

Academic Newsletter

Dates to look out for:

- Recess — 29 July – 2 August
- External HouseCA Applications — 22 July– 29 July
- Candidate Marketing — 29 July-2 August
- External interviews— 3-7 August
- Final EC Announcement — 28 August

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House CA is a sub-house run by Accounting Sciences students for Accounting Sciences students. Our mission is to connect Accounting Sciences students with their futures, by organizing events with firms in the industry.

Being part of House CA will provide a challenge, but it is a rewarding one. Your organization and personal skills will be developed, and you will have to step up to the challenges that the sub-house brings to the table.

House CA provides the opportunity to take a break from your academics and engage with fellow Accounting Sciences students in a more casual, yet semi-professional manner. The dynamics that you will experience in a workplace will also be in play and almost all tasks will require you to work as a team.

Although the 2019/2020 term is coming to an end, we at House CA are looking forward to seeing who will become part of House CA 2020/2021. We know there lies a lot of potential in the University of Pretoria's Accounting Sciences students and we cannot wait to help you reach your



full potential.

Each of House CA's 2019/2020 Executive Committee members provided a description on the next page of their House CA experience as well as the duties required by their respective portfolios.






House CA 2020/2021 portfolios will consist of:

- Chairperson (internally elected)
- Vice Chairperson (internally elected)
- Secretary
- Treasurer
- Academics and Mentorship
- External Relations
- Marketing
- Outreach (internally elected)
- Sports
- Socials
- Transformation

House CA Executive Committee 2019/2020 wish you good luck!

Follow us on our Social Media!!



-  @house_ca
-  HouseCAUP
-  houseca10@gmail.com
-  <https://www.up.ac.za/house-ca>
-  EMS 2.88
(next to Accounting One Stop)

House CA Application Process

Applications for the 2020/2021 HouseCA Executive Committee are now open! Prospective applicants are encouraged to read the information in the posters below. To apply, please fill in the Google form at this link: <https://forms.gle/WhP2APJQEvMaD7NY6>. For more information, go to our website, <https://www.up.ac.za/house-ca/article/2906759/applications-and-elections>



HOUSE CA EC 2019/2020 IS
AC-COUNTING ON YOU!

HOUSE CA 2020/2021 EXECUTIVE COMMITTEE APPLICATIONS ARE NOW OPEN!

REQUIREMENTS:
1. MINIMUM OF 60% GPA IN THE FIRST SEMESTER
2. STUDYING BCOM ACCOUNTING SCIENCES AT THE UNIVERSITY OF PRETORIA
3. CURRENTLY EITHER 1ST OR 2ND YEAR (CURRENT 3RD YEARS ARE NOT ELIGIBLE)
WHEN ALL REQUIREMENTS ARE MET, YOU CAN APPLY IN THE GOOGLEFORM



APPLICATION PROCESS

22ND TO 29TH JULY 2020
Each applicant will be required to fill in a Google Form application.
The applicant will need to meet all requirements.

29TH JULY 2020
All applicants create their own posters or videos, marketing of which will be done in their personal capacity.
Applicants will be requested to make use of social media platforms -Instagram and Facebook - and all applicants who use these platforms, will have their marketing shared by House CA.
The above will be done to ensure that each applicant receives a fair chance and that all people who interact with House CA, are able to see the individual's marketing.



APPLICATION PROCESS



3RD TO 7TH AUGUST 2020
The election process begins at 08:00 on Monday 3 August.

All applicants meeting the requirements to be a House CA EC Member will be present in the Google Form election process.

Each applicant will be requested to send House CA a photograph of themselves on application, and these will be used in the election process, so that each candidate can be identified.

Voters will be entitled to one vote per portfolio.

The election process ends at 20:00 on Friday 7 August.



APPLICATION PROCESS

9TH TO 11TH AUGUST 2020
The Top 3 applicants per portfolio (in the case of a portfolio requiring 2 positions, Top 5 applicants) will be interviewed.

28TH AUGUST 2020
House CA EC 2020/2021 Announcement via Instagram/Facebook Live



House CA Executive Committee Portfolio Descriptions

Caleb Vergotine



Chairperson 2019/2020

House CA has become my home. Since 1st year I have been a part of House CA and it has truly been one of the best experiences of my life. I have really transformed from being shy and not very ambitious to a person who is dependable, open and professional. House

CA has given me the space to be myself and will always be the place that I know massively contributed to me becoming the person I am today.

