

**FACULTIES OF THE UNIVERSITY
OF PRETORIA**

HUMANITIES

EDUCATION

NATURAL, AGRICULTURAL AND INFORMATION SCIENCES

LAW

THEOLOGY

ECONOMIC AND MANAGEMENT SCIENCES

VETERINARY SCIENCE

HEALTH SCIENCES

DENTISTRY

ENGINEERING AND THE BUILT ENVIRONMENT

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FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES**PERSONNEL ON 30 JUNE 1999**

Dean: Prof. C. Thornhill, MA DPhil(Pret)
Substitute Dean: Prof. Q. Vorster, BCom(Hons)(UOVS) MCom PhD(Stell) FCCA CA(SA)

SCHOOL FOR MANAGEMENT SCIENCES**Department of Marketing and Communication Management**

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Ströh, U.M., BA(Hons)(RAU) MA(PU vir CHO)	Senior Lecturer
Van Heerden, C.H., BSc(Agric) BCom(Hons) MCom(Pret)	Senior Lecturer
Coetzee, T., BCom(Hons) MCom(Pret).....	Lecturer
De Wet, G.M., BCom(Hons)(Unisa).....	Lecturer
Fletcher, M., BCom(Hons) MCom(Pret)	Lecturer
Herbst, F.J., BCom(Hons)(Unisa) MCom(Pret)	Lecturer
Steyn, B., BCom(Hons)(Pret)	Lecturer

Department of Human Resources Management

Vermeulen, L.P., MA DPhil(Pret) RPP.....	Professor (Head)
Van Tonder, J.A., MA DPhil(Pret) RPP	Extraordinary Professor
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Brand, H.E., MA(Clin Psych) DPhil(Pret) RPP	Professor
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De Villiers, D., BA(Rhodes) DLitt et Phil (Unisa) POS (Graaff-Reinet College or Educ) HED(Rhodes)	Associate Professor
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Buys, M.A., BA(Hons)(Pret) MA(Counsell Psych)(Unisa) RPP	Senior Lecturer
Schaap, P., BCom(Hons) MCom(Pret) Dip in Food Technology.....	Senior Lecturer
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Olckers, C., BCom(Hons) MCom(Pret).....	Lecturer
Hayes, S.L., BA(Hons)(Unisa)	Junior Lecturer

Graduate School of Management

Cloete, C.J., BSc(Ing)(Wits) MBL(Unisa) EDP (Michigan)	Director
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Brümmer, L.M., BCom(PU vir CHO) MCom MBA DBA(Pret) LAKad(SA).....	Professor
De la Rey, J.H., BCom MBA DBA(Pret) CFA (SA).....	Professor
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Lambrechts, H.A., MCom(Stell) PUB(Gent) DBA(Pret)	

Economic and Management Sciences

LAKad(SA).....	Professor
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Roodt, G.K.A., BMil(Stell) MBA(Pret) PMD(Harvard) CFA (SA)	Associate Professor
Cilliers, W.W., BCom(Hons) MBA(Pret).....	Senior Lecturer
De Villiers, W.A., BMil(Stell) MBA DBA(Pret)	Senior Lecturer
Wolmarans, H.P., BCom(Pret) BCom(Hons)(Unisa) BSc(Hons) MSc MBA DBA(Pret) Pr Sci Nat	Senior Lecturer
Hoole, C., BA(PU vir CHO) BA(Hons) MA DPhil(Pret)	Research Officer

Department of Business Management

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Nieman, G.H., BCom MBA (Pret) DPhil(Vista)	Senior Lecturer
Antonites, A.J., BCom(Hons)(Pret)	Lecturer
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Kruger, B.S., BCom(Pret) BCom(Hons)(Unisa) HED	Lecturer
Vogel, A.J., BCom(RAU) BCom(Hons)(Pret).....	Lecturer

Department of Tourism Management

Heath, E.T., BCom(Hons)(Stell) MCom (Fort Hare) DCom(UPE)	Professor (Head)
Wigley, D.M., MA(Selwyn College Cambridge)	Extraordinary Professor
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Thagale, M.P., BA(Unin) BA(Hons)(Pret)	Junior Lecturer

School of Public Management and Administration

Vil-Nkomo, S., BA(Lincoln Univ or USA) MA PhD..... (Delaware USA)	Professor and Director: Public Management and Administration
D'Albis, J.T., Graduate or the Institute or Political Studies.....	Professor (Honorary)
Katz, M.M., BCom (L1B)(Wits) L1M(Harvard Law School).....	Professor (Honorary)
Sangweni, S.S., BA(Pius XII University) Social Leader- ship Diploma (St Francis Xavier University) MSc(Cornell University) MSc(Enschede).....	Professor (Honorary)
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Cronje, H.J., BCom, MBA, DBA	Extraordinary Professor
Nengwekhulu, R.H., BA(Unisa) MA(Univ of Dar Es Salaam) DPhil(Pret).....	Extraordinary Professor
Van der Merwe, P.J., MA DPhil (Pret)	Extraordinary Professor
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Van Rooyen, E.J., BAdmin(Hons) MAdmin DAdmin(Pret)	Senior Lecturer
Louw, A.M.J., BAdmin(Hons) MAdmin(Pret)	Lecturer

SCHOOL OF ECONOMIC SCIENCES

Department of Economics

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Pauly, P., BA PhD(Hamburg)	Extraordinary Professor
Stals, C.L., MCom DCom(Pret) LAKad(SA).....	Extraordinary Professor
Harmse, C., MCom(RAU) DCom(Pret)	Professor
Schoeman, N.J., MA DCom(Econ)(Pret) THED.....	Professor
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Truu, M.L., MA(Stell) PhD(Rhodes).....	Professor
Blignaut, J.N., MCom(UOVS) MSc DCom(Pret).....	Associate Professor
Brink, S.M., BCom(Hons) MCom(Pret)	Senior Lecturer
Du Toit, C.B., BCom(Hons) MCom(Pret).....	Senior Lecturer
Jordaan, A.C., BA(Hons) MCom (Pret) HED	Senior Lecturer
Koekemoer, R., BSc(PU vir CHO) BSc(Hons) MBA(Pret)	Senior Lecturer
Mollentze, S.L., BCom(Hons)(RAU) MCom(Pret)	Senior Lecturer
Scholtz, F.J., BCom(Hons) LLB(Pret).....	Senior Lecturer
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De Wet, T.J., BCom(Hons)(Pret)	Lecturer
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Joubert, C.S., BCom(Hons) MCom(Pret)	Lecturer
Pretorius, E., DCom(UPE)	Lecturer
Robinson, Z.C., MCom(PU vir CHO)	Lecturer
Van Tonder, J.J., DCom(UPE)	Lecturer

SCHOOL FOR FINANCIAL SCIENCES

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Ramano, M., BCompt(Unisa).....	Professor (Honorary)

Economic and Management Sciences

Du Plessis, D.E., CA(SA)(Witwatersrand) GBP(Unisa)	Professor (Honorary)
Skosana, I.B., BCom(Unin) BCompt(Unisa) CA(SA).....	Professor (Honorary)
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Van Vuuren, L.M., MCom(Acc)(Pret) DTI CA(SA).....	Professor (Honorary)
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Du Plessis, L., BCom(Hons)(Acc)(Pret) CIA CMA FCCA CA(SA) Dip Banking(RAU)	Senior Lecturer
Hall, J.H., BCom(Hons)(UPE) MBA DBA(Pret)	Senior Lecturer
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Venter, J.M.P., BCom(Hons)(Acc) MCom(Tax)(Pret) FCCA CA(SA) RAA.....	Senior Lecturer
Du Bruyn, R., BCom(Hons)(Acc)(Pret)	Lecturer
Du Plooy, S.M., BCom(Hons)(Econ)(PU vir CHO) BCom(Hons)(Acc)(Unisa) CFA(SA) UED(PU vir CHO)	Lecturer
Geyser, J. M., MCom(PU vir CHO).....	Lecturer
Grobler, G.P., BCom(Hons)(Acc)(Pret)	Lecturer
Lowies, G.A., BCom(Hons)(Acc)(Pret)	Lecturer
McGee, A., BCom(Hons)(Acc)(Pret).....	Lecturer
Montgomery, F., BCom(Hons)(Acc)(Pret)	Lecturer
Van de Venter, T.W.G., BCom(Hons)(Pret) MBL(Unisa).....	Lecturer
Viljoen, J.B., BCom(Hons)(Acc)(Pret).....	Lecturer

School of Accountancy

De Jager, H., BEd(Pret) MEd(PU vir CHO) MCom DCom(Acc)... (Pret) MIGA RAA CA(SA) LAKad	Professor and Director: School of Accountancy
Booyesen, S.F., MCompt(Unisa) DCom(Acc)(Pret) CA(SA).....	Extraordinary Professor
Gloeck, J.D., MCom(Acc) DCom(Acc)(Pret) MIGA RAA CA(SA) LAKad.....	Professor
Koen, M., BCom(Hons)(Acc) MCom(Acc) DCom(Acc)(Pret) RAA CA(SA).....	Professor
Botha, W.J.J., BCom(Hons)(Acc) MCom(Acc)(Pret) RAA CA(SA)	Associate Professor
Oberholster, J.G.I., BCompt(UOVS) BCompt(Hons) (Unisa) MCom(Acc)(RAU) CA(SA)	Associate Professor
Böhmer, E., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Brook, M.A., BCom(Hons)(Acc)(Pret) CA(SA).....	Senior Lecturer

Butler, R., BCom(Hons)(Pret) CA(SA).....	Senior Lecturer
De Beer, L., BRek(Hons)(PU vir CHO) CA(SA).....	Senior Lecturer
De Hart, F.J., BCompt(UOVS) BCompt(Hons)(Unisa) CA(SA)	Senior Lecturer
Fourie, K., BCom(Hons)(Acc)(Pret) CA(SA).....	Senior Lecturer
Leith, K.B., BAcc(Natal) CA (SA).....	Senior Lecturer
Lombard, P.E., BCom(Hons)(Acc) HDipl Tax Law(RAU) CA(SA)	Senior Lecturer
Nieuwoudt, M.J., BCom(Hons)(Acc)(Stell) MCom(Tax)(Pret) CA(SA)	Senior Lecturer
Plant, G.J., BCom(Hons)(Acc)(Pret) ACMA CA(SA)	Senior Lecturer
Pretorius, D., BCompt(Hons)(Unisa) CA(SA)	Senior Lecturer
Prinsloo, I., BCom(Hons)(Acc)(Pret) FCCA CA(SA).....	Senior Lecturer
Roodie, M., BCom(Hons)(Acc)(Unisa) MCom(Acc)(Pret) HED Jwb(CEFT)	Senior Lecturer
Schumann, E.F., BCom(Hons)(Acc)(RAU) RAA CA(SA).....	Senior Lecturer
Steyn, M., BCom(Hons)(Acc)(RAU) CA(SA)	Senior Lecturer
Tomes, T., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer
Van der Spuy, T., BCom(Hons)(Acc)(Pret) CA(SA)	Senior Lecturer

DEPARTMENTS IN OTHER FACULTIES/SCHOOLS

Department of Biokinetics, Sport and Leisure Sciences

Refer to Faculty of Humanities.

Department of Mercantile and Labour Law

Refer to Faculty of Law.

Department of Informatics

Refer to Faculty of Natural, Agricultural and Information Sciences

Department of Agricultural Economics, Extension and Rural Development

Refer to Faculty of Natural, Agricultural and Information Sciences

Department of Political Sciences

Refer to Faculty of Humanities.

Department of Statistics

Refer to Faculty of Natural, Agricultural and Information Sciences

Department of Insurance and Actuarial Science

Refer to Faculty of Natural, Agricultural and Information Sciences

Bureau for Statistical and Survey Methodology

Herbst, D., MA(Pret)	Director: Research (STATOMET)
Nel, H.J.G., DCom(Econometrics)(Pret).....	Manager:Research Development

Bureau for Financial Analysis

Brümmer, L.M., BCom(PU vir CHO) MCom MBA DBA(Pret) LAkad(SA)	Director
Botes, J.C., BCom(PU vir CHO).....	Research Officer

Economic and Management Sciences

Le Roux, J.P., PrIng BSc(Ing)(Stell) LIEFSA LRVSA..... Research Officer

Faculty Administration

Le Roux, F., B.A.(Pret)..... Assistant Registrar
Carstens, A. Head: Administration

Gordon Institute of Business Science

Full time personnel

Binedell, N., (Professor), BCom(Rhodes) MBA(UCT),
PhD(Washington) Director
Hofmeyr, K., BA(Rhodes), DBL(Unisa) Professor of Organisa-
tional Behaviour
Tobin, P., BA(York), MBA(Brunel) Resource Centre Manager
Van Melle Kamp, C., BA Program Manager

Visiting professors

Boynton, A., MBA, PhD(North Carolina)
Higgins, R., MBA(Harvard) PhD, B.S(Stanford)
Campbell, A., MBA(Harvard)
Fleuriet, M., MBA(Wharton) PhD-Law(Paris), PhD-Finance(Pennsylvania)
Strebel, P., MBA(Columbia) PhD(Princeton)
Vermaelen, T., MBA, PhD(Chicago)
Hill, T., BA, MSc, PhD(Manchester)

GENERAL INFORMATION

The information in this publication

Note: Owing to the comprehensive restructuring of the University's Faculties and Departments that will in future operate as Schools, some of the information in this publication may not fully reflect the most recent developments in the Faculty. New programmes, modules and credits are being phased in on a continuous basis, with a view to implementation in 2000 and 2001. Problems that may be experienced as a result of this situation may be taken up with the Faculty Administration.

Admission

Any person who wishes to register at the University for the first time, or after an interruption of studies, should apply or reapply for admission. Application for admission to all courses closes on 30 September.

Selection

A selection procedure takes place prior to admission to any degree course in this Faculty. Students who do not pass a sufficient number of courses at the end of the first year of study to be admitted to the second year of study, have to apply for readmission.

All undergraduate courses:

- BCom degree with specialization in Tourism Management: Only a limited number of candidates will be selected in 2000.
- **NB.:** Candidates for the BCom degree with specialization in Law who have not passed the equivalent of at least two year courses or four semester courses at the end of their first year of study, must apply for readmission.
-

All postgraduate courses:

- Business Administration: Applications for admission to the MBA degree study close on 30 September.
- Human Resources Management: Only a limited number of candidates are admitted to the BCom(Hons) and MCom with specialization in Human Resources Management. Applications close on 31 October and application forms are available at the Department of Human Resources Management as from 1 September.
- Informatics: Applications for admission to the BCom(Hons) degree close on 22 November.
- All other BCom(Hons) degrees: Enquiries must be directed to the relevant Head of Department before 1 December.

Statement of symbols

When registering at this University for the first time, a candidate has to submit a record of symbols obtained for each subject in the grade 12 (Matriculation) examination.

Medium of instruction

In conducting its business, the University uses two official languages, namely Afrikaans and English. In formal education, the medium of instruction is either Afrikaans or English, or both of these languages, provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a course and any further level of that course is

presented. In respect of administrative and other services, a student has the right to choose whether the University should communicate with him or her in Afrikaans or English.

Bursaries and loans

Particulars of bursaries and loans are available on request.

Accommodation

Applications for accommodation in university residences for a particular year should be submitted as from April 1 of the preceding year. Applications will be considered as long as vacancies exist, and prospective students are advised to apply well in advance. Please note that admission to the University does not automatically mean that lodging will also be available.

Open day and orientation

Details of the open day to which all parents are cordially invited, and the subsequent orientation week during which all new first-year students must be present, are obtainable from the Dean of Students, University of Pretoria, 0002; Telephone number (012) 420-2371.

Prescribed books

Lists of prescribed books are not available. The appropriate lecturers will supply information regarding prescribed books to students at the commencement of lectures.

Amendment of regulations and fees

The University retains the right to amend the regulations and to change course fees without prior notification.

Definition of terms

Familiarise yourself with the following terms. They are used generally in all faculties.

academic year: the duration of the academic year which is determined by the University Council and consists of two semesters

course: a selected division of a subject deemed to be a unit and to which a course code is allocated

course code: consists of an equal number of capitals and digits, which indicate the name of the course, the year of study, the period of study and the level of the course
A subject code consists of three capital letters and three digits, e.g. EKN 151 for Economics.

- The first digit indicates the year of study in which the course is generally taken or the academic year in which it is presented for the first time, namely 1 = 100 level, 2 = 200 level, 3 = 300 level, etc. When the first digit is 7, it indicates the honours level, while 8 indicates master's level and 9 the doctoral level.

curriculum: a series of courses grouped together from different subjects over a specified period of time and in a certain sequence according to the regulations

examination mark: the mark a student obtains for an examination in a course, including practical and clinical examinations where applicable. If necessary, the examination mark is finalised after ancillary examinations have been completed

extramural study: classes attended after hours by students who register for the curriculum of a first degree or diploma that is presented over a longer period than the minimum duration indicated in the regulations for the particular degree or diploma

final mark: the mark calculated on the basis of the module/semester/year mark and the examination mark a student obtained in a particular course according to a formula which is determined from time to time in the regulations for each course with the proviso that should no semester/year mark be required in a course, the examination mark serves as the final mark

GS: a combined mark (module/semester/year mark plus examination mark) of at least 40%

level of a course, or level: the academic level of a course which is indicated in the course code

module: a subject course for which a credit towards a qualification can be obtained by passing the prescribed examination therein. A module may stretch over 7, 14, 28 or 34 weeks

registration: the process a candidate is required to complete to be admitted as a student of the University or for admission to a course

semester course: a course that extends over one semester (14 weeks)

module/semester/year mark: the mark a student obtains during the course of a semester or a year for tests, class-work, practical work or any other work in a particular course as approved by regulation

subject: a demarcated field of study of which one course or more may be chosen for a degree

syllabus: the division of the study material for a specific course, according to the regulations

year course: a course/module that extends over one year (two semesters) (28 or 34 weeks)

admission requirements: include selection requirements

REGULATIONS AND CURRICULA

1. Admission to undergraduate study

1.1 General

1.1.1 To register for a first bachelor's degree at the University, a candidate must, in addition to the required matriculation exemption certificate, comply with the specific admission requirements for particular courses and fields of study as prescribed in the admission regulations and the faculty regulations of the departments.

It is expected of every first year student who wishes to register at the University of Pretoria, to complete a language proficiency test. Based on the results of this test, the student will be enrolled in language development courses that have to be passed before the degree will be awarded. In exceptional circumstances the test may be substituted by other courses as approved by the Dean.

1.1.2 The following persons may also be considered for admission:

- (i) A candidate who is in possession of a certificate which is deemed by the University to be equivalent to the required matriculation certificate with university exemption.
- (ii) A candidate who is a graduate from another tertiary institution or has been granted the status of a graduate of such an institution.

- (iii) A candidate who passes an entrance examination, which is prescribed by the University from time to time.

Note: A conditional exemption certificate does not grant admission to bachelor's study. However, in certain circumstances some of the faculties do accept a conditional exemption on the basis of mature age. Candidates are advised to contact the specific faculty administration in this regard.

1.1.3 The Senate may limit the number of students allowed to register for a course, in which case the Dean concerned may, at his own discretion, select from the students who qualify for admission those who may be admitted.

1.2 Requirements for specific courses/modules

A candidate who has

- (a) passed the grade 12 examination in German or German 151, 152, 153, 154 will be admitted to German 155,156,157,158;
- (b) passed the grade 12 examination in German will not be admitted to German 151, 152, 153, 154;
- (c) passed the grade 12 examination in French will be admitted to French 155, 156, 157, 158;
- (d) passed the grade 12 examination in French will not be admitted to French 151, 152, 153, 154;
- (e) obtained 60% or more in the grade 12 examination in Latin will be admitted to Latin 251, 252;
- (f) obtained 59% or less in the grade 12 examination in Latin will be admitted to Latin 151, 152;
- (g) passed an African language as a first language in the grade 12 examination (viz. IsiZulu, IsiNdebele, Sepedi or Setswana), will be admitted to the 153, 161, 162, 163 modules in that language. Candidates who have no knowledge or experience of a particular African language or only a limited knowledge and experience, will be admitted to the 151, 152, 153, 154 modules in that language.
- (h) passed the grade 12 examination in Computer Studies with at least 50% (D) at higher grade, as well as in Mathematics with at least 50% (D) at higher grade or at least 60% (C) at standard grade, will be admitted to the course COS 110 in Computer Science. (These candidates may not register for INF 151, 152 and/or COS 160). A student who has passed COS 150 (or INF 110 in 1999 or earlier), will be admitted to the course COS 110 in Computer Science. In exceptional cases, a candidate who does not comply with the admission requirements, will be admitted to COS 110, by virtue of academic achievement and/or applicable practical experience. A student who does not comply with the admission requirements for Computer Science or who did not pass grade 12 Computer Studies, may be admitted to COS 110 if he or she fulfils the Mathematics requirement and passes a special admission test at the commencement of the academic year.
- (i) obtained at least 50% in Mathematics at higher grade in the grade 12 examination, will be admitted to WTW 114 and 134 in Mathematics and WST 151, 152 in Mathematical Statistics;
- (j) obtained at least 40% in Mathematics at higher grade or 50% in Mathematics at standard grade in the grade 12 examination, or at least 50% in Statistics 153, 151, 163, 152, will be admitted to (i) a course in Banking, Informatics (except INF 153, 154, 163, 164, 253 and 263) or Statistics, and (ii) courses in

- Marketing Management, Financial Management, Financial Accounting at 200 level;
- (k) At the commencement of module FRK 151, students may sit for an exemption examination that will cover the Accounting syllabus for grade 12 (matric). Students who pass this examination are exempted from FRK 151. These students may immediately enrol for FRK 181, a subject that covers computer applications in accounting and is offered for the duration of the first semester (14 weeks). Otherwise, students must enrol for FRK 151 – a subject that involves computer-assisted accounting tuition, as well as a number of lectures. In the second semester, the students who did not obtain exemption from FRK 151 but have passed the subject in the interim, must enrol for FRK 181. Modules FRK 151, 152, 161, 162, 251 and 252 will only be recognised for degree purposes once the student has passed FRK 181.
- (l) obtained at least 50% in Mathematics at higher grade, or at least 50% in Statistics 153, 151, 163, 152, and 60% in Accounting at higher grade in the grade 12 examination, will be admitted to Financial Accounting 100. Students who have obtained a GS in Financial Accounting 100, and who pass a preliminary examination as determined by the Head of the Department of Accounting and Finance, may receive credit for Financial Accounting 151, 152, 161 and 162, but not for 181
- (m) obtained at least 60% in Mathematics at higher grade, or an average of at least 60% in Statistics 153, 151, 163, 152 as well as a minimum of 60% in Afrikaans or English at higher grade in the grade 12 examination, will be admitted to Financial Accounting 101; and
- (n) obtained at least 50% in Mathematics at higher grade, or 60% in Mathematics at standard grade in the grade 12 examination, or at least 40% in Mathematics higher grade or 50% in Mathematics standard grade in grade 12, as well as a minimum of 60% in Computer Studies higher grade, or 70% in Computer Studies standard grade in grade 12, or an average of at least 60% in {(Statistics 153*, 151*, 163*, 152*) and (Statistics 161, 162)}, will be admitted to Informatics 153, 154, 163, 164, 253 and 263 (*A minimum of 50% is required);
- (o) obtained at least 50 % in Mathematics at higher grade in the grade 12 examination, is admitted to the subjects Investment Management 251, 252, 261 and 262.
NB: 40% at higher grade is considered to be the equivalent of 50% at standard grade.

... in the grade 12 examination... refers to the final matriculation examination.

2. Registration for a particular year of study

At the beginning of an academic year, a student registers for all the courses (modules) he or she intends taking in that particular year (whether these be 7, 14, 28 or 34 week modules). Changes to the chosen curriculum may be made at the beginning of the second semester with the Dean's approval. A student may also only register for courses which fit in on the lecture, test and examination timetables. Should a student be prepared to attend one module after hours to avoid clashes on the timetables, the approval of the Dean is not required. This will of course only be possible if the module in question is offered full-time and after five (also consult General Regulation G.2). For *renewal* of registration, see General Regulation G.3. and for *termination* of registration, General Regulation G.4.

3. Examination and pass requirements

A mark of at least 40% is required in order to be admitted to the examination in any module, with the exception of first-semester modules at 100 level for which the requirement is 30%. Excluding cases where faculty regulations require a higher percentage, a subminimum of 40% is required in the examination in each module. A final mark of at least 50% is required to pass. The pass mark for essays is at least 50%. The stipulations of G.60.2.1.2(a) regarding requirements for these apply *mutatis mutandis* to essays. Also consult General Regulation G.10.

3.1 Subminima in examinations

Where applicable, the subminima required in examinations appear in the regulations of the degree in question and in the syllabi of the courses required for that degree.

3.2 Examinations

The examinations for first-semester modules take place in May/June, while all other examinations (second-semester modules and year modules) take place in October/November (also consult General Regulation G.12). As far as repetition of modules is concerned, General Regulation G.11.2 (c) does not apply to this Faculty.

3.3 Ancillary examinations

After completion of an examination and before the examination results are published, the examiners may summon a student for an ancillary examination on particular aspects of the work of that module.

3.4 Re-marking of examination papers

After an examination, departments give feedback to students about the framework that was used by the examiners during the examination. The way in which feedback is given, is determined by the departmental heads. Students may apply for re-marking of an examination paper within 14 calendar days of commencement of lectures in the next semester. The prescribed fee has to be paid. The paper will then be re-marked by an examiner appointed by the Head of the Department (also consult General Regulation G.14)

3.5 Supplementary examinations

(Also consult General Regulation G.12, par. 4.3 and 4.4)

- (a) Supplementary examinations in first-semester modules take place after the June examinations, while those in second-semester and year modules take place after the November examinations.
- (b) To pass a supplementary examination, a student must obtain a minimum of 50%.
- (c) The highest final percentage a student can obtain in a supplementary examination is 50%.

3.6 Special examinations

(See General Regulation G.12 par 6.1)

A student registered for the BCom or BAdmin degree course and who fulfils all the requirements for the degree, with the exception of a maximum of four 7 week modules, or the equivalent, in which a combined mark of at least 40% has been obtained, may (a) be admitted by the head(s) of the department(s) concerned, to a

supplementary examination which will take place during the supplementary examinations week; and (b) be admitted by the Dean to a special examination in the module(s) concerned at the end of the following semester or earlier.

3.7 Promotion in a module

(See General Regulation G.10.3)

In terms of the stipulations of General Regulation G.10.3, students can be promoted in Informatics 151, 153, 154, 163, 164, 251, 252, 253 and 263, if a semester/year mark of at least 65% has been obtained, provided that credit for such promoted modules will only be granted if a student's study in Informatics is concluded with the successful completion of a prescribed examination in a subsequent module(s) as determined by the Dean in consultation with the Head of the Department. The principle which applies is that the same amount of modules which has been promoted, must also be passed.

3.8 Degree conferred with distinction

Three-year undergraduate degrees:

The degree is conferred with distinction:

1. To BCom (Accounting Sciences) students that comply with all the requirements for the degree, and who obtain an average of 75% in either FRK 300 and ODT 300, or FRK 300 and BSR 300, and;
2. to students who comply with all the requirements of another Bachelor's degree and who have scored an average mark of at least 75% in at least eight 7 week modules* on 300 level, or the weighted equivalent thereof, subject to the following conditions:
 - **Each** of the speciality subject courses (modules) that are listed in the curriculum of the course of study must have been passed with distinction (at least 75%)
 - The following subject courses are not considered:
ABR 351, 352; ABV 320; ADR 320; SRG 310, 320; TBE 390, 391 and 394.

* The basic subject course unit of the Faculty is a module that is offered over a period of 7 weeks. On the 300 level there are, however, also modules that are offered over a period of 14 weeks, and at the School of Accountancy there are modules that are offered over a period of 34 weeks. In the calculation of a student's average to determine whether a degree should be awarded with distinction, a weight of 1 (one) is awarded for a 7 week module, and a weight of 2 (two) for a 14 week module.

