



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Economic and Management Sciences

Undergraduate faculty brochure



2015/16

www.up.ac.za

Message from the Dean

In terms of student numbers, the Faculty of Economic and Management Sciences is one of the largest faculties of the University of Pretoria. The key to the Faculty's success lies in the high premium it places on the preparation of a new generation of business leaders, entrepreneurs, managers and government officials who can create jobs and maintain an innovative outlook on life.

The University of Pretoria aspires to be internationally competitive and nationally relevant. The Faculty achieves this by ensuring that its academic and research programmes conform to the highest standards. The national and international accreditation of its degrees by professional bodies is maintained. Furthermore, the Faculty strives to ensure that the market value associated with its degrees will always be of competitive benefit to students. The Faculty consists of eight departments: Accounting, Auditing, Taxation, Financial Management, Economics, Marketing Management (including Tourism Management), Human Resource Management and Business Management (including Communication Management), as well as the School for Public Management and Administration. Jointly, these departments present 21 undergraduate and approximately 125 postgraduate study programmes.

For more information about the Faculty's academic offering, please visit www.up.ac.za/bcom.



Prof Elsabé Loots
Dean: Faculty of Economic and Management Sciences

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Disclaimer: This publication contains information about regulations, policies, tuition fees, curricula and programmes of the University of Pretoria applicable at the time of printing. Amendments to or updating of the information in this publication may be effected from time to time without prior notification. The accuracy, correctness or validity of the information contained in this publication is therefore not guaranteed by the University at any given time and is always subject to verification. The user is kindly requested to verify the correctness of the published information with the University at all times. Failure to do so will not give rise to any claim or action of any nature against the University by any party whatsoever.

Undergraduate study programmes

Important information on undergraduate study programmes for 2016

- To be able to register, NSC candidates must comply with the minimum requirements for degree studies as well as with the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS.

University of Pretoria website www.up.ac.za/ems

National Benchmark Test website www.nbt.ac.za

Study programme Duration Closing dates Careers	Minimum requirements for 2016								APS
	Achievement level								
	Afrikaans or English				Mathematics				
	NSC/ IEB	HIGCSE	AS- Level	A- Level	NSC/ IEB	HIGCSE	AS- Level	A- Level	
BCom (Investment Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	6	2	B	B	34
Careers: Funds manager, investment advisors, financial advisors, management accountants, management consultants, financial managers, investment brokers and investment analysts									
BCom (Accounting Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	6	2	B	B	34
Careers: First step towards becoming chartered accountants and other categories of accountants, financial managers, internal auditors, bookkeepers, bankers, cost and management accountants and credit controllers									
BCom (Econometrics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	6	2	B	B	32
Careers: Econometricians are employed by government, the central bank, private and commercial banks, leading stockbrokers and consultancies, both locally and internationally. Positions include analysts, consultants, researchers, traders or brokers, and academics. The work mostly entails statistical analysis (forecasting, structural and policy analysis) of economic and financial markets and interrelationships.									
BCom (Financial Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	5	3	C	C	32
Careers: Specialisation in financial management: Management accountants, management consultants, performance managers, quality managers, financial advisors, strategy analysts, cost accountants, financial managers, financial planners and business analysts. Specialisation in taxation: Tax advisors, tax auditors in public practice, tax policy designers, tax practitioners, tax compliance managers, SARS auditors and tax risk managers. Specialisation in internal auditing: Internal auditors, risk officers, forensic auditors, IT auditors, financial auditors, performance auditors, environmental auditors, compliance officers, government auditors and governance auditors									
BCom (Law) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	5	3	C	C	32
Careers: First step towards becoming attorneys, legal advisors, advocates, prosecutors, presiding officers (magistrate or judge) and law academics									
BCom (Economics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	5	3	C	C	32
Careers: Economists may specialise in banking, public finance, international trade and investment or economic development. Economists are employed by government, the central bank, private and commercial banks, stock brokerage firms and consultancies, both locally and internationally. Positions include analysts, consultants, researchers, traders and academics									
BCom (Statistics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	5	3	C	C	32
Careers: Statistical analysts in several industries, researchers, consultants and lecturers									
BCom (Informatics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Manager in information technology environment, computer software or hardware supporter, computer systems analyst, financial information systems analyst, business analyst, information facilitator, IT training, systems developer, business systems analyst									

Undergraduate study programmes

Study programme Duration Closing dates Careers	Minimum requirements for 2016								APS
	Achievement level								
	Afrikaans or English				Mathematics				
	NSC/ IEB	HIGCSE	AS- Level	A- Level	NSC/ IEB	HIGCSE	AS- Level	A- Level	
BCom (Agribusiness Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	5	3	C	C	30
Careers: Agricultural economist at banks and other agricultural and food-orientated institutions, commodity trader on future markets									
BCom [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: The degree does not lead to a specific vocational outcome, but offers opportunities to determine your own career outcome, within limits. Students are able to compile their own curricula with a view to work opportunities in all sectors									
BCom (Marketing Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Product management, customer service management, customer relationship management, strategic marketing, sales management, distribution management, brand management, advertising management, media planning, marketing research management and promotions management.									
BCom (Entrepreneurship) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Running of entrepreneurial activities and business, corporate entrepreneur, mentor to an entrepreneur, administrative manager, sales manager, shop manager, entrepreneur, business manager, business owner, retail-trade manager									
BCom (Communication Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Client liaison consultants (advertising agencies), corporate communication consultants, corporate communication managers, corporate communication strategists, industrial journalists, public relations practitioners, relations managers, special events organisers, corporate social investment managers and sponsorship managers.									
BCom (Human Resource Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Human resource practitioners, personnel consultants, mediators, labour relations specialists, human resource managers, personnel managers, liaison officers, psychometrists and industrial psychologists. In their capacity as human resource practitioners, graduates will be responsible for matters such as developing human resource strategies and policies, human resource planning, recruitment and selection of employees, training and development of staff, labour relations and personnel administration									
BCom (Business Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: A wide variety of opportunities in administration, finance, marketing and human resource management, including manager, teacher, lecturer, general manager, management consultant									
BCom (Recreation and Sports Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: Sport facility managers, sport event organisers, sport and recreation managers and sport marketing managers.									
BCom Option: Supply Chain Management [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	4	3	D	D	30
Careers: The purpose of this option is to equip learners of supply chain management with the ability to participate in functional management within an integrated supply chain. This includes the disciplines of supply management, production and operations management, warehousing, transport management and supply chain strategy									

Study programme Duration Closing dates Careers	Minimum requirements for 2016								APS
	Achievement level								
	Afrikaans or English				Mathematics				
	NSC/ IEB	HIGCSE	AS- Level	A- Level	NSC/ IEB	HIGCSE	AS- Level	A- Level	
BCom (Four-year Programme) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	3	D	D	3	4	E	E	26
Please note: This programme is only offered in English. The first year of study is presented on the Mamelodi Campus. Admission is subject to selection. Prospective students should write the NBT. Non-SA students are required to write the NBT or SAT. For more information on SAT visit www.collegeboard.com . Careers: Career opportunities depend on the field of study chosen by students in their second year of study									
BAdmin (International Relations) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	Mathematics 4 or Mathematical Literacy 4	3	D	D	28
Please note: This programme is only offered in English. Students cannot be admitted to a BCom degree via a BAdmin if they do not comply with the admission requirements for a BCom degree. Careers: Diplomats, public servants, political analysts									
BAdmin (Public Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	3	C	C	Mathematics 4 or Mathematical Literacy 4	3	D	D	28
Please note: This programme is only offered in English. Students cannot be admitted to a BCom degree via a BAdmin if they do not comply with the admission requirements for a BCom degree. Careers: Managers in the public sector, local government and the private sector, non-governmental organisations, international organisations and embassies. Graduates are often employed in human resource sections, planning divisions and in general administrative divisions									