From being in the Academics and Mentorship role for my 1st year, to being promoted to the Vice Chairperson in my 2nd year and finally getting the opportunity to be the Chairperson in my 3rd year, I have enjoyed the journey and challenges that has come along with it.

Along the way I was involved with strengthening the

relationships House CA has with PwC and Ernst & Young. I was also one of the leading players in introducing the House CA Newsletter in 2019, updating House CA's outdated website and had numerous interactions with very important people within the University of Pretoria along with various firms.

With House CA your opportunities to interact with firms and grow your connections are endless. I have also made many friends along the way, with people who I would never even expect to talk to, let alone get along with.

My journey in House CA has been memorable, however it is time to hang up my EC golf shirt for one last time, and step into my CTA year knowing that I have become a better person because of my experiences on House CA.

I would like to encourage all students, who are able to apply, to do so and to the incoming Chairperson, this opportunity only comes once in your lifetime, so grab it with both hands and don't forget about the person that you have become throughout this process.

I will always be keeping an eye out for all future House CA events, and I can't wait to see the amazing growth that is still to come. I challenge you to continue the amazing work that my team and all other teams have

Bianca Nieuwoudt



Vice Chairperson and Secretary 2019/2020

I applied to House CA knowing that I will get exposure to the firms that might one day become my employers. But never had I thought that I would find a family and support structure like I

did. House CA became my home away from home and it challenged me far beyond my comfort zone. I applied for a portfolio that I knew I would excel in and I ended up doing so, but throughout my term I was elected Vice Chairperson, a portfolio I

would've never applied for and looking back I am so grateful for being granted the opportunity.

Vice Chairperson is ultimately the Chairperson's right hand. Vice Chairperson needs to ensure that events happen and run smoothly. You make decisions with the Chairperson. You are the person the rest of the EC comes to when the Chairperson is unavailable. If a portfolio is in need of help, they come to you.

Secretary is the Chairperson's left hand. You ensure that the communication channels run smoothly. You are responsible for all the meeting admin (booking time and place, agenda and keeping minutes), organizing visitor access, typing documents, keeping the office space neat, handling the Google Drive and setting up the office hours roster. You also need to be up to date with what every portfolio is doing at all times. A good secretary knows how to multitask!

Rikus Bester



Treasurer and Mentorship 2019/2020

House CA is a unique experience which supplies an abundance of opportunities to learn and grow. It was also a very enjoyable experience where I could meet new people, make friends, and im-

prove on friendships. More importantly it was an opportunity to make a difference!

As Treasurer I was responsible for facilitating transactions via our cost center, setting up budgets as well as accounting for all these transactions. This portfolio also requires fundraising that we did by selling hoodies (which is a great way to improve some of that entrepre-

neurial skill). I also had the opportunity to be part of meetings with big accounting firms that improved my pervasive skills. This is a very exciting portfolio; it was an amazing way to put into practice some of the skills we learn at UP.

A Mentor is a, "trusted counsellor or guide" according to the Merriam-Webster dictionary. In University it is important to get someone to guide you on the journey that is Accounting Sciences. The role of this portfolio is to make this possible by connecting students to the STARS mentorship program and by also organizing events that can help students adapt to life on campus. The importance of having a role model cannot be understated and this portfolio can be used to help many students achieve their goals.

Keneilwe Mmako

External Relations 2019/2020

As External Relations your role is one of the crucial roles in House CA as you work with every portfolio on the committee. You are in charge of communicating with all the firms and any external body, which mostly takes place via email or calls. We try to keep in contact with our contacts throughout the year so that we stay relevant.

This year, our newsletter helped with staying in contact throughout the term by collaborating with the different firms.

With all the events that we host, you will be the Master of Ceremonies (MC) alongside your Vice Chairperson.

You are also in charge of the Nedbank Women's day, which takes place in August.

One thing I wish I knew when I started was to not be intimidated by the role, you are chosen for a reason. You can do this!



Minenhle Mtshali



Academics 2019/2020

As House CA caters for Accounting Sciences students, a large part of our responsibility is ensuring their academic well-being. While we do not fill the

role of lecturers or tutors, the Academics portfolio is responsible for offering guidance, support and advice to students. Further, offering career guidance is an important part of the Academics Portfolio.

The main responsibilities include running our monthly newsletter. This newsletter provided

students with key information from firms as well as the university, about their degree. It also provides motivation and access to graduate programs such as training contracts, bursaries and vacation work. This allows students to easily access these important resources.

The Academics portfolio is also responsible for working with other members within the Commercial academics team to provide support for students. When the need does arise, helping students with general academic problems will also be necessary.