DEGREES AND DIPLOMAS AWARDED/CONFERRED IN THE FACULTY

The following degrees and diplomas are conferred/awarded in the Faculty (minimum duration of the degree and diploma courses is given in brackets):

- (i) Baccalaureus Commercii – BCom (3 years)
Specific fields of study are indicated as a specialization on the degree certificate [See Reg. C.3(a)].
- (ii) Baccalaureus Commercii Honores – BCom(Hons) (1 year)
[Fields of specialization: See Reg. C.31(c)(i)]
- (iii) Magister Commercii – MCom (1 year)
- (iv) Doctor Commercii – DCom (1 year)
- (v) Baccalaureus Administrationis – BAdmin (3 years)
Specific fields of study are indicated as a specialization on the degree certificate (See Reg.C.27)

- (vi) Baccalaureus Administrationis Honores – BAdmin(Hons) (1 year)
[Fields of specialization: See Reg. C.31(c)(ii)]
- (vii) Magister Administrationis – MAdmin (1 year)
- (viii) Master of Public Administration – MPA (2 years)
- (ix) Doctor Administrationis – DAdmin (1 year)
- (x) Master of Business Administration – MBA (2 years)
- (xi) Doctor of Business Administration – DBA (2 years)
- (xii) Philosophiae Doctor (2 years)
- (xiii) Postgraduate Diploma in Business Administration (18 months)
- (xiv) Postgraduate Diploma in Auditing (1 year)
- (xv) Postgraduate Diploma in Management Accounting (1 year)
- (xvi) University Diploma in Public Administration (2 years)

General Regulations G.1 to G.15 apply to a bachelor's degree.

A student who takes a course presented by another faculty must take note of the admission requirements of that course, subminima required in examination papers, supplementary examinations, etc.

NB:

A student will not be admitted to the courses listed below unless he or she has obtained the marks/percentages in the grade 12 (matriculation) examination as stipulated:

- (a) For BCom (except with specialization in Econometrics, Informatics, Investment Management, Statistics, Insurance Science and Accounting Sciences) – at least 40% in Mathematics higher grade, or at least 50% in Mathematics standard grade.
- (b) For BCom (with specialization in Econometrics and Insurance Science) – at least 60% in Mathematics higher grade.
- (c) For BCom (with specialization in Informatics, Investment Management and Statistics) – at least 50 % in Mathematics higher grade.
- (d) For BCom (with specialization in Accounting Sciences) – at least 50% in Mathematics higher grade and 60% Accounting higher grade – or 60% in Mathematics higher grade and 60% in either Afrikaans or English higher grade.

NB: A pass mark of at least 50% in Statistics 153, 151, 163, 152 is an acceptable alternative (for the purposes of par (a) above) for grade 12 (matriculation) Mathematics of at least 40% at higher grade, or 50% at standard grade.

Application of old and new regulations

(See General Regulation G.5)

Subject to transitional measures laid down by the Faculty, a student must complete his or her degree in accordance with the regulations which were applicable when he or she first registered for a specific field of study or specialization. If a student interrupts or changes a field of study or specialization, the regulations applicable in the year in which studies are resumed, or the field of study is changed, apply.

Recognition of modules (courses)

(See General Regulations G.8 and G.9)

NB: It is the responsibility of all students to familiarise themselves with the General and Faculty Regulations of the University, as well as the procedures, rules and instructions pertaining to study in this Faculty. Ignorance of the applicable regulations, rules and instructions, or the wrong interpretation thereof will not be accepted as an excuse for not complying with the stipulations of such regulations, rules and instructions.

In view of the above paragraph, it is the responsibility of students to ensure before registration, that their curricula comply with all the requirements of the applicable regulations.

I. BACHELOR'S DEGREES

Minimum requirements for Bachelor's degrees; institution of modules and new regulations

1. In 2000 the University of Pretoria will phase in a new system of teaching that meets the requirements and guidelines set by SAQA (the South African Qualification Authority) and the NQF (National Qualifications Framework). This system entails learning programmes that are outcomes based and market oriented. As from 2001 this new system will also be implemented in the Faculty of Economic and Management Sciences.
2. With a few exceptions, the Faculty will be switching to a system of modules that extend over a period of 7 weeks in 2000 in the interim phase. A few modules of 14 weeks (the old semester courses) and modules of 28 and 34 weeks (the old year courses) will, however, still be offered. Consequently, the syllabi of a few fields of speciality will contain modules of varying duration.
3. Up to and including 1999, the minimum requirement for compliance to the degree requirements was indicated as a specific number of **semester courses** that had to be passed over a period of three years, with a further indication of the number of semester courses that had to be passed per year of study. This system will be

retained in 2000, but the basic unit of calculation will be **modules** of 7 weeks each, or the equivalent thereof.

4. The syllabi of subject courses (modules) set out in the Faculty's **Rules and Syllabuses 2000** only indicate which modules are **not** 7 week modules, in other words, only semester and year courses are indicated. A module (7 weeks) carries a weight of 1; a semester course (14 weeks) carries a weight of 2, and a year course (at least 28 weeks) a weight of 4. Subject courses that are offered by departments in other faculties for programmes in this Faculty, are not all described in this publication, but the weights awarded to each course are provided, where necessary.
5. Students who commenced their studies in 1999 or earlier, must complete the course in terms of the curriculum of the year in which they commenced their studies, or in terms of the curriculum of the year in which they switched to their current field of speciality. In view of the institution of modules in subjects as from 2000 (the division of semester and year courses into modules), transition measures (conversion tables) according to which those students may complete their studies will be made available before Registration 2000. Students who prefer to do so may, however, apply to change over to a 2000 curriculum, but then they must comply with all the requirements thereof and they may not switch back to the regulations of an earlier year again.
6. Students who register for a degree course for the first time in 2000 must follow the subject courses (modules) indicated under the particular field of specialization.

C.1 REGULATIONS APPLICABLE TO ALL THE BACHELOR'S DEGREES

- (a) A student may not take more than the prescribed number of modules per semester unless the Dean decides to the contrary.
- (b) A student may take a course not listed as an optional course only if the prior approval of the Dean has been obtained.
- (c) A student who is in possession of a bachelor's degree may not present the 300 level courses passed for that degree, for another field of specialization or degree in this Faculty.
- (d) A course passed at 300 level shall only be recognised for degree purposes if the corresponding prescribed course(s) at 100- or 200 level has/have been passed, unless the Dean decides to the contrary.
- (e) A course already passed may only be repeated with the approval of the Dean.
- (f) A course passed at 300 level may not be presented for more than one degree or field of specialization.
- (g) It remains the student's responsibility to ascertain, prior to registration, whether all the courses he or she intends taking can be accommodated in the class, test and examination timetables and also whether it is presented on a full-time basis and/or Tuks after Five.
- (h) The Dean has the right of authorisation regarding matters not provided for in the general regulations or the Faculty regulations.

C.2 COURSES AND REQUIREMENTS

Curricula for the bachelor's degrees in the Faculty are compiled from the subjects (modules) listed below. When a module in any of these subjects is chosen, the prerequisites stated opposite the module must be fulfilled.

The first column lists the modules and module codes. When a module code in the second column ends with the symbol GS, it indicates that a combined mark of at least 40% must be obtained in that module before admission to the module in the first column can be obtained. A module listed in the second column which is not followed by these letters must, however, be passed before admission to the module in the first column can be obtained. Where Par 1.2 appears in the second column, it refers to paragraph 1.2 of the requirements for specific courses/modules on page 11 of this publication.

Course	Prerequisites
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Afrikaans

AFR 151
AFR 152
AFR 153
AFR 154
AFR 155
AFR 156
AFR 157
AFR 158

Administrative Law

ADR 320

Agrarian Extension*

AGV 410
AGV 421

* Can only be taken on a full-time basis

Agricultural Economics*

LEK 210	
LEK 220	LEK 210 GS
LEK 310	LEK 220 GS
LEK 320	LEK 210 GS; INF 151 GS, INF 152 GS or Computer Studies passed in grade 12
LEK 410	LEK 220 GS; INF 151 GS, INF 152 GS or Computer Studies passed in grade 12
LEK 422	LEK 210

* Can only be taken on a full-time basis

Auditing

ODT 251	FRK 151, 152, 161, 162, 181 or FRK 100 or FRK 101
ODT 252	FRK, 151, 152, 161, 162, 181 or FRK 100 or FRK 101
ODT 261	ODT 251, ODT 252 GS
ODT 262	ODT 251, ODT 252 GS
ODT 351	ODT 252, 261, 262

ODT 352	ODT 252, 261, 262
ODT 361	ODT 351 GS, ODT 352 GS
ODT 362	ODT 351 GS, ODT 352 GS
ODT 200*	FRK 100 or 101; or (FRK 151, 152, 161, 162, 181)**
ODT 300*	ODT 200

** The prerequisites FRK 151, 152, 161, 162, 181 only apply if the candidate has not followed FRK 100 or 101 and has only been admitted to the BCom degree course with specialization in Accounting Sciences on 200-level.

* Can only be taken on a full-time basis

Aviation Management

AVM 210	BDO 110 or 120 with a GS in the other
AVM 220	BDO 110 or 120 with a GS in the other
AVM 310	BDO 210 or 220 with a GS in the other
AVM 320	BDO 210 or 220 with a GS in the other

Aviation Science

AVS 101	An examination mark of 70% must be obtained in each of the subject courses of the flight crew technical examination for commercial pilots as required by Civil Aviation authorities in South Africa.
AVS 201	
AVS 301	

or

AVS 102	Successful completion of the three primary courses of the Air Traffic Control and Navigation College of South Africa.
AVS 202	Successful completion of the Airport Control course of the Air Traffic Control and Navigation College of South Africa.
AVS 302	Successful completion of the approach and radar procedures courses, as well as the area procedure and radar control courses of the Air Traffic Control and Navigation College of South Africa.

Aviation Law

AVL 210	An examination mark of 70% must be obtained in each of the subject courses of the flight crew technical examination for commercial pilots as required by Civil Aviation authorities in South Africa, or successful completion of the three primary courses, as well as Airport Control course of the Air Traffic Control and Navigation College of South Africa.
AVL 220	

Banking

BKW 251	EKN 120 GS, par 1.2(j)
BKW 252	EKN 120 GS, par 1.2(j)
BKW 220	EKN 251; BKW 251 GS, BKW 252 GS, par 1.2(j)
BKW 351	FRK 152; BKW 220; STK 210 GS
BKW 352	FRK 152; EKN 220; STK 210 GS
BKW 361	EKN 220; BKW 351 GS, BKW 352 GS
BKW 362	BKW 351 GS, BKW 352 GS

Business Law •

BER 251

BER 252

BER 261 Admission to examination in BER 251, 252

BER 262 Admission to examination in BER 251, 252

- BER 251, 252, 261, 262 may not be included in the same curriculum as KRG 151, 152, 161, 162, 251, 252, 261, 262 or 200 for degree purposes.

Business Management

OBS 151

OBS 152

OBS 161 OBS 151 or 152 with a GS in the other

OBS 162 OBS 151, 152♣

OBS 181

OBS 182

OBS 251 OBS 151, 152, 161, 162♣

OBS 252 OBS 151 GS, 152 GS, 161 GS, 162♣

OBS 261 OBS 151, 152, 161, 162♣

OBS 262 OBS 151, 152, 161, 162♣

OBS 351♦ OBS 151, 152, 161, 162♣

OBS 352♦ OBS 151, 152, 161, 162♣

OBS 361 OBS 151, 152, 161, 162♣

OBS 362 OBS 151, 152, 161, 162♣

OBS 355 OBS 151 or 152 with a GS in the other

OBS 356 OBS 151, 152♣

OBS 365 OBS 151, 152, 355♣

OBS 366 OBS 355 or 356 with a GS in the other

OBS 357□□ OBS 151, 152, 161, 162♣

OBS 358□□ OBS 151, 152, 161, 162♣

OBS 367□□ OBS 151, 152, 161, 162, 357, 358♣

OBS 368□□ OBS 151, 152, 161, 162, 357, 358♣

♣ A GS in a maximum of two modules per year is permitted

♦ OBS 351, 352 may not be included in the same curriculum as BDO 310, 320 for degree purposes.

□□ International Business Management

NB: For OBS 153, 154, 163, 164, 253, 254, 263, 264 353, 354, 363, 364, see **Entrepreneurship**.

Commercial Law •

KRG 151

KRG 152

KRG 161} Admission to examination in KRG 151, 152

KRG 162}

KRG 200* Admission to examination in KRG 161, 162

KRG 251]

KRG 252]

KRG 261} Admission to examination in KRG 161, 162

KRG 262}

- BER 251, 252, 261, 262 may not be included in the same curriculum as KRG 151, 152, 161, 162, 251, 252, 261, 262 or 200 for degree purposes.

* Can only be taken on a full-time basis

Communication Management*

KOB 181
KOB 251
KOB 252
KOB 261
KOB 262
KOB 351
KOB 352 KOB 351
KOB 361 KOB 351, KOB 352
KOB 362

* Can only be taken on a full-time basis

Computer Science*

COS 110 Par 1.2(h)
COS 212 • COS 110
COS 213 • COS 110
COS 301 • COS 110
COS 314 • COS 110
COS 333 • COS 110
COS 341 • COS 212
COS 343 • COS 110

- Equivalent of 7 week modules
- * Can only be taken on a full-time basis

Constitutional Law

SRG 310
SRG 320

Economics

EKN 151
EKN 152
EKN 120 EKN 151 GS, EKN 152 GS
EKN 171*
EKN 251 Par 1.2(j); EKN 151, 152, 120; STK 151 GS, STK 152 GS, STK 161 GS, STK 162 GS
EKN 252 Par 1.2(j); EKN 151, 152, 120; STK 151 GS, STK 152 GS, STK 161 GS, STK 162 GS
EKN 220 EKN 251 GS, EKN 252 GS
EKN 271* STK 151, STK 152 GS, STK 161 GS, STK 162 GS; EKN 120
EKN 351 EKN 220
EKN 352 EKN 220
EKN 320 EKN 351 GS, 352 GS
EKN 363* EKN 220; STK 210 GS, STK 220 GS

* Can only be taken on a full-time basis

English

ENG 151
ENG 152
ENG 153

ENG 154
ENG 155 ▲
ENG 156 ▲
ENG 157 ▲
ENG 158 ▲ ENG 157
ENG 159 ▲
ENG 160 ▲

▲ A student may only enrol for ENG on 200 level with the approval of the head of the Department

Entrepreneurship

OBS 153
OBS 154
OBS 163 OBS 151, 152, 153, 154◆
OBS 164 OBS 151, 152◆
OBS 253 OBS 151, 152, 164◆
OBS 254 OBS 151, 152◆
OBS 263 OBS 151, 152, 254◆
OBS 264 OBS 151, 152◆
OBS 353 OBS 151, 152, 264◆
OBS 354 OBS 151, 152◆
OBS 363 OBS 151, 152◆
OBS 364 OBS 151, 152◆

◆ A GS in a maximum of two modules per year is permitted.

Family Law

FMR 120

Financial Management

FBS 251 FRK 162 GS, par 1.2(j)
FBS 252 FRK 162 GS, par 1.2(j)
FBS 253 FRK 162 GS, par 1.2(j)
FBS 254 FRK 162 GS, par 1.2(j)
FBS 261 FBS 253 GS, par 1.2(j)
FBS 262 FBS 251 GS, par 1.2(j)
FBS 351 FBS 251 GS
FBS 352 FBS 253
FBS 361 FBS 251
FBS 362 FBS 253

Financial Accounting

FRK 100* Par 1.2(l)
FRK 101* Par 1.2(m)
FRK 200* FRK 100 of 101; or (FRK 151, 152, 161, 162, 181)** , par 1.2(j)
FRK 300* FRK 200
FRK 151 Par 1.2(k)
FRK 152 FRK 151, par 1.2(k)
FRK 161 FRK 151 GS, 152 GS

Economic and Management Sciences

FRK 162	FRK 151 GS, 152 GS
FRK 181	Par 1.2(k); FRK 151
FRK 251	FRK 151, 152, 161, 162, 181, par 1.2(j)
FRK 252	FRK 151, 152, 161, 162, 181, par 1.2(j)
FRK 261	FRK 151, 152, 161, 162, 181, 251 GS, 252 GS, par 1.2(j)
FRK 262	FRK 151, 152, 161, 162, 181, 251 GS, 252 GS, par 1.2(j)
FRK 351	FRK 251, 252, 261, 262
FRK 352	FRK 251, 252, 261, 262
FRK 361	FRK 351 GS, 352 GS
FRK 362	FRK 351 GS, 352 GS

- ** The prerequisites FRK 151, 152, 161, 162, 181, only apply if the candidate has been admitted to the BCom degree course with specialisation in Accounting Sciences.
- * Can only be taken on a full-time basis

French

FRN 151}	
FRN 152}	FRN 151-154 is for beginners and must be taken as a whole
FRN 153}	
FRN 154}	
FRN 155}	
FRN 156]	FRN 155-158 is for students who have passed French in Grade 12,
FRN 157]	and must be taken as a whole
FRN 158]	
FRN 251 and	
FRN 252	Must be taken as a whole
FRN 253 and	
FRN 254	Must be taken as a whole
FRN 255 and	
FRN 256	Must be taken as a whole
FRN 351 and	
FRN 352	Must be taken as a whole
FRN 353	
FRN 354	
FRN 355 and	
FRN 356	Must be taken as a whole
FRN 357	

Geography (Half courses)

GGY 151
GGY 132
GGY 161
GGY 162

German

DTS 151◇
DTS 152◇
DTS 153◇
DTS 154◇
DTS 155□

DTS 156☒

DTS 157☒

DTS 158☒

◇ German for beginners

☒ German for students who have passed German in Grade 12

Historical Foundations of the SA Private Law

PVR 110

PVR 120

History

GES 151

GES 152

GES 153

GES 154

Industrial and Organisational Psychology

BDO 110

BDO 120 BDO 110 GS

BDO 210 BDO 110 or 120 with a GS in the other

BDO 220 BDO 110 or 120 with a GS in the other

BDO 310• BDO 110, 120; BDO 210 or 220 with a GS in the other

BDO 320• BDO 110, 120; BDO 210 or 220 with a GS in the other

- ♦ BDO 310 and 320 may not be included in the same curriculum as OBS 351, 352 for degree purposes.

Informatics

INF 151•[♠] Par 1.2(j)

INF 152[♠] Admission to examination in INF 151, par 1.2(j)

INF 153• Par 1.2(n)

INF 154• Par 1.2(n)

INF 163• INF 153 GS

INF 164• INF 154 GS

INF 251• CIL 171, CIL 172, CIL 173, CIL 174, INF 152

INF 252• Admission to examination in INF 251

INF 261 INF 252 GS

INF 262 INF 152

INF 253• CIL 171, CIL 172, CIL 173, CIL 174, INF 163, par 1.2(n)

INF 263• INF 253 GS

INF 254* CIL 171, CIL 172, CIL 173, CIL 174, INF 151, INF 152

INF 264* CIL 171, CIL 172, CIL 173, CIL 174, INF 151, INF 152

INF 351 CIL 171, CIL 172, CIL 173, CIL 174, INF 262

INF 352 Admission to examination in INF 351

INF 353 INF 263, par 1.2(n)

INF 354 INF 263, par 1.2(n)

INF 361 INF 263

INF 362 Admission to examination in INF 361

INF 363 INF 353 GS

- Promotion in these courses is possible. See 3.7 under REGULATIONS and General Regulation G.10.3 (c)

* Can only be taken on a full-time basis

[♠] Students who register for Informatics, must also take CIL 171, 172, 173 & 174

International Politics

IPL 151
IPL 152
IPL 153
IPL 154
IPL 251
IPL 252
IPL 253
IPL 254
IPL 351
IPL 352
IPL 353
IPL 354
IPL 355

International Law

IPW 251

Investment Management

BLB 251	STK 151, 152, 161, 162
BLB 252	STK 151, 152, 161, 162
BLB 253	STK 151, 152, 161, 162
BLB 261	BLB 252 GS
BLB 262	BLB 252 GS; STK 210 GS
BLB 263	BLB 253 GS; STK 210 GS
BLB 351	BLB 262; STK 210 or STK 220 with a GS in the other
BLB 352	BLB 262; STK 210 or STK 220 with a GS in the other
BLB 353	BLB 263; STK 210 or STK 220 with a GS in the other
BLB 361	BLB 352
BLB 362	BLB 352
BLB 363	BLB 353

IsiNdebele

NDE 161]
NDE 162] For mother tongue speakers
NDE 163]
NDE 164]

IsiZulu

ZUL 151}
ZUL 152} For beginners
ZUL 153] For students who have passed IsiZulu as second or third language in
ZUL 154] Grade 12

Insurance Science*

VWT 251	WTW 114, WTW 126, WTW 128
VWT 252	VWT 251
VWT 261	VWT 252
VWT 262	VWT 261
VWT 351	VWT 252
VWT 352	VWT 351

VWT 361 VWT 252
VWT 362 VWT 361

* Can only be taken on a full-time basis

Introduction to Law

IDR 110
IDR 120

Labour Law

ABR 210
ABR 351
ABR 352

Labour Relations

ABV 320 ABR 351 GS, 352 GS

Law of Contract

KTR 210

Law of Delict

DLR 320

Law of Persons

PSR 110

Law of Succession

ERF 220

Law of Things

SAR 310

Legal Hermeneutics

RHM 310

Legal Skills

RVD 110
RVD 120
RVD 111
RVD 121

Marketing Management *

BEM 151, par 1.2(j)
BEM 152, par 1.2(j)
BEM 161, par 1.2(j)
BEM 162, par 1.2(j)
BEM 210 BEM 110 or 120 with a GS in the other; Par 1.2(j)
BEM 220 BEM 110 or 120 with a GS in the other; BEM 210 GS; Par 1.2(j)
BEM 310 BEM 110, 120; BEM 210 or 220 with a GS in the other
BEM 320 BEM 310 GS

* Can only be taken on a full-time basis

Management Accounting

BSR 200* FRK 100 of 101; or (FRK 151, 152, 161, 162, 181)**
 BSR 300* BSR 200

** The prerequisites FRK 151, 152, 161, 162, 181 only apply if the candidate has been admitted to the BCom degree course with specialisation in Accounting Sciences.

* Can only be taken on a full-time basis

Mathematical Statistics*

WST 151 Par 1.2(i)
 WST 152 Par 1.2(i)
 WST 161 WST 151 GS, WST 152 GS
 WST 162 WST 151 GS, WST 152 GS
 WST 210 WST 151, 152, 161, 162; WTW 126 GS, 128/102 GS, and 114/101 GS
 WST 220 WST 210 GS
 WST 310 WST 210, WST 220; WTW 211 GS, 218 GS
 WST 361 WST 210, WST 220; WTW 211 GS, 218 GS
 WST 362 WST 210, WST 220; WTW 211 GS, 218 GS

* Can only be taken on a full-time basis

Mathematics* (Half courses)

WTW 114	Calculus 114	Consult Par 1.2
WTW 115	Discrete Structures 115	Consult Par 1.2
WTW 152	Mathematical Modeling	Consult Par 1.2
WTW 162	Dynamical Processes	WTW 114 GS, 152 GS
WTW 123	Numerical Analysis 123	WTW 114/101 GS
WTW 126	Linear Algebra 126	WTW 114/101 GS
WTW 128	Calculus 128	WTW 114/101 GS
WTW 134•	Mathematics 134	Consult Par 1.2
WTW 144•	Mathematics 144	WTW 134 GS
WTW 211	Linear Algebra 211	WTW 126
WTW 218	Calculus 218	WTW 114/101, 128
WTW 220#	Analysis 220	WTW 114/101, 128
WTW 221	Linear Algebra 221	WTW 211
WTW 228#	Calculus 228	WTW 114/101, 128
WTW 282##	Dynamical Systems 282	WTW 114/101, 122
WTW 283	Numerical Analysis 283	WTW 114/101, 123, 128
WTW 285	Discrete Structures 285	WTW 115
WTW 286##	Differential Equations 286	WTW 114/101, 126, 128
WTW 310	Analysis 310	WTW 220
WTW 322	Stochastic processes	WTW 211, 218, 286
WTW 381	Algebra 381	WTW 114/101, 126
WTW 383	Numerical Analysis 383	WTW 114/101, 128, 211
WTW 384	Complex Functions 384	WTW 220/228
WTW 385	Discrete Structures 385	WTW 126, 218, 285
WTW 386••	Partial Differential Equations 386	WTW 218, 282/286
WTW 389••	Geometry 389	WTW 211

* Can only be taken on a full-time basis

• WTW 114, 128 and 126 are for students who intend taking Mathematics at

200 level. WTW 134 en 144 do not generally lead to admission to Mathematics at 200 level and are intended for students who require Mathematics at 100 level only. In exceptional cases, however, may students who have obtained exceptional marks in WTW 134 and 144 may be admitted to Mathematics at 200 level, with the permission of the Head of the Department.

- WTW 386 and WTW 389 will not necessarily be presented each year. Students must consult with the Department or Mathematics in this regard.
- # Either WTW 220 or WTW 228 may be taken, but not both.
- ## Either WTW 282 or WTW 286 may be taken, but not both.

NB: STK 161, 162 may not be included in the same curriculum as WTW 114, 126, 128, 134, 144 for degree purposes.

Municipal Administration

MAD 261
MAD 262
MAD 351
MAD 352
MAD 361
MAD 362

Public Administration

PAD 151
PAD 152
PAD 161
PAD 162
PAD 251
PAD 252
PAD 261
PAD 262
PAD 351
PAD 352
PAD 361
PAD 362

Political Science

STL 151
STL 152
STL 153
STL 154
STL 155
STL 251
STL 252
STL 253
STL 254
STL 351
STL 352
STL 353
STL 354
STL 355

Recreation Science*

RKD 251
RKD 252
RKD 253
RKD 254

* Can only be taken on a full-time basis

Sepedi

SEP 151]
SEP 152] For beginners
SEP 153} For students who have passed Sepedi as second or third language in
SEP 154} Grade 12
SEP 161]
SEP 162] For students who have passed Sepedi as first language in Grade 12
SEP 163]

Setswana

STW 151} For beginners
STW 152}
STW 153} For students who have passed Setswana as second or third
STW 154} language in Grade 12
STW 161}
STW 162} For students who have passed Setswana as first language in Grade 12
STW 163}

NB: Courses in both Setswana and Sepedi cannot be included in the same curriculum.

Sociology

SOC 151
SOC 152
SOC 153
SOC 154
SOC 251
SOC 252
SOC 253
SOC 254
SOC 351
SOC 352
SOC 353
SOC 354

Sport Science*

SPK 151
SPK 152
SPK 161
SPK 162
SPK 251 SPK 151, 152, 161, 162
SPK 252 SPK 151, 152, 161, 162
SPK 261 SPK 151, 152, 161, 162
SPK 262 SPK 151, 152, 161, 162

SPK 351	SPK 251, 252, 261, 262
SPK 352	SPK 251, 252, 261, 262
SPK 361	SPK 251, 252, 261, 262
SPK 362	SPK 251, 252, 261, 262

* Can only be taken on a full-time basis

Statistics

STK 151	Par 1.2(j)
STK 152	Par 1.2(j)
STK 161	Par 1.2(j)
STK 162	Par 1.2(j)
STK 153⊗ *	
STK 163⊗ *	STK 153 GS
STK 210*	STK 151, 152, 161, 162
STK 220*	STK 210 GS
STK 281*	STK 151, 152, 161, 162
STK 351*	STK 210, 220
STK 352*	STK 210, 220
STK 361*	STK 351 GS, 352 GS
STK 362*	STK 351 GS, 352 GS
STK 353*	STK 210, 220 or WST 210, 220

⊗ On its own, STK 153 and 163 will not be recognised for degree purposes, but in this Faculty, exemption will be granted from the matriculation Mathematics admission requirement (viz 40% higher grade or 50% standard grade).

* Can only be taken on a full-time basis

Taxation

BEL 261	FRK 151, 152, 161, 162, 181
BEL 262	FRK 151, 152, 161, 162, 181
BEL 351	BEL 261, 262
BEL 352	BEL 261, 262
BEL 361	BEL 351 GS, 352 GS
BEL 362	BEL 351 GS, 352 GS
BEL 300*	FRK 200

* Can only be taken on a full-time basis.

