 321 and 323 see **Entrepreneurship**.
- For OBS 359 and 369 see **International Business Management**.

Commercial Law*	Credits
KRG 110	10
KRG 120	Admission to examination in KRG 110
KRG 200	Admission to examination in KRG 120

* Business Law (BER) 210, 220 may not be included in the same curriculum as Commercial Law 110, 120, 200 for degree purposes.

Communication Management	Credits
KOB 181#	5
KOB 182#	5
KOB 183#	5
KOB 184#	5
KOB 110^	10
KOB 120^	10
KOB 210	16
KOB 220	16
KOB 310	20
KOB 320	20
KOB 356*	20

Only one of KOB181-184 may be taken as a module where necessary for a course.

^ Only for BCom (Marketing Management) and BCom (Communication Management) students.

* Only for BCom (Communication Management) students.

Computer and Information Literacy	Credits
CIL 111*	4
CIL 121	4

* Students may write the exemption examination for CIL 111 only once. No exemption examination for CIL 121.

Constitutional Law	Credits
SRG 210	10
SRG 220	10

Economics	Credits
EKN 110	10

EKN 120	EKN 110 GS or 113 GS; Reg 1.2(f)	10
EKN 113	Reg 1.2(f)	15
EKN 123	Reg 1.2(f); EKN 113 GS	15
EKN 214	EKN 110 GS; EKN 120 or 113 GS and 123; STK 110 GS and 120 GS	16
EKN 224	EKN 110 or 113; STK110; EKN 214 GS	16
EKN 215	EKN 110 GS; EKN 120 or 113 GS and EKN 123; STK 110 GS and 120 GS	16
EKN 225	EKN 110 or 113; STK 110; EKN 214 GS	16
EKN 310	EKN 214, 224 and STK 120	20
EKN 314	EKN 214, 224 and STK 120	20
EKN 320	EKN 310 GS	20
EKN 325	EKN 310 GS; EKN 314 GS	20

Recommendation: STK 210, 220 is a prerequisite for entrance to postgraduate studies in Economics.

English	Credits
ENG 110	12
ENG 120	12
EOT 161	6
EOT 162	6
EOT 163	6
EOT 164	6

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Entrepreneurial Law	Credits
ODR 310	15

Entrepreneurship	Credits	
OBS 113	10	
OBS 123	OBS 113 GS	10
OBS 213	OBS 113 or 123 with a GS in the other	16
OBS 223	OBS 213 GS	16
OBS 313	OBS 113, 123, 213, 223 GS	20
OBS 323	OBS 313 GS	20
OBS 311*	OBS 110 or 113	20
OBS 321*	OBS 311 GS	20

* OBS 311, 321 are service modules for other degree programmes. For BCom (Entrepreneurship) OBS 113, 123, 213, 223, 313, 323 should be taken.

Family Law	Credits
FMR 110	7
FMR 120	7

Financial Management	Credits	
FBS 200	FRK 100 or 101	32
FBS 210	FRK 111 and 121 or FRK 100/101	16
FBS 220	FRK 111 and 121 or FRK 100/101	16
FBS 300	FBS 200	40
FBS 310	FBS 210, 220	20
FBS 320	FBS 310 GS	20
FBS 321	FBS 310 GS	20

Financial Accounting		Credits
FRK 100	Reg 1.2(e)	24
FRK 101	Reg 1.2(e)	24
FRK 111		10
FRK 121	FRK 111 GS	12
FRK 201*	FRK 100 or 101 and STK 110, 120	32
FRK 211	FRK 111, 121, Reg 1.2(d) or FRK 100/101 and INF 181#	16
FRK 221	FRK 211 GS, INF 181	16
FRK 300	FRK 201	40
FRK 311	FRK 211, 221, BEL 220	20
FRK 321	FRK 311 GS, BEL 220	20

* At the end of the first year of study a student must pass FRK 100 or 101 as well as both semester modules in Statistics (STK 110, 120) in order to proceed with the second year of BCom (Accounting Sciences).

INF 181 and FRK 211 can be taken at the same time.

French

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Geography

	Credits
GGY 153	6
GGY 155	6
GGY 163	6
GGY 164	6

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

German

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

History

	Credits
GES 110	12
GES 120	12

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Industrial and Organisational Psychology

	Credits
BDO 110	10
BDO 120	10
BDO 181	5
BDO 183	5
BDO 219	16
BDO 229	16
BDO 271	8
BDO 272	8
BDO 319*	20
BDO 329*	20
BDO 371	10
BDO 372	10

- BDO 319, 329 may not be included in the same curriculum as OBS 310 for degree purposes.

Informatics

	Credits
INF 181	3

INF 112	Reg 1.2(f)	10
INF 153	Reg 1.2(g)	5
INF 154	Reg 1.2(g)	5
INF 163	INF 153 GS, Reg 1.2(g)	5
INF 164	INF 154 GS, Reg 1.2(g)	5
INF 214	CIL 111, 121	14
INF 225	CIL 111, 121	14
INF 261	INF 214 GS	7
INF 264	CIL 111, 121, INF 112	8
INF 271	CIL 111, 121, INF 163, 164, Reg 1.2(g)	14
INF 272	CIL 111, 121, INF 163, 164, Reg 1.2(g)	14
INF 315	INF 214, 225, 261, 271, 272	15
INF 324	INF 214, 225, 261, 271, 272	15
INF 354	INF 214, 225, 261, 271, 272, Reg 1.2(g)	15
INF 370	INF 214, 225, 261, 271, 272, Reg 1.2(g)	30

Information science		Credits
INY 218		10
INY 221		10
INY 223		10
INY 224		10
INY 227		10
INY 311		15
INY 312		15
INY 318		15
INY 323		15
INY 324		15
INY 329	INL 211, 212	15

For prerequisites see *Regulations and Syllabi: Faculty of Engineering, Built Environment and Information Technology*.

Internal Auditing		Credits
IOK 211	FRK 111, 121	16
IOK 221	IOK 211 GS	16
IOK 311	IOK 211, 221	20
IOK 321	IOK 311 GS	20

Insolvency Law		Credits
ISR 320		10

International Business Management		Credits
OBS 359	OBS 110, or 120 with a GS in the other	20
OBS 369	OBS 110, or 120 with a GS in the other; OBS 359 GS	20

International Relations		Credits
IPL 120		12
IPL 210		20
IPL 220		20
IPL 310		30
IPL 320		30

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Investment Management*	Credits
BLB 200 FRK 111, 121, 181 or FRK 100 or 101, STK 110, 120 and EKN 110, 120	32
BLB 300 BLB 200	40
* Only for BCom (Investment Management) students.	
Introduction to Law	Credits
IDR 110	10
IDR 120	10
IsiNdebele	
For prerequisites see <i>Regulations and Syllabi: Faculty of Humanities</i> .	
IsiZulu	
For prerequisites see <i>Regulations and Syllabi: Faculty of Humanities</i> .	
Note: IsiNdebele and IsiZulu may not both be included in the same curriculum for degree purposes.	
Journalism	Credits
JRN 151	6
For prerequisites see <i>Regulations and Syllabi: Faculty of Humanities</i> .	
Labour Law	Credits
ABR 210	15
ABR 311	20
Labour Relations	Credits
ABV 320	20
Law of Contract	Credits
KTR 210	10
KTR 220 Admission to examination in KTR 210	10
Law of Delict	Credits
DLR 320	15
Law of Persons	Credits
PSR 110	10
Law of Succession	Credits
ERF 211	10
ERF 221	10
Law of Things	Credits
SAR 310	15
Legal Interpretation	Credits
RVW 210	10
Legal Skills	Credits
RVD 110	10
RVD 120	10

Marketing Management		Credits
BEM 162		5
BEM 110		10
BEM 121		10
BEM 211	BEM 110 GS	16
BEM 221	BEM 110 GS	16
BEM 311	BEM 110 or 121 with a GS in the other	20
BEM 321	BEM 221 GS, BEM 311	20
BEM 356*	BEM 211, 221	20

* Only for BCom (Marketing Management) students.

Mathematical Statistics		Credits
WST 111	Reg 1.2(b)	16
WST 121	WST 111 GS	16
WST 211	WST 111, 121; WTW 126 GS, 128/102 GS and 114/101 GS	24
WST 221	WST 211 GS	24
WST 311	WST 211, 221; WTW 211 GS, 218 GS	18
WST 312	WST 211; WTW 211 GS, 218 GS	18
WST 321	WST 211, 221; 311 GS; WTW 211 GS, 218 GS	18
WST 322	WST 211, 221; WTW 211 GS, 218 GS	18

Mathematics		Credits
WTW 114	Consult Reg 1.2(b)	16
WTW 126	Consult Reg 1.2(b)	8
WTW 128	WTW 114/101 GS	8
WTW 211	WTW 126	12
WTW 218	WTW 114/101, 128/102	12
WTW 220	WTW 114/101, 128/102	12
WTW 286	WTW 114, 126, 128	12
WTW 310	WTW 220	18
WTW 354	WTW 218, 211, WST 211	18
WTW 381	WTW 114/101 and 211	18
WTW 382	WTW 220, 286	18
WTW 383	WTW 114, 128, 211	18

Municipal Administration		Credits
MAD 261		8
MAD 262		8
MAD 351		10
MAD 352		10
MAD 361		10
MAD 362		10

Philosophy		Credits
FIL 110		12
FIL 120		12
FIL 155		6

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Political Science		Credits
STL 120		12
STL 210		20

Economic & Management Sciences 2006

STL 220	20
STL 310	30
STL 320	30

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Politics	Credits
PTO 111	12

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Psychology	Credits
SLK 110	12
SLK 251	10
SLK 253	10
SLK 351	15
SLK 352	15

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Public Administration	Credits
PAD 110	10
PAD 120	10
PAD 210	16
PAD 220	16
PAD 310	20
PAD 320	20

Recreation Science	Credits
RKD 251	10
RKD 252	10
RKD 253	10
RKD 254	10

Research	Credits
RES 151	6
RES 261 RES 151	10

Research Methodology	Credits
NME 220	16

Sepedi	
For prerequisites see <i>Regulations and Syllabi: Faculty of Humanities</i> .	

Setswana	
For prerequisites see <i>Regulations and Syllabi: Faculty of Humanities</i> .	
Note: Modules in Setswana and Sepedi cannot both be included in the same curriculum for degree purposes.	

Sociology	Credits
SOC 110	12
SOC 120	12
SOC 210	20
SOC 220	20

SOC 310		30
SOC 320		30
Specific Contracts		Credits
KTH 220		15
Sport Science		Credits
SPK 151		6
SPK 152		6
SPK 161		6
SPK 162		6
SPK 251		10
SPK 252		10
SPK 261		10
SPK 262		10
SPK 351		15
SPK 352		15
SPK 361		15
SPK 362		15
Statistics		Credits
STK 110	Reg 1.2(c)	13
STK 120	STK 110 GS	13
STK 113*		11½
STK 123*	STK 113 GS	11½
STK 210	STK 110, 120	20
STK 220	STK 210 GS	20
STK 281	STK 110, 120	10
STK 310	STK 210, 220	25
STK 320	STK 310 GS	25
* On its own, STK 113 and 123 will not be recognised for degree purposes, but in this Faculty, exemption will be granted from the Grade 12 Mathematics admission requirement (i.e. 40% higher grade or 50% standard grade).		
Taxation		Credits
BEL 200	FRK 100 or 101, STK 110, 120 and EKN 110, 120	32
BEL 220	FRK 111, 121, INF 181 or FRK 100 or FRK 101	16
BEL 300	BEL 200 or BEL 220	40
Tourism Management		Credits
TBE 110		10
TBE 120	TBE 110 GS	10
TBE 190*		
TBE 191*		
TBE 210	TBE 110 GS, 120 GS	16
TBE 220	TBE 110 GS, 120 GS	16
TBE 290*		
TBE 291*		
TBE 292*		
TBE 293*		
TBE 310	TBE 110, 120	20
TBE 320•	TBE 110, 120	20

TBE 390*
TBE 391*
TBE 394*

* Compulsory practical modules.

• All the compulsory practical modules, as stipulated in the curriculum, must be completed in consultation with the head of the department and to his satisfaction and approval in order to qualify for admission to the examination in TBE 320.

Visual Arts

VKK 220

For prerequisites see *Regulations and Syllabi: Faculty of Humanities*.

Credits

12

General notes i.r.o. prerequisites:

- (i) The requirement that students must have already passed a module listed in the second column, or take the module together with a module in the first column at the same time, may be amended by the Dean. Such a concession is made almost exclusively only to students who will be able to register for all the still outstanding modules for the degree if they are exempted from the prerequisite of no more than four 7-week modules or the equivalent thereof. If a student fails any module required by a finalist for graduation purposes, the concession(s) that was/were granted by the Dean is/are withdrawn.
- (ii) The class, test and examination timetables are compiled to avoid timetable clashes if module choices are limited to either the 100-, 200-, or 300-level. The onus is on students who choose modules at more than one level, or elective modules that are offered by other faculties, to ensure that timetable clashes do not occur with regard to these choices.

C.3 BACCALAUREUS COMMERCII (BCom)

(a) **Specialisations**

In addition to the ordinary BCom degree (07130221) (Own choice), the degree can also be taken with specialisation in the following fields of study:

Accounting Sciences	(07130042)
Agribusiness Management	(07130091)
Business Management	(07130062)
Communication Management	(07130281)
Econometrics	(07130011)
Economics	(07130051)
Entrepreneurship	(07130063)
Financial Management Sciences	(07130203)
Human Resources Management	(07130142)
Informatics	(07130172)
Internal Auditing	(07130071)
Investment Management	(07130202)
Law	(07130151)

Marketing Management	(07130161)
Public Affairs	(07130291)
Recreation and Sport Management	(07130251)
Statistics	(07130261)
Tourism Management	(07130242)

(b) **Duration of study**

Three years, but the programme can be extended to four years. Four-year study programmes are compiled in consultation with the Student Administration.

Please note: As the fields of specialisation for the BCom degrees are not listed in alphabetical order in the English yearbook, but in the order followed in the Afrikaans yearbook, it would be advisable to consult the table of contents in order to find a specific specialisation more readily.

C.4 CURRICULUM FOR BCOM (Own choice) (CODE 07130221)

The programme is aimed at the training of students in the Economic and Management Sciences, but it does not lead to a specific vocational outcome. However, students are able to compile their own curricula with a view to work opportunities in all sectors.

Total credits required: 414 (420)

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	116 (102)	0 (32)	0
Elective modules	20 (40)	128 (96)	120
Total	156 (162)	138	120

Please note: If BER 210, 220 are chosen as core modules at 200 level, the elective modules will total 40 credits and the core modules 96 credits at 100 level.

Learning programme

YEAR LEVEL:	1	2	3
Fundamental modules (Compulsory)			
CIL Computer and Information Literacy	111 ^a , 121		
BPE Business Ethics		251 (Q 3)	
EOT Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG English	110, 120
EOT English	161, 163 162, 164
AFR Afrikaans	110

Core modules (Compulsory)

EKN	Economics	110, 120	
FRK	Financial Accounting ⁽¹⁾	111, 121	
INF	Informatics	181 ⁽⁴⁾	
KRG	Commercial Law ⁽²⁾	110, 120	
	or		
BER	Business Law ⁽²⁾		210, 220
STK	Statistics	110, 120	
	or		
WTW	Mathematics ⁽³⁾	114, 126 128	
	or		
WST	Mathematical Statistics ⁽³⁾	111, 121	
KOB	Communication Management	184	

One of the following subjects (both modules) must be passed:

OBS	Business Management	110, 120
BEM	Marketing Management	110, 121
BDO	Industrial and Organizational Psychology	110, 120
PAD	Public Administration	110, 120

(Any of these four subjects may be chosen as **Elective modules**, if not chosen under **Core modules**.)

Elective modules

EKN	Economics		214, 224 215, 225	310, 320 314
OBS	Business Management	110, 120	210, 220	310 ⁽⁵⁾ , 320
OBS	Entrepreneurship			311, 321
FRK	Financial Accounting		211 ⁽⁷⁾ , 221 ⁽⁷⁾	311 ⁽⁷⁾ , 321 ⁽⁷⁾
BEL	Taxation		220 ⁽⁷⁾	
STK	Statistics		210, 220	310, 320
	or			
WST	Mathematical Statistics ⁽³⁾		211, 221	311, 321 312, 322
	or			
WTW	Mathematics ⁽³⁾		211, 220 218, 221 286	310, 381 354, 382 383
BEM	Marketing Management	110, 121	211, 221	311, 321
KOB	Communication Management		210, 220	310, 320
BDO	Industrial and Organizational Psychology	110, 120	219, 229	319 ⁽⁵⁾ , 329 ⁽⁵⁾
INF	Informatics	112	271, 272 214, 261 225	371, 372
FBS	Financial Management		210, 220	310, 320
KRG	Commercial Law ⁽²⁾		200	
LEK	Agricultural Economics ⁽⁸⁾		251, 220 252	310, 320
STL	Political Science	120 and PTO 111	210, 220	

	or			
IPL	International Relations	120 and PTO 111	210, 220	
PAD	Public Administration ⁽⁶⁾	110, 120	210, 220	310, 320
SOC	Sociology ⁽⁶⁾	110, 120	220	310, 320
ABR	Labour Law			311
ABV	Labour Relations			320

Any of the following languages at 100, 200 and 300 levels⁽⁶⁾, presented by the Faculty of Humanities, provided that they can be accommodated in the class and examination timetables, and are approved by the Dean: Sepedi or Setswana, IsiNdebele or IsiZulu, German, French, English or Afrikaans.

Note: See Regulation C.2 for the prerequisites for all modules.

Students may write the exemption examination for CIL 111 only once.

- (1) See Reg 1.2 (d).
- (2) BER 210 and 220 may not be included in the same curriculum as KRG 110, 120 and 200.
- (3) Mathematical Statistics and Mathematics are not mutually exclusive and may be taken simultaneously. WTW 114, 126, 128, 211, 218 must be taken if WST will be taken up to 300-level.
- (4) INF 181 is a 14-week module which is offered in the first as well as the second semester.
- (5) OBS 310 may not be included in the same curriculum as BDO 319, 329 for degree purposes.
- (6) Only one of the following subjects may be taken at 300-level: Public Administration; Sociology; or a language.
- (7) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.
- (8) Students who register for Agricultural Economics on 200- and 300-level as electives will have to pass extra modules to make up the credits.

Only one subject (four 7-week modules or two 14-week modules or one 28-week module) may be taken from the Faculty of Humanities or the Faculty of Natural and Agricultural Sciences at 200- or 300- level unless the Dean decides otherwise.

Specialisation modules: Any prescribed module at 300 level which is preceded by the appropriate module at 200 level.

C.5 CURRICULUM FOR BCOM WITH SPECIALISATION IN AGRIBUSINESS MANAGEMENT (CODE 07130091)

The purpose of this degree programme is to train students in the field of economics and business management as applied to the agricultural and agribusiness sector. The degree prepares students for management careers in agricultural sales and marketing, brokerage, market research, international market development, finance, public relations, food manufacturing and distribution, and agricultural-input industry.

Package coordinator: Prof JF Kirsten, Agriculture Annex 2-21
Tel: 012 420 3248

Total credits required: 452

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	116	130	54
Elective modules	0	32	100
Total	136	162	154

Learning programme

YEAR LEVEL:

1

2

3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy 111^a, 121

EOT Academic Literacy § 110, 120

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG English 110, 120

EOT English 161, 163

162, 164

AFR Afrikaans 110

Core modules (Compulsory)

LEK Agricultural Economics 251, 220 310, 320
252 451, 452

EKN Economics 110, 120 214, 224

OBS Business Management 110, 120 210, 220

FRK Financial Accounting⁽¹⁾ 111, 121

INF Informatics 181⁽²⁾

STK Statistics 110, 120 281

BER Business Law 210, 220

BEM Marketing Management 110, 121

KOB Communication Management 182

Elective modules

OBS Business Management 310, 320

BEM Marketing Management 211, 221 311, 321

EKN Economics 310, 320

314

LEK Agricultural Economics 415, 421

424

STK Statistics 210, 220 310, 320

FBS Financial Management 210, 220 310, 320

Note: See Regulation C.2 for the prerequisites for all modules.

^a Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (d).

⁽²⁾ INF 181 is a 14-week module that is offered in the first as well as the second semester.

Specialisation modules: LEK 310, 320, 451, 452.

C.6 CURRICULUM FOR BCOM WITH SPECIALISATION IN INVESTMENT MANAGEMENT (CODE 07130202)

The purpose of this degree is to expose learners, specializing in Investment Management, to the theoretical principles and practical application of investment decision-making at a high level. A multidisciplinary approach is followed and financial, economic and statistical principles are incorporated with the aim of improving the investment decision-making process. This well-structured degree has an analytic and scientific basis and is aimed at enabling students to comply with the demands of a rapidly changing local and international investment environment.

Package coordinator: Prof EJ Oost, EM 3-12, Tel: 012 420 3010
Total credits required: 485

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	111	184	160
Elective modules	0	0	0
Total	131	194	160

Learning programme

YEAR LEVEL: **1** **2** **3**

Fundamental modules (*Compulsory*)

CIL	Computer and Information Literacy	111 ^a , 121		
BPE	Business Ethics		251 (Q 2)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
		162, 164		

Core modules (*Compulsory*)

FRK	Financial Accounting ⁽¹⁾	111, 121	211, 221	311, 321
INF	Informatics	181 ⁽²⁾		
BEL	Taxation		220	
BLB	Investment Management		200 ⁽³⁾	300
EKN	Economics	110, 120	214, 224	310, 320
FBS	Financial Management		210, 220	310, 320
STK	Statistics	110, 120	210, 220	
INF	Informatics	112		
OBS	Business Management	155		
KRG	Commercial Law	110, 120		
KOB	Communication Management	182		

Note: See Regulation C.2 for prerequisites of all modules.

- α Students may write the exemption examination for CIL 111 only once.
- (1) See Reg 1.2 (d).
- (2) INF 181 is a 14-week module which is offered in the first as well as the second semester.
- (3) At the end of the first year of study a student must pass Financial Accounting 111, 121 and both semesters in Statistics and Economics to continue with the second year of study for the degree BCom with specialisation in Investment Management.

Specialisation modules: BLB 300 and EKN 310, 320.

C.7 CURRICULUM FOR BCOM WITH SPECIALISATION IN MARKETING MANAGEMENT (CODE 07130161)

This field of specialisation has as its aim the provision of a theoretical foundation of marketing principles complemented by practical projects. The student will be able to combine practice with theory through integration and application.

Package coordinator: Prof PJ du Plessis, EM 4-111.1, Tel: 012 420 4440
Total credits required: 429

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	131	96	100
Elective modules	20	32	20
Total	171	138	120

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy	111α, 121		
BPE Business Ethics		251 (Q 3)	
EOT Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG English	110, 120
EOT English	161, 163 162, 164
AFR Afrikaans	110

Core modules (Compulsory)

BEM Marketing Management	110, 121	211, 221	311, 321 356
OBS Business Management	110, 120	210, 220	
EKN Economics	110, 120		
FRK Financial Accounting ⁽¹⁾	111, 121		

INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120		
KOB	Communication Management	110, 120	210, 220	310, 320
Elective modules				
INF	Informatics	112		
BER	Business Law		210, 220	
OBS	Business Management			310, 320
				315, 325
OBS	International Business Management			359, 369
OBS	Entrepreneurship			311, 321
EKN	Economics		214, 224	310, 320
				314
STK	Statistics		210, 220	310, 320
			281	
TBE	Tourism Management	110, 120	210, 220	310, 320
FBS	Financial Management		210, 220	310, 320
FRK	Financial Accounting		211 ⁽³⁾ , 221 ⁽³⁾	311 ⁽³⁾ , 321 ⁽³⁾
BEL	Taxation		220 ⁽³⁾	
FIL	Philosophy	110, 120		
		155		
SOC	Sociology	110, 120		
BDO	Industrial & Organizational Psychology	110, 120		
LEK	Agricultural Economics		220	
SPK	Sport Science		252	
RKD	Recreation Science		253, 254	
JRN	Introduction to journalism	151		
PAD	Public Administration	110		

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) See Reg 1.2 (d).

(2) INF 181 is a 14-week module offered in the first as well as the second semester.

(3) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Specialisation modules: BEM 211, 221, 311, 321, 356.

C.8 CURRICULUM FOR BCOM WITH SPECIALISATION IN ECONOMETRICS (CODE 07130011)

The purpose of this qualification is to provide graduates with knowledge on the working of the economic and financial systems of South Africa and basic econometric models. After completing this programme, candidates will be able to do a prognosis, analysis and forecast of the South African economy. This degree will provide the graduate with the necessary practical skills for using economic and econometric models that management or government can apply in policy. Candidates will be able to do basic statistical analyses of economic trends and to apply the necessary computer and communication skills.

Package coordinator: Mr J van Rensburg, EM 4-36, Tel: 012 420 3467

Total credits required: 406 (442)

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	128 (134)	128 (136)	130 (152)
Elective modules	0	0	0
Total	148 (154)	128 (136)	130 (152)

NB: If Mathematical Statistics is chosen, the number of credits will increase.

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy 111^π, 121

EOT Academic Literacy § 110, 120

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG English 110, 120

EOT English 161, 163

162, 164

AFR Afrikaans 110

Core modules (Compulsory)

EKN Economics 110, 120 214, 224 310, 320

215, 225 314, 325

STK Statistics 110, 120 210, 220 310, 320

or

WST Mathematical Statistics 111, 121 211, 221 311, 321

312, 322

OBS Business Management 110, 120

FRK Financial Accounting⁽¹⁾ 111, 121

INF Informatics 181⁽²⁾

WTW Mathematics 114, 126 211, 286

128

KOB Communication Management 182

Note: See Regulation C.2 for prerequisites of all modules.

^π Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (d).

⁽²⁾ INF 181 is a 14-week module that is offered in the first as well as the second semester.

Specialisation modules: EKN 310, 320, 314, 325.

C.9 CURRICULUM FOR BCOM WITH SPECIALISATION IN ECONOMICS (CODE 07130051)

The purpose of this qualification is to provide graduates with knowledge on the working of the economic and financial systems of South Africa and the influence exerted on it by the global economy and financial markets. This programme will provide students with the necessary theoretical and applied principles of the instruments and effects of economic policy, such as fiscal policy, monetary policy and labour policy. Graduates will be able to do a prognosis and analysis of the South African economy and therefore be able to advise management in the private as well as public sectors. Candidates will also be provided with the necessary statistic, computer and communication skills.

