

## UNIVERSITY OF PRETORIA FACULTY APPEALS COMMITTEE PROCESS

- The student will receive either an SMS or an email from the faculty, informing him/her about the exclusion.
- A link will be activated on the Student Service Centre
- The student can access the online application by clicking on the 'Application for readmissions' link, irrespective of whether he/she is excluded or dismissed.
- The student will be required to complete the online appeal form, setting out the grounds for the appeal, and supply all supporting documentation.  
**NB: All appeals must be lodged before the final date as indicated on the University's calendar.**
- The Faculty Appeals Committee will consider all the applications, and once the decision has been made, the student will be notified.
- Should the student not be satisfied with the outcome, he/she may contact the faculty's Head of Student Administration to determine whether the appeal can be sent for review.  
**NB: The Senate Review Committee on Readmission will only check if the correct procedure has been followed by the Faculty Appeals Committee. There is no longer a Senate Appeals Committee.**
- The status of the appeal application will change as soon as the result of the appeal is available.