Tourism Management*

TBE 151	
TBE 152	
TBE 161	TBE 151 GS, 152 GS
TBE 162	TBE 151 GS, 152 GS
TBE 190→	
TBE 191→	
TBE 251	TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 252	TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 261	TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 262	TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 290→	
TBE 291→	

TBE 292→
TBE 293→
TBE 351 TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 352 TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 361♣ TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 362♣ TBE 151 GS, 152 GS, 161 GS, 162 GS
TBE 390→ TBE 292
TBE 391→ TBE 293
TBE 394→

→ Attendance courses

♣ All the attendance courses, as stipulated in the curriculum, must be completed in consultation with the Head of the Department and to his satisfaction and approval in order to qualify for admission to the examination in TBE 361, 362.

* Can only be taken on a full-time basis.

Notes:

- (i) Besides the modules that are presented full-time only, as indicated above, all other modules will also be offered by Tuks-after-5, provided that at least 20 students have already registered for such a module when lectures commence.
- (ii) The requirement that students must have already passed a module listed in the second column, or take the subject together with a module in the first column at the same time, may be amended by the Dean. Such a concession is made almost exclusively only to students who will be able to register for all the still outstanding modules for the degree if they are exempted from the prerequisite of no more than four seven-week modules or the equivalent thereof. If a student fails any module required by a finalist for graduate purposes, the concession(s) that was/were granted by the Dean is/are withdrawn.
- (iii) The class, test and examination timetables are compiled to avoid timetable clashes if module choices are limited to either the 100, 200, or 300 level. The onus is upon students who choose modules on more than one level, or optional modules that are offered by other faculties, to ensure that timetable clashes do not occur with regard to their choices.

C.3 BACCALAUREUS COMMERCII (BCom)

(a) Specializations

In addition to the ordinary BCom degree (07130221) (Own choice), the degree can also be taken with specialization in the following fields of study:

Accounting Sciences	(07130042)
Agribusiness Management	(07130091)
Aviation Management	(07130143)
Banking	(07130231)
Business Management	(07130062)

Communication Management	(07130281)
Econometrics	(07130011)
Economics	(07130051)
Entrepreneurship	(07130063)
Financial Accounting	(07130032)
Financial Management Sciences	(07130203)
Human Resources Management	(07130142)
Informatics	(07130172)
Insurance Science	(07130271)
Internal Auditing	(07130071)
Investment Management	(07130202)
Law	(07130151)
Marketing Management	(07130161)
Recreation and Sport Management	(07130251)
Statistics	(07130261)
Taxation	(07130033)
Tourism Management	(07130242)

(b) Duration of study

Three years, but the course can be extended to four years.

Four-year study programmes are compiled in consultation with the Head of the Department concerned.

(c) Subminima

Subminima in courses, where applicable, are stipulated in the various syllabi.

C.4 CURRICULUM FOR BCOM (CODE 07130221) (Own choice)**Minimum requirement for degree:**

All **compulsory modules** plus the following **elective modules**:

- 100-level : ➤ A minimum of 4 modules (if Commercial Law is selected as a compulsory module on 100-level.)
➤ A minimum of 8 modules (if Business Law is selected as a compulsory modules on 200-level.)
- 200-level : ➤ A minimum of 16 modules (if Commercial Law is selected on 100-level.)
➤ A minimum of 12 modules (if Business Law is selected on 200-level.).
- 300-level : A minimum of 12 modules

Module		Level		
Compulsory modules		100	200	300
EKN	Economics	151, 120 152		
OBS	Business Management	151, 161 152, 162		
FRK	Financial Accounting†	151★, 161 152, 162, 181°		

Economic and Management Sciences

KRG	Commercial Law ^{oo}	151, 161 152, 162		
	or			
BER	Business Law ^{oo}		251, 261 252, 262	
STK	Statistics	151, 161 152, 162		
	or			
WTW	Mathematics [•]	114/134 ϕ , 126/144 ϕ 128		
	or			
WST	Mathematical Statistics [•]	151, 161 152, 162		
CIL	Computer and Info Literacy [★]	171, 174		
Elective modules				
BKW	Banking		251, 220 252	351, 361 352, 362
EKN	Economics		251, 220 252	351, 320 352, 363
OBS	Business Management		251, 261 252, 262	351 \neq , 361 352 \neq , 362
OBS	Entrepreneurship			355, 365 356, 366
FRK	Financial Accounting		251, 261 252, 262	351, 361 352, 362
STK	Statistics		210, 220	351, 361
	or			352, 362
WST	Mathematical Statistics [•]		210, 220	310, 361 362
	or			
WTW	Mathematics [•]		211, 220 218, 221	310, 381 383, 384
BEM	Marketing Management	151, 161 152, 162	210, 220	310, 320
KOB	Communication Management		251, 261 252, 262	351, 361 352, 362
BDO	Industrial and Organizational Psychology			
INF	Informatics [§]	110, 120 151 152	210, 220 251, 261 252, 262	310, 320 \neq
CIL	Computer and Info Literacy	172, 173 [§]		
FBS	Financial Management		251, 261 252, 262 253 254	351, 361 352, 362
KRG	Commercial Law ^{oo}		251, 261 252, 262	

LEK	Agricultural Economics [^]		210, 220	310, 320 422
STL	Political Science	151, 153 152, 154	251, 253 252, 254	
	or	155		
IPL	International Politics	151, 153 152, 154	251, 253 252, 254	
PAD	Public Administration#	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
SOC	Sociology#	151, 153 152, 154	251, 253 252, 254	351 353 352, 354
ABR	Labour Law			351 352
ABV	Labour Relations			320

Any of the following languages on 100-, 200- and 300 levels, presented by the Faculty of Humanities, provided that they can be accommodated in the class and examination timetables, and are approved by the Dean: Sepedi or Setswana, IsiNdebele or IsiZulu, German, French, English and Afrikaans.

† See par 1.2(k).

- Mathematical Statistics and Mathematics are not mutually exclusive and may be taken simultaneously. WTW 114, 126, 128, 211, 218 must be taken if WST will be taken up to 300-level.

- FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

φ See Reg. 1.2.

- ∞ BER 251,252, 261, 262 may not be included in the same curriculum as KRG 151, 152, 161, 162 and 251, 252, 261, 262.

- ≠ OBS 351, 352 may not be included in the same curriculum as BDO 310, 320.

- # Only one of the following subjects may be taken on 300-level: Public Administration; Sociology; and a language.

- * Exemption will be awarded if an exemption test is passed.

- ^ Only the equivalent of four 7 week modules (two semester courses of 14 weeks each) may be taken on 300/400 level.

- ♠ Students who register for Informatics must also take CIL 171, 172, 173 and 174.

Specialization modules: none

C.5 CURRICULUM FOR BCOM WITH SPECIALIZATION IN AGRIBUSINESS MANAGEMENT (CODE 07130093)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

100-level : A minimum of 6 modules

200-level : A minimum of 7 modules

300-level : A minimum of 6 modules

Modules		Level	300
Compulsory modules		100	200
LEK	Agricultural Economics		210, 220 310, 320 410, 422
EKN	Economics	151, 120 152	251, 220 252
OBS	Business Management	151, 161 152, 162	
FRK	Financial Accounting†	151*, 161 152, 162, 181°	
STK	Statistics	151, 161 152, 162	281
CIL	Computer and Info* Literacy	171, 174	
BER	Business Law		251, 261 252, 262

Elective modules

OBS	Business Management		251, 261 252, 262	351, 361 352, 362
BEM	Marketing Management	151, 161 152, 162	210, 220	310, 320
EKN	Economics			351, 320 352
FBS	Financial Management		251, 261 252, 262 253 254	351, 361 352, 362
INF	Informatics ^{§§}	151 152		
BDO	Industrial and Organi- zational Psychology	110, 120		
STK	Statistics		210, 220	351, 361 352, 362 353
AGV	Agrarian Extension*			410, 421

† See par 1.2(k).

* AGV 410 and 421 may not be included in the same curriculum

§§ Students who register for Informatics, must include CIL 172 and 173 in their curriculum

* Exemption will be awarded if an exemption test is passed.

° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: LEK 310, 320.

NB: All the courses in Agricultural Economics and Agrarian Extension can only be taken on a full-time basis.

C.6 CURRICULUM FOR BCOM WITH SPECIALIZATION IN BANKING (CODE 07130231)

Minimum requirement for degree:
All compulsory modules

Module		Level	
Compulsory modules	100	200	300
BKW Banking		251, 220 252	351, 361 352, 362
EKN Economics	151, 120 152, 171	251, 220 252	351, 320 352
OBS Business Management	151, 161 152, 162		
FRK Financial Accounting†	151*, 161 152, 162, 181°		
STK Statistics	151, 161 152, 162	210, 220	
FBS Financial Management		251, 261 252, 262 253, 254	351 352
BLB Investment Management		253, 263	353, 363
ENG English	155, 156 159, 160		
CIL Computer and Info Literacy *	171, 174		
FIL Philosophy	153		

† See par 1.2(k)

° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

* Exemption will be awarded if an exemption test is passed.

Specialization courses: BKW 351, 352, 361, 362

C.7 CURRICULUM FOR BCOM WITH SPECIALIZATION IN TAXATION (CODE 07130033)

This specialization course will not be presented in 2000.

C.8 CURRICULUM FOR BCOM WITH SPECIALIZATION INVESTMENT MANAGEMENT (KODE 07130202)

Minimum requirement for degree:

All compulsory modules

Module		Level	Level	Level
Compulsory modules		100	200	300
FRK	Financial Accounting†	151★, 161 152, 162, 181°	251, 261 252, 262	351, 361 352, 362
BLB	Investment Management		251, 261 252, 262	351, 361 352, 362
EKN	Economics	151, 120 152	251, 220 252	351, 320 352
STK	Statistics	151, 161 152, 162	210, 220	
FBS	Financial Management		251, 261 252, 262 253	351
BEL	Taxation		261 262	
INF	Informatics	151 152		
OBS	Business Management	151, 161 152, 162		
KRG	Commercial Law	151, 161 152, 162		
CIL	Computer and Info Literacy★	171, 173 172, 174		
Compulsory attendance module ◊				
BLB	Investment Management			390

Specialization modules: BLB 351, 352, 361, 362 and EKN 351, 352, 320

- ◊ It is required of a student to do practical work for three weeks during the third year of study at an investment institution approved by the Head of Department. Only after completion, will the student be allowed to write the examination in BLB 361, 362.
- ° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- ★ Exemption will be awarded if an exemption test is passed.

A student who obtained at least a D symbol for Mathematics on Higher Grade but does not comply with the admission requirements on grounds of a too low M-score, must register for the BCom degree course with specialization in Financial Management Sciences. If an average of at least 65% is achieved in the following modules, admission to the BCom degree course with specialization in Investment Management will be considered, provided that there is place in the second year of study.

*Economics 151, 152, 120**

Financial Accounting 151, 152, 161, 162 and 181

Informatics 151, 152

Statistics 151, 152, 161, 162

* *Economics 120 counts as two modules.*

C.9 CURRICULUM FOR BCOM WITH SPECIALIZATION IN MARKETING MANAGEMENT (CODE 07130161)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 5 modules

300-level : A minimum of 4 modules

Module		100	Level 200	300
Compulsory modules				
BEM	Marketing Management	151, 161 152, 162	210, 220	310, 320
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	
EKN	Economics	151, 120 152		
FRK	Financial Accounting†	151*, 161, 152, 162, 181°		
STK	Statistics	151, 161 152		
FBS	Financial Management		251 252, 262	
KOB	Communication Management	181	251, 261 252, 262	351, 361 352, 362
INF	Informatics	151 152		
CIL	Computer and Info Literacy*	171, 173 172, 174		
Elective modules				
BER	Business Law		251, 261 252, 262	
OBS	Business Management			351, 361 352, 362
FBS	Financial Management		253, 261 254	351, 361 352, 362
OBS	Entrepreneurship			355, 365 356, 366
BKW	Banking		251 252	

- † See par 1.2(k)
- FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- * Exemption will be awarded if an exemption test is passed.

Specialization modules: BEM 310, 320

C.10 CURRICULUM FOR BCOM WITH SPECIALIZATION IN ECONOMETRICS (CODE 07130011)

Minimum requirement for degree:

All compulsory modules.

Module	Level	200	300
Compulsory modules	100		
EKN Economics	151, 120 152, 171 [⊙]	251, 220 252 271 [⊙]	351, 320 352, 363
STK Statistics	151, 161 152, 162	210, 220	351, 361 352, 362
or			
WST Mathematical Statistics	151, 161 152, 162	210, 220	310, 361 362
OBS Business Management	151, 161 152, 162		
FRK Financial Accounting†	151*, 161 152, 162, 181 [◦]		
WTW Mathematics	114, 126 128	211, 282 218	
BKW Banking		251, 220 252	351, 361 352, 362
CIL Computer and Info Literacy*	171, 174		
ENG English	159, 160		
BLB Investment Management		253, 263	353, 363

- † See par 1.2(k).
- * Exemption will be awarded if an exemption test is passed.
- ⊙ 28 week module.
- FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: EKN 351, 352, 320, 363 and WST 310, 361, 362.

**C.11 CURRICULUM FOR BCOM WITH SPECIALIZATION IN ECONOMICS
(CODE 07130051)**

Minimum requirement for degree:

All compulsory modules.

Module			Level	
Compulsory modules		100	200	300
EKN	Economics	151, 120 152, 171 [⊙]	251, 220 252, 271 [⊙]	351, 320 352, 363
BKW	Banking		251, 220 252	351, 361 352, 362
OBS	Business Management	151, 161 152, 162		
FRK	Financial Accounting†	151*, 161 152, 162, 181 [°]		
STK	Statistics	151, 161 152, 162	210, 220	
BER	Business Law		251, 261 252, 262	
BLB	Investment Management		253, 263	353, 363
CIL	Computer and Info Literacy*	171, 174		
FIL	Philosophy	153		
ENG	English	155, 159 156, 160		

† See par 1.2 (k)

⊙ 28 week module.

* Exemption will be awarded if an exemption test is passed.

° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251, and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: EKN 351, 352, 320.

**C.12 CURRICULUM FOR BCOM DEGREE WITH SPECIALIZATION IN
ENTREPRENEURSHIP (CODE 07130063)**

Minimum requirement for degree:

All compulsory modules.

Modules			Level	
Compulsory modules		100**	200	300
OBS	Entrepreneurship	153, 163 154, 164	253, 263 254, 264	353, 363 354, 364
OBS	Business Management	151, 161 152, 162		351, 361 352, 362

Economic and Management Sciences

FBS	Financial Management		251, 261 252, 262 253 254
BEM	Marketing Management	151, 161 152, 162	
STK	Statistics	151, 161 152, 162	
FRK	Financial Accounting†	151★, 161 152, 162, 181°	
EKN	Economics	151, 120 152	
OBS	International Business Management		357, 367 358, 368
BDO	Industrial and Organizational Psychology	110, 120	
BER	Business Law		251, 261 252, 262
CIL	Computer and Info Literacy★	171, 174	

† See par 1.2 (k)

** One or more modules on 100-level, except modules in Entrepreneurship or Business Management may be taken in the second or third year of study, provided that it can be accommodated in the class, test and examination timetables.

° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: OBS 357, 358, 367, 368

C.13 CURRICULUM FOR BCOM WITH SPECIALIZATION IN FINANCIAL MANAGEMENT SCIENCES (CODE 07130203)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 4 modules

300-level : A minimum of 4 modules

Module		Level 200	Level 300
Compulsory modules	100		
FRK Financial Accounting†	151★, 161 152, 162, 181°	251, 261 252, 262	351, 361 352, 362
FBS Financial Management		251, 261 252, 262 253 254	351, 361 352, 362

BEL	Taxation		261	351, 361
			262	352, 362
OBS	Business Management	151, 161		
		152, 162		
EKN	Economics	151, 120		
		152		
INF	Informatics	151		
		152		
KRG	Commercial Law	151, 161	251, 261	
		152, 162	252, 262	
STK	Statistics	151, 161		
		152, 162		
CIL	Computer and Info Literacy*	171, 173		
		172, 174		

Elective modules

BKW	Banking		251,220	351, 361
			252	352, 362
EKN	Economics		251, 220	351, 320
			252	352
ODT	Auditing		251, 261	351, 361
			252, 262	352, 362

† See par 1.2(k)

* Exemption will be awarded if an exemption test is passed.

° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: FBS 351, 352, 361, 362 and FRK 351, 352, 361, 362

C.14 CURRICULUM FOR BCOM WITH SPECIALIZATION IN FINANCIAL ACCOUNTING (CODE 07130032)

Minimum requirement for degree:

All compulsory modules.

Module		100	Level 200	300
FRK	Financial Accounting†	151*, 161	251, 261	351, 361
		152, 162, 181°	252, 262	352, 362
ODT	Auditing		251, 261	351, 361
			252, 262	352, 362
BEL	Taxation		261	351, 361
			262	352, 362
FBS	Financial Management		251, 261	351, 361
			252, 262	352, 362
			253	
			254	

OBS	Business Management	151, 161 152, 162	
EKN	Economics	151, 120 152	
KRG	Commercial Law	151, 161 152, 162	251, 261 252, 262
STK	Statistics	151, 161 152, 162	
INF	Informatics	151 152	
CIL	Computer and Info Literacy★	171, 173 172, 174	

† See par 1.2(k)

★ Exemption will be awarded if an exemption test is passed.

◦ FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: FRK 351, 352, 361, 362.

C.15 CURRICULUM FOR BCOM WITH SPECIALIZATION IN INFORMATICS (CODE 07130172)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 8 modules

300-level : A minimum of 8 modules

Module	Level	Level	Level
Compulsory modules	100**	200	300
INF Informatics□**	151, 163 152, 164 153 154	251, 261 252, 262 253, 263	351, 361 352, 362 353, 363 354
CIL Computer and Info Literacy★	171, 173 172, 174		
FRK Financial Accounting†	151★, 161 152, 162, 181°		
EKN Economics	151, 120 152		
BER Business Law		251, 261 252, 262	
STK Statistics	151, 161 152, 162		
One of the following:			
OBS Business Management	151, 161 152, 162		
BEM Marketing Management	151, 161 152, 162		

BDO	Industrial and Organizational Psychology	110, 120
PAD	Public Administration	151, 161 152, 162

Elective modules

OBS	Business Management	251, 261	351 [≠] , 361
		252, 262	352 [≠] , 362
EKN	Economics	251, 220	351, 320
		252	352
FRK	Financial Accounting	251, 261	351, 361
		252, 262	352, 362
STK	Statistics	210, 220	351, 361
			352, 362
ODT	Auditing	251, 261	351, 361
		252, 262	352, 362
BKW	Banking	251, 220	351, 361
		252	352, 362
BEL	Taxation	261	351, 361
		262	352, 362
KOB	Communication Management	251, 261	351, 361
		252, 262	352, 362
FBS	Financial Management	251	351, 361
		252, 262	
BEM	Marketing Management	210, 220	310, 320
BDO	Industrial and Organizational Psychology	210, 220	310 [≠] , 320 [≠]
PAD	Public Administration	251, 261	351, 361
		252, 262	352, 362

Elective modules can only be taken if they can be accommodated in the class, test and examination timetables.

- Only candidates who meet the entrance requirements for the compulsory courses Informatics 153, 154, 163, 164, and 253, 263 i.e. a minimum of 50% in Mathematics (higher grade) or 60% in Mathematics (standard grade) in grade 12, will be admitted to the BCom degree with specialization in Informatics. Admission to the BCom degree with specialization in Informatics can also be obtained by complying with the requirements as set out in par 1.2 (n) of the section **Admission to undergraduate study**, in which case the Dean, on recommendation of the Head of Department, may allow a student to register simultaneously for Informatics 153, 154, 163, 164 and 253, 263.
- ** One or more modules on 100-level may be taken in the second or third year of study, provided that it can be accommodated in the class, test and examination timetables.
 - FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- ≠ OBS 351, 352 and BDO 310, 320 may not be included in the same curriculum
- In addition to the provisions of the footnote[□] above, candidates who have passed matriculation (grade 12) Mathematics with at least 40% Higher Grade or 50% Standard Grade and have passed Informatics 151 and 152, may, if their

academic performance merits it, be allowed by the Dean, on recommendation of the Head of the Department, to register for the BCom degree course with specialization in Informatics, and to register simultaneously for Informatics 153, 154, 163, 164, 253, 263.

† See par. 1.2(k).

* Exemption will be awarded if an exemption test is passed.

Specialization modules: INF 351, 352, 361 and 362.

C.16 CURRICULUM FOR BCOM WITH SPECIALIZATION IN INTERNAL AUDITING (CODE 07130071)

Minimum requirement for degree:

All **compulsory modules** plus a minimum of four **elective modules**

Module		100	Level 200	300
Compulsory modules				
FRK	Financial Accounting†	151*, 161 152, 162, 181°	251, 261 252, 262	351, 361 352, 362
ODT	Auditing		251, 261 252, 262	351, 361 352, 362
OBS	Business Management	151, 161 152, 162		
EKN	Economics	151, 120 152	251, 220 252	
KRG	Commercial Law	151, 161 152, 162		
STK	Statistics	151, 161 152, 162		
BEL	Taxation		261 262	
FBS	Financial Management		251, 261 252, 262 253 254	
INF	Informatics	151 152		
CIL	Computer and Info Literacy*	171, 173 172, 174		
Elective modules				
FBS	Financial Management			351, 361 352, 362
	or			
BEL	Taxation			351, 361 352, 362

- † See par. 1.2(k)
 ° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
 * Exemption will be awarded if an exemption test is passed.

Specialization modules: FRK 351, 352, 361, 362 and ODT 351, 352, 361, 362.

C.17 CURRICULUM FOR BCOM WITH SPECIALIZATION IN COMMUNICATION MANAGEMENT (CODE 07130281)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

- 100-level : A minimum of 4 modules
 200-level : A minimum of 8 modules
 300-level : A minimum of 4 modules

Module		Level	Level	Level
Compulsory modules		100	200	300
KOB	Communication Management	181	251, 261 252, 262	351, 361 352, 362
BEM	Marketing Management	151, 161 152, 162	210, 220	310, 320
EKN	Economics	151, 120 152		
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	
FRK	Financial Accounting†	151*, 161 152, 162, 181°		
STK	Statistics	151, 161 152		
CIL	Computer and Info Literacy*	171, 174		
Elective modules				
BER	Business Law		251, 261 252, 262	
EKN	Economics		251, 220 252	
FRK	Financial Accounting		251, 261 252, 262	
FBS	Financial Management		251, 261 252, 262 253 254	351, 361 352, 362
BDO	Industrial and Organizational Psychology	110, 120	210, 220	310, 320

Economic and Management Sciences

OBS	Business Management		351, 361 352, 362
OBS	Entrepreneurship		355, 365 356, 366
INF	Informatics [†]	151 152	
CIL	Computer and Info Literacy [*]	172, 173	

† See par 1.2 (k).

* Exemption will be awarded if an exemption test is passed.

° FRK 181 is a 14 week module which is offered in the first as well as the

second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

† Students who register for Informatics must also take CIL 171, 172, 173 and 174.

Specialization modules: KOB 351, 352, 361, 362

C.18 CURRICULUM FOR BCOM WITH SPECIALIZATION IN AVIATION MANAGEMENT (CODE 07130143)

Minimum requirement for degree:

All **compulsory modules** plus a minimum of four **elective modules** on 200-level .

Module		100	Level 200	300
Compulsory modules				
AVS	Aviation Science •	101 or 102	201 or 202	301 or 302
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
AVM	Aviation Management		210, 220	310, 320
BDO	Industrial and Organizational Psychology	110, 120		
EKN	Economics	151, 120 152		
STK	Statistics	151, 161 152, 162		
FRK	Financial Accounting†	151*, 161 152, 162, 181°		
AVL	Aviation Law•		210, 220	
CIL	Computer and Info Literacy [*]	171, 172		
Elective modules				
FBS	Financial Management		251 252 253 254	
or				
BER	Business Law		251, 261 252, 262	

- † See par 1.2(k)
- See prerequisites for subject credits, Reg C.2.
- FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- ★ Exemption will be awarded if an exemption test is passed.

Specialization modules: AVM 310, 320 and OBS 351, 352, 361, 362

C.19 CURRICULUM FOR BCOM WITH SPECIALIZATION IN HUMAN RESOURCES MANAGEMENT (CODE 07130142)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

100-level : A minimum of 2 modules

200 level : A minimum of 4 modules

300-level : A minimum of 4 modules

NB EKN 220, 320; BEM 210, 220, 310, 320 and STK 210, 220 are counted as two modules each.

Module		Level		
Compulsory modules		100	200	300
BDO	Industrial and Organizational Psychology	110, 120	210, 220	310, 320
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	361 362
EKN	Economics	151, 120 152		
FRK	Financial Accounting†	151★, 161 152, 162, 181°		
STK	Statistics	151, 161 152, 162		
BER	Business Law		251, 261 252, 262	
ABR	Labour Law			351 352
ABV	Labour Relations			320
CIL	Computer and Info Literacy★	171, 172		
Elective modules				
EKN	Economics		251, 220 252	351,320 352
FRK	Financial Accounting		251, 261 252, 262	351, 361 352, 362
ENG	English•	155 156		
	or			

BEM	Marketing Management•	151, 161 152, 162	210, 220	310, 320
KOB	Communication Management		251, 261 252, 262	351, 361 352, 362
STK	Statistics		210, 220	

† See par 1.2(k).

◦ FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

★ Exemption will be awarded if an exemption test is passed.

• Either ENG 155, 156 **or** BEM 151, 152 must be chosen. If BEM 161, 162 are also chosen it is additional to the minimum requirements on 100-level.

Specialization modules: BDO 310, 320.

C.20 CURRICULUM FOR BCOM WITH SPECIALIZATION IN BUSINESS MANAGEMENT (CODE 07130062)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 6 modules

300-level : A minimum of 8 modules

Module		100	Level 200	300
Compulsory modules				
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
BEM	Marketing Management	151, 161 152, 162		
EKN	Economics	151, 120 152		
FRK	Financial Accounting†	151★, 161 152, 162, 181◦		
INF	Informatics	151 152		
STK	Statistics	151, 161 152, 162		
CIL	Computer and Info Literacy★	171, 173 172, 174		
BER	Business Law		251, 261 252, 262	
FBS	Financial Management		251, 261 252, 262 253 254	

Elective modules

BKW	Banking	251, 220 252	
EKN	Economics	251, 220 252	351, 320 352
FRK	Financial Accounting	251, 261 252, 262	351, 361 352, 362
FBS	Financial Management		351, 361 352, 362
OBS	Entrepreneurship		355, 365 356, 366

† See par 1.2(k).

° FRK 181 is a 14 week module which is offered during the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

* Exemption will be awarded if an exemption test is passed.

Specialization modules: OBS 351, 352, 361, 362.

C.21 CURRICULUM FOR BCOM WITH SPECIALIZATION IN LAW (CODE 07130151)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 8 modules

300-level : A minimum of 8 modules

Module		Level	
Compulsory modules	100	200	300
EKN	Economics	151, 120 152	
OBS	Business Management	151, 161 152, 162	
FRK	Financial Accounting†	151*, 161 152, 162, 181°	
STK	Statistics	151, 161 152, 162	
IDR	Introduction to Law	110, 120	
RVD	Legal Skills	110, 120; or 111, 121	
PSR	Law of Persons	110	
FMR	Family Law	120	
KTR	Law of Contract		210
ERF	Law of Succession		220
SAR	Law of Things		310
DLR	Law of Delict		320
ABR	Labour Law		210
KTH	Specific Contracts		220

Economic and Management Sciences

ODR	Entrepreneurial Law		310
VHD	Law of Negotiable Instruments		320
ISR	Insolvency Law		320
CIL	Computer and Info Literacy★	171, 174	

Elective modules

OBS	Business Management	251, 261 252, 262	351, 361 352, 362
EKN	Economics	251, 220 252	351, 320 352
FBS	Financial Management	251, 261 252, 262	351, 361 352, 362
FRK	Financial Accounting	251, 261 252, 262	351, 361 352, 362

Any other subject in the Faculty on 200 and 300 level, with the approval of the Dean.

† See par 1.2(k).