Package coordinator: Mr J van Rensburg, EM 4-36, Tel: 012 420 3467

Total credits required: 398

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	96	120	80
Elective modules	0	32	40
Total	116	162	120

NB: If Statistics 310, 320 is chosen, the total number of credits will increase.

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111 ^a , 121		
BPE	Business Ethics		251 (Q 3)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
		162, 164		
AFR	Afrikaans	110		

Core modules (Compulsory)

EKN	Economics	110, 120	214, 224	310, 320
			215, 225	314, 325
OBS	Business Management	110, 120		
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120	210, 220	
BER	Business Law		210	
KOB	Communication Management	182		

Elective modules

FBS	Financial Management	210, 220	310, 320
OBS	Business Management	210, 220	310, 320
STK	Statistics		310, 320

Note: See Regulation C.2 for prerequisites of all modules.

- ¤ Students may write the exemption examination for CIL 111 only once.
- (1) See Reg 1.2 (d).
- (2) INF 181 is a 14-week module that is offered in the first as well as the second semester.

Specialisation modules: EKN 310, 320, 314, 325.

C.10 CURRICULUM FOR BCOM DEGREE WITH SPECIALISATION IN ENTREPRENEURSHIP (CODE 07130063)

The purpose of this qualification is to provide qualifiers with the necessary performance motivation, entrepreneurial and business skills to improve their entrepreneurial performance. The student is provided with the applicable theory, supported by the practical application thereof, to operate efficiently in a diversity of work environments. Specific attention is paid to starting and developing own entrepreneurial ventures.

Package coordinator: Prof JJ van Vuuren, EM 3-60, Tel: 012 420 3401

Total credits required: 446

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	136	160	120
Elective modules	0	0	0
Total	156	170	120

Learning programme

YEAR LEVEL: **1** **2** **3**

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111¤, 121		
BPE	Business Ethics		251 (Q 1)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120
EOT	English	161, 163 162, 164
AFR	Afrikaans	110

Core modules (Compulsory)

OBS	Entrepreneurship ^(†)	113, 123	213, 223	313, 323
OBS	Business Management	110, 120	210, 220	310, 320

ENG	English	110, 120
EOT	English	161, 163 162, 164

Core modules (Compulsory)

FBS	Financial Management		210, 220	310, 320 321
FRK	Financial Accounting ⁽¹⁾	111, 121	211, 221	311, 321
INF	Informatics	181 ⁽²⁾		
BEL	Tax		220	
EKN	Economics	110, 120		
STK	Statistics	110, 120		
INF	Informatics	112, 163 153	214, 261	
OBS	Business Management	110, 120	210, 220	310, 320
BER	Business Law		210, 220	

Note: See Regulation C.2 for prerequisites of all modules.

▣ Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (d).

⁽²⁾ INF 181 is a 14-week module that is offered in the first as well as the second semester.

Specialisation modules: FBS 310, 320, 321; FRK 311, 321.

C.12 CURRICULUM FOR BCOM WITH SPECIALISATION IN INFORMATICS (CODE 07130172)

This programme is defined as the application of modern information systems in organisations, both private and public. The student will have a graduate-level knowledge of the analysis, design and implementation of information systems, databases, operating systems, networks and information management. In addition, the student will have the competence to develop a complete information system to support organisational functions. The holder of this qualification has the skills to advise organisations in empowering and enhancing the quality of work life of the individual workers through the application of information technology.

Package coordinator: Prof C de Villiers, IT 5-77, Tel: 012 420 3085

Total credits required: 465

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	106	95	75
Elective modules	20	64	80
Total	146	169	155

Learning programme**YEAR LEVEL:****1****2****3****Fundamental modules (Compulsory)**

CIL	Computer and Information Literacy	111▣, 121	
BPE	Business Ethics		251 (Q 1)
EOT	Academic Literacy §	110, 120	

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
		162, 164		
Core modules (Compulsory)				
INF	Informatics ^{(1), (2)}	112, 163	214, 261	315, 324
		153, 164	225	354, 370
		154	271, 272	
FRK	Financial Accounting ⁽³⁾	111, 121		
INF	Informatics	181 ⁽⁴⁾		
EKN	Economics	110, 120		
BER	Business Law		210, 220	
STK	Statistics	110, 120		
KOB	Communication Management	184		
Elective modules				
OBS	Business Management	110, 120	210, 220	310 ⁽⁶⁾ , 320
EKN	Economics		214, 224	310, 320
				314
FRK	Financial Accounting		211 ⁽⁵⁾ , 221 ⁽⁵⁾	311 ⁽⁵⁾ , 321 ⁽⁵⁾
BEL	Taxation		220 ⁽⁵⁾	
STK	Statistics		210, 220	310, 320
IOK	Internal Auditing		211, 221	311, 321
KOB	Communication Management		210, 220	310, 320
FBS	Financial Management		210, 220	310, 320
BEM	Marketing Management	110, 121	211, 221	311, 321
BDO	Industrial and Organizational	110, 120	219, 229	319 ⁽⁶⁾ , 329 ⁽⁶⁾
	Psychology		271, 272	371, 372
PAD	Public Administration	110, 120	210, 220	310, 320
OBS	Entrepreneurship	113, 123	213, 223	313, 323
COS	Computer Science		212 ⁽⁷⁾ , 213 ⁽⁷⁾	314, 333
			283 ⁽⁷⁾ , 284 ⁽⁷⁾	341, 343
INL	Information Science		211, 221,	311 and
			212 and at	at least one
			least one of	of INY 311,
			INY 221,	312; INL 321
			223, 224	and at least
				one of
				INY 323,
				324, 329

Elective modules can only be taken if they can be accommodated in the class, test and examination timetables.

Note: See Regulation C.2 for prerequisites of all modules.

▣ Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ Only candidates who meet the entrance requirements for the compulsory modules Informatics 153, 154, 163, 164 and 271, 272 i.e. a minimum of 50% in

Mathematics (higher grade) in Grade 12, will be admitted to the BCom degree with specialisation in Informatics. Admission to the BCom degree with specialisation in Informatics can also be obtained by complying with the requirements as set out in Reg 1.2(g) of the section **Requirements for specific modules**, in which case the Dean, on the recommendation of the head of department, may allow a student to register simultaneously for Informatics 153, 154, 163, 164 and 271, 272.

- (2) In addition to the provisions of the footnote⁽¹⁾ above, candidates who have passed Grade 12 Mathematics with at least 40% Higher Grade or 50% Standard Grade and have passed Informatics 112, may, if their academic performance merits it, be allowed by the Dean, on recommendation of the head of the department, to register for the BCom degree programme with specialisation in Informatics, and to register simultaneously for Informatics 153, 154, 163, 164, 271, 272.
- (3) See Reg 1.2 (d).
- (4) INF 181 is a 14-week module that is offered in the first as well as the second semester.
- (5) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.
- (6) OBS 310 and BDO 319, 329 may not be included in the same curriculum for degree purposes.
- (7) Students must take COS 110 as an extra module in their first year to be able to take this elective. Students must also comply with the regulations and prerequisites for Computer Science as stipulated in the yearbook of the Faculty of Engineering, Built Environment and Information Technology.

Specialisation modules: INF 315, 324, 370 and 354.

C.13 CURRICULUM FOR BCOM WITH SPECIALISATION IN INTERNAL AUDITING (CODE 07130071)

The purpose of this package in internal auditing is to provide qualifiers equipped with the essential knowledge and skills so that they will be competent to perform internal audit functions. The programme prepares students to obtain the international qualification *Certified Internal Auditor (CIA)*.

Package coordinator: Prof H de Jager, EM 4-88, Tel: 012 420 4427
Total credits required: 435

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	101	152	152
Elective modules	0	0	0
Total	121	162	152

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy	111 ^a , 121		
BPE Business Ethics		251 (Q 2)	
EOT Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass the following two modules to the value of 12 credits:

EOT	English	162, 164		
Core modules (Compulsory)				
FRK	Financial Accounting	111, 121	211, 221	311, 321
INF	Informatics	181 ⁽¹⁾		
BEL	Taxation		220	
IOK	Internal Auditing		211, 221	311, 321
OBS	Business Management	110, 120	210, 220	310, 320
EKN	Economics	110, 120		
BER	Business Law			210, 220
STK	Statistics	110, 120		
FBS	Financial Management		210, 220	
INF	Informatics	112	264	

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) INF 181 is a 14-week module offered in the first as well as the second semester.

Specialisation modules: IOK 311, 321 and FRK 311, FRK 321 or IOK 311, 321 and OBS 310, 320.

C.14 CURRICULUM FOR BCOM WITH SPECIALISATION IN COMMUNICATION MANAGEMENT (CODE 07130281)

The aim of this field of specialisation is to align the internal and external communication with the strategic intent of an organisation. The theoretical dimensions of communication as strategic management function is emphasized. The performance dimensions of communication management in the business environment are addressed by means of practical projects thereby enabling students to integrate and reconcile the theory and practice of communication management.

Package coordinator: Prof AF Grobler, EM 4-112, Tel: 012 420 2306

Total credits required: 419

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	137	80	100
Elective modules	0	32	40
Total	157	122	140

Learning programme

YEAR LEVEL:

1

2

3

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111α, 121		
BPE	Business Ethics		251 (Q 1)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass the following two modules to the value of 12 credits:

EOT	English	161, 162		
Core modules (Compulsory)				
KOB	Communication Management	110, 120	210, 220	310, 320 356
BEM	Marketing Management	110, 121	211, 221	311, 321
EKN	Economics	110, 120		
JRN	Introduction to journalism	151		
OBS	Business Management	110, 120	220	
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120		
Elective modules				
BER	Business Law		210, 220	
EKN	Economics		214, 224	310, 320 314, 325
FRK	Financial Accounting		211 ⁽³⁾ , 221 ⁽³⁾	311 ⁽³⁾ , 321 ⁽³⁾
BEL	Taxation		220 ⁽³⁾	
FBS	Financial Management		210, 220	310, 320
STK	Statistics		210, 220	310, 320
OBS	International Business Management			359, 369
OBS	Business Management			315, 325
OBS	Entrepreneurship			311, 321
INY	Information Science		218, 221 223, 224 227	311, 312 318, 323 324, 329
IPL	International Relations		210, 220	310, 320
STL	Political Science		210	
PAD	Public Administration		210, 220	310, 320
VKK	Visual Arts		220	

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) See Reg 1.2 (d).

(2) INF 181 is a 14-week module that is offered in the first as well as the second semester.

(3) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Specialisation modules: KOB 210, 220, 310, 320, 356.

C.15 CURRICULUM FOR BCOM WITH SPECIALISATION IN HUMAN RESOURCES MANAGEMENT (CODE 07130142)

The purpose of this package is to equip learners with the required knowledge and practical skills to effectively manage human resources in any organisation. These include: *perception* (study, research); *evaluation* (appraisal, measuring, selection, placing, problem identification); *optimal utilisation* and *influencing* (change, training, development, motivation, negotiation and management) of *human behaviour in its interaction with the environment* (physical, psychological, social, organisational) as it manifests itself in the world of work.

Package coordinator: Mr MA Buys, EM 3-99, Tel: 012 420 3434

Total credits required: 430

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	128	132	150
Elective modules	0	0	0
Total	148	132	150

Learning programme

YEAR LEVEL:

1

2

3

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111 ^a , 121		
BPE	Business Ethics		251 (Q 1)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163 162, 164		
AFR	Afrikaans	110		
Core modules (Compulsory)				
BDO	Industrial and Organizational Psychology	110, 120	219, 229 271, 272	319, 329 371, 372
OBS	Business Management	110, 120	210, 220	320
EKN	Economics	110, 120		
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120		
BER	Business Law		210, 220	
ABR	Labour Law			311
ABV	Labour Relations			320
SLK	Psychology	110	251, 253	351, 352
KOB	Communication Management	182		

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) See Reg 1.2 (d).

(2) INF 181 is a 14-week module offered in the first as well as the second semester.

Specialisation modules: BDO 319, 329.

C.16 CURRICULUM FOR BCOM WITH SPECIALISATION IN BUSINESS MANAGEMENT (CODE 07130062)

This qualification is aimed at management knowledge and skills as it applies to the private enterprise as value-adding unit in a changing environment with the necessary competitiveness to survive. The study field is introduced and management decision skills acquired. How to establish an enterprise and how to co-ordinate the different areas in management also receive attention. Although this package is intended to serve as a foundation for further study, and for the corporate environment, it also enables graduates to establish their own enterprises and to manage it.

Package coordinator: Prof PWC de Wit, EM 3-51, Tel: 012 420 3119

Total credits required: 436

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	126	96	40
Elective modules	0	64	80
Total	146	170	120

Learning programme

YEAR LEVEL:

1

2

3

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111 ^α , 121		
BPE	Business Ethics		251 (Q 2)	
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163 162, 164		
AFR	Afrikaans	110		
Core modules (Compulsory)				
OBS	Business Management	110, 120	210, 220	310, 320
BEM	Marketing Management	110, 121		
EKN	Economics	110, 120		
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120		

BER	Business Law		210, 220	
KOB	Communication Management	181		
INF	Informatics	112		
FBS	Financial Management		210, 220	
Elective modules				
EKN	Economics		214, 224	310, 320 314
FRK	Financial Accounting		211 ⁽³⁾ , 221 ⁽³⁾	311 ⁽³⁾ , 321 ⁽³⁾
BEL	Taxation		220 ⁽³⁾	
FBS	Financial Management			310, 320
OBS	Entrepreneurship			311, 321
OBS	E-Business			315
OBS	E-Commerce			325
BEM	Marketing Management	211, 221		311, 321
KOB	Communication Management	210, 220		310, 320
OBS	International Business Management			359, 369

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) See Reg 1.2 (d).

(2) INF 181 is a 14-week module that is offered during the first as well as the second semester.

(3) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Specialisation modules: OBS 310, 320.

**C.17 CURRICULUM FOR BCOM WITH SPECIALISATION IN PUBLIC AFFAIRS
(CODE 07130291)**

The aim of this qualification is to equip candidates for job opportunities in the public and private sector, locally as well as internationally.

Package coordinator: Prof PA Brynard, EM 3-114, Tel: 012 420 3403
Total credits required: 428

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	140	96	100
Elective modules	0	32	40
Total	160	128	140

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy 111α, 121

EOT Academic Literacy § 110, 120

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted

from EOT 110 and EOT 120 and has to pass the following module to the value of 12 credits:

ENG	English	120		
Core modules (Compulsory)				
PAD	Public Administration	110, 120	210, 220	310, 320
BDO	Industrial and Organizational Psychology	110, 120	219, 229 271, 272	319, 329 371, 372
EKN	Economics	110, 120		
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STL	Political Science	120 and PTO 111		
STK	Statistics	110, 120		
NME	Research Methodology		220	
KOB	Communication Management	184		

Elective modules

STL	Political Science		210, 220	
KOB	Communication Management		210, 220	310, 320
OBS	Entrepreneurship			311, 321
ABR	Labour Law			311
ABV	Labour Relations			320
EKN	Economics		214, 224	310, 320 314

Note: See Regulation C.2 for prerequisites of all modules.

π Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (d).

⁽²⁾ INF 181 is a 14-week module that is offered during the first as well as the second semester.

Specialisation modules: PAD 310, 320.

C.18 CURRICULUM FOR BCOM WITH SPECIALISATION IN LAW (CODE 07130151)

The purpose of this package in law is to provide broad formative education but it does not lead to any specific career outcomes. The student is, however, enabled to continue with the LLB degree, which is career-specific based or a BCom(Hons). The skills acquired may be applied in either the private or public sectors.

Package coordinator: Prof SR van Jaarsveld, New Law 3-10,
Tel: 012 420 2363

Total credits required: 434

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	145	70	55
Elective modules	0	64	80
Total	165	134	135

Learning programme

YEAR LEVEL: 1 2 3

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111 ^a , 121		
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
AFR	Afrikaans	162, 164		
		110		

Core modules (Compulsory)

EKN	Economics	110, 120		
OBS	Business Management	110		
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics	181 ⁽²⁾		
STK	Statistics	110, 120		
IDR	Introduction to Law	110, 120		
RVD	Legal Skills	110, 120		
PSR	Law of Persons	110		
FMR	Family Law	110, 120		
KTR	Law of Contract		210, 220	
ERF	Law of Succession		211, 221	
SAR	Law of Things			310
DLR	Law of Delict			320
ABR	Labour Law		210	
KTH	Specific Contracts		220	
ODR	Entrepreneurial Law			310
ISR	Insolvency Law			320

Elective modules

OBS	Business Management	120 ⁽³⁾	210, 220	310, 320
EKN	Economics		214, 224	310, 320 314
FBS	Financial Management		210, 220	310, 320
FRK	Financial Accounting		211 ⁽⁴⁾ , 221 ⁽⁴⁾	311 ⁽⁴⁾ , 321 ⁽⁴⁾
BEL	Taxation		220 ⁽⁴⁾	

Another subject in the Faculty approved by the Dean and presented at least on the 200- and 300-level except BER 210 and BER 220.

Note: See Regulation C.2 for prerequisites of all modules

^a Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (d).

⁽²⁾ INF 181 is a 14-week module that is offered in the first as well as the second semester.

- (3) Must be followed as an extra module if OBS is the main subject on the 300-level.
- (4) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Please note: Students whose aim is to obtain the LLB-degree after completion of the BCom-degree with specialisation in Law, is advised to contact the Student Administration of the Faculty of Law for advise on which modules may be taken whilst doing their undergraduate study. Please note however that permission must be obtained from the Dean of the Faculty of Economic and Management Sciences if extra modules want to be taken.

Specialisation modules: SAR 310 and DLR 320; or ODR 310 and ISR 320.

C.19 CURRICULUM FOR BCOM WITH SPECIALISATION IN ACCOUNTING SCIENCES (CODE 07130042)

The qualification BCom (Accounting Sciences) complies with the requirements of the Certificate in the Theory of Accounting (CTA) as required by the Public Accountants' and Auditors' Board and the South African Institute of Chartered Accountants. Specific requirements set by the accountants' and auditors' professions are included in the programme.

Package coordinator: Prof WJJ Botha, EM 2-45, Tel: 012 420 3423
Total credits required: 481

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	10	0
Core modules	123	168	160
Elective modules	0	0	0
Total	143	178	160

Learning programme

YEAR LEVEL:	1	2	3
Fundamental modules (Compulsory)			
CIL Computer and Information Literacy	111 ^a , 121		
BPE Business Ethics		251 (Q 4)	
EOT Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG English	110, 120
EOT English	161, 163 162, 164

Core modules (Compulsory)

FRK Financial Accounting	100 ⁽¹⁾ or 101 ⁽¹⁾	201	300
INF Informatics	181 ⁽²⁾		

ODT	Auditing	200	300
	or		
EKN	Economics	214, 224	310, 320
FBS	Financial Management	200	300
BEL	Taxation	200	300
INF	Informatics	112	264
KRG	Commercial Law	110, 120	200
STK	Statistics	110, 120	
EKN	Economics	110, 120	
OBS	Business Management	155	
KOB	Communication Management	183	
BEM	Marketing Management	162	
BDO	Industrial and Organizational Psychology	181	

Note: See Regulation C.2 for prerequisites of all modules.

□ Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ See Reg 1.2 (e).

⁽²⁾ INF 181 is a 14-week module that is offered during the first as well as the second semester.

Please note: See Reg. 1.2, *Requirements for specific modules*, for the prerequisites for individual modules.

Specialisation modules: FRK 300, FBS 300, BEL 300 and ODT 300 or EKN 310 and 320.

C.20 CURRICULUM FOR BCOM WITH SPECIALISATION IN RECREATION AND SPORT MANAGEMENT (CODE 07130251)

The package aims to equip potential managers with specific and applied knowledge and competencies to manage sport and recreation in both the private and public sector. Recreation and sport as products differ from other products in the market causing the bridge between Management Science and the theory and practice of sport and recreation not to be realised efficiently. The package focuses specifically on this challenge.

Package coordinator: Prof AE Goslin, Sports Centre 2-27, Tel: 012 420 6043
Total credits required: 476

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	140	176	140
Elective modules	0	0	0
Total	160	176	140

Learning programme

YEAR LEVEL: **1** **2** **3**

Fundamental modules (*Compulsory*)

CIL	Computer and Information Literacy	111 [□] , 121
EOT	Academic Literacy §	110, 120

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits

for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120
EOT	English	161, 163 162, 164
AFR	Afrikaans	110

Core modules (Compulsory)

SPK	Sport Science	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
RKD	Recreation Science		251, 253 252, 254	
BEM	Marketing Management	110, 121	211, 221	311, 321
EKN	Economics	110, 120		
OBS	Business Management	110, 120	210, 220	310, 320
FRK	Financial Accounting ⁽¹⁾	111, 121		
INF	Informatics		181 ⁽²⁾	
STK	Statistics	110, 120		
BER	Business Law		210, 220	
KOB	Communication Management	181		

Note: See Regulation C.2 for prerequisites of all modules.

α Students may write the exemption examination for CIL 111 only once.

(1) See Reg 1.2 (d).

(2) INF 181 is a 14-week module offered during the first and the second semester.

Specialisation modules: SPK 351, 352, 361, 362.

**C.21 CURRICULUM FOR BCOM WITH SPECIALISATION IN STATISTICS
(CODE 07130261)**

Statistics is an independent discipline with interdisciplinary applications. The aim of this qualification is to prepare the candidates in totality with methods that can be applied for the gathering and interpretation of data and empirical information. Statistics lay the foundation for scientific accountable conclusions, planning and estimation. Candidates are at the same time equipped with the necessary computer and communication skills. Statistics is commissioned by all disciplines where it can contribute towards scientific and technological progress.

Package coordinator: Mr A Swanepoel, IT 6-7, Tel: 012 420 3559

Total credits required: 407 (410)*

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules**	96 (102)	40 (48)	50 (72)
Elective modules** •	25 (20)	96 (88)	80 (60)
Total	141 (142)	136 (136)	130 (132)

* Total credits refer to minimum as required by the programme, but can be more, depending on the elective modules.

- ** Alternative credits as indicated in brackets are based on choosing WST as a specialisation module instead of STK, while all elective modules are selected within the Faculty of Economic and Management Sciences.
- The number of elective modules is influenced by the inclusion of modules from other Faculties and their respective credit values.

Learning programme**YEAR LEVEL:****1****2****3****Fundamental modules (Compulsory)**

CIL	Computer and Information Literacy	111 ^α , 121		
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
		162, 164		
AFR	Afrikaans	110		

Core modules (Compulsory)

STK	Statistics	110, 120	210, 220	310, 320
	or			
WST	Mathematical Statistics ⁽¹⁾	111, 121	211, 221	311, 321
				312, 322
EKN	Economics	110, 120		
FRK	Financial Accounting ⁽²⁾	111, 121		
INF	Informatics	181 ⁽³⁾		
OBS	Business Management	110, 120		
KOB	Communication Management	182		

Elective modules

STK	Statistics		281	
WTW	Mathematics ⁽¹⁾	114, 126 ⁽⁴⁾	211, 220	310, 382
		128 ⁽⁴⁾	218, 221	354, 383
EKN	Economics		214, 224	310, 320
				314
LEK	Agricultural Economics ⁽⁶⁾		251, 220	310, 320
			252	
BPE	Business Ethics		251	
INF	Informatics	112	214, 261	
		153, 163	225	
		154, 164	271, 272	
COS	Computer Science	160 or		
		110		
IAS#	Actuarial Mathematics		211, 221	351, 352
			282	382

#IAS 211 = Actuarial Mathematics 211

#IAS 221 = Actuarial Mathematics 221

#IAS 282 = Financial Mathematics 282

#IAS 351 = Short-term Insurance Practice in the RSA 351

#IAS 352 = Short-term Insurance Practice in the RSA 352

#IAS 382 = Actuarial Modelling 382

See prerequisites for IAS on page 20.

Students in **Mathematical Statistics** who also want to be trained for the **Insurance Industry**, normally choose, among others:

WST	Mathematical Statistics ⁽¹⁾	111, 121	211, 221	311, 321 312, 322
WTW	Mathematics ⁽¹⁾	114, 126 ⁽⁴⁾ 128 ⁽⁴⁾	211, 220 218, 221	
COS	Computer Science	160 or 110		
EKN	Economics	113, 123		
IAS#	Actuarial Mathematics		211, 221 282	351, 352 382

Students in the **Econometrics** field normally choose, among others:

WST	Mathematical Statistics ⁽¹⁾	111, 121	211, 221	311, 321 312, 322
	or			
STK	Statistics	110, 120	210, 220 281	310, 320
WTW	Mathematics ⁽¹⁾	114, 126 ⁽⁴⁾ 128 ⁽⁴⁾	211, 220 218, 221	
COS	Computer Science	160 or 110		
EKN	Economics	110, 120	214, 224	310, 320 314
FRK	Financial Accounting ⁽²⁾	111, 121		
INF	Informatics	181 ⁽³⁾		

Other students choose modules from any other subject/faculty according to their own specific requirements.

Note: See Regulation C.2 for prerequisites of all modules.

▣ Students may write the exemption examination for CIL 111 only once.

(1) If WST modules are taken, notice must be taken of the relevant WTW prerequisites as stipulated in the yearbook.

(2) See Reg 1.2 (d).

(3) INF 181 is a 14-week module that is offered in the first as well as the second semester.

(4) The equivalent of seven-week modules, with the exception of WTW 114 which is presented over a period of 14 weeks.

(5) Students who register for Agricultural Economics on 200- and 300-level as electives will have to pass extra modules to make up the credits.

Specialisation modules: STK 310, 320 or WST 311, 312, 321, 322.

C.22 CURRICULUM FOR BCOM WITH SPECIALISATION IN TOURISM MANAGEMENT (CODE 07130242)

The overall purpose of this qualification is to develop future managers and entrepreneurs in the tourism industry that have a sound background in the economic and business sciences; think and act within a strategic and systems framework; have an in-depth knowledge of the operational and management aspects of the key components of the tourism industry; and have had practical experience and industry exposure to the key facets of tourism.

