



FACULTY OF EDUCATION

APPLICATION FOR SPECIAL EXAMINATION(S) IN JANUARY

(This application should be submitted to the faculty no later than the first week in January in the following year).

1. Student number: _____
2. Name & Surname: _____
3. Contact no: _____
4. Degree program: _____
5. Email address (for the purpose of this application)

Note

A final-year student who has failed a maximum of four semester modules or the equivalent thereof, with a total mark of at least 40% in each, may be admitted by the Dean to a special examination/s in these modules during January of the following year, provided that this will enable the student to comply with all the requirements for the degree.

6. I declare that the courses listed below are the only courses I still require to meet the requirements for a degree.
7. | In terms of the above regulation, I hereby apply for permission to sit for a special examination(s) in the course(s) listed below:
- 8.

Module(s) Course(s) <i>eg. Education 110</i>	Code <i>eg. OPV 110</i>
(1)	
(2)	
(3)	
(4)	

Applicant: _____ Date: _____

Lecturer: _____ Date: _____

9. Decision of Dean: _____

Dean: _____ Date: _____

PROCEDURAL ARRANGEMENTS

1. *Applications for special examinations in terms of the regulation on the back of this page should be submitted for consideration to the Dean as soon as possible after the November examination results have been made available, but not later than 1 December.*
2. **N.B.** *A photocopy of the front of this form on which the Dean's approval has been entered must be submitted to Faculty's Student Administration immediately so that students may be identified as potential finalists in time. If a student fails to do so, there is no guarantee that he or she will be awarded a degree at the April graduation ceremony.*
3. *Once Student Administration has been informed, this form should be submitted to the head of department concerned without delay so that he/she will be able to arrange for an examination paper to be set up before the academic year closes at the end of the first week in December.*
4. *At the same time, candidates should make final arrangements with the lecturer or head of department concerned for an examination date, place and time.*