° FRK 181 is a 14 week module which is offered during the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251, 252 will only be awarded if FRK 181 has been passed.

★ Exemption will be awarded if an exemption test is passed.

NB: Students who intend to follow the LLB degree course after completion of the BCom degree with specialization in Law, are advised to enquire at the Faculty Administration of the Faculty of Law, which courses can be taken concurrently with the BCom degree studies. Please note, however, that approval to register for these extra courses must be obtained from the Dean of the Faculty of Economic and Management Sciences.

Specialization modules: SAR 310 and DLR 320; or ODR 310, VHD 320 and ISR 320.

C.22 CURRICULUM FOR BCOM WITH SPECIALIZATION IN ACCOUNTING SCIENCES (CODE 07130042)

Minimum requirement for degree:
All compulsory modules.

Module		Level	
Compulsory modules	100	200	300
FRK Financial Accounting	100*• or 101*••	200*	300*
INF Informatics	151 152	254, 264	
ODT Auditing		200*	300*
BSR Management Accounting		200*	300*
BEL Taxation			300*

KRG	Commercial Law	151, 161 152, 162	200*
STK	Statistics	151, 161 152, 162	
EKN	Economics	151, 120 152	
OBS	Business Management	151, 152	
BAD	Administration of Estates		261
CIL	Computer and Info Literacy*	171, 173 172, 174	
KOB	Communication Management		181
BEM	Marketing Management	162	

- * 34 week modules except FRK 100 and 101 which are 28 week modules.
- See par 1.2 (l).
- See par 1.2 (m).
- * Exemption will be awarded if an exemption test is passed.

Specialization modules: FRK 300 and ODT 300; or FRK 300 and BSR 300.

NB:

1. The curriculum for BCom with specialization in Accounting Sciences provides the undergraduate with the training required as a prerequisite for the Certificate in the Theory of Accountancy.
2. A student who does not fulfil the requirements for admission to this specialization, but who is nevertheless interested in becoming a chartered accountant (CA(SA)), or registered accountant and auditor (CAIS), must register for the BCom (Code 07130221). If such a student achieves an average or at least 65% in all the courses in the second semester, he or she may apply before 15 January or the following year, for permission to change to the BCom degree course with specialization in Accounting Sciences.
3. In the second and third year of study, lectures in courses presented by the School of Accountancy will commence around 15 January. During the third year of study, students will be required to complete five weeks or practical work at an accountancy firm or another approved institution.
4. See par. 1.2 of the section Regulations for the prerequisites for individual courses.

C.23 CURRICULUM FOR BCOM WITH SPECIALIZATION IN RECREATION AND SPORT MANAGEMENT (CODE 07130251)

Minimum requirement for degree:
All compulsory modules.

Module		Level	
Compulsory modules	100	200	300
SPK Sport Science	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
RKD Recreation Science		251, 253 252, 254	

Economic and Management Sciences

BEM	Marketing Management	151, 161 152, 162	210, 220	310, 320
EKN	Economics	151, 120 152		
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
FRK	Financial Accounting†	151★, 161 152, 162, 181°		
STK	Statistics	151, 161 152, 162		
BER	Business Law		251, 261 252, 262	
CIL	Computer and Info Literacy★	171, 174		

† See par 1.2(k).

° FRK 181 is a 14 week module which is offered during the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

★ Exemption will be awarded if an exemption test is passed.

Specialization modules: SPK 351, 352, 361, 362

C.24 CURRICULUM FOR BCOM WITH SPECIALIZATION IN STATISTICS (CODE 07130261)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

100-level : A minimum of 6 modules

200-level : A minimum of 14 modules

300-level : A minimum of 8 modules

Module		Level	Level	Level
Compulsory modules		100	200	300
STK	Statistics•	151, 161 152, 162	210, 220	351, 361 352, 362
	or			
WST	Mathematical Statistics•	151, 161 152, 162	210, 220	310, 361 362
EKN	Economics	151, 120 152		
FRK	Financial Accounting†	151★, 161 152, 162, 181°		
OBS	Business Management	151, 161 152, 162		
CIL	Computer and Info Literacy★	171, 174		

Elective modules

STK	Statistics	153, 163	211, 281	353
WTW	Mathematics*		114, 126	218
		128		

Any other subject in the faculty, with the approval of the Dean, provided that it can be accommodated in the class, test and examination timetables.

- WTW 114, 126, 128, 211, 218 must be taken if WST will be taken up to 300-level.
- * The equivalent of 7 week modules, with the exception of WTW 114 which is presented over a period of 14 weeks.
- † See par 1.2(k)
- FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- * Exemption will be awarded if an exemption test is passed.

Specialization modules: STK 351, 352, 361, 362 or WST 310, 361, 362.

C.25 CURRICULUM FOR BCOM WITH SPECIALIZATION IN TOURISM MANAGEMENT (CODE 07130242)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 8 modules

300-level : A minimum of 4 modules

Module		Level	Level	Level
Compulsory modules		100**	200	300
TBE	Tourism Management	151, 161 152, 162	251, 261 252, 262	351, 361* 352, 362*
OBS	Business Management ^{◦◦}	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
FBS	Financial Management ^{◦◦}		251, 262 252	
BEM	Marketing Management	151, 161 152, 162		
BER	Business Law#		251, 261 252, 262	
EKN	Economics	151, 120 152		
FRK	Financial Accounting†	151*, 161 152, 162, 181 [◦]		
BDO	Industrial and Organizational Psychology	110, 120		
STK	Statistics	151, 161 152, 162		

CIL	Computer and Info Literacy*	171, 174
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Compulsory attendance courses (See TBE 190 to 394 below)

Various practical and industry-interaction activities are supportive of the theoretical component of the TBE 151, 152, 161, 162, 251, 252, 261, 262, 351, 352, 361 and 362 syllabi, and will take place during vacations, over weekends and after hours to develop practical and industry skills.

TBE	Tourism Management	190, 191	290 or 291 292 or 293	390 or 391 394
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* A student must, in consultation with the Head of Department, obtain 1000 credits for the practical component (which includes satisfactory class attendance, approved practical work and applicable practical short courses as determined by the Head of Department) before a student will be admitted to the examination in TBE 361, 362.

Elective modules

BEM	Marketing Management		210, 220	310, 320
BDO	Industrial and Organizational Psychology		210, 220	
FBS	Financial Management ^{oo}		251, 262 ^{oo} 252	351, 361
FRK	Financial Accounting		251, 261 252, 262	351, 361 352, 362
EKN	Economics		251, 220 252	351, 320 352
KOB	Communication Management		251, 261 252, 262	351, 361 352, 362

† See par 1.2(k).

** With the exception of Tourism Management and Business Management, one or more of these credits may be taken on 200 or 300 level, provided that it can be accommodated in the class, test and examination timetables.

Business Law 251, 252, 261, 262 can also be taken in the third year of study provided that it can be accommodated in the class, test and examination timetables.

^{oo} On 200-level either OBS 251, 252, 261, 262 or FBS 251, 252, 262 must be taken as a "compulsory module". FBS on 200 level may only be taken as an elective module if not included in the compulsory curriculum.

* Exemption will be awarded if an exemption test is passed.

o FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: TBE 351, 352, 361, 362.

Compulsory attendance courses*

(Not calculated as part of the minimum requirement for the degree, i.e. as semester courses.)

**C.26 CURRICULUM FOR BCOM WITH SPECIALIZATION IN INSURANCE SCIENCE
(CODE 07130271)**
Minimum requirement for degree:

 All **compulsory modules** plus the following **elective modules**:

200-level : A minimum of 4 modules

300-level : A minimum of 8 modules

Module		Level	Level	Level
Compulsory modules		100	200	300
VWT	Insurance Science		251, 261 252, 262	351, 361 352, 362
WTW	Mathematics*	114, 126 128	211, 220 218, 221	
WST	Mathematical Statistics	151, 161 152, 162	210, 220	
EKN	Economics	151, 120 152	251, 220 252	
FRK	Financial Accounting†	151★, 161 152, 162, 181°		
OBS	Business Management	181, 182		
BEM	Marketing Management	162		
KOB	Communication Management		181	
INF	Informatics**	151 152		
	or			
COS	Computer Science	110	212, 283	
CIL	Computer and Info Literacy★	171, 173 172, 174		

Elective modules

EKN	Economics			351, 320 352
FBS	Financial Management		251, 262 252 253	351, 361 352
FRK	Financial Accounting		251, 261 252, 262	351, 361 352, 362
WST	Mathematical Statistics			310, 361 362
WTW	Mathematics*			312
†	See par 1.2 (k)			

* Equivalent of 7 week module.

** INF 151, 152 is compulsory if Computer Studies has not been passed at matriculation level.

★ Exemption will be awarded if an exemption test is passed.

° FRK 181 is 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.

Specialization modules: VWT 351, 352, 361, 362

NB:

1. Admission to the BCom degree course with specialization in Insurance Science is subject to the recommendation of the Head of Department and the approval of the Dean.
2. Students who intend to apply for exemption from certain professional examinations of the Institute or Actuaries in London or the Faculty of Actuaries in Scotland, are advised to include Economics 251, 252, 220, Mathematics 211, 218 and Mathematical Statistics 310, 361 and 362 in their curriculum and also to obtain the BCom(Hons) degree with specialization in Actuarial Science. Mathematical Statistics 310, 361 and 362 are prerequisites for admission to the degree course, while WTW 211, 218 are prerequisites for admission to WST 310, 361 and 362.

C.27 BACCALAUREUS ADMINISTRATIONIS (BADMIN)

(a) Specializations

Public Management	(07131171)
International Relations	(07131151)
Aviation Management	(07131181)

(b) Duration

Three years.

(c) Subminima

Subminima in courses, where applicable, are stipulated in the relevant syllabi.

C.28 CURRICULUM FOR BADMIN WITH SPECIALIZATION IN PUBLIC MANAGEMENT (CODE 07131171)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

- 100-level : A minimum of 4 modules
- 200-level : ➤ A minimum of 12 modules if PAD is chosen as compulsory module.
 ➤ A minimum of 12 modules plus PAD 251, 252 if MAD is chosen as compulsory module.
- 300-level : A minimum of 8 modules

Module		Level		
Compulsory modules		100	200	300
PAD	Public Administration	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
	or			
MAD	Municipal Administration**		261 262	351, 361 352, 362
STL	Political Science (Choose 4)	151, 153 152, 154 155		
	or			
IPL	International Politics	151, 153 152, 154		

EKN	Economics	151, 120 152		
BDO	Industrial and Organizational Psychology	110, 120		
CIL	Computer and Info Literacy★	171, 174		
Elective modules				
STL	Political Science		251, 253 252, 254	351, 353 352, 354
	or			
IPL	International Politics		251, 253 252, 254	351, 353 352, 354
EKN	Economics♦		<u>251, 220</u> <u>252</u>	<u>351, 320</u> <u>352, 363</u>
OBS	Business Management	151, 161 152, 162	251, 261 252, 262	351≠, 361 352≠, 362
BDO	Industrial and Organizational Psychology		210, 220	310≠, 320≠
FRK	Financial Accounting†	151★, 161 152, 162, 181°	<u>251, 261</u> <u>252, 262</u>	<u>351, 361</u> <u>352, 362</u>
BER	Business Law		251, 261 252, 262	
STK	Statistics	<u>151, 161</u> <u>152, 162</u> 153, 163		
INF	Informatics‡	<u>151</u> <u>152</u>	<u>251, 261</u> <u>252, 262</u>	
CIL	Computer and Info Literacy★	171, 173 172, 174		
AFR	Afrikaans	151, 154 152, 155 153, 156		
ENG	English	151, 153 152, 154 or 155, 159 156, 160		
SRG	Constitutional Law			310, 320
ADR	Administrative Law			320°°
IPW	International Law		251	
RHM	Legal Hermeneutics			310°°
ABR	Labour Law			351φ, 352φ
ABV	Labour Relations			320φ
KOB	Communication Management	251, 261 252, 262	351, 361 352, 362	

♦ Only two of the following may be selected: EKN 351 and 352; EKN 320; EKN 363

___ Students who did not obtain at least 40% in Mathematics Higher Grade or

- 50% in Mathematics Standard Grade in grade 12, or who did not pass Statistics 153, 151, 163, 152, may not include the underlined courses in their curriculum.
- † See par 1.2(k)
- ≠ Either OBS 351, 352 or BDO 310, 320 may be included in the curriculum, but not both.
- * Exemption will be awarded if an exemption test is passed.
- † Students who register for Informatics must also take CIL 171, 172, 173 and 174.
- ° FRK 181 is a 14 week module which is offered in the first as well as the second semester. Credit for any of FRK 151, 152, 161, 162, 251 and 252 will only be awarded if FRK 181 has been passed.
- °° Elective course on 200 level, not 300-level
- φ Can be included in the curriculum as elective courses on 200 level, provided that it can be accommodated in the class, test and examination timetables; may not be presented with SRG 310, 320 as 300 level courses.
- ** If MAD is selected, PAD 151, 152, 161, 162, 251 and 252 must be taken prior to MAD 261, 262.

Specialization modules: PAD 351, 352, 361, 362; or MAD 351, 352, 361, 362

C.29 CURRICULUM FOR BADMIN WITH SPECIALIZATION IN INTERNATIONAL RELATIONS (CODE 07131151)

Minimum requirement for degree:

All **compulsory modules** plus the following **elective modules**:

100-level : A minimum of 6 modules

200-level : A minimum of 8 modules

300-level : A minimum of 4 modules

Module	Level	200	300
Compulsory modules	100		
STL Political Science	151, 153 152	251, 253 252, 254	351, 353 352, 354
IPL International Politics	151, 153 152	251, 253 252, 254	351, 353 352, 354
PAD Public Administration	151, 161 152, 162		
Two of the following modules:	IPL 154, STL 154, STL 155		
CIL Computer and Info Literacy*	171, 174		
Elective modules			
BEM Marketing Management	151, 161 152, 162	<u>210, 220</u>	
EKN Economics	151, 120 152	<u>251, 220</u> <u>252</u>	<u>351, 320</u> <u>352</u>

PAD	Public Administration		251, 261 252, 262	351, 361 352, 362
GES	History		4 Modules of 151, 152, 153, 154, 155	
DTS	German		Maximum of 8 language modules up to 200 level◊	
ENG	English		Maximum of 4 language on 100-level ◊	
FRN	French		Maximum of 8 language modules up to 200-level◊	
GGY	Geography•		151, 132 161, 162	
BDO	Industrial and Organizational Psychology	110, 120	210, 220	310, 320
IPW	International Law		251	

- Equivalent of a 7 week module

— Students who did not obtain at least 40% in Mathematics Higher Grade or 50% in Mathematics Standard Grade in grade 12, or who did not pass Statistics 153, 151, 163, 152, may not include the underlined courses in their curriculum

◊ See Rules and Syllabuses for the Faculty of Humanities for more information and prerequisites.

* Exemption will be awarded if an exemption test is passed.

Specialization modules: IPL 351, 352, 353, 354

C.30 CURRICULUM FOR BADMIN WITH SPECIALIZATION IN AVIATION MANAGEMENT (CODE 07131181)

Minimum requirement for degree:

All **compulsory modules** plus a minimum of 4 **elective modules** modules on 100-level

Module		Level		
Compulsory modules		100	200	300
AVS	Aviation Science•	101 or 102	201 or 202	301 or 302
PAD	Public Administration	151, 161 152, 162	251, 261 252, 262	351, 361 352, 362
OBS	Business Management	151, 161 152, 162		
AVM	Aviation Management		210, 220	310, 320
BDO	Industrial and Organizational Psychology	110, 120		
EKN	Economics	151, 120 152		
AVL	Aviation Law•		210, 220	
CIL	Computer and Info Literacy★	171, 174		
Elective modules				
STL	Political Science	151, 153 152, 154		

	or	
TBE	Tourism Management	151, 161 152, 162

- ♦ See prerequisites for subject credits, Reg C.2.
- * Exemption will be awarded if an exemption test is passed.

II. HONOURS DEGREES

See General Regulations G.16 to G.29.

C.31 BCOM(HONS) AND BADMIN(HONS)

(a) General

The Dean has the right of authorisation regarding matters not provided for in the General Regulations or in the Faculty regulations.

(b) Requirements for admission

- Subject to the stipulations of General Regulations G.1.3 and G.62, a candidate is not admitted to the study for the BCom(Hons) or the BAdmin(Hons) degree unless he is in possession of a BCom or a BAdmin degree respectively.
- Preparatory work for the honours degree, as determined by each Head of Department, with an assessment thereof, is compulsory for all candidates. Candidates can be exempted from this requirement if they pass an exemption assessment as determined by the Head of the Department concerned.
- The Head of the Department concerned may set additional admission requirements.
- In respect of BCom(Hons): (1) Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the Head of the Department concerned in consultation with the Dean. (2) Mathematics on grade 12 (matriculation) level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the Head of Department.
- In addition to any other requirements, the following prerequisites apply to the BCom(Hons) and the BAdmin(Hons) degree course with specialization in Economics:
 - Mathematics on matriculation level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the Head of Department;
 - Statistics 151, 152, 161, 162 or equivalent.

(c) Fields of study

The BCom(Hons) and the BAdmin(Hons) degrees are presented in the following fields (codes in brackets):

- (i) **BCom(Hons) degree**
- | | |
|---------------------------------|------------|
| Actuarial Science | (07240211) |
| Banking | (07240231) |
| Marketing Management | (07240161) |
| Econometrics | (07240011) |
| Economics | (07240051) |
| Management Accounting | (07240033) |
| Financial Management Sciences | (07240203) |
| Financial Accounting | (07240032) |
| Informatics | (07240172) |
| Internal Auditing | (07240081) |
| Communication Management | (07240281) |
| Agricultural Economics | (07240090) |
| Human Resources Management | (07240142) |
| Business Management | (07240072) |
| Accounting Sciences | (07240042) |
| Recreation and Sport Management | (07240001) |
| Statistics | (07240061) |
| Tourism Management | (07240240) |
| Mathematical Statistics | (07240242) |
- (ii) **BAdmin(Hons) degree**
- | | |
|--------------------------|------------|
| Economics | (07241051) |
| International Politics | (07241121) |
| Municipal Administration | (07241141) |
| Public Administration | (07241111) |
| Political Science | (07241131) |
| Public Management | (07241171) |

(d) Duration of study

Subject to the provisions of General Regulation G.18.3, a full-time student must complete his or her studies for an honours degree within two academic years (four semesters) and an after-hours student within three academic years (six semesters) after first registration for the degree. However, the Dean may, on the recommendation of the Head of the Department concerned, extend the period of study in both cases by a maximum of two semesters. A student who does not qualify for the degree within three years (six semesters) or four years (eight semesters) respectively after first registration, must repeat the prescribed courses.

(e) Curricula

- (i) A student qualifies for the honours degree by obtaining at least EIGHT course credits.
- (ii) A student compiles his curriculum in consultation with the Head of the Department concerned.
- (iii) Details of courses, credit values and syllabi are available, on request, from the Head of the Department concerned.

(f) Examination

- (i) The subminimum required in the examination in each course is 50%, except

in courses presented by the Department of Accounting, Marketing and Communication Management, Business Management, Statistics, Tourism Management, School of Public Management and Administration and School of Accountancy in which a subminimum of 40% must be obtained. However, a final mark of at least 50% is set by all departments as the pass mark for a course.

A minimum pass mark of 50% is required for an essay.

(ii) Subject to the provisions of General Regulation G.26, a Head of a Department determines, in consultation with the Dean:

(aa) when the honours examinations in his department will take place, provided that:

(1) honours examinations which do not take place before the end of the academic year, must take place not later than 15 January of the following year, and all examination results must be submitted to the Faculty administration by 25 January;

(2) honours examinations which do not take place before the end of the first semester, may take place not later than 25 July, and all examination results must be submitted to the Faculty administration on or before 31 July;

(bb) whether a student will be admitted to a supplementary examination: provided that a supplementary examination is granted only once in a maximum of two prescribed courses bearing one credit each, or in one course bearing two credits.

NB: For the purposes of this stipulation, the phrase "*not sit an examination more than twice in the same subject*" as it appears in General Regulation G.18.2, implies that a student may not be admitted to an examination in a course, including a supplementary examination, more than three times.

(cc) the manner in which essays are prepared and examined in his department.

NB: Full details are published in each department's postgraduate information brochure which is available from the Head of the Department concerned. The minimum pass mark for an essay is 50%. The stipulations regarding pass requirements for dissertations in General Regulation G.60.2.1.2(a), apply *mutatis mutandis* to essays.

(dd) Subject to the provisions of General Regulation G.12.2.1.3, the subminimum required in subdivisions of courses is published in the postgraduate information brochure which is available from the Head of the Department concerned.

(iii) To obtain the degree with distinction, a student must obtain an average of at least 75% in the prescribed courses.

III. MASTER'S DEGREES

See General Regulations G.30 to G.44 and G.57 to G.62.

The Dean has the right of authorisation regarding matters not provided for in the general regulations or the Faculty regulations.

C.32 MCOM and MADMIN DEGREE

(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, the related B(Hons) degree is a requirement for admission to the master's degree study.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the Head of the Department concerned must be fulfilled.
- (iii) MCom degrees: Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the Head of the Department concerned in consultation with the Dean.
- (iv) The Head of the Department concerned may set additional admission requirements.
- (v) For MCom degrees (with the exception of the specialization Labour Relations Management) as well as for the MAdmin degree with specialization in Economics: Mathematics on grade 12 (matriculation) level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the Head of Department.

(b) Degrees and fields of study

The MCom and MAdmin degrees are presented in the following fields (codes in brackets):

MCom degree	Dissertation	Course work
Labour Relations Management		(07250001)
Actuarial Science	(07250351)	
Banking	(07250231)	
Marketing Management	(07250021)	(07250022)
Taxation	(07250181)	(07250182)
Management Accounting	(07250211)	
Econometrics	(07250011)	(07250012)
Economics	(07250051)	(07250052)
Financial Management	(07251203)	(07251204)
Informatics	(07250172)	(07250173)
Internal Auditing	(07250081)	
Communication Management	(07250281)	(07250282)
Agricultural Economics		(07250090)
Human Resources Management		(07250142)
Business Management	(07250072)	
Government Finances and Auditing	(07250221)	
Computer Auditing	(07250191)	
Accounting Sciences	(07250042)	(07250043)

Recreation and Sport Management	(07250251)	
Statistics	(07250061)	(07250062)
Tourism Management	(07250242)	
Insurance Science	(07250361)	
Mathematical Statistics	(07250341)	(07250342)

MAdmin degree

Labour Relations Management		(07251161)
Economics	(07251051)	(07251052)
International Politics	(07251121)	(07251122)
Municipal Administration	(07251141)	
Public Administration	(07251111)	
Political Science	(07251131)	(07251132)
Public Management	(07251171)	

(c) Duration of study

The degree course must be completed within four years after the first registration for the degree, provided that the Dean may, in exceptional cases, and on the recommendation or the Head of the Department concerned, approve a fixed limited extension of the period of study.

(d) Dissertations, curricula and course credits

- (i) A dissertation must be submitted on a field of study chosen from those covered by the honours degree: Provided that the Dean may, on the recommendation of the Head of the Department concerned, approve the substitution of the required dissertation by the successful completion of a prescribed number of course credits and an essay.
- (ii) Information regarding courses, credits and syllabi are available, on request, from the Head of the Department concerned.

(e) Pass requirements:

- (i) The minimum pass mark for both a dissertation and an essay is 50%. The provisions regarding pass requirements for dissertations, contained in General Regulation G.60.2.1.2(a), apply *mutatis mutandis* to essays.
- (ii) A pass mark of at least 50% is required in the examination of each course.
- (iii) In order to obtain the degree with distinction, at least 75% must be obtained for the dissertation or an average of at least 75% in the examinations and for the essay.

C.33 MASTER OF BUSINESS ADMINISTRATION (MBA) (CODE 07254001)

(The degree is offered by the Graduate School of Management, Pretoria and the Gordon Institute of Business Science, Johannesburg.)

Course codes :	<i>Pretoria</i>	- Part-time	: 07254001
		- Modular	: 07254002
		- Weekend	: 07254004
	<i>Johannesburg</i>	- Modular	: 07254005
		- Full-time	: 07254006
		- Part-time	: 07254007

(a) Requirements for admission at both the Graduate School of Management, Pretoria, and the Gordon Institute of Business Science, Johannesburg:

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree or an equivalent qualification is required for admission to the master's degree studies.
(Notwithstanding the foregoing, the Director of the Graduate School of Management, Pretoria, may admit candidates who are in possession of a matriculation exemption certificate, but do not comply with all the entrance requirements, to a bridging programme. These candidates register for Commerce Special in order to acquire the prescribed number of credits, after which their applications for admission to the MBA degree studies will be submitted to the Senate of the University for approval.)
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the Director of the School/Institute, must be fulfilled.
- (iii) A pass in Mathematics on Grade 12 (matriculation) level or another qualification in Mathematics or Statistics or Mathematical Statistics deemed adequate by the Director of the School/Institute.
- (iv) Practical experience deemed adequate and applicable by the Director of the School/Institute.
- (v) The Director of the School/Institute may set additional admission requirements.
- (vi) Candidates will be subjected to a selection process.

(b) Duration of study

Pretoria:

- (i) Modular : two years, on a block-week basis and telematic teaching
- (ii) Part-time : two years
- (iii) Weekend : two years

Johannesburg:

- (i) Modular : two years
- (ii) Full-time : one year
- (iii) Part-time : two years

(c) Curriculum

Pretoria:

Prescribed courses and a research report, compiled in consultation with the Director of the School. A brochure containing details of the curriculum and syllabi is available from the Director of the Graduate School of Management, Pretoria.
For all three of the courses (modular, weekend and part-time), the research report must be completed in the final year of study.

Johannesburg:

Prescribed courses, a compulsory research project (which has to be completed in the final year of study) and a compulsory international tour. Details are available from the Director of the Gordon Institute of Business Science, Johannesburg.

(d) Pass requirements

Pretoria:

- (i) The minimum pass mark for prescribed courses is 50%, provided that a subminimum of 45% has been obtained in the examination. The minimum pass mark for the research report is 50%.
- (ii) A student who has failed three courses may not continue his studies for the MBA degree, except with the approval of the Director of the School.

Johannesburg:

- (i) The minimum pass mark for each prescribed core, integrative and elective course is 50%, provided that a subminimum of 45% has been obtained in the examination. The minimum pass mark for the research project is 50%.
- (ii) A student who has failed more than two core courses may not continue his studies for the MBA degree, except with the approval of the Director of the Institute.
- (iii) Should a student fail an elective course, he may repeat the elective course or an equivalent as determined by the Director of the Institute.

(e) Pass with distinction

The degree is conferred with distinction if an average of at least 75% has been obtained in the prescribed curriculum.

C.34 MASTER OF PUBLIC ADMINISTRATION (MPA)

Specializations:	International Management	(Code 07251152)
	Leadership Development	(Code 07251153)
	Urban and Regional Management	(Code 07251154)
	Public Sector Financial Management	(Code 07251155)
General option:		(Code 07251151)

(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree is a prerequisite for admission to the MPA degree study.
- (ii) Administrative and managerial experience, preferably in the public sector, deemed applicable by the Director of the School of Public Management and Administration.
- (iii) The Director of the School of Public Management and Administration may set additional admission requirements.
- (iv) The requirement of an exemption assessment on preparatory work, as determined by the Director of the School of Public Management and Administration, must be fulfilled.

(b) Curriculum

Ten prescribed courses as well as an extended assignment must be completed. The five prescribed compulsory courses must be completed successfully before students may register for the elective courses. The curriculum is compiled in consultation with the Director of the School of Public Management and Administration. Details of the curricula for the different fields of specialization are published in the Faculty brochure on postgraduate studies which is available, on request, from the Director of the School of Public Management and Administration.

(c) Duration of study

The course extends over a minimum period of two years, but must be completed within four years after the first registration for the degree. However, in exceptional cases the Dean may, on the recommendation of the Director of the School of Public Management and Administration, approve a limited fixed extension of the period of study.