Package coordinator: Prof ET Heath, Tourism House R2-61, Tel: 012 420 4000
Total credits required: 436

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	136	96	80
Elective modules	0	64	40
Total	156	160	120

Learning programme

YEAR LEVEL: **1** **2** **3**

Fundamental modules (Compulsory)

CIL	Computer and Information Literacy	111 [¶] , 121		
EOT	Academic Literacy §	110, 120		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

ENG	English	110, 120		
EOT	English	161, 163		
		162, 164		
AFR	Afrikaans	110		

Core modules (Compulsory)

TBE	Tourism Management	110, 120	210, 220	310, 320 ⁽¹⁾
OBS	Business Management ⁽²⁾	110, 120	210, 220	310, 320
			or	
FBS	Financial Management ⁽²⁾		210, 220	
BEM	Marketing Management	110, 121		
BER	Business Law		210, 220	
EKN	Economics	110, 120		
FRK	Financial Accounting ⁽³⁾	111, 121		
INF	Informatics	181 ⁽⁴⁾		
STK	Statistics	110, 120		
KOB	Communication Management	181		

Compulsory attendance modules (See TBE 190 to 394 below)

Various practical and industry-interaction activities are supportive of the theoretical component of the Tourism Management syllabi, and will take place during vacations, over weekends and after hours to develop practical and industry skills.

TBE	Tourism Management ⁽¹⁾	190, 191	290 or 291 292 or 293	390 or 391 394
-----	-----------------------------------	----------	--------------------------	-------------------

Elective modules

BEM	Marketing Management		211, 221	311, 321
FBS	Financial Management ⁽²⁾		210, 220	310, 320
FRK	Financial Accounting		211 ⁽⁵⁾ , 221 ⁽⁵⁾	311 ⁽⁵⁾ , 321 ⁽⁵⁾
BEL	Taxation		220 ⁽⁵⁾	
EKN	Economics		214, 224	310, 320 314
KOB	Communication Management		210, 220	310, 320

Note: See Regulation C.2 for prerequisites of all modules.

▣ Students may write the exemption examination for CIL 111 only once.

(1) A student must, in consultation with the head of department, obtain 1 000 "credits" for the practical component (which includes satisfactory class attendance, approved practical work and applicable practical short courses as determined by the head of department) before he or she will be admitted to the examination in TBE 320.

(2) At 200 level either OBS 210, 220 or FBS 210, 220 should be taken as a "compulsory module". FBS at 200 level may only be taken as an elective module if not included in the compulsory curriculum.

(3) See Reg 1.2 (d).

(4) INF 181 is a 14-week module that is offered in the first as well as the second semester.

(5) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Specialisation modules: TBE 310, 320.

C.23 BACCALAUREUS ADMINISTRATIONIS (BADMIN)

(a) **Fields of specialisation**

Public Management	(07131171)
International Relations	(07131151)

(b) **Duration**

Three years

C.24 CURRICULUM FOR BADMIN WITH SPECIALISATION IN PUBLIC MANAGEMENT (CODE 07131171)

This programme is directed towards the study of Public Administration that will equip the candidate for a career in the broad public sector. Candidates will gain in-depth knowledge of certain administrative and management practices in the South African and international public sectors. Emphasis is placed on the three spheres of government with reference to

aspects such as resources management, international administration and management, policy, accountability and ethics, the role of the state, intergovernmental relations and administrative justice.

Package coordinator: Prof PA Brynard, EM 3-114, Tel: 012 420 3403

Total credits required: 377 (361)

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	20	0	0
Core modules	79	32 (16)	40
Elective modules	30	96	80
Total	129	128 (112)	120

Learning programme

YEAR LEVEL:

1

2

3

Fundamental modules (Compulsory)

CIL Computer and Information Literacy 111^a, 121

EOT Academic Literacy § 110, 120

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. A student who passes the academic literacy test, will be exempted from EOT 110 and EOT 120 and has to pass a credit value of 12 from the following modules:

EOT English 161, 162
164

Core modules (Compulsory)

PAD Public Administration 110, 120 210, 220 310, 320

or

MAD Municipal Administration⁽¹⁾ 261 351, 361
262 352, 362

STL Political Science 120 and
PTO 111

or

IPL International Relations 120 and
PTO 111

EKN Economics 110

BDO Industrial and Organizational
Psychology 110, 120

KOB Communication Management 184

Elective modules

STL Political Science 210, 220 310, 320

or

IPL International Relations 210, 220 310, 320

EKN Economics 120 214, 224 310, 320

314

OBS Business Management 110, 120 210, 220 310⁽²⁾, 320

BDO Industrial and Organizational
Psychology 219, 229 319⁽²⁾, 329⁽²⁾

271, 272 371, 372

FRK	Financial Accounting ⁽³⁾	111, 121	211 ⁽⁸⁾ , 221 ⁽⁸⁾	311 ⁽⁸⁾ , 321 ⁽⁸⁾
INF	Informatics	181 ⁽⁴⁾		
BEL	Taxation		220 ⁽⁸⁾	
BER	Business Law		210, 220	
STK	Statistics	<u>110, 120</u>		
		113, 123 ⁽⁵⁾		
INF	Informatics	<u>112</u>	<u>214, 261</u>	
			<u>225</u>	
AFR	Afrikaans	110, 120		
		114, 124		
SRG	Constitutional Law		210, 220	
ADR	Administrative Law			310 ⁽⁶⁾
RVW	Legal Interpretation		210	
ABR	Labour Law			311 ⁽⁷⁾
ABV	Labour Relations			320 ⁽⁷⁾
KOB	Communication Management		210, 220	310, 320

Note: See Regulation C.2 for prerequisites of all modules.

π Students may write the exemption examination for CIL 111 only once.

(1) If MAD is selected, PAD 110, 120 and 210 must be taken prior to MAD 261, 262.

(2) OBS 310, BDO 319, 329 may not be included in the same curriculum for degree purposes.

(3) See Reg 1.2 (d).

(4) INF 181 is a 14-week module that is offered in the first as well as the second semester. Compulsory module if FRK 111 and 121 are chosen as electives.

(5) On its own, STK 113 and 123 will not be recognised for degree purposes, but in this Faculty, exemption will be granted from the matriculation Mathematics admission requirement (i.e. 40% higher grade or 50% standard grade) and STK 110.

(6) Elective module only at 200 level, not 300 level.

(7) Can be included in the curriculum as elective modules at 200 level, provided that it can be accommodated in the class, test and examination timetables; may not be presented with SRG 310, 320 as 300-level modules.

(8) Taxation 220 (BEL 220) is compulsory on the 200-level, if Financial Accounting 311, 321 (FRK 311, 321) are chosen as a major.

Please note: Students who did not obtain at least 40% in Mathematics Higher Grade or 50% in Mathematics Standard Grade in Grade 12, or who did not pass Statistics 113, 123, may not include the underlined modules in their curriculum.

Specialisation modules: PAD 310, 320 or MAD 351, 352, 361, 362.

C.25 CURRICULUM FOR BADMIN WITH SPECIALISATION IN INTERNATIONAL RELATIONS (CODE 07131151)

The purpose of this programme is to develop skills in order to comprehend the changing nature of contemporary world politics, thereby enabling innovative and pro-active participation in the management of international issues and challenges, in career situations in both the public and private sectors. In addition, basic political analysis and communication skills are also developed.

Package coordinator: Mr FG Wolmarans, HSB 21-9, Tel: 012 420 2689
Total credits required: 431

	Year Level 1	Year Level 2	Year Level 3
	Credits	Credits	Credits
Fundamental modules	14	0	0
Core modules	83	80	120
Elective modules	30	64	40
Total	127	144	160

*At each year level a minimum of four quarterly or two semester modules of these electives should be from the same subject. As the credits per module may differ from faculty to faculty, the total credits for the required number of elective modules could exceed the indicated values.

Learning programme

YEAR LEVEL: **1** **2** **3**

Fundamental modules (*Compulsory*)

CIL Computer and Information Literacy	111 ^a , 121		
EOT Academic Literacy §	110, 120		
RES Research	151		

§ If a student does **NOT** pass the academic literacy test at the beginning of the year, he/she must register for and pass EOT 110 and EOT 120 and will then obtain 12 credits for these modules. All BAdmin International Relations students must, however, enrol for and pass English 120.

Core modules (*Compulsory*)

PTO Politics	111		
STL Political Science	120 ⁽¹⁾	210, 220	310, 320
IPL International Relations	120 ⁽¹⁾	210, 220	310, 320
PAD Public Administration	110, 120		
EKN Economics	110		
KOB Communication Management	184		
ENG English	120		

Elective modules

BEM Marketing Management	110, 121	211, 221	
PAD Public Administration		210, 220	310, 320
GES History ⁽²⁾	110, 120		
GGY Geography ^{(2);(3);(4)}	153, 155		
	163, 164		
BDO Industrial and Organizational	110, 120	219, 229	319, 329
		271, 272	371, 372
EKN Economics	<u>120</u>	<u>214, 224</u>	<u>310, 320</u>
			<u>314</u>

Language⁽⁵⁾ (German, English, French, Arabic, Mandarin, Russian, Spanish)

Note: See Regulation C.2 for prerequisites of all modules.

^a Students may write the exemption examination for CIL 111 only once.

⁽¹⁾ STL and IPL have no first semester modules but follow on PTO 111.

⁽²⁾ A maximum of 24 credits may be taken.

⁽³⁾ Equivalent of a seven-week module.

- (4) See *Rules and Syllabi: Natural and Agricultural Sciences* for credits and prerequisites.
- (5) Language modules with a maximum value of 64 credits may be taken up to year level 2 from the following:
 - A European language (groups 5, 6 or 7) at UP **or**
 - An International language i.e. Arabic, Mandarin, Russian or Spanish at Unisa.
 See *Rules and Syllabi: Humanities* for credits, prerequisites and presentation of these modules.

Please note: Students who did not obtain at least 40% in Mathematics higher grade or 50% in Mathematics standard grade in Grade 12, or who did not pass Statistics 113, 123, may not include the underlined modules in their curriculum.

Specialisation modules: IPL 310, 320 and STL 310, 320.

II. TRANSITIONAL ARRANGEMENTS

AFRIKAANS

Module	Registreeer vir	Klasbywoning	Eksamenreëling	
			Vraestel	Eksamen
AFR 159	AFR 159	AFR 110 Deel 1	AFR 159	AFR 110
AFR 160	AFR 160	AFR 110 Deel 2	AFR 160	AFR 110
AFR 162	AFR 162	AFR 120 Deel 1	AFR 162	AFR 120
AFR 163	AFR 163	AFR 120 Deel 2	AFR 163	AFR 120
AFR 164	AFR 164	AFR 114 Deel 1	AFR 164	AFR 114
AFR 165	AFR 165	AFR 114 Deel 2	AFR 165	AFR 114
AFR 166	AFR 166	AFR 124 Deel 1	AFR 166	AFR 124
AFR 167	AFR 167	AFR 124 Deel 2	AFR 167	AFR 124

BUSINESS ETHICS

Quarter 1	BCom: Informatics BCom: Entrepreneurship BCom: Human Resources Management BCom: Financial Management Sciences BCom: Communication Management
Quarter 2	BCom: Business Management BCom: Investment Management BCom: Internal Auditing
Quarter 3	BCom: Own Choice BCom: Economics BCom: Marketing Management
Quarter 4	BCom: Accounting Sciences

COMMUNICATION MANAGEMENT

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
KOB 262	KOB 262	KOB 210 – 1 st quarter	KOB 262	KOB 210
KOB 261	KOB 261	KOB 210 – 2 nd quarter	KOB 261	KOB 210
KOB 252	KOB 252	KOB 220 – 3 rd quarter	KOB 252	KOB 220
KOB 251	KOB 251	KOB 220 – 4 th quarter	KOB 251	KOB 220
KOB 351	KOB 351	KOB 310 – 1 st quarter	KOB 351	KOB 310
KOB 361	KOB 361	KOB 310 – 2 nd quarter	KOB 361	KOB 310
KOB 352	KOB 352	KOB 320 – 3 rd quarter	KOB 352	KOB 320
KOB 362	KOB 362	KOB 320 – 4 th quarter	KOB 362	KOB 320

ENGLISH

Module	Module register	Module in which student has to attend classes	Examination
ENG 151	ENG 151	The Head of Department and/or the course co-ordinator will assist the student in selecting the appropriate section from one of the new semester modules. Students who passed only one of the 7-week modules will be admitted to either of the new semester-long modules.	There will be questions in the examination to meet the needs of repeat students and to cover the work they have done.
ENG 153	ENG 153		
ENG 154	ENG 154		
ENG 162	ENG 162		

ACADEMIC LITERACY

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
EOT 151	EOT 151	EOT 110	EOT 151	EOT 110
EOT 152	EOT 152	EOT 110	EOT 152	EOT 110
EOT 153	EOT 153	EOT 120	EOT 153	EOT 120
EOT 154	EOT 154	EOT 120	EOT 154	EOT 120

ECONOMICS

Short of EKN 220 for degree purpose you register for EKN 314 and credit will be given for EKN 220 .
--

PHILOSOPHY

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
FIL 151	FIL 151	FIL 110– 1 st half	FIL 151	FIL 110
FIL 152	FIL 152	FIL 110– 2 nd half	FIL 152	FIL 110
FIL 153	FIL 153	FIL 120– 1 st half	FIL 153	FIL 120
FIL 154	FIL 154	Flexi learn	FIL 154	FIL 220

POLITICAL SCIENCES

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
IPL 152	IPL 152	IPL 120 – 1 st part	IPL 152	IPL 120
IPL 156	IPL 156	IPL 120 – 2 nd part	IPL 156	IPL 120
IPL 255	IPL 255	IPL 210 – 2 nd part	IPL 255	IPL 210
IPL 257	IPL 257	IPL 210 – 1 st part	IPL 257	IPL 210
IPL 256	IPL 256	IPL 220 – 1 st part	IPL 256	IPL 220
IPW 251	IPW 251	IPL 220 – 2 nd part	IPW 251	IPL 220
IPL 356	IPL 356	IPL 310 – 1 st part	IPL 356	IPL 310
IPL 352	IPL 352	IPL 310 – 2 nd part	IPL 352	IPL 310
IPL 353	IPL 353	IPL 320 – 2 nd part	IPL 353	IPL 320.
IPL 357	IPL 357	IPL 320 – 1 st part	IPL 357	IPL 320
STL 151	STL 151	PTO 111 – 1 st part	STL 151	PTO111
IPL 155	IPL 155	PTO 111 – 2 nd part	IPL 155	PTO111
STL 156	STL 156	STL 120 – 1 st part	STL 156	STL 120
STL 157	STL 157	STL 120 – 2 nd part	IPL 157	STL 120
STL 255	STL 255	STL 210 – 1 st part	IPL 255	STL 210
STL 256	STL 256	STL 220 – 1 st part	IPL 256	STL 210
STL 253	STL 253	STL 220 – 2 nd part	IPL 256	STL 210
STL 356	STL 356	STL 310 – 1 st part	IPL 356	STL 310
STL 352	STL 352	STL 310 – 2 nd part	IPL 352	STL 310
STL 354	STL 354	STL 320 – 2 nd part	IPL 354	STL 310

PSYCHOLOGY

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
SLK 151	SLK 151	SLK 110 1 st part	SLK 151	SLK 110
SLK 154	SLK 154	SLK 110 2 nd part	SLK 154	SLK 120

SOCIOLOGY

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
SOC 151	SOC 151	SOC 110 1 st part	SOC 151	SOC 110

SOC 152	SOC 152	SOC 110 2 nd part	SOC 152	SOC 110
SOC 153	SOC 153	SOC 120 1 st part	SOC 153	SOC 120
SOC 154	SOC 154	SOC 120 1 st part	SOC 154	SOC 120

VISUAL ARTS

Module	Module register	Module in which student has to attend classes	Examination Exam paper	Write with
VKK 258	VKK 258	VKK 220 2 nd part VKK 220 1 st part	VKK 258	VKK 220

COMPUTER AND INFORMATION LITERACY

CIL 171, CIL 172, CIL 173 and CIL 174 will be presented during summer, autumn and winter schools according to the old syllabus.

III. BACCALAUREUS HONORES DEGREES

See General Regulations G.16 to G.29.

C.26 BCOM(HONS) AND BADMIN(HONS)**(a) General**

The Dean has the right of authorisation regarding matters not provided for in the General Regulations or in the Faculty regulations.

(b) Requirements for admission

- (i) Subject to the stipulations of General Regulations G.1.3 and G.62, a candidate is not admitted to the study for the BCom(Hons) or the BAdmin(Hons) degree unless he is in possession of a BCom or a BAdmin degree respectively.
- (ii) Preparatory work for the honours degree, as determined by each head of department, with an assessment thereof, is compulsory for all candidates. Candidates can be exempted from this requirement if they pass an exemption assessment as determined by the head of the department concerned.
- (iii) A candidate may be refused admission to an honours degree by the Head of the Department if he or she does not comply with the level of competence required in the subject as determined by the department – with the proviso that a candidate, who fails to comply with the level of competence required, may be admitted if additional study assignments, as agreed upon, are completed and/or examinations are written.
- (iv) A candidate, who is refused admission to an honours degree, may request that the dean reconsider his or her application for admission in terms of the set procedures.
- (v) The head of department concerned may set additional admission requirements.
- (vi) In respect of all BCom(Hons) fields of specialisation:
 1. Mathematics at Grade 12 level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the head of department.

2. Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the head of the department concerned in consultation with the Dean.
- (vii) In addition to any other requirements, the following prerequisites apply to the BCom(Hons) and the BAdmin(Hons) degree programmes with specialisation in Economics:
- Mathematics as stipulated in para (iv) 1;
 - Statistics 210, 220 or equivalent.
- (c) **Fields of study**
The BCom(Hons) and the BAdmin(Hons) degrees are presented in the following fields (codes in brackets):
- (i) **BCom(Hons) degree**
- | | |
|---------------------------------|------------|
| Accounting Sciences | (07240042) |
| Agricultural Economics | (07240090) |
| Business Management | (07240072) |
| Communication Management | (07240281) |
| Econometrics | (07240011) |
| Economics | (07240051) |
| Financial Management Sciences | (07240203) |
| Human Resources Management | (07240142) |
| Informatics | (07240172) |
| Internal Auditing | (07240081) |
| Marketing Management | (07240161) |
| Mathematical Statistics | (07240242) |
| Recreation and Sport Management | (07240001) |
| Statistics | (07240061) |
| Tourism Management | (07240240) |
- (ii) **BAdmin(Hons) degree**
- | | |
|--------------------------|------------|
| Economics | (07241051) |
| International Relations | (07241122) |
| Municipal Administration | (07241141) |
| Political Science | (07241131) |
| Public Administration | (07241111) |
| Public Management | (07241171) |
- (d) **Duration of study**
Subject to the provisions of General Regulation G.18.3, a full-time candidate must complete his or her studies for an honours degree within two academic years (four semesters) and an after-hours candidate within three academic years (six semesters) after first registration for the degree. However, the Dean may, on the recommendation of the head of the department concerned, extend the period of study in both cases by a maximum of two semesters. A candidate who does not qualify for the degree within three years (six semesters) or four years (eight semesters) respectively after first registration, must repeat the prescribed modules.
- (e) **Curricula**
- (i) A candidate qualifies for the honours degree by obtaining at least EIGHT semester modules or the equivalent thereof.

- (ii) A candidate compiles his/her curriculum in consultation with the head of department concerned.
- (iii) Details of modules, credit values and syllabi are available, on request, from the relevant head of department.

(f) **Examination**

- (i) The subminimum required in the examination in each module is 50%, except in modules presented by the Departments of Accounting, Marketing and Communication Management, Business Management, Statistics, Financial Management, Taxation, Tourism Management, Auditing and School of Public Management and Administration in which a subminimum of 40% must be obtained. However, all departments set a final mark of at least 50% as the pass mark for a module. A minimum pass mark of 50% is required for an essay.
- (ii) Subject to the provisions of General Regulation G.26, a head of a department determines, in consultation with the Dean:
 - (aa) when the honours examinations in his/her department will take place, provided that:
 - (1) honours examinations which do not take place before the end of the academic year, must take place not later than 14 January of the following year, and all examination results must be submitted to the Student Administration on or before 21 January;
 - (2) honours examinations which do not take place before the end of the first semester, may take place not later than 18 July, and all examination results must be submitted to Student Administration on or before 25 July.
 - (bb) whether a candidate will be admitted to a supplementary examination: provided that a supplementary examination is granted only once in a maximum of two prescribed semester modules or in one year module.

NB: For the purposes of this provision, the phrase "not sit for an examination more than twice in the same subject" as it appears in General Regulation G.18.2, implies that a candidate may not be admitted to an examination in a module, including a supplementary examination, more than three times.
 - (cc) the manner in which essays are prepared and examined in his/her department.

NB: Full details are published in each department's postgraduate information brochure, which is available from the head of the department concerned. The minimum pass mark for an essay is 50%. The provisions regarding pass requirements for dissertations contained in General Regulation G.12.2, apply mutatis mutandis to essays.
- (iii) Subject to the provisions of General Regulation G.12.2.1.3, the subminimum required in subdivisions of modules is published in the postgraduate information brochure, which is available from the Head of Department concerned.
- (iv) In order to obtain the degree with distinction, a candidate must obtain an average of at least 75% in the prescribed modules.

IV. MASTER'S DEGREES

See General Regulations G.30 to G.44 and G.57 to G.62.

The Dean has the right of authorisation regarding matters not provided for in the General Regulations or the Faculty regulations.

C.27 MCOM and MADMIN

(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, the related B(Hons) degree is a requirement for admission to master's degree study.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the head of the department concerned, should be complied with.
- (iii) MCom degrees: Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the head of the department concerned in consultation with the Dean is required.
- (iv) A candidate may be refused admission to a master's degree by the Head of the Department if he or she does not comply with the standard of competence in the subject as determined by the department – with the proviso that a candidate, who does not comply with the required level of competence, may be admitted, provided that he or she completes additional study assignments and/or examinations.
- (v) A candidate, who is refused admission to a master's degree, may request that the dean reconsider his or her application for admission in terms of the prescribed procedure.
- (vi) The head of the department concerned may set additional admission requirements.
- (vii) For MCom degrees (with the exception of the field of specialisation in Labour Relations Management) as well as for the MAdmin degree with specialisation in Economics: Mathematics at Grade 12-level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the head of department.

(b) Degrees and fields of study

The MCom and MAdmin degrees are presented in the following fields (codes in brackets):

MCom degree	Dissertation	Coursework
Accounting Sciences	(07250042)	
Agricultural Economics	(07250090)	
Business Management	(07250072)	
Communication Management	(07250281)	
Computer Auditing	(07250191)	
Econometrics	(07250011)	(07250012)
Economics	(07250051)	(07250052)
Economic of Trade and Investment	(07250053)	(07250044)
Financial Management Sciences	(07250203)	(07250204)
Government Finances and Auditing	(07250221)	

Human Resources Management		(07250142)
Labour Relations Management		(07250001)
Informatics	(07250172)	(07250173)
Internal Auditing	(07250081)	
Marketing Management	(07250021)	(07250022)
Mathematical Statistics	(07250341)	(07250342)
Recreation and Sport Management	(07250251)	
Statistics	(07250061)	(07250062)
Taxation	(07250183)	(07250182)
Tourism Management	(07250242)	
MAdmin degree		
Economics	(07251051)	(07251052)
International Relations	(07251123)	(07251124)
Municipal Administration	(07251141)	
Political Science	(07251131)	(07251132)
Public Administration	(07251111)	
Public Management	(07251171)	

(c) Duration of study

The master's degree is conferred on a student only if at least one year has expired after the qualifications by virtue of which admission to master's study has been obtained – with the proviso that the student is registered for at least 12 months for a master's degree at this University, although the dean may approve a shorter period.

The degree programme must be completed within four years after the first registration for the degree, provided that the Dean may, in exceptional cases, and on the recommendation of the head of department concerned, approve a fixed limited extension of the period of study.

(d) Dissertations, curricula and module credits

- (i) A dissertation must be submitted on a field of study chosen from those covered by the honours degree. However, the Dean may, on the recommendation of the head of department concerned, approve the substitution of the required dissertation by the successful completion of a prescribed number of module credits and an essay.
- (ii) Information regarding courses, credits and syllabi are available, on request, from the head of the department concerned.

(e) Pass requirements

- (i) The minimum pass mark for both a dissertation and an essay is 50%. The provisions regarding pass requirements for dissertations, contained in General Regulation G.12.2, apply mutatis mutandis to essays.
- (ii) A pass mark of at least 50% is required in the examination of each module.
- (iii) In order to obtain the degree with distinction, at least 75% must be obtained for the dissertation or an average of at least 75% in the examinations and for the essay.

C.28 MASTER OF BUSINESS ADMINISTRATION (MBA)

The degree is offered by the Graduate School of Management, Pretoria and the Gordon Institute of Business Science, Illovo, Johannesburg.

1. Graduate School of Management, Pretoria

Course codes:

Part-time : 07254001

Modular : 07254002

(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree or an equivalent qualification is required for admission to master's degree studies.
- (ii) Specific requirements apply regarding preparatory work. Candidates who do not comply with the requirements will be given the opportunity to complete a preparatory programme as determined by the Director of the School.
- (iii) A D-symbol (Higher Grade) in Mathematics, obtained at Grade 12 level.
- (iv) Practical experience deemed adequate and applicable by the Director.
- (v) The Director of the School may set additional admission requirements.
- (vi) Candidates will be subjected to a selection process.

(b) Duration of study

- (i) Modular: Two years, on a block-week basis with web-based support.
- (ii) Part-time: Two years.

(c) Curriculum

Prescribed modules and a research report, compiled in consultation with the Director of the School. A brochure containing details of the curriculum and syllabi is available upon request from the Director of the School. For both programmes (modular and part-time), the research report must be completed in the final year of study. The medium of instruction for the MBA is only in English.

(d) Pass requirements

- (i) The minimum pass mark for a module is 50%, provided that a subminimum of 50% has been obtained in the examination.
- (ii) A candidate may not fail more than two modules during the programme and the maximum duration for successful completion of the MBA degree may not exceed three years.
- (iii) Satisfactory class attendance and satisfactory participation in all prescribed programme activities are required. Admission to the examination may be denied in cases of non-compliance.

(e) Pass with distinction

The MBA degree is conferred with distinction if:

- (i) A final mark (the weighted average of all final module marks, including the research project) of at least 75% is obtained;
- (ii) No modules were failed;
- (iii) There is compliance with all other programme requirements; and
- (iv) The programme has been completed within the prescribed time.

2. **Gordon Institute of Business Science, Illovo, Johannesburg**
Course code: 07254006

(a) **Requirements for admission**

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree or an equivalent qualification is required for admission to master's degree studies.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the Director of the Institute, must be complied with.
- (iii) A pass in Mathematics on Grade 12-level or another qualification in Mathematics or Statistics or Mathematical Statistics deemed adequate by the Director of the Institute.
- (iv) Practical experience deemed adequate and applicable by the Director of the Institute.
- (v) The Director of the Institute may set additional admission requirements.
- (vi) Candidates will be subjected to a selection process.

