



**FACULTY OF LAW**

**APPLICATION FOR SPECIAL EXAMINATION(S) IN JANUARY**

(This application should be submitted to the faculty no later than the first week in January in the following year).

1. Student number: \_\_\_\_\_
2. Name & Surname: \_\_\_\_\_
3. Contact no: \_\_\_\_\_
4. Degree program: \_\_\_\_\_
5. Email address (for the purpose of this application)  
\_\_\_\_\_

**Note**

**In the Regulations and syllabuses of the Faculty**

(Consult General regulation G12 par 6.7)

A final year student who has complied with all the requirements for the LLB degree, with the exception of the maximum of four modules, may be admitted to a special examination in January of the following year. The applicable fee must be paid before sitting for the special examination. Should the student fail the module(s), the particular module(s) must be repeated in full. For all four (or fewer) modules the student must have obtained at least examination entrance in the final year of the registration. However, if a student has a single module outstanding to complete the LLB degree, she/he will be allowed to write the January special examination if she/he had at any time during her/his studies obtained at least the examination entrance for that outstanding module.

6. I declare that the courses listed below are the only courses I still require to meet the requirements for a degree.
7. In terms of the above regulation, I hereby apply for permission to sit for a special examination(s) in the course(s) listed below:
- 8.

Module(s)   Course(s) eg. Child Law 410	Code eg. KID 410
(1)	
(2)	
(3)	
(4)	

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Lecturer: \_\_\_\_\_ Date: \_\_\_\_\_

9. Decision of Dean: \_\_\_\_\_

Dean: \_\_\_\_\_ Date: \_\_\_\_\_

## **PROCEDURAL ARRANGEMENTS**

1. *Applications for special examinations in terms of the regulation on the back of this page should be submitted for consideration to the Dean as soon as possible after the November examination results have been made available, but not later than 1 December.*
  
2. **N.B.** *A photocopy of the front of this form on which the Dean's approval has been entered must be submitted to Faculty's Student Administration immediately so that students may be identified as potential finalists in time. If a student fails to do so, there is no guarantee that he or she will be awarded a degree at the April graduation ceremony.*
  
3. *Once Student Administration has been informed, this form should be submitted to the head of department concerned without delay so that he/she will be able to arrange for an examination paper to be set up before the academic year closes at the end of the first week in December.*
  
4. *At the same time, candidates should make final arrangements with the lecturer or head of department concerned for an examination date, place and time.*