(d) Examination and pass requirements

- (i) A subminimum of 45% is required in the examination in each subject.
- (ii) Credit is obtained for each course in which a final mark of at least 50% has been achieved.
- (iii) Only one supplementary examination in a maximum of two courses is permitted.
- (iv) A student may not present him or herself for an examination in the same course more than twice, except with the approval of the Dean, on the recommendation of the Director of the School of Public Management and Administration. In the context of this regulation the phrase "*may not sit an examination more than twice in the same subject*" as it appears in General Regulation G.32.2, implies that a student will not be admitted to an examination in a course, including one supplementary examination, more than three times.
- (v) The degree is conferred with distinction if an average of at least 75% has been obtained in the prescribed courses.

C.35 MAGISTER PHILOSOPHIAE (MPhil)**(a) Requirements for admission**

- (i) Subject to General Regulations G.1.3 and G.62, a related B(Hons) degree is a prerequisite for admission to master studies.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the Head of the Department concerned, must be fulfilled.
- (iii) The Head of the Department concerned may set additional admission requirements.

(b) Fields of specialization

The MPhil degree is presented in the following specialization fields (code in brackets).

Specialization	Code
Labour Relations Management	(07255100)
Actuarial Science	(07255110)
Banking	(07255120)
Marketing Management	(07255130)
Taxation	(07255140)
Management Accountancy	(07255150)
Econometrics	(07255160)
Economics	(07255150)
Entrepreneurship	(07255180)
Financial Management Sciences	(07255191)
Informatics	(07255200)
International Management	(07255210)

Economic and Management Sciences

International Politics	(07255220)
Internal Auditing	(07255230)
Communication Management	(07255240)
Agribusiness Management	(07255250)
Human Resources Management	(07255260)
Municipal Administration	(07255270)
Business Management	(07255280)
Public Management	(07255290)
Government Finances and Auditing	(07255300)
Public Administration	(07255310)
Computer Auditing	(07255320)
Accounting Sciences	(07255330)
Recreation and Sport Management	(07255340)
Political Science	(07255350)
Statistics	(07255360)
Tourism Management	(07255370)
Insurance Science	(07255380)
Mathematical Statistics	(07255390)

(c) Duration of study

The degree course must be completed within four years after the first registration for the degree, provided that the Dean may, in exceptional cases, and on the recommendation of the Head of the Department concerned, approve a fixed limited extension of the period of study.

(d) Dissertations, curricula and course credits

- (i) A dissertation must be submitted on a field of study chosen from those covered by the honours degree: Provided that the Dean may, on the recommendation of the Head of the Department concerned, approve the substitution of the required dissertation by the successful completion of a prescribed number of course credits and an essay.
- (ii) Information regarding courses, credits and syllabi are available, on request, from the Head of the Department concerned.

(e) Pass requirements:

- (i) The minimum pass mark for both a dissertation and an essay is 50%. The provisions regarding pass requirements for dissertations, contained in General Regulation G.60.2.1.2(a), apply *mutatis mutandis* to essays.
- (ii) A pass mark of at least 50% is required in the examination of each course.
- (iii) In order to obtain the degree with distinction, at least 75% must be obtained for the dissertation or an average of at least 75% in the examinations and for the essay.

IV. DOCTOR'S DEGREES

See Regulations G.45 to G.62.

C.36 DCOM, DADMIN AND DBA DEGREES
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(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.45, G.1.3 and G.62, a candidate is admitted to doctoral studies only if he or she is in possession of an applicable master's degree. The Head of the Department concerned may, however, set additional admission requirements.
- (ii) Regarding the DCom and the DBA degree courses:
- (aa) Adequate knowledge of Management, Financial and Economic Sciences as well as Statistics as determined by the Head of the Department concerned in consultation with the Dean.
- (bb) A pass mark in Mathematics at grade 12 (matriculation) level or another qualification in Mathematics, Statistics or Mathematical Statistics deemed adequate by the Head of the Department concerned.
- (cc) The requirement of an exemption assessment on preparatory work, as determined by the Head of the Department concerned, must be fulfilled.

(b) Degrees, fields of study and codes

Field of Study	Degree Code	Thesis Code	Examination Code
DCom:			
Actuarial Science	07260351	AKW 990	AKW 900
Labour Relations Management	07260001	ABV 990	ABV 900
Banking	07260231	BKW 990	BKW 900
Marketing Management	07260021	BEM 990	BEM 900
Econometrics	07260011	EKT 990	EKT 900
Economics	07260051	EKN 990	EKN 900
Financial Management Sciences	07261203	FIB 990	FIB 900
Informatics	07260172	INF 990	INF 900
Internal Auditing	07260081	IOK 990	IOK 900
Communication Management	07260281	KOB 990	KOB 900
Agricultural Economics	07260090	LEK 990	LEK 900
Human Resources Management	07260142	MHB 990	MHB 900
Business Management	07260072	OBS 990	OBS 900
Accounting Sciences	07260042	RWE 990	RWE 900
		(School of Accountancy)	
		RWE 991	RWE 901
		(Dept of Accounting)	
Recreation and Sport Management	07260251	RSB 990	RSB 900
Statistics	07260061	STK 990	STK 900
Tourism Management	07260242	TBE 990	TBE 900
Insurance Science	07260361	VWT 990	VWT 900
Mathematical Statistics	07260341	WST 990	WST 900

DAdmin:

Labour Relations Management	07261161	ABV 990	ABV 900
Economics	07261051	EKN 990	EKN 900
International Politics	07261121	IPL 990	IPL 900
Municipal Administration	07261141	MAD 990	MAD 900
Public Administration	07261111	PAD 990	PAD 900
Political Science	07261131	STL 990	STL 900
Public Management	07261171	OBR 990	OBR 900

DBA:

Business Administration	07264001	BEA 990	BEA 900
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(c) Duration of study

Studies must be completed within four years after the first registration for the degree. However, in exceptional cases, the Dean may, on the recommendation of the Head of the Department concerned, approve a fixed limited extension of the period of study.

(d) Extent of doctoral study

(i) **Thesis:** A student for the DCom, DAdmin or DBA degree must submit a thesis on a topic recommended by the Head of Department and approved by the Dean.

(ii) **Examination:**

(aa) The Dean may on the recommendation of the Head of Department, require:

- that an oral examination on the thesis is conducted; and
- that an examination in one main subject and two ancillary subjects, chosen from the subjects of the Faculty, is passed.

(bb) Regarding the DCom and DBA degree courses: *Capita selecta* from the Management, Financial and Economic Sciences, as well as Statistics.

A student who has acquired adequate knowledge of these basic subjects through other means, may be exempted from the examinations in the prescribed *capita selecta* by the Dean, on the recommendation of the heads of the departments who present the subjects.

(e) Pass requirement

At least 50% for the thesis as well as in the prescribed examination(s).

(f) Publications

In terms of General Regulation G.56, a DCom or DAdmin degree can be conferred by virtue of publications.

(g) General

The Dean has the right of authorisation regarding matters not provided for in the general regulations or in the Faculty regulations.

C.37 PHD DEGREE (PHILOSOPHIAE DOCTOR)

See General Regulations G.45 to G.62; also the Faculty publication Information on Postgraduate Studies.

(a) Requirements for admission

Subject to the provisions of General Regulations G.45 and G.62, the MCom, MAdmin or another appropriate master's degree is required for admission.

(b) Fields of specialization

Details of the fields of specialization for the PhD degree, as well as the applicable codes for the degree, thesis and examination are published in the Faculty brochure Information on Postgraduate Studies.

The PhD degrees are presented in the following fields:

Accounting Sciences	(07267042)
Actuarial Science	(07267351)
Agricultural Economics	(07267090)
Banking	(07267231)
Business Management	(07267072)
Communication Management	(07267281)
Econometrics	(07267011)
Economics	(07267051)
Entrepreneurship	(07267063)
Financial Management Sciences	(07267203)
Human Resources Management	(07267142)
Informatics	(07267172)
Insurance Science	(07267361)
Internal Auditing	(07267081)
International Politics	(07267121)
Labour Relations Management	(07267061)
Marketing	(07267041)
Mathematical Statistics	(07267341)
Municipal Administration	(07267151)
Organisational Behaviour	(07267001)
Political Sciences	(07267161)
Public Administration	(07267111)
Public Affairs	(07267021)
Public Management	(07267171)
Recreation and Sport Management	(07267251)
Statistics	(07267291)
Tourism Management	(07267242)

(c) Curriculum

The PhD degree is conferred by virtue of (i) course work in one major and at least two supportive fields; and (ii) a thesis.

The curriculum is compiled in consultation with the Head of Department. The topic of the thesis must be approved by the Dean on recommendation of the Head of Department.

(d) Pass requirements

At least 50% is required (i) in each of the prescribed examinations; and (ii) for the thesis.

(e) General

The Dean has the right of authorisation regarding matters not provided for in the general regulations or the Faculty regulations.

V. POSTGRADUATE DIPLOMAS

C.38 POSTGRADUATE DIPLOMA IN AUDITING (Code: 07220022)

(a) Admission

Only candidates who

- (i) are in possession of a BCom(Hons) degree with specialization in Accounting Sciences, or an equivalent qualification from an accredited university;
- (ii) are appointed in an appropriate trainee accountantship at an approved training office; and
- (iii) have been selected by the Director of the School of Accountancy for admission to the Postgraduate Diploma in Auditing.

(b) Duration or study

The duration of the course is one year, commencing annually in June until July of the following year.

(c) Curriculum

The curriculum consists of two prescribed courses. Details are published in the Faculty brochure Information on Postgraduate Studies.

(d) Examination and pass requirements

- (i) Evaluation will encompass a written examination of 5 hours at the end of each semester.
- (ii) At least 50% must be obtained as a semester mark and also in the examination and as a final mark in each course.

(e) Pass with distinction

In order to obtain the Diploma with distinction, a student must obtain an average of at least 75% in the work of the two semesters.

C.39 POSTGRADUATE DIPLOMA IN MANAGEMENT ACCOUNTING (CODE 07220023)

Paragraphs (a) to (e) pertaining to the Postgraduate Diploma in Auditing apply *mutatis mutandis* to the Postgraduate Diploma in Management Accounting.

C.40 POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION

This Diploma is offered by the Graduate School of Management, Pretoria and the Gordon Institute of Business Science, Johannesburg.

Course codes :	<i>Pretoria</i>	-	Part-time	:	07220027
		-	Modular	:	07220028
	<i>Johannesburg</i>	-	Modular	:	07220024
		-	Part-time	:	07220025
		-	Full-time	:	07220026

(a) Requirements for admission

- (i) Subject to the provisions of General Regulations G.1.3 and G.62, a bachelor's degree or an equivalent qualification is required for admission to the postgraduate diploma.
- (ii) The requirement of an exemption assessment on preparatory work, as determined by the Director, must be fulfilled.
- (iii) The Director may set additional admission requirements.
- (vi) Candidates will be subjected to a selection process.

(b) Duration of study

<i>Pretoria</i>	-	Part-time	:	two years
	-	Modular	:	two years
<i>Johannesburg</i>	-	Modular	:	eighteen months
	-	Part-time	:	two years
	-	Full-time	:	one year

(c) Curriculum

<i>Pretoria</i>	:	Details are available from the Director of the Graduate School of Management, Pretoria.
<i>Johannesburg</i>	:	Prescribed courses, workshops and company or field visits. Details are available from the Director of the Gordon Institute of Business Science, Johannesburg.

(d) Pass requirements

- (i) The minimum pass mark for each prescribed subject course is 50%, provided that a subminimum of 45% has been obtained in the examination.
- (ii) A student who has failed more than two core courses may not continue with his studies for the diploma, except with the approval of the Director.

(e) Pass with distinction

The diploma is conferred with distinction if an average of at least 75% has been obtained in the prescribed curriculum.

VI. UNIVERSITY DIPLOMA

C.41 UNIVERSITY DIPLOMA IN PUBLIC ADMINISTRATION (CODE 07120051)

As from 2000 new applications will not be enrolled for this diploma.

NB: This Diploma does not automatically lead to admission to the study for a degree.

(a) Requirements for admission

- (i) A school-leaving certificate or equivalent qualification.
- (ii) Practical experience in an administrative and managerial capacity in the public sector, deemed adequate by the Director or the School of Public Management and Administration.
- (iii) An entrance examination must be passed.

(b) Curriculum

(i) Part I

- | | | |
|-----|---------|---|
| (1) | PAD 102 | Public Administration (<i>capita selecta</i>) 102 |
| (2) | STL 111 | Political Science (<i>capita selecta</i>) 111 |
| (3) | EKN 121 | Economics (<i>capita selecta</i>) 121 |
| (4) | OSK 120 | Organisational studies 120 |

(ii) Part II

- | | | |
|-----|---------|------------------------------|
| (1) | AET 210 | Administrative Theory 210 |
| (2) | PAS 210 | Personnel Administration 210 |
| (3) | FIA 220 | Financial Administration 220 |
| (4) | OBR 220 | Public Management 220 |

(c) Duration

The course extends over a minimum period of two years and is completed in two parts.

(d) Examination and pass requirements

- (i) If a prescribed course previously passed for Part I is of an adequate standard, a student may be exempted from such a course by the Dean, on the recommendation of the Director of the School of Public Management and Administration, provided that the Diploma will only be issued if the student passes in all the courses prescribed for Part II.
- (ii) A student must either pass in, or be exempted from three of the courses prescribed for Part I, before admission to the study for Part II.
- (iii) A subminimum of 40% is required in the examination in each of the examination courses, with a final mark of at least 50% to pass in a course.
- (iv) Credit is obtained for each course in which a final mark of at least 50% is obtained.
- (v) A student may not present him or herself more than twice, for an examination in a course, except with the approval of the Dean. In the context of this regulation, the phrase "*not sit an examination more than twice in the same subject*" as it appears in the General Regulations, implies that a student may

- not be admitted to an examination in a course more than three times, including one supplementary examination.
- (vi) The Diploma is awarded with distinction if an average of at least 75% has been obtained in the courses prescribed for Part II.

VII. CERTIFICATE

C.42 CERTIFICATE IN THE THEORY OF ACCOUNTANCY (CODE 07110011)

(a) Admission

Only selected candidates will be allowed to register for the Certificate in the Theory of Accountancy.

(b) Pass requirements

The Certificate in the Theory of Accountancy will only be issued to:

- (i) graduate candidates who have passed the following courses for the specialization Accounting Sciences at the University of Pretoria:
- (1) Financial Accounting 100 or 101, 200, 300, 700
 - (2) Auditing 200, 300, 700
 - (3) Management Accounting 200, 300, 700
 - (4) Taxation 300, 700
 - (5) Informatics 110, 120 (or 151, 152), 200 (or 254, 264)
 - (6) Commercial Law 110, 120 (or 151, 152, 161, 162), 200
 - (7) Statistics 110, 120 (or 151, 152, 161, 162)
 - (8) Business Management 110, 120 (or 151, 152, 161, 162)
 - (9) Economics 110 (or 151, 152), 120
 - (10) Applied Accountancy 700 (RMP 700)
- (ii) other graduate candidates who have passed such undergraduate courses at the University of Pretoria or elsewhere, as required by the Director of the School of Accountancy, as well as Financial Accounting 700, Auditing 700, Management Accounting 700, Taxation 700 and Applied Accountancy 700 at this University.
- (iii) A student must pass in Applied Accountancy 700 during the final year of study for the Certificate in the Theory of Accountancy.
- (iv) A student must obtain a subminimum of 50% in the examination (in addition to a year mark of at least 50%), in order to pass Applied Accountancy 700. A final mark of at least 50% is required as a pass mark.

VIII. OTHER REGISTRATIONS

COMMERCE SPECIAL

Individual subjects - not for degree purposes

Undergraduate: (Code 07180001)

Postgraduate: (Code 07280001)

Conditional: (Code 07181001)

ADMISSION COURSE : ECONOMIC AND MANAGEMENT SCIENCES

Undergraduate: (Code 07185001)

Postgraduate: (Code 07285001)

NON-EXAMINATION PURPOSES

Undergraduate: (Code 07190001)

Postgraduate: (Code 07290001)

FOREIGN CO-OPERATION

Undergraduate: (Code 07185003)

Postgraduate: (Code 07285003)

FOREIGN EXCHANGE STUDENTS

Undergraduate: (Code 07185004)

Postgraduate: (Code 07285004)

SYLLABI – BACHELORS' DEGREES

Notes:

- (a) Refer to the Faculty of Humanities for the syllabi of the following courses: Afrikaans, German, English, French, History, Sociology, Sepedi, Setswana, IsiNdebele, IsiZulu.
- (b) Refer to the Faculty of Law for the syllabi of the following courses: Administrative Law, Law of Delict, Law of Succession, Family Law, Historical Foundations of the SA Private Law, International Law, Introduction to Law, Law of Contract, Law of Persons, Law of Things, Legal Hermeneutics, Legal Skills, Labour Law, Specific Contracts, Entrepreneurial Law, Law of Negotiable Instruments, Insolvency Law, Constitutional Law.
- (c) Refer to the Faculty of Natural, Agricultural and Information Sciences for the syllabi of Geography, Computer Science, Mathematics and Mathematical Statistics.

DEPARTMENT OF MARKETING AND COMMUNICATION MANAGEMENT

SYLLABI FOR MARKETING MANAGEMENT

(BEM 151) Marketing Management 151 - 3 l.p.w.

Fundamentals of marketing management

General overview of marketing management, including the marketing concept, the process of marketing management, evolution of marketing and the marketing environment. Consumer entity, market segmentation, positioning and marketing information.

(BEM 152) Marketing Management 152 - 3 l.p.w.

Marketing instruments

Perspective of various marketing instruments in the marketing mix, for example, product decisions, distribution decisions, marketing communication decisions and pricing decisions.

(BEM 161) Marketing Management 161 – 3 l.p.w.

Sales decisions

The selling process, selling techniques, management of selling corps and the management of sales promotions. A professional approach to selling techniques and the selling process, the position of personal sales in the execution of the marketing task; integration of various sales management tasks – recruitment, selection, training, remuneration and evaluation of the sales process and ethics of sales practices.

(BEM 162) Marketing Management 162 – 3 l.p.w.

Introduction to the marketing of professional services

Acquiring basic marketing skills will enhance the capabilities of professionals in inter alia the accounting profession. This module provides an overview of the seven marketing instruments of a professional services marketing mix. The focus will fall on the practical implications of the characteristics of intangible products and the pricing, promotion, placement, physical evidence, process and people dimensions of professional services.

(BEM 210) Marketing Management 210 - 3 I.p.w. (14 weeks)

Marketing research as a management tool, with specific reference to the managing of a marketing research project. Application and interpretation of various statistical techniques in marketing research.

(BEM 220) Marketing Management 220 - 3 I.p.w. (14 weeks)

Consumer behaviour. The consumer as individual. Social and cultural influences and the consumer decision-making process. Demographic, geographic and psychographic attributes of the South African market.

(BEM 310) Marketing Management 310 - 3 I.p.w. + 1 I.p.w. practical (14 weeks)

Product decisions: Demarcation and terminology with regard to product decisions, management strategy of the enterprise, enterprise strategy, product strategy, organisation for product strategy, product and market development strategy. Pricing decisions: Enterprises that are primarily price determiners. Influence of cost, demand and competition on the fixing of price determiners and sales prices. Practical (1 I.p.w.): Case studies, group discussions, seminars, and visits to enterprises for meaningful integration of the theory and practice. Marketing management in practice: Most recent marketing management principles and decisions.

(BEM 320) Marketing Management 320 - 3 I.p.w. + 1 I.p.w. practical (14 weeks)

Distribution decisions: Design, modification and management of distribution channels. Marketing communication decisions: The role of advertising in the marketing strategy, role and selection of an advertising agency. Management of an advertising campaign. Publicity, sales directed methods, sales management and oral communication. Practical (1 I.p.w.): Case studies, group discussions, seminars, guest speakers and visits to enterprises for meaningful integration of theory and practice.

(BEM 323) Marketing Management 323 (For BA(Fine Arts)) - 2 I.p.w. (14 weeks)

Capita Selecta from BEM 320 - advertising.

SYLLABI FOR COMMUNICATION MANAGEMENT

(KOB 181) Communication Management 181 – 3 I.p.w.

Applied business communication skills

Acquiring basic business communication skills will enhance the capabilities of employees and managers in the business environment. This module provides an overview of skills on the intrapersonal, interpersonal, group (team), organisational, public and mass communication levels. The practical part of the module concentrates on the performance dimensions of these skills as applied to particular professions.

(KOB 251) Communication Management 251 - 3 I.p.w.

Organisational communication

The development of organisational communication against the background of management theories. The management of interpersonal communication in terms of listening skills, obstacles in effective communication, nonverbal communication. Knowledge of the organisational communication process: formal channels and obstacles, informal communication networks and the grapevine. The function of a communication audit.

(KOB 252) Communication Management 252 - 3 I.p.w.

Team communication

The management of communication among groups and teams; the creation of teamwork and shared leadership; task and transactional processes; communication problems in the team; team participation and the planning of team events, meetings, presentations and written reports.

(KOB 261) Communication Management 261 - 3 I.p.w.

Intercultural business communication

The management of communication within an international and intercultural context by being aware of the elements that may contribute to or become obstacles to effective communication. The analysis of cultural aspects which emphasise cultural differences like language, technology, social organisation, contextualisation, power and leadership, nonverbal communication and the concept of time.

(KOB 262) Communication Management 262 - 3 I.p.w.

Management communication

The integration of communication with management; the movement from task-orientated management to people-orientated management; employee communication. The differentiation between the communication behaviour of management and leadership within the context of motivation, leadership, problem solution, decision-making and change management.

(KOB 351) Communication Management 351 - 3 I.p.w.

Introduction to corporate communication management

Corporate communication in organisations; application of the four communication models on the development of corporate communication; the differentiation between the role as communication technician and communication manager; strategic contribution of the corporate communication function; the communication of the corporate strategy to various stakeholders.

(KOB 352) Communication Management 352 - 3 I.p.w.

Management of corporate relationships

The creation of an internal communication strategy and a model for effective internal communication management; the compilation of a crisis communication plan. The management of relationships with financial stakeholders, government, communities, consumers, clients, providers and the media. Social responsibility, and the development of a corporate identity.

(KOB 361) Communication Management 361 - 3 I.p.w.

Strategic communication management

The positioning of the communication strategy within the corporate strategy; the establishment of a communication strategy. Research methods to identify stakeholders and target audiences; the formulation of a communication policy; stakeholder analysis. Environmental scanning and issues management. The formulation and implementation of a communication plan.

(KOB 362) Communication Management 362 - 3 I.p.w.

Media management

Mass media theory and mass communication; the media as institution. The compilation of a media plan for the organisation; media contact lists; target public analysis in terms of

different media. Writing a media release; media kit for special events; organising media conferences and the preparation of management. To deal with the media. Strategic use of electronic media; strategic management of printed communication media. The value of interpersonal communication as medium against printed and electronic media; informed decision-making with regards to the use of traditional media.

DEPARTMENT OF BIODIVERSITY, SPORT AND LEISURE SCIENCES

SYLLABI FOR RECREATION SCIENCE

(RKD 251) Recreation Science 251 - 3 l.p.w.

Therapeutic recreation

An overview of the development as well as the philosophy and general importance of therapeutic recreation is presented. The relation between recreation and wellness in a broad sense is developed. A selection of models to reach these goals are presented.

(RKD 252) Recreation Science 252 - 3 l.p.w.

Planning and management of resources

The elements of the conceptual model for the planning and management of recreation resources are studied and then applied. A model for the development and management of a recreation centre is developed. The natural environment as resource as well as the ecological responsibility towards the environment is also addressed.

(RKD 253) Recreation Science 253 - 3 l.p.w.

Aspects of tourism management and the economy of leisure time

Tourism is approached from the stance of the recreation manager. The focus is upon the management of the recreational behaviour of the tourist at the leisure resort. The economic concepts and processes underpinning the recreational behaviour and management is given attention.

(RKD 254) Recreation Science 254 - 3 l.p.w.

Leisure provision in contemporary society

Focus is on the recreation product as developer of communities. Underlying product definitions, concepts, client groups and leisure provision is addressed against the background of the South African policy and legal framework pertaining to the recreation industry.

SYLLABI FOR SPORT SCIENCE

(SPK 151) Sport Science 151 - 3 l.p.w.

Introduction to the phenomena recreation and sport

Orientation, functions, terminology and history of recreation and sport as economic products. Future tendencies and strategies for service delivery.

(SPK 152) Sport Science 152 - 3 l.p.w.

Psychology of sport

Orientation within psychology and its applications in sport is addressed. Human behaviour within the normal as well as exercise and sports context is studied. The psychological principles of value to the sports coach as manager and educator is dealt with.

(SPK 161) Sport Science 161 - 3 I.p.w.

Introduction to communication in sport and recreation

The broad principles of communication is addressed. The application of these principles within sport, recreation and coaching is touched upon and developed. The generic principles of information systems as currently applicable in sport and recreation, is presented.

(SPK 162) Sport Science 162 - 3 I.p.w.

The philosophy of recreation and sport

Both the value as well as dangers of sport for the individual is dealt with. The Olympic Games is presented as an example of the principles mentioned. The methods used is of a philosophical nature and ample opportunity is created for debate regarding the mentioned principles.

(SPK 251) Sport Science 251 - 3 I.p.w.

Sociology of recreation and sport

Due to the fact that just about everybody is involved in recreation and/or sport it follows that cultural values, norms and standards will be accessible via sport and recreation. This has a darker side as well because these facets can be negatively influenced. Examples across the world is presented as examples of this possibility

(SPK 252) Sport Science 252 - 3 I.p.w.

Communication in sport and recreation

From within the communication as a science, skills are isolated that will find application within sport and recreation on the management, competitor and contract level in terms of management mechanisms that should be universally acceptable.

(SPK 261) Sport Science 261 - 3 I.p.w.

Therapeutic recreation

In this course the focus is primarily upon the concept of wellness in the corporate world. It is indicated how a psychologically healthy team can contribute to a healthy corporate community. The principles of teamwork and a healthy motivational climate within a corporation as mechanisms for the establishment and maintenance of a healthy and viable company is argued.

(SPK 262) Sport Science 262 - 3 I.p.w.

Research management in sport and recreation

The basic concepts, mechanisms and skills in research as applicable to sport and recreation is taught. This module is designed to connect to the post graduate course in research methodology as offered by the Faculty of Economic and Management Sciences.

(SPK 351) Sport Science 351 - 3 I.p.w.

Event management

The basics of project management is taught and the techniques involved are indicated and then applied in a real project tackled by the students. Sponsorships and their management forms part of the course. After completion the project is evaluated by means of IT.

(SPK 352) Sport Science 352 - 3 I.p.w.

Facilities management

The conceptual planning and management of a facility is developed within this module by means of the latest information available in this regard.

(SPK 361) Sport Science 361 - 3 l.p.w.

Recreation and the law

An introduction and overview of the relevant laws as applicable to sports and recreation issues are addressed. The matter of liability pertaining to injuries of participants under the motive for participation, is delved upon.

(SPK 362) Sport Science 362 - 3 l.p.w.

Sport tourism

The role of sport as a tourist attraction is objectively presented by way of statistics. The effect of this within the local and national economy is indicated. The behaviour of the tourist in terms of his/her likes and dislikes is analyzed in order to develop a feeling for an approach to sporttourism

DEPARTMENT OF ECONOMICS

SYLLABI FOR BANKING

(BKW 251) Banking 251 – 3 l.p.w.

Financial institutions

The role and elements of the financial system in the economy; economic description, functions, historic development, legal framework and asset and liability structures of financial institutions in South Africa including: the South African Reserve Bank, Corporation for Public Deposits, Banks, Insurers, Life Insurance Companies, Short- term Insurers, Post Office Savings Banks, Investment firms, Fund Managers, Authorized dealers, Unit trusts, Pension and Provident Funds, Public Investment Commissioners, other financial institutions including: Stock broking firms, Mining Houses, Industrial Development Corporation, Development Bank of South Africa and Stokvels.

(BKW 252) Banking 252 – 3 l.p.w.

Financial instruments and markets

Financial instruments in the money market, financial instruments in the capital market, fixed interest securities market, variable interest securities market, stock market (shares), capital market instruments, foreign exchange market and instruments, futures market and contracts, options market and contracts.