(b) **Duration of study:** two years

(c) **Curriculum**

Prescribed modules, a compulsory research project (which has to be completed in the final year of study) and a compulsory international tour are required. Details are available from the Director of the Gordon Institute of Business Science, Illovo, Johannesburg. The medium of instruction for the MBA is only in English.

(d) **Pass requirements**

- (i) The minimum pass mark for each prescribed core, integrative and elective module is 50%, provided that a subminimum of 45% has been obtained in the examination. The minimum pass mark for the research project is 50%.
- (ii) A candidate who has failed more than two core modules may not continue his studies for the MBA degree, except with the approval of the Director of the Institute.
- (iii) Should a candidate fail an elective module, he may repeat the elective module or an equivalent as determined by the Director of the Institute.

(e) **Pass with distinction**

The degree is conferred with distinction if an average of at least 75% has been obtained in the prescribed curriculum.

Details regarding the syllabi for the MBA are available from the Director of the Gordon Institute of Business Science, Illovo, Johannesburg.

C.29 MASTER OF PUBLIC ADMINISTRATION (MPA) (CODE 07251151)

(a) **Requirements for admission**

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree is a prerequisite for admission to the MPA degree study.
- (ii) Administrative and managerial experience, preferably in the public sector, deemed applicable by the Director of the School of Public Management and Administration.

- (iii) The Director of the School of Public Management and Administration may set additional admission requirements.
 - (iv) The requirement of an exemption assessment on preparatory work, as determined by the Director of the School of Public Management and Administration, must be complied with.
- (b) **Curriculum**
Ten prescribed modules as well as an extended assignment must be completed. The prescribed compulsory modules must be completed successfully before candidates may register for the elective modules. The curriculum is compiled in consultation with the Director of the School of Public Management and Administration. Details of the curricula for the different fields of specialisation are published in the Faculty brochure on postgraduate studies that is available, on request, from the Director of the School of Public Management and Administration.
- (c) **Duration of study**
The programme extends over a minimum period of two years, but must be completed within four years after the first registration for the degree. However, in exceptional cases the Dean may, on the recommendation of the Director of the School of Public Management and Administration, approve a limited fixed extension of the period of study.
- (d) **Examination and pass requirements**
- (i) A subminimum of 45% is required in the examination in each module.
 - (ii) Credit is obtained for each module in which a final mark of at least 50% has been achieved.
 - (iii) Only one supplementary examination in a maximum of two modules is permitted.
 - (iv) A candidate may not present him or herself for an examination in the same module more than twice, except with the approval of the Dean, on the recommendation of the Director of the School of Public Management and Administration. In the context of this regulation the phrase "*may not sit an examination more than twice in the same subject*" (General Regulation G.32.2), implies that a candidate will not be admitted to an examination in a module, including one supplementary examination, more than three times.
 - (v) The degree is conferred with distinction if an average of at least 75% has been obtained in the prescribed modules.

C.30 MAGISTER PHILOSOPHIAE (MPhil)

- (a) **Requirements for admission**
- (i) Subject to General Regulations G.1.3 and G.62, a related B(Hons) degree is a prerequisite for admission to master's degree studies, with the exception that for the fields of specialisation Entrepreneurship and Public Administration, candidates in possession of a three-year bachelor's degree may also be admitted, provided that applicable experience and expertise is proven, subject to the discretion of the Dean in consultation with the head of the appropriate department or school.
 - (ii) The requirement of an exemption assessment on preparatory work, as determined by the head of department concerned, must be complied with.

- (iii) The head of department concerned may set additional admission requirements.

(b) **Duration of study**

The master's degree is conferred on a student only if at least one year has expired after the qualifications by virtue of which admission to master's study has been obtained – with the proviso that the student is registered for at least twelve months for a master's degree at this University, although the dean may approve a shorter period.

The degree programme must be completed within four years after the first registration for the degree, provided that the Dean may, in exceptional cases, and on the recommendation of the head of the department concerned, approve a fixed limited extension of the period of study.

(c) **Dissertations, curricula and module credits**

- (i) A dissertation must be submitted on a field of study chosen from those covered by the honours degree. However, the Dean may, on the recommendation of the head of the department concerned, approve the substitution of the required dissertation by the successful completion of a prescribed number of module credits and an essay.
- (ii) Information regarding modules, credit values and syllabi are available, on request, from the head of department concerned.

(d) **Pass requirements**

- (i) The minimum pass mark for both a dissertation and an essay is 50%. The provisions regarding pass requirements for dissertations, contained in General Regulation G.12.2, apply mutatis mutandis to essays.
- (ii) A pass mark of at least 50% is required in the examination of each module.
- (iii) In order to obtain the degree with distinction, at least 75% must be obtained for the dissertation or an average of at least 75% in the examinations and for the essay.

V. DOCTOR'S DEGREES

See General Regulations G.45 to G.62.

C.31 DCOM AND DADMIN

(a) **Requirements for admission**

- (i) Subject to the provisions of General Regulations G.45, G.1.3 and G.62, a candidate is admitted to doctoral studies only if he or she is in possession of an appropriate master's degree. The head of department/director concerned may, however, set additional admission requirements.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the head of department/director concerned, must be complied with.
- (iii) Regarding the DCom degree course:
 - (aa) Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the head of department concerned in consultation with the Dean.

- (bb) A pass mark in Mathematics at Grade 12 level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the head of department/director concerned.

(b) **Degrees, fields of study and codes**

Field of Study	Degree Code	Thesis Code	Examination Code
DCom:			
Accounting Sciences	07260042	RWE 990	RWE 900
Agricultural Economics	07260090	LEK 990	LEK 900
Business Management	07260072	OBS 990	OBS 900
Communication Management	07260281	KOB 990	KOB 900
Econometrics	07260011	EKT 990	EKT 900
Economics	07260051	EKN 990	EKN 900
Financial Management Sciences	07261203	FIB 990	FIB 900
Human Resources Management	07260142	MHB 990	MHB 900
Informatics	07260172	INF 990	INF 900
Internal Auditing	07260081	IOK 990	IOK 900
Marketing Management	07260021	BEM 990	BEM 900
Mathematical Statistics	07260341	WST 990	WST 900
Recreation and Sport Management	07260251	RSB 990	RSB 900
Statistics	07260061	STK 990	STK 900
Tourism Management	07260242	TBE 990	TBE 900
DAdmin:			
International Relations	07261122	IPL 990	IPL 900
Municipal Administration	07261141	MAD 990	MAD 900
Political Science	07261131	STL 990	STL 900
Public Administration	07261111	PAD 990	PAD 900
Public Management	07261171	OBR 990	OBR 900

(c) **Duration of study**

Studies must be completed within four years after the first registration for the degree. However, in exceptional cases, the Dean may, on the recommendation of the head of department/director concerned, approve a fixed limited extension of the period of study.

(d) **Extent of doctoral study**

(i) **Thesis:** A candidate for the DCom or DAdmin degree must submit a thesis on a topic recommended by the head of department/director and approved by the Dean.

(ii) **Examination:**

(aa) The Dean may, on the recommendation of the head of department/director, require:

- that an oral examination on the thesis is conducted; and
- that an examination in one main subject and two ancillary subjects, chosen from the subjects of the Faculty, is passed.

(bb) Regarding the DCom degree programme:

Capita selecta from the Management, Financial and Economic Sciences, as well as Statistics.

A candidate who has acquired adequate knowledge of these basic modules through other means, may be exempted from the examinations in the prescribed capita selecta by the Dean, on the recommendation of the head of department/director who present the modules.

(e) **Pass requirement**

At least 50% for the thesis as well as in the prescribed examination(s).

(f) **General**

The Dean has the right of authorisation regarding matters not provided for in the General Regulations or in the Faculty regulations.

C.32 DBA DEGREE

The DBA degree is offered jointly by the Graduate School of Management, Pretoria, and the Gordon Institute of Business Science, Illovo, Johannesburg.

1. **Graduate School of Management, Pretoria and Gordon Institute of Business Science, Illovo**

(a) **Admission Requirements**

- (i) A candidate must hold an MBA degree completed through the University of Pretoria; **or**
- (ii) a candidate may hold an MBA from another recognized tertiary institution and must comply with the University of Pretoria's MBA admission requirements; **and**
- (iii) a candidate must have completed the MBA degree within the time frame prescribed by the institution where the MBA was obtained; **and**
- (iv) a candidate may not have failed any course in the completion of the MBA studies; **and**
- (v) a candidate must have obtained a weighted average of a least 70% for the MBA studies; **and**
- (vi) a candidate must have successfully completed an individual research component as part of the MBA degree; **and**
- (vii) a candidate must have at least two years of post-MBA work experience and must have at least three years' management experience at senior level; **and**
- (viii) candidate must meet such additional admission requirements as may be set by the Admissions Committee, within the framework of the regulations of the University of Pretoria.

(b) **Application process**

An application pack comprising the following must reach the DBA Programme Director at GIBS, University of Pretoria before the due date:

- (i) A completed and signed hard copy of the application form.
- (ii) An application fee of R600.00 payable to the Gordon Institute of Business Science.
- (iii) Official academic transcripts of all academic qualifications obtained to date. Please note that a degree certificate is not a transcript.
- (iv) A typed essay of approximately 500 words motivating your reason for wishing to register for a DBA and spelling out how you believe the DBA will contribute to meeting your personal and career aspirations.

- (v) A typed outline of approximately 1000 words setting out your research interests and current thinking with regard to a potential research topic and plan for your doctoral thesis. Note that this will not be treated as an approved research proposal for your DBA thesis, should your application be successful.
- (vi) Reports from two independent professional referees who know you well and are able to comment on your suitability for advanced academic study towards a DBA degree. The signed referees' reports should be submitted on hard copies of the [Reference Form](#) available on the GIBS and GSM websites.

Eligible candidates with valid applications will be invited for interviews during October and November 2006. The DBA Admissions Committee will meet in early December 2006 to consider recommendations for the 2007 DBA intake. Notification of acceptance onto the 2007 DBA programme will be communicated to successful candidates before the end of December 2006. Candidates accepted onto the programme will be required to pay a non-refundable deposit of R2,000,00 that will be deductible from tuition fees for Year 1 in 2007. Upon acceptance of the deposit prescribed study materials for directed learning modules in the first semester will be made available.

(c) **Degree, field of study and codes**

Field of Study	Degree Code	Thesis Code
Business Administration	07264002	GDB 900

Part 1: Directed Study

The DBA programme comprises two main parts: directed learning and research.

Part 1: Directed Learning

Year 1 is devoted to intensive directed learning based on prescribed readings, facilitated seminars and independent written assignments. The aim is to provide an essential base in theory and method that will equip the candidate to undertake independent doctoral research at the cutting edge of business know-how and scientific rigour.

The directed learning in turn covers two main components:

Research Methodology, with four compulsory modules:

GDB 901	The Nature of Scientific Research	901
GDB 902	Design and Methods for Quantitative Research	902
GDB 903	Design and Methods for Qualitative Research	903
GDB 904	Frameworks for Applied Business Research	904, and

Business Science, with 8 modules, of which 3 are compulsory (*) and any 2 of the remaining 5 must be taken as electives:

GDB 905	Macro Environment of Business*
GDB 906	Competitive Strategy*
GDB 907	Leadership
GDB 908	Organization Dynamics
GDB 909	Transformation and Change
GDB 911	Business Performance Metrics*
GDB 912	Strategic Marketing
GDB 913	Corporate Finance

The directed learning modules are delivered via fortnightly seminars based on prescribed readings. Candidates are expected to come prepared to present their views on the prescribed learning materials and participate actively in class discussion and debate. In addition, individual written assignments based on independent study and analysis must be submitted. The directed learning modules are subject to written examination and a pass in all modules taken is a requirement to proceed to Part 2.

Part 2: Research

The remaining 30 months of the DBA programme are devoted to independent research. The requirement is for an original, substantive, empirical research study that contributes to the body of scientific knowledge in the relevant field of enquiry. Typically, this should utilize appropriate research design and analysis tools taken from the core Research Methodology modules in Part 1 and develop or test theory arising from one or more of the elective Business Science modules taken.

Progress on the research study will be guided by a supervisor and monitored at monthly peer review seminars. In the final year of the research each candidate will be required to prepare and deliver a lecture based on their research to MBA candidates at GIBS, University of Pretoria. The MBA class will be asked to provide evaluative feedback on the lecture.

The completed research study must be presented in the form of a doctoral thesis. At the same time, a manuscript based on the thesis must be prepared for submission to an accredited academic journal, local or international, for publication as an empirical research article. The thesis and article manuscript will both be subject to examination. A pass of both will be a condition for the award of the DBA degree.

(d) **Programme duration**

Studies must be completed within three and a half years after the first registration for the degree. In exceptional cases, the Director of the Gordon Institute of Business Science may, on the recommendation of the DBA Programme Director and research supervisor, approve an extension of the period of study for one further year.

C.33 PhD DEGREE (PHILOSOPHIAE DOCTOR)

See General Regulations G.45 to G.62 as well as the Faculty publication *Information on Postgraduate Studies*.

(a) **Requirements for admission**

Subject to the provisions of General Regulations G.45 and G.62, the MCom, MAdmin or another appropriate master's degree is required for admission.

(b) **Curriculum**

The PhD degree is conferred by virtue of

- (i) coursework in one major and at least two supportive fields; **and**

(ii) a thesis.

The curriculum is compiled in consultation with the head of department/director.

The topic of the thesis must be approved by the Postgraduate Committee on recommendation of the head of department/director.

Additional information pertaining to the PhD degree as well as the appropriate degree, thesis and examination codes appear in the postgraduate brochure of the Faculty.

(c) **Pass requirements**

The prescribed examinations and the thesis should respectively be passed in accordance with the stipulations of Regulations G.52 and G.60.2.2.

(d) **General**

The Dean has the right of authorisation regarding matters not provided for in the general regulations or the Faculty regulations.

VI. POSTGRADUATE DIPLOMAS

C.34 POSTGRADUATE DIPLOMA IN INVESTIGATIVE AND FORENSIC ACCOUNTING (CODE 07220028)

(a) **Requirements for admission**

(i) Subject to the provisions of General Regulations G.62 and G.63, one of the following degrees is required for admission:

- A BCom degree with Accounting or Auditing at 300 level or a bachelor's degree in Law.
- Any other relevant bachelor's degree approved by the Head, Department of Accounting.
- Access to the Internet is also a pre-requisite.

(ii) A selection of candidates will take place, subject to the provisions of General Regulation G.1.3. (*The presentation of the programme is subject to a minimum number of candidates being admitted.*)

(iii) The head of department may set additional admission requirements.

(b) **Presentation method**

The programme is only presented using the Web and contact sessions. During the 18 months, in 6-month intervals, there will be contact sessions of three days each. Attendance of these contact sessions is compulsory. The first contact session will be held in **January 2007**.

(c) **Course dates and fees**

The programme will be presented over 18 months, commencing January 2007 and continuing until June 2008. Dates and venues for the first contact session will be conveyed in the letter of acceptance. The current fee for the programme is ± R11,000.00. A re-registration fee of ± R1650.00 is payable annually. The prescribed books will cost an additional ± R2500.00.

- (d) **Examination and pass requirements**
- (i) Evaluation will consist of seven assignments in the total course namely: Financial Aspects of Investigative and Forensic Accounting (FRA 790) and Legal Aspects of Forensic and Investigative Accounting (FRA 700) for which an average of 50% each should be obtained in order to gain admission to the examinations.
 - (ii) An examination paper is written in each of the two modules and a minimum of 50% should be obtained in total. A subminimum of 40% in each module is required.
 - (iii) The Postgraduate Diploma is conferred **with distinction** if an average of at least 75% for the two modules is obtained.
- (e) **General**
- (i) The Dean has the right of authorisation regarding matters not provided for in the General or the Faculty regulations.
 - (ii) **Please note:** For more information concerning the Postgraduate Diploma in Investigative and Forensic Accounting, please consult the Departmental brochure available at request from Mrs G du Toit, Tel. (012) 420-2422, gerda.dutoit@up.ac.za.

C.35 POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION

This postgraduate diploma is offered by the Gordon Institute of Business Science, Illovo, Johannesburg.

Course codes: 07220024

- (a) **Requirements for admission**
- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree or an equivalent qualification is required for admission to the postgraduate diploma.
 - (ii) The requirement of an exemption assessment on preparatory work, as determined by the Director, must be complied with.
 - (iii) The Director may set additional admission requirements.
 - (iv) Candidates will be subjected to a selection process.
- (b) **Duration of study:** one year
- (c) **Curriculum**
Prescribed modules, workshops and company or field visits. Details are available from the Director of the Gordon Institute of Business Science, Illovo, Johannesburg.
- (d) **Pass requirements**
- (i) The minimum pass mark for each prescribed module is 50%, provided that a subminimum of 45% has been obtained in the examination.
 - (ii) A *candidate* who has failed more than two core modules may not continue with his studies for the diploma, except with the approval of the Director.
- (e) **Pass with distinction**
The diploma is conferred with distinction if an average of at least 75% has been obtained in the prescribed curriculum.

Details regarding the syllabi for the postgraduate diploma are available from the Director of the Gordon Institute of Business Science, Illovo, Johannesburg.

VII. CERTIFICATE

C.36 CERTIFICATE IN THE THEORY OF ACCOUNTANCY (CODE 07210011)

(a) **Admission**

Only selected candidates will be allowed to register for the Certificate in the Theory of Accountancy.

(b) **Pass requirements**

(i) The Certificate in the Theory of Accountancy will only be issued to graduate candidates who have passed the following modules for the specialisation Accounting Sciences at the University of Pretoria: (or equivalent modules) accepted by the Chairman of the School for Financial Accounting:

- (1) Financial Accounting 100 or 101, 201, 300, 700
- (2) Auditing 200, 300, 700
- (3) Financial Management 200, 300, 700
- (4) Taxation 200, 300, 700
- (5) Informatics 112, 254, 264
- (6) Commercial Law 110, 120, 200
- (7) Statistics 110, 120
- (8) Business Management 155
- (9) Economics 110, 120
- (10) Applied Accountancy 700
- (11) Communication Management 181
- (12) Industrial and Organizational Psychology 181
- (13) Marketing Management 162

(ii) The Certificate is also issued to other graduate candidates who have passed such undergraduate modules at the University of Pretoria or elsewhere, as required by the Chairperson of the School for Financial Management, as well as Financial Accounting 700, Auditing 700, Financial Management 700, Taxation 700 and Applied Accountancy 700 at this University.

(iii) A *candidate* must pass in Applied Accountancy 700 during the final year of study for the Certificate in the Theory of Accountancy.

VIII. OTHER REGISTRATIONS

COMMERCE SPECIAL

Individual subjects – not for degree purposes

Undergraduate: (Code 07180001)

Postgraduate: (Code 07280001)

ADMISSION COURSE : ECONOMIC AND MANAGEMENT SCIENCES

Undergraduate: (Code 07185001)

Postgraduate: (Code 07285001)

NON-EXAMINATION PURPOSES

Undergraduate: (Code 07185002)

Postgraduate: (Code 07285002)

FOREIGN CO-OPERATION

Undergraduate: (Code 07185003)

Postgraduate: (Code 07285003)

FOREIGN EXCHANGE STUDENTS

Undergraduate: (Code 07185004)

Postgraduate: (Code 07285004)

SYLLABI FOR THE BACHELOR'S DEGREES

Notes:

- (a) Refer to the Faculty of Humanities for the syllabi of the following subjects: Afrikaans, German, English, French, History, IsiNdebele, IsiZulu, Journalism, Psychology, Sociology, Sepedi, Setswana, Visual Arts.
- (b) Refer to the Faculty of Engineering, Built Environment and Information Technology for the syllabi of Information Science (INY and INL modules).
- (c) Refer to the Faculty of Natural and Agricultural Sciences for the syllabi of Geography.

Modules

Department, School or Faculty

Actuarial Mathematics	Natural and Agricultural Sciences
Afrikaans	Humanities
Administrative Law	Law
Agricultural Economics	Natural and Agricultural Sciences
Auditing	Auditing
Business Ethics	Humanities
Business Law	Mercantile Law
Business Management	Business Management
Commercial Law	Mercantile Law
Communication Management	Marketing and Communication Management
Constitutional Law	Law
Economics	Economics
English	Humanities
Entrepreneurship	Business Management
Entrepreneurial Law	Law
Family Law	Law
Financial Management	Financial Management
Financial Accounting	Accounting
French	Humanities
Geography	Natural and Agricultural Sciences
German	Humanities
History	Humanities
Industrial and Organisational Psychology	Human Resources Management
Informatics	Informatics
Insolvency Law	Law
Internal Auditing	Auditing
International Business Management	Business Management
International Relations	Humanities
International Law	Law
Investment Management	Financial Management
IsiNdebele	Humanities
IsiZulu	Humanities

Introduction to Law	Law
Journalism	Humanities
Labour Law	Mercantile Law
Labour Relations	Human Resources Management
Law of Contract	Law
Law of Delict	Law
Law of Persons	Law
Law of Succession	Law
Law of Things	Law
Legal Interpretation	Law
Legal Skills	Law
Marketing Management	Marketing and Communication Management
Mathematics	Mathematics/Natural and Agricultural Sciences
Mathematical Statistics	Statistics
Municipal Administration	School of Public Management and Administration
Philosophy	Humanities
Political Science	Humanities
Politics	Humanities
Psychology	Humanities
Public Administration	School of Public Management and Administration
Recreation Science	Biokinetics, Sport and Leisure Science
Research Methodology	School of Public Management and Administration
Sepedi	Humanities
Setswana	Humanities
Sociology	Humanities
Specific Contracts	Law
Sport Science	Biokinetics, Sport and Leisure Science
Statistics	Statistics
Taxation	Taxation
Tourism Management	Tourism Management
Visual Arts	Humanities

SYLLABI IN ALPHABETICAL ORDER ACCORDING TO MODULE CODE

(ABR 210) Labour Law 210 (4 l.p.w.) (14 weeks) (15 credits)

(For LLB, BA/BCom specialising in Law and BsocSci: Industrial Sociology and Labour Studies)

- (a) Introduction to Mercantile Law.
- (b) Basic principles i.r.o. individual labour law.
- (c) General principles i.r.o. collective labour law.
- (d) Resolution of labour disputes.
- (e) Arbitration procedures in respect of labour disputes.
- (f) Aspects of social security law.

(ABR 311) Labour Law 311 (3 l.p.w.) (14 weeks) (20 credits)

Basic principles of the employment contract. Collective Labour Law. Statutory conditions of employment. Individual labour disputes. Collective labour disputes. Settlement procedures. Social security provisions.

(ABV 320) Labour Relations 320 (3 l.p.w.) (14 weeks) (20 credits)

The theoretical basis of Labour Relations

In this module the basic concepts, historical context and theoretical approaches to the field of Labour Relations will be discussed. The institutional framework in which labour relations operates, will be addressed with particular emphasis on the structural mechanisms and institutional processes. The service relationship that forms the basis of labour relations practices, will also be analysed.

Labour Relations Practice

In this module students are taught the conceptual and practical skills related to practice aspects such as handling of grievances, disciplining, retrenchments, collective bargaining, industrial action and dispute resolution.

(ADR 310) Administrative law 310 (4 l.p.w.) (10 credits)

Administrative justice with regard to the Constitution and the general principles of administrative law:

- (a) Administrative law in the constitutional dispensation and its nature, scope and sources.
- (b) The different kinds of administrative acts.
- (c) Requirements for valid administrative conduct (with specific reference to administrative justice).
- (d) Control over the validity of administrative conduct.
- (e) Access to information.

(AFR 110) Afrikaans 110 (2 l.p.w.) (14 weke) (12 krediete)

Taal- en teksvaardigheid

Taalvaardigheid (norme vir Afrikaans) en voorbereiding vir die skryfprosesse (met inagneming van o.a. verskillende tekssoorte, teksdoelwitte, interne teksstrukture, argumentasieskemas, stilistiese eise vir tekste, bronverwysing en taalversorging). Akademiese skryfvaardigheid kom ook aan bod.

(AFR 120) Afrikaans 120 (2 l.p.w.) (14 weke) (12 krediete)

Inleiding tot teksstudie

Inleiding tot literatuursoorte, verhaalteorie en poësiëteorie met toespitsing op verhaal- en eietydse poësiëtekste.

(AFR 114) Afrikaans 114 (2 l.p.w.) (14 weke) (12 krediete)

Afrikaans vir Sprekers van ander tale 1

Geïntegreerde praat-, luister-, lees- en skryfvaardighede vir gevorderde aanleerders.

(AFR 124) Afrikaans 124 (2 l.p.w.) (14 weke) (12 krediete)

Afrikaans vir Sprekers van ander tale II

Geïntegreerde praat-, luister-, lees- en skryfvaardighede vir gevorderde aanleerders.

(BDO 110) Industrial and Organisational Psychology 110 (4 l.p.w.) (14 weeks) (10 credits)

Introduction to Industrial and Organisational Psychology

This module is an introduction to the various schools of thought in psychology with particular emphasis on Industrial and Organisational Psychology and its fields of application. The basic principles of scientifically systematising industrial psychological knowledge will be discussed. The biological basis of behaviour will be addressed in order to lay the foundation for the application of ergonomical principles.

Individual processes

This module consists of the principles of learning as found in the work context. The role of perception in the work environment will be discussed by considering aspects such as shape, depth, distance and colour perceptions. Cognition, thought, reasoning, memory, creativity and decision-making will be included. Intelligence will be addressed and placed in an Industrial and Organisational Psychology perspective.

(BDO 120) Industrial and Organisational Psychology 120 (4 l.p.w.) (14 weeks) (10 credits)

Development and personality

This module consists of a discussion of the life span and important periods in human development with emphasis on their meaning in the work context. With regard to personality, the following themes will be addressed: the cultural context of personality, its formation and determinants of personality; personality as determinant of behaviour as well as the development and maintenance of self-image. Attention will be given to the basic methods of personality measuring and personality assessment.

Man in interaction

The nature and functions of as well as changes in attitudes and values will be discussed in order to gain a better understanding of them in a work context. Causes and handling of aggression will be discussed to get a better understanding of conflict. The causes, kinds and handling of conflict are discussed within a work context. Adaptability to work is addressed to create a basis for the management of a healthy worker corps. Earlier and contemporary motivational theories will be comprehensively discussed to establish a healthy basis for their implementation.

