



APPLICATION FOR EXEMPTION FROM ATTENDANCE OF LECTURES/PRACTICALS
 (complete in duplicate)

STUDENT NUMBER: TITLE INITIALS AND LAST NAME:

ACADEMIC PROGRAM/PLAN POSTAL ADDRESS:

Code:

ATTENTION:

1. The Dean of the Faculty may, in terms of the General Regulations, and after recommendation by the Head of the Department, grant permission for exemption from lectures.
2. Applications must be submitted within 2 weeks after the commencement of the semester concerned.
3. A separate application form must be completed for each course for which exemption is requested. **The applicant must submit these forms to the Head of the relevant Department.**
4. Please take careful note of the decision of the Head of the Department (see below), as no further notification in this regard will be sent to you.
5. The Head of the Department and the student must each retain a copy of this form.
6. This application will only be considered to be finalised once it has been duly completed and submitted to the parties concerned.
7. A transcript must accompany the application.

COURSE FOR WHICH EXEMPTION FROM ATTENDANCE OF LECTURES AND/OR PRACTICALS IS REQUESTED:

Did you attend classes in this course last year?

Did you write examinations in this course last year?

Student Signature:

Date:

Exemption from lectures *and/or practicals
 *Delete whichever is not applicable)

- i) is not granted.
- ii) is granted on condition that the candidate arranges timeously with the lecturers concerned to complete the assignments required in order to obtain a semester/year mark.

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HEAD OF DEPARTMENT/LECTURER

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 Date

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 for **DEAN**

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 Date