

CONSTITUTION

OF THE

ALUMNI ASSOCIATION

OF THE

UNIVERSITY OF PRETORIA

DRAFT:

**(6 September 2015 as amended and
edited at 27 October 2015)**

PREAMBLE

Whereas the alumni of the University are an important and enduring asset of the University that can be mobilised in supporting the University to achieve its strategic goals;

And whereas the alumni by means of the alumni association have committed themselves in support of the achievement of these goals;

Therefore the University and its alumni have agreed to transform and refocus the existing TuksAlumni Association by:

- Renaming it the UP Alumni Association;
- Committing the UP Alumni Association to the values articulated in the Constitution of South Africa, 1996, and fostering a spirit of fully recognising and embracing all communities and interest groups that constitute the UP alumni body;
- Giving effect to the values that underlie an open and democratic alumni community based on human dignity, equality and freedom;
- Redressing past and avoiding any unfair and unjustified discrimination and ensuring representation of all communities constituting the Alumni body of the University;
- Respecting and encouraging freedom of religion, belief and opinion, academic freedom and freedom of speech and expression;
- Encouraging and nurturing the development of an alumni community founded on the values articulated in Chapters 1 and 2 of the Constitution of South Africa, 1996;
- Endorsing the vision, mission and strategic aspirations of the University;
- Developing a value and organisational framework to constitute and promote an inclusive UP alumni body in support of the vision, mission and strategic aspirations of the University and of the UP alumni body.

1 DEFINITIONS

In this Constitution, unless the contrary is explicitly stated, the words below shall have the following meanings attached to them:

“Academic employee” means any UP staff member appointed to teach and / or to conduct research at the University and any other employee designated as such by the Council of the University;

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“Affiliate” means any substructure of the UP Alumni Association;

“Association” means the UP Alumni Association established in terms of clause 2 of this Constitution;

“Black” is a generic term which means Africans, Coloureds and Indians and “black candidate” or Black candidates” shall be interpreted accordingly;

"Board" means the UP Alumni Association Board;

"Convocation" means –

- (a) all persons on whom the University has conferred degrees or to whom it has awarded accredited diplomas registered on the University's Programme and Qualification Mix (PQM);
- (b) all persons commonly referred to as pipeline students, that is to say persons who commenced their studies at defunct institutions succeeded in title by the University of Pretoria and are commonly referred to as pipeline students, who have successfully completed their studies at the University of Pretoria and on whom the University has conferred degrees or to whom the University has awarded accredited diplomas registered on the University's PQM. In this regard it is recorded that the University is the successor in title of, among others, the Medunsa Veterinary Science Faculty, the Vista University Mamelodi campus and the Normaal Kollege Pretoria;
- (c) the Executive Management of the University;
- (d) the Deans of faculties;
- (e) the academic employees on the permanent staff establishment of the University, professors emeriti, other retired academic employees; and
- (f) any other person or category of persons as determined by the Council of the University;

“Constitution”, unless otherwise indicated, means the Constitution of the UP Alumni Association of the University of Pretoria;

"Council of the University" means the Council of the University of Pretoria constituted in accordance with section 27 of the Higher Education Act 101 of 1997 as amended;

"Elected members" means members of the UP alumni association who have been

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elected to the Board in terms of clause 9;

"Executive" means the Executive Management of the University as determined in the Statute of the University and any other person designated as such in accordance with a decision of the Council of the University;

"Members" means members of UP Alumni Association who are members in terms of clause 5 of this Constitution;

"PQM" means the programme qualification mix as approved by the Department of Higher Education and Training;

"Person with a disability" means a person with a disability as defined in the Employment Equity Act 55 of 1998 as amended;

"President of the Convocation" means the person elected to that position in terms of the Statute of the University of Pretoria;

"Registrar" means the Registrar of the University of Pretoria;

"Secretariat" means the support staff appointed by the University to perform the secretarial services to the UP Alumni Association;

"Secretary" means the Secretary of the UP Alumni Association designated as such in terms of clause 8.4 of this Constitution;

"Senate" means the Senate of the University constituted in accordance with section 28 of the Higher Education Act 101 of 1997 as amended;

"University" means the University of Pretoria;

"White" means a person who is not a black person as contemplated in this Constitution.