(BDO 181) Industrial and Organisational Psychology 181 (4 l.p.w.) (7 weeks) (5 credits)

Capita selecta

This module will provide an introduction to personnel psychology, organisational behaviour and labour relations. It will refer to the selection of employees and the training and development of human resources in order to adapt to changing circumstances. The role of leadership in group utilisation and motivation will be treated both theoretically and practically. Labour relations will be studied in terms of institutional processes and the service relationship and will include practical aspects such as the handling of grievances, disciplining and dispute resolution.

**(BDO 183) Industrial and Organisational Psychology 183 (4 I.p.w.) (7 weeks)
(5 credits)**

(Content will be adapted in accordance with the appropriate degree programme.)

**(BDO 219) Industrial and Organisational Psychology 219 (3 I.p.w.) (14 weeks)
(16 credits)**

Group behaviour and leadership

This module will focus on organisational behaviour with specific reference to the principles of group behaviour and the role of work teams in the organisation. Particular attention will be paid to group development, group interaction, group structures, group processes and the promotion of team performance in the organisation. Leadership and the effect of power and politics in the organisation will be studied. The function of leadership in individual, group and task-oriented behaviour will also be addressed.

Organisational behaviour

The behavioural basis for organisational structuring and organisation design will be addressed. This will include organisational culture as important facet in any organisation. The dynamics and approaches to organisational change will be addressed with specific reference to the role of change agents, resistance to change and organisational development with a practical discussion of the contemporary problems of organisational change, personnel turnover, fatigue, boredom, absenteeism, conflict, accidents.

**(BDO 229) Industrial and Organisational Psychology 229 (3 I.p.w.) (14 weeks)
(16 credits)**

Employee health and ergonomics

This module focuses on actual and important aspects of safety and health management in organisations, as well as the nature and role of ergonomics therein. These aspects are theoretically and practically covered, providing the student with the knowledge and skills required in the organisational psychology and human resource management field.

Workforce diversity

This module will focus on the development of sensitivity towards a diverse employee corps and the development of mutual respect and tolerance between individuals and groups in any organisation. Particular attention will be given to the prerequisites for the effective implementation of a diversity management programme in an organisation.

**(BDO 271) Industrial and Organisational Psychology 271 (1 I.p.w.) (28 weeks)
(8 credits)**

Industrial psychological practice

This module will address the practical applications of leadership in the workplace, groups, organisation structures, organisation change, management of diversity, occupational health, ergonomics and goal achievement in organisations. The following methods will be used in this module: case studies, practical exercises, group work and assignments which have to be integrated with the process of research.

**(BDO 272) Industrial and Organisational Psychology 272 (1 I.p.w.) (28 weeks)
(8 credits)**

Psychometrics

This module focuses on the basic concepts of psychological assessment. This includes the following aspects: fundamental ethical and legal problems in psychological testing; test validity and reliability; test bias; test interpretation methods; the effective application of different kinds of psychometric tests and the use of computers in the application and interpretation of tests.

**(BDO 319) Industrial and Organisational Psychology 319 (3 I.p.w.) (14 weeks)
(20 credits)**

Human resource management systems

The module provides an introduction to human resource management systems and addresses current developments and problems in the field, which will be comprehensively addressed and include the following: Job analysis, description, specification, and design, remuneration theory and systems, job evaluation and grading as well as benefit and fringe-benefit systems. Remuneration systems as motivation for employees will also be included.

Human resource provision

Human resources provision will be presented from an industrial psychological perspective and will include the following themes: human resources planning; macro and micro variables which could affect personnel forecasting and provision; human resource information systems; the auditing of skills as well as techniques such as recruitment, selection, placement and induction.

**(BDO 329) Industrial and Organisational Psychology 329 (3 I.p.w.) (14 weeks)
(20 credits)**

Motivation and performance management

This module will address the main characteristics of a performance management system and will focus on the strategic and motivational value of the process. Performance management will be addressed under the following headings: criteria development; performance planning; data gathering; observation and documenting; performance appraisal; appraisal instruments; performance feedback to promote motivation.

People and career development

The module will address current methods that can be used to develop human resources and to present career development programmes in order to promote performance at both an individual and organisational level. Emphasis will be on needs analysis, curriculum design, goal setting for learning, programme development, preparation of materials, training interventions, presentation and facilitation skills as well as course evaluation. The integration of individual career expectations with the organisation's requirements and strategies will be illustrated based on career development.

**(BDO 371) Industrial and Organisational Psychology 371 (1 I.p.w.) (28 weeks)
(10 credits)**

Human resource management practices

In this module the virtual organisation will be established. Students will act as "human resource practitioners" in this organisation. The full spectrum of human resource practices will be applied and practised. The student will be given the opportunity to prepare and present reports, to practise and apply techniques, to work on projects within teams as well as to assess processes.

**(BDO 372) Industrial and Organisational Psychology 372 (1 I.p.w.) (28 weeks)
(10 credits)**

Psychometrics for industrial psychology

This module will focus on the use of psychological tests and other evaluation methods in organisational context. The following themes will be addressed: the transfer of test results in organisations, the measuring of organisational behaviour, apprenticeship tests, assessment centres, video simulation tests, value scales, compilation of capability profiles, trainability tests and work sampling, introduction to the measuring of personality.

(BEL 200) Taxation 200 (3 l.p.w.) (28 weeks) (32 credits)

Introduction to income tax in respect of companies and individuals

In this module an introduction to the administration of deceased and insolvent estates is provided. Specific emphasis is placed on the preparation of the executor's account for deceased estates as well as the trustee's account for insolvent estates. The calculation of estate duty is also dealt with in detail. Introduction to taxation, objection and appeal, gross income, source of income, gross income (special inclusions), exempt income, general deduction formula, assessed losses, special deductions for companies, special deductions for individuals, capital allowances.

(BEL 220) Taxation 220 (3 l.p.w.) (14 weeks) (16 credits)

Introduction to taxation, objection and appeal, gross income, source of income, gross income (special inclusions), exempt income, general deduction formula, assessed losses, special deductions for companies, special deductions for individuals, capital allowances.

(BEL 300) Taxation 300 (3½ l.p.w.) (28 weeks) (40 credits)

The purpose of the module is to enable the learner to calculate the value-added tax liability and to journalise transactions; calculate the normal tax liability (including the determination of taxable capital gains and assessed capital losses) of individuals, companies, estates and trusts, discuss tax principles; and calculate provisional and employees' tax and to object against an assessment.

(BEM 110) Marketing Management 110 (3 l.p.w.) (14 weeks) (10 credits)

Fundamentals of marketing management and marketing instruments

General overview of marketing management, including the marketing concept, the process of marketing management, evolution of marketing and the marketing environment. Consumer entity, market segmentation, positioning and marketing information. Perspective on various marketing instruments in the marketing mix, for example, product decisions, distribution decisions, marketing communication decisions and pricing decisions.

(BEM 121) Consumer behaviour and services marketing 121 (3 l.p.w.) (14 weeks) (10 credits)

Part 1

Consumer behaviour

Internal and external influencing factors of consumer behaviour. The consumer's decision process and application fields of consumer behaviour. Consumerisms and social responsibility.

Part 2

Introduction to the marketing of services

Acquiring basic marketing skills will enhance the capabilities of marketers of services. This module provides an overview of the seven marketing instruments of a professional services marketing mix. The focus will fall on the practical implications of the characteristics of intangible products and the pricing, promotion, placement, physical evidence, process and people dimensions of services marketing.

(BEM 211) Product and distribution decisions 211 (3 l.p.w.) (14 weeks) (16 credits)

Part 1

Product decisions

Problem statement and concept determination of product decisions, management strategies of the organisation, organisational and product strategy, implementation of the product strategy, product and market development strategy and the product life cycle.

Part 2

Distribution decisions

The development and management of distribution channels – strategic aims, conventional marketing systems, the main role players, the integration of distribution with the other marketing instruments and relationship marketing; the influence of the external environment on channel design and management; the management of horizontal and vertical marketing systems and the forming of strategic alliances.

(BEM 221) Integrated marketing communication and pricing decisions 221 (3 l.p.w.) (14 weeks) (16 credits)

Part 1

Marketing communication decisions

Integrated marketing communication (IMC) approach; objectives and budgets for IMC programmes; management of advertising; sales promotion; personal selling; direct marketing; sponsorship, interactive media and internet marketing. Evaluation of IMC effectiveness.

Part 2

Pricing decisions

Influence of cost, demand and competition on effective pricing decisions; financial analysis of market-based pricing; value and price sensitivity; competitive influences on price determination; psychological aspects of pricing and strategic pricing decisions.

(BEM 311) Brand management and marketing research 311 (3 l.p.w.) (14 weeks) (20 credits)

Part 1

Brand management

The scope of brand awareness, brand name associations and customer-brand relationships. The development of brand name concept management, brand name extensions and co-branding. Exploring direct marketing and brand name management, brand name architecture and brand name custodianship. The brand name communication process, brand name decisions, brand name identity, brand name loyalty and brand name equity. The design of marketing strategies to establish and extend brand name equity.

Part 2

Marketing research

The use of marketing research in marketing decision making; the process of marketing research, research designs, random tests, consumer surveys, questionnaires, experimentation, observation, data analysis and analyses of marketing models. Scientific approach to marketing information, the influence of modern trends (com-puters, Internet). Integrated application of marketing research principles are assessed.

(BEM 321) Strategic issues in marketing and strategic marketing 321 (3 l.p.w.) (14 weeks) (20 credits)

Part 1

Strategic issues in marketing

Multi-level marketing; relationship marketing; e-marketing; brand loyalty; generation segmentation; knowledge management and ethics in marketing. Case studies, group discussions, seminars, and visits to/by organisations for meaningful integration of the theory and practice.

Part 2

Strategic marketing

Strategic analysis; customer management; market strategies; globalization; strategy

implementation; marketing planning and strategy evaluation and control. Case studies, group discussions, seminars, and visits to/by organisations for meaningful integration of the theory and practice.

(BEM 356) Integrated practical marketing project 356 (1 l.p.w. + tutorial sessions) (14 weeks) (20 credits)

Students will be required to conduct a practical marketing audit and prepare a tactical marketing plan for a small to medium-sized organisation based on an integrated understanding of the marketing strategy variables. Students will complete the project in groups of three to five and will be required to present their plans in the form of a written report which will be assessed together with an oral presentation to the lecturer and representatives from the specific organisation.

(BER 210) Business Law 210 (3 l.p.w.) (14 weeks) (16 credits)

Basic principles of law of contract, law of sales, credit agreements, lease.

(BER 220) Business Law 220 (3 l.p.w.) (14 weeks) (16 credits)

Labour law; aspects of security law; law of insolvency; company law; law in respect of close corporations and partnerships.

(BLB 200) Investment Management 200 (3 l.p.w.) (28 weeks) (32 credits)

Functioning of the South African financial system, money market instruments: issuers and institutions, capital market instruments: issuers and instruments, types of risk and measuring risk, types of return and measuring return, share markets, rules and regulations of the JSE Securities Exchange, trading activities in the equity market, share price indices, valuation of ordinary shares, and the fundamental analysis of ordinary shares, industry analysis, technical analysis of shares, investment objectives and investment process, asset allocation, local and international bond markets, bond fundamentals, valuation of bonds, mathematics of fixed interest securities, structure of interest rates and yield curves, duration, convexity and immunization, switching and trading strategies in the bond market, fixed income portfolio strategies.

(BLB 300) Investment Management 300 (3 l.p.w.) (28 weeks) (40 credits)

Efficient market hypothesis, portfolio management, asset allocation, construction of efficient investment portfolios, capital asset pricing models (CAPM & APT), equity portfolio management strategies, performance evaluation of investment portfolios, restructuring of investment portfolios, measuring of financial risk exposure, futures market in South Africa, the use of futures contracts in financial risk management, pricing and the valuation of futures contracts, swaps and forward rate agreements, option markets in South Africa and the valuation of options, option payoffs and trading strategies, warrants and convertible securities, alternative evaluation techniques, real estate investment, venture capital, right issues and capitalization issues.

(BPE 251) Business Ethics 251 (1 l.p.w.) (7 weeks) (10 credits)

What is meant by business ethics? And is it really necessary? In this module an attempt is made to provide adequate answers. Students are guided towards understanding the factors that influence their moral reasoning in the South African context. They are introduced to some of the macroeconomic ethical issues that companies have to deal with. They are also made aware of the role they can play in establishing sound business ethics practices at an organisation level. The focus is on the interface between corporate governance processes and the facilitation of ethical values within the workplace. Various stakeholder interests and the moral obligations these imply, are discussed. The module

also addresses the most common ethical problems in the workplace, and the most important elements in the process of managing ethics in organisations.

(CIL 111) Computer Literacy 111 (2 l.p.w.) (14 weeks) (4 credits)

Computing Concepts. Windows 2003. Internet and World Wide Web. What will word processing do for me? Gaining proficiency – editing and formatting. Enhancing a document and the web and other resources. Advanced features: Outlines, Styles & Selections & Tables. Introduction to PowerPoint. Presentations made easy. Gaining proficiency – slide show tools, the web and Slide Masters. Introduction to MS Excel: What is a spreadsheet? Gaining proficiency – The web and business applications. Spreadsheets in decisionmaking: What if? Graphs and charts: Delivering a message. Introduction to MS Access: What is a database? Tables and forms: Designs, properties, Views and Wizards. Information from the database: reports and queries. *An exemption examination may be written in the first week of semester 1.*

(CIL 121) Information Literacy 121 (2 l.p.w.) (14 weeks) (4 credits)

Why computers matter to you. Networking. Information resources (including the Academic Information Service). Quality of information. Ethics, plagiarism and copyright. Searching the Internet. Information seeking strategies. Location and access. Specific search environments (include all electronic databases and journals in the AIS applicable to the relevant faculties). Referencing techniques. Use synthesis and evaluation of information. New trends. Content specific to University of Pretoria. *No exemption examination.*

(DLR 320) Law of delict 320 (4 l.p.w.) (14 weeks) (15 credits)

- (a) General principles of the law of delict.
- (b) Capita selecta from the principles applicable to specific delicts.

(EKN 110) Economics 110 (3 l.p.w.) (14 weeks) (10 credits)

Conceptualise the interrelationships of the different sectors in South African economy. The functioning of international trade, government economics and policy, the labour market, monetary economics, economic development, and environmental economics with specific reference to the South African context. The impact of national and international decisions and events on the South African economy.

(EKN 113) Economics 113 (3 l.p.w.) (14 weeks) (15 credits)

Introduction to economics and principles of microeconomics.

The scope of economics; the basic theory of demand and supply; price, income and cross elasticity of demand; consumer utility, the utility function and case studies in terms of the utility function; the theory of the firm in the short and long run; market structures namely the perfect market, monopoly, oligopoly and monopolistic competition; public sector finances; microeconomics vs macroeconomics and economic statistics.

(EKN 120) Economics 120 (3 l.p.w.) (14 weeks) (10 credits)

The economic environment and problem: working and course of the South African economy; functioning and interrelationships of the different economic sectors. Macroeconomic theory and analysis. Analyse and interpret economic performance criteria: economic growth, inflation, job creation, balance of payments and exchange rate stability, income distribution. Calculate and interpret core economic indicators. Basic microeconomic principles: demand analysis (consumer theory); supply analysis (producer theory). Market analysis: market equilibrium; price determination; market forms; market failure; calculate and interpret price, income and cross elasticities.

(EKN 123) Economics 123 (3 l.p.w.) (14 weeks) (15 credits)

National income and principles of macroeconomics.

The mechanics of national income accounts, the Keynesian macroeconomic model, the money market, demand for money and money supply, money and credit creation and the role of the monetary authorities. The IS-LM model of macroeconomic equilibrium and monetary and fiscal policy applications; The aggregate demand and supply models with the debate between the classical school, the monetarists and the Keynesian school. The problems of inflation and unemployment. Macroeconomic issues namely: macroeconomic policy, international trade, the balance of payments and economic growth.

(EKN 214) Economics 214 (3 1.p.w.) (14 weeks) (16 credits)

Macroeconomics

From Wall and Bay Street to Diagonal Street – a thorough understanding of the mechanisms and theories explaining the workings of the economy is essential. Macroeconomic insight is provided on the real market, the money market, two market equilibrium, monetarism, growth theory, cyclical analysis, inflation, Keynesian general equilibrium analysis and fiscal and monetary policy issues. Mathematics for economics and econometric analysis of macroeconomic issues.

(EKN 215) Economics 215 (3 1.p.w.) (14 weeks) (16 credits)

Monetary economics

The role and elements of the financial system in the economy, economic description, functions, historic development, legal framework and asset and liability structures of financial institutions in South Africa. Financial instruments in the money market, financial instruments in the capital market, fixed interest securities market, variable interest securities market, stock market (shares), capital market instruments, foreign exchange market and instruments, futures market and contracts, options market and contracts.

The meaning and functions of money, understanding interest rates, portfolio choice, the behaviour of interest rates, risk and term structure of interest rates, an economic analysis of the financial structure, multiple deposit creation and the money supply process, determinants of the money supply, the demand for money (different schools of thought) transmission mechanisms of monetary policy, money and inflation, theory of rational expectations and efficient capital markets, rational expectations and implications for policy. Global finance and the world economic environment, International Monetary System, Eurocurrency market and offshore banking, overview of the global financial markets, the current monetary policy framework and policy process in South Africa, possible future developments (including inflationary targets and modern central banking trends), bank regulation: the key role banks must play in the financial system and the basic reason for bank regulation and electronic banking.

(EKN 224) Economics 224 (3 1.p.w.) (14 weeks) (16 credits)

Microeconomics

Microeconomic insight is provided into: consumer and producer theory, general microeconomic equilibrium, Pareto-optimality and optimality of the price mechanism, welfare economics, market forms and the production structure of South Africa. Mathematics for economics and econometric analysis of microeconomic issues.

(EKN 225) Economics 225 (3 1.p.w.) (14 weeks) (16 credits)

Economic thought and development

History of economic thought and capita selecta development issues. Economic systems: types, origin and historical development, history of economic thought, the history of western and other economic systems.

(EKN 310) Economics 310 (3 l.p.w.) (14 weeks) (20 credits)

Public finance

Role of government in the economy. Welfare economics and theory of optimality. Ways of correcting market failures. Government expenditure theories, models and programmes. Government revenue. Models on taxation, effects of taxation on the economy. Assessment of taxation from an optimality and efficiency point of view. South African perspective on public finance.

(EKN 314) Economics 314 (3 l.p.w.) (14 weeks) (20 credits)

International trade/finance

International economic insight is provided into international economic relations and history, theory of international trade, international capital movements, international trade politics, economic and customs unions and other forms of regional co-operation and integration, international monetary relations, foreign exchange markets, exchange rate issues and the balance of payments, as well as open economy macroeconomic issues.

(EKN 320) Economics 320 (3 l.p.w.) (14 weeks) (20 credits)

Economic analyses

Identification, collection and interpretation process of relevant economic data; the national accounts (i.e. income and production accounts, the national financial account, the balance of payments and input-output tables); economic growth; inflation; employment, unemployment, wages, productivity and income distribution; business cycles; financial, fiscal and social indicators; international comparisons; relationships between economic time series – regression analysis; long-term future studies and scenario analysis; overall assessment of the South African economy over the period from 1960 onwards.

(EKN 325) Economics 325 (3 l.p.w.) (14 weeks) (20 credits)

Economic development: capita selecta

Political economy: Several macroeconomic policy issues such as fiscal and monetary policy, international trade policy, labour policy and competition policy. Economic development is studied from the perspective of South Africa as a developing nation. Several capita selecta is covered with the focus on sustainability of development in the South African and regional context.

(ENG 110) English 110 (2 l.p.w.) (14 weeks) (12 credits)

Introduction to Literature in English (1)

This module introduces the study of literature by examining a number of texts representing different genres (poetry, prose, drama). The texts studied here will be mainly from the pre-twentieth century era and may include texts written in English from both Africa and other parts of the world. The aim of this module is to equip students with the critical and analytical skills required for a perceptive reading of poetry, novels and plays.

(ENG 120) English 120 (2 l.p.w.) (14 weeks) (12 credits)

Introduction to Literature in English (2)

This module introduces the study of post-nineteenth century literature by examining a number of texts representing different genres (poetry, drama, prose). Texts will be from both Africa and other parts of the world. By the end of this module students should have the background and analytical skills to perceptively read modern and contemporary poetry, novels and plays.

(EOT 161) Academic Reading Skills 161 (3 l.p.w.) (7 weeks) (6 credits)

(Not for students who are compelled to enrol for EOT 110 and 120)

Developing academic reading skills in English, including summarizing, vocabulary building and critical reading.

(EOT 162) Academic Writing Skills 162 (3 l.p.w.) (7 weeks) (6 credits)

(Not for students who are compelled to enrol for EOT 110 and 120)

Developing academic writing skills in English, including structuring and sustaining arguments, and basic English grammatical and editing skills.

(EOT 163) Legal Discourse 163 (3 l.p.w.) (7 weeks) (6 credits)

(Not for students who are compelled to enrol for EOT 110 and 120)

This module concentrates on legal English, and students taking it can expect to increase their legal vocabulary and to improve their reading, speaking and listening skills, and learn how to make sense of complex legal texts.

(EOT 164) Communication in Organisations 164 (3 l.p.w.) (7 weeks) (6 credits)

(Not for students who are compelled to enrol for EOT 110 and 120)

This module focuses on the role of language in organizations. Techniques for persuasion, finding information, conducting interviews, etc. are covered, as well as the methods used in advertising and the skills needed for public speaking. The criteria for drawing up a successful CV, for conducting meetings successfully, writing letters, agendas, minutes and reports are discussed and practised.

(ERF 211) Law of succession 211 (2 l.p.w.) (14 weeks) (10 credits)

(a) Testate succession.

(ERF 221) Law of succession 221 (2 l.p.w.) (14 weeks) (10 credits)

(a) Interstate succession.

(b) Administration of estates:

- Function of the Master.
- Appointment and function of the executor.
- The executor's account.
- Aspects of estate duty.

(FBS 200) Financial Management 200 (3 l.p.w.) (28 weeks) (32 credits)

The purpose and functioning of management accounting, cost classification. The determination of product costs including raw material costs, labour costs, overheads and the allocation thereof according to traditional and activity-based costing methods, inventory management, the accumulation of costs according to job and process costing systems, the treatment of joint and by-products and the determination of costs according to a direct and absorption costing approach.

Decision-making with reference to cost-volume-profit ratios, relevant costs, risk and uncertainty, decision trees, linear programming and capital investment budgets. Planning and control through the application of quantitative techniques, budgets and standard costing.

(FBS 210) Financial Management 210 (3 l.p.w.) (14 weeks) (16 credits)

Framework and purpose of financial management; understanding financial statements; analysis of financial statements for decision making; time value of money; risk and return relationships; business valuation; short-term planning; current asset management; long-term financing decisions.

(FBS 220) Financial Management 220 (3 l.p.w.) (14 weeks) (16 credits)

The purpose and functioning of management accounting, cost classification; the determination of product costs including raw material costs, labour costs, overheads and its allocation according to traditional and activity-based costing methods, inventory management, the accumulation of costs according to job and process costing systems, the treatment of joint and by-products and the determination of costs according to a direct and absorption costing approach; decision-making with reference to cost-volume-profit ratios, relevant costs, risk and uncertainty.

(FBS 300) Financial Management 300 (4 l.p.w.) (28 weeks) (40 credits)

The purpose and functioning of management accounting, cost classification. The determination of product costs including raw material costs, labour costs, overheads and its allocation according to traditional and activity-based costing methods, the accumulation of costs according to job and process costing systems, the treatment of joint and by-products and the determination of costs according to a direct and absorption costing approach. Decision-making with reference to cost-volume-profit ratios, relevant costs, risk and uncertainty, decision trees, linear programming and capital investment budgets, principles of project management. Planning and control through the application of quantitative techniques, budgets and standard costing. Performance measurement by means of the principles of responsibility accounting and the determination of transfer prices.

Financial Management by taking cognisance of the purpose of financial management, working capital management, financing decisions, cost of capital, dividend policy, capital structure decisions, share valuation. The student should be capable of applying the underlying theory to advance case studies.

(FBS 310) Financial Management 310 (3 l.p.w.) (14 weeks) (20 credits)

Standard costing with reference to application and evaluation; preparation and evaluation of plans, budgets and forecasts; techniques for allocating and managing resources; costing and accounting systems evaluation; techniques used in management decision making; new developments in business and management accounting; case study perspective.

(FBS 320) Financial Management 320 (3 l.p.w.) (14 weeks) (20 credits)

Cost of capital; determination of capital requirements and the financing of a business to maintain the optimal capital structure; the investment decision and the study of financial selection criteria in the evaluation of capital investment projects; impact of inflation and risk on capital investment decisions; evaluation of leasing decisions; dividend decisions; international financial management.

(FBS 321) Financial Management 321 (3 l.p.w.) (14 weeks) (20 credits)

Incentive schemes. Activity-based costing and service departments. Budgeting: Zero-based budgeting, activity-based budgets and IT, behavioural issues, rolling budgets, time series analysis. Cost systems: Throughout accounting, resource planning and MRP and ERP systems, back-flush accounting. Standard costing: Mix, yield, planning and operational, sales price and sales revenue variances, standards and variances in service industries, benchmarking, behavioural implications. Capita selecta.

(FMR 110) Family law 110 (2 l.p.w.) (14 weeks) (7 credits)

- (a) Introduction to family law.
- (b) Relevant fundamental rights.
- (c) The engagement.

- (d) General principles regarding the coming into existence of a marriage.
- (e) Void, voidable and putative marriages.
- (f) The invariable consequences of the marriage.
- (g) Basic principles regarding the legal relationship between child and parent.

(FMR 120) Family law 120 (2 l.p.w.) (14 weeks) (7 credits)

- (a) The variable consequences of a marriage.
- (b) Principles regarding the dissolution of a marriage.
- (c) The consequences of the dissolution of a marriage.

(FRK 100) Financial Accounting 100 (4 l.p.w.) (28 weeks) (24 credits)

Interest calculations, insurance claims, accounting treatment of transactions, enterprises without profit motive, departmental accounts and annual financial statements of sole proprietorships. Joint ventures, partnerships, close corporations, companies, analysis and interpretation of financial statements using cash-flow statement, manufacturing enterprises, tracing and correction of errors, incomplete records, branch accounting and an introduction to theory of accounting. A technical ability to apply the aforementioned theory to complex problems is essential.