Faculty highlights

- The Faculty of Economic and Management Sciences is one of the largest faculties of its kind in South Africa.
- The Chartered Accountancy (CA) study programme within the Faculty is a flagship programme with top performance nationally. BCom (Accounting Sciences) is an accredited study programme that forms part of the requirements for training as both a chartered accountant CA(SA) and auditor (RAA). The CA(SA) and RAA qualifications are the highest professional qualifications in accounting in South Africa and enjoy international recognition.
- Several programmes enjoy international accreditation. The CFA Institute® awarded the University of Pretoria the status of undergraduate educational partner, the BComHons (Internal Auditing) study programme is a registered approved internal audit study programme (Internal Auditing Educational Partner or IAEP) at the IIA Inc. in the USA.
- The supply chain management programmes offered by the Chair in Logistics are accredited by the European Certification Board for Logistics (ECBL) who acts as the custodian of standards for the European Logistics Association (ELA). The University of Pretoria is the only certification centre to offer the ELA certification in South Africa and only one of two countries outside the European Union.
- The Department of Auditing is one of only five tertiary institutions in the world to be accredited at Centre of Excellence level in the Institute of Internal Auditors Incorporated's Internal Audit Education Partnership (IAEP) programme.
- The Faculty is a national leader in tax-related teaching and research. A South African Research Chair Initiative (SARChI) in Tax Policy and Governance was granted to the Faculty and the African Tax Institute (ATI) that is hosted in the Faculty.
- The Faculty boasts active agreements with institutions abroad of which six appear on the QS World University rankings and the Times Higher Education World University rankings.
- The Faculty hosts several Institutes, Chairs and Centres which includes the Business Incubator and the Business Clinic to name but a few.

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General overview/Undergraduate study programmes

General overview

The Faculty of Economic and Management Sciences is the first choice of many talented young people in pursuing their higher education degree studies. The Faculty provides an intellectual home for the rich diversity of South Africa's academic talent. Through its continuous pursuit of excellence in research, teaching and learning, and community involvement, it has become a preferred partner for professional bodies, employers and students in South Africa. The Faculty is passionate about developing young people. Its holistic approach to student life fosters aspirations and encourages excellence: academically, culturally, and socially. It is a value-driven Faculty where students and staff become part of a winning team. Excellent facilities, academic distinction and international recognition of its degrees prove that the Faculty is committed to quality on all fronts.

Important information

- Consult the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules" for the prerequisites for individual modules or visit: www.up.ac.za/bcom for more information.
- FRK 122 is a terminating module. If FRK 122 is selected, a candidate will not be able to continue with Financial Accounting at the 200 and 300 level. Also note that FRK 121 may be a prerequisite for a number of other modules and it is the responsibility of the candidate to ensure that he or she makes the appropriate choice between FRK 121 and FRK 122.

Undergraduate study programmes

Important information:

- To be able to register, National Senior Certificate (NSC) candidates must comply with the minimum requirements for degree studies, as well as with the minimum requirements for the relevant study programme.
- Life Orientation is excluded when calculating the Admission Point Score (APS).



My student career at Tuks

"To be a student in the Faculty of Economic and Management Sciences at the University of Pretoria is to have the ultimate university experience that any South African university can offer a student in commerce. As a student in this Faculty, you will have the privilege of being taught by first-class lecturers, who provide their students with fantastic support, on both an academic and a personal level," says Tammy McAulay, Chairperson of Commerci, the Faculty House for BCom students. The quality of student life is extremely important to the Faculty, as it forms an integral part of

the development of students into world-class people. Student representatives act as mentors to first-year students and general problems encountered by new students are efficiently addressed by senior students.

Tammy McAulay

Study programmes

BCom study programmes

BCom

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom is a three-year full-time study programme. The study programme is aimed at training students in economic and management sciences. The study programme does not lead to a specific vocational outcome. However, students are able to compile their own curricula with the aim of finding work in numerous sectors.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year
Economics	Business Law
Financial Accounting	
Commercial Law (first-year level) or Business Law (second-year level)	
Statistics or Mathematical Statistics	
Communication Management	

One of the following modules:

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year
Business Management
Marketing Management
Industrial and Organisational Psychology
Public Administration

Any of these four modules may be chosen as elective modules if not chosen as core modules.

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
Marketing Management	Marketing Management	Marketing Management
Industrial and Organisational Psychology	Industrial and Organisational Psychology	Industrial and Organisational Psychology
Public Administration	Public Administration	Public Administration
Mathematics	Statistics or Mathematical Statistics or Mathematics	Statistics or Mathematical Statistics or Mathematics
Informatics	Communication Management	Communication Management
	Economics	Economics
	Financial Accounting	Financial Accounting
	Taxation	Taxation
	Informatics	Labour Relations
	Financial Management	Labour Law

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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Website www.up.ac.za/bcom

Study programmes

BCom Option: Supply Chain Management

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom Option: Supply Chain Management is a three-year full-time study programme. This degree aims to equip students in supply chain management with the ability to participate in functional management in an integrated supply chain. This includes the disciplines of supply management, production and operations management, warehousing, transport management and supply chain strategy. With this qualification, opportunities exist in the following careers: supply chain analysts, supply chain strategists, customer service managers, inventory managers, warehousing managers, distribution managers, transport managers, operations managers, supply chain planners and logistics managers.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
Marketing Management	Business Law	International Business Management
Economics	Supply Chain Management	Supply Chain Management
Financial Accounting	Financial Management	
Informatics		
Communication Management		
Statistics		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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BCom Economic Sciences study programmes

BCom (Economics)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	5	32

BCom (Economics) is a three-year full-time study programme in which students are introduced to economic theory, economic policy and empirical issues associated with economic analysis. The core modules for specialisation in economics are economics and statistics, although mathematics is also an important component. In the first year of study, students become thoroughly acquainted with the principles of economics, with special emphasis on the South African economy and its challenges. Students are also introduced to economic theories and concepts, and the basic instruments of macro- and microeconomics. In the second year of study, the focus is on intermediate economic theory, focusing on both microeconomics and macroeconomics. In the third year of study, modern economic analysis is emphasised, while particular attention is paid to public policy, international trade, economic analysis and growth and development. The latter is the central economic policy challenge in Africa, and South Africa in particular. Graduates are primarily employed as analysts, consultants, researchers or traders in either the private or public sectors. The government, the South African Reserve Bank, private and commercial banks, and leading local and international stockbrokers and consultancies, commonly employ graduates in economics. Students are strongly advised to proceed with postgraduate studies.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	



Passionate about leadership and development

Nolo Mokoena, a final-year BCom (Economics) student has been chosen to serve as member of the leadership programme of the South African–Washington International Programme. During his academic career, Nolo has served as chairperson of the Young Economists Society (YES@Tuks), a student society for BCom (Economics) students, and as vice-chairperson of Commerci, the Faculty House for Economic and Management Sciences.

“Being chosen for this programme humbles me in all honesty. It also engenders in me a sense of pride. I realise that hard work truly does pay off, and that I have to come back and give even more to South Africa and the world in service. It was an honour to represent

my university and country both here and in Washington DC,” says Nolo. Nolo is passionate about being a student and student life, governance and welfare development. He is also a sports fan and firmly believes that sport can have a lasting impact on communities.



Economic students invited to Fordham

A group of students from the Department of Economics were invited to attend the six-week Summer Study Tour in Emerging Markets and Country Risk Analysis at the Fordham University in New York. This study tour was sponsored by the Fordham University’s Graduate Program in International Political Economy and Development (IPED) and was held at the Rose Hill campus in New York City. Besides having the opportunity to meet with a number of faculty members, the students also visited several New York investment houses and major banks, as well as the Federal Reserve Bank of New York.