2 NAME AND STATUS OF THE ASSOCIATION

2.1 This Constitution establishes the UP Alumni Association as an association of alumni of the University of Pretoria operating as a substructure of the University of Pretoria.

2.2 The name of the Association is the "UP Alumni Association".

2.3 The UP Alumni Association is not a legal entity in its own right and, save for the provisions of this Constitution, not distinct from the University of Pretoria.

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- 2.4 The UP Alumni Association and all affiliates that it might establish, function as substructures of the University, subject to the Statute and Rules of the University and the authority of the Council of the University.

3 MISSION OF THE UP ALUMNI ASSOCIATION

- 3.1 The mission of the UP Alumni Association is to promote and protect the interests of its members as well as those of the University.

- 3.2 In pursuance of its mission, the UP Alumni Association, in relation to its members –

- (a) recognises and embraces the full variety of communities and interest groups that constitute the totality of the UP alumni body in support of the goals and aspirations of the UP Alumni Association;
- (b) with a view to securing the interests of members, represents members at statutory and other University forums; and
- (c) develops and implements programmes supportive of the interests of the alumni.

- 3.3 In pursuance of its mission, the Association, in relation to the University –

- (a) mobilises all alumni of UP, inclusive of all its communities and constituent parts, to promote the vision, mission and strategic goals of the University, the interests of UP alumni in general and, in particular, the place and role of UP alumni in active support of the University;
- (b) promotes a culture among UP alumni of loyalty to and pride in the University of Pretoria as a transformed institution and its commitment to high academic standards and service to the South African community; and
- (c) projects the University in a favourable way.

4 OBJECTIVES

- 4.1 The objectives of the Association are to:

- 4.1.1. effectively represent the alumni on the various forums of the University, and to contribute towards the planning and implementation of the strategies of the University;

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- 4.1.2. assist and support the University in:
- (a) generally seeking to realise its strategic goals, and in particular seeking to protect and promote academic excellence;
 - (b) the understanding of and responding to challenges in the broader society;
 - (c) projecting and promoting a positive image of the University to employers, funders and the larger community both locally and abroad;
 - (d) preserving its good academic reputation and the value of its academic qualifications; and
 - (e) promoting and projecting the core values of the University.
- 4.1.3. keep alumni informed of all relevant events and developments at the University and in the UP Alumni Association, in order to promote a healthy esprit de corps and networking among UP alumni;
- 4.1.4. raise, in consultation with the University, funds for the University;
- 4.1.5. give recognition to and to celebrate the achievements of alumni;
- 4.1.6. promote loyalty and a lasting connection between alumni and the University;
- 4.1.7. liaise with alumni associations of other tertiary institutions;
- 4.1.8. project and promote a positive image of UP Alumni in the South African community at large.

5 MEMBERSHIP

5.1 Categories of members

The UP Alumni Association has ordinary, honorary and ex officio members.

5.2 Ordinary members

- 5.2.1 Unless an individual falling within the categories of this subclause in writing renounces her / his membership of the Association, the following persons are ordinary members of the UP Alumni Association:

- (a) all members of the Convocation of the University;
- (b) all full-time non-academic members of staff of the University permanently appointed or appointed on a fixed term contract of at least three years and who have been awarded a degree, diploma or certificate at another university or tertiary education institution, provided that such degree, diploma or certificate has been approved as part of the official PQM of the relevant institution.

5.2.2 A person holding a degree, diploma or certificate from a tertiary institution other than UP who has successfully completed at least one academic year of study at the University of Pretoria and who subscribes in writing to this Constitution, may in the manner prescribed by the Board apply for ordinary membership of the Association where after the Board with the support of at least 60 per cent of its members may grant membership to such person.

5.3 Honorary members

5.3.1 The Board may grant honorary membership on the basis of nominations as described in this subclause to any person with a proven record of an extraordinary constructive contribution in pursuance of the goals of the University and the Association.

5.3.2 Nominations for honorary membership, must be signed by at least 50 (fifty) members of the UP Alumni Association and accompanied by a motivation, submitted to the Board in written form.