(FRK 101) Financial Accounting 101 (6 l.p.w.) (28 weeks) (24 credits)

Basic accounting equation, accounting procedures from source documents via subsidiary books, general ledgers, trial balance and adjustments to the financial statements of a sole proprietorship. Control accounts, departmental accounts, bank reconciliation statements, realisation of property, plant and equipment, depreciation. Interest calculations, insurance claims, treatment of accounting transactions, enterprises without profit motive, departmental accounts and branch accounting. Joint ventures, partnerships, close corporations, companies, analysis and interpretation of financial statements using cash-flow statement, manufacturing enterprises, tracing and correction of errors, incomplete records, branch accounting and an introduction to theory of accounting.

(FRK 111) Financial Accounting 111 (4 l.p.w.) (14 weeks) (10 credits)

The nature and function of Accounting; the development of Accounting; financial position; financial result; the recording process; processing of accounting data; elementary income statement and balance sheet; flow of documents; accounting systems; introduction to internal control and internal control measures; bank reconciliations; control accounts; adjustments; financial statements of a sole proprietorship.

(FRK 121) Financial Accounting 121 (4 l.p.w.) (14 weeks) (12 credits)

Elements applicable to the compilation of detailed financial statements. The conceptual framework of Accounting. Income statement, balance sheet, cash flow statement and analysis and interpretation of the financial statements of clubs, partnerships, close corporations. Introduction to companies.

(FRK 201) Financial Accounting 201 (4 l.p.w.) (28 weeks) (32 credits)

Accounting for investment transactions, debentures and installment sale agreements. Consolidation techniques and preparation of group financial statements. Preparation and presentation of company annual financial statements in compliance with the requirements of the Companies Act and certain statements of generally accepted accounting practice. Contents of interim reports and provisional financial statements in compliance with Companies Act requirements.

(FRK 211) Financial Accounting 211 (4 l.p.w.) (14 weeks) (16 credits)

The Companies Act of the Fourth Schedule, conceptual framework, income recognition. Earnings and dividends per-share. Income tax, fundamental errors and changes in accounting policies, events and contingencies, cash flow statements and branches.

(FRK 221) Financial Accounting 221 (4 l.p.w.) (14 weeks) (16 credits)

Tangible and intangible assets. Interest bearing investments. Speculative investments. Inventories. Change in organizational form. Introduction to group statements. Joint ventures. Associated enterprises.

(FRK 300) Financial Accounting 300 (4½ l.p.w.) (28 weeks) (40 credits)

Revision of accounting requirements of the Companies Act with advanced problems, introduction to company tax. Viewpoints regarding generally accepted accounting practice. Introduction to group statements (consolidated accounts), with minority shareholders as well as horizontal, vertical and mixed groups. Analysis and interpretation of financial statements (including cash-flow statement) with reporting for the various purposes which such reports are used for. The technical ability to apply the aforementioned theory to complex problems, is essential.

(FRK 311) Financial Accounting 311 (4 l.p.w.) (14 weeks) (20 credits)

Aspects of general accepted accounting practice. Overview of the related taxation and auditing aspects.

(FRK 321) Financial Accounting 321 (4 l.p.w.) (14 weeks) (20 credits)

Integrated group statements. Minority interest in horizontal, vertical and complex groups. Foreign entities. Integrated group statements, including associated and joint entities. Consolidated cash flow statements. Segmental reporting.

(IDR 110) Introduction to law 110 (2 l.p.w.) (14 weeks) (10 credits)

- (a) The law (distinction between the law and other normative systems, law and justice, law and certainty).
- (b) Sources of the law (overview of the sources of South African law).
- (c) Divisions of the law (overview of the branches of the law).
- (d) Aspects of private law (basic concepts of private law, doctrine of subjective rights).
- (e) Civil procedure (overview of basic steps and role of civil procedure).
- (f) Aspects of criminal law (basic principles of criminal law).
- (g) Criminal procedure (overview of basic steps and role of criminal procedure).
- (h) Law of evidence (basic principles of the law of evidence).

(IDR 120) Introduction to law 120 (2 l.p.w.) (14 weeks) (10 credits)

- (a) Law and the business world (introduction to the law of contract, forms of entrepreneurship and basic accounting terminology).
- (b) Court structure (structure and jurisdiction of various courts, alternative dispute resolution).
- (c) Constitution (overview of constitutional history, main features of the 1996 Constitution).
- (d) Human rights (overview of the contents and functioning of the Bill of Rights in the Constitution).
- (e) Legal comparison (overview of major legal families, South Africa's position).
- (f) Perspectives on the law (introduction to various approaches to the law).

(INF 112) Informatics 112 (3 l.p.w.) (14 weeks) (10 credits)

Introduction to information systems, information systems in organisations, hardware: input, processing, output, software: systems and applications software, organisation of data and information, telecommunications and networks, the Internet and intranets. Transaction processing systems, management information systems, decision support systems, information systems in business and society, systems analysis, systems design, implementation, maintenance and revision.

(INF 153) Informatics 153 (2 l.p.w.) (14 weeks) (5 credits)

General systems theory, creative problem solving, soft systems methodology.

(INF 154) Informatics 154 (1 l.p.w. + 2 l.p.w. practical) (14 weeks) (5 credits)

Introduction to programming.

(INF 163) Informatics 163 (2 l.p.w.) (14 weeks) (5 credits)

The systems analyst, systems development building blocks, systems development, systems analysis methods, process modelling.

(INF 164) Informatics 164 (1 l.p.w. + 2 l.p.w. practical) (14 weeks) (5 credits)

Advanced programming, use of a computer-aided software engineering tool.

(INF 181) Informatics 181 (2 l.p.w.) (14 weeks) (3 credits)

(Presented in both the first and second semester)

Computer processing of accounting information.

(INF 214) Informatics 214 (3 l.p.w. + 2 l.p.w. practical) (14 weeks) (14 credits)

Database design: The relational model, structured query language (SQL), entity relationship modelling, normalization, database development life cycle. Practical introduction to database design. Databases: advanced entity relationship modelling and normalization, object-oriented databases, database development life cycle, advanced practical database design.

(INF 225) Informatics 225 (3 l.p.w. + 2 l.p.w. practical) (14 weeks) (14 credits)

Systems infrastructure and integration.

(INF 261) Informatics 261 (1 l.p.w. + 2 l.p.w. practical) (14 weeks) (7 credits)

Database management: transaction management, concurrent processes, recovery, database administration. New developments: distributed databases, client-server databases; practical implementation of databases.

(INF 264) Informatics 264 (1 l.p.w. + 2 l.p.w. practical) (14 weeks) (8 credits)

Application of spreadsheets and query languages in an accounting environment.

(INF 271) Informatics 271 (2 l.p.w.) (28 weeks) (14 credits)

Systems analysis. System design: construction, application architecture, input design, output design, interface design, internal controls, program design, object design, project management, system implementation, use of computer-aided development tools.

(INF 272) Informatics 272 (2 l.p.w. practical + exercise class) (28 weeks) (14 credits)

Use of computer-aided development tools, advanced programming.

(INF 315) Informatics 315 (3 l.p.w. + 2 l.p.w. practical) (14 weeks) (15 credits)

A review of current trends that are relevant to the application of information systems within a business environment.

(INF 324) Informatics 324 (3 l.p.w. + 2 l.p.w. practical) (14 weeks) (15 credits)

Information systems in organisations, social and ethical responsibilities, the role of the Informatician. IT end-user relationships, IT management.

(INF 354) Informatics 354 (2 l.p.w. + 2 l.p.w. practical) (14 weeks) (15 credits)

Advanced programming.

(INF 370) Informatics 370 (2 l.p.w. + 2 l.p.w. practical) (28 weeks) (30 credits)

Closed module, only for School of IT students

Application of systems analysis and design in a practical project, programming, use of computer-aided development tools.

(IOK 211) Internal Auditing 211 (3 l.p.w.) (14 weeks) (16 credits)

Nature, objectives, history and development of internal auditing. The role of the Institute of Internal Auditors. Relationship of internal and external auditing. Standards and ethical code of internal auditors. The role of the internal auditor with regard to risk management and corporate governance. Knowledge of an organisation's internal control and the role of the internal auditor. The audit process and tools used during the audit, for example preliminary surveys, working papers, audit programs, audit findings.

(IOK 221) Internal Auditing 221 (3 l.p.w. + 1 l.p.w. practicals) (14 weeks) (16 credits)

Study of internal control and financial systems of selected organisation activity. Identify weaknesses in the system and improvements of these weaknesses. The audit of internal control systems.

(IOK 311) Internal Auditing 311 (3 l.p.w. + 1 l.p.w. practicals) (14 weeks) (20 credits)

Statistical sampling. The role of the internal auditor in electronic data processing. Computer auditing. The use of a computer during the audit process.

(IOK 321) Internal Auditing 321 (3 l.p.w.) (14 weeks) (20 credits)

The performing of substantive testing. Relevant legislation and other guidelines that affects the internal audit profession, for example King report, PFMA. Reporting of the internal audit process. The implementation and management of the internal audit activity. Relationships of the internal auditor with other parties, for example external auditors, the auditee, management, audit committee.

(IPL 120) International Relations 120 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)

Actors and issues

An overview and analysis is provided of the most important role players and issues in both the national and international political environment. The focus is on ecological, welfare and humanitarian issues, as well as on the resources and strategies that can be applied to deal with these issues.

International cooperation

The nature, foundations and development of international cooperation are investigated. Particular attention is paid to problems related to cooperation in the absence of supranational institutions in an increasingly interdependent world.

(IPL 210) International Relations 210 (2 l.p.w. + 1 d.p.w.) (14 weeks) (20 credits)

International relations theory

International relations are analysed and explained using competing theoretical perspectives. The emphasis is on positivist theories, amongst others realism, liberal-pluralism and structuralism-globalism, as well as on underlying partial theories.

International organisations

A comprehensive analysis is made of a number of international organisations covering universal and regional organisations, such as the United Nations, the African Union and the Southern African Development Community.

(IPL 220) International Relations 220 (2 l.p.w. + 1 d.p.w.) (14 weeks) (20 credits)

Foreign policy and diplomacy

The most important aspects of foreign policy and diplomacy are dealt with. The focus is on the basic elements of the foreign policy process and an in-depth study is made of one of the instruments of foreign policy, namely diplomacy. The nature, history and various modes of diplomacy, including negotiation, mediation and unconventional diplomatic techniques, are investigated. Examples, in particular from the South African situation, illustrate these aspects.

International law

The module provides an overview of the basic principles of international law. This includes an examination of the nature of international law; sources of international law; the relationship between international law and national law; and aspects of international law relating to security studies such as international crime, the international criminal court and terrorism.

(IPL 310) International Relations 310 (2 l.p.w. + 1 d.p.w.) (14 weeks) (30 credits)

International relations theory

International relations are analysed and explained using competing theoretical perspectives. The emphasis is on post-positivist theories, amongst others methodological approaches, neo-variants, feminism and critical post-modernism, as well as on underlying partial theories.

International political economy

The present nature and functioning of the international political-economic order are analysed against the background of the process of globalisation. The focus is on the interaction of political and economic trends and issues such as the economic importance and political impact of regional trade blocs; the debt burden of states; international aid; the role and influence of multinational corporations; and the transfer of technology to less-developed countries.

(IPL 320) International Relations 320 (2 l.p.w. + 1 d.p.w.) (14 weeks) (30 credits)

Comparative foreign policy

A comparative study is made of the foreign policies of selected states. The comparative method and its use in the context of the study of foreign policy are explained and a framework is provided in terms of which foreign policy can be compared and evaluated. The study of South African foreign policy forms an important focus and skills are developed in the collection and processing of factual information on the topic. The policy environment and formulation process, as well as the substance of the policy is also looked at.

Strategic studies

The nature and foundations of strategic studies, levels and forms of strategy, non-military strategies, military strategies, arms control and disarmament receive attention. This

includes new theories on war, security and strategy, as well as the relationship between policy, strategy and tactics, and the more salient contemporary threats to security.

(ISR 320) Insolvency law 320 (2 l.p.w.) (14 weeks) (10 credits)

- (a) General introduction and historical background.
- (b) The process of sequestration.
- (c) Effects of sequestration.
- (d) Voidable and void dispositions.
- (e) Overview of administration of insolvent estates.
- (f) Composition, rehabilitation and offences.
- (g) Liquidation of companies and closed corporations.
- (h) Judicial management.

(JRN 151) Journalism 151 (2 l.p.w.) (7 weeks) (6 credits)

Introduction to journalism

This module provides an introduction to the print media, concentrating on newspaper reportage and on advertising. It covers persuasive techniques, the analysis of both advertisements and media articles, reportage and comment, newsworthiness, article format and the effect of layout. Students are encouraged to read critically and analytically.

(KOB 181-184) Communication Management 181-184 (3 l.p.w.) (7 weeks) (5 credits)

(Module content will be adapted in accordance with the appropriate degree programme.)

Applied business communication skills

Acquiring basic business communication skills will enhance the capabilities of employees, managers and leaders in the business environment. An overview of applied skills on the intrapersonal, dyadic, interpersonal, group (team), organisational, public and mass communication contexts is provided. The practical part of the module (for example, the writing of business reports and presentation skills) concentrates on the performance dimensions of these skills as applied to particular professions.

(KOB 110) Communication Management 110 (3 l.p.w.) (14 weeks) (10 credits)

Fundamentals of communication

Studying the fundamentals of communication is tied to a thorough understanding of communication in the business environment. Key principles and theories within various contexts of human communication are dealt with and related to systems thinking in ethical business practice. The semester is further enhanced by explicating dialectical thinking and the management of conflict within the contexts of intra, dyadic, inter, group (team), organisational, public and mass communication.

(KOB 120) Communication Management 120 (3 l.p.w.) (14 weeks) (10 credits)

Fundamentals of communication management

The integration and co-ordination of ethical communication is of paramount importance in communication management. The alignment of enterprise, corporate and corporate communication strategies is achieved through the management of communication. This process transpires on the micro, meso and macro levels of the organisation and applies to both the internal and external environments. To further strengthen the concept of communication as a business solution, students are introduced to the communication toolbox that encapsulates the various communicative options and techniques. Learners are assessed on their application of the theoretical underpinnings with real-life/current case studies. Communication research techniques are introduced.

(KOB 210) Communication Management 210 (3 l.p.w.) (14 weeks) (16 credits)

Management communication

Based on the paradigm of Integrated Communication (IC), this semester covers management communication theory, leadership and supervisory communication, as well as the management of change and transformation through communication. Management communication in the global arena focuses on the dynamics and celebration of diversity and intercultural relations. Managers should take cognisance of the importance of development communication in both a business and community context. The importance of ethical considerations in managerial and leadership communication is emphasized. After explaining quantitative and qualitative research designs, appropriate communication research techniques are explored.

(KOB 220) Communication Management 220 (3 l.p.w.) (14 weeks) (16 credits)

Organisational communication management

Through the utilisation of organisational communication management theories, a study is made of group and team communication, with specific emphasis on facilitation, negotiation and innovation. Knowledge management, internal communication, culture and organisational climate are core components of the complex dynamics of the sharing of meaning within the organisation. The function of strategic communication is emphasised throughout. Ethical considerations in organisational communication management are also stressed and appropriate research techniques are presented.

(KOB 310) Communication Management 310 (3 l.p.w.) (14 weeks) (20 credits)

Strategic communication management

Integrated Communication (IC) presupposes the alignment and subsequent implementation of the enterprise, corporate and corporate communication strategies of the organisation. The corporate positioning that results from these strategies is communicated through the organisation's unique reputation, image, identity and brand. Environmental scanning furthermore enables the organisation to identify and address issues, risks and possible crises that can influence this positioning. Current corporate governance thinking supports the principle of a symbiotic relationship between business and society by emphasising economic, environmental and social sustainability (the triple bottom-line). This culminates in a new realisation of the organisation's corporate social responsibility and its role as a corporate citizen. Ethics in strategic management are highlighted and applicable research techniques are analysed.

(KOB 320) Communication Management 320 (3 l.p.w.) (14 weeks) (20 credits)

Strategic relationship management

The strategic management of internal and external relationships are essential for the organisation's 'licence to operate'. Stakeholder theories provide a framework for managing relationships with stakeholders such as employees, investors, media and the government. The growing significance and potential impact of activism on organisational performance, justifies the management of such pressure groups through communication. Deontological and teleological ethical approaches are investigated in the strategic management of relationships. The complexity of ethical decision-making in the modern business environment, as well as anti-ethics and African ethics amongst others, are also studied. Perception, social and stakeholder audits are examples of idiosyncratic research designs undertaken in strategic reputation management.

(KOB 356) Integrated practical communication project 356 (1 l.p.w. practical) (14 weeks) (20 credits)

Students will be required to develop and suggest the implementation of a communication

strategy for a particular client. This process entails thorough research by means of continuous liaising with the client. Students will present the integrated practical project supported by a written proposal. Lecturers and representatives from the client will assess the projects.

(KRG 110) Commercial Law 110 (3 l.p.w.) (14 weeks) (10 credits)

General introduction. General principles of the law of contract: introduction to the law of contract; consensus; contractual capacity; legality and physical possibility of performance; formalities; parties to the contract; conditions and related legal concepts; special terms and the interpretation of contracts; breach of contract and the termination of the contractual relationship.

(KRG 120) Commercial Law 120 (3 l.p.w.) (14 weeks) (10 credits)

Law of purchase and sale; law of lease; credit agreements; law of agency; law of security.

(KRG 200) Commercial Law 200 (3 l.p.w.) (28 weeks) (32 credits)

Company law, law concerning close corporations, law of partnerships, labour law, law of arbitration and transport, law of insurance, law concerning negotiable documents, law of insolvency, law of succession and trusts.

(KTH 220) Specific contracts 220 (4 l.p.w.) (14 weeks) (15 credits)

- (a) Law of purchase and sale.
- (b) Law of letting and hiring.
- (c) Law of agency.
- (d) Law of surety.
- (e) Construction Law.

(KTR 210) Law of contract 210 (2 l.p.w.) (14 weeks) (10 credits)

- (a) General principles of the law of obligations.
- (b) Formation of the contract.
- (c) Content of the contract.
- (d) Interpretation of written contracts.

(KTR 220) Law of contract 220 (2 l.p.w.) (14 weeks) (10 credits)

- (a) Breach of contract.
- (b) Remedies for contracts.
- (c) Termination of contractual obligations.
- (d) Drafting of contracts.

(LEK 251) Introduction to financial management in agriculture 251 (3 l.p.w.) (7 weeks) (6 credits)

Farm management and agricultural finance, farm management information; analysis and interpretation of farm financial statements; risk and farm planning. Budgets: partial, break-even, enterprise, total, cash flow and capital budgets. Time value of money.

(LEK 252) Introduction to agricultural production economics 252 (3 l.p.w.) (7 weeks) (6 credits)

Introduction to production and resource use: the agricultural production function, total physical product curve, marginal physical product curve, average physical product curve, stages of production. Assessing short-term business costs; economics of short-term decisions. Economics of input substitution: least-cost use of inputs for a given output, short-term least-cost input use, effects of input price changes. Least-cost input use for a

given budget. Economics of product substitution. Product combinations for maximum profit. Economics of crop and animal production.

(LEK 220) Agricultural marketing 220 (3 l.p.w.) (14 weeks) (12 credits)

The agribusiness system; the unique characteristics of agricultural products; marketing functions and costs; market structure; historical evolution of agricultural marketing in South Africa. Marketing environment and price analysis in agriculture: Introduction to supply and demand analysis. Marketing plan and strategies for agricultural commodities; market analysis; product management; distribution channels for agricultural commodities, the agricultural supply chain, the agricultural futures.

(LEK 310) Introduction to agricultural policy analysis and theory 310 (3 l.p.w.) (14 weeks) (12 credits)

Historical evolution of South African agricultural policy. Agriculture and the state: reasons for government intervention. Theoretical aspects of agricultural policy. Introduction to agricultural policy analysis. Welfare principles, pareto-optimality. Macro-economic policy and the agricultural sector. International agricultural trade.

(LEK 320) The modern food and agribusiness system 320 (3 l.p.w.) (14 weeks) (18 credits)

The financing decision: capital acquisition, different capital sources, capital structure. The investment decision and working capital management. Strategic marketing. Operational management and human resources management.

(LEK 415) Derivative instruments in agriculture 415 (3 l.p.w. + 1 l.p.w. practical) (14 weeks) (18 credits)

To prepare students for taking the SAFEX Agricultural Markets Division brokerage exam. Giving an in-dept knowledge on the importance of hedging. Giving an in-depth knowledge on designing and implementation of low/zero cost risk hedging strategies. Introduction to the mathematics of portfolio management and mathematical modeling of derivatives. Working knowledge of the mathematical relationship in the management of a hedged portfolio. Working knowledge on the applicable software for managing derivative portfolios. Introduction into the management of option portfolios. To expand the thinking on the uses of derivatives, by also dealing with the hedging of diesel cost, interest rates and weather events.

(LEK 421) Production analysis 421 (3 l.p.w. + 1 l.p.w. practical) (14 weeks) (24 credits)

Price and production function analysis; input-output, input-input and product-product relationships; profit maximization; the production process through time, economics of size, risk and risk management; linear programming.

(LEK 424) Resource economics 424 (3 l.p.w.) (7 weeks) (10 credits)

Definition and status of natural resources in Southern Africa – land, water, forests, minerals and environment. Introduction to resources and location. Optimal management of natural resources, resource valuation. Cost benefit analysis. Environmental policy.

(LEK 451) Theoretical concepts and empirical measurement of demand and supply 451 (3 l.p.w.+ 1 l.p.w. practical) (7 weeks) (12 credits)

This module will focus on the demand and supply shifters as well as the elasticities, flexibilities and impact multipliers. After providing an appropriate background in the theoretical concepts of demand and supply, these basics will be applied in the generation

of econometric/simulation models. At the end of the semester the student must submit a project in which he/she must analyse the demand or supply patterns of a commodity of his/her choice by generating an econometric model.

(LEK 452) Commodity price analysis 452 (3 l.p.w. + 1 l.p.w. practical) (7 weeks) (12 credits)

The module will focus on projecting and forecasting of prices spanning over long as well as short-term time periods. A brief look at price determination under different market structures will be followed by practical sessions on measuring market structures in a variety of ways. Time will be spent on measuring price changes by using indexes, and especially seasonal indexing. This will be supported by the relevant practical sessions. In addition to the separate themes, the relevance of changes to the main macroeconomic indicators will be dealt with under the relevant topics throughout.

(MAD 261) Municipal Administration 261 (3 l.p.w.) (7 weeks) (8 credits)

Introduction to Provincial and Local Government.

(MAD 262) Municipal Administration 262 (3 l.p.w.) (7 weeks) (8 credits)

Policy Studies and Local Government Policy Formulation.

(MAD 351) Municipal Administration 351 (3 l.p.w.) (7 weeks) (10 credits)

Municipal financial management.

(MAD 352) Municipal Administration 352 (3 l.p.w.) (7 weeks) (10 credits)

Public accountability, administrative discretion and adjudication.

(MAD 361) Municipal Administration 361 (3 l.p.w.) (7 weeks) (10 credits)

Cooperative governance.

(MAD 362) Municipal Administration 362 (3 l.p.w.) (7 weeks) (10 credits)

Planning on regional and local government level.

(NME 220) Research Methodology 220 (2 l.p.w.) (14 weeks) (16 credits)

Introduction to research in Public Administration

Aspects of research; types of research; sources of topics for scientific research; basic reading techniques for literature review; demarcation of the research problem; formulating a hypothesis; writing a research proposal; methods for collecting data; data collection and sampling; data analysis; research report; technical aspects of report writing; list of references/sources.

(OBS 110) Business Management 110 (3 l.p.w.) (14 weeks) (10 credits)

Introduction to Business Management as a science, the environment in which the enterprise operates, the field of business, the mission and goals of an enterprise, management and entrepreneurship. The choice of a form of enterprise, the choice of products and/or services, profit and cost planning for different sizes of operating units, the choice of location, the nature of production processes and the layout of the plant or operating unit.

(OBS 113) Entrepreneurship 113 (3 l.p.w.) (14 weeks) (10 credits)

Introduction to the South African entrepreneurship environment. Entrepreneurship as construct, including the culture of entrepreneurship. Characteristics of South African entrepreneurs, entrepreneurship in the informal sector.

(OBS 120) Business Management 120 (3 l.p.w.) (14 weeks) (10 credits)

Introduction to and overview of general management, especially regarding the five management tasks, strategic management, contemporary developments and management issues, financial management, marketing, public relations. (Note: For marketing students, marketing is replaced by financial management, and public relations by small business management.)

Introduction to and overview of the value chain model, management of the input, management of the purchasing function, management of the transformation process with specific reference to production and operations management, human resources management, and information management. (Note: For information management students, information management is replaced by small business management.)

(OBS 123) Entrepreneurship 123 (3 l.p.w.) (14 weeks) (10 credits)

Feasibility of new opportunities, the business plan and its subsections: marketing, operations, financial, purchasing and administrative plan. Importance of entrepreneurship in South Africa, case studies of successful entrepreneurs, female entrepreneurs.

(OBS 155-156) Business Management 155-156 (3 l.p.w.) (7 weeks) (5 credits)

(Module content will be adapted in accordance with the appropriate degree programme.)

A brief introduction to business management which includes a description of a business enterprise and its environments and stakeholders; the business person's task in establishing a business, and the obtaining of finance; the general management principles which are used to manage the whole enterprise and its different functions in order to ensure competitiveness.

(OBS 210) Business Management 210 (3 l.p.w.) (14 weeks) (16 credits)

Logistics management

The role of logistics in an enterprise, definition and scope of customer service, electronic and other logistics information systems, inventory management, materials management with special reference to Japanese systems, management of the supply chain. Methods of transport and transport costs, types and costs of warehousing, electronic aids in materials handling, cost and price determination of purchases, organising for logistics management, methods for improving logistics performance.

(OBS 213) Entrepreneurship 213 (3 l.p.w.) (14 weeks) (16 credits)

Creativity, innovation and identification of opportunities: synopsis of creativity, techniques to facilitate creativity, barriers to creativity, creative versus critical thinking. Creative problem-solving and identification of opportunities: identification of opportunities, development of ideas, evaluation and prioritising of ideas. Reinforcement of personal attributes: personal attributes and actions to facilitate creativity, enhancement of intuitive abilities.

(OBS 220) Business Management 220 (3 l.p.w.) (14 weeks) (16 credits)

Project management: Introduction

Project management concepts, needs identification, the project, the project manager and the project team, types of project organisations, project communication and documentation. Planning and control: planning, scheduling and schedule control of projects, resource considerations and allocations, cost planning and performance evaluation.