UP’s ITC results – good, better, best!

Accounting Sciences students at UP achieved the highest pass rate in the Initial Test of Competence (ITC) of all South African Institute of Chartered Accountants (SAICA)–accredited universities in 2014. Out of 216 first-time candidates, 211 passed the exam, giving a first-time pass rate of 98% (the highest pass rate in South Africa). All UP candidates, first-timers and repeat candidates, passed the exam. UP also achieved the highest marks in the Financial Accounting and Financial Management and Strategy, Risk Management and Governance sections of this exam.



BCom student part of team who won prestigious title

Mr Kevin Yoo, a BCom (Economics) student, was a member of the UP team that won the prestigious Enactus South Africa 2013 title. Mr Yoo will be representing UP and South Africa at the Enactus World Championships in Mexico in September.

From yet another angle, the Thuthuka Bursary Fund, together with SAICA, have generously sponsored four BCom (Accounting Sciences) second-year Thuthuka students to join the Enactus UP team in Mexico.



Study programmes

Core modules (compulsory)

1st year	2nd year	3rd year
Economics	Economics	Economics
Statistics	Statistics	Statistics
Business Management	Business Law	
Financial Accounting		
Mathematics		
Communication Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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BCom (Econometrics)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	6	32

BCom (Econometrics) is a three-year full-time study programme in which students are introduced to economic theory, economic policy and the statistical theory underpinning empirical analysis, which is more commonly referred to as econometrics. The core modules for specialisation in econometrics are economics, mathematical statistics and mathematics. Econometrics is the measurement and quantitative analysis of actual economic and business phenomena. For the professional, econometrics is a fascinating subject that provides for the measurement and analysis of economic phenomena and the forecasting of future economic trends. Econometrics is primarily applied in the quantification and validation of economic theory as well as the analysis of real-world transactions associated with human behaviour. The discipline is relevant to public policy, including health, education, transportation, housing and environmental protection. The tools and results can also be applied to other disciplines, especially in the social sciences, such as history, political science, sociology and psychology. Graduates are employed as analysts, consultants, researchers and traders in both the private and public sectors. The government, the South African Reserve Bank, private and commercial banks, and leading local and international stockbrokers and consultancies employ graduates in econometrics. Students are strongly advised to proceed with postgraduate studies.

Fundamental modules (compulsory)

1st year
Academic Information Management
Academic Literacy for EMS

Core modules (compulsory)

1st year	2nd year	3rd year
Economics	Economics	Economics
Mathematical Statistics	Mathematical Statistics	Mathematical Statistics
Mathematics	Mathematics	
Business Management		
Financial Accounting		
Informatics		
Communication Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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Study programmes

BCom Financial Sciences study programmes

BCom (Accounting Sciences)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	6	34

BCom (Accounting Sciences) is a three-year full-time study programme and is followed by one postgraduate year to obtain a BComHons/postgraduate diploma and the Certificate in the Theory of Accountancy (CTA). Thereafter, a three-year apprenticeship can be completed, during which time the applicable professional qualifying examinations are written. On the successful completion of the three-year apprenticeship and the relevant qualifying examinations, a candidate is eligible to register with the South African Institute of Chartered Accountants (SAICA) as a chartered accountant – CA(SA). BCom (Accounting Sciences) is an accredited programme that forms part of the requirements for training as a CA(SA) both inside and outside public practice, and as a registered accountant and auditor (RAA) practicing as an accountant and auditor in public practice. The CA(SA) and RAA qualifications are the highest professional qualifications in accounting in South Africa and enjoy international recognition.

Please note: Candidates who took and passed Accounting at school, must write an accounting proficiency test and will only be admitted to Financial Accounting 100 if their results in this test are acceptable to the Head of the Department of Accounting/CA Programme Manager. If not, they must register for Financial Accounting 101 in their first study year.

Candidates that did not take Accounting as a school subject must take and pass Financial Accounting 101 in their first study year.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Professional Ethics
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
*Financial Accounting	*Financial Accounting	*Financial Accounting
*Financial Management	*Financial Management	*Financial Management
Statistics	*Auditing	*Auditing
Economics	*Taxation	*Taxation
Informatics	Informatics	
Commercial Law	Commercial Law	
Business Management	Communication Management	

*The specialisation modules of the first to third years for BCom (Accounting Sciences) may only be taken by students who are selected for this degree.

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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BCom (Financial Sciences)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	5	32

BCom (Financial Sciences) is a three-year full-time study programme. The purpose of the programme is to provide students with detailed knowledge and specific skills in a number of fields in the financial sciences. The syllabus is also structured in such a way that it aligns with the syllabi of a number of professional qualifications. Graduates in possession of a BCom (Financial Sciences) work in the private and the public sectors in the fields of financial management, internal auditing, taxation and accounting.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Study programmes

Core modules (compulsory)

1st year	2nd year	3rd year
Financial Accounting	Financial Accounting	*Financial Accounting
Business Management	Internal Auditing	*Internal Auditing
Statistics	Taxation	*Taxation
Economics	Financial Management	*Financial Management
Informatics	Informatics	
	Business Law	

*Students choose any three majors at third-year level.

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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BCom (Investment Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	6	34

BCom (Investment Management) is a three-year full-time study programme, and focuses on the needs of the international investment environment. The course covers all facets of investment management. In 2006, CFA* Institute® awarded the University of Pretoria the status of undergraduate programme partner. Thereby, CFA Institute acknowledges that 70% of the content of the Level 1 examination of the CFA® programme forms part of the curriculum of the BCom (Investment Management) programme. BCom (Investment Management) creates career opportunities in the dynamic investment sphere of global markets, which offer opportunities in the money market, capital market, equity market, financial risk management and the management of investment portfolios.

*CFA Institute and CFA are registered trademarks of CFA Institute.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Financial Accounting	Financial Accounting	Financial Accounting
Economics	Economics	Economics
Business Management	Investment Management	Investment Management
Commercial Law	Financial Management	Financial Management
Statistics	Statistics	
Informatics	Informatics	

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

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UP tops in the South African EY Young Tax Professional of the Year Competition 2014

The University of Pretoria delivered all three winners of the South African Ernst & Young (EY) Young Tax Professional of the Year Competition 2014. Benjamin Mbana, who graduated from UP with a BComHons: Option Taxation degree, received the South African EY Young Tax Professional of the Year (EY YTPY) 2014 award at a gala dinner. Catherine Bailey finished in second place and Shirleen Ritchie finished in third place.

Auditing students excel at an international student conference

Two internal auditing honours students, Linda Harris (left) and Lisé du Preez (right) had the privilege to take part in the seventh Annual Internal Auditing Education Partnership Programme (IAEP) Leadership and Networking Student Conference, held in Orlando, Florida in the USA. The main objective of this event was to give students from across the globe the opportunity to network, as well as to interact with qualified internal auditing practitioners from various international companies. KPMG, Deloitte, JC Penny and Vanguard were among the companies that attended this exciting event. Their main intention was to recruit students for internships as candidate internal auditors and accountants.



Young Tuks alumnus receives prestigious award in Spain

Erwil Heath, (left), an alumnus and BComHons graduate with specialisation in Investment Management, received the SAP Early Talent Ambassador Award from Mr Bill McDermott (right), the CEO of the multinational software corporation, SAP, at a special function in Barcelona, Spain. Erwil received the award for his outstanding achievement in driving the Early Talent programme, both internally and externally in South Africa. As part of the award, he will be travelling to Dublin, California, for the inauguration of a SAP Academy, and to act as a mentor and inspirational peer to the SAP

Academy account executives. He will also be visiting the SAP Palo Alto offices near San Francisco and will engage in other activities during his time in the USA.