5.4 Members subject to the Constitution

All members of the UP Alumni Association are subject to this Constitution.

5.5 Termination of membership

5.5.1 The Board may, in due compliance with the applicable precepts of administrative justice and with the support of at least 60 percent of its members, terminate the membership of an ordinary or honorary member, if the Board is convinced that the member concerned brought the good name of the UP Alumni Association or the University into disrepute, is no longer acting in the interest of the UP Alumni Association or the University or contravened a provision of this Constitution. [Fair and factual comment made publicly or otherwise with regard to the operations of the University shall not constitute an act whereby the good name of the UP Alumni Association or of the University is brought into disrepute.]

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5.5.2 The membership of ex officio members is terminated when the member ceases to fill the office which is the basis for such ex officio membership.

5.5.3 Ordinary or honorary membership may be resigned by tendering written notice to the Board to that effect.

5.6. Register of members

The Secretariat of the UP Alumni Association shall, in consultation with the Registrar of the University, keep a register of all categories of members of the UP Alumni Association.

6 MEETINGS OF THE UP ALUMNI ASSOCIATION

6.1 Annual general meetings

6.1.1 An Annual General Meeting of members of the UP Alumni Association is held annually at intervals of not more than fourteen (14) months.

6.1.2 Convening of Annual General Meetings

6.1.2.1 The Annual General Meeting is convened by the Secretariat in consultation with the Board and the Registrar, and held at a time and place determined by the Board.

6.1.2.2 Notice of an Annual General Meeting is given no less than 30 days before the meeting by way of appropriate notice in Afrikaans, English and Sepedi published in at least two national newspapers and on the website of the University.

6.1.2.3 Particulars of the agenda and supporting documents are made available by the Secretariat at the office of UP Alumni Association at least 5 (five) days before the proposed meeting.

6.1.3 Powers and activities of the Annual General Meeting

6.1.3.1 The Annual General Meeting -

(a) considers the minutes of the previous Annual General Meeting and the minutes of all Extraordinary meetings held since the previous Annual General Meeting as well as matters arising from the minutes of such meetings;

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- (b) considers and approves the annual report of the Chairperson of the Board;
- (c) considers motions submitted in accordance with clause 6.4 of this Constitution;
- (d) completes the election of the elected members of the Board, the procedure of which is described in clause 9 of this Constitution;
- (e) take notice of the annual financial report and considers and approves the financial statement of the UP Alumni Association as referred to in clause 14.3.

6.2 Extraordinary Meetings

- 6.2.1 Extraordinary Meetings are held at the Board's instance or at the written request by no less than 100 (one hundred) members, submitted with the Board and the Secretariat, in which cogent reasons for the requested meeting are set out.
- 6.2.2 The Secretariat convenes an Extraordinary Meeting within 3 (three) days of the decision or receipt of the request to hold such a meeting, and gives notice of the meeting to the members of the UP Alumni Association no less than 14 (fourteen) days before the meeting in the same manner as notice for Annual General Meetings.
- 6.2.3 The notice must state the reasons for the meeting.

6.3 Requirements for and procedures of meetings

- 6.3.1 The Chairperson of the Board or in his/her absence the Vice-Chairperson presides over meetings of the UP Alumni Association. If both are absent the meeting elects a Chairperson from attending members to preside over the meeting.
- 6.3.2 A quorum for meetings of the UP Alumni Association is 50 (fifty) members, failing which commencement of the meeting is postponed for half an hour, whereupon the members present will constitute a quorum.

6.4 Motions

- 6.4.1 Members may submit for consideration motions by the Annual General Meeting.
- 6.4.2 Motions in written form and signed must be submitted to the Secretariat no less than 14 (fourteen) days before the meeting.

6.5 The right to vote on matters properly placed before meetings

- 6.5.1 All members of UP Alumni Association are entitled to vote on motions or any other matter properly placed before a meeting.
- 6.5.2 Voting takes place by secret ballot cast by members present at the meeting and voting by proxy is not permitted.

6.6 Minutes

Complete minutes of the proceedings of all meetings must be taken and are open for inspection by members.