(BKW 220) Banking 220 – 3 l.p.w. (14 weeks)

Monetary economics

The meaning and functions of money, evolution of the payments system, measuring money, understanding interest rates, portfolio choice, the behaviour of interest rates, risk and term structure of interest rates, an economic analysis of the financial structure, multiple deposit creation and the money supply process, determinants of the money supply, the demand for money (different schools of thought) , transmission mechanisms of monetary policy, money and inflation, theory of rational expectations and efficient capital markets, rational expectations and implications for policy.

(BKW 351) Banking 351 – 3 l.p.w.

Bank management

Issues in bank management, the organisation and structure of banks, banking trends, financial statements of a bank, strategic planning of a bank, interest rate risk management.

(BKW 352) Banking 352 – 3 I.p.w.

Asset and liability management

Deposit and liability management, managing capital risk, cash management, investment portfolio of a bank, managing credit, evaluating loan requests, problem loans and loan losses and business loans.

(BKW 361) Banking 361 – 3 I.p.w.

Global finance

Global finance and the world economic environment, International Monetary System, Eurocurrency market and offshore banking, overview of the global financial markets and the interrelationships of the components, multicurrency markets, international bond market, major financial centres: New York, London and Tokyo, global banking, financing foreign trade, international bank money management, bank lending in the international market, direct investment, international cash management, foreign currency exposure and its management, international capital budgeting, international banking and international portfolio management.

(BKW 362) Banking 362 – 3 I.p.w.

Practical and central banking

Monetary policy: the development of different schools of thought regarding the development of monetary policy since the 1960's (philosophy, instruments, style and the rest of the world); the current monetary policy framework and policy process (including committees, operational procedures and problems); practical monetary policy in South Africa – with specific reference to the accommodation policies of the SARB, possible future developments (including the possibility of inflationary targets and modern central banking trends), bank regulation: the key role banks must play in the financial system and the basic reason for bank regulation; international co-operation in bank, supervision; risk management regarding the management of potential bank failures, practical banking and electronic banking.

SYLLABI FOR ECONOMICS

(EKN 151) Economics 151 - 3 I.p.w.

Introduction to Macroeconomics

The economic environment and problem: working and course of the South African economy; functioning and interrelationships of the different economic sectors. Macroeconomic theory and analysis. Analyse and interpret economic performance criteria: economic growth, inflation, job creation, balance of payments and exchange rate stability, income distribution. Calculate and interpret core economic indicators.

(EKN 152) Economics 152 - 3 I.p.w.

Introduction to Microeconomics

Basic microeconomic principles: demand analysis (consumer theory); supply analysis (producer theory). Market analysis: market equilibrium; price determination; market forms; market failure; calculate and interpret price, income and cross elasticities.

(EKN 120) Economics 120 – 3 I.p.w. (14 weeks)

Important Fields of Economic Theory and Policy

Conceptualise the interrelationships of the different sectors in South African economy. The functioning of international trade, government economics and policy, the labour

market, monetary economics, economic development, environmental economics with specific reference to the South African context. The impact of national and international decisions and events on the South African economy.

(EKN 171) Economics 171 – 3 l.p.w. (28 weeks)

Economic Analysis

A practical course that integrate mathematical and statistical techniques with economic theory. Collect, analyse and interpret South African and international economic data.

(EKN 251) Economics 251 - 3 l.p.w.

Macroeconomics

From Wall and Bay Street to Diagonal Street, a thorough understanding of the mechanisms and theories explaining the workings of the economy is essential. Macroeconomic insight is provided on; the real market, the money market, two market equilibrium, monetarism, growth theory, conjuncture analysis, inflation, Keynesian general equilibrium analysis and fiscal and monetary policy issues.

(EKN 252) Economics 252 – 3 l.p.w.

Microeconomics

Microeconomic insight is provided into; consumer and producer theory, general microeconomic equilibrium, Pareto-optimality and optimality of the price mechanism, welfare economics, market forms and the production structure of South Africa.

(EKN 220) Economics 220 - 3 l.p.w. (14 weeks)

International Economics

International economic insight is provided into; international economic relations and history, theory of international trade, international capital movements, international trade politics, economic and customs unions and other forms of regional co-operation and integration, international monetary relations, foreign exchange markets, exchange rate issues and the balance of payments, as well as open economy macroeconomic issues.

(EKN 271) Economics 271 - 3 l.p.w. (28 weeks)

Economic Analysis

A practical course designed to bring together the knowledge gained in Economics 251, 252 and 220 and combine it with statistics, basic mathematics and research knowledge in order to gain analytical experience needed in the job market. This course will make use of computers and information technology in order to build practical skills required of every economist and econometrician.

(EKN 351) Economics 351 - 3 l.p.w.

Political Economy

Welfare economics (optimality of the market mechanism, general equilibrium, market failure and the role of the government); general macroeconomic policy: public finance theory and fiscal policy, monetary policy, public debt management policy; international trade and balance of payments adjustment policies; modern macroeconomic policy considerations and development.

(EKN 352) Economics 352 - 3 l.p.w.

Macroeconomic Policy in South Africa

Macroeconomic policy – implementation in South Africa: monetary policy, fiscal policy, competition policy, labour policy, South African development issues/policies.

(EKN 320) Economics 320 - 3 l.p.w. (14 weeks)

Economic Analysis

The identification, collection and interpretation process of relevant economic data; the national accounts (i.e. income and production accounts, the national financial account, the balance of payments and input-output tables); economic growth; inflation; employment, unemployment, wages, productivity and income distribution; business cycles; financial indicators; fiscal indicators; social indicators; international comparisons; relationships between economic time series - regression analysis; long-term future studies and scenario analysis; overall assessment of the South African economy over the period from 1960 onwards.

(EKN 363) Economics 363 - 3 l.p.w. (14 weeks)

Economic systems: Types, origin and historical development, history of economic thought, underdeveloped countries, types of underdeveloped countries, influence of population pressure and international relations on development; underdeveloped regions in developed countries, development co-operation and development policy, the history of western and other economic systems.

DEPARTMENT OF MERCANTILE LAW

SYLLABI FOR BUSINESS LAW

(BER 251) Business Law 251 – 3 l.p.w.

Basic principles of Law of Contract.

(BER 252) Business Law 252 – 3 l.p.w.

Law of sales, credit agreements, lease.

(BER 261) Business Law 261 – 3 l.p.w.

Labour Law. Aspects of Security Law. Law of Insolvency.

(BER 262) Business Law 262 – 3 l.p.w.

Entrepreneurial Law; Company Law, Law concerning close corporation. Law of Partnerships.

SYLLABI FOR COMMERCIAL LAW

(KRG 151) Commercial Law 151 - 2 l.p.w. + 1 l.p.w. practical

General introduction; general principles of the law of contract: introduction to the law of contract; consensus; contractual capacity; legality and physical possibility of performance; formalities.

(KRG 152) Commercial Law 152 - 2 l.p.w. + 1 l.p.w. practical

General principles of the law of contract (continued): parties to the contract; conditions and related legal concepts; special terms and the interpretation of contracts; breach of contract and the termination of the contractual relationship.

(KRG 161) Commercial Law 161 - 3 l.p.w. + 1 l.p.w. practical

Law of purchase and sale; law of lease.

(KRG 162) Commercial Law 162 - 3 l.p.w. + 1 l.p.w. practical

Credit agreements; law of agency; law of security.

(KRG 251) Commercial Law 251 – 3 l.p.w.

Basic principles of company law.

(KRG 252) Commercial Law 252 – 3 l.p.w.

Company law (continued); close corporations; partnerships.

(KRG 261) Commercial Law 261 – 3 l.p.w.

Negotiable instruments; insurance law.

(KRG 262) Commercial Law 262 – 3 l.p.w.

Insolvency law; labour law

(KRG 200) Commercial Law 200 - 3 l.p.w. (28 weeks)

Company law, law concerning close corporation, law of partnerships, labour law, law of arbitration and transport, law of insurance, law concerning negotiable documents, law of insolvency, law of succession and trusts.

SYLLABI FOR LABOUR LAW

(ABR 351) Labour Law 351 – 3 l.p.w.

Basic principles of the employment contract. Collective Labour Law.

(ABR 352) Labour Law 352 – 3 l.p.w.

Statutory conditions of employment. Individual labour disputes. Collective labour disputes. Settlement procedures. Social security provisions.

DEPARTMENT OF INFORMATICS

NB: In all Informatics courses with more than one examination paper, a subminimum of 35% is required in each paper, in addition to the subminimum or 40% in total for all the papers.

SYLLABI FOR INFORMATICS

(INF 151) Informatics 151 - 3 l.p.w

Introduction to information systems, information systems in organisations, hardware: input, processing, output, software: systems and applications software, organisation of data and information, telecommunications and networks, the Internet and intranets.

(INF 152) Informatics 152 - 3 l.p.w.

Transaction processing systems, management information systems, decision support systems, information systems in business and society, systems analysis, systems design, implementation, maintenance and revision.

(INF 153) Informatics 153 – 2 l.p.w. (14 weeks)

General systems theory, creative problem solving, soft systems methodology.

(INF 154) Informatics 154 – 1 l.p.w. + 2 l.p.w. practical (14 weeks)

Introduction to programming.

(INF 163) Informatics 163 – 2 l.p.w. (14 weeks)

The systems analyst, systems development building blocks, systems development, systems analysis methods, process modelling.

(INF 164) Informatics 164 – 1 l.p.w. + 2 l.p.w. practical (14 weeks)

Advanced programming, use of a computer-aided software engineering tool.

(INF 251) Informatics 251 – 3 l.p.w. + 2 l.p.w. practical

Database design: the relational model, structured query language (SQL), entity relationship modelling, normalization, data base development life cycle; practical introduction to database design.

(INF 252) Informatics 252 – 3 l.p.w. + 2 l.p.w. practical

Data bases: advanced entity relationship modelling and normalization, object oriented data bases, data base development life cycle, advanced practical data base design.

(INF 253) Informatics 253 – 3 l.p.w. + 2 l.p.w. practical (14 weeks)

Systems analysis, systems design: construction, application architecture, input design, output design, interface design, use of computer-aided development tools, programming.

(INF 254) Informatics 254 – 1 l.p.w. + 2 l.p.w. practical (14 weeks)

Application of spreadsheets and query languages in an accounting environment.

(INF 261) Informatics 261 – 3 l.p.w. + 2 l.p.w. practical

Data base management; transaction management, concurrent processes, recovery, data base administration; new developments: distributed data bases, client-server data bases; practical implementation of data bases.

(INF 262) Informatics 262 – 3 l.p.w. + 2 l.p.w. practical

Operating systems: memory management, processor management, device management, file management, system management, concurrent processes, practical application in commercial operating systems.

(INF 263) Informatics 263 – 3 l.p.w. + 2 l.p.w. practical (14 weeks)

Systems design: internal controls, program design, object design; project management, system implementation, use of computer-aided development tools, advanced programming.

(INF 264) Informatics 264 – 1 l.p.w. + 2 l.p.w. practical (14 weeks)

Application of spreadsheets and query languages in an accounting environment.

(INF 351) Informatics 351 – 3 l.p.w. + 2 l.p.w. practical

Data communications and networks: fundamentals of business information communication, wide-area and local-area networks.

(INF 352) Informatics 352 – 3 l.p.w. + 2 l.p.w. practical

Data communications and networks: applications and management issues.

(INF 353) Informatics 353 – 2 l.p.w. + 2 l.p.w. practical (14 weeks)

Application of systems analysis and design in a practical project, programming, use of computer-aided development tools.

(INF354) Informatics 354 - 2 l.p.w. + 2 l.p.w. practical (14 weeks)

Advanced programming.

(INF 361) Informatics 361 – 3 l.p.w. + 2 l.p.w. practical

Information systems in organisations, social and ethical responsibilities, the role of the Informatician.

(INF 362) Informatics 362 – 3 l.p.w + 2 l.p.w practical

IT end user relationships, IT management.

(INF 363) Informatics 363 – 2 l.p.w. + 2 l.p.w. practical (14 weeks)

Continuation of application of systems analysis and design in a practical project, programming, use of computer-aided development tools.

DEPARTMENT OF AGRICULTURAL ECONOMICS, AGRARIAN EXTENSION AND RURAL DEVELOPMENT

SYLLABI FOR AGRARIAN EXTENSION

(AGV 410) Agrarian Extension 410 - 2 l.p.w. (14 weeks)

The objective, philosophy and ethics of extension. Technology and agricultural production. Distribution and diffusion of technology. Group dynamics, the functioning and handling of groups. Leadership, leadership functions and types. Extension organisation.

(AGV 421) Agrarian Extension 421 - 2 l.p.w. (14 weeks)

Communication: Definition and terminology. Theory and elements of communication. Verbal and non-verbal communication. Determinants of interpersonal communication. Abating factors impeding communication. Nature, classification and efficiency of communication channels.

SYLLABI FOR AGRICULTURAL ECONOMICS

(LEK 210) Agricultural Economics 210 - 3 l.p.w. (14 weeks)

Introductory farm management and production economics: the economic, social and natural environment and nature of agriculture. Basic production economics. Production factors, management functions, profitability and farm planning. Basic theoretical principles of resource utilisation. Resource combination. Product combinations and costs. Introduction to agricultural financing and financial management. Risk and uncertainty. Profitability.

(LEK 220) Agricultural Economics 220 - 3 l.p.w. (14 weeks)

Marketing of agricultural products and requisites. Evolution of agricultural marketing arrangements in South Africa. Market analysis: Price, income and cross elasticities, market structure, price determination, alternative methods of price determination, consumer behaviour. Futures markets.

(LEK 310) Agricultural Economics 310 - 3 l.p.w. (14 weeks)

Agricultural policy: History of South African agriculture and historic development of agricultural policy. Aspects of agricultural policy: The role of agriculture in economic development. Macro economic policy and agriculture. Policy analysis: General equilibrium theory; pareto-optimality, prosperity principles.

(LEK 320) Agricultural Economics 320 - 3 l.p.w. + 1 l.p.w. practical (14 weeks)

Farm management economics: Introduction to farm management. Farm planning aids: Record system, sensitivity analysis, stochastic dominance, capital and cash-flow budgets, linear programming. Estate planning. Taxation. Business types. Agricultural legislation. Labour and capital utilisation. Strategic farm management.

(LEK 410) Agricultural Economics 410 - 3 l.p.w. + 1 l.p.w. practical (14 weeks)

Empirical market analysis: Analytical framework for the analysis of market and marketing problems. Empirical analysis of supply and demand, price and price trends. Price difference and price changes. Price and quantity indices. International trade. The WTO and southern Africa Customs Union agreement: Tariffs and exchange rates and the impact on agricultural products. Policy and development implications. Research methodology.

(LEK 422) Agricultural Economics 422 - 3 l.p.w. (14 weeks)

Agricultural development: Agricultural development planning and policy. The role of agriculture in economic development. The economics of subsistence agriculture in less developed areas. Theories and models of agricultural development. Policies and programmes for agricultural development. Agricultural development in Africa and southern Africa.

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

SYLLABUS FOR LABOUR RELATIONS

(ABV 320) Labour Relations 320 - 3 l.p.w. (14 weeks)

A systems approach to Labour Relations. The influence of different variables on the labour relations role-players. The management and maintenance of balanced labour relations within an organisation through representation, communication, grievance and disciplinary procedures. The relation between labour relations management and manpower management. The handling of disputes and the maintenance of industrial peace.

SYLLABI FOR INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY

(BDO 110) Industrial and Organizational Psychology 110 - 3 l.p.w. + 1 l.p.w. practical (14 weeks)

Orientation to the field of study. Inherited and congenital human characteristics. Human processing - perception and the learning process. Acquired human characteristics.

(BDO 120) Industrial and Organizational Psychology 120 - 3 l.p.w. + 1 l.p.w. practical (14 weeks)

Dynamics of man as personality, as developing social being and as adaptive being.

(BDO 181) Industrial and Organizational Psychology 181 - 3 l.p.w. + 1 l.p.w. practical (14 weeks)

This course will provide an introduction to personnel psychology, organisational behaviour and labour relations. It will refer to the selection of employees, the training and development of human resources in order to adapt to changing circumstances. The role of leadership in group utilisation and motivation will be discussed both theoretically and practically. Labour relations will be studied in terms of the institutional processes and service relationship will include practical aspects such as grievance handling, disciplining and dispute resolution.

(BDO 210) Industrial and Organizational Psychology 210 - 3 l.p.w.+ 1½ l.p.w. Psychometrics. (14 weeks)

Organisational studies: Origin, development and functioning of the formal and informal organisation, or organisation objective achievement: the contribution of human resources towards organisation productivity and service rendering. The employee as human being: development of labour philosophy, work values, the needs of employees, their expectations and attitudes. Groups and group behaviour within the organisation.

Psychometrics: The need for and objective of psychological measurement. Requirements for psychological measurement. Classification of psychological tests.

(BDO 220) Industrial and Organizational Psychology 220 - 3 l.p.w. + 1½ l.p.w. Psychometrics. (14 weeks)

The employee as limiting factor in organisation objective achievement: fatigue, boredom, absence, staff turnover, accidents and loss control. Industrial mental health. Human philosophy, leadership style and leadership behaviour.

Psychometrics: A and B level tests - intelligence, aptitude, interest and skills tests. Interpretation of psychological test results.

(BDO 310) Industrial and Organizational Psychology 310 - 3 l.p.w. + 1½ l.p.w. Psychometrics. (14 weeks)

Personnel systems: communication and remuneration systems, job analysis, job evaluation and personnel policy. Human resources: human resources planning and estimations, recruitment, selection and placement. Human resources evaluation: effectiveness criteria and appraisal of work success.

Psychometrics: C level tests - measuring personality, attitudes, values, stereotypes and achievement motivation.

(BDO 320) Industrial and Organizational Psychology 320 - 3 l.p.w. + 1½ l.p.w. Psychometrics. (14 weeks)

Human resources development: a systems approach to training, principles of the learning process and training, training needs, kinds of training, training techniques, career planning. Human resources utilisation: a systems approach to the process of motivation, incentive systems, and activation techniques. Intercultural personnel utilisation.

Psychometrics: Evaluation of leadership and management styles. Interviewing and report writing.

SYLLABI FOR AVIATION LAW

(AVL 210) Aviation Law 210 – 4 l.p.w. (14 weeks)

International and national air law: air navigation commission and standing committees, national organizations of aviation. Laws relating to aircraft, personnel licensing and

training, the operation of aircraft and aviation communications, etc; obligations of users of airspace and general aviation rules.

(AVL 220) Aviation Law 220 – 4 l.p.w. (14 weeks)

Aviation procedures: air traffic control and flight information services; instrument flying procedures, holding procedures, instrument approach and letdown procedures, take-off and departure procedures, enroute procedures and aerodrome procedures; search and rescue regulations, dangerous goods and safety regulations.

SYLLABI FOR AVIATION MANAGEMENT

(AVM 210) Aviation Management 210 – 4 l.p.w. (14 weeks)

Organizational behaviour in Aviation: the human factor, foundations of individual behaviour, perception, values, attitudes and motivation. The group factor, group behaviour, understanding of work teams, communication, leadership and intergroup behaviour. Organizational systems and -dynamics, organizational culture, -change and -development.

(AVM 220) Aviation Management 220 – 4 l.p.w. (14 weeks)

Aviation Ergonomics: the man-machine system and man-machine interface; workload and human information processing, judgment and decision making. Work place design and layout, human factors in cockpit and flight design. Aircraft cabin and its human interface: passenger behaviour, behaviour in emergencies, flight phobia, etc.

(AVM 310) Aviation Management 310 – 4 l.p.w. (14 weeks)

Flight resource management: Crew Resource Management (CRM), basic CRM concepts, goals of CRM training; crew co-ordination, crew co-operation, leadership style, relationship orientation, communication, conflict resolution and team building. CRM and line-oriented flight training. Cross-cultural challenges in CRM training.

(AVM 320) Aviation Management 320 – 4 l.p.w. (14 weeks)

Aviation safety: causes of unsafe behaviour, environmental factors, physiological factors, social factors, poor judgment and hazardous attitudes, emotional stress and fatigue. The management of aviation safety: human factors in cabin safety, judgment awareness (DECIDE), risk assessment, time-pressure management, management of sleep, stress and fatigue, CFIT accident risk management and take-off safety.

SYLLABI FOR AVIATION SCIENCE

(AVS 101) Aviation Science 101 – 4 l. p. w. (28 weeks)

Aviation general and aviation technical: principles of flight, flight performance, aircraft elements, airframe and systems, powerplant, special operational procedures. Instruments and electronics: air data instruments, Pitot and static systems, airspeed indicator etc; gyroscopic instruments, gyro fundamentals etc; navigation systems, flight data recorders, flight management systems, magnetism and compasses.

(AVS 102) Aviation Science 102 – 4 l. p. w. (28 weeks)

Aeronautical information services: International Civil Aviation Organisation: procedures and publications, AIS general, AIS theory and procedures, meteorological information services. Aerodynamics, instruments and separations. Introduction to Air Traffic Control:

ATC theory and procedures, navigation, approach aids and radio technical. Meteorology affecting aircraft operations. Simulated operational training.

(AVS 201) Aviation Science 201 – 4 I. p. w. (28 weeks)

Radio aids and –communication: basic radio theory, methods of aviation communication, basic radar and area navigation systems. Aviation meteorology: atmospheric and physical processes, meteorological observations, weather analysis and forecasting, aeronautical meteorology climatology, altimetry and meteorological organization for international aviation. Aviation medicine and human factors: basic physiological concepts, human information processing, human behaviour, flying and health, hygiene and survival.

(AVS 202) Aviation Science 202 – 4 I. p. w. (28 weeks)

Aerodrome control services: ATC theory and procedures, aerodrome procedures and aerodrome physical. Utilisation of maps and charts, advanced plotting methods, interpretation of flight plans, radio and electronic aids in the provision of aerodrome control services. Meteorology affecting aircraft operation at airports. Rescue practices and procedures. Simulated aerodrome control training.

(AVS 301) Aviation Science 301– 4 I. p. w. (28 weeks)

Flight planning and performance: definitions and terms, airspeed- meteorological- and aerodrome terminology; aeroplane manuals, mass and balance, flight planning, PET and PNR. Navigation and plotting: latitude and longitude, direction, distance, charts, relative velocity measurement of time, DR navigation and navigation plotting.

(AVS 302) Aviation Science 302 – 4 I. p. w. (28 weeks)

Approach and area control: ATC procedures relevant to approach and area control. Approach and area control practices and procedures. Approach radar and area radar control: radar theory, procedures and technical. Separation standards for effective approach and area control services. Meteorology affecting approach and area control. Simulated training.

DEPARTMENT OF BUSINESS MANAGEMENT

SYLLABI FOR BUSINESS MANAGEMENT

(OBS 151) Business Management 151 - 3 I.p.w.

Introduction to Business Management as a science, the environment in which the enterprise operates, the field of business, the mission and goals of an enterprise, management and entrepreneurship.

(OBS 152) Business Management 152 - 3 I.p.w.

The choice of a form of enterprise, the choice of products and/or services, profit and cost planning for different sizes of operating units, the choice of location, the nature of production processes and the layout of the plant or operating unit.

(OBS 161) Business Management 161 - 3 I.p.w.

Introduction to and overview of general management, especially regarding the five management tasks, strategic management, contemporary developments and management issues, financial management, marketing, public relations. Note: For marketing students, marketing is replaced by financial management, and public relations by small business management.

(OBS 162) Business Management 162 - 3 l.p.w.

Introduction to and overview of the value chain model, management of the inputs, management of the purchasing function, management of the transformation process with specific reference to production and operations management, human resources management, and information management. Note: For information management students, information management is replaced by small business management.

(OBS 181) Business Management 181 - 2 l.p.w.

Business management as field of study, the functional and systems approaches; entrepreneurship and the establishment of enterprises; the external environments and stakeholders of a business; field of business, mission, objectives and strategic aspects; the choice of a product/service and determination of the market feasibility, forms of business and location factors.

(OBS 182) Business Management 182 - 2 l.p.w.

General management and leadership, management of human resources, information management, processes of value creation : purchasing and operations management; financial management, financial statements, investment decisions; cost and breakeven determination; marketing and public relations management.

(OBS 251) Business Management 251 - 3 l.p.w.

The role of logistics in an enterprise, definition and scope of customer service, electronic and other logistics information systems, inventory management, materials management with special reference to Japanese systems, management of the supply chain.

(OBS 252) Business Management 252 - 3 l.p.w.

Methods of transport and transport costs, types and costs of warehousing, electronic aids in materials handling, cost and price determination of purchases, organising for logistics management, methods for improving logistics performance.

(OBS 261) Business Management 261 - 3 l.p.w.

Project management concepts, needs identification, the project, the project manager and the project team, types of project organizations, project communication and documentation.

(OBS 262) Business Management 262 - 3 l.p.w.

Planning and control : Planning, scheduling and schedule control of projects, resource considerations and allocations, cost planning and performance evaluation.

(OBS 351) Business Management 351 - 4 l.p.w.

The environment in which human resource management takes place, job analysis, strategic human resource planning, equal employment opportunities, planning and management of training, development and careers, functioning in a global environment.

(OBS 352) Business Management 352 - 4 l.p.w.

The nature of negotiation preparation for negotiation, negotiating for purposes of climate, creation, persuasive communication, handling conflict and aggression, specialised negotiation, and collective bargaining in the South African context.

(OBS 361) Business Management 361 - 3 l.p.w.

Basic concepts, formulation of mission, policy and objectives, external evaluation of the business environment, internal evaluation of the enterprise, including intellectual assets; the formulation and development of a strategic plan.

(OBS 362) Business Management 362 - 3 l.p.w.

The role of management in strategy implementation, budgets as instrument in the implementation process; leading processes of change within enterprises; supporting policies, procedures and information systems for implementation in the various functional areas; evaluation and control of implementation.

(OBS 357) Business Management 357 - 2 l.p.w.

Introduction to International Management

The field of international business management, the process of internationalisation, growth in international trade and investment, the evolution of multinational enterprises, management perspectives on international trade and international trade theories, international trade regulation, economic integration, the formation of trading blocks, and free trade areas.

(OBS 358) Business Management 358 - 2 l.p.w.

The International Business Environments

The cultural environment of international business, the political and legal environments as well as the economic environment of international business, the international monetary system, the foreign exchange market, and international capital markets.

(OBS 367) Business Management 367 - 2 l.p.w.

International Financial Management

Purpose, scope and principles of international financial management, international cash flow management, foreign exchange risk and foreign exchange risk management, international investment and financing decisions, import and export management, import and export financing, and international purchasing and sourcing.

(OBS 368) Business Management 368 - 2 l.p.w.

International Management, Leadership and Market entry

International management and leadership, dimensions of strategic international human resource management, international market entry and introduction to international marketing strategy and future perspectives on Southern Africa as an emerging market.

SYLLABI FOR ENTREPRENEURSHIP

(OBS 153) Entrepreneurship 153 – 3 l.p.w.

Introduction to the South African entrepreneurship environment. Entrepreneurship the construct including the culture of entrepreneurship.

(OBS 154) Entrepreneurship 154 – 3 l.p.w.

Characteristics of South African entrepreneurs, entrepreneurship in the informal sector.

(OBS 163) Entrepreneurship 163 – 3 l.p.w.

Feasibility of new opportunities, the business plan and its sub sections: marketing plan, operation plans, financial plan, purchasing plan and administrative plan.

(OBS 164) Entrepreneurship 164 – 3 l.p.w.

Importance of entrepreneurship in South Africa, case studies of successful entrepreneurs, female entrepreneurs.

(OBS 253) Entrepreneurship 253 – 3 l.p.w.

Creativity, innovation and identification of opportunities: synopsis of creativity, techniques to facilitate creativity, barriers to creativity, creative versus critical thinking.

(OBS 254) Entrepreneurship 254 – 3 l.p.w.

Creative of problem solving and identification of opportunities : identification of opportunities, development of ideas, evaluation and prioritising of ideas. Reinforcement of personal attributes : Personal attributes and actions to facilitate creativity, enhancement of intuitive abilities.

(OBS 263) Entrepreneurship 263 – 3 l.p.w.

