UNIVERSITY OF PRETORIA
FACULTY APPEALS COMMITTEE PROCESS

- The student will receive either an SMS or an email from the faculty, informing him/her about the exclusion.

- A link will be activated on the Student Service Centre

- The student can access the online application by clicking on the 'Academic Information" tile, thereafter click the Appeals link on the left hand side, irrespective of whether he/she is excluded or dismissed.

- The student will be required to complete the online appeal form, setting out the grounds for the appeal, and supply all supporting documentation.
  NB: All appeals must be lodged before the final date as indicated on the University's calendar.

  Please note that after you have submitted an appeal on the system, no information can be added or modified.

  Please ensure that you submit your appeal or supporting documents under your current academic year, eg 2020.

- The Faculty Appeals Committee will consider all the applications, and once the decision has been made, the student will be notified.

- Should the student not be satisfied with the outcome, he/she may contact the faculty's Head of Student Administration to determine whether the appeal can be sent for review.
  NB: The Senate Review Committee on Readmission will only check if the correct procedure has been followed by the Faculty Appeals Committee. There is no longer a Senate Appeals Committee.

- The status of the appeal application will change as soon as the result of the appeal is available.