7 GOVERNANCE OF UP ALUMNI ASSOCIATION

- 7.1 The UP Alumni Association is governed by the Board of the UP Alumni Association

7.2 Composition of the Board

- 7.2.1 The Board has two categories of members, namely thirteen elected and two ex officio members, ex officio members may not vote at meetings. The Board may co-opt no more than two members based on their expertise but who may not vote.
- 7.2.2 The ex officio members are the President of the Convocation and the Vice-Chancellor or the Vice-Chancellor's representative.
- 7.2.3 The term of office of elected members of the Board, including the Chairperson, Vice-Chairperson and the Regional Representative is two years.
- 7.2.4 Elected members are eligible for re-election but may not serve on the Board for more than three consecutive terms of office.
- 7.2.5 An elected member of the Board who fails to attend two consecutive Board meetings without prior written apology ceases to be a Member of the Board by virtue of and with effect from such absence.

7.3 Composition of the elected members of the Board in terms of race, gender and disability

- 7.3.1 Subject to the applicable provisions in this clause, the elected members of the Board consist of at least four members who are black, four who are white, four who are female, four who are male and at least one who is a

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person with a disability.

- 7.3.2 The four Black candidates and the four white candidates, who receive the highest number of votes in their respective categories, are elected to the Board, provided that at least four candidates from each racial group have been nominated in the first place. Should fewer than four candidates in a racial and gender group be nominated, the number of members for that category will be reduced accordingly, resulting in a lower number of members for the board overall.
- 7.3.3 If the vote count contemplated in 7.3.2 fails to produce a result that meets the gender requirements of 7.3.1, and provided that at least four candidates have been nominated from the respective gender groups in the first place, the following adjustment(s) must be made:
- 7.3.3.1 If the persons elected in terms of 7.3.2 do not include at least four male and four female persons, the candidate of the underrepresented gender who received the highest number of votes, but who was not elected in terms of the vote count as contemplated in 7.3.2, is declared an elected member replacing the elected member of the overrepresented gender group who received the lowest number of votes in terms of the vote count contemplated in 7.3.2, provided that this does not distort the racial representation referred to in 7.3.1 above
- 7.3.3.2 If necessary, the procedure provided for in 7.3.3.1 must be repeated more than once, *mutatis mutandis*, until the gender requirement of 7.3.1 is met.
- 7.3.3.3. If the persons elected in terms of 7.3.2 do not include a person with a disability, the nominated disabled person receiving the most votes will in addition to the eight elected members be elected to the Board, provided that if no person with a disability has been nominated the Board may appoint any disabled alumnus to serve on the Board during its term of office.

7.4 Powers and responsibilities of the Board of the UP Alumni Association

- 7.4.1 The Board assists the University in developing and implementing its strategic goals, particularly with respect to matters that concern the UP Alumni Association and alumni of the University.
- 7.4.2 The Board develops and implements its own strategic goals and action plans in accordance with the strategic goals of the University.
- 7.4.3 The Board appoints members of the UP Alumni Association to the Council of the University in accordance with the provisions of the Statute of the

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University, provided that the relevant provision in the Statute is subject to review on the basis of bona fide consultation involving all interested parties.

- 7.4.4 Subject to the Higher Education Act 101 of 1997 as amended, and any applicable act or regulation, the Statute and the Rules of the University, and the provisions of this Constitution, the Board performs any legal act towards the achievement of the mission and objectives of the Association.
- 7.4.5 The Board meets and otherwise interacts regularly with the Executive Management of the University.
- 7.4.6 The Board approves bursary awards from bursary funds under its supervision.
- 7.4.7 The Board considers the candidates nominated for the annual Alumni Laureate Awards in accordance with a procedure agreed with the Vice-Chancellor from time to time.

7.5 Delegation of powers

- 7.5.1 The Board may delegate powers in writing to individual members or committees or to the Head of Alumni Relations, but in the final instance the Board remains accountable for the implementation of all delegated powers.
- 7.5.2 Delegation to the Head of Alumni Relations is effected in consultation with the line manager of the Head of Alumni Relations.
- 7.5.3 A delegatee as contemplated in this clause may sub-delegate powers, but the delegatee remains accountable to the Board for the implementation of the relevant delegated powers.