The Academics portfolio is also responsible for planning the annual top achiever's tea, which rewards the top achieving students in each undergraduate year. A firm is usually invited to be a part of this event too.

Overall, the portfolio is one that is rewarding. It helps ensure that every student is able to thrive in their academic journey, and beyond.

Nongcibelani Mashilo

Marketing 2019/2020

The aim of the Marketing portfolio is to physically and virtually connect all BCom Accounting Sciences students to their future. This portfolio requires one to be creative and dynamic. It's refreshing to come up with new fresh ideas to keep all students informed and entertained. From the creation of posters, to answering messages from students, it's important to maintain a certain level of professionalism and integrity.

The Marketing EC member is responsible for timely communication of any relevant news, events and other related topics from House CA and firms via our social media platforms. Additionally, the Marketing EC member should try to reach all students and raise awareness that House CA is a sub-house run by students and students should not hesitate to contact us.

A few words of advice: never stop thinking outside of the box, never be afraid to bring new ideas to the social media pages, come up with new ways to encourage students to get involved and lastly, take it easy; it may take some time to get that poster "just right".



Zamafunze Radebe



Outreach 2019/2020

Being part of House CA has been a learning experience for me, I am fully aware of the importance to connect with people. I have learned more about working in a team to attain the same goal, in this case, connecting the

Accounting Sciences students to the working world.

Talking about working with people, it is however unfortunate that some live in or experience adverse situations. As Outreach in House CA we come up with different ways to lend a helping hand to those in need. Whether to the students in the university or to a few charity organisations to help build a better society.

There were a few Outreach programs planned for the 2019/2020 term which were:

- Good luck for exam treats for the students,
- Easter egg donations as well as an orphanage visit with the Easter eggs,
- A high school encouragement for University talk/presentation,
- Nelson Mandela day food packaging.

Due to Covid-19 and the lockdown we weren't able to complete all the events we had planned for this portfolio. The Lockdown has taught and helped us adapt to the situation, which is a great skill we will use one day. Instead of the physical visit at our chosen organisation we have asked them to provide us with their donation pages or links and make it public in our social media pages, which the students and public can donate, and is still in progress.

Masego Moraka

Socials 2019/2020

Being a half of the Socials portfolio was something I was looking forward to and very excited to accomplish, but sadly, due to unforeseen circumstances, I wasn't able to fulfil all the goals I had, that however doesn't mean that the next portfolio members won't be able to do so.

My duties as a member of the Socials portfolio is to ensure that the relationship House CA and prospective employers have with students is maintained. This includes planning events that would appeal to students and achieve the objective of firms and House CA, communicating with the necessary people, being creative, staying calm when things don't go as planned and coming up with solutions in dire situations. What's also important to note is that just because you are half of the portfolio, doesn't

mean you shouldn't give your all.

I have learnt a lot being in this position and have enjoyed my time planning and achieving the events that I could, though not many. I have enjoyed my time in House CA and helping this sub-house reach its goals.

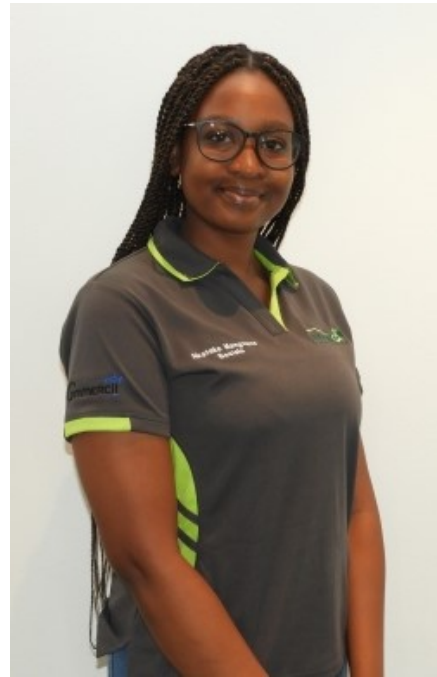


Nkateko Mangwane

Socials 2019/2020

The Socials portfolio plans events that connect students with firms, allowing students to obtain more knowledge and opportunities for their career. A lot of planning goes behind planning these events and it requires certain skills. These are five things which I think are very important and necessary for this portfolio: great planning and organizational skills, good communication and people skills, creativity, diligence and patience.

My term in House CA has improved all of these skills for me. I have learnt a lot and I have grown even more. This was a challenging experience at times, but it is so worth it. I really enjoyed my time in this portfolio and working with my team. It was truly a life-changing and eye-opening experience.