Taxation graduates achieve top marks in tax professional exam

Aneesa Carrim, a graduate of UP's Faculty of Economic and Management Sciences, received the best marks and the only distinction for the first Tax Professional Knowledge Competency Assessment, which was written across South Africa. Eight of the top ten performers who wrote the Tax Professional Knowledge Competency Assessment were graduates of UP's Department of Taxation.

Study programmes

BCom Management Sciences study programmes

BCom (Business Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Business Management) is a three-year full-time study programme, and provides students with knowledge of business management principles, to familiarise them with the basic functions of management at all levels, to introduce students to contemporary issues in management, and to familiarise them with the processes and systems available for the successful operation of any business. Graduates have a wide variety of opportunities in administration, finance, marketing and human resource management. The training covers a broad spectrum of managerial and organisational functions that will benefit the student in any career in business.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
Marketing Management	Marketing Management	Marketing Management
Economics	Business Law	International Business Management
Financial Accounting	Financial Management	
Statistics		
Communication Management		
Informatics		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Business Management

Tel +27 (0)12 420 2411

Email obs@up.ac.za

Student Administration

Tel +27 (0)12 420 3329

Fax +27 (0)12 420 3063

Website www.up.ac.za/bcom

BCom (Communication Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Communication Management) is a three-year full-time study programme. Over the past decade, a great deal of attention has been given to the effective functioning of organisations. With this in mind, BCom (Communication Management) equips students with the knowledge and skills to address communication issues both internal and external to the organisation. Stakeholder groups demand increasingly meaningful communication from organisations and relationships with these groups should be managed proactively. Furthermore, diversity in developing countries dictates that different approaches should be used in communication management. These are some of the issues that are addressed by this study programme.

The following are examples of the wide variety of careers that are available to graduates: client liaison consultants, corporate communication consultants, corporate communication managers, corporate communication strategists, public relations practitioners, relationship managers, special events organisers, managers of corporate social responsibility, sponsorship managers and media liaison managers.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Study programmes

Core modules (compulsory)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
Industrial and Organisational Psychology	Industrial and Organisational Psychology	International Business Management
Communication Management	Communication Management	Communication Management
Economics	Entrepreneurship	
Statistics	Business Law	
Financial Accounting		
Marketing Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Business Management:
Division of Communication Management
Tel +27 (0)12 420 3816

Student Administration
Tel +27 (0)12 420 3498
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Entrepreneurship)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Entrepreneurship) is a three-year full-time study programme. The objectives of the study programme are to provide students with knowledge of business management principles, to take students through the entrepreneurial process, to motivate students to run a successful business, to enable students to establish a viable business, and to equip students to take up a position in the entrepreneurship development field. The high unemployment rate in South Africa requires more people to be trained and guided to provide for themselves. Entrepreneurial training assists students in identifying business opportunities and converting them into viable businesses. Students can also find work in the small business-enabling environment in which the Department of Trade and Industry, the Small Enterprise Development Agency, commercial banks and Khula Enterprise Finance are major role-players.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
Economics	Entrepreneurship	Entrepreneurship
Statistics	Business Law	International Business Management
Financial Accounting	Financial Management	
Marketing Management	Marketing Management	
Communication Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Business Management
Tel +27 (0)12 420 2411
Email obs@up.ac.za

Student Administration
Tel +27 (0)12 420 3329
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

Study programmes

BCom (Human Resource Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Human Resource Management) is a three-year full-time study programme. The development of students enjoys a high priority. Therefore, a student-orientated approach is followed. Students are trained and guided to think and work independently in the field of human resource management and industrial psychology. This study programme is the first step in students' academic preparation towards qualifying as human resource practitioners, psychometrists or industrial psychologists. It also prepares them for registration with the South African Board of Personnel Practice (SABPP) and the South African Board for Psychology, which is affiliated with the Health Professions Council of South Africa (HPCSA). In their capacity as human resource practitioners or industrial psychologists, students will be responsible for matters such as the development of HR strategies and policies, human resource planning, the recruitment and selection of employees, the training and development of staff, labour relations and personnel administration. Organisations in both the public and private sectors usually have a human resource function and are in need of appropriate qualified professional candidates in this field. Registered human resource practitioners and industrial psychologists may also prefer to manage their own businesses as practitioners or consultants.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Industrial and Organisational Psychology	Industrial and Organisational Psychology	Industrial and Organisational Psychology
Business Management	Business Management	Business Management
Economics	Business Law	Labour Law
Financial Accounting	Research	Labour Relations
Statistics		
Communication Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Human Resource Management
Tel +27 (0)12 420 4756

Student Administration
Tel +27 (0)12 420 3498
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Marketing Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Marketing Management) is a three-year full-time study programme. Customers constantly pressurise organisations to act responsibly, to provide quality products and services, and to offer exceptional customer service. BCom (Marketing Management) equips students with the knowledge and skills to address decisions regarding product, price, distribution and promotion. Students are also exposed to the principles of services marketing. Attention is given to consumer behaviour, integrated brand communications, marketing research, personal selling, marketing issues and strategic marketing. Graduates can pursue careers in the following fields: product management, customer service management, customer relationship management, strategic marketing, sales management, distribution management, brand management, advertising management, media planning, marketing research management and promotions management.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Study programmes

Core modules (compulsory)

1st year	2nd year	3rd year
Marketing Management	Marketing Management	Marketing Management
Business Management	Business Management	Business Management
Economics	Financial Management	International Business Management
Financial Accounting	Business Law	
Statistics		
Communication Management		

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Marketing Management
Tel +27 (0)12 420 3004

Student Administration
Tel +27 (0)12 420 3498
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Four-year Programme)

Admission requirements	Afrikaans or English	Mathematics	APS
	4	3	26

Please note: The National Benchmark Test (NBT) is compulsory for admission to this study programme.

The first study year is offered at the Mamelodi Campus and is offered in English only. This is the ideal starting point for students who are interested in studying towards BCom in management and financial sciences. Students must apply during October of their first year to be transferred to the Faculty of Economic and Management Sciences on the Hatfield Campus. Placement in BCom (Accounting Sciences) and BCom (Investment Management) cannot be guaranteed. Students in the BCom (Four-year programme) should pass all first-year modules in order to be transferred to any of the BCom study programmes.

Core modules (compulsory)

1st year	2nd year	3rd year	4th year
Academic Information Management	Complete outstanding first-year modules as per chosen study programme.	Complete outstanding modules as per chosen study programme.	Complete outstanding modules as per chosen study programme.
Language, Life and Study Skills			
Mathematics			
Financial Accounting			
Mathematical Statistics			
Business Management			

Contact information

Student Administration
Tel +27 (0)12 420 2289
Website www.up.ac.za/bcom

BAdmin study programmes

BAdmin (International Relations)

Admission requirements	Afrikaans or English	Mathematics or Mathematical Literacy	APS
	5	4	28

BAdmin (International Relations) is a three-year full-time study programme. The purpose of this study programme is to develop skills in order to comprehend the changing nature of contemporary world politics. The study programme will enable innovative and proactive participation in the management of international issues and challenges in career situations in both the public and private sectors. In addition, basic political analysis and communication skills are developed.