7.6 Constitutive meeting, office bearers and portfolios

- 7.6.1 The Registrar convenes a constitutive meeting of the Board to be held not later than two weeks after the Annual General Meeting.
- 7.6.2 The Registrar or someone duly designated by the Registrar presides over the constitutive meeting until the election of the Chairperson of the Board.
- 7.6.3 At the constitutive meeting -
- (a) the elected members of the Board elect a Chairperson, a Vice-Chairperson and a Regional Representative. In the event of a tie in voting, the President of the Convocation has a casting vote.

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- (b) the Board determines portfolios and appoints members known as portfolio managers to such portfolios.

7.7 Meetings of the UP Alumni Board

7.7.1 The Board meets at least twice a year at intervals of not more than seven months.

7.7.2 The Chairperson presides over meetings, or in the absence of the Chairperson, the Vice-Chairperson, or, in the absence of both, by an elected member of the Board elected for that purpose.

7.7.3 Meetings are attended by all members of the Board and may also be attended by office bearers to whom responsibilities are assigned as set out in this subclause but who may not vote –

- (a) The President of the Convocation who advises the Board on the interests of the members of the Convocation;
- (b) The Vice-Chancellor and Principal or representative of the Vice-Chancellor and Principal who advises the Board on the aspirations, priorities and strategies of the University and facilitates communication between the Board and the Executive of the University;
- (c) The Director: University Relations who assists the Vice-Chancellor and Principal or his/her representative;
- (d) The President of the Student Representative Council or his/her representative who may participate in discussions at Board meetings; and
- (e) The Head of Alumni Relations of the University who may participate in discussions at Board meetings.

7.8 Quorum requirements: UP Alumni Board

The quorum of meetings of the Board is half the number of voting members plus one.

7.9 Decision-making on the Board

7.9.1 The Board seeks to take decisions based on consensus and compromise rather than voting, failing which decisions are taken by majority vote.

7.9.2 Failing a consensual decision a vote is taken based on the majority of voting

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members present.

7.9.3 Each voting member at a meeting may cast 1 (one) vote on each matter that is put to the vote.

7.9.4 The Chairperson has a casting vote in the event of a tie.

7.9.5 Voting is by secret ballot unless the Chairperson determines otherwise.

7.10 Executive Management of the Board

7.10.1 The Board has an Executive Management, which is formed at the constitutive meeting of the Board.

7.10.2 The Executive Management is made up of the Chairperson of the Board, the Vice-Chairperson, the Regional Representative, the Vice-Chancellor or his/her representative and two additional elected members chosen from the ranks of the elected members, not in the permanent/full-time or temporary/full-time employment of the University.

7.10.3 The membership of the Executive Management of the Board must be representative as regards race and gender.

7.10.4 The Executive Management attends to urgent matters when the Board is not in session, and performs the additional duties delegated to it by the Board.

7.10.5 The Executive Management meets as frequently as determined by the Chairperson, provided that it must meet at least once every quarter.

7.10.6 The Executive Management regularly reports to the Board on its activities.

7.10.7 A minimum of three members constitute a quorum of meetings of the Executive Management.

7.10.8 The Executive Management seeks to take decisions based on consensus and compromise, failing which, matters at issue are decided by majority of vote. The Chairperson has a casting vote in the event of a tie.

7.11 Filling of vacancies on the Board

7.11.1 The Board fills vacancies of elected members of the Board for the remainder of the term of office of the Board in accordance with the most recent election result in a manner that complies with clause 7.3 of this Constitution.

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7.11.2 Vacancies left by departures of ex officio Members are filled in accordance with the relevant procedures prescribed in the Statute and Rules of the University.

7.12 Code of Conduct

Members of the Board comply with the Code of Conduct approved by the Annual General Meeting.

7.13 Secretarial support

The Head of Alumni Relations provides secretarial and related support to the Board, the Executive Management and the Portfolio Managers of the Board unless the Board, in consultation with the Registrar, determines otherwise.