Nature of small business management, management of entrepreneurial opportunities, management of business the plan, small business marketing, purchasing, operational and financial management.

(OBS 264) Entrepreneurship 264 – 3 l.p.w.

Social and legal small business environment in South Africa :All legal requirements entrepreneurial businesses have to comply with.

(OBS 353) Entrepreneurship 353 – 3 l.p.w.

Entrepreneurial process, new ideas, identification of opportunities, the entrepreneurial mind in action, the entrepreneurial manager, new business plans.

(OBS 354) Entrepreneurship 354 – 3 l.p.w.

Ethics and the entrepreneur, management of growth, entrepreneurs in unsuccessful businesses, closure of the entrepreneurial process (harvesting).

(OBS 355) Entrepreneurship - 3 l.p.w.

Characteristics and description of entrepreneurship, the entrepreneurial process, identification of opportunities, new business opportunities, the entrepreneurial manager, the entrepreneurial team.

(OBS 356) Entrepreneurship - 3 l.p.w.

The small business enabling environment, management of growth and development of a small business; the compilation of a businessplan.

(OBS 363) Entrepreneurship 363 – 3 l.p.w.

Development of performance motivation, development of positive motives, role models, level of performance motivation, reinforcement of performance motivation, strategies and action plans.

(OBS 364) Entrepreneurship 364 – 3 l.p.w.

Franchising, small business consultation, business acquisitions, mentorship, female entrepreneurs, family business, home industries and management of growth.

(OBS 365) Entrepreneurship 365 – 3 l.p.w.

Performance motivation: Development of positive motives, role models, determining of the level of achievement motivation, reinforcement of the need for performance motivation, strategies and action plans.

(OBS 366) Entrepreneurship 366 – 3 l.p.w.

Creativity, innovation, need for achievement, entrepreneurial role models, and the development of risk propensity.

DEPARTMENT OF POLITICAL SCIENCES

SYLLABI FOR POLITICAL SCIENCE

(IPL 151) International Politics 151 – 2 l.p.w.

Globalization and World Politics [SSS]

The development of an international political community is placed in the context of globalization. The origin and phases in the development of, including the analysis of the most recent changes in the system as a result of the historical changes of the late 1980's and early 1990's, are investigated. In so doing, stock is taken of the nature of international relations at the beginning of the twenty-first century.

(IPL 152) International Politics 152 – 2 l.p.w.

Actors and Issues (SSS)

This module provides an overview and analysis of the most important actors and issues in both the national and international political environment. The focus is on ecological, welfare and humanitarian issues, as well as on the resources and strategies that can be applied to deal with these issues.

(IPL 153) International Politics 153 – 2 l.p.w.

Africa in World Politics [SSS]

The study of South Africa, Southern Africa and Africa as role players in world politics. The aim is to introduce students to the role and influence of these states and regions in international politics, as well as to the factors that determine the international relations of these role players. The dynamic nature and problems of the current international relations of these role players are emphasised.

(IPL 154) International Politics 154 – 2 l.p.w.

Strategic Intelligence [SSS]

The aims, forms and levels of intelligence; the strategic intelligence cycle; intelligence and policy; counter-intelligence; intelligence agencies. The link between intelligence and threat perception and the practical application of strategic intelligence.

(IPL 251) International Politics 251 – 2 l.p.w.

Conflict in Africa [SSS]

Conflict in Africa, including the types, causes, occurrences, development, management and consequences of conflict. Emphasis is placed on conflict between and within states (inter- and intrastate conflict) of a political (diplomatic), military, economic and social nature, in national, regional, continental and international context.

(IPL 252) International Politics 252 – 2 I.p.w.

Regional Organisations [SSS]

This course focuses on regionalism and specifically on multilateral co-operation at a regional level. An analysis is made of various regional organisations, such as the Non-Aligned Movement (NAM); the European Union (EU); the Organization of the Petroleum Exporting Countries (OPEC) and the Association of South-East Asian Nations (ASEAN).

(IPL 253) International Politics 253 – 2 I.p.w.

United Nations (SSS)

This course provides an analysis of the contribution of the United Nations (UN) to multilateral co-operation at international level. The political, economic and social demands of the environment as well as the ways in which the UN deals with these issues, are investigated. Emphasis is also placed on the debate about the reform of the UN.

(IPL 254) International Politics 254 – 2 I.p.w.

Diplomacy (SSS)

This course deals with the most important aspects of foreign policy and diplomacy. It focuses on the basic elements of the foreign policy process and subsequently makes an in-depth study of one of the instruments of foreign policy, namely diplomacy. The nature, history and various modes of diplomacy, including negotiation, mediation and unconventional diplomatic techniques are investigated. Examples, in particular from the South African situation, illustrate these aspects.

(IPL 351) International Politics 351 – 2 I.p.w.

World Politics through Film and Text [SSS]

The study of central themes of world politics through selected texts and film material. Divergent themes on the theory and practice of sovereignty, globalisation, conflict, ethics, change, cultural identity, ideologies, etc. are analysed in accordance with competing perspectives of a rational and reflectivist nature, amongst others realism, liberal-pluralism, structural-globalism, feminism, ecologism and critical postmodernism.

(IPL 352) International Politics 352 – 2 I.p.w.

International Political Economy [SSS]

The present nature and functioning of the international political-economic order are analysed against the background of the process of globalisation. The focus is on the interaction of political and economic trends and issues such as the economic importance and political impact of regional trade blocks; the debt burden; international aid; the role and influence of multinational corporations; and the transfer of technology to less-developed countries.

(IPL 353) International Politics 353 – 2 I.p.w.

Strategic Studies [SSS]

The nature and foundations of Strategic Studies; levels and forms of strategy; non-military strategies; arms control and disarmament. New theories on war, security and strategy. The relationship between policy, strategy and tactics, and the more salient contemporary threats to security.

(IPL 354) International Politics 354 – 2 I.p.w.

Foreign Policy [SSS]

This course encompasses a comparative study of the foreign policies of selected states. Students are introduced to the comparative method in the context of the study of foreign policy and are provided with a framework in terms of which foreign policy can be compared and evaluated. The study of South African foreign policy forms an important focus within the module and students are trained in the collection and processing of factual information on the topic. The policy environment and formulation process, as well as the substance of the policy is looked at.

(IPL 355) International Politics 355 – 2 I.p.w.

Forecasting and Risk-analysis[SSS]

The nature, methods and use of forecasting and risk-analysis in the Political Sciences. The positioning of forecasting and risk-analysis in a political policy and strategic context. The methodology and use of scenarios as a forecasting technique and of political and country-risk analysis.

SYLLABUS FOR SOUTH AFRICAN TOURISM

(PTO 151) South African Political Tourism 151[SSS]

An introduction to the study of political tourism with emphasis on the nature and extent of South African political institutions, issues and processes. The focus is on practical issues in the South African political environment that are important for the tourism practitioner.

SYLLABI FOR POLITICAL SCIENCE

(STL 151) Political Science 151 – 2 I.p.w.

Basics of Politics [SSS]

An introduction to the study of the Political Sciences with reference to basic concepts and fundamental assumptions. The nature and extent, theoretical foundations, subdivision, and relevance of International Politics and Political Science. Analytical frameworks, including approaches and methods, as well as units and levels of analysis.

(STL 152) Political Science 152 –2 I.p.w.

South African Political Institutions [SSS]

Introduction to Comparative Politics. Democratic political institutions are studied, with the focus on South Africa. The study differentiates between unitary and federal systems and the legislative, executive and judicial institutions with specific reference to South African examples.

(STL 153) Political Science 153 – 2 I.p.w.

Political Ideologies [SSS]

The defining and evaluation of the concept ideology, as well as the study of the development and contemporary relevance of ideologies such as socialism, nationalism, liberalism, Marxism, and feminism.

(STL 154) Political Science 154 – 2 I.p.w.

Security Risk Management [SSS]

Description; security organisation; security planning; management of security; management information systems; project information; the private security industry in South Africa.

(STL 155) Political Science 155 – 2 l.p.w.

Conflict Resolution [SSS]

The nature, types and sources of conflict; conflict escalation and de-escalation; conflict and violence; conflict resolution approaches and techniques; negotiation, mediation and facilitation, building lasting relationships.

(STL 251) Political Science 251 – 2 l.p.w.

Governance in Africa [SSS]

The study of trends in the political processes and institutions of African states. The focus is on the role of political parties and political leaders, as well as on forms of government and democratisation within the state.

(STL 252) Political Science 252 – 2 l.p.w.

Political Behaviour [SSS]

The study of behavioural phenomena in the political system. Political leadership, interests groups and political parties and party systems. Elections, electoral systems and voting behaviour. Direct popular control techniques, namely the compulsory referendum, the initiative and the recall.

(STL 253) Political Science 253 – 2 l.p.w.

Political Development [SSS]

Introduction to the theoretical origins of and basic concepts and controversial issues in development research. Democratisation and decentralisation of government power as two development trends in Third World countries. The state's role in socio-economic development. The relationship between security and development, and the security position of Third World countries in the post-Cold War era.

(STL 254) Political Science 254 – 2 l.p.w.

South African Political Parties [SSS]

In this module the student studies political parties and organisations in South Africa. The emphasis is on organisation, strategy, policy positions and the influence of these role players in South African politics. Specific themes that are emphasised include possible developments of the South African party system and the identification and analysis of important problems underlying South African political parties and organisations.

(STL 351) Political Science 351 – 2 l.p.w.

Policy Studies [SSS]

This module focuses on the public and their policy problems. It is concerned with how policy issues and problems come to be defined and constructed and how they are placed on the political and policy agenda. It is also the study of how, why and to what effect governments pursue particular courses of action and inaction. Policy studies aims to integrate and contextualise approaches and models with a problem and policy orientation.

(STL 352) Political Science 352 – 2 l.p.w.

South African Political Issues [SSS]

The nature and importance of problems underlying South African politics. Changes in the political environment related to the implementation of the 1996 Constitution. Analysis and evaluation of the most important policy frameworks of the South African government. Identification and analysis of economic, social and political issues underlying South African politics. Identification of alternative approaches to and possible solutions for political problems.

(STL 353) Political Science 353 – 2 I.p.w.

Political Thought [SSS]

A study of the political thought that made an important contribution to the development of politics. Attention is given to the classical Greek philosophers, as well as to more contemporary thinkers, including some from Africa.

(STL 354) Political Science 354 – 2 I.p.w.

Political Analysis [SSS]

This module focuses on the methods and operationalisation of political analysis. The principles and problems underlying approaches and methods of political analysis are described and explained. Attention is given to the operationalisation of the Scientific Method with emphasis on the observation, description, explanation and prediction of political phenomena. Applicable examples and case studies are used throughout. The module also includes a short overview of virtual politics (politics in cyber space) and the problems associated with the analysis of virtual politics.

(STL 355) Political Science 355 – 2 I.p.w.

Security Policy [SSS]

National security, national security policy and defence policy: nature and formulation; collective and regional security; South African defence policy; crime prevention policy and elements of national security policy. Both a theoretical component and a practical application, specifically to the South African situation, are included.

SCHOOL OF PUBLIC MANAGEMENT AND ADMINISTRATION

SYLLABI FOR MUNICIPAL ADMINISTRATION

(MAD 261) Municipal Administration 261 - 3 I.p.w.

Introduction to Provincial and Local Government.

(MAD 262) Municipal Administration 262 - 3 I.p.w.

Policy Studies and Local Government Policy Formulation

(MAD 351) Municipal Administration 351 – 3 I.p.w.

Municipal Financial Management

(MAD 352) Municipal Administration 352 – 3 I.p.w.

Public Accountability, Administrative Discretion and Adjudication

(MAD 361) Municipal Administration 361 – 3 I.p.w.

Co-operative Governance.

(MAD 362) Municipal Administration 362 – 3 I.p.w.

Planning on Regional and Local Government Level

SYLLABI FOR PUBLIC ADMINISTRATION

(PAD 151) Public Administration 151 - 3 I.p.w.

Constitutional framework for Public Administration

South African system of Government. Dynamic nature of Government. Public and judicial institutions. Human rights commission. Commission on gender equality. Bill of rights.

(PAD 152) Public Administration 152 - 3 I.p.w.

Theoretical Foundations

Phenomenon of Public Administration. Locus-focus of P(public) A(administration). Politics, government and administration. Origin, development and contents of the discipline. Approaches in Public Administration. Relationships between Public Administration and other academic disciplines. Administrative process.

(PAD 161) Public Administration 161 - 3 I.p.w.

Role of the State

Service motive. Public administration: its services and clients. Relations between legislative, executive and judicial institutions. Problems and possibilities of Development, *inter alia* RDP.

Development role of the State

Education. Cultural development. Creation of wealth. Utilisation of resources. Change and modernisation.

Protective role of the State

Health services. Welfare services. Environmental affairs. Social services. The judiciary and judicial institutions. Security services. Crime in the public service.

(PAD 162) Public Administration 162 - 3 I.p.w.

Standards in Public Administration

The constitutional state's protective role. Normative guidelines and ethical conduct. Practices of public administration. Rights and obligations of the State. Authority of the State.

(PAD 251) Public Administration 251 - 3 I.p.w.

Organisational Dynamics

Organisation and management concepts. Theories and bureaucratisation. Organisational culture. Organisation and the external environment. Departmentalisation in the various governmental spheres. Delegation. Communication. Public service and infrastructure. Organisational change and development. Organisational behaviour. Organisational conflict. Political and organisational analysis. Group dynamics. Structural design of organisations. Organisation development.

(PAD 252) Public Administration 252 - 3 I.p.w.

Public Policy Studies

Role players in public policy. Policy and programme formulation. Decision making and problem solving. Legislation and public policy. Policy making process. Public opinion. Policy implementation. Policy effectiveness and evaluation. Policy alternatives. The press and public policy. Decision analysis in the public sector. Policy making and governance. Quantitative tools for policy making. Policy analysis. Analytical policy studies. Tools of policy analysis.

(PAD 261) Public Administration 261 - 3 I.p.w.

Public Sector Economics

Role of the public sector manager in public sector finance. Administration of financial process. Accounting systems. State revenue (taxes, service fees, subsidies, borrowing). Regulation and competition policy. Debt management. Co-operative government. Fiscal relations. Growth and development. Financing of Reconstruction and Development Programme. Public sector competitiveness and productivity. Resource utilisation and

management. Cost benefit analysis. Financial accountability. Contracting and provisioning. Analysis of Fiscal Policy (inflation, deficit, government debt). Role of the auditor-general.

(PAD 262) Public Administration 262 - 3 I.p.w.

Public Human Resource Management

Management of a changing work force. Utilisation of personnel. Personnel training and career development. Conditions of service. Labour relations. Negotiations. Women in public administration. Professionalism. Job analysis. Job evaluation. Wage and salary management. Performance appraisal systems. Compensation systems. Pension systems and other issues of retirement.

(PAD 351) Public Administration 351 - 3 I.p.w.

Public Management

Knowledge and skills requirements for public. Managers. Management techniques. Management of and for administrative modernisation. Conflict resolution in the public sector. Management of productivity, quality and innovation. System analysis. Project management. Risk management. Management of change. Bureaucracy. Strategic planning. Management practices.

(PAD 352) Public Administration 352 - 3 I.p.w.

Theoretical Foundations

Accountability and democracy. Democratic public accountability. Democratic public responsibility. Accounting officers. Ombudsman systems. Role of the public protector. Cost benefit analysis. Cost effectiveness analysis. Validity questions in public institutions.

(PAD 361) Public Administration 361 - 3 I.p.w.

The State, the individual, ethics and service rendering.

(PAD 362) Public Administration 362 - 3 I.p.w.

Information Management

Computer literacy. Strategic planning. Electronic governance. Data collection and analysis. Analytical skills and methods. Communication policy and practices. Technological communication. Electronic communication and management. Privacy and security of communication. Freedom of information. Data warehousing. Media relations. Media and citizen groups.

SCHOOL OF ACCOUNTING SCIENCES

1. DEPARTMENT OF ACCOUNTING

NB: In all courses with more than one individual examination paper, a subminimum or 35% is required in each paper, in addition to the subminimum or 40% in total for all the papers.

SYLLABI FOR TAXATION

(BEL 261) Taxation 261 - 3 I.p.w.

Introduction to taxation, Objection and appeal, Gross income, Source of income, Gross income (special inclusions), Exempt income, General deduction formula, Assessed losses.

(BEL 262) Taxation 262 - 3 l.p.w.

Special deductions for companies, Special deductions for individuals, Capital allowances, The tax calculation for farmers .

(BEL 351) Taxation 351 - 3 l.p.w.

Value Added Tax, Dividends and Secondary tax on companies, Tax consequences of leases, Miscellaneous provisions.

(BEL 352) Taxation 352 - 3 l.p.w.

Partnerships, Interest and finance charges – section 24J, Foreign exchange – section 24I, Stock, Future expenditure on contracts.

(BEL 361) Taxation 361 - 3 l.p.w.

Individuals, Fringe benefits, Employees' tax and Provisional tax, Retirement benefits and planning.

(BEL 362) Taxation 362 - 3 l.p.w.

Donations tax, Estate duty, The income tax provisions relating to Trusts, Tax avoidance, Transfer duty.

SYLLABI FOR INVESTMENT MANAGEMENT

(BLB 251) Investment Management 251 – 3 l.p.w.

Functioning of the South African financial system, money market instruments and institutions, capital market instruments and institutions; insurance industry products; composition of the South African share and capital market, participants in the money and capital market, types of risk and measuring risk, types of return and measuring return; investment objectives, investment process.

(BLB 252) Investment Management 252 – 3 l.p.w.

Share markets, trading activities on the share markets, classification of listed and unlisted shares, listing requirements, share price indexes, rights issue and capitalisation issues, property market, hard assets.

(BLB 253) Investment Management 253 – 3 l.p.w.

Investment objectives, investment alternatives and investment process, functioning of the local and international secondary financial markets, trading of investment instruments, composition and uses of share price indexes, measuring of risk and return, efficient market hypothesis.

(BLB 261) Investment Management 261 – 3 l.p.w.

Fundamental analysis and the valuation of shares, technical analysis of shares, random walk hypothesis, sectoral analysis.

(BLB 262) Investment Management 262 – 3 l.p.w.

Bond market, bond fundamentals, valuation of bonds, the mathematics of fixed interest securities, structure of interest rates and yield curves, duration, immunization, bond market strategies.

(BLB 263) Investment Management 263 – 3 l.p.w.

Share markets, fundamental analysis and the valuation of shares, technical analysis of shares.

(BLB 351) Investment Management 351 – 3 l.p.w.

Portfolio management, asset class allocation, diversification, capital asset pricing model, construction of efficient investment portfolios, performance evaluation of investment portfolios, portfolio rebalancing.

(BLB 352) Investment Management 352 – 3 l.p.w.

Measuring financial risk exposure, financial risk management. Futures market in South Africa, futures contracts for financial risk management, valuation of future contracts, forward contracts, swaps and FRA's.

(BLB 353) Investment Management 353 – 3 l.p.w.

Bond market, fundamental approach to capital market analysis, duration and immunization, structure of interest rates and yield curves.

(BLB 361) Investment Management 361 – 3 l.p.w.

Option market, valuation of options and option strategies, warrants and convertible securities.

(BLB 362) Investment Management 362 – 3 l.p.w.

Global markets and instruments (trust, pension funds, etc), foreign exchange, exchange control regulations, selecting offshore investments, performance evaluation of foreign investments, emerging markets, business ethics in the South African financial markets.

(BLB 363) Investment Management 363 – 3 l.p.w.

Measuring financial risk exposure, futures market in South Africa, futures contracts for financial risk management, option market in South Africa and option strategies.

SYLLABI FOR FINANCIAL ACCOUNTING

(FRK 151) Financial Accounting 151 - 4 l.p.w.

Computer assisted training

The nature and function of Accounting. The development of Accounting, Financial position, financial result. The recording process. Processing of Accounting data. Elementary income statement and balance sheet.

(FRK 152) Financial Accounting 152 - 4 l.p.w.

Flow of documents. Accounting systems. Introduction to internal control and internal control measures. Bank reconciliations. Control accounts. Adjustments. Financial statements of a sole proprietor.

(FRK 161) Financial Accounting 161 - 4 l.p.w.

Elements of financial statements in detail. The conceptual framework.

(FRK 162) Financial Accounting 162 - 4 l.p.w.

Income statement, balance sheet, cash flow statement and analysis and interpretation of clubs, partnerships close corporations. Introduction to Companies.

(FRK 181) Financial Accounting 181 - 2 l.p.w.

Computer processing of accounting information.

(FRK 251) Financial Accounting 251 - 4 l.p.w.

Accounting aspects of the Companies Act, Conceptual Framework. Income Recognition. Earnings and dividends pre-share.

(FRK 252) Financial Accounting 252 - 4 l.p.w.

Income tax. Fundamental errors and changes in accounting policies. Events and contingencies. Cash flow statements. Branches.

(FRK 261) Financial Accounting 261 - 4 l.p.w.

Tangible and intangible assets. Interest bearing investments. Speculative Investments. Inventories.

(FRK 262) Financial Accounting 262 - 4 l.p.w.

Change in organizational form. Introduction to group statements. Joint Ventures. Associated enterprises.

(FRK 351) Financial Accounting 351 - 4 l.p.w.

Aspects of general accepted accounting practice. Overview of the related Taxation and auditing aspects.

(FRK 352) Financial Accounting 352 - 4 l.p.w.

Further aspects of the general accepted accounting practice.

(FRK 361) Financial Accounting 361 - 4 l.p.w.

Integrated group statements. Minority interest in horizontal, vertical and complex groups. Foreign entities.

(FRK 362) Financial Accounting 362 - 4 l.p.w.

Integrated group statements, including associated and joint entities. Consolidated cash flow statements. Segmental reporting.

SYLLABI FOR FINANCIAL MANAGEMENT

(FBS 251) Financial Management 251 - 3 l.p.w.

Framework and purpose of financial management; analysis of annual financial statements for financial decision making; time value of money, risk-return relationships.

(FBS 252) Financial Management 252 - 3 l.p.w.

Business valuation; current asset management; long term financing decisions.

(FBS 253) Financial Management 253 - 3 l.p.w.

Management accounting and the business environment; cost terminology, concepts and classifications; job costing; process costing.

(FBS 254) Financial Management 254 - 3 l.p.w.

Cost behaviour analysis and use; cost-volume-profit relations; variable cost as management mechanism; activity based costing.

(FBS 261) Financial Management 261 - 3 I.p.w.

Profit planning; standard costing; the balanced scorecard; flexible budgets and overhead cost analysis.

(FBS 262) Financial Management 262 - 3 I.p.w.

Cost of capital; determination of capital requirements and the financing of a business to maintain the optimal capital structure; dividend decisions.

(FBS 351) Financial Management 351 - 3 I.p.w.

The investment decision and study of financial selection criteria in the evaluation of capital investment projects; impact of inflation and risk on investment decisions; evaluation of leasing decisions.

(FBS 352) Financial Management 352 - 3 I.p.w.

Segmented reports; profit analysis and decentralization; relevant costs; activity based costing for service based businesses.

(FBS 361) Financial Management 361 - 3 I.p.w.

The technical and fundamental evaluation of companies in relation to risk and return for investment purposes; valuation of capital market instruments and the management of investment portfolio's; different derivative investment instruments; options and futures contracts.

(FBS 362) Financial Management 362 - 3 I.p.w.

Price determination of products and services and target costing, quality cost and - management; life cycle costs; bench marking and comparisons.

SYLLABI FOR INTERNAL AUDITING

(ODT 251) Internal Auditing 251 - 3 I.p.w.

Introduction to Auditing and professional standards. Risk-based audit approach. Auditing planning.

(ODT 252) Internal Auditing 252 - 3 I.p.w

Gathering and evaluation of audit evidence. Auditing procedures. Working papers. Control systems and control risk.

(ODT 261) Internal Auditing 261 - 3 I.p.w + 1 I.p.w. practical

Compliance and substantive procedures of sales, debtors, purchases and payments. Computer applications.

(ODT 262) Internal Auditing 262 - 3 I.p.w. + 1 I.p.w. practical

Compliance and substantive procedures i.r.o. wages, personnel, inventory, finance. Computer applications.

(ODT 351) Internal Auditing 351 - 3 I.p.w. + 1 I.p.w. practical

Statistical sampling of auditing goals. Analytical tools. Decision making tables. Introduction to computer auditing. Computer applications.

(ODT 352) Internal Auditing 352 - 3 l.p.w + 1 l.p.w. practical

The audit of general controls, application controls, computer programs and data files. Computer applications.

(ODT 361) Internal Auditing 361 - 3 l.p.w

Postulates, Expectation gap. Responsibilities of auditors. The auditor and fraud.

(ODT 362) Internal Auditing 362 - 3 l.p.w.

Specialised audit situations. Advanced audit statements. Completion of the audit. Contemporary issues in Internal Auditing.

2. SCHOOL OF ACCOUNTANCY

SYLLABUS FOR TAXATION

(BEL 300) Taxation 300 - 3½ l.p.w. (28 weeks)

Income tax: Gross income, special inclusions, exempt income, general deduction, assessed losses, special deductions, non-residents, interest, capital allowances and recouplements, trading stock, construction and townships, sharedealers, foreign exchange, dividends and STC, individuals, fringe benefits, estates and trusts, employee's tax, provisional tax, farming, partnerships, tax avoidance, objection and appeal. Value added tax (VAT). Donations tax. Estate duty. The student must be capable of applying the underlying theory to practical case studies.

SYLLABI FOR MANAGEMENT ACCOUNTING

(BSR 200) Management Accounting 200 - 3 l.p.w. (34 weeks)

The purpose and functioning of management accounting. Cost classification. The determination of product costs taking cognisance of the following: raw material costs, labour costs, overheads and the allocation thereof according to traditional and activity based costing methods, the accumulation of costs according to job and process costing systems, the treatment of joint and by-products and the determination of costs according to a direct and absorption costing approaches. Decision making with reference to cost-volume-profit ratios, relevant costs, risk and uncertainty, decision trees, linear programming and capital budgets. Planning and control through the application of quantitative techniques, budgets and standard costing.

(BSR 300) Management Accounting 300 - 4 l.p.w. (34 weeks)

The purpose and functioning of management accounting. Cost classification. The determination of product costs taking cognisance of the following: raw material costs, labour costs, overheads and the allocation thereof according to traditional and activity based costing methods, the accumulation of costs according to job and process costing systems, the treatment of joint and by-products and the determination of costs according to a direct and absorption costing approaches. Decision making with reference to cost-volume-profit ratios, relevant costs, risk and uncertainty, decision trees, linear programming and capital budgets. Planning and control through the application of quantitative techniques, budgets and standard costing. Performance measurement by means of the principles of responsibility accounting and the determination of transfer prices. Financial Management taking cognisance of the purpose of Financial

Management, working capital management, financing, cost of capital, dividend policy, capital structure and share valuations. The student must be capable of applying the underlying theory to advanced case studies.

SYLLABI FOR FINANCIAL ACCOUNTING

(FRK 100) Financial Accounting 100 - 4 l.p.w. (28 weeks)

Interest calculations, insurance claims, accounting treatment of transactions, enterprises without profit motive, departmental accounts and annual financial statements of sole proprietor. Joint ventures, partnerships, close corporations, companies, analysis and interpretation of financial statements using cash-flow statement, manufacturing enterprises, tracing and correction of errors, incomplete records, branch accounting and an introduction to theory of accounting. An ability to apply the aforementioned theory to complex problems, is essential.

(FRK 101) Financial Accounting 101 - 4 l.p.w. (28 weeks)

Basic accounting equation, accounting procedures from source documents via subsidiary books, general ledgers, trial balance and adjustments to the financial statements of a sole proprietorship. Control accounts, departmental accounts, bank reconciliation statements, realisation of property, plant and equipment, depreciation. Interest calculations, insurance claims, treatment of accounting transactions, enterprises without profit motive, departmental accounts. Joint ventures, partnerships, close corporations, companies, analysis and interpretation of financial statements using cash-flow statement, manufacturing enterprises, tracing and correction of errors, incomplete records, branch accounting and an introduction to theory of accounting.