Study programmes

Fundamental modules (compulsory)

1st year

Academic Information Management
Academic Literacy for EMS

Core modules (compulsory)

1st year	2nd year	3rd year
Public Administration	Public Administration	Public Administration
Communication Management	International Relations	International Relations
Politics		
Economics		

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Industrial and Organisational Psychology	Industrial and Organisational Psychology	Industrial and Organisational Psychology
History	Political Science	Political Science
Marketing Management	Marketing Management	

Language: German, English, French, Arabic, Mandarin, Russian, Spanish

Language modules with a maximum value of 64 credits may be taken up to the second year. Select from the following:

- A European language (English, German, French or Spanish) at UP
- An international language (Arabic, Mandarin or Russian) at Unisa

See Regulations and Syllabi: Faculty of Humanities for credits, prerequisites and presentation of these modules.

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Political Sciences
Tel +27 (0)12 420 2464

Student Administration
Tel +27 (0)12 420 5394
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BAdmin (Public Management)

Admission requirements	Afrikaans or English	Mathematics or Mathematical Literacy	APS
	5	4	28

BAdmin (Public Management) is a three-year full-time study programme that undertakes a scientific study of the managerial and administrative functions performed in the public sector. It further aims to capacitate students to participate in and contribute to managerial issues such as policy-making, human resource management, organisational restructuring and ensuring accountability. It introduces students to the realm of leadership and governance in order to familiarise them with the responsibilities of public institutions in all three spheres of government and the respective roles of these spheres in improving the quality of life of all members of society. Graduates of the School of Public Management and Administration are in demand in all three spheres of government's public institutions. They are often employed in the human resource sections, the planning divisions and the general administrative divisions of organisations. Other graduates are employed in the private sector, non-governmental organisations and international organisations and embassies.

Fundamental modules (compulsory)

1st year

Academic and Information Management
Academic Literacy for EMS

#MoreWithLess shared value strategy empowers students

Hellmann Worldwide Logistics South Africa joined forces with the Department of Business Management to invest in the 21st century 'knowledge' currency through its '#MoreWithLess' shared value strategy. This investment is aimed at empowering ten

BCom (Business Management) students, who presented highly innovative and creative social media initiatives, with bursaries and internships, and to reduce the skills gaps and produce highly innovative and creative graduates relevant for today's South African and global labour market.



Gautrain reloaded

After a very successful relationship between the BCom (Marketing Management) honours class of 2013 and the Gautrain, it was decided to make the Gautrain Project 2014 an ever bigger success. Each student received a Gautrain gold card with R300 loaded onto it with the task of experiencing the Gautrain and selecting any place of interest along the Gautrain route and its bus route. The purpose of the assignment was to ensure that students are familiar with the Gautrain and its routes. As a final part of the task, the students had to document their adventure and present it to the class through high-quality

videos and documentation. The Gautrain Management Agency may consider using some of the footage on its website to further promote the Gautrain as a lifestyle partner.



Top achievers add value to the business world

The Communication Management Division celebrated the achievements of its top achievers at the Annual Top Achievers Award Ceremony. "We take great pride in the achievement of our postgraduate students. We are increasingly made aware of the fact that they add significant value wherever they are appointed in the business world. Last year alone, 19 companies approached the Division with internship and permanent

appointment opportunities for postgraduate students," says Dr Lizelle van der Walt, coordinator of the Division's honours programme. Photographed above are top honours research project winners, Shaun Demmer and Lara de Stadler, flanked by André Prinsloo (left) and Prof Adré Schreuder (right), both from Consulta Research.

Study programmes

Core modules (compulsory)

1st year	2nd year	3rd year
Public Administration	Public Administration	Public Administration
Politics		
Economics		
Industrial and Organisational Psychology		
Communication Management		

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Economics	Economics	Economics
Business Management	Business Management	Business Management
Financial Accounting	Industrial and Organisational Psychology	Industrial and Organisational Psychology
Statistics	Political Science or International Relations	Political Science or International Relations
Afrikaans	Business Law	Labour Law
	Communication Management	Communication Management
	Legal Interpretation	Administrative Law
		Labour Relations

Please note: Candidates who did not obtain at least 4 (50–59%) in Mathematics in Grade 12, or who did not pass Statistics (STK) 113 and 123 may not include Economics (EKN) 120, 234, 244, 310 and 320 and Statistics (STK) 110 and 120 in their curriculum. Also refer to the faculty prerequisites for these modules.

See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, “Requirements for specific modules”, for information regarding the prerequisites of individual modules.

Contact information

School of Public Management and Administration
Tel +27 (0)12 420 3342

Student Administration
Tel +27 (0)12 420 5394
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom study programmes offered in cooperation with other faculties

BCom (Agribusiness Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	5	30

BCom (Agribusiness Management) is a three-year full-time study programme. The purpose of this study programme is to train students in the field of economics and business management as applied to the agricultural and agribusiness sector. The study programme prepares students for management careers in agricultural sales and marketing, brokerage, market research, international agricultural trade, finance, public relations, food manufacturing and distribution and the agricultural input industry.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for EMS	

Core modules (compulsory)

1st year	2nd year	3rd year
Economics	Economics	Economics
Statistics	Statistics	Agricultural Economics
Business Management	Business Management	
Financial Accounting	Business Law	
Communication Management	Agricultural Economics	
Marketing Management		

Study programmes

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Agricultural Economics, Extension,
and Rural Development
Tel +27 (0)12 420 3251

Student Administration
Tel +27 (0)12 420 5387
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Informatics)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Informatics) is a three-year full-time study programme that focuses on the application and use of computer and information systems in organisations. The superiority of our students lies in their broad background in the field of economic and management sciences, which implies that the world of business is not strange to them. The use of information technology by organisations is growing exponentially, and new, more complex and challenging applications are explored and developed on a daily basis. It has the benefit that, in addition to the obvious fact that the work environment of the informatics specialist is particularly interesting, there is also the advantage that many job opportunities are available for the well-qualified informatics specialist. Informatics specialists have the knowledge to analyse the information needs of organisations, be it businesses, government departments, non-profit organisations or any other organisation where information is crucial. They not only analyse the needs, but also address those needs by designing and implementing information systems. Information systems nowadays refer to computer-based systems (including mobile applications) that store and manipulate data, so that people can understand, use, interpret and make decisions based on the information. BCom (Informatics) offered by the University of Pretoria is the only degree in South Africa that is internationally accredited by the Accreditation Board for Engineering and Technology (ABET) of the USA.

Fundamental modules (compulsory)

1st year	2nd year
Academic Information Management	Introduction to Moral and Political Philosophy
Academic Literacy for IT	

Core modules (compulsory)

1st year	2nd year	3rd year
Informatics	Informatics	Informatics
Financial Accounting	Business Law	Community-based Project
Economics		
Business Management		
Statistics		
Communication Management		
Discrete Structures		

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Marketing Management	Marketing Management	Marketing Management
	Communication Management	Communication Management
	Business Management	Business Management
	Internal Auditing	Internal Auditing
	Statistics	Statistics
	Financial Accounting	Financial Accounting
	Taxation	Taxation
	Informatics	
	Financial Management	

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Study programmes

Contact information

Department of Informatics
Tel +27 (0)12 420 3798

Student Administration
Tel +27 (0)12 420 3347
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Law)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	5	32

BCom (Law) is a three-year full-time study programme. The objective of BCom (Law) is to provide students with sound academic and practical training at undergraduate level in the field of economic and management sciences, as well as in law. The focus of the study programme is on the core subjects of the economic and management sciences (in accordance with the student's own choice) during the second and third years of study, as well as on a number of key subjects of the LLB that are compulsory. The ultimate aim of the student should be to achieve the LLB after completion of the BCom (Law). BCom (Law) enables a student to acquire an LLB within two years of the completion of BCom (Law) instead of within four years. After completion of the BCom (Law) and LLB, various career opportunities exist, such as attorneys, advocates, legal advisors and lecturers.