8 HEAD: ALUMNI RELATIONS

8.1 The Executive, after consultation with the Board, appoints the Head of Alumni Relations.

8.2 The Head of Alumni Relations discharges his/her responsibilities under this Constitution.

8.3 The Board may in consultation with the Head of Alumni Relations, assign additional duties to the Head of Alumni Relations and delegate powers of the Board to him/her, who may in consultation with the Board assign such responsibilities to any employee of the University.

8.4 Unless the Board determines otherwise, the Head of Alumni Relations acts as Secretary of UP Alumni Association, its governance structures and substructures.

9 ELECTION OF THE ELECTED MEMBERS OF THE BOARD

9.1 Elections of the elected members of the Board are held every 24 months in the manner described in this clause.

9.2 Nomination

9.2.1 The Registrar informs members of the UP Alumni Association of the time and date of the submission of nominations to his Office.

9.2.2 Each candidate is nominated and seconded by one member of the UP Alumni Association on a prescribed form provided by the Board.

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- 9.2.3 Nominations, signed by the nominee and accompanied by a concise curriculum vitae, are submitted to the Office of the Registrar at a time and date determined by the Registrar, but not less than 14 (fourteen) days before the date of the Annual General Meeting during which part of the election is due to take place.
- 9.2.4 On conclusion of the nomination process the Registrar announces -
- (a) the names of the nominees;
 - (b) all relevant details of the electronic voting and;
 - (c) after consultation with the Chairperson of the Board, the time, date and venue of the Annual General Meeting where part of the voting is due to take place.

9.3 Election

- 9.3.1 Elected members of the Board are elected either electronically or during the Annual General Meeting of the UP Alumni Association as described in this clause.
- 9.3.2 Voting by proxy is not permitted.
- 9.3.3 The Registrar shall not later than 14 (fourteen) days before the Annual General Meeting provide all necessary information to members to cast their votes electronically.
- 9.3.4 Votes are cast electronically in accordance with the approved electronic voting system of the University during the period determined by the Registrar.
- 9.3.5 Members who for whatever reason did not vote electronically may cast their votes in person by secret ballot at the Annual General Meeting of the UP Alumni Association.
- 9.4 The election results are announced at the Annual General Meeting.
- 9.5 The University must appoint an independent electoral authority to oversee the nomination and election and consider any objections raised.
- 9.6 Complaints or objections regarding the election of UP Alumni Association Board members may be submitted to the independent electoral authority referred to in 9.5 above in writing by any member of the UP Alumni Association within a period of 7 (seven) working days following the announcement of the election results. The independent electoral authority must investigate all complaints and announce its findings, along with any

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remedial action recommended, within another 7 (seven) working days.

10 RULES AND REGULATIONS

- 10.1 The Board may make, amend or revoke rules and regulations to promote the achievement of the mission and objectives of the Association.
- 10.2 Rules and regulations are promulgated on the website of the University and bind members from the date of promulgation.
- 10.3 The Secretariat maintains a rules and regulations volume, which is open to inspection at the office of the UP Alumni Association.
- 10.4 Office-bearers are strictly bound to act in conformity with line management and functional lines of authority; provided that informal organisation, practical functioning and consultation among persons shall be unrestricted.

11 REGIONAL STRUCTURES AND CLUBS

- 11.1 Members of the UP Alumni Association may form regional structures and clubs provided such formations are approved by the Board and minuted at the relevant Board meeting.
- 11.2 Such regional structures and clubs must act in the spirit of this Constitution and must be established and operate or continue to operate within the confines of rules and regulations on matters relating to regional structures and clubs as prescribed by the Board.
- 11.3 Chairpersons of the regional structures and clubs may form a Council of Regional Structures and Clubs that may delegate a member or members who, through the regional Representative on the Board, liaise with the Board on matters concerning regional structures and clubs.
- 11.4 Regional structures and clubs are not entitled to funding from the UP Alumni Association and may at no time enter into agreements of any kind on behalf of the UP Alumni Association or the University.
- 11.5 A regional structure or club may be dissolved by majority vote of its members.
- 11.6 The Board, or the Vice-Chancellor and Principal, in due compliance with the applicable precepts of administrative justice, may dissolve a regional structure

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or club if such structure or club fails to comply with the regulations of the Board, or acts in a manner that compromises the good name of the UP Alumni Association or the University.