Faro Ndala

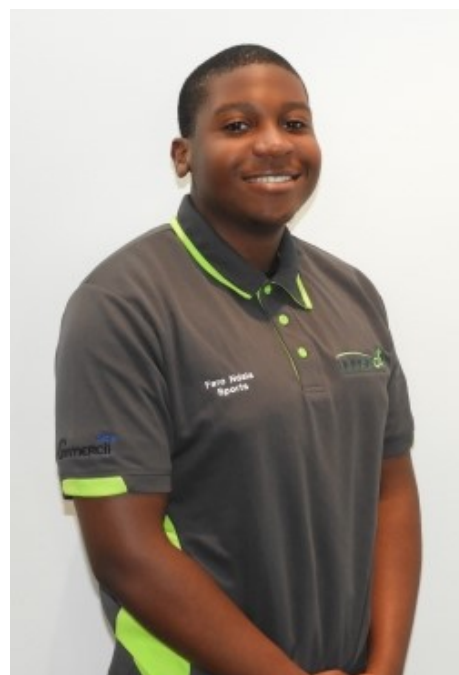
Sports 2019/2020

In the beginning of it all I didn't have a clue of what the Sports portfolio entailed, I just thought it would be nice to be a soccer coach, so let me give this portfolio a shot. Wow... was I not shook. Mans ended up coaching Netball. This portfolio would have been so much more worthwhile if this pandemic didn't strike but I'm still glad Keitu and I held it down for the netball and I also want to give a shout-out to her for all the running up and down on my behalf. Since I didn't get to do much with the portfolio, seeing that sport got cancelled, being part of the EC was so much more, I got to broaden my knowledge and build new friendships.

To whom it may concern. This portfolio isn't going to be easy but it sure is fun... believe me, I mean who would've thought I would coach a netball team. I was purely focused on soccer but I'm glad I got the chance to learn a new sport (heck I think I can play it myself).

Okay back to the matter at hand, enjoy every moment of this portfolio because it'll help you build resilience, perseverance and a lot of patience... with the right mindset, all the obstacles before you are a piece of cake.

PS: House CA is not just a sub-house but a family.



Keitumetse Setshedile



Sports 2019/2020

As a House CA Executive Committee member of Sport my duties were to ensure that the teams were signed up for the matches they were to play and that they were absolutely

ready for those matches. This year, we wanted to include other sports like volleyball and basketball but that was unsuccessful. Not many people were interested in the other sports so eventually we had to stick to the traditional soccer and netball. For both the sports, my partner and I were in charge of safekeeping the equipment, the first-aid kit,

booking sport facilities for practice, coaching, all sports related admin and also served as fitness mentors for the players.

Unfortunately, all those contact sports came to a pause due to COVID-19 but even with this in the picture, I do not regret my decision of taking this leadership challenge. In fact, I believe that I have learned more than ever. I have learned how to adapt to change in a short period of time. My duties changed as I no longer had to ensure that teams were ready for matches, instead we had to work together as a committee to make sure that students were mentally healthy to survive the academic year during this pandemic.

Overall, my experience as a House CA member was a significant part of my growth. I encourage anyone and everyone who wants to join to please go ahead.

Transformation 2020/2021

House CA will be re-introducing the Transformation portfolio, which was left out of the portfolios in the previous term.

The Transformation portfolio requires the person to work closely with the Commercial Transformation portfolio, to ensure that Transformation strategies and initiatives are in line with the strategy of the University. This will include promoting and planning various cultural driven activities such as Step It Up, InSync, Nothing But Vernac(NBV) and various other cultural events hosted by STUKU and the University of Pretoria. It also requires that students' diversity, within House CA and the degree, is accommodated and encouraged in line with the guidelines set by the University of Pretoria.

This portfolio will require someone who is strong-willed, creative and ready for a challenge. We at House CA are looking forward to appointing someone to this position, as we are looking to strengthen the cultural awareness and acceptance of the students studying

BCom Accounting Sciences. You will be encouraged to work with all members of House CA and ensure that events held are in line with Transformation strategies of the University.



Updated University of Pretoria Calendar

UNIVERSITY OF PRETORIA

CALENDAR 2020 MAIN DATES (Amended April 2020)

Start 4 May (Complete Q1 – July/Sept short Recess)

Disclaimer: This calendar contains information relating to the academic activities of the University applicable at the time of publishing. Amendments to, or updating of the information contained in this calendar may be made from time to time without prior notification. The accuracy, correctness, or validity of the information contained in this calendar is not guaranteed by the University at any given time and is always subject to verification. All staff and students are kindly requested to, at all times, verify the correctness of the published information with the University. Failure to do so will not give rise to any claim or action of any nature against the University by any party whatsoever.