Fundamental modules (compulsory)

1st year
Academic Information Management
Jurisprudence
English or Afrikaans

Core modules (compulsory)

1st year	2nd year	3rd year
Economics	Law of Contract	Law of Things
Business Management	Law of Succession	Law of Delict
Financial Accounting	Specific Contracts	Entrepreneurial Law
Statistics	Consumer Protection	Insolvency Law
Roman Law		Payment Methods
Law of Persons		

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Business Management	Business Management	Business Management
	Economics	Economics
	Financial Management	Financial Management
	Financial Accounting	Financial Accounting
	Taxation	Taxation
	Informatics	

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Mercantile Law
Tel +27 (0)12 420 2363

Student Administration
Tel +27 (0)12 420 4223
Fax +27 (0)12 420 3063
Website www.up.ac.za/bcom

BCom (Recreation and Sports Management)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	4	30

BCom (Recreation and Sports Management) is a three-year full-time study programme. This programme aims to equip potential managers with specific and applied knowledge and competencies to manage sport and recreation in both the private and public sectors. This study programme enables students to work in diverse management positions in the sport and/or recreation industry, for example, sport facility managers, event managers, sport club managers and sport marketers.

Study programmes

Fundamental modules (compulsory)

1st year

Academic Information Management

Academic Literacy for EMS

Core modules (compulsory)

1st year	2nd year	3rd year
Marketing Management	Marketing Management	Marketing Management
Business Management	Business Management	Business Management
Foundation of Recreation and Sport Management	Sport Facility and Event Management	Economics of Sport and Leisure
Economics	Business and Governance of Sport	Value-based Decision-making in Sport and Recreation
Leadership in Sport and Recreation	Sport Tourism	
Financial Accounting	Business Law	
Statistics	Sport Development	

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Sport and Leisure Studies

Tel +27 (0)12 420 6040

Student Administration

Tel +27 (0)12 420 3498

Fax +27 (0)12 420 3063

Website www.up.ac.za/bcom

BCom (Statistics)

Admission requirements	Afrikaans or English	Mathematics	APS
	5	5	32

BCom (Statistics) is a three-year full-time study programme and provides graduates with a sound academic and practical foundation in the field of economic and management sciences with a strong focus on statistics. This enables graduates to embark on an exciting and rewarding career in the field of statistics, which offers a variety of job opportunities and career paths. A unique feature of the full-time BCom (Statistics) study programme is that it consistently balances theory and practice. Statistics is the art and science of collecting, organising, analysing, interpreting and presenting quantitative and qualitative data for the purpose of drawing scientifically founded conclusions. Briefly, statistics can be regarded, among other things, as the science of gaining information from data. With the interactive use of the computer, the statistician can apply statistical models and methods in all types of scientific research, including marketing management, communication management, tourism management, financial management, business management, investment management, human resource management, economics and agricultural economics. Statisticians are expected to be proficient in a multitude of skills. A strong numerical background and interest, the desire to master computer programming and the use of various software packages, the ability to interact with professionals from various disciplines, as well as communication skills, both verbal and written, are of importance. Learning from data is one of the most relevant and vital challenges of the information age, and it presents exciting opportunities for those who work as professional statisticians. For the knowledgeable and motivated graduate, there are career opportunities in many diverse, as well as complementary sectors, which include the following:

- **Financial institutions:** Statisticians specialising in the economic applications of statistics deal with aspects such as national production and expenditure, international economic relations, employment, public finance and related issues. In the insurance industry, statisticians are employed in areas such as actuarial work, marketing, share investments and property investments. Market research organisations play an indispensable role in gathering information that is used to improve the quality of decision-making in various industries.
- **Industry:** Statisticians are increasingly employed in industries such as mining, production and government corporations, for example, Eskom, Sasol and AECL, and the pharmaceutical industry in general. Organised agriculture is another vitally important industry where sophisticated statistical techniques are used to meet the growing demand for food and services.
- **Research councils and educational institutions:** The research councils are well-known employers of scientists of diverse disciplines and employ statisticians to ensure scientifically founded research outputs. These include the Medical Research Council, the Council for Scientific and Industrial Research, the Agricultural Research Council and the Human Sciences Research Council. Statisticians are also involved in the training of students at universities and universities of technology. The challenges of modern education and good research are of great relevance, especially in South Africa.
- **The public sector:** The government employs statistically proficient people in many of its departments, the most prominent being Statistics South Africa and the South African Reserve Bank. Statistics South Africa is responsible for the five-yearly population censuses and the calculation of well-known economic indicators, such as the inflation rate.

Study programmes

Fundamental modules (compulsory)

1st year

Academic Information Management

Academic Literacy for EMS

Core modules (compulsory)

1st year	2nd year	3rd year
Statistics or Mathematical Statistics	Statistics or Mathematical Statistics	Statistics or Mathematical Statistics
Economics		
Financial Accounting		
Business Management		
Communication Management		

Elective modules

(See the Yearbook of the Faculty of Economic and Management Sciences)

1st year	2nd year	3rd year
Mathematics	Mathematics	Mathematics
Informatics	Informatics	Agricultural Economics
Computer Science	Agricultural Economics	*Actuarial Mathematics
Financial Management	*Actuarial Mathematics	Economics
Economics	Economics	Financial Accounting
	Financial Accounting	
	Statistics	
	Introduction to moral and political philosophy	

*See prerequisites for Actuarial Mathematics in the Yearbook of the Faculty of Economic and Management Sciences.

Students in Mathematical Statistics who also want to be trained for the insurance industry, select the following modules, among others, as part of their core and elective modules:

1st year	2nd year	3rd year
Mathematical Statistics	Mathematical Statistics	Mathematical Statistics
Economics	*Actuarial Mathematics	*Actuarial Mathematics
Mathematics	Mathematics	
Computer Science		
Financial Management		

*See prerequisites for Actuarial Mathematics in the Yearbook of the Faculty of Economic and Management Sciences.

Students in Mathematical Statistics who also want to be trained in the econometrics field, select the following modules, among others, as part of their core and elective modules:

1st year	2nd year	3rd year
Mathematical Statistics	Mathematical Statistics	Mathematical Statistics
Mathematics	Economics	Economics
Computer Science	Mathematics	

Other students choose modules from any other subject or faculty according to their own specific career requirements.

Please note: See the Faculty of Economic and Management Sciences Yearbook, Regulation 1.2, "Requirements for specific modules", for information regarding the prerequisites of individual modules.

Contact information

Department of Statistics

Tel +27 (0)12 420 3774

Student Administration

Tel +27 (0)12 420 5387

Fax +27 (0)12 420 3063

Website www.up.ac.za/bcom

Postgraduate study programmes

The Faculty of Economic and Management Sciences offers postgraduate opportunities in numerous specialisation areas. See the Faculty of Economic and Management Sciences Postgraduate Yearbook for contact information or visit www.up.ac.za/bcom.



Graduate performs in her first job thanks to the honours programme

Telani Nel (far right) completed the BComHons (Marketing Management) degree at the University of Pretoria at the end of 2013. After many job interviews, she was appointed in the Barclays Pan Africa Development Programme. Telani says: “The honours programme in Marketing Management is truly a winning recipe! I was so much better than the other people in many of my daily tasks. My group (one of 25 groups) won our first summit challenge with 90%. Thanks to the Departement of Marketing

Management’s excellent honours programme, my presentation skills stood out head and shoulders above the others.”

SPMA tutor – a role model for many

Thami Buys, a BAdmin (Public Management) student and tutor in the School of Public Management and Administration (SPMA), received recognition from the Rural Education Access Programme. This programme offers tertiary education bursaries to students from different backgrounds. During a three-day conference for final-year students in Public Administration from Gauteng, the Free State and North-West, the students were motivated and prepared for the workplace and acknowledged for their academic performance at their different educational institutions.