(FRK 200) Financial Accounting 200 - 5 l.p.w. (34 weeks)

Accounting for investment transactions, debentures and instalment sale agreements. Consolidation techniques and preparation of group financial statements. Preparation and presentation of company annual financial statements in compliance with requirements of the Companies Act and certain statements of generally accepted accounting practice. Contents of interim reports and provisional financial statements in compliance with Companies Act requirements. Introduction to changes/conversion of entity forms. Introduction to income tax in respect of companies and individual and VAT.

(FRK 300) Financial Accounting 300 - 4½ l.p.w. (34 weeks)

Revision of accounting requirements of the Companies Act with advanced problems, introduction to company tax. Viewpoints regarding generally accepted accounting practice. Introduction to group statements (consolidated accounts), with minority shareholders as well as horizontal, vertical and mixed groups. Analysis and interpretation of financial statements (including cash-flow statement) with reporting for the various purposes which such reports are used for. The technical ability to apply the aforementioned theory to complex problems, is essential.

SYLLABI FOR AUDITING

(ODT 200) Auditing 200 - 3 l.p.w. (34 weeks)

History of auditing: the concept 'profession'. The theory, including the postulates in auditing. Most important concepts, selected sections of the Companies Act which are prescribed by the Public Accountants' and Auditors' Board (PAAB) and the South African

Institute of Chartered Accountants (SAICA). Publications of the SAICA and the PAAB. Principles of auditing, the audit process. Internal control and system design and evaluation.

(ODT 300) Auditing 300 - 3½ l.p.w. (34 weeks)

Application of statistical sampling methods in auditing. Sections of the Companies Act and the Closed Corporation Act prescribed by the PAAB and the SAICA. Publications of the SAICA, the PAAB and selected international auditing standards. The audit process. Internal control and system design and evaluation. Test of controls. Auditing and controls in an electronic data processing environment.

SYLLABI FOR ADMINISTRATION OF ESTATES

(BAD 261) Administration of Estates- 2l.p.w. (17 weeks)

In this module an introduction to the administration of deceased and insolvent estates is provided. Specific emphasis is placed on the preparation of the executor's account for deceased estates as well as the trustee's account for insolvent estates. The calculation of estate duty is also dealt with in detail.

DEPARTMENT OF STATISTICS

SYLLABI FOR STATISTICS

(STK 151) Statistics 151 - 3 l.p.w. + 1 l.p.p.w.

Descriptive Statistics – Univariate

Sampling and the collection of data, frequency distributions and graphical representations. Descriptive measures of location and dispersion. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 152) Statistics 152 - 3 l.p.w. + 1 l.p.p.w.

Probability and inference

Introductory probability theory and theoretical distributions. Sampling distributions. Estimation theory and hypothesis testing of sampling averages and proportions (one and two sample cases). Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 153) Statistics 153 - 3 l.p.w.

Data operations and transformations

Introductory concepts: The role of Statistics, various types of data and the number system. Concepts underlying linear, quadratic, exponential, hyperbolic and logarithmic transformations of quantitative data: graphical representations, solving of equations and interpretations. Determining linear equations in practical situations. Characteristics of logarithmic functions. The relationship between the exponential and logarithmic functions in economic and related problems. Systems of equations in equilibrium. Additional concepts relating to data processing: Functions and inverse functions, sigma notation, factorial notation, sequences and series, inequalities (strong, weak, absolute, conditional and double) and absolute values.

(STK 161) Statistics 161 - 3 l.p.w. + 1 l.p.p.w.

Descriptive Statistics – Multivariate

Curve fitting, regression and correlation. Indices and the analysis of time series. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 162) Statistics 162 - 3 l.p.w. + 1 l.p.p.w.

Quantitative techniques with economic and statistical applications

Systems of linear equations and inequalities, matrices and determinants. Solving systems of equations, linear programming by means of the graphical as well as the simplex solution methods. Applications of differentiation and integration in the economic and management sciences. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 163) Statistics 163 - 3 l.p.w.

Optimization techniques with economic applications

Data transformations and relationships with economic applications: Operations and rules, linear, quadratic, exponential, hyperbolic and logarithmic functions, systems of equations in equilibrium, system of linear inequalities, solving of linear programming problems by means of the graphical and extreme point methods. Applications of differentiation and integration in statistic and economic related problems: The limit of a function, continuity, rate of change, the derivative of a function, differentiation rules, higher order derivatives, optimization techniques, the area under a curve and applications of definite integrals.

(STK 210) Statistics 210 - 3 l.p.w. + 3 l.p.w. practical sessions (14 weeks)

Probability theory. Univariate probability distributions, expected values and moments. Special probability distributions: binomial, Poisson, exponential and normal distribution. Application of matrices, differentiation, integration, the exponential function, the logarithmic function and optimization problems in the economic and management sciences. Evaluation of simple economic models. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 220) Statistics 220 - 3 l.p.w. + 3 l.p.w. practical sessions (14 weeks)

Probability distributions and moments in the bivariate and multivariate case. The bivariate normal distribution and the multinomial distribution. Probability distributions of functions of random variables. Sampling distributions. Statistical inference concerning means, variances and proportions in the one and two sample cases. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques in the simulation of distributions and statistical inference.

(STK 281) Statistics 281 - 3 l.p.w. + 3 l.p.p.w.

Applied regression analysis: Simple and multiple regression, nonlinear regression, correlation, the use of dummy variables, heteroscedasticity, serial correlation and lag structures. Applied time series analysis. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 351) Statistics 351 - 3 l.p.w. + 3 l.p.p.w.

Regression analysis: Simple and multiple regression, nonlinear regression, correlation, the use of dummy variables, heteroscedasticity, serial correlation and lag structures. Time series analysis. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 352) Statistics 352 - 3 l.p.w. + 3 l.p.p.w.

Analysis of variance and covariance. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 353) Statistics 353 - 2 l.p.w. + 1,5 l.p.p.w.

Sampling: Basic techniques in probability, non-probability and complex sampling. Analysis of categorical data: Multinomial samples, Pearson chi-square statistic, Wald chi-square statistic, log-linear modeling, logistic regression. Re-sampling methods: Jackknife and bootstrap methods for estimation and testing: basic principles, relationships and applications. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques.

(STK 361) Statistics 361 - 3 l.p.w. + 3 l.p.p.w.

Applications of matrices, differentiation, integration, the exponential function, the logarithmic function and optimization problems in the economic and management sciences. Evaluation of simple economic models. Applications of differential and difference equations in the economic and management sciences. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques. Student seminars.

(STK 362) Statistics 362 - 3 l.p.w. + 3 l.p.p.w.

Sample survey theory: probability and non-probability methods. Identification, use, evaluation and interpretation of statistical computer packages and statistical techniques. Student seminars.

DEPARTMENT OF TOURISM MANAGEMENT

SYLLABI FOR TOURISM MANAGEMENT

(TBE 151) Tourism Management 151 - 4 l.p.w.

Structure and organisation of the tourism industry

This introductory module provides an introduction to and overview of the tourism industry. Firstly definitions and concepts are explored, whereafter the evolution of tourism through the ages is addressed. With a sound frame of reference in place, the structure and organisation of tourism at the international, national, provincial and private sector levels, is examined.

(TBE 152) Tourism Management 152 - 4 l.p.w.

The tourism system and the key components of tourism

This module provides various perspectives on the tourism system and then focusses on the specific components of the tourism system, their relationships and their interdependence. Specific attention is placed on key components such as attractions, transportation, distribution channels, hospitality and related services.

(TBE 161) Tourism Management 161 - 4 l.p.w.

Tourism demand, consumer behaviour and market research

As the consumer is central to success in the tourism industry, this module addresses tourism demand from both a quantitative and a qualitative perspective. An understanding is provided of tourist behaviour; cultural and international aspects of travel as well as the

sociology of tourism. The latter part of this module focuses on the key role of travel and tourism research, particularly the application of research techniques and the interpretation of research results as an aid in tourism planning and decision-making.

(TBE 162) Tourism Management 162 - 4 l.p.w.

Tourism supply, planning and development

This module focuses on supply side activities and services that need to be addressed to ensure quality visitor experiences. Particular attention is given to the formulation and implementation of sustainable tourism planning, development and management principles and practices.

(TBE 251) Tourism Management 251 - 4 l.p.w.

Tourism policy, product development and impacts

In this module the processes and policy issues pertaining to tourism product development is addressed. Specific emphasis is placed on the importance of appropriate product and destination development. Planning concepts at difference scales, development processes as well as the principles and policies that should be followed in the planning of tourism are addressed. This module concludes with a balanced perspective on the social, economic and environmental impacts of tourism.

(TBE 252) Tourism Management 252 - 4 l.p.w.

Tourism focus areas

This module investigates key growth sectors in the tourism industry such as ecotourism, adventure tourism and cultural tourism. Specific attention is given to the nature and extent of these growth sectors and focus areas, their inter-relationships, their importance and the numerous opportunities they are creating for entrepreneurs and for destinations at large.

(TBE 261) Tourism Management 261 - 4 l.p.w.

The management of tourism attractions

In this module visitor attractions, which is at the core of successful tourism, will be addressed at three levels. Firstly, the key role of visitor attractions in the tourism industry will be outlined, whereafter the overall development process (feasibility studies, financial and design aspects, etc.) relating to visitor attractions will receive attention. The last part of this module focuses on the strategic management and operational aspects of visitor attractions.

(TBE 262) Tourism Management 262 - 4 l.p.w.

Strategic destination marketing

This module firstly explores the unique characteristics of and approaches to strategic destination marketing, with particular emphasis on global best practices in this regard. It then provides a management and operational framework for destination marketing. Within this framework new developments, trends, practices and case studies in destination marketing are also addressed.

(TBE 351) Tourism Management 351 - 4 l.p.w.

Tourism distribution management

This module provides an overview of distribution theory as it applies to tourism with definitions, concepts and theories explained in the context of the tourism environment. The tourism distribution system is discussed from two perspectives: traditional distribution channels and the rapidly expanding on-line tourism distribution sector. The particular role

of airlines in terms of the development of global distribution systems and central reservation systems is described and particular attention is also given to the role and growth of eCommerce in tourism.

(TBE 352) Tourism Management 352 - 4 l.p.w.

Tourism distribution management

This module covers travel retailing and tour wholesaling in depth. In travel retailing the various organisational forms of travel retailers are explained as well as the way in which they function. The various management functions such as marketing, operational, human resources and financial, as they apply to the travel retailer and tour wholesaler, are described. Specific areas of specialisation in travel retailing such as corporate travel and incentive travel are also introduced.

(TBE 361) Tourism Management 361 - 4 l.p.w.

Hospitality management 1 - Rooms division and front office management

This module covers the "guest cycle" and addresses the process and procedures, from the moment a potential guest contacts an accommodation establishment to the time that he or she departs. All the operational and management functions of this process are covered in detail as well as key supportive aspects such as hospitality, social skills and customer care.

A distinction is drawn between revenue centres and support centres. All the key support centres such as housekeeping, maintenance and security are covered. This module concludes with a well-rounded overview of the operational and management aspects of front office and its support units.

(TBE 362) Tourism Management 362 - 4 l.p.w.

Hospitality management 2 - Food and beverage and financial management

This module firstly covers the key operational and management aspects of food and beverage management, which forms a vital part of hospitality management. Industry exposure and practical involvement is an essential ingredient of this module.

As financial management and costing is critical to the success of any hospitality organisation, the second part of this module covers all the policies, principles and procedures pertaining to financial operations and financial management in such establishments.

NB: Various practical and industry-interaction activities are supportive or the theoretical component or the TBE 151, 152, 161, 162, 251, 252, 261, 262, 351, 352, 361 and 362 syllabi and takes place during vacations, over weekends and after hours to develop practical and industry skills. (See TBE 190 - 394 below) See **Parts 1-5** below.

A student must, in consultation with the Head or Department, obtain 1000 credits for the practical component (which includes satisfactory class attendance, approved practical work and appropriate practical short courses as determined by the Head or Department) before a student will be allowed to sit the examination in TBE 361, 362.

Part 1:

(TBE 190) Tourism Management 190 – Approx 30 hours

Travel practical

An introduction to the theoretical and practical aspects of tour-guiding.

(TBE 191) Tourism Management 191 - Approx. 30 hours

Hospitality practical

An introduction to the operational and practical aspects of food and beverage management.

Part 2:

(TBE 290) Tourism Management 290 - Approx. 40 hours

Travel practical

An introduction to travel-related operations.

(TBE 291) Tourism Management 291 – Approx 40 hours

Hospitality practical

The application and integration of technology in the hospitality industry. (Module 1)

Part 3:

(TBE 292) Tourism Management 292 – Approx 40 hours

Travel practical

Principles and practices of air travel techniques.

(TBE 293) Tourism Management 293 – Approx 40 hours

Hospitality practical

The application and integration of technology in the hospitality industry. (Module 2)

Part 4:

(TBE 390) Tourism Management 390 – Approx 40 hours

Travel practical

The application and utilisation of a central reservation system.

(TBE 391) Tourism Management 391 – Approx 40 hours

Hospitality practical

The application and integration of technology in the hospitality industry. (Module 3)

Part 5:

(TBE 394) Tourism Management 394

Compulsory practical training

Compulsory practical training in the tourism industry during the three years of study, as determined by the Head of the Department.

DEPARTMENT OF INSURANCE AND ACTUARIAL SCIENCE
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SYLLABI FOR INSURANCE SCIENCE

(VWT 251) Insurance Science 251 - 4 l.p.w.

Mathematics of finance: mathematical theory of interest rates and the equation of value, annuities, nominal interest rates and annuities payable p times per time unit, discounted cash flows, capital redemption policies, stochastic interest rates.

(VWT 252) Insurance Science 252 - 4 I.p.w.

Life contingencies: Mortality table, mortality rate, the l_x -function, calculation of annuities, insurances and accumulations. Sickness functions. Life contingency formulae for frequencies other than yearly, policy values, surrender and paid-up values, bonuses and special policies.

(VWT 261) Insurance Science 261 - 4 I.p.w.

Life assurance practice in the RSA: Structure of and organisations in the life assurance industry, products, law, tax, organisation and operation of the insurer.

(VWT 262) Insurance Science 262 - 4 I.p.w.

Life assurance policy design and rating, policy values and alterations, actuarial valuation, surplus, reinsurance, investment of life assurance funds, personal financial planning.

(VWT 351) Insurance Science 351 - 4 I.p.w.

Short-term insurance practice in the RSA: Structure of and organisations in the industry, law, types of insurance, Lloyds, risk management.

(VWT 352) Insurance Science 352 - 4 I.p.w.

Short-term insurance rating, reserving, reinsurance, investment of short-term insurance funds.

(VWT 361) Insurance Science 361 - 4 I.p.w.

Retirement fund practice in the RSA: Structure of and organisations in the industry, law, tax, employee health benefits.

(VWT 362) Insurance Science 362 - 4 I.p.w.

Retirement fund design, financing, role of the actuary, investment of funds, group insurance.

PRIZES/MEDALS IN THE FACULTY

Name	Donor	Award
Finansies en Tegniek Prize	Finansies en Tegniek	To the most promising student in the Faculty Economic and Management Science
Juta Achievement Award	Juta Publishers (Pty) Ltd	For the best achievement in Marketing Management 151, 152
Sieg Marx EBI Award	Department of Marketing and Communication Management	For the design or the best advertising campaign as part of the Marketing Management 161,162 project
Posthumus-Meyjes Entrepreneurial Award	Mr Posthumus-Meyjes	For the best project in Marketing Management on 200 level
ABSA Achievement Award	ABSA	For the best achievement in Marketing Management at 200 level
ABSA Entrepreneurial Award	ABSA	For the best achievement in the Marketing Management on 200 level
Department of Marketing and Communication Management Award	Department of Marketing and Communication Management	For the best marketing plan as part of the Marketing Management 361, 362 project
Nissan Achievement Award	Nissan SA (Pty) Ltd	To the best final year student in BCom with specialization in Marketing Management
UNICOMM Achievement Award	UNICOMM	For the best achievement in Communication Management at 200 level
Old Mutual Achievement Award	Old Mutual	To the best student in Communication Management 351, 352
Old Mutual Achievement Award	Old Mutual	To the best student in Communication Management 361, 362
Old Mutual Achievement Award	Old Mutual	To the best student in Communication Management at honours level
ABSA Prize for Economics students	ABSA	For the best achievement in Banking on 200 level
Nedbank Prize for students in Banking	Nedbank	For the best achievement in Banking at 300 level
ABSA Prize for students in Banking	ABSA	For the best achievement in Banking at honours level
Geert de Wet Prize for Econometrics	Ms Alma de Wet	For the best achievement in Econometrics at honours level
Sanlam Achievement Award for Economics students	SANLAM	Two prizes for the two best students in the subject Economics at 100 level
ABSA Prize for Economics students	ABSA	For the best achievement in Economics at 200 level
Carel van Aswegen Prize for Economics students	SANTAM Ltd	For the best achievement in Economics at 300 level

Name	Donor	Award
Standard Bank Prize for Economics students	Standard Bank or South Africa Ltd	For the best achievement in Economics at honours level
Sentrachem Prize for Economics students	Sentrachem	For the best dissertation or thesis in the Department of Economics
LEVSA Prize for Agricultural Economics*	Agricultural Economics Association or SA	To the best under-graduate student in Agricultural Economics for the BSc(Agric) or BCom degree, who achieved an average mark or at least 70% in Agricultural Economics for the full duration or the study period
Improtech Achievement Award	Improtech CC	For the best achievement in Informatics at 100 level
Improtech Achievement Award	Improtech CC	For the best achievement in Informatics at 200 level
Improtech Achievement Award	Improtech CC	For the best achievement in Informatics at 300 level
ABSA Prize for Informatics	ABSA	For the best achievement over the three years or study for the BCom degree specializing in Informatics
Inbekon Prize for Informatics	Inbekon (Pty) Ltd	For the best project in Informatics 353, 354, 363
Gerrie Lewies Prize for honours students	Gerrie Lewies	To the best honours student in Informatics
Informatics Prize	Department of Informatics	For the best honours project in Informatics
Murray & Roberts Achievement Award	Murray & Roberts	For the best academic achievement in Industrial and Organizational Psychology at 300 level
Human Resources Management undergraduate Prize	Department of Human Resources Management, University Pretoria	To the best student over the three years or study for the BCom degree specializing in Human Resources Management
Mor Lemmer Prize for Labour Relations 700	Department of Human Resources Management, University Pretoria	For the best achievement in Labour Relations 700 for the BCom(Hons) degree specializing in Human Resources Management
Safair Prize for Human Resources Management	Safair Freighters (Pty) Ltd	For the best average achievement in studies for the BCom degree specializing in Human Resources Management
Institute for People Management (Pretoria Branch) Research Prize for Human Resources Management	Institute for People Management (Pretoria Branch)	For the best research project for the BCom(Hons) degree specializing in Human Resources Management

Name	Donor	Award
Institute for People Management (Pretoria Branch) post-graduate Prize for Human Resources Management	Institute for People Management (Pretoria Branch)	To the most deserving student for the BCom(Hons) degree specializing in Human Resources Management
SA Board for Personnel Practice certificate for academic achievement	SA Board for Personnel Practice	For the best academic achievement in the degree MCom specializing in Human Resources Management
JL van Schaik Achievement Award for Business Management at 100 level	JL van Schaik Publishers (Pty) Ltd	For the best achievement in Business Management at 100 level
Pror B de Loor Achievement Award for Business Management	Dr Anton Rupert	For the best achievement in all the prescribed subject courses at 300 level or the BCom degree specializing in Business Management
ABSA Achievement Award for Business Management	ABSA	For the best achievement in the examinations for all the subject courses or Business Management 300 for the BCom degree specializing in Business Management
National Productivity Institute Prize for Business Management	National Productivity Institute	For the best achievement in Business Management for the duration or studies for the BCom degree specializing in Business Management
Sasol Prize for post-graduate students in the Department or Business Management	SASOL	For the best postgraduate student in the Department or Business Management
JL van Schaik Achievement Award	JL van Schaik Publishers	For the best achievement in Public Administration at 300 level
Juta Prize for Personnel Administration 700	Juta Legal & Academic Publishers	For the best achievement in Personnel Administration 700
Sanlam Achievement Award for Public Administration	SANLAM	For the best achievement in Public Administration at honours level
Amabhuku Achievement Award for MPA	Amabhuku Publishers	For the best achievement in Public Administration for the MPA degree
SAFPUM Trophy for MPA.	SAFPUM	For the best achievement in Public Administration for the MPA degree
JL van Schaik Prize for the best MPA research report	JL van Schaik Publishers	For the best MPA research report in the final year (minimum 65%)
CFA Prize for Taxation	CFA	For the best achievement in Taxation at 200 level

Name	Donor	Award
Iscor Taxation Prize	Iscor Ltd	For the best achievement in Taxation 701
Jan Fiskaal Taxation Prize	Deloitte & Touche	For the best achievement in Taxation at Master's level
ABSA Prize for Financial Management	ABSA	For the best achievement in Financial Management 253
ABSA Prize for Financial Management	ABSA	For the best achievement in Financial Management 254 and 261
ABSA Prize	ABSA	To the best student overall in Financial Management Sciences at 200 level
Juta Prize for Financial Management	Juta and Co	For the best achievement in Financial Management at 300 level
BOE Prize	BOE Securities Ltd	For the best achievement in Financial Management 320
ABSA Prize	ABSA	For the best student overall in Financial Management at 300 level for the BCom degree specializing in Financial Management Sciences
ABSA Prize	ABSA	For the best achievement in Financial Management Sciences 700 for the BCom(Hons) degree specializing in Financial Management Sciences
ABSA Prize for Management Accounting 702	ABSA	For the best achievement in Management Accounting 702
ABSA Prize for Strategic Management Accounting 701	ABSA	For the best achievement in Strategic Management Accounting 701
Nedbank Prize	Nedbank Ltd	For best achievement in Financial Accounting 161, 162
Polifin Prize	Polifin Ltd	For the best achievement in Financial Accounting on 200 level
KPMG Prize	KPMG	For the best achievement in Financial Accounting on 300 level
GIS Prize for the best achievement in Financial Accounting	SA Institute for Chartered Secretaries and Administrators	For the best overall achievement in the subject Financial Accounting (undergraduate)
ACCA Prize for Financial Accounting 711, 721	ACCA	For the best achievement in Financial Accounting 711, 721
Mercantile Professional Banking Prize for BCom (Hons) specializing in Financial Accounting	Mercantile Professional Banking	For the best overall achievement for the BCom(Hons) degree specializing in Financial Accounting

Name	Donor	Award
Mercantile Professional Banking Prize for BCom (Hons) specializing in Management Accounting	Mercantile Professional Banking	For the best overall achievement for BCom(Hons) studies specializing in Management Accounting
Butterworths Prize for the best achievement in Auditing on 300 level	Butterworths Publishers	For the best achievement in Auditing on 200 level
Internal Auditing Prize for Auditing on 300 level	Institute for Internal Auditors	For the best achievement in Auditing on 300 level
Arthur Andersen Prize for BCom Internal Auditing	Arthur Andersen	For the best achievement in the BCom degree specializing in Internal Auditing
Arthur Andersen prize for BCom(Hons) Internal Auditing	Arthur Andersen	For best achievement in the degree BCom (Hons) specializing in Internal Auditing
Unipret Book Prizes	Unipret Publishers	For the best average achievement in Financial Accounting, Statistics and Informatics on 100 level in the second semester for the BCom specializing in Accounting Sciences
Pricewaterhouse-Coopers Merit Prize	Pricewaterhouse-Coopers	For the best achievement in Financial Accounting 100
KPMG Merit Award	KPMG	For the best achievement for the BCom degree specializing in Accounting Sciences at 100 level in the School for Accounting Sciences
Arthur Andersen prize	Arthur Andersen	For the best achievement in Management Accounting 200
Pricewaterhouse-Coopers Merit Award	Pricewaterhouse-Coopers	For the best achievement in Financial Accounting 200
Grant Thornton Kessel Feinstein Merit Award	Grant Thornton Kessel Feinstein	For the best achievement in Auditing 200
Pricewaterhouse-Coopers Merit Award	Pricewaterhouse-Coopers	For the best achievement in Informatics 200 by a BCom student specializing in Accounting Sciences
Pricewaterhouse-Coopers Prize	Pricewaterhouse-Coopers	For the best achievement for the BCom degree specializing in Accounting Sciences at 200 level at the School of Accountancy
Deloitte & Touche Merit Award	Deloitte & Touche	For the best results in Taxation 300

Name	Donor	Award
Fisher Horfman Sithole Prize	Fisher Horfman Sithole (Pretoria)	For the best achievement in Management Accounting 300
Pretoria Society Prize	Pretoria Society or Chartered Accountants	For the best achievement (minimum or 80%) in the final examination in Financial Accounting 300
Pricewaterhouse-Coopers Merit Award	Pricewaterhouse-Coopers	For the best achievement in Auditing 300
Forbes Award	Forbes Group Ltd	To the best student in the final year or the BCom with specialization in Accounting Sciences degree
Ernst & Young Merit Award	Ernst & Young	For the best achievement in Taxation 700
Pricewaterhouse-Coopers Merit Award	Pricewaterhouse-Coopers	For the best achievement in Management Accounting 700
Ernst & Young Prize	Ernst & Young	For the best achievement in Financial Accounting 700
Deloitte & Touche Merit Award	Deloitte & Touche	For the best achievement in Auditing 700
Carel van Aswegen Prize	SANTAM Ltd	To the best student in BCom(Hons) specializing in Accounting Sciences
Rentmeester Merit Award	Rentmeester Insurance Ltd	To the most promising student for the BCom(Hons) degree specializing in Accounting Sciences at the University or Pretoria
Chartered Accountants Prize	Gauteng Society or Chartered Accountants	For the best achievement in the final year for the Certificate in the Theory or Accountancy
Nedbank Merit Award	Nedbank	To the most versatile student in the SOA
PPS Merit Award	PPS (Pretoria)	For the best achievement in the SOA in the qualifying examination or the Public Accountants and Auditing Council
ABSA Prize for Statistics	ABSA	For the best achievement in Statistics at 300 level
ABSA Prize for project work in Statistics	ABSA	To the winner or the project competition in Statistics at 300 level
ABSA Prize for Mathematical Statistics	ABSA	For the best achievement in Mathematical Statistics at 300 level
ABSA Prize for the project in Mathematical Statistics 300	ABSA	For the winner or the project competition in Mathematical Statistics at 300 level
Sanlam Financial Advisory Prize	SANLAM Financial Advisory Service	For the best achievement in the 12 semester courses on 100-level for the BCom degree specializing in Insurance Science

Name	Donor	Award
Saambou Life Merit Award	Saambou Life Insurance Ltd	For the best average achievement at 200 level in compulsory subject courses for the BCom specializing in Insurance Science
Rentmeester Insurance Prize	Rentmeester Insurance	For the best achievement in Insurance Science 251, 252
ILPA Prize for Insurance Science	Institute for Life and Pension Advisors	For the best achievement in Insurance 261, 262 (Life Insurance Practice)
Munich Reinsurance Prize	Munich Reinsurance Company or Africa Ltd	To the student with the best overall achievement in Insurance Science 351, 352
ILPA Prize for Insurance Science	Institute for Life and Pension Advisors	For the best achievement in Insurance Science 361, 362 (Pension Fund Practice)
Oursurance Prize	Oursurance Insurance Company Limited	To the most promising BCom graduate specializing in Insurance Science
Hollard Insurance Prize	Hollard Insurance Company Ltd	For the best achievement in Actuarial Statistics 780
PPS Prize	Professional Provident Association or SA	To the most promising BCom(Hons) student specializing in Actuarial Science
Johan van Zyl Prize	Mr Johan van Zyl	For the best honours research project for the BCom(Hons) degree specializing in Actuarial Science
ABSA Consultants and Actuaries Prize	ABSA Consultants and Actuaries	For the best achievement in Actuarial Science 700
Hollandia Reinsurance Prize	Hollandia Reinsurance Company Ltd	For the best achievement in Actuarial Science 701
Other		
R.S.C Honourary Medal*	Representative Student Council	To the student who contributed most to student community life

* Not limited to the Faculty.

The Afrikaans text of this publication is the official version and will be given precedence in the interpretation of the content.