2020 (Amended April 2020) Start 4 May - Complete Q1						
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	Public Holidays		UP Examinations		Special Lecture Days
	Registration / Orientation First Year Students		UP Supplementary Examinations		INSYNC first year consort
	Rag		UP Recess		# Choose UP Day
	Spring Day		Engineering Test Weeks		

S0004/19
(Amended April 2020)

UNIVERSITY OF PRETORIA Explanation of lecture days for 2020 (Amended April 2020)

Start 4 May 2020 (Complete Q1)

Semester 1: 03 February – 29 June

Quarter 1: 03 February – 8 May

Mo = 8*, Tu = 7, We = 7, Th = 7, Fr = 7 (36 lecture days)
*Monday 4 May repeating Monday 16 March

Quarter 2: 11 May – 29 June

Mo = 8 Tu = 6, We = 7, Th = 7, Fr = 7 (35 lecture days)

Monday 29 June Tuesday timetable is followed

Semester 2: 3 August – 13 November

Quarter 3: 3 August – 21 September

Mo = 7 Tu = 7, We = 7, Th = 7, Fr = 7 (35 lecture days)

Quarter 4: 28 September – 13 November

Mo = 7, Tu = 7, We = 7, Th = 7, Fr = 7 (35 lecture days)

1 January	New Year's Day
3 January	Academic year commences
6 January	Commencement of online registration for senior students
6-17 January	Summer School
13 January	Commencement of online registration for first year students
13-25 January	Assisted online registration for first year students at Hillcrest campus
24-26 January	Special orientation for non-RSA students
25 January	Welcome Day
27-31 January	1. Orientation programme for new first year students at Hatfield campus 2. Assisted online registration of senior students at Hillcrest campus
30 January	Closing date: Submission of final marks for Autumn Graduation (Students will receive degrees in absentia on the official graduation dates announced earlier)
1 February	INSYNC first year concert
3 February	Lectures commence for quarter 1 and semester 1
8 February	Rag
10 February	Anniversary of the University's founding
17 February	Closing date for amendments or cancellation of modules (quarter 1, 2 and semester 1)
17 March-3 May	University closed for face-to-face lectures and assessments due to the Coronavirus pandemic
21 March	Human Rights Day
10 April	Good Friday
13 April	Family Day
27 April	Freedom Day
1 May	Workers' Day
4 May	1. Lectures commence online after recess for quarter 1 and semester 1
8 May	Lectures end for quarter 1
11 May	Lectures commence online for quarter 2
16 June	Youth Day
29 June	1. Tuesday timetable is followed 2. Lectures end for quarter 2 and semester 1 3. Last day for discontinuation of modules
15 June-30 July	Cooling off period for all non-academic student activities before and during the examination period
1-21 July	Examinations of first-quarter, second-quarter and first-semester modules

S0004/19	
22-28 July	Supplementary examinations of first-quarter, second-quarter and first-semester modules
30 July	Last day of submitting supplementary examination marks of first-quarter, second-quarter and first-semester modules
31 July	Closing date: Submission of final marks for spring graduation
29 July-2 August	July short recess due to COVID-19
3 August	Lectures commence for quarter 3 and semester 2
9 August	National Women's Day
10 August	Public Holiday in terms of legislation
15 August	# Choose UP day
18 August	Closing date for amendments or cancellation of modules (quarter 3, 4 and semester 2)
18 September	International Students Day
21 September	Lectures end for quarter 3
22 September	Spring day
23-27 September	September short recess due to COVID-19
24 September	Heritage Day
28 September	Lectures commence for quarter 4
2 November-12 December	Cooling off period for all non-academic student activities before and during the examination period
13 November	1. Lectures end for quarter 4 and semester 2 2. Last day for discontinuation of modules
16 November-5 December	Examination of third-quarter, fourth-quarter, second-semester and year modules
7-12 December	Supplementary examinations of third-quarter, fourth-quarter second-semester and year modules
12 December	Academic year ends
15 December	Last day for submission of supplementary examination marks of third-quarter, fourth-quarter, second-semester and year modules
16 December	Day of Reconciliation
23 December	University closes at 10:00
25 December	Christmas Day
26 December	Day of Goodwill
4 January 2021	Academic year commences

GRADUATION CEREMONIES 2020

28 September – 2 October
10 December

Spring Graduation Ceremonies
Graduation Ceremony for LL.M in Human Rights