The SPMA also acknowledges Thami as a working student role model and is convinced that a bright future awaits him in the discipline and as future leader.



Hard work pays off

In order to be selected on the prestigious Dean’s List of the Faculty of Economic and Management Sciences, a student must have an outstanding academic record. Students qualifying for the Dean’s List are awarded with certificates by the Dean of the Faculty.

UP students win 2014 CIMA Global Business Challenge

Four BCom (Financial Management) students, Hanre Erasmus, Lise-Marie Landman, Thube Mbethe and Annetjie van Rooyen, won the 2014 Chartered Institute of Management Accountants (CIMA) Global Business Challenge. In order to enrol for the competition, students had to analyse a business case study compiled by CIMA and respond to the issues the company faces with options and recommendations. The students then had to present the issues the company faces and give their recommendations in front of a panel of judges from leading international companies.

General information

1. University of Pretoria campuses and contact information

Client Service Centre (CSC)

Tel +27 (0)12 420 3111

Email csc@up.ac.za

Website www.up.ac.za

Location

University of Pretoria, cnr Lynnwood Road and Roper Street, Hatfield, South Africa

Postal address

University of Pretoria, Private bag X20, Hatfield 0028, South Africa

GPS coordinates to campuses

Hatfield S25° 45' 21" E28° 13' 51"

GIBS S26° 07' 46.2" E28° 02' 46.788"
(56 km from Hatfield Campus)

Groenkloof S25° 46' 10" E28° 12' 34"
(3.5 km from Hatfield Campus)

UP Sports Campus S25° 45' 10" E28° 14' 46"
(1.2 km from Hatfield Campus)

Mamelodi S25° 43' 22" E28° 23' 56"
(12 km from Hatfield Campus)

Onderstepoort S28° 10' 54" E25° 38' 52"
(22 km from Hatfield Campus)

Prinshof S25° 43' 57" E28° 12' 10"
(6 km from Hatfield Campus)

2. Admission requirements

The statutory minimum requirements for degree studies is a National Senior Certificate (NSC), with a minimum achievement level of 4 (50%–59%) in four recognised NSC 20-credit subjects from the designated subject list below:

- Accounting
- Agricultural Science
- Business Studies
- Consumer Studies
- Dramatic Arts
- Economics
- Engineering Graphics and Design
- Geography
- History
- Information Technology
- Languages*
- Life Sciences
- Mathematical Literacy
- Mathematics
- Music
- Physical Science
- Religion Studies
- Visual Arts

*Based on the languages used as medium of instruction at the University of Pretoria, it is advisable that students should have English and/or Afrikaans as a Home Language or as a First Additional Language, together with any other language of choice. Faculties and/or certain study programmes may impose additional requirements.

Prospective students in Grade 12 (final school-year) must use their final Grade 11 year mark (promotion mark) to apply. No Grade 12 marks will be considered for provisional admission. Please note that prospective students who have already left school should use their NSC/IEB* Certificate to apply. Also refer to "Higher Education South Africa" on page 11. Additional selection criteria are applicable in applications for selection programmes.

Provisional admission is granted on the results obtained in the final Grade 11 examination (promotion mark). Please note that the final Grade 12 results remain the determining factor with regard to admission. Also note that compliance with the minimum requirements does not necessarily guarantee admission to any study programme.

The calculation of an Admission Point Score (APS) is based on a candidate's achievement in any SIX recognised NSC 20-credit subjects (including subjects from the non-designated subject list, eg CAT, Tourism, Hospitality Studies and Civil, Electrical & Mechanical Technology, etc), by using the NSC seven-point rating scale. Life Orientation is a 10-credit subject and may not be used for calculating the APS. Life Orientation is also not a faculty-specific subject requirement.

*Independent Examination Board (IEB)

National Senior Certificate (NSC) seven-point rating scale

Achievement level	Description	Percentage
7	Outstanding achievement	80–100%
6	Meritorious achievement	70–79%
5	Substantial achievement	60–69%
4	Adequate achievement	50–59%
3	Moderate achievement	40–49%
2	Elementary achievement	30–39%
1	Not achieved	0–29%

National Benchmark Test (NBT)

The NBT is not compulsory for all study programmes. Please refer to the relevant study programmes in this brochure. Please note that the Academic Literacy Test does not replace the NBT.

Contact information

Tel +27 (0)21 650 3523

Website www.nbt.ac.za

3. Application for admission

- Applications open on 1 March of the year preceding the year of study. Completed application forms must reach the CSC before the closing date.
- We recommend that you apply online at www.up.ac.za/ apply. Once your application form has been processed, you will receive an eight-digit UP student number. You are also welcome to download an application form from the website.
- It is strongly recommended that you also indicate a second choice study programme on your application form. Refer to www.up.ac.za/admissioninfo. It is not advisable to apply for two selection programmes as your first and second choice. Selection programmes are study

General information

programmes with early closing dates and limited space and must preferably be indicated as first choice on your application form.

- A non-refundable application levy of R300 must accompany every application.
- The following documents must accompany your application:
 - A copy of your final Grade 11 examination report indicating your promotion mark
 - A copy of your ID or your birth certificate
- Faxed, scanned, or emailed application forms will not be accepted. Each student must complete only one application form.
- You may follow the progress of your application online via the UP Portal (Student Centre). Visit www.up.ac.za/portal.

4. Language policy and medium of instruction

In conducting its business, the University uses two official languages, namely English and Afrikaans. In formal education the medium of instruction is either English or Afrikaans, or both of these languages; provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented. In respect of administrative and other services, a student has the right to choose whether the

University should communicate with him or her in English or Afrikaans. Where the University has the capacity, Sepedi is used as an additional language of communication.

5. Bursaries, awards and loans (financial aid)

University-managed bursaries and loans

Apply between 1 August and 30 September of the year preceding studies at www.up.ac.za/feesfunding. Please note that applicants for sports bursaries, should also complete an application form, which can be obtained from the Sports Centre, sportsinfo@up.ac.za, +27 (0)12 420 6060 or www.up.ac.za/sport.

University-managed awards

Learners do not apply for these awards. They are awarded automatically after registration. For the specific criteria, please refer to www.up.ac.za/feesfunding.

Other financial aid options

- Edu-loan: www.eduloan.co.za
- The Bursary Register:
 - Tel** +27 (0)11 672 6559
 - Email** slevin@mnet.co.za
 - www.gostudy.mobi
- www.bursary.hcifoundation.co.za

Achievement awards – new first-year students: 2015*

Guaranteed undergraduate achievement awards

Learners do not apply for the achievement awards below. These awards are awarded based on academic achievement.

Qualifying average percentage	Faculty of Natural and Agricultural Sciences Faculty of Engineering, Built Environment and Information Technology	Faculty of Health Sciences Faculty of Veterinary Science	Other faculties
75%–79.99%	R6 000	–	–
80%–89.99%	R15 000	R6 000	R15 000
90%–100%	R40 000	R20 000	R40 000

*Amounts will be adjusted for 2016.

Please note: The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.

General information

6. Special offer to academic achievers

The special offer to academic achievers is based on average percentages obtained in the end examination of the final school year. This special offer may include guaranteed awards, placement in study programmes and/or residence placement. For more information on the University's special offer to new first-year students, visit www.up.ac.za/admissioninfo.

Guaranteed admission to a non-selection study programme of a student's first or second choice

Conditions

- Applications must be received on or before 1 May of the year preceding commencement of studies.
- The minimum requirements for admission to the chosen study programme must be met with the results achieved in the end examination of the final school-year.
- The minimum National Benchmark Test (NBT) requirements for the specific study programme must be met.

Please note that admission to selection study programmes cannot be guaranteed.