(OBS 223) Entrepreneurship 223 (3 l.p.w.) (14 weeks) (16 credits)

Entrepreneurial process, new ideas, identification of opportunities, the entrepreneurial mind in action, the entrepreneurial manager, new business plans. Ethics and the

entrepreneur, management of growth, entrepreneurs in unsuccessful businesses, closure of the entrepreneurial process (harvesting).

(OBS 310) Business Management 310 (4 l.p.w.) (14 weeks) (20 credits)

Human resources management and development

The environment in which human resources management takes place, job analysis, strategic human resource planning, equal employment opportunities, planning and management of training, development and careers, functioning in a global environment.

Negotiation and collective bargaining

The nature of negotiation, preparation for negotiation, negotiating for purposes of climate creation, persuasive communication, handling conflict and aggression, specialised negotiation, and collective bargaining in the South African context.

(OBS 311) Entrepreneurship 311 (3 l.p.w.) (14 weeks) (20 credits)

**General service module available as elective module to some BCom degrees.*

Characteristics and description of entrepreneurship, the entrepreneurial process, identification of opportunities, new business opportunities, the entrepreneurial manager, the entrepreneurial team. The small business enabling environment, management of growth and development of a small business; the compilation of a business plan.

(OBS 313) Entrepreneurship 313 (3 l.p.w.) (14 weeks) (20 credits)

Nature of small business management, management of entrepreneurial opportunities, management of the business plan, small business marketing, purchasing, operational and financial management. Social and legal small business environment in South Africa: all legal requirements entrepreneurial businesses have to comply with.

(OBS 315) Business Management 315 (3 l.p.w.) (14 weeks) (20 credits)

Introduction to electronic business

An introduction to the field of electronic business in which the implications of electronic business on the enterprise and existing business models are dealt with. Some business applications concerning aspects of e-law are also dealt with.

(OBS 320) Business Management 320 (3 l.p.w.) (14 weeks) (20 credits)

Strategic management analysis and formulation

Basic concepts, formulation of mission, policy and objectives, external evaluation of the business environment, internal evaluation of the enterprise, including intellectual assets; the formulation and development of a strategic plan.

Strategic management implementation

The role of management in strategy implementation; budgets as instrument in the implementation process; leading processes of change within enterprises; supporting policies, procedures and information systems for implementation in the various functional areas; evaluation and control of implementation.

(OBS 321) Entrepreneurship 321 (3 l.p.w.) (14 weeks) (20 credits)

**General service module available as elective module to some BCom degrees.*

Performance motivation: development of positive motives, role models, determining of the level of achievement motivation, reinforcement of the need for performance motivation, strategies and action plans. Creativity, innovation, need for achievement, entrepreneurial role models, and the development of risk propensity.

(OBS 323) Entrepreneurship 323 (3 l.p.w.) (14 weeks) (20 credits)

Development of performance motivation, development of positive motives, role models, level of performance motivation, reinforcement of performance motivation, strategies and action plans. Franchising, small business consultation, business acquisitions, mentorship, female entrepreneurs, family business, home industries and management of growth.

(OBS 325) Business Management 325 (3 l.p.w.) (14 weeks) (20 credits)

Introduction to electronic commerce

An introduction to the domain of electronic commerce in which the implications of online trading on the enterprise and existing business models are studied. Strategic positioning of the enterprise via electronic commerce activities will be introduced. Some business applications concerning e-law with regard to e-commerce are also dealt with.

(OBS 359) International Business Management 359 (2 l.p.w.) (14 weeks) (20 credits)

Introduction to international management

International business management, the process of internationalisation, growth in international trade and investment, the evolution of multinational enterprises, management perspectives on international trade and international trade theories, international trade regulation, economic integration, the formation of trading blocks, and free-trade areas.

The international business environment

The cultural environment of international business, the political and legal environments as well as the economic environment of international business, the international monetary system, the foreign exchange market, and international capital markets.

(OBS 369) International Business Management 369 (2 l.p.w.) (14 weeks) (20 credits)

International financial management

Purpose, scope and principles of international financial management, international cash-flow management, foreign exchange risk and foreign exchange risk management, international investment and financing decisions, import and export management, import and export financing, and international purchasing and sourcing.

International management, leadership and market entry

International management and leadership, dimensions of strategic international human resource management, international market entry and introduction to international marketing strategy, and future perspectives on Southern Africa as an emerging market.

(ODR 310) Entrepreneurial Law 310 (2 l.p.w.) (14 weeks) (15 credits)

- (a) Company Law.
- (b) Law relating to Close Corporations.
- (c) Partnership Law.

(ODT 200) Auditing 200 (3 l.p.w.) (28 weeks) (32 credits)

History of auditing: the concept "profession". The theory, including the postulates in auditing. Most important concepts, selected sections of the Companies Act which are prescribed by the Public Accountants' and Auditors' Board (PAAB) and the South African Institute of Chartered Accountants (SAICA). Publications of the SAICA and the PAAB. Principles of auditing, the audit process. Internal control and system design and evaluation.

(ODT 300) Auditing 300 (3½ l.p.w.) (28 weeks) (40 credits)

Application of statistical sampling methods in auditing. Sections of the Companies Act and the Closed Corporation Act prescribed by the PAAB and the SAICA. Publications of

the SAICA, the PAAB and selected international auditing standards. The audit process. Internal control and system design and evaluation. Test of controls. Auditing and controls in an electronic data processing environment.

(PAD 110) Public Administration 110 (3 l.p.w.) (14 weeks) (10 credits)

Introduction and Constitutional Framework of Public Administration

South African system of government. Dynamic nature of public administration. Public and judicial institutions. Human Rights Commission. Commission on Gender Equality, Bill of Rights. The roles of public administration, focus of public administration. Politics, government and administration. Origin, development and contents of the discipline. Approaches in public administration. Relationships between public administration and other academic disciplines. Administrative functions.

(PAD 120) Public Administration 120 (3 l.p.w.) (14 weeks) (10 credits)

Delivery of public services and standards setting in Public Administration

Service motive. Public administration: its services and customers. Relations amongst legislative, executive and judicial institutions. Problems and possibilities of development.

Development of the state

Education, Cultural development. Creation of wealth. Utilisation of resources. Change and modernization.

Protective role of state

Health services. Welfare services. Environmental affairs. Social services. The judiciary and judicial institutions. Security services. Crime in the public service. The constitutional state's protective role. Normative guidelines and ethical conduct. Practices of public administration. Rights and obligations of the state. Authority of the State.

(PAD 210) Public Administration 210 (3 l.p.w.) (14 weeks) (16 credits)

Public organisational dynamics and policy studies

Organisation and management concepts. Bureaucratisation. Organisational culture. Departmentalisation in the various governmental spheres. Delegation, communication, Organisational change and development. Organisational behaviour. Organisational conflict. Political and organisational analysis. Group dynamics. Structural design of organisations. Organisation development. Role players in public policy. Policy and programme formulation.

Decision-making and problem-solving. Legislation and public policy. Policy-making process. Public opinion. Policy implementation. Policy effectiveness and evaluation. Policy alternatives. The press and public policy. Decision analysis in the public sector. Policy making and governance. Quantitative tools for policy making. Policy analysis. Analytical policy studies. Tools of policy analysis.

(PAD 220) Public Administration 220 (3 l.p.w.) (14 weeks) (16 credits)

Public sector financial management and human resource management

Role of the public sector manager in public sector finance. Administration of financial process. Accounting systems. State revenue (taxes, service fees, subsidies, borrowing). Regulation and competition policy. Debt management. Cooperative government. Fiscal relations. Growth and development. Financing of the Reconstruction and Development Programme. Public sector competitiveness and productivity. Resource utilisation and management. Cost benefit analysis. Financial accountability. Contracting and provisioning. Analysis of fiscal policy (inflation, deficit, government debt). Role of the Auditor-General. Change management. Utilisation of personnel, Personnel training and career development. Conditions of service. Labour relations. Negotiations, Women in public administration. Professionalism, Job analysis, Job evaluation. Wage and salary

management. Performance appraisal systems. Compensation systems. Pension systems and other issues of retirement.

(PAD 310) Public Administration 310 (3 l.p.w.) (14 weeks) (20 credits)

Public sector managerial techniques and validity requirements

Knowledge and skills requirements for public managers. Management techniques, Management of administrative modernisation. Conflict resolution in the public management of administrative quality and innovation. System analysis. Project management. Risk management. Management of change. Bureaucracy. Strategic planning. Management practices. Accountability and democracy. Democratic public accountability. Democratic public responsibility. Accounting officers. Ombudsman systems.

Role of the public protector. Cost benefit. Cost effectiveness analysis. Validity requirements in public institutions.

(PAD 320) Public Administration 320 (3 l.p.w.) (14 weeks) (20 credits)

Public sector e-government and ethics

The state, the individual, ethics and service rendering and professionalism. Electronic transactions and electronic service delivery. Public sector communication.

(PSR 110) Law of Persons 110 (2 l.p.w.) (14 weeks) (10 credits)

The material legal rules in respect of the coming into existence, private law status and termination of a natural person or legal subject.

(PTO 111) Politics 111 (2 l.p.w.) (14 weeks) (12 credits)

Basics of politics

An introduction to the scientific study of the organised political society, with specific reference to concepts, approaches and methods. The emphasis is on the "state" and "political system" as frameworks for analysis.

Introduction to international relations

The basic concepts of and frameworks for analysing international relations are explored. The development of the international system and the most salient changes brought about by globalisation are investigated.

(RES 151) Introduction to research 151 (2 l.p.w) (7 weeks) (6 credits)

** This module is only presented during quarter 3*

The module introduces the student to basic research in the social sciences. Various approaches to research, problem statements, hypotheses, variables, the reading of graphs, charts and tables, interpretation of results, basic numerical skills and report-writing are discussed. The focus is on practical applications.

(RES 261) Methods of critical thinking and inquiry 261 (2 l.p.w) (7 weeks) (10 credits)

** Requires RES 151*

The module focuses on different basic methods of inquiry in the humanities. The purpose of this module is to equip students with the necessary competence to

- select and apply central procedures, operations and techniques;
- identify and solve well-defined problems using relevant methods of inquiry;
- critically analyse and synthesise information, and present the information using skills effectively; and
- present and communicate information coherently and reliably, using academic conventions and formats appropriately.

Students will also develop an awareness of ethically sound research using different approaches.

(RKD 251) Therapeutic recreation 251 (3 l.p.w.) (7 weeks) (10 credits)

An overview of the development as well as the philosophy and general importance of therapeutic recreation is presented. The relation between recreation and wellness in a broad sense is developed. A selection of models to reach these goals is presented.

(RKD 252) Resource design and management 252 (3 l.p.w.) (7 weeks) (10 credits)

The elements of the conceptual model for the planning and management of recreation resources are studied and then applied. A model for the development and management of a recreation centre is developed. The natural environment as resource as well as the ecological responsibility towards the environment is also addressed.

(RKD 253) Recreation and aspects of tourism management 253 (3 l.p.w.) (7 weeks) (10 credits)

Tourism is analysed from the perspective of the recreation manager. The focus is placed on the recreation behaviour of the consumer at the tourist destination.

(RKD 254) Biokinetics, Sport & Leisure Sciences 254 (3 l.p.w.) (7 weeks) (10 credits)

Economy of leisure time

Introduction to economic principles and processes underpinning leisure behaviour of the consumer and influencing recreation management.

**(RVD 110) Legal skills 110 (1 lecture and 2 tutorials p.w.) (14 weeks) (10 credits)
(For LLB and BA/BCom specialising in Law)**

- (a) Finding, reading and applying legislation.
- (b) Law library orientation.
- (c) Finding, reading and applying the common law.
- (d) Finding, reading and applying court cases.
- (e) Finding, reading and applying academic articles.
- (f) Legal terminology.

**(RVD 120) Legal skills 120 (1 lecture and 2 tutorials p.w.) (14 weeks) (10 credits)
(For LLB and BA/BCom specialising in Law)**

- (a) Court visit.
- (b) Accessible legal language.
- (c) Drafting an office memorandum.
- (d) Drafting a letter to a client.
- (e) Drafting heads of argument.
- (f) Court appearance skills.
- (g) Moot Court.

**(RVW 210) Legal interpretation 210 (2 l.p.w.) (14 weeks) (10 credits)
(For LLB and BAdmin and BA specialising in Law)**

- (a) General introduction: text and context.
- (b) Categories and types of legislation and the structure of enacted law texts.
- (c) Commencement, amendment and demise of legislation.
- (d) How to interpret legislation: theories and methods of interpretation and the influence of the supreme Constitution.
- (e) Internal and external age to determine the legislation purpose.

- (f) So-called peremptory and directory provisions.
- (g) Statutory interpretation and judicial lawmaking.
- (h) Constitutional interpretation.

(SAR 310) Law of things 310 (4 l.p.w.) (14 weeks) (15 credits)

- (a) General principles of the law of things.
- (b) Constitutional aspects.
- (c) Control (possession and holdership).
- (d) Ownership (including joint ownership and sectional-title property).
- (e) Limited real rights (including servitudes, limiting provisions, public servitudes, mineral rights and real security rights).

(SPK 151) Sport Science 151 (3 l.p.w.) (7 weeks) (6 credits)

Introduction to the industry of recreation and sport

Orientation, functions, terminology and history of recreation and sport as economic products. Future tendencies and strategies for service delivery.

(SPK 152) Sport Science 152 (3 l.p.w.) (7 weeks) (6 credits)

Psychology of sport

Orientation within psychology and its applications in sport is addressed. Human behaviour is studied within the normal as well as exercise and sports context. Psychological principles of value to the sports coach as manager and educator is dealt with.

(SPK 161) Sport Science 161 (3 l.p.w.) (7 weeks) (6 credits)

Introduction to communication in sport and recreation

The broad principles of communication are addressed. The application of these principles within sport, recreation and coaching is touched upon and developed. The generic principles of information systems as currently applicable in sport and recreation, are presented.

(SPK 162) Sport Science 162 (3 l.p.w.) (7 weeks) (6 credits)

The philosophy of recreation and sport

Both the value as well as dangers of sport for the individual is dealt with. The Olympic Games is presented as an example of the principles mentioned. The methods used are of a philosophical nature and ample opportunity is created for debate regarding the mentioned principles.

(SPK 251) Sport Science 251 (3 l.p.w.) (7 weeks) (10 credits)

Sociology of recreation and sport

Owing to the fact that almost everyone is involved in recreation and/or sport, it follows that cultural values, norms and standards will be accessible via sport and recreation. This has a darker side as well because these facets can be negatively influenced. Examples across the world are presented as examples of this possibility.

(SPK 252) Sport Science 252 (3 l.p.w.) (7 weeks) (10 credits)

Social marketing of sport and recreation

The principles and processes of the social marketing approach to recreation and sport services are clarified and analysed. The Benefit-based Management Model of recreation and sport management and the concept of added value are applied to service providers in the public sector as well as the private sector.

(SPK 261) Sport Science 261 (3 l.p.w.) (7 weeks) (10 credits)

Sport and corporate wellness

Sport as a medium to obtain corporate and employee wellness is clarified and illustrated by means of relevant case studies.

(SPK 262) Sport Science 262 (3 l.p.w.) (7 weeks) (10 credits)

Ethics, sport and recreation

Ethical issues in sport and recreation practice, sports and leisure science research and in the sociology of sport and leisure are identified and analysed from the perspective of a sport and recreation manager.

(SPK 351) Sport Science 351 (3 l.p.w.) (7 weeks) (15 credits)

Project Management: Event management

The basics of project management are taught and the techniques involved are indicated and then applied in a real project that is undertaken by the students. Sponsorships and their management form part of the module. After completion the project is evaluated by means of IT.

(SPK 352) Sport Science 352 (3 l.p.w.) (7 weeks) (15 credits)

Facilities management

The conceptual planning and management of a facility is developed within this module by means of the latest information available in this regard.

(SPK 361) Sport Science 361 (3 l.p.w.) (7 weeks) (15 credits)

Recreation, sport and the law

An introduction and overview of the relevant laws as applicable to sports and recreation issues are addressed. The matter of liability pertaining to injuries of participants as seen against the background of motivation to participate, is delved upon.

(SPK 362) Sport Science 362 (3 l.p.w.) (7 weeks) (15 credits)

Sport tourism

The role of sport as a tourist attraction is objectively presented by way of statistics. The effect of this within the local and national economy is indicated. The behaviour of the tourist in terms of his/her likes and dislikes is analysed in order to develop a feeling of how sport tourism should be developed as a product.

(SRG 210) Constitutional Law 210 (3 l.p.w.) (14 weeks) (10 credits)

- (a) Basic concepts of Constitutional Law.
- (b) Forms of government and unions of states.
- (c) History of Constitutional Law.
- (d) The following aspects of the South African constitutional dispensation:
 - The head of state: functions and powers.
 - The executive authority and its powers.
 - Provincial and local government.

(SRG 220) Constitutional Law 220 (3 l.p.w.) (14 weeks) (10 credits)

- (a) The following aspects of the South African constitutional dispensation:
 - The role of the courts.
 - The legislature.
- (b) Electoral systems.
- (c) Citizenship.

- (d) Human rights, the South African Constitution and the application thereof by the Constitutional Court.

(STK 110) Statistics 110 (3 l.p.w. + 1 hour p.p.w) (14 weeks) (13 credits)

Descriptive Statistics

Sampling and the collection of data, frequency distributions and graphical representations. Descriptive measures of location and dispersion.

Probability and inference

Introductory probability theory and theoretical distributions. Sampling distributions. Estimation theory and hypothesis testing of sampling averages and proportions (one and two-sample cases). Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 113) Statistics 113 (3 l.p.w.) (14 weeks) (+ 1 hour p.p.w. last 7 weeks) (11½ credits)

Data operations and transformations

Introductory concepts: The role of statistics, various types of data and the number system. Concepts underlying linear, quadratic, exponential, hyperbolic, logarithmic transformations of quantitative data: Graphical representations, solving of equations, interpretations. Determining linear equations in practical situations. Characteristics of logarithmic functions. The relationship between the exponential and logarithmic functions in economic and related problems. Systems of equations in equilibrium. Additional concepts relating to data processing: functions and inverse functions, sigma notation, factorial notation, sequences and series, inequalities (strong, weak, absolute, conditional, double) and absolute values.

Descriptive statistics – Univariate

Sampling and the collection of data, frequency distributions and graphical representations. Descriptive measures of location and dispersion. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 120) Statistics 120 (3 l.p.w. + 1 hour p.p.w.) (14 weeks) (13 credits)

Multivariate statistics

Analysis of variance, categorical data analysis, distribution-free methods, curve fitting, regression and correlation, the analysis of time series and indices.

Statistical and economical applications of quantitative techniques

Systems of linear equations: Drafting, matrices, solving, application. Optimisation: Linear functions (two and more independent variables), non-linear functions (one and two independent variables). Marginal and total functions. Stochastic and deterministic variables in statistical and economical context: Producers' and consumers' surplus, distribution functions, probability distributions, probability density functions. Identification, use, evaluation, interpretation of statistical computer packages and statistical techniques.

(STK 123) Statistics 123 (3 l.p.w.) (14 weeks) (+ 1 hour p.p.w. last 7 weeks) (11½ credits)

Optimization techniques with economic applications

Data transformations and relationships with economic applications: operations and rules, linear, quadratic, exponential, hyperbolic and logarithmic functions, systems of equations in equilibrium, system of linear inequalities, solving of linear programming problems by means of the graphical and extreme point methods. Applications of differentiation and integration in statistic and economic related problems: the limit of a function, continuity, rate of change, the derivative of a function, differentiation rules, higher order derivatives, optimization techniques, the area under a curve and applications of definite integrals.

Probability and inference

Introductory probability theory and theoretical distributions. Sampling distributions. Estimation theory and hypothesis testing of sampling averages and proportions (one- and two-sample cases). Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 210) Statistics 210 (3 l.p.w. + 3 hours p.p.w.) (14 weeks) (20 credits)

Probability theory. Univariate probability distributions, expected values and moments. Special probability distributions: binomial, hypergeometric, poisson, exponential, gamma, beta and normal distribution. Probability distributions and moments in the bivariate case. The bivariate normal distribution. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 220) Statistics 220 (3 l.p.w. + 3 hours p.p.w.) (14 weeks) (20 credits)

Probability distributions and moments in multivariate case. Multinomial distribution. Probability distributions of functions of random variables. Sampling procedures and distributions. Statistical inference concerning means, variances and proportions in one- and two-sample cases. Identification, use, evaluation and interpretation of statistical computer packages and techniques in the simulation of distributions and statistical inference.

(STK 281) Statistics 281 (3 l.p.w. + 3 hours p.p.w.) (7 weeks) (10 credits)

Applied regression analysis: simple and multiple regression, nonlinear regression, correlation, the use of dummy variables, heteroscedasticity, serial correlation and lag structures. Applied time-series analysis. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 310) Statistics 310 (3 l.p.w. + 3 hours p.p.w.) (14 weeks) (25 credits)

Regression analysis: simple and multiple regression, nonlinear regression, correlation and the use of dummy variables. Multivariate distributions: normal, multinomial and poisson distribution. Linear combinations of normal variables. Analysis of variance and covariance. Categorical data analysis. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 320) Statistics 320 (3 l.p.w. + 3 hours p.p.w.) (14 weeks) (25 credits)

Regression analysis extensions: heteroscedasticity, serial correlation and lag structures. Time-series analysis. Applications of matrices, differentiation and integration in the economic and management sciences. Evaluation of simple economic models. Theory and applications of time-series models: univariate time series. Stationary and non-stationary time series. ARMA and ARIMA models. Regression models. Model identification and estimation. Spectrum and periodogram. Forecasting with time-series models. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques. Student seminars.

(STL 120) Political Sciences 120 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)*Comparative politics*

As an introduction to comparative politics, the focus is on the comparison of different political systems. The aim is to compare the constitution, institutions and procedures of South Africa with those of other political systems.

Comparative government

The comparative analysis of the organisation and functioning of non-democratic regimes. Specific attention will be given to phenomena such as military regimes, one-party

systems, dictatorships, quasi-democracy, totalitarian regimes, communist and post-communist regimes. The challenges and dynamics of regime change will be considered with reference to democratisation, violence and revolution.

(STL 210) Political Sciences 210 (2 l.p.w.) (14 weeks) (20 credits)

Political behaviour

The study of behavioural phenomena in the political system. The emphasis is on political culture, leadership, interests groups, political parties, party systems; elections, electoral systems, voting behaviour and direct popular control techniques.

Policy studies

The most important approaches to and methods of policy analysis are explained by applying them to selected case studies. A theoretical basis and framework is provided for the description, analysis and classification of policy problems.

(STL 220) Political Sciences 220 (2 l.p.w.) (14 weeks) (20 credits)

Political thought

The study of the fundamental normative issues inherent in the political existence of humans. Different perspectives on the following issues are discussed, namely the justification of the state, liberty, authority, equality, justice and the distribution of property.

State and development in Africa

A broad overview of issues in African politics. The emphasis is on colonialism and post-colonialism, the nature of the state, governance and conflict in Africa. The issues of democratisation, authoritarianism and development of the state in Africa, in a globalising world are also analysed.

(STL 310) Political Sciences 310 (2 l.p.w.) (14 weeks) (30 credits)

Contemporary political ideologies

The definition and evaluation of the concept ideology with reference to its development and contemporary interpretation, as well as the study of the fundamental principles and contemporary manifestations of ideologies such as liberalism, socialism, nationalism and feminism.

South African political issues

The nature and importance of problems underlying South African politics is the focus of study. The emphasis is on changes in the political environment related to the implementation of the 1996 Constitution. An analysis and evaluation is made of the most important policy frameworks of the South African government. Attention is also given to the identification of economic, social and political issues underlying South African politics and the analysis and assessment of alternative approaches to and possible solutions for political problems.

(STL 320) Political Sciences 320 (2 l.p.w.) (14 weeks) (30 credits)

Democratic studies

A high level critical analysis of democratic theory and practise. The analysis of democratic theory will include themes such as classical, radical, deliberative and feminist perspectives. The analysis of democratic practise will include aspects such as democratisation, democratic consolidation, democratic citizenship and society, the role and importance of civil society, the institutions and procedures for democracy and "good governance".

Political analysis

The methods and practice of political analysis is the focus of study. The principles and problems underpinning different approaches and methods of political analysis are described and explained. This includes the nature, methods and use of comparative

analysis, forecasting, risk analysis, performance evaluation and the political audit. These analytical methods are positioned in a political and policy context, with emphasis on practical application. Applicable examples and case studies are used throughout.

(TBE 110) Tourism Management 110 (4 l.p.w.) (14 weeks) (10 credits)

Structure and organisation of the tourism industry

This introductory section provides an introduction to and overview of the tourism industry. Firstly definitions and concepts are explored, whereafter the evolution of tourism through the ages is addressed. With a sound frame of reference in place, the structure and organisation of tourism at the international, national, provincial and private sector levels are examined.

The tourism system and the key components of tourism

This section provides various perspectives on the tourism system and then focuses on the various components of the tourism system, their relationships and interdependence. Specific attention is given to key aspects such as attractions, transportation, distribution channels, hospitality and related services.

(TBE 120) Tourism Management 120 (4 l.p.w.) (14 weeks) (10 credits)

Tourism demand, consumer behaviour and market research

As the consumer is central to success in the tourism industry, this section addresses tourism demand from both a quantitative and a qualitative perspective. An understanding is provided of tourist behaviour; cultural and international aspects of travel as well as the sociology of tourism. The latter part of this section focuses on the key role of travel and tourism research, particularly the application of research techniques and the interpretation of research results as an aid in tourism planning and decision-making.

Tourism supply, planning and development

This section focuses on supply side activities and services that need to be addressed to ensure quality visitor experiences. Particular attention is given to the formulation and implementation of sustainable tourism planning, development and management principles and practices.

(TBE 210) Tourism Management 210 (4 l.p.w.) (14 weeks) (16 credits)

Tourism policy, product development and impacts

In this section the processes and policy issues pertaining to tourism product development are addressed. Specific emphasis is placed on the importance of appropriate product and destination development. Planning concepts at difference scales, development processes as well as the principles and policies that should be followed in the planning of tourism are addressed. This section concludes with a balanced perspective on the social, economic and environmental impacts of tourism.

Tourism focus areas

This section investigates key growth sectors in the tourism industry such as ecotourism, adventure tourism and cultural tourism. Specific attention is given to the nature and extent of these growth sectors and focus areas, their interrelationships, importance and the numerous opportunities they create for entrepreneurs and destinations in general.

