

You have been **excluded**

**WHAT NOW?**

You have been **conditionally readmitted**

**WHAT NEXT?**

1



Check the Student Portal at  
for an exclusion  
letter from your Faculty, and  
your email for any letters.

2



**SUBMISSION FOR  
FACULTY APPEAL**

- Visit the [Faculty of Education](#) web page for submission guidelines, and deadlines for the completion of your appeal to the Faculty for readmission.
- Remember that your application **must be submitted before the specific Faculty Committee meeting dates**.

- **Prepare** a comprehensive and truthful appeal letter or motivation letter.
- **Attach all documents** supporting the claims of your appeal.
- **NO additional or supplementary documents** will be accepted once you have submitted your application.
- **Upload** all the documents in the **correct place and in the correct format**.
- Do this **before the cut-off date/deadline**.
- Inform your sponsors and/or your family of the possibility of exclusion.

3



**CONGRATULATIONS!**  
Your Faculty appeal was  
successful and you are  
readmitted!

4



**YOUR FACULTY APPEAL  
WAS UNSUCCESSFUL...**

- The Faculty letter will state all the **conditions of your readmission**.
- Make sure you fully understand what your academic performance should be to avoid future exclusion.
- Speak to your **Academic Success Coach (ASC)** and set up a **study plan**.
- If you indicated that you were ill, you need to state how it is going to be addressed.

You have **one last opportunity** to request the **Senate Review Committee on Readmission** to review the process of your faculty appeal outcome. Students must apply for a review online. For more information about the submission process, [click here](#). If any difficulties are encountered, please contact your Faculty Student Administration for assistance.

- If the review of your appeal was **successful**, follow step 3.
- If the review of your appeal was **unsuccessful** and you have been dismissed, it is not the end of the road.
  - Explore alternative study options at other universities.
  - Explore the world of work for a few years and then return to your studies. If you decide on this option, please peruse the most recent faculty specific regulations that regulate the readmission of students who had been dismissed.
  - Explore websites, **such as those listed below**, to help you find a new direction.



If your mental health was the reason for your poor academic performance, the Student Counselling Unit (SCU) can be contacted to put you in touch with community mental health resources so that you can address any issues going forward. Contact SCU at [scu@up.ac.za](#) for more information. **The SCU cannot facilitate a readmission to the university, but you can be offered one online session to ensure that you receive the help you need from a service provider near you.**



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