- 11.7 Any assets remaining when a regional structure of club is dissolved, will vest in the UP Alumni Association.
- 11.8 All regional structures and clubs that existed at the time of the approval of this Constitution are deemed to have been approved by the UP Alumni Board in terms of this Constitution and continue to exist accordingly.

12 AMENDMENT OF THE CONSTITUTION

- 12.1 This Constitution may be amended as described in this clause.
- 12.2 Members of the UP Alumni Association may propose amendments to the Constitution in the form of a written notice, signed by the member or members concerned and setting out the proposed amendment in exact terms and must be accompanied by a concise motivation of the proposed amendment.
- 12.3 A notice of a proposed amendment to the Constitution must be submitted to the Secretariat no less than 21 (twenty-one) days before the Annual General Meeting, or 14 (fourteen) days before an Extraordinary Meeting, for consideration by the meeting concerned.
- 12.4 Approval of a proposed amendment to this Constitution depends on a vote in favour of the proposal amounting to sixty (60) percent of members attending the meeting at which the proposal is tabled.
- 12.5 Amendments that are approved by a meeting of the UP Alumni Association must forthwith be submitted to the Council of the University.
- 12.6 The Council of the University considers and approves the proposed amendment or refers it back to the UP Alumni Association for reconsideration.
- 12.7 Amendments to the Constitution take effect on approval by the Council of the University.
- 12.8 Whenever the Constitution is amended the versions in all three languages as described in clause 14.4 must be amended and approved simultaneously.
- 12.9 This Constitution must be revised at least once every ten years.

13 DISSOLUTION OF THE UP ALUMNI ASSOCIATION

- 13.1 The Association may be dissolved by the Council of the University in accordance with the provisions of this clause.
- 13.2 The Council of the University may, in due compliance with the applicable precepts of administrative justice and any relevant provisions of the Statute or Rules of the University, dissolve the UP Alumni Association if the Council is convinced that the UP Alumni Association is not achieving its mission or serving the interests of the University and its alumni.
- 13.3 The UP Alumni Association may be dissolved in terms of a resolution adopted at an Extraordinary Meeting which must be convened specifically for this purpose and that must carry the support of at least 60 (sixty) percent of the members present.
- 13.4 After dissolution of the UP Alumni Association, the Council appoints a suitable person to wind up the affairs of the UP Alumni Association.
- 13.5 On the dissolution of the UP Alumni Association all its assets and liabilities revert to the University of Pretoria, which settles liabilities and use the assets of the defunct Association in accordance with University policy and procedures in the interest of UP Alumni.

14 FINANCIAL REGULATION AND STATEMENTS

- 14.1 The UP Alumni Association is subject to the financial regulatory framework of the University and must as such comply with the applicable policies and regulations.
- 14.2 The Head Alumni Relations is responsible to prepare an annual overview report of the finances of the UP Alumni Association, including a financial statement relating to external funds raised by the Association, and to submit such report and statement to the Alumni Board for their input and approval.
- 14.3 The financial report and financial statement must serve at an Annual General Meeting for the purposes as stated in clause 6.1.3.1(e).

15 GENERAL PROVISIONS

- 15.1 Subject to any provision of this Constitution, the UP Alumni Association does not engage in any business, commercial, speculative or activities with monetary implications without the express permission of the Vice-Chancellor and Principal or of the Council of the University.

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- 15.2 No profits or losses will be distributed to any member and all assets of the UP Alumni Association are used exclusively for the furtherance of the mission and objectives of the UP Alumni Association.
- 15.3 Assets available for investment will be invested in accordance with the investment protocol and investment policies of the Council of the University.
- 15.4 This Constitution must be translated into Afrikaans and Sepedi. The Afrikaans, English and Sepedi versions must be approved simultaneously by the relevant university structures.
- 15.5 The three versions of the Constitution enjoy equal legal status and in the event of a conflict between them, the interpretation that best gives effect to the mission and objectives of the Constitution is given effect to.

APPROVED BY:

.....
CHAIRPERSON

.....
SECRETARY

.....
DATE