(TBE 220) Tourism Management 220 (4 l.p.w.) (14 weeks) (16 credits)

The management of tourist attractions

In this section visitor attractions, which are at the core of successful tourism, will be addressed at three levels. Firstly, the key role of visitor attractions in the tourism industry will be outlined, after which the overall development process (feasibility studies, financial and design aspects, etc.) relating to visitor attractions will receive attention. The last part focuses on the strategic management and operational aspects of visitor attractions.

Strategic destination marketing

This section firstly explores the unique characteristics of and approaches to strategic destination marketing, with particular emphasis on global best practices in this regard. It then provides a management and operational framework for destination marketing. Within this framework new developments, trends, practices and case studies in destination marketing are also addressed.

(TBE 310) Tourism Management 310 (4 l.p.w.) (14 weeks) (20 credits)

Hospitality management 1

This section covers the "guest cycle" and addresses the process and procedures, from the moment a potential guest contacts an accommodation establishment to the time that he or she departs. All the operational and management functions of this process as well as key supportive aspects such as hospitality, social skills and customer care are covered in detail. A distinction is drawn between revenue centres and support centres. All the key support centres such as housekeeping, maintenance and security are covered. This section concludes with a well-rounded overview of the operational and management aspects of the front office and its support units.

Hospitality management 2

This section firstly covers the key operational and management aspects of food and beverage management, which forms a vital part of hospitality management. Industry exposure and practical involvement is an essential ingredient of this section. As financial management and costing is critical to the success of any hospitality organisation, the second part of this section covers all the policies, principles and procedures pertaining to financial operations and financial management in such establishments.

(TBE 320) Tourism Management 320 (4 l.p.w.) (14 weeks) (20 credits)

Tourism distribution management

This section provides an overview of distribution theory as it applies to tourism with definitions, concepts and theories explained in the context of the tourism environment. The tourism distribution system is discussed from two perspectives: traditional distribution channels and the rapidly expanding on-line tourism distribution sector. The particular role of airlines in terms of the development of global distribution systems and central reservation systems is described and particular attention is also given to the role and growth of e-commerce in tourism.

With regard to travel retailing, the various organisational forms of travel retailers are explained as well as the way in which they function. The various management functions such as marketing, operational, human resources and financial, as they apply to the travel retailer and tour wholesaler, are described. Specific areas of specialisation in travel retailing such as corporate travel and incentive travel are also introduced.

Please note: Various practical and industry-interaction activities support the theoretical component of the TBE 110, 120, 210, 220, 310, and 320 syllabi and take place during vacations, over weekends and after hours to develop practical and industry skills.

(See **Parts 1 to 5** below.)

A student should, in consultation with the head of department, obtain 1 000 "credits" for the practical component (which includes satisfactory class attendance, approved practical work and appropriate practical short courses as determined by the head of department) before such student will be allowed to sit for the examination in TBE 320.

Part 1:

(TBE 190) Tourism Management 190 (Approx. 30 hours)

Travel practical

An introduction to the theoretical and practical aspects of tour-guiding.

(TBE 191) Tourism Management 191 (Approx. 30 hours)

Hospitality practical

An introduction to the operational and practical aspects of food and beverage management.

Part 2:

(TBE 290) Tourism Management 290 (Approx. 40 hours)

Travel practical

An introduction to travel-related operations.

(TBE 291) Tourism Management 291 (Approx. 40 hours)

Hospitality practical

The application and integration of technology in the hospitality industry (Module 1).

Part 3:

(TBE 292) Tourism Management 292 (Approx. 40 hours)

Travel practical

Principles and practices of air travel techniques.

(TBE 293) Tourism Management 293 (Approx. 40 hours)

Hospitality practical

The application and integration of technology in the hospitality industry (Module 2).

Part 4:

(TBE 390) Tourism Management 390 (Approx. 40 hours)

Travel practical

The application and utilisation of a central reservation system.

(TBE 391) Tourism Management 391 (Approx. 40 hours)

Hospitality practical

The application and integration of technology in the hospitality industry (Module 3).

Part 5:

(TBE 394) Tourism Management 394

Compulsory practical training

Compulsory practical training in the tourism industry during the three years of study, as determined by the head of the department.

(WST 111) Mathematical Statistics 111 (4 l.p.w. + 3 hours p.p.w.) (14 weeks) (16 credits)

Introductory statistical concepts: sampling, classification of data, graphic representation, descriptive measures and exploratory data analysis. Probability theory. Introductory distribution theory and special statistical distributions. Generating functions and moments. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(WST 121) Mathematical Statistics 121 (4 l.p.w. + 3 hours p.p.w.) (14 weeks) (16 credits)

Statistical inference: Point and interval estimation. Hypothesis testing with applications in one and two-sample cases. Analysis of variance. Distribution-free testing methods. Curve fitting.

Correlation and regression. Introductory categorical data analysis. Indices. Identification,

use, evaluation and interpretation of statistical computer packages and statistical techniques. Report writing.

(WST 211) Mathematical Statistics 211 (4 l.p.w. + 6 hours p.p.w.) (14 weeks) (24 credits)

Set theory. Probability measure functions. Random variables. Distribution functions. Probability mass functions. Density functions. Expected values. Moments. Moment generating functions. Special probability distributions: Bernoulli, binomial, hypergeometric, geometric, negative binomial, Poisson, Poisson process, discrete uniform, uniform, gamma, exponential, Weibull, Pareto, normal. Joint distributions: Multinomial, extended hypergeometric, joint continuous distributions. Marginal distributions. Independent random variables. Conditional distributions. Covariance, correlation. Conditional expected values. Transformation of random variables: Convolution formula. Order statistics. Stochastic convergence: Convergence in distribution. Central limit theorem. Practical applications. Practical statistical modelling and analysis using statistical computer packages and the interpretation of the output.

(WST 221) Mathematical Statistics 221 (4 l.p.w. + 6 hours p.p.w.) (14 weeks) (24 credits)

Stochastic convergence: asymptotic normal distributions, convergence in probability. Statistics and sampling distributions: Chi-squared distribution. Distribution of the sample mean and sample variance for random samples from a normal population. t distribution. F distribution. Beta distribution. Point estimation: Method of moments. Maximum likelihood estimation. Unbiased estimators. Uniform minimum variance unbiased estimators. Cramer-Rao inequality. Efficiency. Consistency. Asymptotic relative efficiency. Bayes estimators. Sufficient statistics. Completeness. The exponential class. Confidence intervals. Test of statistical hypotheses. Reliability and survival distributions. Practical applications. Practical statistical modelling and analysis using statistical computer packages and the interpretation of the output.

(WST 311) Multivariate Analysis 311 (2 l.p.w. + 3 hours p.p.w.) (14 weeks) (18 credits)

Multivariate statistical distributions: Moments of a distribution, moment generating functions, independence. Multivariate normal distribution: conditional distributions, partial and multiple correlations. Multinomial and multivariate Poisson distributions: Asymptotic normality and estimation of parameters. Distribution of quadratic forms in normal variables. Multivariate normal samples: Estimation of the mean vector and covariance matrix, estimation of correlation coefficients, distribution of the sample mean, sample covariance matrix and sample correlation coefficients. The linear model: Models of full rank, least squares estimators, tests of hypotheses. Practical applications: Practical statistical modelling and analysis using statistical computer packages and interpretation of the output.

(WST 312) Stochastic Processes 312 (2 l.p.w. + 3 hours p.p.w.) (14 weeks) (18 credits)

Definition of a stochastic process. Stationarity. Covariance stationary. Markov property. Random walk. Brownian motion. Markov chains. Chapman-Kolmogorov equations. Recurrent and transient states. First passage times. Occupation times. Markov jump processes. Poisson process. Birth and death processes. Structure of processes. Structure of the time-homogeneous Markov jump process. Applications in insurance. Practical statistical modelling, analysis and simulation using statistical computer packages and the interpretation of the output.

(WST 321) Time Series Analysis 321 (2 l.p.w. + 3 hours p.p.w.) (14 weeks) (18 credits)

Stationary and non-stationary univariate time series. Properties of autoregressive moving average (ARMA) and autoregressive integrated moving average (ARIMA) processes. Identification, estimation and diagnostic testing of a time series model. Forecasting. Multivariate time series. Practical statistical modelling and analysis using statistical computer packages.

(WST 322) Actuarial Statistics 322 (2 l.p.w. + 3 hours p.p.w.) (14 weeks) (18 credits)

Decision theory. Loss distributions. Reinsurance. Risk models. Ruin theory. Credibility theory. Methods to forecast future claim numbers and amounts. The generalized linear model: Exponential family, mean and variance, link functions, deviance and residual analysis, test statistics, log-linear and logit models. Practical statistical modelling and analysis using statistical computer packages.

(WTW 114) Calculus 114 (4 l.p.w. + 1 d.p.w.) (14 weeks) (16 credits)

Vector algebra with applications to geometry. Functions, limits and continuity. Differential calculus of single variable functions, rate of change, graph sketching, applications. The mean value theorem, the rule of L'Hospital. Definite and indefinite integrals, the fundamental theorem of Calculus, the mean value theorem for integrals, integration techniques. This module serves as preparation for students majoring in Mathematics (including all students who intend to enrol for WTW 218 and WTW 220).

(WTW 126) Linear Algebra 126 (2 l.p.w. + 1 d.p.w.) (14 weeks) (8 credits)

Vector algebra with applications, matrix algebra, systems of linear equations, the vector space \mathbb{R}^n , bases, determinants. Mathematical induction. Complex numbers and factorisation of polynomials. Conic sections. This course serves as preparation for students majoring in Mathematics (including all students who intend to enrol for WTW 211). The course also includes a formal technique mastering programme.

(WTW 128) Calculus 128 (2 l.p.w. + 1 d.p.w.) (14 weeks) (8 credits)

Integration techniques, improper integrals. Applications of integration, introduction to differential equations. Elementary power series and Taylor's theorem. Vector functions, space curves and arc lengths. Quadratic surfaces and multivariable functions. This module serves as preparation for students majoring in Mathematics (including all students who intend to enrol for WTW 211, 218 and 220).

(WTW 211) Linear Algebra 211 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)

Matrices and linear equations, linear independence, real vector spaces and subspaces, eigenvalues, eigenvectors, diagonalisation of matrices, applications of eigenvalue problems, linear transformations.

(WTW 218) Calculus 218 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)

Calculus of multivariable functions, directional derivatives. Extrema and Lagrange multipliers. Multiple integrals, polar, cylindrical and spherical coordinates. Line integrals and the theorem of Green. Surface integrals and the theorems of Gauss and Stokes.

(WTW 220) Analysis 220 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)

Properties of real numbers. Analysis of sequences and series of real numbers. Power series and theorems of convergence. The Bolzano-Weierstrass theorem and the intermediate value theorem. Analysis of real-valued functions on an interval.

(WTW 286) Differential Equations 286 (2 l.p.w. + 1 d.p.w.) (14 weeks) (12 credits)

Theory and solution methods for linear differential equations as well as for systems of linear differential equations. Solution methods for first order non-linear differential equations. The Laplace transform. Introduction to qualitative analysis of linear and non-linear systems.

(WTW 310) Analysis 310 (2 l.p.w. + 1 d.p.w.) (14 weeks) (18 credits)

Topology of finite dimensional spaces: open and closed sets, compactness, connectedness and completeness. Theorems of Bolzano-Weierstrass and Heine-Borel. Properties of continuous functions and applications. Integration theory in \mathbb{R}^1 and \mathbb{R}^p . Sequences of functions.

(WTW 354) Financial engineering 354 (2 l.p.w. + 1 d.p.w.) (14 weeks) (18 credits)

Mean variance portfolio theory. The capital asset pricing model, factor models. Utility functions.

(WTW 381) Algebra 381 (2 l.p.w. + 1 d.p.w.) (14 weeks) (18 credits)

Group theory: definition, examples, elementary properties, subgroups, permutation groups, isomorphism, order, cyclic groups, homomorphisms, factor groups. Ring theory: definition, examples, elementary properties, ideals, homomorphisms, factor rings, polynomial rings, factorisation of polynomials. Field extensions, applications to straight-edge and compass constructions.

(WTW 382) Dynamical systems 382 (2 l.p.w. + 1 d.p.w.) (14 weeks) (18 credits)

Matrix exponential function: homogeneous and non-homogeneous linear systems of partial differential equations. Qualitative analysis of systems: phase portraits, stability, linearisation, energy method and Liapunov's method. Introduction to chaotic systems. Application to real life problems. This module is not presented every year – please consult the head of department.

(WTW 383) Numerical analysis 383 (2 l.p.w. + 1 d.p.w.) (14 weeks) (18 credits)

Direct methods and iterative methods for the solving of linear equations, pivoting, eigenvalues and eigenvectors. Application in boundary value problems and eigenvalue problems for differential equations. Algorithms for numerical techniques are derived and implemented in computer programs. Complexity of computation is investigated. Error estimates and convergence results are proved.

PRIZES AND MEDALS IN THE FACULTY

Name	Donor	Award
MARKETING MANAGEMENT		
ABSA achievement award	ABSA	For the best student in Marketing Management on first year level for the degree BCom: Marketing Management
ABSA achievement award	ABSA	For the best student in Communication Management on first year level for the degree BCom: Communication Management
ABSA achievement award	ABSA	For the best student in Marketing Management on second year level for the degree BCom: Marketing Management
ABSA achievement award	ABSA	For the best student in Communication Management on second year level for the degree BCom: Communication Management
ABSA achievement award	ABSA	For the best student in Marketing Management on third year level for the degree BCom: Marketing Management
ABSA achievement award	ABSA	For the best student in Marketing Management on first year level for the degree BCom: Marketing Management
ABSA achievement award	ABSA	For the best student in Communication Management on third year level for the degree BCom: Communication Management
ABSA achievement award	ABSA	For the best achievement in undergraduate studies for the degree BCom: Marketing- and Communication Management
ABSA achievement award	ABSA	For the best student in BCom: (Hons) Marketing Management
ABSA achievement award	ABSA	For the best student in BCom: (Hons) Communication Management

Consulta Research Prize	Consulta Research	For the best research project for the BCom: (Hons) degree specializing in Marketing Management or Communication Management
Gustav Puth Achievement Award	Prof Gustav Puth	Best achievement in Marketing Management during 2 nd year for BCom: Marketing Management
Benita Steyn Achievement Award	Mrs Benita Steyn	Best achievement in Communication Management during 2 nd year for BCom: Communication Management
Johnson & Johnson Achievement Award	Johnson & Johnson (Pty) Ltd	Best student in MCom/MPhil: Marketing Management
Johnson & Johnson Achievement Award	Johnson & Johnson (Pty) Ltd	Best student in MCom/MPhil: Communication Management
ECONOMICS		
PSG Asset Management Achievement Awards	PSG Asset Management	Two prizes for the best achievements in the subject Economics at 100 level
ABSA Achievement Awards	ABSA	Two prizes for the best achievement in Economics at 200 level
BEPA Achievement Award	BEPA	For the best achievement in Economics at 300 level
Standard Bank Achievement Award	Standard Bank	For the best achievement in Economics at honours level
Geert de Wet Achievement Award	Mrs Alma de Wet	For the best achievement in Econometrics at honours level
ABSA Achievement Award	ABSA	For the best overall performance on the master's level in Economics
BEPA Achievement Award	BEPA	For the best overall performance on the master's level in Econometrics
BEPA Achievement Award	BEPA	For an outstanding performance on the doctoral level in Economics
BEPA Achievement Award	BEPA	For an outstanding performance on the doctoral level in Econometrics
Elna Moolman Achievement Award	Elna Moolman	For an outstanding achievement in Econometric research on the postgraduate level

AGRIBUSINESS MANAGEMENT		
LEVSA Prize for Agricultural Economics*	Agricultural Economics Association of SA	To the best undergraduate student in Agricultural Economics for the BSc(Agric) or BCom degree, who achieved an average mark of at least 70% in Agricultural Economics for the full duration of the study period
INFORMATICS		
AST Achievement Prize	AST	For the best achievement in Informatics at 100 level
AST Achievement Prize	AST	For the best achievement in Informatics at 200 level
AST Achievement Prize	AST	For the best achievement in Informatics at 300 level
The Real IRM Solutions Prize	Real IRM Solutions	The best INF261 data base project
ABSA Prize	ABSA	For the best achievement over the three years of study in BCom with specialisation in Informatics
Inbekon Prize	Inbekon (Pty) Ltd	For the best project in Informatics 300 level
Future Enterprise Prize	Gerrie Lewies	To the best honours student in Informatics
Informatics Prize	Department of Informatics	For the best honours project in Informatics
The Global Continuity Prize	Global Continuity SA (Pty) Ltd	For the best research paper, dissertation or article on the topic of IT Governance
The Global Continuity Prize	Global Continuity SA (Pty) Ltd	For the best research paper, dissertation or article on the topic of Business Continuity
The Computer Society of South Africa prys	Mr Maiendra Moodley on behalf of the Computer Society of South Africa	For the best achievement in Informatics at 300 level
HUMAN RESOURCES MANAGEMENT		
Murray & Roberts Achievement Award	Murray & Roberts	For the best academic achievement in Industrial and Organizational Psychology at 300 level
Human Resources Management: Undergraduate Prize	Dept of Human Resources Management, University of Pretoria	For the best achievement over the three years of study for the BCom degree specializing in Human Resources Management

Mof Lemmer Prize for Labour Relations 700	Dept of Human Resources Management, University of Pretoria	For the best achievement in Labour Relations 700 for the BCom (Hons) degree specializing in Human Resources Management
Safair Prize for Human Resources Management	Safair Freighters (Pty) Ltd	For the best average achievement in studies for the BCom (Hons) degree specializing in Human Resources Management
Institute for People Management (Pretoria Branch) Research Prize for Human Resources Management	Institute for People Management (Pretoria Branch)	For the best research project for the BCom (Hons) degree specializing in Human Resources Management
Institute for People Management (Pretoria Branch) Postgraduate prize for Human Resources Management	Institute for People Management (Pretoria Branch)	To the most deserving student for the BCom: (Hons) degree specializing in Human Resources Management
SA Board for Personnel Practice certificate for academic achievement	SA Board for Personnel Practice	For the best academic achievement in the degree MCom specializing in Human Resources Management
BUSINESS MANAGEMENT		
Van Schaik Achievement Prize	Van Schaik Publishers (Pty) Ltd	For the best achievement in Business Management during the first year's studies for the BCom degree specializing in Business Management
Chair in Logistics Achievement Award	Chair in Logistics	For the best achievement in Logistics Management during the second year for the BCom degree specializing in Business Management
J A Stegmann Achievement Award	SASOL Ltd	For the best achievement in Project Management during the second year's studies for the BCom degree specializing in Business Management
JUTA Achievement Award	Juta Legal and Academic Publishers	For the best achievement during the second year for the BCom degree specializing in Business Management
Nedbank Private Bank Achievement Award	Nedbank Private Bank	For the best achievement during the final year's studies in Business Management for the degree BCom specializing in Business Management

ABSA Achievement Award	ABSA	For the best achievement in International Management during the final year studies for the degree BCom specializing in Business Management
Datacentrix Achievement Award	Datacentrix (Pty) Ltd	For the best achievement in e-commerce during the final year studies for the degree BCom specializing in Business Management
Dr Ralph Palliam Achievement Award	Dr Ralph Palliam	For the best achievement in Logistics Management during studies for BCom: Honnours degree
Prof B de Loor Achievement Award	Dr Anton Rupert	For the best candidate for MCom or DCom degree in Business Management
ENTREPRENEURSHIP		
Heinemann Publishers Achievement Award	Heinemann Publishers SA Ltd	Best achievement in Entrepreneurship during the first year of study for the BCom degree specializing in Entrepreneurship
Dr Alex Antonites Achievement Award	Dr Alex Antonites	For the most creative student in Entrepreneurship during the second year of study for the BCom degree specializing in Entrepreneurship
Chair in Entrepreneurship Achievement Award	Chair in Entrepreneurship	The best achievement in Entrepreneurship during the final year of study for the BCom degree specializing in Entrepreneurship
SASOL Achievement Award	SASOL Ltd	The best candidate for MPhil or PhD degree in Entrepreneurship
PUBLIC MANAGEMENT AND ADMINISTRATION		
Heinemann Achievement Award	Heinemann Publishers	For the best achievement in Public Administration at 300 level
Juta Prize	Juta Legal & Academic Publishers	For the best achievement in Personnel Administration 700
Sanlam Achievement Award	Sanlam	For the best achievement in Public Administration at Honours level
SAFPUM Trophy	SAFPUM	For the best achievement in Public Administration for the MPA degree

Heinemann Prize	Heinemann Publishers	For the best MPA research report in the final year (minimum 65%)
SPMA Directors' Award	SPMA	To the best student in Policy Analysis 800
SPMA Directors' Award	SPMA	To the best student in PhD degree with specialisation in Public Affairs
ACCOUNTING SCIENCES		
ACCA Award	ACCA	Best achievement in Financial Accounting 111
Nedbank Award	Nedbank	Best achievement in Financial Accounting 121
PricewaterhouseCoopers Achievement Award	PricewaterhouseCoopers	Best achievement in Financial Accounting 100
Deloitte Achievement Award	Deloitte	Best achievement in Financial Accounting 101
ABSA Award	ABSA	Best achievement in Financial Accounting 211 and 221
PricewaterhouseCoopers Achievement Award	PricewaterhouseCoopers	Best achievement in Financial Accounting 201
KPMG Award	KPMG	Best achievement in Financial Accounting 311 and 321
KPMG Award	KPMG	Best achievement in Financial Accounting 300
LEASK Award	Leask & Partners	Best overall achievement in the subject Financial Accounting the BCom: Accounting Sciences degree (undergraduate)
Deloitte Award	Deloitte	Best improvement in Financial Accounting 700
Ernst & Young Award	Ernst & Young	Best achievement in Financial Accounting 700
Investec Award	Investec	Best overall achievement in the subject Financial Accounting for both the BCom: Accounting Sciences and BCom: (Hons) Accounting Sciences degrees
ABSA Award	ABSA	Best overall achievement in the Postgraduate Diploma in Investigative and Forensic Accounting
BDO Spencer Steward Award	BDO Spencer Steward	Best overall performance in RMP 700
FINANCIAL MANAGEMENT		
KPMG Award	KPMG	For the best achievement in Financial Management 200
Fisher Hoffman Award	Fisher Hoffman PKF (Pretoria)	For the best achievement in Financial Management 300

ABSA Award	ABSA	For the best achievement in Financial Management 701
ABSA Award	ABSA	For the best achievement in Strategic Financial Management 702
PricewaterhouseCoopers Merit Award	PricewaterhouseCoopers	For the best achievement in Financial Management 700
INVESTMENT MANAGEMENT		
ABSA Award	ABSA	For the best achievement in Investment Management 200
ABSA Award	ABSA	For the best achievement in Investment Management 300
Gerhard Naudé PSG Consult Award	Gerhard Naudé	For the best achievement in Investment Management 200 and Investment Management 300
AUDITING		
Grant Thornton Kessel Feinstein Merit Award	Grant Thornton Kessel Feinstein	For the best achievement in Auditing 200
PricewaterhouseCoopers Merit Award	PricewaterhouseCoopers	For the best achievement in Auditing 300
Deloitte Merit Award	Deloitte	For the best achievement in Auditing 700
Gauteng Audit Services Prize	Gauteng Audit Services	For the best achievement in Internal Auditing 211 and 221
PricewaterhouseCoopers (Mafikeng) Prize	PricewaterhouseCoopers (Mafikeng)	For the best achievement in Internal Auditing 311 and 321
PricewaterhouseCoopers Advisory (Sunninghill) Prize	PricewaterhouseCoopers (Sunninghill)	For the best achievement in Forensic Auditing 721
Aurco Prize	Aurco	For the best achievement in Financial Risk Management 711
KPMG Prize	KPMG	For the best achievement in Internal Auditing 711
Institute of Internal Auditors Prize	IIA (Pretoria)	For the best achievement in Internal Auditing 721
Deloitte Prize	Deloitte	For the best achievement in Internal Auditing 722
Sizwe Ntsaluba Prize	Sizwe Ntsaluba	For the best achievement in Organisational Behaviour and Management Skills 724
Ernst & Young Prize	Ernst & Young	For the best achievement in Risk-Based Auditing 725
First National Bank Prize	First National Bank	For the best achievement in Strategic Financial Management 702
Gobodo Prize	Gobodo	For the best overall performance in BCom: (Hons) Internal Auditing degree

KPMG Prize	KPMG	For the best BCom (Hons) Internal Auditing student as a successful candidate in all four papers in the November CIA examination
CQS Prize	CQS	For the best Internal Auditing student in the practical course ACL
PricewaterhouseCoopers Prize	PricewaterhouseCoopers	For the best Internal Auditing student in the practical course "Team Mate"
SAB&T Prize	SAB&T Chartered Accountants	For the best achievement in BCom (Internal Auditing)
TAXATION		
Mervitz & Malan Award	Mervitz & Malan Chartered Accountants	For the best achievement in Taxation 220
KPMG Award	KPMG	For the best achievement in Taxation 313/323
Deloitte Award	Deloitte	For the best achievement in Taxation 300
Ernst & Young Award	Ernst & Young	For the best achievement in Taxation 700
CPA Award	CPA (Institute of Certified Public Accountants)	For the best achievement in Taxation 701
Kumba Resources Ltd Award	Kumba Resources Ltd	For the best achievement in Taxation 871
Jan Fiskaal Award	Deloitte	For the best achievement in Taxation at master's level
STATISTICS		
Sanlam Prize for Statistics	Sanlam	For the best achievement in Statistics at 300 level
Sanlam Prize for project work in Statistics	Sanlam	To the winner of the project competition in Statistics at 300 level
Sanlam Prize for Mathematical Statistics	Sanlam	For the best achievement in Mathematical Statistics at 300 level
Sanlam Prize for the project in Mathematical Statistics	Sanlam	To the winner of the project competition in Mathematical Statistics at 300 level
MEDALS		
Medal of the Vice-Chancellor and Principal*		The award consists of a silver medal as well as a cash prize and is awarded to candidates for outstanding undergraduate academic achievement during all the undergraduate years of study for any first Bachelor's degree in a faculty

SRC Honorary Medal*	Student Representative Council	To the student who contributed most to student community life
---------------------	--------------------------------	---

* Not limited to the Faculty.

The Afrikaans text of this publication is the official version and will be given precedence in the interpretation of the content.