Placement in a residence of the University of Pretoria

75%–89.99%	90%–100%
Consideration for placement in a residence of the University of Pretoria rests upon the following: The prospective student must: <ul style="list-style-type: none"> apply before 1 May in the year preceding studies; have obtained an average of between 75% and 89.99% in the examination with which the student apply for admission to study at UP; and be provisionally admitted to a study programme. Please take note that the academic average percentage is based on a calculation formula of the University of Pretoria.	Guaranteed placement in a residence of the University of Pretoria rests upon the following: The prospective student must: <ul style="list-style-type: none"> apply before 1 May in the year preceding studies; have obtained a minimum average of 90% in the examination with which the student apply for admission to study at UP; and be provisionally admitted to a study programme. Please take note that the academic average percentage is based on a calculation formula of the University of Pretoria.

7. UP banking details

ABSA	Standard Bank
Branch: Hatfield	Branch: Hatfield
Branch code: 632005	Branch code: 011545
Account number: 214 000 0054	Account number: 012 602 604
Deposit Reference: Eight-digit student number	Deposit Reference: Eight-digit student number
For international transactions: SWIFT CODE: ABSAZAJCPT	

Please note:

- Always quote your eight-digit UP student number when making payments.
- Allow at least five working days for processing by your bank and retain the proof of payment (deposit slip).
- Do not fax your deposit slip to UP, unless specifically requested to do so. Faxing the deposit slip to UP will NOT reduce processing time at the University and will NOT allow same day services, especially during registration.

- For the Absa online banking page, see www.up.ac.za for help on setting up first time online banking. Search with "UNI" as beneficiary and choose the "students" option. This will reflect UP's bank account number 214 000 0054 when making a payment and will allow you to use your student number as reference.

8. Accommodation

Only a limited number of places are available in the University's residences. Placement in residences is based on academic achievement (APS) in Grade 11 and the date of your application. Consequently, you are strongly advised to apply for placement in a residence in March of the year preceding your studies. Please note that the demand for residence accommodation exceeds the availability and admission to a study programme can thus not guarantee placement in a residence. Guaranteed placement in a residence only applies to students who meet the minimum requirements of the UP special offer to academic achievers.

Application for placement in a residence is made on the application form for a study programme. Placement in a residence then takes place AFTER a prospective student has been provisionally admitted to a study programme. A prescribed reservation fee for residence place, is payable once you have been notified in writing that you have been placed in a residence. Please visit www.up.ac.za/admissioninfo or www.up.ac.za/accommodation.

General information

Private accommodation

The University can unfortunately not provide accommodation to all applicants as the demand exceeds the available places. For more information please refer to www.up.ac.za/accommodation.

9. Security services

The Department of Security Services creates and maintains a 24-hour safe environment, provides access control on all campuses as well as 24 hour surveillance by the UP Operational Management Centre.

Contact information

24 hour UP Operational Manager
+27 (0)83 654 0476
24 hour UP Operational Management Centre
+27 (0)12 420 2310/2760
24 hour crisis line
+27 (0)80 000 6428 (toll-free)

10. International students

All non-South African citizens must report to the International Students Division in the Client Service Centre on the Hatfield Campus prior to registration. Non-South African citizens will have to submit proof of legal status in South Africa, as well as proof of adequate medical aid cover at the International Students Division in the Client Service Centre before they will be able to register.

Contact information

Tel +27 (0)12 420 3111
Email csc@up.ac.za
Website www.up.ac.za/ISD
Location Client Service Centre
Hatfield Campus

Supporting documents

All non-South African citizens will have to show their original documents and submit two photocopies of each of the documents listed below:

- The International Students Information form, completed and signed
- A valid passport or an ID (in the case of students with permanent residence in South Africa)
- A valid study permit endorsed for studies at the University of Pretoria or one of the following:
 - A study visa
 - An asylum-seekers transit visa
 - Refugee – Section 24 permit
 - A diplomatic visa
- Proof of medical aid cover (medical aid cover must be paid a year in advance, from January to December)

The above-mentioned documents must be submitted to an international consultant and the information must be captured before you can register.

Medical aid cover for study permit-holders

Non-South African citizens who are holders of study permits, or who wish to apply for a study permit must, in terms of South Africa's Immigration Act, have sufficient medical aid cover for the duration of their stay in South Africa. Non-South African citizens intending to study at the University of Pretoria can join one of the following medical aid schemes:

Momentum Health (Ingwe option)
Membership fees are payable in advance annually.
Tel +27 (0)12 671 8749 (Centurion office) or
+27 (0)86 010 2493
Email studenthealth@momentum.co.za
Website www.ingwehealth.co.za

BestMed Medical Scheme (Blueprint student option)
Membership fees are payable in advance annually.
Tel +27 (0)12 339 9800 or
+27 (0)86 000 2378 or
+27 (0)86 000 BEST
Fax +27 (0)12 323 4106 or
+27 (0)12 339 9900
Email lineyl@curemed.co.za

Higher Education South Africa (HESA)

A full or foreign conditional exemption certificate is a prerequisite and applicable to non-South African citizens and to students who do not have a South African National Senior Certificate (NSC) qualification or Independent Examination Board (IEB) qualification and who want to enrol for undergraduate studies at the University of Pretoria. This certificate can only be obtained from HESA.

Contact information

Tel +27 (0)12 481 2821
Fax +27 (0)12 481 2843/50
Email info@hesa.org.za
Website www.hesa.org.za
Location Unisa Sunnyside Campus
Building 3 Level 1
Cnr Rissik and Steve Biko Street
Sunnyside
Pretoria

General information

Admission Point Score (APS) conversion

The following tables can be used to convert your marks/symbols into an Admission Point Score (APS) when applying for studies at the University of Pretoria (UP).

Admission Point Score (APS) Conversion Table

APS (requirement level for subjects as well as overall APS)	NSC/IEB	SC HG M-score	SC SG M-score	HIGCSE NSSC HL	AS-Level	IB SL	IGCSE/ GCSE/ NSSC OL/ O-Level Grade 11*	IGCSE/ GCSE/ NSSC OL/ O-Level Grade 12**
7	7 (80–100%)	A		1	A	7	A	
6	6 (70–79%)	B	A	2	B	6	B	
5	5 (60–69%)	C	B	3	C	5	C	A
4	4 (50–59%)	D	C	3	D	4	C	B
3	3 (40–49%)	E	D	4	E	3	D	C
2	2 (30–39%)	F	E			2	E	D/E
1	1 (0–29%)	G	F			1	F	F/G

* APS conversion for Grade 11 equivalent qualifications only and for conditional admission and selection purposes

** APS conversion for Grade 12 equivalent qualifications – not for final admission and must be taken together with Advanced Subsidiary Level and Advanced Level for exemption purposes

Admission Point Score (APS) Conversion Table only for Cambridge Advanced Level and IB Higher Level

APS		A-Level	IB HL
Required level for subjects	Required level for overall APS		
7	10	A	7
6	8	B	6
5	7	C	5
4	6	D	4
3	5	E	
2	4		
1	3		

NSC	National Senior Certificate (completed Grade 12 in and after 2008)
IEB	Independent Examination Board
SC HG	Senior Certificate Higher Grade (completed Grade 12 before 2008)
SC SG	Senior Certificate Standard Grade (completed Grade 12 before 2008)
HIGCSE	Higher International General Certificate of Secondary Education
A-Level	Advanced Level
AS-Level	Advanced Subsidiary Level
IB	International Baccalaureate Schools (Higher Levels and Standard Levels)
IGCSE	International General Certificate of Secondary Education
GCSE	General Certificate of Secondary Education
NSSC	Namibia Senior Secondary Certificate
O-Level	Ordinary Level